



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Regular Meeting

City Council

*Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis*

Thursday, March 14, 2019

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

19-00043 INVOCATION PROVIDED BY REVEREND NIC MATHEW, ST. STEPHENS EPISCOPAL

3. ROLL CALL

4. APPROVAL OF MINUTES

19-00042 APPROVAL OF MINUTES

COUNCIL WORKSHOP MINUTES, FEBRUARY 7, 2019
COUNCIL WORKSHOP MINUTES, FEBRUARY 14, 2019
COUNCIL REGULAR MEETING MINUTES, FEBRUARY 14, 2019
COUNCIL REGULAR MEETING MINUTES, FEBRUARY 28, 2019

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

9. PUBLIC HEARINGS

10. BOARD & COMMISSION RECOMMENDATIONS**19-00040 2019 NEIGHBORHOOD PARK GRANT APPLICATIONS****RECOMMENDED MOTION:**

Motion to approve the Parks and Recreation Advisory Board's recommendations for the 2019 Neighborhood Park Grant Program.

11. ORDINANCES & RESOLUTIONS**19-00053 ORDINANCE NO. 3394: APPROVING THE WEST LONGVIEW ANNEXATION (ANX 2018-2) AND 50TH AVE/OBH ANNEXATION (ANX 2018-1)****RECOMMENDED ACTION:**

Motion to adopt Ordinance 3394 to annex the West Longview Annexation area (ANX-2018-2) and the 50th Avenue/OBH area (ANX 2018-1) into the City of Longview.

19-00054 ORDINANCE NO. 3398: ADOPT ZONING FOR THE WEST LONGVIEW ANNEXATION AREA (ANX 2018-2) AND THE 50TH AVE/OBH ANNEXATION AREA (ANX 2018-1)**RECOMMENDED ACTION:**

Motion to approve Ordinance 3398 to adopt zoning for the properties in the West Longview Annexation Area (ANX-2018-2) and the 50th Avenue/OBH area (ANX 2018-1).

19-00046 RESOLUTION 2295: FIXING THE RATES TO BE CHARGED FOR FURNISHING GARBAGE COLLECTION AND RECYCLING SERVICE**RECOMMENDED ACTION:**

Motion to adopt Resolution 2295

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR****19-00036 APPROVAL OF CLAIMS**

19-00051 PROJECT COMPLETION – PUBLIC WORKS MAINTENANCE FACILITY**RECOMMENDED ACTION:**

Motion to accept as complete the Public Works Maintenance Facility project.

19-00045 RESOLUTION NO. 2292 ALCOHOL IN THE PARKS POLICY**RECOMMENDED ACTION:**

Motion to approve Resolution No. 2292

19-00037 RESOLUTION 2294: SURPLUS PROPERTY**RECOMMENDED ACTION:**

Motion to adopt Resolution 2294 declaring the equipment identified in exhibit "a" surplus and authorize the City Manager to dispose of it in the most advantageous manner.

19-00044 RESOLUTION NO. 2296 ADJUSTING CASH WORKING FUND BALANCES - MINT VALLEY GOLF COURSE**RECOMMENDED ACTION:**

Motion to approve Resolution No. 2296

19-00050 2019 FEDERAL LEGISLATIVE AGENDA**RECOMMENDED ACTION:**

MOTION TO ADOPT THE 2019 FEDERAL LEGISLATIVE AGENDA

19-00052 ORDINANCE NO. 3400 AMENDING THE 2017-2018 BIENNIAL BUDGET (FIRST READING)**RECOMMENDED ACTION:**

No action required-First reading.

15. CITY MANAGER'S REPORT**16. MISCELLANEOUS****17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MARCH 28, 2019 - 7:00 P.M.
THURSDAY, APRIL 11, 2019 - 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:
THURSDAY, MARCH 21, 2019 - 6:00 P.M. MINT FARM PHASE II UPDATE**



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Thursday, February 7, 2019

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Thursday, February 7, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Jensen called the workshop to order at 6:00 p.m.

2. ROLL CALL

Present: 6 - Mayor Don Jensen, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

Excused: 1 - Council Member Botero

STAFF PRESENT

Human Resources Director Chris Smith; City Clerk Kaylee Cody; Parks & Recreation Director Jen Wills; and Community & Economic Development Director John Brickey.

3. WORKSHOP

[19-6007](#)

BECKY McCRAY - RURAL AND SMALL CITY BUSINESS EXPERT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen economic conditions and create new opportunities
Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Beck McCray, small town entrepreneur and cattle rancher will share practical steps that businesses can put into action to help shape a better future for the downtown. Ms. McCray consults nationally on positive trends innovative business models, job creation strategies and downtown revitalization.

In conjunction with the Cowlitz Economic Development Council, the City of Longview together with the cities of Castle Rock, Kelso, Kalama and Woodland have invited Ms. McCray to our community. She will be in Longview on Thursday, February 7, 2019. Ms. McCray will begin the day at 8:30 a.m. at Longview City Hall with a walking tour of the downtown. At 12:00 p.m. Ms. McCray will attend the quarterly CEDC luncheon held at the Cowlitz County Event Center where she will be the featured speaker. Ms. McCray returns to Longview City Hall at 3:30 p.m. for a vehicle tour highlighting other business areas. At 6:00 p.m. the City of Longview will host a reception for Ms. McCray where she will provide a brief presentation of Longview impressions.

RECOMMENDED ACTION:

No action recommended.

STAFF CONTACT:

John Brickey, Community & Economic Development Director

Attachments: [Rural & Small Business Expert Becky McCray - Itinerary for Longview](#)

Council and guest Becky McCray discussed downtown revitalization. No final action was taken.

4. ADJOURNMENT

The meeting was adjourned at 7:45 p.m. The next scheduled meeting of the Council is February 14, 2019.

Kaylee L. Cody
City Clerk

Approved: _____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 14, 2019 - 7:00 P.M.

THURSDAY, FEBRUARY 28, 2019 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

**THURSDAY, FEBRUARY 14, 2019 - 6:00 P.M. ARCHIE ANDERSON PARK
MASTER PLAN UPDATE**

**THURSDAY, MARCH 7, 2019 - 6:00 P.M. DRINKING FLUORIDE
ADDITION/WELLHEAD PROTECTION UPDATE**



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Minutes - Final

City Council

Thursday, February 14, 2019

7:00 PM

2nd Floor, City Hall

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1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

Human Resources Director Chris Smith; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Jeff Cameron; Community & Economic Development Director John Brickey; Parks & Recreation Director Jen Wills; Battalion Chief Blake Tomlinson; Police Chief Jim Duscha; Police Administrative Manager Mary Chennault; and Community Development Coordinator Gregory Hannon.

4. **APPROVAL OF MINUTES**

[19-9000](#)

**REGULAR COUNCIL MEETING MINUTES, JANUARY 24, 2019
COUNCIL WORKSHOP MINUTES, JANUARY 24, 2019**

Attachments: [1.24.2019 Regular Meeting Minutes for Approval](#)
[1.24.2019 Workshop Minutes for Approval](#)

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. CHANGES TO THE AGENDA

Ordinance 3396 was removed from the agenda, at the request of Mayor Pro Tem Wallin. Mayor Pro Tem Wallin asserted that the ordinance was not ready to be considered by Council and should be brought back at a later date. There was no objection.

6. PRESENTATIONS & AWARDS[19-5763](#)**PROCLAMATION: TEEN DATING VIOLENCE AWARENESS MONTH - FEBRUARY 2019**

RECIPIENT: ANGIE CORLL, DOMESTIC VIOLENCE ADVOCATE - THE EMERGENCY SUPPORT SHELTER

STAFF CONTACT: Maureen Wingler, Executive Office

Attachments: [Teen Dating Violence Awareness Month - February 2019.pdf](#)

Mayor Jensen presented the proclamation to Angie Corrl of the Emergency Support Shelter of Longview.

[19-6006](#)**PRESENTATION OF CERTIFICATES OF APPRECIATION TO VOLUNTEERS SERVING ON BOARDS AND COMMISSIONS FOR TERMS THAT WERE COMPLETED IN 2018****SUMMARY STATEMENT:**

We would like to recognize the following individuals who completed their terms on various boards and commissions within the last year:

Bob Bagaason, Civil Service

Wayne Ostermiller, Housing Opportunities
Gus Nolte, Housing Opportunities
Lori Bahsor-Sarancik, Housing Opportunities
Bruce Fisher, Housing Opportunities

Linda Bagaason, Library

Micah Shea, Parks/Rec

Micah Shea, Planning Commission

Laurel Murphy, Project Longview

Jeff Wilson, Salary Commission
Duane Dalglish, Salary Commission
Dianne Quast, Salary Commission

Travis Ruhter, Sister City

Susan Supola, Sister City
Trey Davis, Sister City

Ryan Searcy, Visual Arts

STAFF CONTACT:

Tammi Edwards, Executive Assistant

Duane Dalgleish, Laurel Murphy, Ryan Searcy and Jeff Wilson were present to receive their certificates, presented by Mayor Jensen and Human Resources Director Chris Smith.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Chris Courtney of Longview addressed the Council regarding the presence of homeless individuals at Lake Sacajawea.

David Fine of Longview addressed the Council regarding parking at R.A. Long park & Complete Streets.

Lisa Gaynor of Longview addressed the Council regarding a an Americorp event on Sunday, March 10, from 11:00 a.m. to 4:00 p.m. at the Kelso Mall.

Bill Josh of Longview addressed Council regarding homelessness and economic development.

Spencer Boudreau of Longview addressed Council regarding the new City of Longview website & potential flooding due to recent snow melt.

Theresa Purcell of Longview addressed Council regarding homelessness and economic development.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

9. PUBLIC HEARINGS

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

[19-6009](#)

**ORDINANCE NO. 3396 - AMENDMENTS TO LONGVIEW MUNICIPAL
CODE CHAPTER 16.32 UNFIT STRUCTURES**

COUNCIL INITIATIVE ADDRESSED:

Address quality of place issues, Preserve and enhance neighborhoods,
Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

Chapter 16.32 of the Longview Municipal Code (LMC) was first adopted in 1962. Recent review of the UNFIT STRUCTURES regulations contained in LMC 16.32 by the City Attorney and code compliance staff revealed inconsistent language between LMC 16.32 and Chapter 35.80 RCW. Chapter 35.80 RCW authorizes municipalities to adopt ordinances relating to unfit dwellings, buildings, structures and premises. LMC 16.32 and the statutory provisions of 35.80 RCW provide for abatement of buildings which are unfit for human habitation, structures, and premises or portions thereof which are unfit for other uses due to dilapidation, disrepair, structural defects, defects increasing the hazards of fire, accidents, or other calamities, inadequate ventilation and uncleanliness, inadequate light or sanitary facilities, inadequate drainage, overcrowding, or due to other conditions which are detrimental to the health, safety and welfare of the occupants and/or general public. Included in the statutory provisions of Chapter 35.80 RCW is the ability for a municipality to exercise lien rights to recover all costs associated with abatement of unfit dwellings, buildings, structures and premises.

Amending LMC 16.32 to eliminate the inconsistencies and coordinate the City's code language with Chapter 35.80 RCW will enhance the City's ability to recover all costs associated with abatements performed according to LMC 16.32. A memorandum from the City Attorney outlining the issue and how the proposed amendments resolve that issue is provided as an attachment, along with some pictorial examples of problem properties and the proposed ordinance no. 3396 amending LMC 16.32.

RECOMMENDED ACTION:

Motion to approve Ordinance No. 3396

Attachments:

[Memo re Revisions to LMC 16.32 \(002\)](#)

[Examples of structures and premises subject to abatement 2019](#)

[Ord 3396 Chapter 16.32 revisions](#)

Ordinance 3396 was removed from the agenda, at the request of Mayor Pro Tem Wallin. Mayor Pro Tem Wallin asserted that the ordinance was not ready to be considered by Council and should be brought back at a later date. There was no objection.

[19-6010](#)

ORDINANCE NO. 3397 ACCEPTING DONATION OF THE SCULPTURES "PEACE TOTEM" AND "THE CHASE"

COUNCIL STRATEGIC INITIATIVE ADDRESSED: Address Quality of Place Issues

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

The Longview Outdoor Gallery (LOG) has had a successful fourth exhibit that launched in the fall of 2017 and continues through 2019. LOG has been able to raise enough funds to purchase their 13th and 14th pieces to be able to gift to the City of Longview. The goal of the Longview Outdoor Gallery is to donate 23 sculptures by the City's centennial in 2023.

The metal sculpture "Peace Totem" was created by Jesse Swickard, stands sixteen feet tall, and weighs 1600 pounds. The artist lists the insurance value of this piece at \$22,000. The second stone sculpture carved from basalt to be donated is called "The Chase" created by Craig Breitbach, stands six feet tall, and weighs 2,500 pounds. The artist lists the insurance value of this piece at \$12,000. The donated pieces will remain in the current located on the corners of Commerce and Broadway Street. The Visual Arts Commission has reviewed and recommends that Council accept the sculptures as gifts to the city.

RECOMMENDED ACTION:

Motion to accept ownership of, and for permanent display, "Peace Totem" and "The Chase" into the City of Longview's permanent art collection by passing Ordinance No. 3397 and authorizing the City Manager to sign the applicable donation of art and transfer of ownership forms on behalf of the City of Longview.

Attachments: [Ordinance 3397 - Peace Totem & The Chase](#)
[Acceptance of Art and Transfer of Ownership- Peace Totem 2.14.19](#)
[Acceptance of Art and Transfer of Ownership-The Chase 2.14.19](#)
[Technical and Maintenance Record - Peace Totem](#)
[Technical and Maintenance Record - The Chase](#)

Laurel Murphy of the Longview Outdoor Gallery presented.

A motion was made by Council Member Steve Moon, seconded by Council Member Ken Botero, to accept ownership of, and for permanent display, "Peace Totem" and "The Chase" into the City of Longview's permanent art collection by passing Ordinance No. 3397 and authorizing the City Manager to sign the applicable donation of art and transfer of ownership forms on behalf of the City of Longview. The motion passed unanimously.

[RS 19 2290](#)

**RESOLUTION NO. 2290 - PAYMENT AND USE OF RIGHT OF WAY
VACATION FEES**

COUNCIL INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

During recent consideration of a request by an abutting property owner to vacate the entire width of an alley to provide for development of a multi-family housing complex, the applicant requested the City Council allocate the vacation fees received by the City to assist with the cost of relocating utilities from the alley to make room for the housing complex. Council expressed interest in supporting development of low income housing through an allocation of vacation fees and directed staff to develop a policy regarding use of vacation fees when the right of way vacation is needed to facilitate construction of low income housing.

During development of a right of way vacation fee use policy, staff realized there may be certain other economic development or public purpose projects besides low income housing, that might prompt city council support through adjustment of or use of vacation fees. Attached are two options for Resolution No. 2290, which would adopt a policy allowing the city council to adjust or allocate right of way vacation fees in situations where the city council believes the project supports a public purpose or provides a public benefit. Resolution No. 2290 Option A would provide for fee adjustment or allocation only for low income housing developments. Resolution No. 2290 Option B would provide for fee adjustment or allocation for an expanded range of projects, including low income housing developments, new or expanding economic development projects, and other projects that provide a public benefit.

FINANCIAL SUMMARY:

If right of way vacation fees are charged, state law requires at least one-half of the fees be dedicated to the acquisition, improvement, development, and related maintenance of public open space or transportation capital projects within the city. The financial impact of implementation of this resolution on the collection of fees is unknown because the number of right of way vacation requests meeting the criteria of the policy, and the City Council's decisions related to each request, cannot be predicted.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2290 Option A.

OR

Motion to approve Resolution No. 2290 Option B.

STAFF CONTACT:

Jeff Cameron, Public Works Director

Attachments: [Res No 2290 - Right of Way Vacation Fees Policy - Option A](#)
 [Res No 2290 - Right of Way Vacation Fees Policy - Option B](#)

Public Works Director Jeff Cameron presented a staff report.

Bill Josh of Longview addressed Council to express support for a policy that encourages multifamily housing.

A motion was made by Council Member Ken Botero, seconded by Council

Member MaryAlice Wallis, to approve Resolution No. 2290 Option B, amended as follows:

In fourth paragraph of the resolution, insert "up to fifty percent (50%)" after the words "may choose."

The motion passed unanimously.

[19-6023](#)

RESOLUTION NO. 2291: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR THE EXCHANGE OF LAND NEAR THE COWLITZ COUNTY EVENT CENTER

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities
Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Longview Public Development Authority (PDA) was created by the City to assist with the implementation of elements of the Cowlitz County Fairgrounds Master Plan. One element of the plan was the development of a hotel adjacent to the Cowlitz County Event Center. Following the PDA's 2016 Request for Proposals (RFP) which failed to attract a developer to the project, it was determined that a lack of a parcel which a developer could own and use to secure financing was a major factor in the result of the RFP process.

In the intervening time, Cowlitz County and the PDA worked together to negotiate a preliminary agreement by which the City and County could exchange properties in order to create a hotel site adjacent to the Event Center which could be sold to a developer. With that agreement in place, the PDA spearheaded a subdivision of the fairgrounds property, creating a 1.8 acre parcel for the hotel site. Additionally, property was identified for a new access to the hotel and Event Center.

This Interlocal agreement finalizes the preliminary agreement between the City and County. The City agrees to transfer three half-street rights-of-way at the perimeters of the fairgrounds property in exchange for the 1.8 acre hotel site and the dedication of property to the City for the new access street. Until such time as construction commences on the new hotel, the City agrees to continue to make the hotel site property available for customary uses associated with the fairgrounds operation.

RECOMMENDED ACTION:

Motion to approve the resolution authorizing the City Manager to execute the interlocal agreement with Cowlitz County for the exchange of land near the Cowlitz County Event Center.

STAFF CONTACT:

Joe Phillips, Economic Development Coordinator

Attachments: [Resolution 2291 for Interlocal Adoption City County Hotel Land Exchange](#)
[City County Hotel and ROW Land Exch agreement February 14 2019](#)

A motion was made by Council Member Steve Moon, seconded by Council Member Scott Vydra, to approve the resolution authorizing the City Manager to execute the interlocal agreement with Cowlitz County for the exchange of land near the Cowlitz County Event Center. The motion passed unanimously.

12. **MAYOR'S REPORT**

[19-6011](#)

ADDRESSING PARKING AROUND THE RA LONG CIVIC CIRCLE PARK TO IMPROVE ACCESS AND IMPROVE PARKING TO ENCOURAGE GREATER PARK USE AND TO PRESERVE AND ENHANCE PEDESTRIAN SAFETY AND IMPROVE THE FLOW OF TRAFFIC AROUND THE CIVIC CENTER CIRCLE.

INTRODUCED BY: Don Jensen

SUPPORTED BY: Mike Wallin

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and Enhance Neighborhoods, Address Quality of Life Issues, Strengthen Economic Conditions and Create New Opportunities.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The history of the Civic Center Circle has at times been one of hazardous conditions for pedestrians and motorists. In the spirit of the ongoing efforts by the City to improve safety conditions at the Civic Center Circle and to improve the usefulness of RA Long Civic Circle Park many in the community have asked to make improvements to parking in the vicinity and to further calm traffic traveling within the Civic Circle.

RECOMMENDED ACTION:

A motion, directing the City Manager, to take immediate action, to direct the Public Works Department and Traffic Engineer to further evaluate and to bring back to city council a plan for approval to reduce the Civic Circle traffic travel lanes from three lanes to two lanes, eliminating the inner most lane and creating back-in angle-parking, for city council approval by March 28, 2019 for implementation prior to June 1, 2019.

STAFF CONTACT:

Don Jensen, Mayor

Mike Wallin, Mayor Pro Tem

Attachments: [Civic Circle Parking for agenda of 07-14-19 - signed](#)

George Brajcich of Longview addressed Council in opposition to the proposed changes to the civic circle.

Bill Josh of Longview addressed Council regarding staff.

Shawn Higgins of Longview addressed Council in opposition to "back-in" parking spots.

A motion was made by Council Member Ken Botero, seconded by Council Member Scott Vydra, to direct the City Manager, to take immediate action, to direct the Public Works Department and Traffic Engineer to further evaluate and to bring back to city council a plan for approval to reduce the Civic Circle traffic level lanes from three lanes to two lanes, eliminating the inner most lane and creating back-in angle-parking, for city council approval by March 28, 2019 for implementation prior to June 1, 2019. The motion passed unanimously.

13. COUNCILMEMBERS' REPORTS

Council Member Makinster spoke about the Airport Board.

Council Member Botero invited Port of Longview Commissioner Jeff Wilson to speak.

Port of Longview Commissioner Jeff Wilson invited members of the public to an open house at the Port's 1938 Long Bell building on Saturday, February 16th, from 11:00 a.m. to 3:00 p.m.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[19-6002](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF FEBRUARY 2019 ACCOUNTS PAYABLE: \$1,770,309.76

SECOND HALF JANUARY 2019 PAYROLL:

\$80,039.21, checks no. 131-149
\$729,498.21, direct deposits
\$984,641.11, wire transfers
\$1,794,178.53 Total

STAFF CONTACT:

Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Chresta Larson, Human Resources Specialist

Final accounts payable: \$1,809,144.80, checks no. 11156-11626.

[19-6022](#)

BID REVIEW - SHAY LOCOMOTIVE SIDEWALKS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

SUMMARY STATEMENT:

The project includes the construction of interior sidewalks connecting the Shay Locomotive exhibit with existing sidewalks along the park perimeter, associated landscape and irrigation restoration, the installation of four interpretive panels, temporary erosion control and traffic control.

On February 6, 2019, five bids were received as follows:

\$ 68,016.52 - Lee Contractors LLC, Battle Ground, WA
\$ 86,442.17 - Clark & Sons Excavating, Inc., Battle Ground, WA
\$ 86,652.96 - Advanced Excavating Specialists LLC, Longview, WA
\$128,588.19 - P.R. Worth, Inc., Kelso, WA
\$131,255.02 - Five Rivers Construction, Inc., Longview, WA

\$69,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded by a Heritage Capital Projects grant from the Washington State Historical Society, by funds donated from the Friends of Longview, and by the Capital Projects Fund.

RECOMMENDED ACTION:

Motion to accept the low base bid and award a contract to Lee Contractors LLC, in the amount of \$68,016.52

STAFF CONTACT:

Stephanie Burt, Project Engineer

[PROJ #111](#)

PROJECT COMPLETION - R.A. LONG PARK IMPROVEMENTS, PHASE I

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The R.A. Long Park Improvements, Phase I project has been completed in accordance with the plans and specifications under Contract No. 18-2631-C entered into between the City of Longview and Advanced Excavating

Specialists LLC. The City Council must accept the project as complete before final contract closeout can be accomplished.

RECOMMENDED ACTION:

Motion to accept as complete the R.A. Long Park Improvements, Phase I project.

STAFF CONTACT:

Ivona Kininmonth, City Engineer

15. CITY MANAGER'S REPORT

[19-6008](#)

OFFICE OF VIOLENCE AGAINST WOMEN 2019 IMPROVING CRIMINAL JUSTICE RESPONSES TO DOMESTIC VIOLENCE, DATING, VIOLENCE, SEXUAL ASSAULT AND STALKING GRANT PROGRAM

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance Public Safety and Emergency Response

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Longview Police Department (city of Longview - Lead Applicant) is interested in applying for the Office of Violence Against Women's Fiscal Year 2019 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault and Stalking Grant Program. With this grant, the police department would implement pro-arrest policies and programs by assigning a new police detective to work domestic violence investigations for a three year period of time beginning 10/1/19. The grant would also fund additional victim advocacy services through a partnership with the Emergency Support Shelter. The total grant funding requested would be \$500,000.00 with no local match required.

RECOMMENDED ACTION:

Authorize the submission of a grant application

STAFF CONTACT:

Jim Duscha, Chief of Police
Mary Chennault, Administrative Manager

Attachments:

[Grant Solicitation document 15jan19](#)

[Council presentation OVW FY 2019 Grant](#)

Police Administrative Manager Mary Chennault presented a staff report.

A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, to authorize the submission of a grant application. The motion passed unanimously.

RECESS

Mayor Jensen called for a short recess at 8:48 p.m. The meeting readjourned at 8:54 p.m.

[19-6024](#)

SEVERE WEATHER SHELTER FUND POLICY FOR HOMELESS SHELTER SERVICES LOCATED IN THE CITY OF LONGVIEW**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management
Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The attached Severe Weather Shelter Fund Policy is established to support projects that address housing of homeless individuals on an emergency basis during severe weather events. In an effort to assist the City's authorized Severe Weather Shelter providers with sheltering needs on a temporary emergency basis, the Severe Weather Shelter Fund Policy together with the application form provide the guidelines and means for shelter applicants wishing to apply for the City's Severe Weather Shelter Funds. An annual appropriation in the amount of \$9,000 for the Severe Weather Shelter Fund is provided in the 2019-2020 biennial budget.

RECOMMENDED ACTION:

Motion to approve and implement immediately the Severe Weather Shelter Fund Policy for severe weather sheltering services provided in the City of Longview.

STAFF CONTACT:

John Brickey, Community & Economic Development Director
Kurt Sacha, City Manager

Attachments:

[Severe Weather Shelter Fund Policy Final](#)

[COL Severe Weather Shelter Funding Application Form Final](#)

Human Resources Director Chris Smith presented a staff report.

Shawn Nyman of Longview addressed Council regarding the requirement of a Good Neighbor Agreement included in the proposed policy.

A motion was made by Council Member Wallis, seconded by Council Member Vydra, to approve and implement immediately the Severe Weather Shelter Fund Policy for severe weather sheltering services provided in the City of Longview. The motion carried by the following vote:

Ayes: 5 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Wallis and Council Member Moon

Nayes: 2 - Council Member Vydra and Council Member Makinster

16. MISCELLANEOUS

Council Member Botero requested to be excused from the February 28th regular meeting and the March 7th workshop. There was no objection.

17. ADJOURNMENT

The meeting was adjourned at 9:13 p.m. The next scheduled meeting of the Council is February 28, 2019.

*Kaylee L. Cody
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETING:
THURSDAY, FEBRUARY 28, 2019 - 7:00 P.M.
THURSDAY, MARCH 14, 2019 - 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:
THURSDAY, FEBRUARY 28, 2019 - 6:00 P.M. BANNER POLICY
THURSDAY, MARCH 7, 2019 - 6:00 P.M. REVERSE OSMOSIS/WELLHEAD
PROTECTION UPDATE**



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Thursday, February 14, 2019

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Thursday, February 14, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Jensen called the workshop to order at 6:00 p.m.

2. ROLL CALL

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

Human Resources Director Chris Smith; City Clerk Kaylee Cody; Parks & Recreation Director Jen Wills; Recreation Manager Justin Brown; and Parks Maintenance Manager Curt Nedved.

3. WORKSHOP

[19-6012](#)

ARCHIE ANDERSON MASTER PLAN UPDATE WORKSHOP

COUNCIL STRATEGIC INITIATIVE:

Address Quality of Place Issues

Strengthen and Enhance Neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

In 2011, Archie Anderson Park underwent a master park planning effort to introduce new amenities into the park system. The main focus of the 2011 planning process was enhancing the park to accommodate a large baseball facility, although decline in youth baseball participation was already underway in Longview. The 2011 Master Plan proposed the installation of additional baseball features; the provision of a water feature, community garden, and orchard area; and the construction of a community center.

In 2018, the Parks and Recreation Department received a Community Development Block Grant (CDBG) to update the park master plan to better reflect the current needs of the community. The vision and goals that were established as part of the 2011 Master Plan were used as a baseline for this update. The purpose of this update is not to transform Archie Anderson Park into a totally new environment. Rather, the aim of the current effort is to evaluate the existing facilities, make suggestions for reuse, and propose new elements that will contribute to the park's learning opportunities, everyday functions, and overall success.

The City contracted with SCJ Alliance, based out of Lacey, WA, to help navigate the process of gathering input from all user groups and produce a final comprehensive park plan. SCJ Alliance worked with the Parks and Recreation Department, city staff from police and planning, Park and Recreation Advisory Board, community partners, and park stakeholders while reviewing existing conditions to arrive at the preferred plan.

The workshop will review historical planning efforts, the current planning process, community outreach and engagement, and how the preferred plan rose to the top as the future of Archie Anderson Park.

RECOMMENDED ACTION:

Review the preferred master and motion to bring back in front of City Council for adoption.

Attachments: [Archie Anderson MP Update FINAL](#)
[2010 - Original Design Archie Anderson Park](#)
[2011 Archie Anderson Park Master Plan](#)
[2013 Archie Anderson Master Plan Update - Community Building](#)
[2018 Archie Anderson Preferred Park Map](#)
[Inclusive Playground Archie Anderson Park View 1](#)
[Inclusive Playground Archie Anderson Park View 2](#)

Parks & Recreation Director Jen Wills presented a staff report. After Council

discussion, staff was directed to draft a resolution to adopt the Archie Anderson Park Master Plan at a regular meeting.

4. ADJOURNMENT

The meeting was adjourned at 6:27 p.m. The next scheduled meeting of the Council is February 28, 2019.

*Kaylee L. Cody
City Clerk*

*Approved: _____
Mayor*

**NEXT REGULAR COUNCIL MEETING:
THURSDAY, FEBRUARY 28, 2019 - 7:00 P.M.
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PROTECTION UPDATE**



City of Longview

1525 Broadway
Longview, WA 98632
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Minutes

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, February 28, 2019

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: Mayor Don Jensen, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Scott Vydra, Councilmember Mike Wallin, Councilmember MaryAlice Wallis

Absent: Councilmember Ken Botero

Staff Present:

City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Jeff Cameron; Community & Economic Development Director John Brickey; Parks & Recreation Director Jen Wills; Interim Fire Chief Jim Kambeitz; Police Chief Jim Duscha; Library Director Chris Skaugset; Human Resources Director Chris Smith; IT Director Todd Dodgin; and Interim Planning Manager Adam Trimble.

4. **APPROVAL OF MINUTES**

No minutes for approval.

5. **CHANGES TO THE AGENDA**

The Mayor moved item 19-00011 (West Longview annexation public hearing) to after item 19-00019 (ROW vacation public hearing). There was no objection.

6. **PRESENTATIONS & AWARDS**

19-00012 PARKS & RECREATION COMMUNITY ADVOCATE**RECOMMENDED ACTION:****No action needed.**

Parks & Recreation Director Jen Wills presented the Community Advocate Award. Sarah Koss represented the Rotary Club of Longview Literacy Committee as Chair.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Dex and Liz Carney of Longview addressed Council to express their support of Love Overwhelming, a severe weather shelter.

Ken Roberts of Longview addressed Council to introduce himself as the executive director of Faithful Servants Ministry.

Leah and Richie Holmes of Longview addressed Council regarding Love Overwhelming and homeless individuals loitering near their business on 14th Avenue.

Jeni Quiriconi of Longview addressed Council to request the opportunity to present at a council meeting.

Barb Westrick of Longview, member of the Longview School Board, addressed Council to request that the Longview School Board and the Longview City Council schedule joint meetings.

Hank Cooley, Chairman of the Longshoremen Credit Union, addressed Council regarding Love Overwhelming and the presence of homeless individuals loitering near the credit union on 14th Avenue.

Bill Josh of Longview addressed Council regarding Love Overwhelming.

Robin Carnes of Longview addressed Council regarding Love Overwhelming and the presence of homeless individuals loitering near the credit union on 14th Avenue.

Mary Beth Beam Stacy of I.L.W.U Local 21 addressed Council regarding Love Overwhelming and the presence of homeless individuals loitering near the credit union on 14th Avenue.

Kami, surname unknown, of Longview addressed Council regarding Faithful Servants.

John Phelps of Longview addressed Council regarding Love Overwhelming.

Austin, surname unknown, of Longview addressed Council regarding Faithful Servants.

Elizabeth Johnson of Longview addressed Council regarding Faithful Servants.

Jay, surname unknown, of Longview addressed Council regarding Faithful Servants.

Luke Peterson of I.L.W.U Local 21 addressed Council regarding Love Overwhelming and the presence of homeless individuals loitering near the credit union on 14th Avenue.

Shawn Colmes of Longview addressed Council regarding Faithful Servants.

Michael Winkler of Longview addressed Council regarding Faithful Servants.

Spencer Boudreau of Longview addressed Council regarding acts of violence by homeless individuals.

Mayor Jensen adjourned the meeting for a short recess at 8:14 p.m. The meeting readjoined at 8:23 p.m.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**9. PUBLIC HEARINGS****19-00019 PUBLIC HEARING – REQUEST TO VACATE A SECTION OF EXCESS RIGHT-OF-WAY SOUTH OF 7TH AVENUE & WEST OF CALIFORNIA WAY****RECOMMENDED ACTION:****Motion to:**

- 1. Approve the proposed vacation contingent upon payment of vacation fees, retention of a public water easement, and provisions for private easements.**
- 2. Direct the City Attorney to prepare an ordinance for adoption after vacation fees have been paid and provisions for private easements have been made.**
- 3. Determine the vacation is needed for economic development opportunities in accordance with Resolution No. 2290.**
- 4. Set the vacation fees at \$34,419.00.**

Public Works Director Jeff Cameron presented a staff report.

Mayor Jensen opened the public hearing at 8:26 p.m. There being no one wishing to speak, Mayor Jensen closed the public hearing at 8:26 p.m.

A motion was made by Councilmember Mike Wallin, seconded by Councilmember Scott Vydra, to:

- 1. Approve the proposed vacation contingent upon payment of vacation fees, retention of a public water easement, and provisions for private easements.***
- 2. Direct the City Attorney to prepare an ordinance for adoption after vacation fees have been paid and provisions for private easements have been made.***
- 3. Determine the vacation is needed for economic development opportunities in accordance with Resolution No. 2290.***
- 4. Set the vacation fees at \$34,419.00.***

The motion passed unanimously.

19-00011 WEST LONGVIEW ANNEXATION PUBLIC HEARING**RECOMMENDED ACTION:**

- Hold a public hearing to receive testimony about the proposed annexation
- Motion to direct the City Attorney to prepare an ordinance approving the annexation

Interim Planning Manager Adam Trimble presented a staff report.

Mayor Jensen opened the public hearing at 8:38 p.m.

Tim Todd of Longview, owner of Cole's Appliance Repair, addressed Council in opposition to the annexation.

Mister Dorvich of Longview addressed Council to request a copy of the proposed interlocal agreement with Cowlitz County & Cowlitz 2 Fire & Rescue.

Mayor Jensen closed the public hearing at 8:41 p.m.

A motion was made by Councilmember Steve Moon, seconded by Councilmember MaryAlice Wallis, to direct the City Attorney to prepare an ordinance approving the annexation. The motion carried by the following vote:

***Ayes: Mayor Jensen, Councilmember Botero, Councilmember Makinster, Councilmember Moon, Councilmember Vydra & Councilmember Wallis
Nays: Councilmember Wallin***

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS****19-00033 RESOLUTION 2293: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH COWLITZ COUNTY AND COWLITZ 2 FIRE AND RESCUE REGARDING THE ANNEXATION OF THE WEST LONGVIEW AREA****RECOMMENDED ACTION:**

Motion to approve Resolution 2293 authorizing the City Manager to enter into an interlocal agreement with Cowlitz County and Cowlitz 2 Fire and Rescue regarding the annexation of the west longview area.

A motion was made by Councilmember Steve Moon, seconded by Councilmember Scott Vydra, to approve Resolution 2293 authorizing the City Manager to enter into an interlocal agreement with Cowlitz County and Cowlitz 2 Fire and Rescue regarding the annexation of the west longview area. The motion carried by the following vote:

***Ayes: Mayor Don Jensen, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Scott Vydra, Councilmember MaryAlice Wallis
Nays: Councilmember Mike Wallin***

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

Councilmember Moon advised that on March 15th, 10 high school students will be visiting from Longview's sister city Wako, Japan.

Councilmember Vydra advised that he, Mayor Jensen and Councilmember Wallis had attended the recent Housing Opportunities of Southwest Washington board meeting.

Councilmember Wallin recognized the police and fire departments for recent incidents.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

19-00031 APPROVAL OF CLAIMS

Final accounts payable: \$1,768,118.22, checks no. 11627 through 11969.

19-00016 BID REVIEW – NICHOLS BOULEVARD PAVEMENT REHABILITATION**RECOMMENDED ACTION:**

Motion to accept the bid and award a contract to Advanced Excavating Specialists, LLC, in the amount of \$1,092,100.00.

19-00017 BID REVIEW – 3RD & 30TH AVENUE IMPROVEMENT PROJECT**RECOMMENDED ACTION:**

Motion to accept the bid and award a contract to Clark & Sons Excavating, Inc., in the amount of \$224,279.50.

15. CITY MANAGER'S REPORT

19-00020 BID REVIEW – BEECH STREET BOX CULVERT REPLACEMENT**RECOMMENDED ACTION:**

Motion to determine that C & R Tractor & Landscaping, Inc. is not a responsible bidder and reject its bid, and accept the next low bid and award a contract to Advanced Excavating Specialists, LLC, in the amount of \$2,295,528.00

Public Works Director Jeff Cameron presented a staff report.

Bill Josh of Longview addressed Council regarding the recommended low bidder.

Char Rorabrough, city unknown, owner of Advanced Excavating Specialists, addressed Council in opposition to rebidding the project.

Randy Walker, city unknown, addressed Council in support of C&R Tractor & Landscaping.

Mike LaFave, city unknown, owner of Advanced Excavating Specialists, addressed Council in opposition to rebidding the project.

A motion was made by Councilmember Scott Vydra, seconded by Councilmember Steve Moon, to direct staff to put a new bid out. The motion carried by the following vote:

Ayes: Mayor Don Jensen, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Scott Vydra, Councilmember Mike Wallin

Nays: Councilmember MaryAlice Wallis

19-00021 CONSULTANT AGREEMENT – GIBBS & OLSON, INC FOR BEECH STREET EXTENSION DESIGN – OREGON WAY TO CALIFORNIA WAY (LID NO. 352)**RECOMMENDED ACTION:**

Motion authorizing the City Manager to execute an agreement with Gibbs & Olson, Inc.

City Manager Kurt Sacha presented a staff report.

A motion was made by Councilmember Chet Makinster, seconded by Councilmember Scott Vydra, to authorize the City Manager to execute an agreement with Gibbs & Olson, Inc.. The motion passed unanimously.

19-00032 ALCOHOL IN THE PARKS - SPECIAL EVENTS REVISED**RECOMMENDED ACTION:**

Motion to approve the policy and bring back as a resolution for adoption.

Parks & Recreation Director Jen Wills presented a staff report.

A motion was made by Councilmember Steve Moon, seconded by Councilmember Chet Makinster, to approve the policy and bring back the poli as a resolution for adoption, amended as follows:

- 1. Strike "and the Mint Valley Golf Course" under section 1 (conditions), third bullet point*
- 2. On the fourth bullet, add "no City of Longview employee shall be involved in serving alcohol to members of the public at the parks listed above."*

The motion carried by the following vote:

Ayes: Mayor Don Jensen, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Scott Vydra, Councilmember Mike Wallin
Nays: Councilmember MaryAlice Wallis

16. MISCELLANEOUS**19-00034 EXECUTIVE SESSION: DISCUSS COLLECTIVE BARGAINING**

The executive session began at 9:29 p.m. and ended at 9:56 p.m.

17. ADJOURNMENT

The meeting was adjourned at 9:30 p.m. The next scheduled meeting of the Council is March 7, 2019.

Kaylee Cody
City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MARCH 14, 2019 - 7:00 P.M.
THURSDAY, MARCH 28, 2019 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

**THURSDAY, MARCH 7, 2019 - 6:00 P.M. REVERSE OSMOSIS/WELLHEAD PROTECTION
UPDATE**

THURSDAY, MARCH 21, 2019 - 6:00 P.M. MINT FARM PHASE II UPDATE



City of Longview

Agenda Summary

2019 NEIGHBORHOOD PARK GRANT APPLICATIONS

RECOMMENDED MOTION:

Motion to approve the Parks and Recreation Advisory Board's recommendations for the 2019 Neighborhood Park Grant Program.

2019 PARK BOARD NEIGHBORHOOD PARK GRANT RECOMMENDATIONS

COUNCIL STRATEGIC INITIATIVE ADDRESSED: Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Neighborhood Park Grant Program is a capital program (budgeted in the capital projects fund) initiated by the City Council as a means of giving community groups the opportunity to improve and invest in their parks, and the city the ability to stretch its capital funds. Annually since 1997, the Parks and Recreation Advisory Board has evaluated applications from neighborhood and community groups, sports organizations, service clubs, and individuals wishing to invest in a project within the park system. The board's recommendations are then presented to the council for final approval.

Over the past 22 years, the annual allocation of \$25,000 has been used to fund a wide variety of projects. (See the attached list of past sponsors and their projects.) Along with whatever city funds are approved, project applicants are required to contribute a matching amount in cash and/or the value of paid labor and materials; in other words they contribute out of pocket expenses for projects on at least a 1:1 ratio, and sometimes much more. Applicants must complete their projects in entirety and then submit for reimbursement for out of pocket expenses up to 50% of the total cost of project.

Project applications are evaluated on the basis of community need, community impact (who will benefit from a project), extent of facility usage or availability during the year, project life span and cost-benefit, future maintenance requirements, readiness to proceed, partnering, enhancement of safety and security, and other factors. The parks board met last month to review applications for funding and now submits the recommendations. Copies of all of the applications received are also attached for the Council's information.

This year there were four applications submitted for the Neighborhood Park Grant Program.

The First Tee Architectural Plan -Drop In Center Mint Valley Golf Course | \$2,500

The First Tee Equipment Purchase Mint Valley Golf Course | \$5,000

The Valley Golf Academy Teaching Studio Mint Valley Golf Course | \$3,550

Harlie's Angels Harlie's Hoops Lake Sacajawea | \$13,950

STAFF CONTACT:

Jennifer Wills, Parks & Recreation Director

Attachments:

1. NPG2019-FirstTeeDropIn
2. NPG2019-FirstTeeProgramExpansion
3. NPG2019-HarliesHoops
4. NPG2019-ValleyGolfTeachingStudio
5. NPG History 1997 - 2018



Neighborhood Park Grant Application

Application deadline: February 15, 2019

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
2/13/19	Youth Drop-In Center	Mint Valley Golf Course
Applicant (organization)		Contact Person and Title
The First Tee of South Puget Sound		Ryan Kallenberger, Executive Director
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		45-1781054
Address		City/State/Zip
7801 Lakewood Dr		Tacoma, WA 98467
Daytime Phone	Evening Phone	Email Address
253.777.7597	253.777.7597	ryan@thefirstteesps.org

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ TBD	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ TBD 5,000	100 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ TBD	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ TBD	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ TBD	%
TOTAL COST OF THE PROJECT:		\$ TBD	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ TBD	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ TBD	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ TBD	%
_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations		

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ ~~TBD~~ 5,000

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

APPLICANT REQUEST: **50%** REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ ~~5,000~~ 2,500

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☐ No If yes, please describe:	Multi-year project? ☐ Yes ☐ No (If yes, please describe)		
Anticipated Start Date: 4/1/19	Anticipated Date of Completion: 12/31/19		
Application completed by (print and sign name) Ryan Kallenberger, <i>Ry Kal</i>	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Title Executive Director</td> <td style="width: 40%;">Date 2/13/19</td> </tr> </table>	Title Executive Director	Date 2/13/19
Title Executive Director	Date 2/13/19		

Please return this application by February 15, 2019 to:

City of Longview
 Parks and Recreation Department
 2920 Douglas St.
 Longview, WA 98632



February 13, 2019

Longview Parks & Recreation Department
2920 Douglas St.
Longview, WA 98632

Dear Longview Parks & Recreation Department,

The First Tee's mission is to impact the lives of young people by providing educational programs that build character, instill life-enhancing values, and promote healthy choices through the game of golf. The First Tee of South Puget Sound believes all young people should have access to safe places and caring adults who help them grow socially, emotionally, and academically. While teaching the fundamentals of golf, our character education programs provide fun, active environments to teach young people how to manage emotions, resolve conflicts, communicate, and set goals. We are applying for the Neighborhood Park Grant with the Longview Parks and Recreation Department to build a Youth Drop-In Center with the City of Longview at Mint Valley Golf Course.

Project Description

The First Tee's Youth Drop-In Center is designed to be a safe space for kids to spend time after school, work on homework, practice golf using the Starting New at Golf (SNAG) equipment, and more. The facility will be approximately 1,000 to 1,500 square feet and will contain a general meeting area, smaller classroom, and a restroom. The purpose of this grant request is to start the process around the entire scope of the project. Before we can reach out to architects, receive quotes on building material, etc. we must first work with a firm to prepare a set of preliminary drawings. We have received a quote from Collins Architectural Group, PS for \$5,000 that would include a site plan, code and zoning analysis, floor plan, exterior elevations, building sections, and preliminary power and lighting plans. If received, this grant would allow us to move forward with Collins Architectural Group, PS for that first step in the multifaceted project.

Project Relationship to Grant Rating and Instruction Criteria Need

The First Tee values its ability to provide a safe space with caring mentors for all participants. The goal of the Youth Drop-In Center at Mint Valley Golf Course is to expand from just the golf course and give our participants a place they can come after school to do homework, practice golf, work with a mentor, and much more, all while knowing they are in a safe space. There can never be too many spaces for youth to "drop-in" within any given community, and adding this location at Mint Valley would be beneficial for families to know their youth have somewhere to work on homework before their First Tee programming session begins and that they always have a caring mentor around.

Community Impact

Knowing there is a space just for The First Tee youth within their community, at Mint Valley Golf Course, would be a great asset to the entire Longview community. Parents, guardians, and youth would benefit from knowing they have a safe space to go after school, before programming, after programming, and be able to work on their homework in alignment with The First Tee Nine Core Values and Nine Healthy Habits. Incorporated into each First Tee lesson plan is one of our Nine Core Values (honesty, responsibility, judgment, sportsmanship, respect, confidence, courtesy, integrity, and perseverance) and one of our Nine Healthy Habits (energy, play, safety, vision, mind, family, friends, school, and community). The Youth Drop-In Center would expand those values beyond the golf course and help our participants continue to better themselves with the life values they learn in each programming session.

Access

The First Tee of South Puget Sound programming is available throughout the year, in four different series. Historically, we have offered a Winter Mini Series (February to March), a Spring Series (April to May), two Summer Series (June to August),

Tim Rhee
President

Don Brown
Thomas Dashiell
Chandler Hueckel
Dean Koch
Monica Names-King
T'wina Nobles
Steve O'Brien
Russ Olsen
Jared Postelwaithe
Michelle Roberts
Lynnae Schmeller
Jason Wing

Ryan Kallenberger
Executive Director

The First Tee
South Puget Sound
7108 Lakewood Drive W
Tacoma, WA 98467
www.thefirstteesps.org

and a Fall Series (September to October). We will be launching our programming at Mint Valley on Saturday, March 16 with a one-day clinic to introduce our program and give parents and participants a glimpse at what they can expect from The First Tee. While the Youth Drop-In Center is a lengthy project, the access to participants would be immediate upon completion. We envision a ribbon cutting ceremony for the entire Longview community to launch our new space and allowing kids the opportunity to utilize the space immediately following that launch. The center would be a permanent structure at Mint Valley Golf Course for the community to enjoy and the youth to benefit from as they progress through The First Tee program.

Financial Responsibility

Our Youth Drop-In Center is a multifaceted project with a large financial responsibility. To begin the financial planning of the project we must first complete the first phase of preliminary drawings, which we can then use to receive quotes from the various vendors that would be needed in building the structure. At this time, the total lifetime cost of this project is unknown, however, phase one would total \$5,000 through a partnership with Collins Architectural Group, PS.

Cost Benefit

The cost to complete phase one of the Youth Drop-In Center is the launchpad for the entire project, and is essential in the success of the structure. We feel the long-term benefit of this center is far beyond the costs associated with it. To fully invest in this project, we must first complete phase one, which will then allow us to gain sponsorships, donations, and additional finances needed to put the phase one plan into action. The number of families that could benefit from the Youth Drop-In Center is endless within the Longview community, and something we feel would spark excitement around not only The First Tee of South Puget Sound but around the City of Longview and Mint Valley Golf Course.

Compliance

The First Tee of South Puget Sound's Youth Drop-In Center complies with the Parks and Recreation Comprehensive Plan in that it is dedicated to providing high quality recreation programs throughout the community that are safe for all participants. In alignment with the City of Longview Parks and Recreation Comprehensive Plan Goal #7, The First Tee's Youth Drop-In Center will be an expansion of golf courses services and will increase exposure of Mint Valley. The Youth Drop-In Center would also provide a safe and creative space for youth to utilize within their community, adding educational opportunities for all First Tee participants.

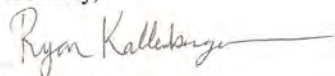
Readiness to Proceed

If our grant request is approved, we would be able to immediately begin working with Collins Architecture Group, PS on the preliminary drawings. Upon completion of the drawings we would be able to begin vetting vendors and creating a budget for the execution of the building. At this time, we do not have an estimated open date of a facility, however we feel confident that we could complete phase one by the end of 2019.

Funding

At this time Neighborhood Park Grant is the only funding we are exploring for phase one of the Youth Drop-In Center. Should we receive this grant we would work with community partners, individual donors, and foundations to raise the funds needed to build our center. We feel this first phase is essential to the long-term success of this project and would have more detailed information regarding funding upon completion of phase one.

Sincerely,



Ryan Kallenberger,
Executive Director
The First Tee of South Puget Sound

February 12, 2019

Russ Olsen
The Valley Golf Academy, LLC

RE: GRANT REQUEST

Dear Mr. Olsen,

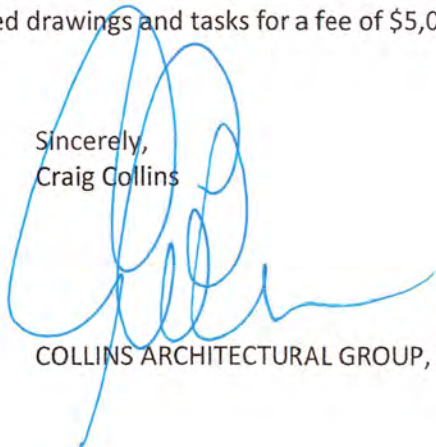
We propose to assist you with preliminary documents for a Longview Youth Drop in Center to be located at Mint Valley Golf Course. We understand the facility to be approximately 1,000 – 1,500 square feet and will contain a general meeting area, smaller classroom and a restroom.

We will prepare a set of preliminary drawings to include:

- Site plan showing location of the facility
- A code and zoning analysis
- Floor plan showing layout of rooms
- Exterior Elevations
- Building Sections
- Preliminary power and lighting plans

We propose to complete the above mentioned drawings and tasks for a fee of \$5,000.

Sincerely,
Craig Collins



COLLINS ARCHITECTURAL GROUP, PS

NEIGHBORHOOD PARK GRANT PROGRAM ESTIMATE WORKSHEET



ORGANIZATION: FIRST TREE SOUTH PUEBLO PROJECT NAME: YOUTH DROP IN CENTER

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Collins ARCH GROUP	SITE PLAN	\$5,000
TOTAL		

Please summarize all donations of goods and services estimated for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
TOTAL			



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 15, 2019

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
2/11/19	Program Expansion	Mint Valley Golf Course
Applicant (organization)		Contact Person and Title
The First Tee of South Puget Sound		Ryan Kallenberger, Executive Director
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		45-1781054
Address		City/State/Zip
7801 Lakewood Dr		Tacoma, WA 98467
Daytime Phone	Evening Phone	Email Address
253.777.7597	253.777.7597	ryan@thefirstteesps.org

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 10,000.00	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%

TOTAL COST OF THE PROJECT: \$ 10,000.00

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%

_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ ~~0.00~~ 10,000

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

APPLICANT REQUEST: **50%** REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 5,000

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☒ Yes ☐ No If yes, please describe: Registration fees are required to participate in programming, however scholarships are available for families to help offset those costs.	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: 4/1/19	Anticipated Date of Completion: 12/31/19
Application completed by (print and sign name) Ryan Kallenberger, <i>Ry Kall</i>	Title Executive Director
Date 2/13/19	

Please return this application by February 15, 2019 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632



February 13, 2019

Longview Parks & Recreation Department
2920 Douglas St.
Longview, WA 98632

Dear Longview Parks & Recreation Department,

The First Tee's mission is to impact the lives of young people by providing educational programs that build character, instill life-enhancing values, and promote healthy choices through the game of golf. The First Tee of South Puget Sound believes all young people should have access to safe places and caring adults who help them grow socially, emotionally, and academically. While teaching the fundamentals of golf, our character education programs provide fun, active environments to teach young people how to manage emotions, resolve conflicts, communicate, and set goals. We are applying for the Neighborhood Park Grant with the Longview Parks and Recreation Department to continue our program expansion with the City of Longview at Mint Valley Golf Course.

Project Description

The need within The First Tee's Program Expansion Project is new equipment for Mint Valley Golf Course, including sets of golf clubs and Starting New at Golf (SNAG) equipment. The new equipment will be used to replace old, broken, and outdated equipment for our participants and start Mint Valley off with brand new equipment that they may use for each session. Roughly 80% of our participants rely on The First Tee of South Puget Sound to provide equipment for each session, as they do not have access to clubs of their own. In partnering with Mint Valley, we will provide all equipment necessary for a successful Life Skills Experience session on the golf course. We are requesting funds to offset the equipment costs associated with our Life Skills Experience program as we expand within the Longview community. To provide a quality program we need enough equipment for every participant, including various sizing to accommodate all participant, ages five to 17. The First Tee partners with Air Force One Custom Golf for junior equipment and receives a generous discount on new clubs. For example, the Varsity Package Set retails at \$249.99 and we are able to purchase the set for \$110.00, plus shipping. We anticipate purchasing 55 sets of clubs to sustain our program for the next three to five years, and two SNAG bags for Mint Valley to launch the Little Drivers program and use for events.

Project Relationship to Grant Rating and Instruction Criteria Need

The First Tee programming has never had a presence within the City of Longview. Typically, if individuals would like to participate in the programming they would need to contact the Portland chapter and travel to their partner locations. The First Tee of South Puget Sound has expanded our programming to Mint Valley in January 2019 and will begin programming in the spring. The First Tee is more than just the game of golf, we use the game to teach life values to kids and give them access to a sport not many are accustomed to. Of all participants around the world, 87% say The First Tee gave them a greater sense of confidence and empowerment, and more than 81% say they saw their grades improve since participating in The First Tee programming. The First Tee Nine Core Values (honesty, integrity, perseverance, confidence, sportsmanship, respect, courtesy, and judgment) are incorporated into weekly lesson plans and taught along with a golf skill. During each class coaches and volunteers use the core value to show how it is applicable in the game of golf, and far beyond in everyday life. These values are so incredibly important for young people to learn and grow with, and the game of golf provides a unique opportunity to learn these through the sport.

Community Impact

Thanks to The First Tee Youth Scholarship Fund, no participant is ever turned away from programming due to an inability to pay. More than 60% of our participants, ages five to 17, utilize the scholarship fund to help offset registration costs, so that all youth can have access to the game of golf. In 2018, The First Tee

Tim Rhee
President

Don Brown
Thomas Dashiell
Chandler Hueckel
Dean Koch
Monica Names-King
Twina Nobles
Steve O'Brien
Russ Olsen
Jared Postelwaithe
Michelle Roberts
Lynnae Schneller
Jason Wing

Ryan Kallenberger
Executive Director

The First Tee
South Puget Sound
7108 Lakewood Drive W
Tacoma, WA 98467
www.thefirstteesps.org

of South Puget Sound reached more than 56,000 youth and impacted more than 2,550 on the golf courses through the Life Skills Experience program. The community of Longview is one we have not yet been able to impact and we look forward to reaching those youth, and their families, in 2019. One of our goals at The First Tee of South Puget Sound is to break the stigma around the game of golf, and allow all kids access to the game and its inherent life values.

Access

The First Tee of South Puget Sound programming is available throughout the year, in four different series. Historically, we have offered a Winter Mini Series (February to March), a Spring Series (April to May), two Summer Series (June to August), and a Fall Series (September to October). We will be launching our programming at Mint Valley on Saturday, March 16 with a one-day clinic to introduce our program and give parents and participants a glimpse at what they can expect from The First Tee. Upon completion of our programming expansion project youth in the Longview area will be able to immediately access to the equipment. This equipment will allow for a higher quality experience in the program for all participants relying on The First Tee to provide golf clubs for each session. These clubs are standard size for youth and are better suited for the participants than some of the generously donated clubs we currently utilize. Participants would have access to the new equipment as soon as they were delivered and inventoried at Mint Valley. The SNAG equipment would be utilized to launch the Little Drivers program, participants under five years old. The Little Drivers program would begin at the start of the next available session upon delivery and would be available to all participants under the age of five.

Financial Responsibility

Our program expansion project has a generous lifespan of around five years. We are planning on purchasing 55 new sets of golf clubs through Air Force One Custom Golf and two SNAG bags through First Tee National. Typically, equipment lasts about five years, depending on severity of wear and tear, and would be used for all Life Skills Experience and Little Drivers sessions at Mint Valley.

Air Force One Custom Golf Pricing Breakdown

Junior Set with Bag (size small) – Quantity 27 at \$68 = \$1,836

Junior Set with Bag (size medium) – Quantity 28 at \$74 = \$2,072

Estimated Shipping for all Sets = \$1,092

Estimated Total Cost = \$5,000

The First Tee National SNAG Equipment Breakdown

Starting New at Golf Bag – Quantity 2 at \$2500 = \$5,000

Estimated Total Cost = \$5,000

The total cost of our project is estimated to be \$10,000 and we are asking for a grant amount of \$5,000 to begin our project, and we would fundraise the remaining balance to support the programming at Mint Valley.

Cost Benefit

The benefits of this program expansion project greatly outweigh the costs solely due to the amount of youth impacted. The families within the Longview community will benefit immensely from The First Tee programming because it will allow more youth access to the game of golf and its inherent life values. The cost of this equipment is simply a launchpad for the impact we can have within the community, and the growth that is anticipated to come from the investment.

Compliance

The First Tee of South Puget Sound's program expansion project complies with the Parks and Recreation Comprehensive Plan in that it is dedicated to creating a healthy community by providing high quality programming to all youth. Within this project we are asking for financial assistance that will allow us to efficiently plan for growth within the Longview community and growth of The First Tee programming. The First Tee's programs are not only fun and educational, but they are accessible to all families with youth ages five to 17 (and younger with the launch of Little Drivers), and will likely assist in the exposure of the city's golf course. In alignment with the City of Longview Parks and Recreation Comprehensive Plan Goal #7, The First Tee's programs will be an expansion of golf courses services and will increase exposure of Mint Valley.

Readiness to Proceed

If our grant request is approved, we would be able to place the orders for equipment immediately. Once the Air Force One and SNAG equipment is delivered we would begin allowing participants to utilize the new golf clubs at their next programming session. This equipment is entirely for the participants and we would want to get it in their hands as soon as possible to expand upon their experience with The First Tee of South Puget Sound. The SNAG equipment would be put to use with the launch of Little Drivers at the start of the next session. For example, if the equipment were to be delivered in April we would launch Little Drivers with Summer Session One in June.

Funding

The First Tee of South Puget Sound has multiple fundraising events throughout the year to benefit our programs across all communities. If awarded this grant for \$5,000 we would work on fundraising the remaining \$5,000 through individual donors within the community. We are fortunate enough to have generous supporters of The First Tee and feel as though there are many that would like to invest in the expansion of our programming at Mint Valley.

Sincerely,



Ryan Kallenberger,
Executive Director
The First Tee of South Puget Sound

**PARKS &
RECREATION**
CITY OF LONGVIEW

PROJECT NAME: Program Expansion

Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

[illegible]

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR

VENDOR	DESCRIPTION	VALUE	SECURED Y/N
	TOTAL		



Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: **February 15, 2019**

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
2/8/19	Harlie's Hoops	Lake Sacagawea
Applicant (organization)	Contact Person and Title	
Harlie's Angels	Jennifer Destino	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☒ Yes ☐ No		
Address	City/State/Zip	
438 BOND RD	Castle Rock WA 98611	
Daytime Phone	Evening Phone	Email Address
920-809-7271	same	harliesangels2013@gmail.com
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Covered basketball COURT

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 85,777.45	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 44,754.75	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%
TOTAL COST OF THE PROJECT:		\$ 132,532.20	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 50,000	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ est	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ est	%
_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations		

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 50,000

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

See description Previous grant 2018
\$ 13,000
Parks & Rec

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 25,000

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe:	Multi-year project? ☒ Yes ☐ No 2018 + 2019 (If yes, please describe)
Anticipated Start Date: Fall 2019	Anticipated Date of Completion: late Fall 2019
Application completed by (print and sign name) Jennifer Destano Grown	Title Date Vice President 2/8/19

Please return this application by February 15, 2019 to:

City of Longview
 Parks and Recreation Department
 2920 Douglas St.
 Longview, WA 98632

**NEIGHBORHOOD PARK
GRANT PROGRAM
ESTIMATE WORKSHEET**



ORGANIZATION: Harlie's Angels

PROJECT NAME: Harlie's Hoops

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Web Steel	Building	80,000
Sport Court	Hoops	4,980
Craig Nelson	Labor roofing	26,754.75
Specialty Concrete	Concrete	8,400
Nurray Metals	Roofing material	12,477.45
Additional cost	electrical, paint, etc.	
	TOTAL	132,532.20

Please summarize **all donations of goods and services estimated** for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
Numerous Donations + In Kind			
	TOTAL		



Specialty Concrete

Jana Vitus
Rick-owner

312 Hazel ST
Kelso, WA 98626
(360) 577-4555 dispatch
(360) 274-6582 fax

Concrete Price List

As of July 1, 2018 (subject to change without notice)

ADDITIONS:

Prices based on 3000 PSI
(5 sack)
Monday - Friday

3500 PSI
Add \$10.00 / yd.

4000 PSI
Add \$20.00 / yd.

3/8" Pea Gravel
Add \$10.00 / yd.

Fiber
Add \$9.00 / yd

50/50 Mix
Add \$5.00 / yd.

Hot Water (seasonal)
Add \$5.00 / yd.

70 yds @ \$120/yd 4" slab
\$8400 + tax

DELIVERY & POLICIES:

4:00 pm or later delivery - \$75.00 extra charge per truck

Saturday delivery - \$75.00 extra charge per truck

Sunday delivery - \$200.00 extra charge per truck

10 minutes per yard unload time - \$1.50 per minute thereafter

Prices include up to a 40 mile roundtrip from Kelso plant - \$5.00 per mile thereafter
each way per truck

**Customer assumes responsibility for any damage or towing cost beyond the curb
line or on private property.**

DISPATCH HOURS:

7:00am - 4:00pm

Voice mail available after hours.

CONCRETE MIXED ON SITE.

ONLY PAY FOR WHAT YOU USE.

WE NOW HAVE 4 TRUCKS TO SERVICE ANY SIZE POUR.

<u>YARD</u>	<u>TOTAL</u>
<1/2	\$229.00
1/2	\$229.00
3/4	\$249.00
1	\$269.00
1 1/4	\$289.00
1 1/2	\$309.00
1 3/4	\$329.00
2	\$349.00
2 1/4	\$369.00
2 1/2	\$389.00
2 3/4	\$409.00
3	\$429.00
3 1/4	\$449.00
3 1/2	\$469.00
3 3/4	\$489.00
4	\$509.00
4 1/4	\$529.00
4 1/2	\$549.00
4 3/4	\$569.00

**5 yards and over
\$120.00 per yard**

Sales Quote

Nu Ray Metal Products, Inc. Corporate
1234 37th Street Northwest
Auburn, WA 98001

Telephone: 253-833-7228

Fax: 253-833-7268

Sales Quote No.	150370
Customer No.	MISC.

Bill To

Misc. Cash Sale
WA 98108

Ship To

Longview, WA

Contact:

E-mail:

Contact:

E-mail:

Quote Date	Ship Via	Delivery Date	Customer PO Number	Payment Method
07/03/18	Nu-Ray Truck	7/3/2018		COD
Entered By	Salesperson	Ordered By		
Jared Harman	House Account	Dan Hall		
Qty		Section/Marking or Description	Price Per	Ext Price
1,835		Panel Quote Type: NRM-7000 Gauge: 24 Gauge Width: 36" Paint: D2 Kynar 500 Ultra Cool Color: TBD (STD) ** Based on 5500 sq.f ***	5.70	10,459.50
6		Std. Ridge	28.00	168.00
12		Drip Edge (Eave)	14.00	168.00
12		Gable (Rake)	18.00	216.00
3,500		Accessories 1" Woodgrips (#9) Zincalume/Plain [250bag]	0.07	245.00
1		Delivery Charge Note: Delivery charge based on 1 hour offload. Additional charges will be billed at \$85.00 per hour for any additional time needed.	175.00	175.00

Print Date	07/03/18
Print Time	03:34:43 PM
Page No.	1

Subtotal	11,431.50
Freight	0.00
10.000 % Sales Tax	1,045.95
Order Total	12,477.45

Printed By: Jared Harman



Craig Norris Construction

120 Lowrane Drive
Kelso Washington
(360) 431-8532
norrisduff@aol.com
cnc.inc@hotmail.com

Estimate

Number **E155**

Date **7/4/2018**

BILL TO
Harleys Angels

SHIP TO

PO Number	Terms	Customer #	Service Rep	Project
				harley angels non prf b

Description	Quantit y/Hour	Price/ Rate	Tax1	Amount
Craig Norris Const (CNC) will install aprox 55square (5500sq ft) of 3ft panel steel roofing in NRM 7000 or simmlar over new const for Harleys Angels basketball court at Elks Park 22nd and Kessler				
This bid is for installation of roof alone. All metal panels, hardware,enclosures,and trim will be supplied				
5500 Sq ft/ \$4.50 per ft			✓	\$24,750.00

AMOUNT PAID	\$0.00	DISCOUNT	\$0.00
AMOUNT DUE	\$26,754.75	SHPPING COST	\$0.00
		SUB TOTAL	\$24,750.00
		Sales Tax 8.10% on \$24,750.	\$2,004.75
		TOTAL	\$26,754.75



COURT DEVELOPMENT INC.

12805 NE 126TH PL
KIRKLAND . WA . 98034

Name	Harlie's Angels / Attn: Jennifer DesArmo		
Address			
City	Longview	Zip	98632
Home		Work	
Cell	920-809-7271	Other	
Email	harliesangels2013@gmail.com		

COURT SIZE		
50	X	110
=	5500	

SITE PREPARATION:

BASE MATERIAL

SportBase	-	0	Sq. Ft. @	\$8.95	Not Applicable
Concrete	-				By Others
Concrete Pump	-				Not Applicable
Anchor Setting	For each hoop, light and net pole	0	@	\$250.00	By Others

BASKETBALL SLAM SYSTEMS

Pro Slam System	72" Tempered Glass Bboard w/36" OR 48" Overhang	2	\$2,450.00	\$4,900.00
Collegiate Slam System	60" Tempered Glass Bboard w/36" Overhang	0	\$2,150.00	Not Applicable
Varsity Slam System		0	\$1,950.00	Not Applicable

COURT LIGHTS

Double fixture 1000W Metal Halide Light*	0	\$2,250.00	Not Applicable
Single fixture 1000W Metal Halide Light*	0	\$1,650.00	Not Applicable
Single fixture 400W Metal Halide Light*	0	\$1,500.00	Not Applicable
Upgrade fixtures to LED*	0	\$750.00	Not Applicable

* ELECTRICAL HOOK UP TO POWER SOURCE BY SEPARATE OUTSIDE CONTRACT ONLY

MULTI-SPORT NET SYSTEMS

Adjustable Center Net System (for Pickleball, Badminton and Volleyball)	0	\$295.00	Not Applicable
Removable Round Net Pole	0	\$395.00	Not Applicable
Non-Removable Square Net Pole	0	\$575.00	Not Applicable
Tennis Net System (for regulation sized Tennis courts only)	0	\$900.00	Not Applicable

REBOUNDERS, GOALS, AND SOFT NET CONTAINMENT FENCING

Hockey Goal	0	\$395.00	Not Applicable
Futsal Goal	0	\$1,450.00	Not Applicable
Rebound System - 10' x 10'	0	\$850.00	Not Applicable
Rebound System - 10' x 21'	0	\$1,300.00	Not Applicable
10' Soft Net fencing	0	Ln. Ft. @	\$40.00
5' Soft Net fencing	0	Ln. Ft. @	\$30.00
Setting of support posts (for soft net fencing & rebounders only)	0	@	\$50.00

INSTALLATION FOR ALL ITEMS OF COURT EQUIPMENT:

SURFACE

PowerGame	New Textured Surface - 23 Standard Colors	5500	Sq. Ft. @	\$5.00	\$27,500.00
SportGame	-	0	Sq. Ft. @	\$4.50	Not Applicable
SportDeck	-	0	Sq. Ft. @	\$4.00	Not Applicable
Installation	-				\$1,925.00
B-Ball Lines	Full Court Lines	626	Ln. Ft. @	\$2.00	\$1,252.00
Multisport Lines	-	0	Ln. Ft. @	\$2.00	Not Included
Border Line	-	0	Ln. Ft. @	\$2.00	Not Included
Tennis Lines	-	0	Ln. Ft. @	\$2.00	Not Included
Other Lines	-	0	Ln. Ft. @	\$2.00	Not Included

FREIGHT + MOBILIZATION: Freight of product, and transport of personnel + equipment to job site \$1,925.00

OPTIONS & OTHER

1	OWNER IS RESPONSIBLE FOR SETTING ALL EQUIPMENT ANCHORS/SLEEVES/SUPPORT POSTS	NOTE
2	-	-
3	-	-
4	-	-

PAYMENT TERMS:	50% Down Payment =	\$20,600.00
	-	-
	45% Upon Installation of Equipment and/or Surface =	\$18,600.00
	5% Upon Completion =	\$2,096.36

Visa & MasterCard accepted: 2% Surcharge

VALID FOR 15 DAYS

PREPARED BY	Leslie Dulin	DATE	7/3/2018	SUBTOTAL	\$38,202.00
ACCEPTED BY		DATE		TAX 8.10%	\$3,094.36
ACCEPTED FOR CDI BY		DATE		TOTAL	\$41,296.36

Warranty - For all equipment and Surfacing. Provided by Conner Sport Court, Inc. of Salt Lake City, Utah.

COURTD*249RT

EMAIL: GUYWALKER@SPORTCOURTWA.COM . PHONE 425 823 0461 . FAX 425 823 0489

CUSTOMER: Jennifer DesArmo	QUOTE No: JS19-011V	REV:	DATE:
ADDRESS:	PROJECT NAME: Playground cover		
CITY STATE: Longview WA ZIP: 98632	ADDRESS:		
PHONE:	FAX:	CITY STATE: Longview Wa	ZIP: 98632
CONTACT:	E-mail:	COUNTY:	☒ FOB Sandy, OR

BASIC BUILDING		☐ EXPORT PACKAGE	☐ Freight Allowance
BUILDING TYPE: ☒ SYMMETRICAL	☐ SINGLE SLOPE	☐ LEAN-TO	☐ OTHER:
Width: 60	Length: 90	Eave Height: 20	Roof Slope: 3:12
Bay Spacing: 14', 16', 16', 14', 16', 14'		Vertical Clearance under Rafter:	
Governing Code: ☐ IBC 2012 ☒ IBC 2015 ☐ CBC 2016 ☐ Other:	Seismic: Ss = S1=		
LL / Roof Snow Load (PSF): 20 / 25	Wind Load (MPH): 130	Exposure: ☐ B ☒ C ☐ D	
Ground Snow Load (PSF):	Building is Heated: ☒ No ☐ Yes	Risk Category:	Site Class:
Collateral Load (PSF): 1.0	Describe:	Within 100 Miles of Hur. Coast: ☐ YES ☒ NO	
Closure Classification: ☐ ENCLOSED ☒ PARTIALLY ENCLOSED ☐ OPEN	Customer Initials:		

It is the customer's responsibility to provide and ensure accuracy of all load data

Special Load Conditions: Check all applicable boxes below and attach corresponding forms

☐ Adjacent Structures (Form 2) ☐ Mezzanine (Form 6) ☐ Point Loads (Form 7) ☐ Other:

FRAMING DATA		<i>Before signing Sales Agreement, be sure you understand which Truss System you are purchasing</i>	
MAIN FRAMES: ☒ Vaulted Clearspan ☐ Delta Truss ☐ Hybrid Truss			
LEFT ENDFRAME: ☐ Bearing Frame*	☒ Expandable Full Load Frame	☐ Half Load Frame	
RIGHT ENDFRAME: ☐ Bearing Frame*	☒ Expandable Full Load Frame	☐ Half Load Frame	
Left End Post Spacing: 14', 16', 16', 14'	*Bracing Required per WSB Design		
Right End Post Spacing: 14', 16', 16', 14'			
FRONT SIDEWALL BRACING: ☐ Cable ☐ Shearwall ☒ Portal ☐ Other	REVERSE CABLE BRACING: ☒ Yes ☐ No		
BACK SIDEWALL BRACING: ☐ Cable ☐ Shearwall ☒ Portal ☐ Other	STRUCTURAL PAINT: ☒ Std. Prime ☐ Other		

ROOF DATA		WALL DATA	
PANEL: ☒ TM Tuff Rib ☐ SSR:	Ga: 29	PANEL: ☒ TM Tuff Rib ☐ R.R. ☐ CF	Ga: 29
FINISH: ☐ Galvalume ☒ Standard Color:		FINISH: ☐ Galvalume ☒ Standard Color	
☐ Fixed Clip ☐ Slip Clip ☐ Thermal Block ☐ UL 90		FASTENERS: ☒ Standard ☐ Stainless Steel	Lngh:
FASTENERS: ☒ Standard ☐ Stainless Steel	Length:	RAKE & EAVE TRIM COLOR:	
ROOF EXTENSION: 24"	PURLINS: WOOD	WALL TRIM COLOR TO MATCH WALL PANEL COLOR	
LOCATION: All Four Sides	SOFFIT: None	SIDEWALL GIRTS: ☒ WOOD ☐ INSET ☐ FLUSH ☒ 2' O/C	
CANOPY: None	Clear Height:	ENDWALL GIRTS: ☒ WOOD ☐ INSET ☐ FLUSH ☒ 2' O/C	
LOCATION:	SOFFIT: N/A	BASE: Girt ☒ w/Base Trim ☒ w/Base Closure	
EAVE CONDITION: ☒ STD. ☐ GUTTER ☐ NO TRIM		LINER Height: Ln Ft:	Finish: Trim: ☐ Yes ☐ No

Wall Framed Openings								
Qty.	Sizes W x H	Locations				Located By (Factory or Field)	Sill Height	Delete Panel
		LEW	REW	FSW	BSW			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			

Alternates	Unless noted on Page 2, Alternates are NOT included in Total Building Cost	Cost	ADD Y/N
1. Foundation Design (standard thickened edge slab)		Included	
2.			
3.		\$ -	
4.		\$ -	

The Following Checked Forms are Integral Parts of this Order:

☐ 4 Modifications ☐ 6 Mezzanine Data ☐ 7 Point Loads ☐ 2 Layout - Adj. Structures - General Instructions ☐ 3 Customer Information ☐ Addendum #

WSBNW Quote No: JS19-011V

Rev:

JOB NAME: Playground cover

DATE: 11-Feb-19

OPEN WALLS		Locations / Dimensions				Others	
		Front SW	Back SW	Left EW	Right EW		
Purposes for Open Wall Sections	Width:	90'	90'	60'	60'		
	Height:	16'	16'	16'	16'		
a.	Open for access or tie-in w/ Adjacent Structure	Yes	Yes	Yes	Yes		
b.	Infill wall by others						
c.	Wood or steel stud framing by others						
d.	Masonry or tilt-up walls by others						
e.	Wind perimeter beam brace to wall						
f.	Columns brace to masonry or tilt-up						
g.	Other:						

THE FOLLOWING STANDARD EXCLUSIONS APPLY EXCEPT THOSE SPECIFICALLY NOTED OTHERWISE ON FORM 4:

1. ALL RELATED COSTS OF MATERIAL AND LABOR FOR FOUNDATION
2. CONCRETE MASONRY UNITS, REINFORCING BAR, EMBEDS, SHIM STOCK, GROUT, AND NON SHRINK GROUT.
3. ALL ATTACHMENTS STEEL TO CONCRETE.
4. STAIRS, LANDINGS, RAILS, WALKWAYS, CATWALKS, GRATING, LADDERS, & EQUIPMENT PLATFORMS.
5. ROOF CURBS, ROOF HATCHES, LOUVERS.
6. OVERHEAD DOORS AND SUPPORT, MANDOORS, FRAMES, AND HARDWARE.
7. GLASS AND GLAZING.
8. ALUMINUM STORE FRONT WALLS AND WINDOWS.
9. SINGLE PLY ROOF SYSTEMS.
10. FIELD TOUCH-UP OF PRIMER (LABOR AND MATERIALS).
11. ERECTION, FIELD SUPERVISION, FIELD TECHNICAL REPRESENTATIVE.
12. SEISMIC BRACING FOR OTHER TRADES.
13. SEALING OF WALL AND ROOF PENETRATION OF OTHER TRADES.
14. ALL LIGHT GAUGE METAL FRAMING.
15. INSULATION AND VAPOR BARRIERS.
16. METAL STUDS, AND ANGLES AT PERIMETER PARAPETS.
17. ROOF DRAINS AND INTERIOR DOWNSPOUTS.
18. SMOKE CURTAINS AND FIREWALL MATERIALS.
19. HAND AND OR POWERED SEAMING TOOLS REQUIRED FOR STANDING SEAM ROOF AND OR OTHER PANEL SYSTEMS.
- 20.

BLDG. END USE

MBMA End-Use Classification (Must be filled-in: Check One)

101 () Comm'l. Agri-Commodities Storage	400 Commercial	500 Community: Public & Private	601 () Gov't Export
200 On-Farm Structures	401 () Retail Stores	501 () Recreational	700 All Other
201 () Commodity Storage	402 () Warehousing	502 () Educational	701 () Components
202 () Other Farm Structures	403 () Aircraft Hangars	503 () Hospital & Health	702 () Retrofit Roofs
300 Manufacturing	404 () Freight Terminals	504 () Churches	703 () Retrofit Walls
301 () Production	405 () Office, Banks	505 () Gov't. Admin. & Services	704 () Other: _____
302 () Warehousing	406 () Commercial Auto	506 () Passenger Terminals	
303 () Equipment Service		507 () Residential	

WARRANTY: SELLER MAKES NO WARRANTIES OF ANY NATURE WHATSOEVER, EXCEPT FOR SUCH EXPRESS WARRANTIES AS SET OUT IN THIS PURCHASE ORDER. Any warranty requests must be part of this purchase order.

STANDARD TERMS ARE 20% AT TIME OF ORDER, 40% PRIOR TO FABRICATION, AND BALANCE PRIOR TO DELIVERY OF BUILDING OR AS AGREED TO IN ADVANCE, BASED UPON CREDIT APPROVAL. WEB STEEL OF WASHINGTON RESERVES THE RIGHT TO PASS ON ANY MATERIAL COST INCREASES FROM WSOW VENDORS OCCURRING AFTER THE DATE OF SIGNED CONTRACT. NOTIFICATION OF COST INCREASES WILL BE MADE PRIOR TO FABRICATION OF YOUR BUILDING.

ORDER REQUIREMENTS

You Must Check One ☒ Fabrication Order ☐ For Engineering ☐ Standard Submittal Drawings (11X17) No of Sets: _____

If more than four (4) sets are required, additional printing costs will apply.

EXCLUSIONS	PRICING RECAP	Bldg. Weight	PRICE (USD)
ANY ITEM NOT SPECIFICALLY STATED AS INCLUDED ON THIS	Base Building:		\$ 56,021.00
DOCUMENT IS EXCLUDED. STANDARD WEB STEEL OF WASHINGTON	Total of Alternates From Page 1:		\$ -
PRODUCT SPECIFICATIONS ARE ASSUMED UNLESS OTHERWISE	Freight:		FOB Sandy
SPECIFIED ON THIS DOCUMENT.	Sales Tax:		\$ -
	TOTAL BUILDING COST:		\$ 56,021.00
Price Validity: 15 Days from 11-Feb-19	TERMS Breakdown ➡ 20%	Plan Fee:	\$ 11,204.20
	40%	Fabrication Fee:	\$ 22,408.40
	+/- All Applicable Change Orders	Final:	\$ 22,408.40
Purchaser _____	Exempt Tax Number: _____		US Dollars

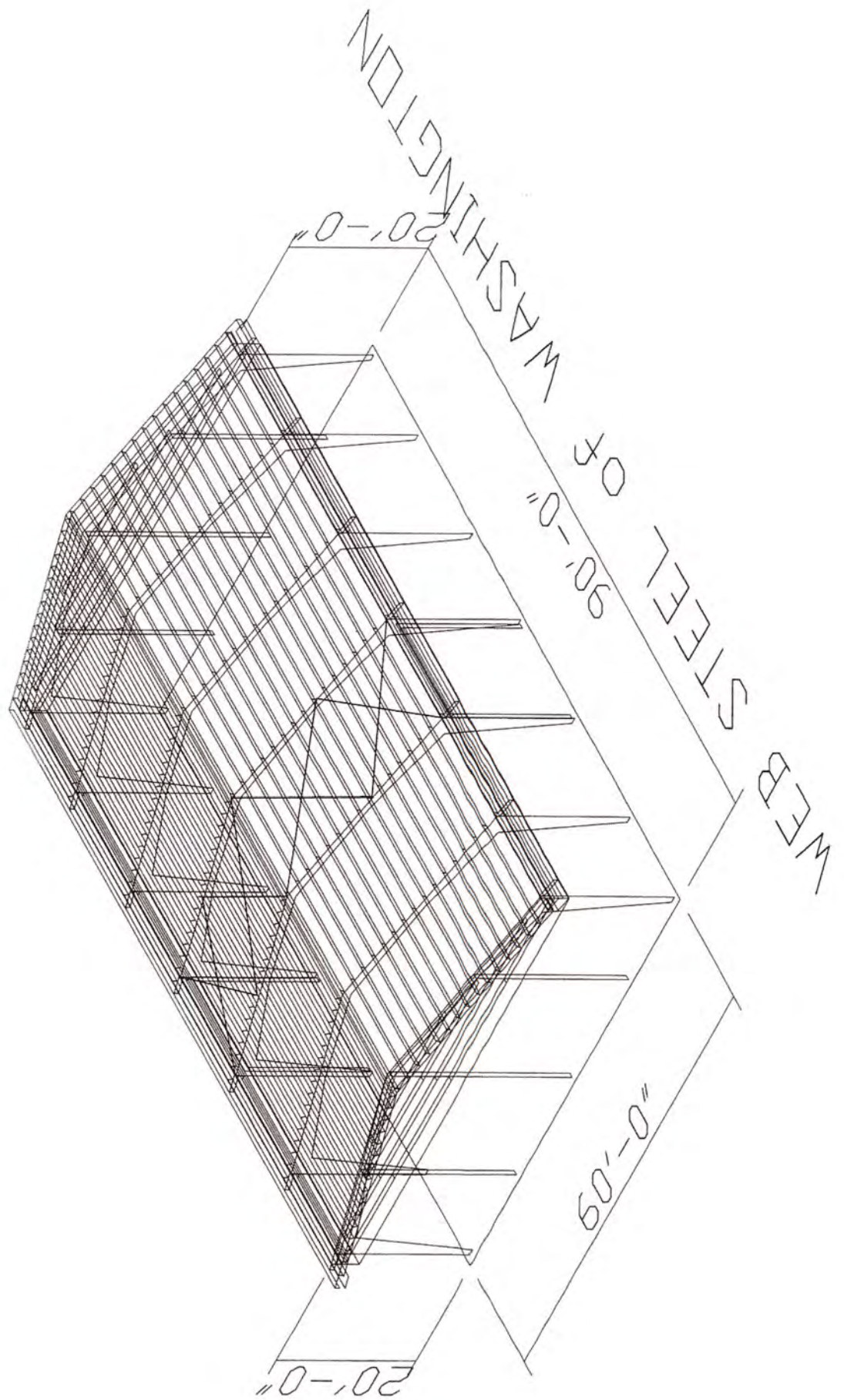
Authorized Signature

Seller's Acceptance in Writing By An Authorized Representative Constitutes A Firm And Binding Order

Date

Title

FORM 1 BASIC BUILDING pg 2 of 2





Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: **February 15, 2019**

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
2/14/19	Teaching Studio	Mint Valley Golf Course Driving Range
Applicant (organization)		Contact Person and Title
The Valley Golf Academy LLC		Russ Olsen, Owner
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☐ Yes ☒ No		
Address		City/State/Zip
1401 Marvin Rd NE Suite 307 Box 576		Lacey, WA 98516
Daytime Phone	Evening Phone	Email Address
360 347 6282	360 347 6282	russ@thevalleygolfacademy.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)
This application would provide additional funding for the addition of a teaching studio as part of the Mint Valley Golf Course Driving Range structure. This studio will be utilized to provide instruction during inclement weather and to provide higher level instruction with specialized teaching equipment.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding			
ESTIMATED BREAKDOWN OF THE PROJECT			
Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 7,107.59	100 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%
TOTAL COST OF THE PROJECT:		\$ 7,107.59	
TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED			
SECURED APPLICANT CASH:		\$ 7,107.59	100 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:		\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *		\$	%
_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations			
TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT:		\$ 7,107.59	
* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.			



APPLICANT REQUEST: **50%** REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 3,553.79

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☒ Yes ☐ No If yes, please describe: Participants will need to be enrolled as a student in the Valley Golf Academy or pay to participate in a Mint Valley Golf Course Special Event	Multi-year project? ☐ Yes ☒ No (If yes, please describe)	
Anticipated Start Date: 03/01/19	Anticipated Date of Completion: 05/01/19	
Application completed by (print and sign name) <i>Russ Olsen</i>	Title Owner	Date 2/14/19

Please return this application by February 15, 2019 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

NEIGHBORHOOD PARK GRANT PROGRAM ESTIMATE WORKSHEET

ORGANIZATION: Valley Golf Academy LLC

PROJECT NAME: Driving Range Teaching Studio

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
 Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Metro Overhead Door	Overhead (Garage) Door	\$1,809.59
Busack Electric	Electrical and heater for proposed Teaching Studio	\$5,298.00
TOTAL		7,107.59

Please summarize **all donations of goods and services estimated** for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
TOTAL			

NEIGHBORHOOD PARK GRANT ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

DATE	PRINTED NAME	WORK DESCRIPTION	HOURS COMMITTED	SIGNATURE
				TOTAL NUMBER x \$15.00

*** Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.**

* Additional registers are available upon request if more pages are needed.

TOTAL PROJECT SUMMARY

A.	TOTAL EXPENDITURES	\$7,107.59
B.	TOTAL IN-KIND DONATIONS	\$
C.	TOTAL VOLUNTEER LABOR	\$
TOTAL PROJECT COST:		\$7,107.59

Transfer all totals from the two “Estimate Worksheets” to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT

REQUEST:	\$3,553.79
----------	------------

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME:	SIGNATURE:	DATE:
The Valley Golf Academy LLC	Russ Olsen		2/14/19



February 13, 2019

Longview Parks & Recreation Department
2920 Douglas St.
Longview, WA 98632

Dear Longview Parks & Recreation Department,

The Valley Golf Academy is excited to be the exclusive provider of golf instruction at Mint Valley Golf Course. In partnership with the City of Longview the VGA will be transforming the Par 3 golf course into a fully operational learning center to benefit the entire region. The VGA has partnerships with The First Tee of South Puget Sound, Titleist, and Special Olympics. We are applying for the Neighborhood Park Grant with the Longview Parks and Recreation Department to build an Indoor Teaching Studio with the City of Longview at Mint Valley Golf Course.

Project Description

The VGA indoor teaching studio is designed to provide a state-of-the-art golf instruction facility that will benefit players of all abilities. This studio will be heated and will allow players to work on improving their games during all seasons. The VGA already has invested in a SkyTrak swing monitor which provides real time analysis of a players swing and individualized training plans for improvement. The VGA also has K-VEST technology which allows the student to understand the role bio-mechanics plays in the golf swing. A teaching studio will allow a controlled environment to utilize these tools and will set Mint Valley apart in the quality of instruction we can provide to the public.

Project Relationship to Grant Rating and Instruction Criteria Need

The VGA values its ability to provide quality instruction to golfers of all ages and abilities. Currently there are no similar facilities in Southwest Washington. Mint Valley is uniquely suited to be a destination facility for golf instruction. With the implementation of the First Tee Program a teaching studio will be necessary to continue the development of these junior golfers especially if they want to compete at higher levels.

Community Impact

The community will benefit from a teaching studio at Mint Valley through increased economic activity at the golf course and overall for the City of Longview. During our first three years of providing instruction at Tumwater Valley we have built a First Tee Program of over 300 participants and a Special Olympics Golf Team of over 30 participants which won 7 gold medals at the state competition in 2018. A teaching studio will not only assist high end players but also provide value to juniors, and special needs athletes.

Access

The VGA provides golf lesson throughout the year and is looking forward to creating many strong partnerships within the community through golf. A teaching studio will help to reduce barriers to individuals to play golf. Quality instruction early in the process will dramatically assist in the development of new players and maintain a much higher level of retention. The youth have come to expect to interact through electronics and the high-level teaching devices will provide that real time responsiveness. The VGA has never turned someone away due to the inability to pay. Those associated with the VGA take pride in providing access to all to the great game of golf.

Financial Responsibility

The VGA can make the initial investment in the teaching studio and is financially solvent. The VGA is regionally respected for providing high quality instruction. This is demonstrated through our partnerships with First Tee, Special Olympics of Washington, and Titleist. Minimal resources will be needed to maintain this aspect of the facility.

**Cost Benefit**

The cost to complete the teaching studio is minimal compared to the benefit and professional appearance it will provide to Mint Valley Golf Course. The Par 3 course has financially underperformed, the transformation of the Par 3 to a learning center will be greatly accelerated by the addition of an indoor teaching studio. The natural connection between these components will create a new revenue center for Mint Valley Golf Course.

Compliance

The VGA's indoor teaching studio complies with the Parks and Recreation Comprehensive Plan in that it provides high quality recreation programs throughout the community that are safe for all participants. In alignment with the City of Longview Parks and Recreation Comprehensive Plan Goal #7, The VGA's indoor teach studio will be an expansion of golf courses services and will increase exposure of Mint Valley. participants.

Readiness to Proceed

If our grant request is approved, we would be able to immediately begin working with the identified vendors to complete the construction of the indoor teaching facility. The facility would be ready for the 2019 golf season.

Funding

The VGA has the necessary funding to complete the indoor teaching studio at Mint Valley. If 50% grant is approved the VGA will begin construction of this exciting project.

Thank you for your consideration!

Russ Olsen
The Valley Golf Academy LLC
Director of Instruction, Tumwater and Mint Valley Golf Courses.

PROPOSAL



12104 NE 95th St
Vancouver, WA 98682

PHONE: 360-695-0504
vancohd@hotmail.com



CONTACT
PREFERENCE
☐
☐
☐

FOR: CITY OF LONGVIEW

EMAIL: chris.barlow@mylongview.com
PHONE: 360-430-0785
FAX:

ADDRESS:

ATTEN: CHRIS

DATE: 12/7/2018

JOB ADDRESS: 4002 PENNSYLVANIA ST LONGVIEW, WA 98632 (MINT VALLEY GOLF COURSE)

WE PROPOSE TO FURNISH THE FOLLOWING:				AMOUNT
THIS QUOTE IS VALID FOR 60 DAYS				
NEW CONSTRUCTION				
FURNISH AND INSTALL 1) 10' X 9' CHI 2283, WHITE, 2" THICK INSULATED STEEL BACK, 15" RADIUS TRACK, WHITE PERIMETER SEAL, INSIDE SLIDE LOCK, MANUAL OPERATION				\$ 1,674.00
NOTE - PW WAGE APPLIES				
NOTE - WE ARE CURRENTLY SCHEDULING DOOR INSTALLS FOR MID FEBRUARY 2019				
804 8.1% TAX				\$ 135.59
WIRING NOT INCLUDED				
WARRANTY REPAIR COMPLETED DURING BUSINESS HOURS ONLY				
DATE INSTALLATION DESIRED				NET TOTAL: \$ 1,809.59

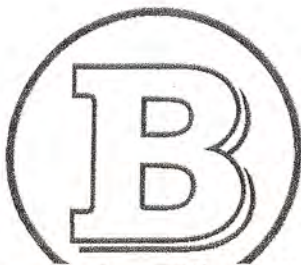
Openings are to be prepared by others in accordance with our specifications.
The above price does not include glass, glazing, painting or wiring for electric operator, unless included in the above proposal.
Above proposal is made for prompt acceptance.
Agreements are contingent upon strikes, accidents or other conditions beyond our control.
We carry manufacturers', contractors', and employers' liability and workman's compensation insurance.



WE ACCEPT THE ABOVE PROPOSAL:

SUBMITTED BY COREY MYERS

By: _____ Date: _____



February 14, 2019

Busack Electric

"A Trusted Name in the Electrical Industry"

To: Jim Nickerson

Busack Electric is pleased to submit this proposal to complete the electrical work associated with the City of Longview Mint Valley Golf Driving Range improvements.

Included in this proposal is conduit, wire, electrical equipment, misc. materials and labor to complete the following scope as described below:

- Safe-off, disconnect and remove four circuit existing electrical panel for replacement with new
- Provide and install new 240 volt, 50 amp electrical panel with circuit breakers for new work and space for future electrical needs
- Provide and install new 50 amp wire in existing conduit and connect to new circuit breaker in panel
- Wire new panel
- Provide and install new circuitry, boxes and outlets for new 120 volt outlets as discussed for new driving range equipment
- Provide and install new circuitry, boxes and switches for new lighting
- Install owner provided LED lights
- Provide and install new 2000 watt cadet style heater with thermostat and wire complete
- City of Longview electrical permit

Total price for electrical work as described- \$5,298.00 plus WSST if applicable

If you have any questions please feel free to call me.
I personally thank you for the opportunity to offer this proposal.
Our electrical is warranted for one year from the date of completion.

Andy Busack
Busack Electric

Neighborhood Park Grant Program History

1997

Central Youth Baseball	Fencing	\$2,200
Robbins Residents	1 st phase development at Hoehne Park	\$9,800
Early Edition Rotary	1 st phase development of Rotary Park	\$13,000

1998

Central Youth Baseball	Fencing, parking	\$2,800
Longview Soccer Club	New water meter/irrigation	\$5,000
Western Youth Baseball	Asphalt surface	\$5,000
Babe Ruth Baseball	Concession/score booth bldg	\$8,200
Early Edition Rotary	2 nd phase dev., picnic shelter	\$4,000

1999

Western Youth Baseball	paving for paths	\$5,000
Central Youth Baseball	fencing	\$3,463
Longview Girls Softball	Irrigation	\$3,546
Longview Babe Ruth	2 nd phase: score booth building	\$10,000

2000

Noon Rotary	Paved path at south end of the Lake	\$7,000
Marilyn Hoehne	Picnic shelter at Hoehne Park	\$5,000
Longview Babe Ruth	Field improvements - Roy Morse	\$3,000
CVG Grade School	Handicap play equipment at school	\$7,500
Central Youth Baseball	Field fencing - Highland Park	\$2,500

2001

Longview Noon Rotary	playground equipment at south end of lake	\$7,500
Cowlitz Co. Slow Pitch	infield dirt for two softball diamonds	\$3,000
Lv Public Service Group	restoration of sunken gardens	\$6,530
Central Youth Baseball	field fencing at Archie Anderson park	\$2,457
Longview Kiwanis	picnic table	\$350
Longview Babe Ruth	backstop construction	\$3,400
Longview Girls Softball	exterior painting of concession building	\$1,763

2002

Longview Public Ser. Gp.	Japanese Island Bridge Project	\$8,000
Longview Soccer Assoc.	Soccer Goals for 7th Ave. Park	\$1,300
Longview Public Ser. Gp.	Lighting for the sunken gardens	\$2,000
Columbia Hts. Elem. Sch.	Playground Equipment	\$8,000
Longview Girls Softball	Bleachers for 7 th Ave. Park Fields	\$2,400
Longview Babe Ruth	New backstop at Roy Morse Park	\$3,300

2003

Pathways 2020	Anderson Pk. Basketball court Improv.	\$6,000
Central Youth Baseball	Filed fencing improvements	\$343
Longview Babe Ruth	Safety netting at Roy Morse Pk Fields	\$2,750
Columbia Hghts Elem. Sch.	2nd phase of playground equip. replacement	\$6,800
Longview Soccer Assoc.	New clubhouse building construction	\$5,900
Longview Girls Softball	Bleacher and dugout bench improvements	\$1,667
Western Youth Baseball	Purchase of picnic tables	\$1,540

2004

Go 4 th Festival Assoc.	Lake Sacajawea Pk. Plaza Improvements	\$5,000
Longview Girls Softball	Picnic Shelters & Bullpens	\$3,000
Western Youth Baseball	Field Lighting & Electric Upgrades	\$10,000

2005

Longview Early Ed. Rotary	Spray Park Construction – Catlin Grounds	\$20,000
Chamber of Commerce	Electrical upgrades – R.A. Long Park	\$2,500
Babe Ruth Baseball	Safety fencing	\$2,500

2006

Go 4 th Festival Association	Lake Sacajawea Pk. Plaza Improvements	\$10,000
Longview Soccer Assoc.	Purchase of 14-sets of portable goals	\$8,000
Babe Ruth Baseball	Create four pitching warm-up areas	\$2,800
Western Youth Baseball	Create maintenance materials storage area	\$2,200
Longview Girls Softball	Purchase & installation of two scoreboards	\$2,000

2007

Altrusa International Club	Playground equipment-Vil Mt. Solo Pk.	\$10,000
Longview Noon Rotary	Basketball court – Vil Mt. Solo Park	\$10,500
Babe Ruth Baseball	Pitching warm-up areas – R. Morse Pk.	\$2,000
Longview Girls Softball	Extend dugouts/pitching warm-up – 7 th Av	\$2,500

2008*

Babe Ruth Baseball	Safety netting and security lighting	\$2,825
Western Youth Baseball	Field renovation & dugout construction	\$4,000
Longview Soccer Assoc.	Development of a new practice field	\$3,395

*The low number of applications this year allowed the City to develop the first phase of the dog park at Gerhart Gardens Park with the balance of the funding available, with a financial contribution from FOLA but not at the level required of Neighborhood Park Grant recipients.

2009

Central Youth Baseball	Field & facil. improvements – Anderson Pk	\$1,938
Kessler School PTO	Play equipment & drainage – Kessler Sch.	\$3,000
Willapa Hills Audubon	Inst. of bird identification panels – lake pk.	\$3,495
Old Westside Neigh. Assoc.	2 metal picnic tables – Vandercook Pk.	\$1,048
Longview Girls Softball	Fence caps - all fences & field 4 imp.-7th Ave	\$2,597
Longview Soccer Assoc.	Irrigation system for 2 fields – 7 th Ave. Pk.	\$12,922

2010

Central Youth Baseball	Field Improvements – Archie Anderson	\$2,954
Longview Noon Rotary	Surfacing for Hemlock Playground	\$10,000
Old Westside Neighborhood	Sidewalk Repair at Vandercook Park	\$2,500
Longview Girls Softball	Safety Netting at 7 th Avenue Park	\$1,238
Longview Soccer Club	2 nd Phase Irrigation at 7 th Avenue Park	\$8,308

2011

Central Youth Baseball	Improvements - Archie Anderson Park	\$4,757
Western Youth Baseball	Outfield fencing - John Null Park	\$4,748
Longview Babe Ruth	Various - Roy Morse Park	\$10,000
Village @Mt. Solo	Benches - Altrusa Park	\$1,373
Longview Soccer Club	Irrigation at 7 th Ave. Park.	\$4,122

<u>2012</u>		
Central Youth Baseball	Improvements- Field, Fencing, Mound	\$6,955
Longview Soccer Club	Field development, fencing, netting, mower	\$11,991
Western Youth Baseball	Fence Replacement, two pitching mounds	\$6,054
<u>2013</u>		
Longview Babe Ruth	Bleachers, Fence, Lights, Tarps, Pitching Machine	\$4,355
Longview Youth Baseball	Fencing, Field Dirt, Building Paint	\$10,909
Longview Girls Softball	Field Dirt, Grill, Dugout Improvements	\$4,124
*Longview Soccer	*Field 9 Irrigation	\$5,612
<u>2014</u>		
Go 4 th Festival Committee	Bleacher Safety Retrofit	\$1,300
Longview Girls Softball	New Clubhouse Roof	\$3,470
Tyler Rinck	Roy Morse Disc Golf	\$5,000
*Friends of Longview	*Shay Lighting and Security Project	\$3,800
<u>2015</u>		
*Roger Peters	*Sidewalk to Squirrel Sculpture	\$2,975
Friends of Longview	Shay Protective Fence	\$5,000
Longview Girls Softball Association	Repair fencing and install t-ball field	\$4,306
City of Longview Parks Department	Playground Replacement Parts	\$6,545
C.R.E.T.E. Culture	Cloney Skate Park Paint Project	\$4,557
Friends of Off Leash Areas	Footpath at Gerhart Gardens Dog Park	\$700
<u>2016</u>		
Friends of Off Leash Areas	Footpath at Gerhart Gardens Dog Park	\$928
Wyatt Brown	BMX Bike Improvements	\$2,125
Longview Girls Softball	Backstop Repair	\$1,672
Friends of Longview	Shay Pavillion Lighting	\$10,620
Community Garden Committee	Garden Irrigation Replacment	\$2,700
Parks Department	Playground Replacement Parts	\$6,955
<u>2017</u>		
Longview Babe Ruth	Roy Morse Field Improvements	\$5,200
Longview Pioneer Lions	Lions Shelter Upgrade	\$5,000
Lion's Den Boxing	Boxing Club House Improvements	\$4,200
Go 4th Association	Electrical upgrades – Lake Sacajawea	\$3,000
Longview Pickleball	Court Revitalization	\$7,383
<u>2018</u>		
Babe Ruth Baseball	Roy Morse Field Improvements	\$7,000
Harlie's Angels	Harlie's Hoops	\$13,000

From 1997 to current the City has provided \$507,665 in matching Neighborhood Park Grants. This means that over \$1,015,330 have gone back into improving the park system.

** Projects that are still incomplete or have not be submitted for reimbursement.*



City of Longview

Agenda Summary

ORDINANCE NO. 3394: APPROVING THE WEST LONGVIEW ANNEXATION (ANX 2018-2) AND 50TH AVE/OBH ANNEXATION (ANX 2018-1)

RECOMMENDED ACTION:

Motion to adopt Ordinance 3394 to annex the West Longview Annexation area (ANX-2018-2) and the 50th Avenue/OBH area (ANX 2018-1) into the City of Longview.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

At the February 28, 2019 City Council meeting, a public hearing was held on a proposed annexation of approximately 240 acres of land along the Ocean Beach Highway corridor between 40th and 52nd Avenues. The annexation method chosen by the council is by "Annexation of territory served by fire districts - interlocal agreement process" (RCW 35A.14.480). Cowlitz County and Cowlitz 2 Fire and Rescue have agreed to enter into the interlocal agreement process.

- An interlocal agreement for the West Longview Annexation has been approved by the Longview City Council, Cowlitz County Board of County Commissioners and the Cowlitz 2 Fire & Rescue Board of Commissioners.
- The Planning Commission held a public hearing on January 30, 2019 and has made a recommendation regarding zoning for the area. The City Council was presented with the Planning Commission zoning recommendation for consideration of adoption at the February 28, 2019 council meeting.
- A petition for annexation of 4.2+/- acres of land within the proposed West Longview Annexation area (ANX 2018-1, 50th Avenue/OBH) is included in the ordinance for approval.

STAFF CONTACT:

John Brickey, Community Development Director/Building Official

Attachments:

1. Ord 3394 approve West Longview Annx
2. West Longview Annexation area map

ORDINANCE NO. 3394

AN ORDINANCE ANNEXING THE REAL PROPERTY HEREINAFTER DESCRIBED TO THE CITY OF LONGVIEW, COWLITZ COUNTY, WASHINGTON, PURSUANT TO RCW 35A.14.480 AND 35A.14.120.

WHEREAS, the West Longview Annexation is approximately 237± acres in size and is being processed using the interlocal agreement method (RCW 35A.14.480). For a small area within the West Longview Annexation area, the City also received an application for annexation using the petition method (RCW 35A.14.120). The proposed 50th Avenue/Ocean Beach Highway Annexation is 4.2± acres in size and is located on the northwest corner of the 50th Avenue/OBH intersection; and

WHEREAS, the West Longview Annexation area includes all the land in West Longview that is currently not located within City limits and is along the Ocean Beach Highway corridor between 40th Avenue and 52nd Avenue. The area includes property on both the north and south sides of Ocean Beach Highway. The annexation area is primarily located within Section 24, Township 8 North, Range 3 West with small portions of the annexation area in adjacent sections; and

WHEREAS, the 50th Avenue/Ocean Beach Highway annexation is located in the northwest quarter of Section 24, Township 8 North, Range 3 West, Willamette Meridian; and

WHEREAS, the 52nd Avenue/Ocean Beach Highway Annexation has completed the Cowlitz County Boundary Review Board process. The Boundary Review Board's jurisdiction was not invoked; and

WHEREAS, the annexation by interlocal agreement method for the West Longview Annexation is not subject to the Boundary Review Board invoking jurisdiction; and

WHEREAS, on the 28th day of February 2019, the City Council of the City of Longview, Washington, did hold the final public hearing, pursuant to notice duly published and posted; and

WHEREAS, also, on the 28th day of February 2019, the City Council, by Resolution No. 2293 did authorize an interlocal agreement with Cowlitz County and Cowlitz 2 Fire and Rescue regarding the annexation of the West Longview Area.; and

WHEREAS, all requirements of Chapter 35A.14.120 RCW preliminary to said final hearing have been duly complied with; and

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That said City Council specifically finds that the land depicted on Exhibit "A" and described on the map attached hereto as Exhibit "B" is situated in the County of Cowlitz in the State of Washington, is contiguous, proximate and adjacent to the present corporate limits of said City and "Exhibit A" and "Exhibit B" are attached hereto and by this reference made a part of this Ordinance.

Section 2. That all of the covenants and conditions precedent to the annexation of said property are hereby made a part of this Ordinance as though fully set forth herein. Said covenants and conditions precedent, are as contained in the Petition for Annexation, and are on file in the office of the City Clerk of said City.

Section 3. That the territory set forth in said "Exhibit A" and "Exhibit B" hereto attached, shall be, and is hereby, made a part of the City of Longview, Cowlitz County, Washington, on the date that this Ordinance takes effect.

Section 4. The property within the areas annexed to the City by this ordinance shall be subject to the zoning regulations and zoning map established in Ordinance 3398.

Section 5. To the extent applicable, the transition to services being provided to the areas annexed to the City by this ordinance will be done in accordance with the Interlocal Agreement between the City of Longview, Cowlitz County and Cowlitz 2 Fire and Rescue relating to the annexation of that area.

Section 6. The City Council hereby declares that should any section, paragraph, sentence or word of this Ordinance be declared for any reason to be invalid, it is the intent of said City Council that it would have passed all other portions of this Ordinance independent of the elimination herefrom of any such portion as may be declared invalid, and that the remainder of said Ordinance shall be and remain in full force and effect.

Section 7. This Ordinance shall take effect and be in full force and effect from and after forty-five (45) days of its passage and publication as required by law.

Passed by the City Council this _____ day of _____, 2019.

Approved by the Mayor this _____ day of _____, 2019.

MAYOR

ATTEST:

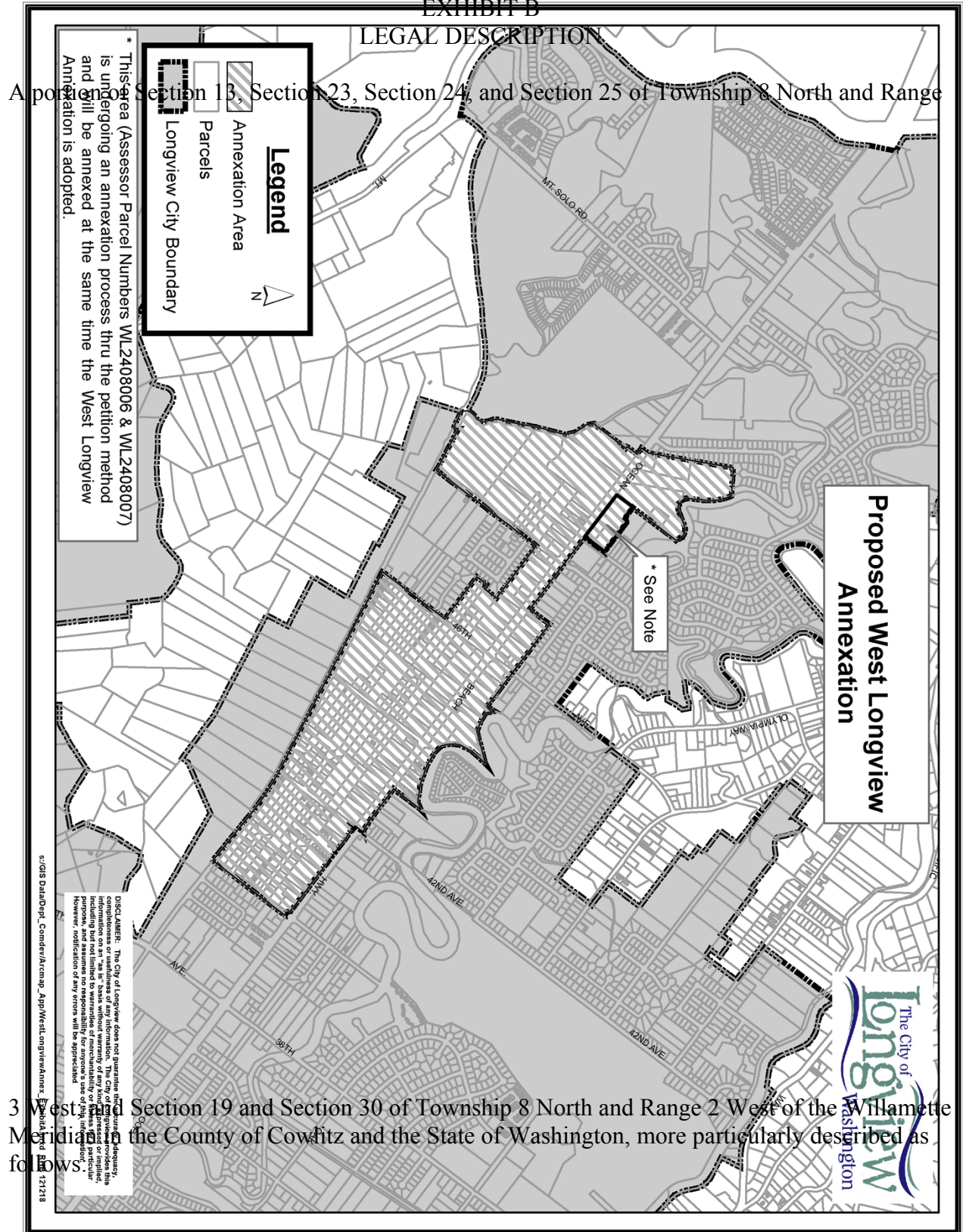
City Clerk

APPROVED AS TO FORM:

City Attorney

Published:_____

Exhibit A
WEST LONGVIEW ANNEXATION
EXHIBIT B



COMMENCING at a point that is the intersection of the northeasterly Right-of-Way of a road known as Washington State Route 4 and as Ocean Beach Highway (hereinafter referred to as Ocean Beach Highway), as shown on the survey of SR4, Coal Creek Dike to Longview on file in the Office of the Secretary of Transportation of the Washington State Department of Transportation (hereinafter referred to as WSDOT) in Olympia, Washington, and bearing date of approval May 20, 1925, with the westerly boundary of the subdivision plat recorded as Plat of Baker's Landing No. 1 on Page 108 of Volume 13 under Auditor's File Number (hereinafter referred to as AFN) 3049173 of the records of Cowlitz County;

THENCE southeasterly, at a bearing of SOUTH 52°49' 13" EAST a distance of 238.27-FEET, along the northeasterly Right-of-Way of Ocean Beach Highway, to the point of intersection of said northeasterly Right-of-Way with the easterly boundary of said subdivision plat, being also a point on the existing City of Longview City Limits line (hereinafter referred to as City Limits), being also the TRUE POINT OF BEGINNING of this description;

THENCE southwesterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, along a line at right angles from said Right-of-Way, 100.00-feet more or less to a point on the southwesterly Right-of-Way of Ocean Beach Highway;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of Ocean Beach Highway, to the point of intersection of said southwesterly Right-of-Way with the northwesterly line of a parcel of land known as Assessor's Parcel WL2408017 as described by AFN 3220512 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said parcel to the most westerly corner thereof, being also the most northerly corner of a parcel of land known as Assessor's Parcel 10895 as described by Parcel 2 of AFN 3591814 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, along the northeasterly line of said parcel to the most easterly corner thereof, being also the most northerly corner of the parcel of land described by AFN 3217471 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said parcel to the most westerly corner thereof;

THENCE southwesterly, continuing along City Limits, along a line that is the southwesterly projection of the northwesterly line of said parcel, to the westerly boundary of Consolidated Diking Improvement District No. 1 (hereinafter referred to as CDID No. 1) Bypass Ditch as described by AFN 860528018 recorded on page 955 of Volume 1002 and by AFN 860909039 recorded on Page 1161 of Volume 1007 of the records of Cowlitz County;

THENCE southeasterly, southerly, and southwesterly, continuing along City Limits, along the westerly boundary of Bypass Ditch, to the intersection of said westerly boundary with the northeasterly Right-of-Way of CDID No. 1 Ditch 8 as described by AFN 841029015 recorded on Page 1051 of Volume 978 of the records of Cowlitz County;

THENCE southeasterly, departing from City Limits and the northeasterly Right-of-Way of CDID No. 1 Ditch 8, to the most northerly corner of Lot 1 of Block 4 of the plat recorded as Assessor's Plat No. 21 of Page 136 of Volume 13 under AFN 3079334 of the records of Cowlitz County, being also a point on the southwesterly Right-of-Way of CDID Ditch 8 and a point on the City Limits;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of CDID No. 1 Ditch 8 to the intersection of said southwesterly Right-of-Way with the east line of Section 23;

THENCE northerly, continuing along City Limits, departing from the southwesterly Right-of-Way of CDID No. 1 Ditch 8, along the east line of Section 23 to the intersection of the east line of Section 23 with the northeasterly Right-of-Way of CDID No. 1 Ditch 8;

THENCE southeasterly, continuing along City Limits, along the northeasterly Right-of-Way of CDID No. 1 Ditch 8 to the intersection of said northeasterly Right-of-Way with the southeasterly Right-of-Way of 48th Avenue;

THENCE northeasterly, continuing along City Limits, along the southeasterly Right-of-Way of 48th Avenue to the most northerly corner of the plat recorded as Coldwell's Second Addition on Page 8 of Volume 12 under AFN 501782 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, departing from the southeasterly Right-of-Way of 48th Avenue, along the northeasterly line of said subdivision plat to the most easterly corner thereof;

THENCE southwesterly, northwesterly, and southwesterly, continuing along City Limits, along the easterly boundary of said subdivision plat to the most northerly corner of the plat recorded as Wolden's First Addition on Page 76 of Volume 11 under AFN 501750 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, along the northeasterly line of said subdivision plat to the most easterly corner thereof, being also a point on the northwesterly Right-of-Way of 46th Avenue as recorded in the plat of Columbia Valley Gardens No. 4 on Page 14 of Volume 7 under AFN 501330 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly Right-of-Way of 46th Avenue to the intersection of said northwesterly Right-of-Way with the southwesterly Right-of-Way of Olive Way as recorded in said plat;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of Olive Way to the intersection of said southwesterly Right-of-Way with a line that is the southwesterly projection of the southeasterly Right-of-Way of 40th Avenue as recorded in said plat;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Olive Way, along a line that is the southwesterly projection of the southeasterly Right-of-Way of 40th Avenue to the intersection of said southeasterly Right-of-Way with the northeasterly Right-of-Way of Olive Way;

THENCE northeasterly, continuing along City Limits, along the southeasterly Right-of-Way of 40th Avenue to the intersection of said southeasterly Right-of-Way with the southwesterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 80-feet distant from Highway Engineer's Station (hereinafter referred to as HES) 1276+23.40 of the L Line of Ocean Beach Highway as shown on the survey of SR4, Longview: 46th Ave to Olive Way on file in the Office of the Secretary of Transportation of the Washington State Department of Transportation (hereinafter referred to as WSDOT) in Olympia, Washington, and bearing date of approval March 28, 1983;

THENCE northwesterly, continuing along City Limits, along the southwesterly Right-of-Way of Ocean Beach Highway, to the intersection of said southwesterly Right-of-Way with the southeasterly Right-of-Way of 42nd Avenue, being a point at right angles to and 25-feet distant from HES 9+30.00 of the L line of 42nd Avenue as shown on said survey;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Ocean Beach Highway and the southeasterly Right-of-Way of 42nd Avenue, along a line parallel to the L line of 42nd Avenue to a point at right angles to and 25-feet distant from HES 9+50.00 of the L line of 42nd Avenue;

THENCE northwesterly, continuing along City Limits, along a line at right angles to the L line of 42nd Avenue to a point at right angles to and 25-feet distant from HES 9+50.00 of the L line of 42nd Avenue, being also the intersection of the southwesterly Right-of-Way of Ocean Beach Highway with the northwesterly Right-of-Way of 42nd Avenue;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Ocean Beach Highway and the northwesterly Right-of-Way of 42nd Avenue, to a point at right angles to and 25-feet distant from HES 10+80.00 of the L line of 42nd Avenue being also the intersection of the northeasterly Right-of-Way of Ocean Beach Highway with the northwesterly Right-of-Way of 42nd Avenue;

THENCE northwesterly, continuing along City Limits, along the northeasterly Right-of-Way of Ocean Beach Highway, to the most southerly corner of the plat recorded as Edward's Condominiums on Page 171 of Volume 1 under AFN 3346301 of the records of Cowlitz County;

THENCE northeasterly, continuing along City Limits, along the southeasterly line of said plat to the most northerly corner thereof, being also a point on the northerly boundary of the plat recorded as Columbia Valley Gardens No. 3 on Page 9 of Volume 7 under AFN 501325 of the records of Cowlitz County;

THENCE southwesterly, westerly, northwesterly, northerly, northeasterly, southwesterly, westerly, and northwesterly, continuing along City Limits, along the northerly boundary of said plat to the most northerly corner of lot 6 of block 32 of said plat;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said lot to the most easterly corner of lot 5 of block 32 of said plat;

THENCE northwesterly, continuing along City Limits, along the northeasterly lines of lot 5, lot 4, and lot 3 of block 32 of said plat to the most northerly corner of lot 3 of block 32 of said plat, being also a point on the southeasterly Right-of-Way of 46th Avenue as shown on said plat;

THENCE northwesterly, continuing along City Limits, departing from the southeasterly Right-of-Way of 46th Avenue, to the most easterly corner of lot 16 of block 36 of said plat, being also a point on the northwesterly Right-of-Way of 46th Avenue;

THENCE northwesterly, continuing along City Limits, departing from the northwesterly Right-of-Way of 46th Avenue, along the northeasterly lines of lot 16, lot 15, lot 14, and lot 13 of block 36 of said plat, to the most northerly corner of lot 13 of block 36 of said plat, being also a point on the southerly boundary of the plat recorded as Windemere No 1 on Page 74 of Volume 10 under AFN 501658 of the records of Cowlitz County;

THENCE northeasterly, and northwesterly, continuing along City Limits, along the southerly boundary of said plat to the most easterly corner of a parcel of land known as Assessor's Parcel 10859 as described by AFN 3595576 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the southeasterly line of said parcel to the most southerly corner thereof, being also a point on the northeasterly Right-of-Way of Ocean Beach Highway;

THENCE northwesterly, continuing along City Limits, to a point on the northeasterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 50-feet from HES 1222+52.97 of the centerline of Ocean Beach Highway, as shown on the survey of SR4, Coal Creek Dike to Longview on file in the Office of the Secretary of Transportation of WSDOT in Olympia, Washington, and bearing date of approval May 20, 1925;

THENCE northwesterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, along a line parallel to the centerline of Ocean Beach Highway to a point where said parallel line converges with the northeasterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 50-feet distant from HES 1220+57.97 of the centerline of Ocean Beach Highway;

THENCE northwesterly, continuing along City Limits, along the northeasterly Right-of-Way of Ocean Beach Highway to a point at right angles to and 50-feet from HES 1218+10.00 of the centerline of Ocean Beach Highway;

THENCE northeasterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, to a point at right angles to and 25.00-feet from HES 10+80.50 of the centerline of 50th Avenue, being also a point on the northwesterly Right-of-Way of 50th Avenue as shown on said survey;

THENCE northeasterly, continuing along City Limits, along the northwesterly Right-of-Way of 50th Avenue to the most easterly corner of a parcel of land known as Assessor's Parcel WL2408006 as described by AFN 3576588 of the records of Cowlitz County;

THENCE northwesterly, southwesterly, and northwesterly, continuing along City Limits, along the northerly boundary of said parcel to the most northerly corner thereof, being also a point on the southeasterly line of a parcel of land described by AFN 880316007 of the records of Cowlitz County;

THENCE northeasterly, continuing along City Limits, along the southeasterly line of said parcel to the centerline of CDID No. 1 Cut-Off Slough as shown on the survey recorded on Page 210 of Volume 6 under AFN 503723 of the records of Cowlitz County;

THENCE northwesterly, westerly, southwesterly, westerly, northwesterly, and northerly, continuing along City Limits, along the centerline of Cut-Off Slough to the southeasterly corner of a parcel of land known as Assessor's Parcel 106790100 as described by AFN 3054388 of the records of Cowlitz County;

THENCE westerly, continuing along City Limits, along the southerly line of said parcel to the southeasterly corner of lot 7 of the plat recorded as Plat of Baker's Landing No. 3 on Page 180 of Volume 13 under AFN 3162970 of the records of Cowlitz County;

THENCE westerly, continuing along City Limits, along the southerly boundary of said plat to the most easterly corner of lot 34 of the plat recorded as Plat of Baker's Landing No. 2 on Page 158 of Volume 13 under AFN 3110482 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the easterly boundary of said plat to the most easterly corner of lot 12 of the plat recorded as Plat of Baker's Landing No. 1 on Page 108 of Volume 13 under AFN 3049173 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the easterly boundary of said plat to the most southerly corner thereof, being also a point on the northeasterly Right-of-Way of Ocean Beach Highway, and the TRUE POINT OF BEGINNING.

Containing 240 acres more or less.

Proposed West Longview Annexation



* See Note

Legend



Annexation Area



Parcels



Longview City Boundary

* This area (Assessor Parcel Numbers WL2408006 & WL2408007) is undergoing an annexation process thru the petition method and will be annexed at the same time the West Longview Annexation is adopted.

DISCLAIMER: The City of Longview does not guarantee the accuracy, adequacy, completeness or usefulness of any information. The City of Longview provides this information on an "as is" basis without warranty of any kind, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose, and assumes no responsibility for anyone's use of this information. However, notification of any errors will be appreciated.



City of Longview

Agenda Summary

ORDINANCE NO. 3398: ADOPT ZONING FOR THE WEST LONGVIEW ANNEXATION AREA (ANX 2018-2) AND THE 50TH AVE/OBH ANNEXATION AREA (ANX 2018-1)

RECOMMENDED ACTION:

Motion to approve Ordinance 3398 to adopt zoning for the properties in the West Longview Annexation Area (ANX-2018-2) and the 50th Avenue/OBH area (ANX 2018-1).

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

At the February 28, 2019 City Council meeting, a public hearing was held on a proposed annexation of approximately 240 acres of land along the Ocean Beach Highway corridor between 40th and 52nd Avenues. The annexation method chosen by the council is by "Annexation of territory served by fire districts - interlocal agreement process" (RCW 35A.14.480). Cowlitz County and Cowlitz 2 Fire and Rescue have agreed to enter into the interlocal agreement process.

- An interlocal agreement for the West Longview Annexation has been approved by the Longview City Council, Cowlitz County Board of County Commissioners and the Cowlitz 2 Fire & Rescue Board of Commissioners.
- The Planning Commission held a public hearing on January 30, 2019 and has made a recommendation regarding zoning for the area. The City Council was presented with the Planning Commission zoning recommendation at the February 28, 2019 council meeting.
- Zoning for a proposed annexation of 4.2+/- acres of land within the proposed West Longview Annexation area (ANX 2018-1, 50th Avenue/OBH) is included in the ordinance for approval.

STAFF CONTACT:

John Brickey, Community Development Director/Building Official

Attachments:

1. Ord 3398 zoning west longview annexation area
2. Exhibit West Lv Annexation proposed zoning map

ORDINANCE NO. 3398

AN ORDINANCE AMENDING TITLE 19 OF THE LONGVIEW MUNICIPAL CODE, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF LONGVIEW, BY ZONING A CERTAIN AREA, HEREINAFTER DESCRIBED, AS SET FORTH IN THE ATTACHED EXHIBITS A AND B.

WHEREAS, the Planning Commission, after public hearings as required by law, has recommended the following amendments to Title 19 of the Longview Municipal Code, officially designated as the Zoning Ordinance of the City of Longview, originally adopted by Ordinance No. 1334 of said City; and

WHEREAS, the City Council has determined that said amendment should be adopted;

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. The City Council adopts the following findings in support of the zoning amendments that are the subject of this ordinance:

1. The proposed zoning designations are consistent with the City's Comprehensive Plan classifications.
2. The proposed zoning designations are consistent with the zoning designations of the neighboring properties already in the City limits. The proposed zoning designations are generally consistent with the existing County zoning designation for the area.
3. The proposed zoning designations are consistent with adjacent neighborhoods and surrounding areas.

SECTION 2. That those areas described in Exhibit A, and further shown on the map attached as Exhibit B, located in the City of Longview, Cowlitz County, Washington, shall be, and are hereby zoned as follows:

Traditional Neighborhood Residential, or
R-1, Residential District, or
R-2, Residential District, or
R-3, Residential District, or

R-4 Residential District, or

General Commercial District, as set forth on Exhibit B attached hereto and incorporated herein by reference as part of the official zoning map of the City of Longview.

SECTION 3. That Section 19.06.080 of the Longview Municipal Code shall be, and is hereby, amended to read as follows, to-wit:

19.06.080 Establishment of zoning map.

The designation, location and boundaries of the zones established by LMC [19.06.070](#) are as shown and depicted on the zoning map(s) of the city, which shall be maintained as such and which are hereby incorporated by reference in this section and maintained on file at the Longview community development department. Zoning for all land within the city of Longview is established as shown on the official zoning map. (Ord. 3297 § 2, 2015).

SECTION 4. This ordinance shall be in full force and effect from and after forty-five (45) days of its passage and publication as provided by law.

Passed by the City Council this ____ day of March, 2019.

Approved by the Mayor this ____ day of March, 2019.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____

EXHIBIT A – LEGAL DESCRIPTION

WEST LONGVIEW ANNEXATION EXHIBIT A LEGAL DESCRIPTION

A portion of Section 13, Section 23, Section 24, and Section 25 of Township 8 North and Range 3 West; and Section 19 and Section 30 of Township 8 North and Range 2 West of the Willamette Meridian in the County of Cowlitz and the State of Washington, more particularly described as follows:

COMMENCING at a point that is the intersection of the northeasterly Right-of-Way of a road known as Washington State Route 4 and as Ocean Beach Highway (hereinafter referred to as Ocean Beach Highway), as shown on the survey of SR4, Coal Creek Dike to Longview on file in the Office of the Secretary of Transportation of the Washington State Department of Transportation (hereinafter referred to as WSDOT) in Olympia, Washington, and bearing date of approval May 20, 1925, with the westerly boundary of the subdivision plat recorded as Plat of Baker's Landing No. 1 on Page 108 of Volume 13 under Auditor's File Number (hereinafter referred to as AFN) 3049173 of the records of Cowlitz County;

THENCE southeasterly, at a bearing of SOUTH 52°49' 13" EAST a distance of 238.27-FEET, along the northeasterly Right-of-Way of Ocean Beach Highway, to the point of intersection of said northeasterly Right-of-Way with the easterly boundary of said subdivision plat, being also a point on the existing City of Longview City Limits line (hereinafter referred to as City Limits), being also the TRUE POINT OF BEGINNING of this description;

THENCE southwesterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, along a line at right angles from said Right-of-Way, 100.00-feet more or less to a point on the southwesterly Right-of-Way of Ocean Beach Highway;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of Ocean Beach Highway, to the point of intersection of said southwesterly Right-of-Way with the northwesterly line of a parcel of land known as Assessor's Parcel WL2408017 as described by AFN 3220512 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said parcel to the most westerly corner thereof, being also the most northerly corner of a parcel of land known as Assessor's Parcel 10895 as described by Parcel 2 of AFN 3591814 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, along the northeasterly line of said parcel to the most easterly corner thereof, being also the most northerly corner of the parcel of land described by AFN 3217471 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said parcel to the most westerly corner thereof;

THENCE southwesterly, continuing along City Limits, along a line that is the southwesterly projection of the northwesterly line of said parcel, to the westerly boundary of Consolidated Diking Improvement District No. 1 (hereinafter referred to as CDID No. 1) Bypass Ditch as described by AFN 860528018 recorded on page 955 of Volume 1002 and by AFN 860909039 recorded on Page 1161 of Volume 1007 of the records of Cowlitz County;

THENCE southeasterly, southerly, and southwesterly, continuing along City Limits, along the westerly boundary of Bypass Ditch, to the intersection of said westerly boundary with the northeasterly Right-of-Way of CDID No. 1 Ditch 8 as described by AFN 841029015 recorded on Page 1051 of Volume 978 of the records of Cowlitz County;

THENCE southeasterly, departing from City Limits and the northeasterly Right-of-Way of CDID No. 1 Ditch 8, to the most northerly corner of Lot 1 of Block 4 of the plat recorded as Assessor's Plat No. 21 of Page 136 of Volume 13 under AFN 3079334 of the records of Cowlitz County, being also a point on the southwesterly Right-of-Way of CDID Ditch 8 and a point on the City Limits;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of CDID No. 1 Ditch 8 to the intersection of said southwesterly Right-of-Way with the east line of Section 23;

THENCE northerly, continuing along City Limits, departing from the southwesterly Right-of-Way of CDID No. 1 Ditch 8, along the east line of Section 23 to the intersection of the east line of Section 23 with the northeasterly Right-of-Way of CDID No. 1 Ditch 8;

THENCE southeasterly, continuing along City Limits, along the northeasterly Right-of-Way of CDID No. 1 Ditch 8 to the intersection of said northeasterly Right-of-Way with the southeasterly Right-of-Way of 48th Avenue;

THENCE northeasterly, continuing along City Limits, along the southeasterly Right-of-Way of 48th Avenue to the most northerly corner of the plat recorded as Coldwell's Second Addition on Page 8 of Volume 12 under AFN 501782 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, departing from the southeasterly Right-of-Way of 48th Avenue, along the northeasterly line of said subdivision plat to the most easterly corner thereof;

THENCE southwesterly, northwesterly, and southwesterly, continuing along City Limits, along the easterly boundary of said subdivision plat to the most northerly corner of the plat recorded as Wolden's First Addition on Page 76 of Volume 11 under AFN 501750 of the records of Cowlitz County;

THENCE southeasterly, continuing along City Limits, along the northeasterly line of said subdivision plat to the most easterly corner thereof, being also a point on the northwesterly

Right-of-Way of 46th Avenue as recorded in the plat of Columbia Valley Gardens No. 4 on Page 14 of Volume 7 under AFN 501330 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the northwesterly Right-of-Way of 46th Avenue to the intersection of said northwesterly Right-of-Way with the southwesterly Right-of-Way of Olive Way as recorded in said plat;

THENCE southeasterly, continuing along City Limits, along the southwesterly Right-of-Way of Olive Way to the intersection of said southwesterly Right-of-Way with a line that is the southwesterly projection of the southeasterly Right-of-Way of 40th Avenue as recorded in said plat;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Olive Way, along a line that is the southwesterly projection of the southeasterly Right-of-Way of 40th Avenue to the intersection of said southeasterly Right-of-Way with the northeasterly Right-of-Way of Olive Way;

THENCE northeasterly, continuing along City Limits, along the southeasterly Right-of-Way of 40th Avenue to the intersection of said southeasterly Right-of-Way with the southwesterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 80-feet distant from Highway Engineer's Station (hereinafter referred to as HES) 1276+23.40 of the L Line of Ocean Beach Highway as shown on the survey of SR4, Longview: 46th Ave to Olive Way on file in the Office of the Secretary of Transportation of the Washington State Department of Transportation (hereinafter referred to as WSDOT) in Olympia, Washington, and bearing date of approval March 28, 1983;

THENCE northwesterly, continuing along City Limits, along the southwesterly Right-of-Way of Ocean Beach Highway, to the intersection of said southwesterly Right-of-Way with the southeasterly Right-of-Way of 42nd Avenue, being a point at right angles to and 25-feet distant from HES 9+30.00 of the L line of 42nd Avenue as shown on said survey;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Ocean Beach Highway and the southeasterly Right-of-Way of 42nd Avenue, along a line parallel to the L line of 42nd Avenue to a point at right angles to and 25-feet distant from HES 9+50.00 of the L line of 42nd Avenue;

THENCE northwesterly, continuing along City Limits, along a line at right angles to the L line of 42nd Avenue to a point at right angles to and 25-feet distant from HES 9+50.00 of the L line of 42nd Avenue, being also the intersection of the southwesterly Right-of-Way of Ocean Beach Highway with the northwesterly Right-of-Way of 42nd Avenue;

THENCE northeasterly, continuing along City Limits, departing from the southwesterly Right-of-Way of Ocean Beach Highway and the northwesterly Right-of-Way of 42nd Avenue, to a point at right angles to and 25-feet distant from HES 10+80.00 of the L line of 42nd Avenue being also the intersection of the northeasterly Right-of-Way of Ocean Beach Highway with the northwesterly Right-of-Way of 42nd Avenue;

THENCE northwesterly, continuing along City Limits, along the northeasterly Right-of-Way of Ocean Beach Highway, to the most southerly corner of the plat recorded as Edward's Condominiums on Page 171 of Volume 1 under AFN 3346301 of the records of Cowlitz County;

THENCE northeasterly, continuing along City Limits, along the southeasterly line of said plat to the most northerly corner thereof, being also a point on the northerly boundary of the plat recorded as Columbia Valley Gardens No. 3 on Page 9 of Volume 7 under AFN 501325 of the records of Cowlitz County;

THENCE southwesterly, westerly, northwesterly, northerly, northeasterly, southwesterly, westerly, and northwesterly, continuing along City Limits, along the northerly boundary of said plat to the most northerly corner of lot 6 of block 32 of said plat;

THENCE southwesterly, continuing along City Limits, along the northwesterly line of said lot to the most easterly corner of lot 5 of block 32 of said plat;

THENCE northwesterly, continuing along City Limits, along the northeasterly lines of lot 5, lot 4, and lot 3 of block 32 of said plat to the most northerly corner of lot 3 of block 32 of said plat, being also a point on the southeasterly Right-of-Way of 46th Avenue as shown on said plat;

THENCE northwesterly, continuing along City Limits, departing from the southeasterly Right-of-Way of 46th Avenue, to the most easterly corner of lot 16 of block 36 of said plat, being also a point on the northwesterly Right-of-Way of 46th Avenue;

THENCE northwesterly, continuing along City Limits, departing from the northwesterly Right-of-Way of 46th Avenue, along the northeasterly lines of lot 16, lot 15, lot 14, and lot 13 of block 36 of said plat, to the most northerly corner of lot 13 of block 36 of said plat, being also a point on the southerly boundary of the plat recorded as Windemere No 1 on Page 74 of Volume 10 under AFN 501658 of the records of Cowlitz County;

THENCE northeasterly, and northwesterly, continuing along City Limits, along the southerly boundary of said plat to the most easterly corner of a parcel of land known as Assessor's Parcel 10859 as described by AFN 3595576 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the southeasterly line of said parcel to the most southerly corner thereof, being also a point on the northeasterly Right-of-Way of Ocean Beach Highway;

THENCE northwesterly, continuing along City Limits, to a point on the northeasterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 50-feet from HES 1222+52.97 of the centerline of Ocean Beach Highway, as shown on the survey of SR4, Coal Creek Dike to Longview on file in the Office of the Secretary of Transportation of WSDOT in Olympia, Washington, and bearing date of approval May 20, 1925;

THENCE northwesterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, along a line parallel to the centerline of Ocean Beach Highway to a point where said parallel line converges with the northeasterly Right-of-Way of Ocean Beach Highway, being a point at right angles to and 50-feet distant from HES 1220+57.97 of the centerline of Ocean Beach Highway;

THENCE northwesterly, continuing along City Limits, along the northeasterly Right-of-Way of Ocean Beach Highway to a point at right angles to and 50-feet from HES 1218+10.00 of the centerline of Ocean Beach Highway;

THENCE northeasterly, continuing along City Limits, departing from the northeasterly Right-of-Way of Ocean Beach Highway, to a point at right angles to and 25.00-feet from HES 10+80.50 of the centerline of 50th Avenue, being also a point on the northwesterly Right-of-Way of 50th Avenue as shown on said survey;

THENCE northeasterly, continuing along City Limits, along the northwesterly Right-of-Way of 50th Avenue to the most easterly corner of a parcel of land known as Assessor's Parcel WL2408006 as described by AFN 3576588 of the records of Cowlitz County;

THENCE northwesterly, southwesterly, and northwesterly, continuing along City Limits, along the northerly boundary of said parcel to the most northerly corner thereof, being also a point on the southeasterly line of a parcel of land described by AFN 880316007 of the records of Cowlitz County;

THENCE northeasterly, continuing along City Limits, along the southeasterly line of said parcel to the centerline of CDID No. 1 Cut-Off Slough as shown on the survey recorded on Page 210 of Volume 6 under AFN 503723 of the records of Cowlitz County;

THENCE northwesterly, westerly, southwesterly, westerly, northwesterly, and northerly, continuing along City Limits, along the centerline of Cut-Off Slough to the southeasterly corner of a parcel of land known as Assessor's Parcel 106790100 as described by AFN 3054388 of the records of Cowlitz County;

THENCE westerly, continuing along City Limits, along the southerly line of said parcel to the southeasterly corner of lot 7 of the plat recorded as Plat of Baker's Landing No. 3 on Page 180 of Volume 13 under AFN 3162970 of the records of Cowlitz County;

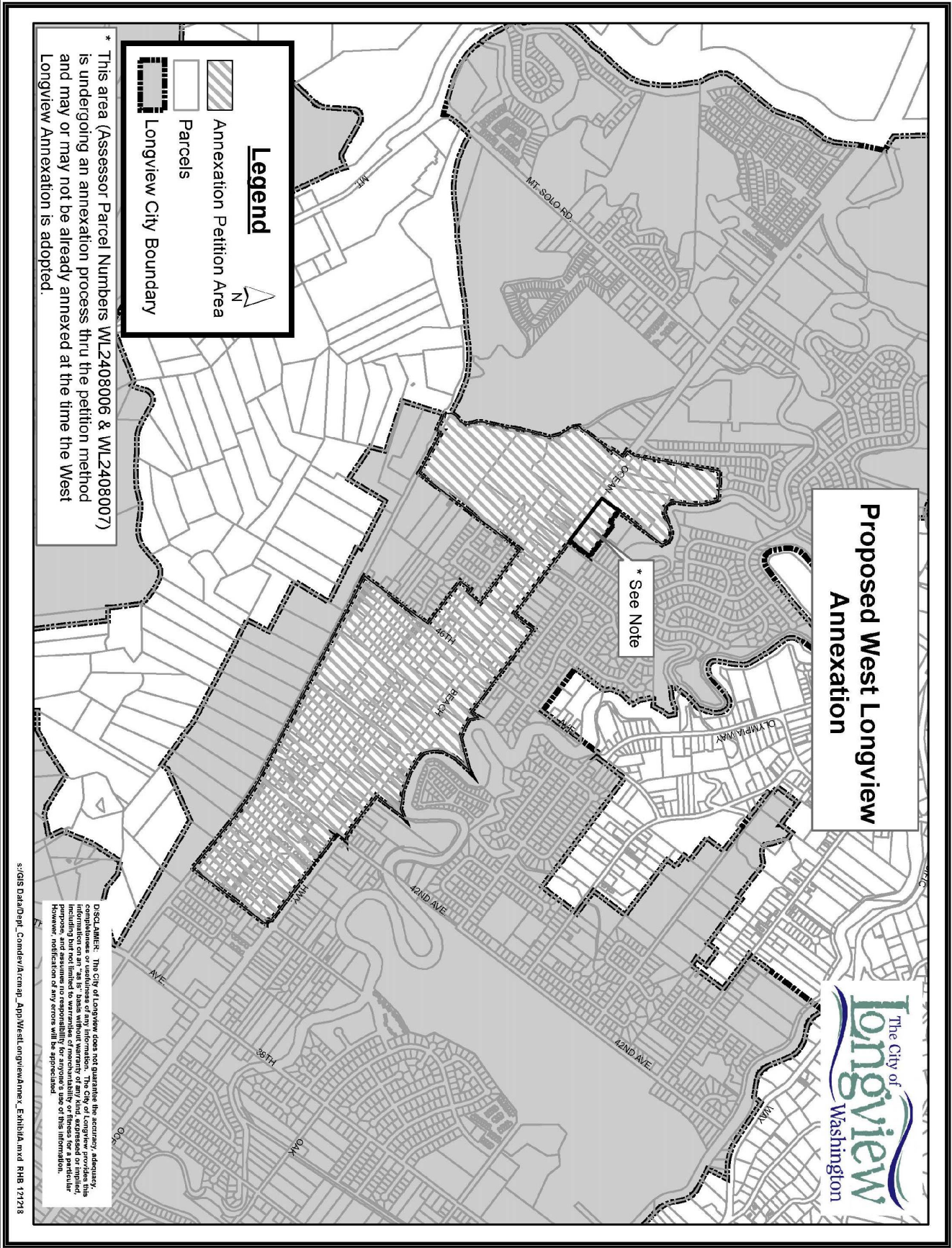
THENCE westerly, continuing along City Limits, along the southerly boundary of said plat to the most easterly corner of lot 34 of the plat recorded as Plat of Baker's Landing No. 2 on Page 158 of Volume 13 under AFN 3110482 of the records of Cowlitz County;

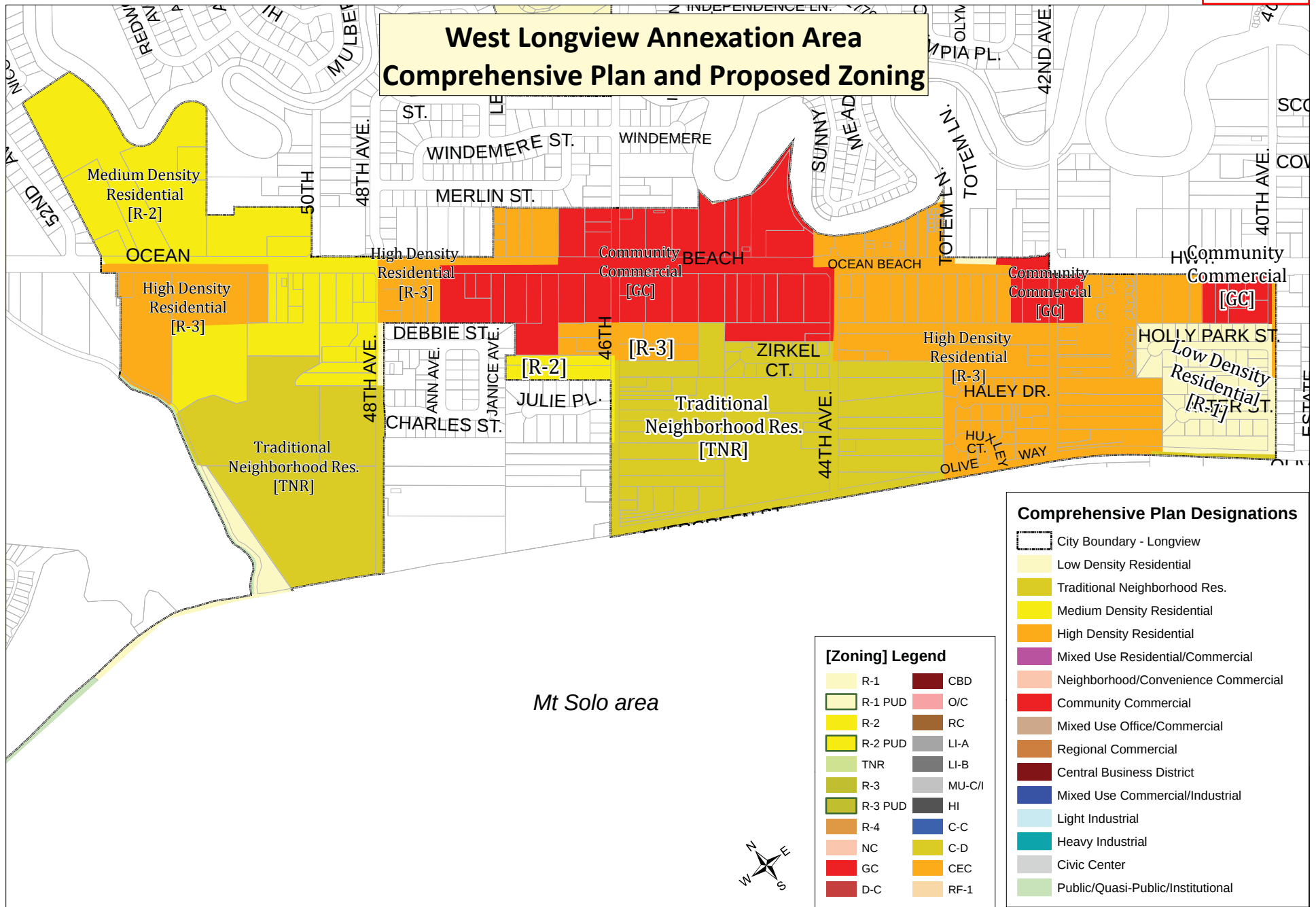
THENCE southwesterly, continuing along City Limits, along the easterly boundary of said plat to the most easterly corner of lot 12 of the plat recorded as Plat of Baker's Landing No. 1 on Page 108 of Volume 13 under AFN 3049173 of the records of Cowlitz County;

THENCE southwesterly, continuing along City Limits, along the easterly boundary of said plat to the most southerly corner thereof, being also a point on the northeasterly Right-of-Way of Ocean Beach Highway, and the TRUE POINT OF BEGINNING.

Containing 240 acres more or less.

Exhibit B Map







City of Longview

Agenda Summary

RESOLUTION 2295: FIXING THE RATES TO BE CHARGED FOR FURNISHING GARBAGE COLLECTION AND RECYCLING SERVICE

RECOMMENDED ACTION:

Motion to adopt Resolution 2295

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The collection service provided by Waste Control was designed and intended to be a **fully-automated** system. Once the driver is asked to deviate away from this level of efficiency, i.e. to get out of the truck to open/close gates or to maneuver the container in order to get it collected, the service is no longer automated and generates additional costs for collection. There are currently customers that have a frontload container located behind a gate or enclosure that does not allow automated pick-up. The current rate resolution identifies a commercial deluxe rate for additional service related to a driver exiting the truck to maneuver containers, but only mentions the service being applicable to a commercial 90-gallon cart or a 300-gallon tub.

Waste Control has notified the city that there are a number of businesses where this additional service is being provided, but they have not billed the city for the deluxe service being provided by the driver. There is a need to amend the rate resolution to include deluxe service for frontload containers that require Waste Control drivers to exit the collection truck to collect the garbage.

Staff is prepared to issue letters to these businesses informing them of the pending deluxe service charges, which would take effect when the amended rate resolution becomes effective. The emphasis of the letter is to also advise the businesses that they can avoid paying the deluxe service charge by making sure any gates are open prior to Waste Control arriving on site.

This request simply amends the rate resolution to include the frontload containers for optional deluxe commercial service.

STAFF CONTACT:

Gregory Hannon, Community Development Coordinator

Attachments:

1. 2019 Resolution No 2295

RESOLUTION NO. 2295

A resolution fixing the rates to be charged for furnishing garbage collection and recycling service within the City of Longview, and repealing Resolution No. 2125.

BE IT RESOLVED that residential and multi-family customers receiving automated garbage and recycling collection service shall utilize the curbside roll-out container (90-gallon cart) or stationary container (300-gallon tub) provided to them by the City's garbage and recycling collection contractor.

BE IT FURTHER RESOLVED that pursuant to Section 7.16.020 of the Longview Municipal Code, the rates to be charged for garbage collection and recycling service shall be as follows:

1. **RESIDENTIAL:**

(a) Single Family Dwellings: The rate for once per week garbage collection and recycling service for a single family dwelling shall be \$18.41 per month; an additional \$14.82 per month shall be charged for each additional roll-out container.

(b) Single Family Deluxe Service: Deluxe Service requires the driver to get out of the collection truck, walk to the customer's cart, wheel the cart into position for collection, dump the cart, and return the cart to its original position. Rates for Deluxe Service include the fees charged above for residential service.

Less than 75 feet from collection vehicle: \$36.07 per month per cart
More than 75 feet from collection vehicle: \$41.42 per month per cart

(c) Multiple Family Dwellings: Multiple family dwellings shall include, but not be limited to, apartment buildings, condominiums, duplexes, tri-plexes, mobile homes and trailer parks, and selected retirement complexes (i.e. those that do not provide an eating commons and/or provide meals).

The rate for once per week garbage collection and recycling service shall be \$13.37 per dwelling unit; an additional \$10.77 per month shall be charged for each additional cart from the same dwelling unit.

(d) Multiple Family Dwelling Deluxe Service: Deluxe Service requires the driver to get out of the collection truck, walk to the customer's container, wheel the container into position for collection, dump the container, and return the container to its original position. Rates for Deluxe Service include the fees charged above for multiple family service.

Cart: Less than 75 feet from collection vehicle: \$36.07 per month per cart
More than 75 feet from collection vehicle: \$41.42 per month per cart

Tub: Less than 75 feet from collection vehicle: \$36.07 per month per tub
More than 75 feet from collection vehicle: \$41.42 per month per tub

- (e) Additional Services/Charges
- | | |
|--|---------|
| Special Pickup of cart/tub while collection vehicle is still on its route: | \$19.81 |
| Special Pickup of cart/tub while collection vehicle is off its route: | \$29.69 |
| Overstuffed cart/tub – First container: | \$19.81 |
| Overstuffed cart/tub – Each additional container: | \$11.87 |

2. **COMMERCIAL:**

Commercial shall include, but not be limited to, places of business, industrial establishments, institutions and public buildings, nursing homes, retirement complexes (i.e. those which provide an eating commons and/or provide meals) and schools. Churches receiving service of more than two 90-gallon containers picked up once per week shall be considered commercial units for solid waste purposes. All commercial accounts shall be charged as follows:

- (a) Monthly commercial rate table for 300-gallon containers (tub):

Number of Tubs	Number of times that the container is dumped per week					
	1	2	3	4	5	6
1 tub	\$57.70	\$115.40	\$173.10	\$230.81	\$288.52	\$346.21
2 tubs	\$115.40	\$230.81	\$346.21	\$461.62	\$577.02	\$692.43
3 tubs	\$173.10	\$346.21	\$519.32	\$692.43	\$865.53	\$1,038.63
4 tubs	\$230.81	\$461.62	\$692.43	\$923.24	\$1,154.05	\$1,384.86
5 tubs	\$288.52	\$577.02	\$865.53	\$1,154.05	\$1,442.55	\$1,731.07
6 tubs	\$346.21	\$692.43	\$1,038.63	\$1,384.86	\$1,731.07	\$2,077.29

Any commercial account that shares a 300-gallon container with another active commercial account shall pay fifty percent (50%) of the rate shown in the above table.

For service in excess of six tubs, multiply the number of tubs times \$57.70 times the number of times the tubs are dumped within one week.

- (b) Monthly commercial rate table for 90-gallon containers (cart):

Number of Carts	Number of times that the container is dumped per week					
	1	2	3	4	5	6
1 cart	\$38.55	\$77.10	\$115.65	\$154.21	\$192.75	\$231.30
2 carts	\$77.10	\$154.21	\$231.30	\$308.39	\$385.49	\$462.60
3 carts	\$115.65	\$231.30	\$346.94	\$462.60	\$578.24	\$693.89
4 carts	\$154.21	\$308.39	\$462.60	\$616.79	\$770.99	\$925.18
5 carts	\$192.75	\$385.49	\$578.24	\$770.99	\$963.73	\$1,156.48
6 carts	\$231.30	\$462.60	\$693.89	\$925.18	\$1,156.48	\$1,387.78

For service in excess of six 90-gallon containers, multiply the number of carts times \$38.55 times the number of times the carts are dumped within one week.

(c) Commercial Deluxe Service:

Deluxe Service requires the driver to get out of the collection truck, walk to the customer's container, open and close gates where applicable, wheel the container into position for collection, dump the container, and return the container to its original position. Rates for Deluxe Service are in addition to the fees charged above for commercial service:

Cart: \$2.57 per cart per pickup
Tub: \$7.26 per tub per pickup
Frontload: \$7.26 per frontload per pickup

(d) Additional Services/Charges

Special Pickup of cart/tub while collection vehicle is still on its route:	\$19.81
Special Pickup of cart/tub while collection vehicle is off its route:	\$29.70
Overstuffed cart/tub – First container:	\$19.81
Overstuffed cart/tub – Each additional container:	\$11.87
Gate Fee - Fee assessed 1x per service per gate not per pick or per container.	\$1.26

3. SPECIAL CONTAINER SERVICE:

Charges for special container service shall be as provided in this section.

A. Front Loader Containers

All front loader collection fees and tipping fees will be assessed a 25% administration fee along with applicable city and state taxes.

1. Longview School District:

(a) A solid waste tipping fee for the Longview School District shall be assessed according to the actual weight tickets for the Longview School District's containers dumped on their regular schedule.

(b) Regular Monthly Collection Service - Front Loader

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
LSD2YD	2 yd Front Loader	\$17.78
LSD3YD	3 yd Front Loader	\$23.08
LSD4YD	4 yd Front Loader	\$24.43
LSD5YD	5 yd Front Loader	\$26.57
LSD6YD	6 yd Front Loader	\$28.09

(c) Special Pick-Up - Front Loader

This fee will be assessed when the Longview School District requests special pick-ups outside of their regularly scheduled service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPLSD2YD	2 yd Front Loader	\$36.62
SPLSD3YD	3 yd Front Loader	\$51.28
SPLSD4YD	4 yd Front Loader	\$60.96
SPLSD5YD	5 yd Front Loader	\$70.18
SPLSD6YD	6 yd Front Loader	\$79.16

2. Commercial and All Others:

(a) Regular Monthly Collection Service - Front Loader

This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
COM2YD	2 yd Front Loader	\$37.59
COM3YD	3 yd Front Loader	\$51.28
COM4YD	4 yd Front Loader	\$60.96
COM5YD	5 yd Front Loader	\$71.46
COM6YD	6 yd Front Loader	\$80.01

(b) Special Pick-Up - Front Loader

This rate will be assessed when the customer requests special pick-ups outside of their regularly subscribed service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPCOM2YD	2 yd Front Loader	\$39.66
SPCOM3YD	3 yd Front Loader	\$53.40
SPCOM4YD	4 yd Front Loader	\$62.55
SPCOM5YD	5 yd Front Loader	\$73.24
SPCOM6YD	6 yd Front Loader	\$81.73

(c) Regular - Front Loader Compactor (non-restaurant)

This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged. Minimum service required is one collection per week.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
CPCOM2YD	2 yd Front Loader	\$61.16
CPCOM3YD	3 yd Front Loader	\$80.00
CPCOM4YD	4 yd Front Loader	\$102.99
CPCOM5YD	5 yd Front Loader	\$119.63

(d) Special Pick-Up - Front Loader Compactor (non-restaurant)

This rate will be assessed when the customer requests special pick-ups outside of their regularly subscribed service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPCPCOM2YD	2 yd Front Loader	\$116.66
SPCPCOM3YD	3 yd Front Loader	\$136.78
SPCPCOM4YD	4 yd Front Loader	\$141.87
SPCPCOM5YD	5 yd Front Loader	\$149.96

Services 3A2(c) and 3A2(d) are new services to be implemented during 2007, and the rates for such services shall be determined in accordance with Section 4(b) of this resolution.

B. Drop Boxes

All drop box collection fees and tipping fees will be assessed a 25% administration fee along with applicable city and state taxes. All drop box accounts will be charged tipping fees by actual weight as recorded by Cowlitz County Landfill weight records.

1. Permanent Drop Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
20YD	Permanent DB Haul	\$74.32
30YD	Permanent DB Haul	\$78.02
40YD	Permanent DB Haul	\$81.74
MDR	Monthly DB Rent	\$92.88
Respot	Relocate DB	\$46.85
DEL	Delivery of Drop Box	\$46.85
DBCUC	DB Clean Up per Minute	\$1.57

2. Solid Lid Drop Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
SLMDR	Solid Lid Mo. Rent	\$212.65
Respot	Relocate DB	\$46.85
DEL	Delivery of Drop box	\$46.85
DBCUC	DB Clean Up per Minute	\$1.57

Solid lid drop box haul service shall be charged at the rates established above for permanent drop box haul service and shall be available only for the 20-yard and 30-yard drop boxes.

3. Stationary Packer Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
COM	Stationary Packer Haul Fee	\$91.61
DBCUC	DB Clean Up per Minute	\$1.57

4. **OTHER SERVICES**

- (a) Youth Athletic Leagues: Solid waste services received by Youth athletic leagues utilizing City park facilities under a Longview Parks and Recreation Department Facility Use Agreement shall be charged at twenty-five (25%) of the commercial rates set forth in this Resolution. In order to qualify for this reduced rate, the youth athletic league must be the customer, and this reduced rate applies only to the additional service requested by the league beyond the basic solid waste service provided to the Parks and Recreation Department for each facility.
- (b) Commercial-Residential Mixed-Use Accounts: Solid waste services received by commercial accounts that also provide for residential units within the same structure shall be considered as “commercial only” accounts and such residential units shall not be required to pay the per-unit fee as defined in Section 1 (c) of this Resolution. The calculated charges for these “commercial only” accounts will be based on the number of containers placed at the business and the number of picks per week as defined in Section 2 (a) and (b) of this Resolution.. A recycling rate of \$4.92 shall be applied to the commercial rate for each residential unit within each of these designated commercial-residential accounts.
- (c) Additional Services: The Solid Waste and Recycling Manager shall determine charges for additional services not provided for in this resolution. The provision of such additional services, and the charges for such additional services, are subject to review and approval by the Director of Community Development.
- (d) Recycling Inspection Services: All recycling roll-out containers placed out for collection from single family residences, up to and including fourplexes, shall be inspected periodically for non-recyclable solid waste. Whenever a recycling container has been removed pursuant to LMC 7.12.130, the rate for a “garbage-only” account shall be \$28.41 per month until it has been determined the recycling service may be reinstated, subject to LMC 7.12.130.

In addition, all large recycling containers placed at participating multifamily-apartment complexes shall also be inspected periodically for non-recyclable solid waste. Whenever a recycling container has been removed and replaced by an equal number of solid waste containers pursuant to LMC 7.12.130, the rate for solid waste shall be based on the number of containers assigned for the multifamily-apartment complex and the number of picks per week for collection until it has been determined the recycling service may be reinstated, subject to LMC 7.12.130.

- (e) Extended Distance Service: Extended service shall be provided by the City for disabled citizens. A disabled person for purposes of receiving this service is one, that because of his/her disability (as certified by his/her physician or caregiver), cannot wheel his/her garbage and/or recycling cart to the point of collection. In particular a customer must meet the following guidelines in order to receive the extended distance service:

- be disabled where said person cannot wheel a full or partially full garbage and/or recycling cart to the point of collection because of his/her disability as certified by his/her physician or caregiver; and
- no person residing with the qualified applicant can wheel a full or partially full garbage and/or recycling cart to the point of collection.

The rules and regulations for implementation of this service shall be promulgated by the Director of Community Development, or his/her designee. For those that have submitted an application to the City to receive the extended distance service and that such application has been reviewed and approved by the City, the applicant shall receive said service at no cost for a period not to exceed one year. The application shall be renewed on an annual basis to determine whether the person qualifies for continuing the extended distance service, and that it shall be the responsibility of the applicant to notify the City if they move from the property in which the extended distance service is being provided.

BE IT FURTHER RESOLVED that Resolution No. 2125 adopted by the City Council on November 6, 2014, is hereby repealed in its entirety on the date that this Resolution No. 2295 becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on April 1, 2019.

Passed by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 14th day of March, 2019.

M A Y O R

ATTEST:

City Clerk



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF MARCH 2019 ACCOUNTS PAYABLE: \$1,042,202.76

SECOND HALF FEBRUARY 2019 PAYROLL:

\$80,121.38, checks no. 160-179

\$706,767.52, direct deposits

\$949,523.70, wire transfers

\$1,736,412.60 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Chresta Larson, Human Resources Specialist

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – PUBLIC WORKS MAINTENANCE FACILITY

RECOMMENDED ACTION:

Motion to accept as complete the Public Works Maintenance Facility project.

PROJECT COMPLETION – PUBLIC WORKS MAINTENANCE FACILITY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Public Works Maintenance Facility project has been completed in accordance with the plans and specifications under Contract No. 17-2360-D entered into between the City of Longview and Berschauer Construction Inc. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Chris St.Onge, Project Engineer

Attachments: None



City of Longview

Agenda Summary

RESOLUTION NO. 2292 ALCOHOL IN THE PARKS POLICY

RECOMMENDED ACTION:

Motion to approve Resolution No. 2292

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address Quality of Place

Strengthen Economic Conditions & Create New Opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

With the director provided by Council to allow for expansion of special events, the Parks and Recreation Department and the Advisory Board worked together to create guidelines that would provide direction in executing the current park code:

LMC 13.01.190 (Possession or consumption of alcoholic beverages in public parks) states that it is unlawful for any person to consume or possess any unsealed or opened container of alcoholic beverage in a public park; ***provided, this prohibition shall not apply to organized groups which have secured a permit from the director and, if required, from the Washington State Liquor Control Board.***

The consumption of alcohol continues to be prohibited at all City of Longview parks and outdoor public places unless a permit has been awarded, all requirements have been met, and it takes place within the approved site.

STAFF CONTACT:

Jennifer Wills

Attachments:

1. Alcohol Policy
2. Resolution 2292 - Alcohol in Parks

ALCOHOL POLICY

City of Longview - Parks

CURRENT PARK CODE:

Park Code (**LMC 13.01.190 – Possession or consumption of alcoholic beverages in public parks**) states that it is unlawful for any person to consume or possess any unsealed or opened container of alcoholic beverage in a public park; provided, this prohibition shall not apply to organized groups which have secured a permit from the director and, if required, from the Washington State Liquor Control Board.

POLICY

The consumption of alcoholic beverages is prohibited at all City of Longview Parks and other outdoor public places, unless a Special Event Permit or Private Park Rental Permit has been awarded, permission for serving and consuming of alcohol has been granted, the event takes place within an approved site, and the subsequent conditions laid out within the following sections are followed.

SECTION 1: CONDITIONS

Any person, group, or organization seeking to host an event at City of Longview Parks at which alcohol will be consumed must meet the following conditions prior to approval:

- Applicant is required to submit a “*Parks and Recreation*” Special Event Application or Park Rental Application, Request to Serve Alcohol Application, and all accompanying documentation to the Parks and Recreation Department Office a minimum of 60 days prior to the event.
- Special Event applicants are required to submit a “*City of Longview*” Special Event Permit through the City Engineering Department to begin coordination with other departments such as street, fire, garbage, and police, etc.
- Permitted Site: Beer, wine, and champagne are allowed to be served only at R.A. Long Park.

SECTION 2: PERMITTING

Any person, group, or organization seeking to host an event at City of Longview Parks at which alcohol will be consumed must meet the following conditions prior to permitting:

- Applicant must submit a signed Special Event Application or Private Event Application and pay applicable fees.
- A Request to Serve Alcohol Application must be submitted and is required to have:
 - a. A detailed site map which must include:
 - i. Clearly identifiable alcohol serving areas (must be enclosed areas with minimum barrier height of 60 inches)

- ii. Show specific location of all structures, fire lanes, streets, alleys, fencing (indicating location of exits and gates)
 - iii. Show specific location of all of tents or temporary structures, including dimensions (if applicable)
 - iv. Vendors, food trucks, merchandise areas (if applicable)
 - v. Stage location and sizes (if applicable)
 - b. A security plan that provides control entry/exit point(s) to prevent minors from access to the serving consumption areas
 - c. Any other pertinent details about areas applicable for event.
 - d. Remit any applicable fees for serving alcohol
- Anyone who wishes to serve and/or sell alcoholic beverages at designated permitted site must complete and adhere to a Serving Alcohol Agreement Form which stipulates that conditions under which alcohol beverages may be served and/or sold and consumed.
- Special Event Permit holder is required to obtain a Special Occasion License from the Washington State Liquor Control Board, post the Special Occasion License during the event, and adhere to all its conditions.
 - a. You must be a non-profit organization to charge for alcoholic beverages. It is against the law to allow a third party (i.e.: promoter) to run an event on behalf of a non-profit in exchange for a percentage of the profits. Allowing a third party to collect part of the proceeds or take a percentage of the proceeds could prevent your nonprofit from obtaining future Special Occasion Licenses.
 - b. Alcohol beverages to be served and/or sold are limited to beer, wine, and champagne.
 - i. Beer, wine, or champagne may not be sold below cost.
 - ii. Beer, wine, or champagne may not be given as awards or gifts.
- Park Rental Permit holder is required to obtain a Banquet Permit from the Washington State Liquor Control Board, post the Banquet Permit during the event, and adhere to all its conditions below.
 - a. Attendance must be by invitation only
 - b. The event may not be open or advertised to the public to include social media
 - c. Liquor must be free of charge, or brought by individuals attending the event. No separate or additional charge may be made for liquor, and donations cannot be accepted
 - d. The event cannot be for business promotions
 - e. Liquor must be purchased from a retail store at full retail price
 - f. Package deals are allowed that may include, for example, the cost of dinner, liquor and entertainment. To ensure participants receive an equal share, tickets exchangeable for drinks may be issued as part of the package price. No profit may be made from the packaged deals
- Secure either “Host Liquor Liability” or “Liquor Liability Insurance” identifying the City of Longview as an additional insured for primary and non-contributory limits of liability of \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the city.

SECTION 3: APPROVAL PROCESS

Applicants submit a Parks and Recreation Special Event or Park Rental Application and Request to Serve Alcohol Application explaining the nature of the event, site plan, security plan, and the circumstances in which alcohol is proposed to be served and all applicable fees 60 days prior to the event.

The Department will provide additional feedback, request further information, or provide an approval or denial of the application within five business days.

The Organization or Individual will then obtain the certificates of insurance required for the event, apply for the Special Occasion License or Banquet Permit, and provide all copies to the City 30 days prior to the event.

The Director of Parks and Recreation reserves the right to limit the number of Special Event Permits issued per site and limit.

Sites may be added to the Special Event Permit list by the Director of Parks and Recreation, only if a request is received from a City Council Member or the public, after an open community process (which includes but is not limited to the Parks and Recreation Advisory Board and registered neighborhood organizations) is performed to introduce the potential new site and solicit feedback and recommendations and after council approval is granted.

Once all conditions have been satisfactorily met the City of Longview and/or the Parks and Recreation Department will issue a Special Event or Park Rental Permit for the event.

SECTION 4: EVENT REQUIREMENTS

Public Event Requirements:

Any person, group, or organization seeking to host a public event at City of Longview Parks at which alcohol will be consumed must agree to the following conditions by signing the Agreement to Serve Alcohol Form during the special event unless a permit stating otherwise has been secured from the director:

- The event coordinator (or the person designated in writing by the event coordinator at least two weeks prior to the event) will attend the event for its entire duration, be the designated contact person for City staff, and be responsible for making decisions regarding the operation of the event.
- No one working at the event may consume alcohol. This includes all volunteers or employees of the nonprofit, manufacturers, distributors, caterers, or vendors.
- The City may require the event coordinator to meet with staff on location prior to the start of the event to ensure all conditions of the Special Event Permit and Serving Alcohol Agreement have been met.
- No one under the age of 21 will be allowed in the alcohol permitted area.
- Outside alcohol prohibited except for what is permitted in the Alcohol Request Application.

- Food must be available for free or for purchase during event when alcohol is served.
- Fencing around areas that serve alcohol must be at least 60 inches tall.
- The City requires MAST certified alcohol monitor(s)/roamer(s) for the event at a ratio of no fewer than one (1) trained alcohol monitor per five (5) non-MAST servers. For the purpose of these Guidelines, “trained alcohol monitor/server” means any person holding a valid Washington State Mandatory Alcohol Server Training (MAST) Permit from the Washington State Liquor Control Board.
- The City may provide a facility attendant to be the designated contact person for the City.
- The City requires the event coordinator provides reasonable security measures for the duration of the event agreed upon prior to the event. The event coordinator will be responsible for providing and paying for all security measures required by the City.
- Event coordinators may only serve alcohol during the hours defined on the Special Event Permit and the serving of alcohol must end ½ hour prior to the established end time of your event.
- Event coordinators must publicly display your Special Occasion License during the event and adhere to all its conditions.
- A minimum of two (2) people from your organization will check identification of ALL attendees. No one will be allowed within the event area without identification. A sign should be placed at the entrance that states “Entrance Prohibited to anyone born on ____ or after” to know the birthdate of anyone of legal age.
- There should be one public entrance and egress into the event (excluding emergency exits) to ensure proper requirements are adhered to.
- Attendees into your event (whether a free or paid ticket event) are required to have a non-removable wristband to indicate that their ID has been checked.
- Alcohol is not permitted within the park system and is not allowed to be taken from the alcohol permitted site. A sign posted “NO ALCOHOL BEYOND THIS POINT” must be posted at the exit.
- At least one portable restrooms and one handwashing station must be inside the area serving alcohol. Other requirements may be requested by the Special Event Permit.

Private Event Requirements:

Any person, group, or organization seeking to host a private event at City of Longview Parks at which alcohol will be consumed must agree to the following conditions by signing the Agreement to Serve Alcohol Form during the park rental unless a permit stating otherwise has been secured from the director:

- The event coordinator (or the person designated in writing by the event coordinator at least two weeks prior to the event) will attend the event for its entire duration, be the designated contact person for City staff, and be responsible for making decisions regarding the operation of the rental.
- No one working at the event may consume alcohol. This includes all volunteers or employees of caterers or other vendors hired for the rental.
- The City may require the event coordinator to meet with staff on location prior to the start of the rental to ensure all conditions of the Banquet Permit and Serving Alcohol Agreement have been met.
- Outside alcohol prohibited except for what is permitted in the Alcohol Request Application.
- Fencing around areas that serve alcohol must be at least 60 inches tall.
- The City may provide a facility attendant to be the designated contact person for the City.
- The City requires the event coordinator to provide reasonable security measures for the duration of the event agreed upon prior to the event. The event coordinator will be responsible for providing and paying for all security measures required by the City.
- Event coordinators may only serve alcohol during the hours defined on the Banquet Permit and the serving of alcohol must end ½ hour prior to the established ending time of your event.
- Event coordinators must publicly display your Banquet Permit during the event and adhere to all its conditions.
- There should be one entrance and egress into the event (excluding emergency exits) to ensure proper requirements are adhered to.
- Alcohol is not permitted within the park system and is not allowed to be taken from the alcohol permitted site. A sign posted “NO ALCOHOL BEYOND THIS POINT” must be posted at the exit.
- At least one portable restrooms and one handwashing station must be inside the area serving alcohol. Other requirements may be requested by the Special Event Permit.

SECTION 5: APPLICATIONS

Public Events:

- ☐ Longview Parks and Recreation Department Special Event Application
- ☐ City of Longview Special Event Application
- ☐ Request to Serve Alcohol Application
- ☐ Washington State Liquor Control Board Special Occasion License
- ☐ Insurance with City of Longview Additionally Insured

Private Events:

- ☐ Longview Parks and Recreation Department Park Rental Application
- ☐ Request to Serve Alcohol Application
- ☐ Washington State Liquor Control Board Banquet Permit
- ☐ Insurance with City of Longview Additionally Insured

**A RESOLUTION ADOPTING THE ALCOHOL IN THE PARKS POLICY,
PROCEDURE, AND GUIDELINES**

WHEREAS, Park Code (LMC 13.01.190 – Possession or consumption of alcoholic beverages in public parks) states that it is unlawful for any person to consume or possess any unsealed or opened container of alcoholic beverage in a public park; provided, this prohibition shall not apply to organized groups which have secured a permit from the director and, if required, from the Washington State Liquor Control Board; and

WHEREAS, the City of Longview Parks and Recreation Department received requests to serve alcohol at park rentals and wanted to create guidelines for granting a permit for such use to outside user groups; and

WHEREAS, the policy covers all the necessary steps and the approval process that enables outside user groups to be able to obtain a permit for the consumption of alcohol within a park; and

WHEREAS, the Parks and Recreation Advisory Board worked with staff during the drafting process by providing comment and input. The Board recommended approval of the Alcohol in the Parks Policy, Procedure, and Guidelines; and

WHEREAS, on February 28, 2019 the Longview City Council directed the City Attorney to draft a resolution approving the Alcohol in the Parks Policy, Procedure, and Guidelines for council consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The Alcohol in the Parks Policy, Procedure, and Guidelines, as attached hereto and incorporated herein by reference, are hereby adopted.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk



City of Longview

Agenda Summary

RESOLUTION 2294: SURPLUS PROPERTY

RECOMMENDED ACTION:

Motion to adopt Resolution 2294 declaring the equipment identified in exhibit "a" surplus and authorize the City Manager to dispose of it in the most advantageous manner.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Effective Financial Management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The equipment in Exhibit "A" of the attached resolution has been determined by staff to be no longer needed. Before these items can be sold, traded-in, or otherwise disposed of, they must be declared surplus. This resolution will declare these items surplus and authorize the City Manager to sell or otherwise dispose of it.

STAFF CONTACT:

Todd Dodgin, IT Director

Attachments:

1. Resolution 2294 Surplus of Property MAR 14 2019
2. Surplus Request Form - Exhibit A

Resolution NO 2294

A RESOLUTION PROVIDING FOR THE DISPOSAL OF CERTAIN PROPERTY DEEMED TO BE SURPLUS TO THE REASONABLE FORESEEABLE NEEDS OF THE CITY OF LONGVIEW.

WHEREAS, certain items of equipment belonging to the City of Longview are obsolete and no longer used by the City; and

WHEREAS, the value, obsolescence and condition of these items of inventory make it impractical to trade the same in on future purchases of new inventory items from the list of assets of the City, and to obtain the maximum return for said inventory items, it would be in the best interest of the City to dispose of the same in a manner that will be to the best advantage to the City of Longview;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Based upon the findings and recommendations of the City Manager of said City, the items of inventory belonging to said City as shown on "Exhibit A", attached hereto and incorporated herein by this reference, are declared to be surplus to the foreseeable needs of the City.

2. That it is deemed to be for the common benefit of the residents of said City to dispose of said items of inventory.

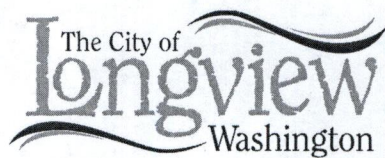
3. That the City Manager is authorized to dispose of items listed on "Exhibit A", attached hereto, in a manner that will be to the best advantage to the City of Longview.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this 14th day of March, 2019.

Mayor

ATTEST:

City Clerk



Surplus Request Form

Department Submitting

Information Technology

I, Jennifer Chamblee, do hereby declare and confirm the following items are surplus and are ready to be disposed of as stated herein. Signed under penalty of perjury of laws of the State of Washington.

Dated 2/20/19	Signed by <i>Jennifer Chamblee</i>	Print name and title Jennifer Chamblee, IT Tech.
Date 2/20/19	Approving signature of Department Head <i>Todd Dodge</i>	
Date 2-20-2019	Approving signature of City Manager <i>David Sacher</i>	

CITY ITEM NUMBER	DESCRIPTION (Include the location, condition, value, identifying numbers [if any], weight [if scrap metal], etc.) Attach documentation of fair market value.	VALUE	METHOD OF DISPOSAL Use a code letter from below*
Multiple	(79) Dell OptiPlex desktop computers	0	*
Multiple	(9) Dell Latitude laptop computers		*
Multiple	(5) Dell Latitude laptop computers		G
4564	KIP 3102	0	R
4712	Sharp AR-M700		R
4594	Sharp MX-4101		R
Multiple	(21) printers	0	*
Multiple	(5) InFocus projectors	0	*
Multiple	(4) Servers	0	*
Multiple	(5) Apple iPads	0	*

*Method of Disposal Coding

Ae, Al, Ao = Auction (eBay; Live, or Other) | **B** = Sealed – bid process | **D** = Dispose as scrap metal

G = Governmental transfer | **N** = Donate to non-profit | **R** = Trade for replacement

S = State surplus program | **T** = Trash

Comments/Notes:

* Will be recycled through a certified e-recycler.

ASSET DECOMMISSION LIST

Completed Form Date: 2/21/2019

EXHIBIT "A" Page 1 of 2

<u>Description</u>	<u>Category</u>	<u>Asset Number</u>	<u>Serial Number</u>	<u>Decom Date</u>	<u>Comments</u>
1 Dell OptiPlex GX745	computer	0036	8Z226F1	2/13/2019	dead, does not work, or works poorly
2 Dell OptiPlex 745	computer	0074	42326F1	2/13/2019	dead, does not work, or works poorly
3 Dell OptiPlex 755	computer	0162	GZFN3H1	2/13/2019	dead, does not work, or works poorly
4 Dell OptiPlex 755	computer	0166	J3FN3H1	2/13/2019	dead, does not work, or works poorly
5 Dell OptiPlex 755	computer	0173	H2FN3H1	2/13/2019	dead, does not work, or works poorly
6 Dell OptiPlex 755	computer	0178	71FN3H1	2/13/2019	dead, does not work, or works poorly
7 Dell OptiPlex 755	computer	0183	47FN3H0	2/13/2019	dead, does not work, or works poorly
8 Dell OptiPlex 755	computer	0186	76FN3H1	2/13/2019	dead, does not work, or works poorly
9 Dell OptiPlex GX620	computer	00306	19NLG81	2/13/2019	dead, does not work, or works poorly
10 Dell OptiPlex 580	computer	0384	9H3WMN1	2/13/2019	dead, does not work, or works poorly
11 Dell OptiPlex 580	computer	0386	9H2XMN1	2/13/2019	dead, does not work, or works poorly
12 Dell OptiPlex 7010	computer	0628	3MJ2RW1	2/13/2019	dead, does not work, or works poorly
13 Dell OptiPlex 7010	computer	0630	3MD0RW1	2/13/2019	dead, does not work, or works poorly
14 Dell OptiPlex 7010	computer	0632	3MK2RW1	2/13/2019	dead, does not work, or works poorly
15 Dell OptiPlex 7010	computer	0633	3MH1RW1	2/13/2019	dead, does not work, or works poorly
16 Dell OptiPlex 7010	computer	0635	3MF1RW1	2/13/2019	dead, does not work, or works poorly
17 Dell OptiPlex 7010	computer	0640	3MH2RW1	2/13/2019	dead, does not work, or works poorly
18 Dell OptiPlex 7010	computer	0641	3MK1RW1	2/13/2019	dead, does not work, or works poorly
19 Dell OptiPlex 7010	computer	0643	3MK0RW1	2/13/2019	dead, does not work, or works poorly
20 Dell OptiPlex 7010	computer	0656	2TM6CX1	2/13/2019	dead, does not work, or works poorly
21 Dell OptiPlex 7010	computer	0657	2TQ4CX1	2/13/2019	dead, does not work, or works poorly
22 Dell OptiPlex 7010	computer	0658	2TF6CX1	2/13/2019	dead, does not work, or works poorly
23 Dell OptiPlex 7010	computer	0659	2TJ5CX1	2/13/2019	dead, does not work, or works poorly
24 Dell OptiPlex 7010	computer	0660	2TG4CX1	2/13/2019	dead, does not work, or works poorly
25 Dell OptiPlex 7010	computer	0661	2TS3CX1	2/13/2019	dead, does not work, or works poorly
26 Dell OptiPlex 7010	computer	0662	2TN5CX1	2/13/2019	dead, does not work, or works poorly
27 Dell OptiPlex 7010	computer	0663	2TR5CX1	2/13/2019	dead, does not work, or works poorly
28 Dell OptiPlex 7010	computer	0670	2TQ3CX1	2/13/2019	dead, does not work, or works poorly
29 Dell OptiPlex 7010	computer	0671	2TK5CX1	2/13/2019	dead, does not work, or works poorly
30 Dell OptiPlex 7010	computer	0672	2TS4CS1	2/13/2019	dead, does not work, or works poorly
31 Dell OptiPlex 7010	computer	0673	2TH5CX1	2/13/2019	dead, does not work, or works poorly
32 Dell OptiPlex 7010	computer	0674	2TG6CX1	2/13/2019	dead, does not work, or works poorly
33 Dell OptiPlex 7010	computer	0679	2TK6CX1	2/13/2019	dead, does not work, or works poorly
34 Dell OptiPlex 7010	computer	0680	2TG5CX1	2/13/2019	dead, does not work, or works poorly
35 Dell OptiPlex 7010	computer	0682	2TM4CX1	2/13/2019	dead, does not work, or works poorly
36 Dell OptiPlex 7010	computer	0685	2TJ6CX1	2/13/2019	dead, does not work, or works poorly
37 Dell OptiPlex 7010	computer	0687	2TM5CX1	2/13/2019	dead, does not work, or works poorly
38 Dell OptiPlex 7010	computer	0688	2TP5CX1	2/13/2019	dead, does not work, or works poorly
39 Dell OptiPlex 7010	computer	0692	2TR3CX1	2/13/2019	dead, does not work, or works poorly
40 Dell OptiPlex 7010	computer	0693	2TT4CX1	2/13/2019	dead, does not work, or works poorly
41 Dell OptiPlex 7010	computer	0732	CPS89Y1	2/13/2019	dead, does not work, or works poorly
42 Dell OptiPlex 7010	computer	0735	CPW89Y1	2/13/2019	dead, does not work, or works poorly
43 Dell OptiPlex 7010	computer	0736	CQ189Y1	2/13/2019	dead, does not work, or works poorly
44 Dell OptiPlex 7010	computer	0737	CPY89Y1	2/13/2019	dead, does not work, or works poorly
45 Dell OptiPlex 7010	computer	0739	CPW69Y1	2/13/2019	dead, does not work, or works poorly
46 Dell OptiPlex 7010	computer	0740	CPT89Y1	2/13/2019	dead, does not work, or works poorly
47 Dell OptiPlex 7010	computer	0741	CPZ79Y1	2/13/2019	dead, does not work, or works poorly
48 Dell OptiPlex 7010	computer	0742	CPZ69Y1	2/13/2019	dead, does not work, or works poorly
49 Dell OptiPlex 7010	computer	0743	CPQ99Y1	2/13/2019	dead, does not work, or works poorly
50 Dell OptiPlex 7010	computer	0744	CPZ89Y1	2/13/2019	dead, does not work, or works poorly
51 Dell OptiPlex 7010	computer	0745	CPZ99Y1	2/13/2019	dead, does not work, or works poorly
52 Dell OptiPlex 7010	computer	0746	CPX69Y1	2/13/2019	dead, does not work, or works poorly
53 Dell OptiPlex 7010	computer	0747	CPX99Y1	2/13/2019	dead, does not work, or works poorly
54 Dell OptiPlex 7010	computer	0749	CQ099Y1	2/13/2019	dead, does not work, or works poorly
55 Dell OptiPlex 7010	computer	0750	CPT79Y1	2/13/2019	dead, does not work, or works poorly
56 Dell OptiPlex 7010	computer	0752	CX279Y1	2/13/2019	dead, does not work, or works poorly

57 Dell OptiPlex 7010	computer	0753	CPY79Y1	2/13/2019	dead, does not work, or works poorly
58 Dell OptiPlex 7010	computer	0754	CPR99Y1	2/13/2019	dead, does not work, or works poorly
59 Dell OptiPlex 7010	computer	0755	CPS99Y1	2/13/2019	dead, does not work, or works poorly
60 Dell OptiPlex 7010	computer	0756	CPV89Y1	2/13/2019	dead, does not work, or works poorly
61 Dell OptiPlex 7010	computer	0758	CQ079Y1	2/13/2019	dead, does not work, or works poorly
62 Dell OptiPlex 7010	computer	0760	CPY69Y1	2/13/2019	dead, does not work, or works poorly
63 Dell OptiPlex 7010	computer	0761	CPW79Y1	2/13/2019	dead, does not work, or works poorly
64 Dell OptiPlex 7010	computer	0762	CPW99Y1	2/13/2019	dead, does not work, or works poorly
65 Dell OptiPlex 7010	computer	0763	CPV99Y1	2/13/2019	dead, does not work, or works poorly
66 Dell OptiPlex 7010	computer	0764	CPX89Y1	2/13/2019	dead, does not work, or works poorly
67 Dell OptiPlex 7010	computer	0765	CPR89Y1	2/13/2019	dead, does not work, or works poorly
68 Dell OptiPlex 7010	computer	0766	CPT99Y1	2/13/2019	dead, does not work, or works poorly
69 Dell OptiPlex 7010	computer	0767	CPS69Y1	2/13/2019	dead, does not work, or works poorly
70 Dell OptiPlex 7010	computer	0768	CQ089Y1	2/13/2019	dead, does not work, or works poorly
71 Dell OptiPlex 7010	computer	0769	CQ179Y1	2/13/2019	dead, does not work, or works poorly
72 Dell OptiPlex 7010	computer	0770	CPT69Y1	2/13/2019	dead, does not work, or works poorly
73 Dell OptiPlex 7010	computer	0771	CQ289Y1	2/13/2019	dead, does not work, or works poorly
74 Dell OptiPlex 7010	computer	0785	1SZLBZ1	2/13/2019	dead, does not work, or works poorly
75 Dell OptiPlex 7010	computer	0790	HLS2GZ1	2/13/2019	dead, does not work, or works poorly
76 Dell OptiPlex 7010	computer	0794	HYDKH02	2/13/2019	dead, does not work, or works poorly
77 Dell OptiPlex 7010	computer	0818	169FQO2	2/13/2019	dead, does not work, or works poorly
78 Dell OptiPlex 9020	computer	0902	4WYVD22	2/13/2019	dead, does not work, or works poorly
79 Dell OptiPlex 9020	computer	0903	3DZVD22	2/13/2019	dead, does not work, or works poorly
80 KIP3102	copier	4564	11601407	2/13/2019	dead, does not work, or works poorly
81 Sharp AR-M700	copier	4712	5023451	2/13/2019	dead, does not work, or works poorly
82 Sharp MX-4101	copier	4594	90000079	2/13/2019	dead, does not work, or works poorly
83 Dell Latitude e6400	laptop	0218	4NCHGJ1	2/13/2019	dead, does not work, or works poorly
84 Dell Latitude 2100N	laptop	0256	3B1QWK1	2/13/2019	dead, does not work, or works poorly
85 Dell Latitude e6320	laptop	0490	H2SHBS1	2/13/2019	dead, does not work, or works poorly
86 Dell Latitude e6320	laptop	0491	2S8GBS1	2/13/2019	dead, does not work, or works poorly
87 Dell Latitude e6430	laptop	0575	279MFV1	2/13/2019	dead, does not work, or works poorly
88 Dell Latitude e6430	laptop	0613	JJS97W1	2/13/2019	dead, does not work, or works poorly
89 Dell Latitude e6430	laptop	0619	6DS97W1	2/13/2019	dead, does not work, or works poorly
90 Dell Latitude e6430	laptop	0620	1PS97W1	2/13/2019	dead, does not work, or works poorly
91 Dell Latitude e6430	laptop	0621	FKS97W1	2/13/2019	dead, does not work, or works poorly
92 Dell Latitude E5440	laptop	0828	8MLBN12	2/13/2019	CWNTF
93 Dell Latitude E5440	laptop	0829	BNLBN12	2/13/2019	CWNTF
94 Dell Latitude E5440	laptop	0830	6NLBN12	2/13/2019	CWNTF
95 Dell Latitude E5440	laptop	0831	JKLBN12	2/13/2019	CWNTF
96 Dell Latitude E5440	laptop	0832	SMLBN12	2/13/2019	CWNTF
97 HP LaserJet 4240	printer	0051	CNRXX15769	2/13/2019	dead, does not work, or works poorly
98 HP LaserJet 4200	printer	00107	USDNN10311	2/13/2019	dead, does not work, or works poorly
99 HP LaserJet 4300	printer	00114	JPDGD00930	2/13/2019	dead, does not work, or works poorly
100 HP LaserJet 4200	printer	00212	USGNS52882	2/13/2019	dead, does not work, or works poorly
101 HP LaserJet 4300	printer	00256	CNBXG08159	2/13/2019	dead, does not work, or works poorly
102 HP LaserJet 4200	printer	00257	CNDX607822	2/13/2019	dead, does not work, or works poorly
103 HP LaserJet 4350	printer	00348	CNBXF12538	2/13/2019	dead, does not work, or works poorly
104 HP LaserJet 4250	printer	00363	CNBXF12538	2/13/2019	dead, does not work, or works poorly
105 HP LaserJet 5200	printer	0449	CNGXB29809	2/13/2019	dead, does not work, or works poorly
106 Kyocera FS-40000DN	printer	0698	XPK6Y06368	2/13/2019	dead, does not work, or works poorly
107 HP LaserJet 4000	printer	3898	USNC127652	2/13/2019	dead, does not work, or works poorly
108 HP LaserJet 4000	printer	3945	USEF221744	2/13/2019	dead, does not work, or works poorly
109 HP LaserJet 4000	printer	3954	USEL012720	2/13/2019	dead, does not work, or works poorly
110 HP LaserJet 4050	printer	4165	USBC084347	2/13/2019	dead, does not work, or works poorly
111 HP LaserJet 4000	printer	4171	USSC031750	2/13/2019	dead, does not work, or works poorly
112 HP LaserJet 8150	printer	4197	USB0017200	2/13/2019	dead, does not work, or works poorly
113 HP LaserJet 4100	printer	4291	USBNG05490	2/13/2019	dead, does not work, or works poorly
114 Epson 1640	printer	4412	B12101000MG1Y28043	2/13/2019	dead, does not work, or works poorly
115 HP LaserJet 4000	printer	4490	CNBX218555	2/13/2019	dead, does not work, or works poorly
116 HP LaserJet 5550	printer	4548	JPEC52701R	2/13/2019	dead, does not work, or works poorly
117 HP LaserJet 9050	printer	4558	JPCL53Q00T	2/13/2019	dead, does not work, or works poorly
118 InFocus LP600	projector	0020	AMRV63401794	2/13/2019	dead, does not work, or works poorly



City of Longview

Agenda Summary

RESOLUTION NO. 2296 ADJUSTING CASH WORKING FUND BALANCES - MINT VALLEY GOLF COURSE

RECOMMENDED ACTION:

Motion to approve Resolution No. 2296

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address Quality of Place

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

In January of 2019, Mint Valley Golf Course requested \$500 from the cash working fund to provide sufficient change for course operations. After two months of operating, it has been determined that this is not enough change to allow staff to operate efficiently and make change for various user purchases and greens fees. Management was having to make multiple trips to the bank to exchange bills for change. The course is requesting an additional \$1,000 from the cash working fund which should provide for a more efficient operation and ability to make change.

STAFF CONTACT:

Jennifer Wills

Attachments:

1. Resolution 2296

RESOLUTION NO. 2296

A RESOLUTION RELATING TO CERTAIN CASH WORKING FUNDS IN THE FINANCE DEPARTMENT, THE POLICE DEPARTMENT, THE TRANSIT DEPARTMENT, THE PARKS AND RECREATION DEPARTMENT, THE LONGVIEW PUBLIC LIBRARY, THE MINT VALLEY GOLF COURSE AND THE EQUIPMENT RENTAL DEPARTMENT; DETERMINING THE AMOUNTS THEREOF, AND REPEALING RESOLUTION NO. 2288.

WHEREAS, the Washington State Auditor's Office has recommended that cash working funds be established by Resolution of the City Council, and such funds were heretofore established by Resolutions No. 1423, 1570, 1602, 1616, 1629, 1689, 1764, 1789, 1855 and 1989; 2046; 2127; 2288 and

WHEREAS, the Mint Valley Golf Course has requested an additional \$1,00 from the Cash Working Fund for the Pro Shop, thereby increasing the Pro Shop's petty cash fund. The amount in the Mint Valley Golf Course's Cash Working Fund will provide the Pro Shop with sufficient change, thereby, allowing staff to operate efficiently and make change for various user purchases and greens fees. The source of the additional funds shall be provided by the Mint Valley Golf Course Fund; and

WHEREAS, a cash working fund continues to be necessary in the Police Department to provide for funding of other miscellaneous police programs and to provide a means for making change to persons who pay municipal fines/penalties; and

WHEREAS, to minimize the risks of error and to expedite the reconciliation of receipts and deposits, a cash working fund continues to be necessary in the Finance Department; and

WHEREAS, a cash working fund continues to be necessary to provide for passenger change in the Transit Department and at the site of the Transit Center; and

WHEREAS, a cash working fund continues to be necessary in the Park and Recreation Department to provide for the making of change for various user-financed recreational activities; and

WHEREAS, a cash working fund continues to be necessary in the Longview Public Library in relation to various library user fees; and

WHEREAS, a cash working fund continues to be necessary in the Equipment Rental Department to provide the making of change and funds of necessary petty cash items; and

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Longview as follows:

Section 1. That the following cash working funds are hereby authorized in the various amounts and departments, to be retained in the departmental offices as noted, and not to be deposited with any other funds or receipts:

DEPARTMENT	# OF FUND	AMOUNT
Administrative Services Department	001 General	\$1,000.00
	411 Water/Sewer	\$1,200.00
Police Department – Investigative	001 General/157 Drug	\$5,000.00
Transit Department	451 Public Transit	\$270.00
	457 Transit Center	\$200.00
Parks & Recreation Department	001 General	\$350.00
Longview Public Library	001 General	\$400.00
Equipment Rental Department	511 ER Operations	\$100.00
Mint Valley Golf Course	471 Mint Valley Golf	\$1,500.00
Police Department – Parking	120 Downtown Parking	\$750.00
Police Department – Photo Enforcement	160 Traffic Safety	\$750.00
	Total	\$11,520.00

Section 2. This Resolution shall be in full force and effect from and after the 14th day of March, 2019.

Section 3. Resolution No. 2288 is hereby repealed in its entirety on the effective date of this Resolution No. 2296.

Passed by the City Council this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

MAYOR

ATTEST:

City Clerk



City of Longview

Agenda Summary

2019 FEDERAL LEGISLATIVE AGENDA

RECOMMENDED ACTION:

MOTION TO ADOPT THE 2019 FEDERAL LEGISLATIVE AGENDA

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: All

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Attached is the proposed 2019 federal legislative agenda for the city. The City Council reviewed an earlier version of this agenda at a workshop on January 10, 2019. It is being presented this evening for final review and approval.

Our federal legislative agenda is always a work in progress, meaning it is subject to amendment as political and legislative issues change and unanticipated opportunities arise. For example, you will see on the attached agenda, in addition to those items discussed at the workshop, the City has added the Department of Justice grant application to assist in addressing domestic violence in our community.

The city's legislative agenda identifies issues of interest primarily to the City of Longview, but there are also some issues of interest to other cities throughout the nation. This agenda provides guidance to city representatives for communicating with our federal delegation and other officials about proposed legislation, rule-writing, and the administration of federal programs.

RECOMMENDED ACTION:

Motion to adopt the 2019 Federal Legislative Agenda.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. 2019 Federal Legislative Agenda



2019 FEDERAL LEGISLATIVE AGENDA

PROJECT REQUESTS

PROJECT DESCRIPTION

FEDERAL REQUEST

Beech Street Extension

\$3,000,000

The project will construct a public street approximately 2000' in length from 14th Ave. to California Way including: curb, gutter, sidewalk, illumination, storm drainage, and intersection improvements. The new street will provide a connection between Oregon Way and California Way through a large, undeveloped area that lacks an east-west corridor. The entire extension project will open access to approximately 76 acres of undeveloped industrial land and will provide an east-west through the heavily traveled SR 432 freight corridor. Because of the lack of access, existing conditions have fostered low-utilized land use, vacant buildings, and criminal activities in unimproved public right of ways. This is a blighted area in need of significant improvements and redevelopment.

Historically the Beech Street Extension project area supported the lumber milling industry. In 1983, approximately half the operation was closed and was consolidated in the eastern portion of the site where rail service use to exist. By 1995 the lumber milling operation was closed and was only used to store milled lumber until approximately 2000. The majority of the undeveloped land has been vacant for the last 18 years. Account: Economic Development Administration – Public Works

Biodiesel Bus Replacement

\$1,560,000

The City is seeking federal funds to replace the four oldest, and only remaining high-floor biodiesel buses in the fleet in order to maintain a reliable fleet. As RiverCities Transit has increased service provided to the communities of Longview and Kelso, the vehicle fleet has expanded and vehicles are running more miles and are in service longer now than in years past. Funding will help the City purchase four low-floor replacement biodiesel coaches to replace 15 and 16 year old buses that have long exceeded their useful lives and have over 410,000 miles on average. Account: FTA Bus and Bus Facilities

Reducing Rates of Domestic Violence

\$500,000

The City is seeking federal funds to help address a concerning rate of domestic violence (DV). Longview experiences rates of DV offenses that are significantly higher than the state average. The Longview Police Department has only one full-time detective to focus on an estimated 365 DV cases per year and local advocacy programs lack capacity to provide additional support to DV victims in the City. Federal funding would allow the Longview Police Department to add an additional domestic violence detective, provide for training to local prosecutors and for the local DV support shelter to hire a DV victim advocate. Account: DOJ Office of Violence Against Women ICJR Grant Program.

Columbia Heights Road

\$5,000,000

The project will improve approximately 1 mile of Columbia Heights Road. The existing roadway is a 20-foot wide, winding urban collector in a steep hillside area paved with bituminous surfacing, with no sidewalk and very narrow shoulders, very limited street lighting, and no storm drainage system. With no sidewalk and very narrow shoulders, Columbia Heights Road is a dangerous route for cyclists and pedestrians, especially for school children on the way to and from Columbia Heights Elementary and Cascade Middle School. The scope of the project is to widen the existing roadway to 24 feet and provide curb, gutter, sidewalk on one side of the roadway, and a wide shoulder with guardrails on the other side of the roadway. The project will also provide storm drainage and improve illumination. The benefit of this project will be to accommodate bicycle and pedestrian traffic and improve safety of the roadway.

POLICY AGENDA

Infrastructure Package – Transportation, Housing and Water Infrastructure Spending

The City supports additional transportation, housing and water infrastructure spending to help address the growing infrastructure backlog in our community and communities around the country.

FY 2020 Program Levels

Maintain adequate funding levels for CDBG, HOME, BUILD, BYRNE Justice Assistance Programs, Economic Development Administration and Assistance to Firefighters funding.

Increase the Low-Income Housing Tax Credit by 50%

The Housing Credit is our nation's most successful tool for encouraging private investment in the production and preservation of affordable rental housing production. It has financed nearly 3 million affordable apartments since 1986, providing homes to roughly 6.5 million low-income households since then, while transferring risk from the government to the private sector. To make a meaningful dent in the affordable housing supply gap, we urge Congress to pass Senator Cantwell's legislation to increase the cap on Housing Credit authority by at least 50 percent. Such an expansion would support the preservation and construction of 350,000 to 400,000 additional affordable apartments over a ten-year period. There is ample developer and investor appetite for Housing Credits to support such an increase.

Extend and Make Permanent the Alternative Fuels Credit

The City of Longview supports a permanent extension of the Alternative Fuels Tax Credit as the City is transitioning vehicles in its fleet to a propane blend that reduces emissions and saves on operating expenses. In 2016, the City began the fleet conversion by purchasing three alternative fuel propane paratransit mini-buses, new and replacement sedans and pickup trucks propane capable and install propane conversion kits, and install propane fueling equipment at the City's fueling facility. The lifetime Alternative Fuel Tax Credit savings for just the three paratransit vehicles is approximately \$40,000. In addition, 90,000 fewer pounds of carbon dioxide would be produced over their useful lives.

Regulatory Concerns and Unfunded Mandates

Waters of the US: The impacts of the rule released by the EPA and the U.S. Army Corps of Engineers that would amend the definition of "waters of the U.S." and expand the range of waters that fall under federal jurisdiction.

Americans with Disabilities Act: The City supports the objective of ADA to prohibit discrimination against people with disabilities. However, the strict nature in which the regulations are applied can be costly and provide little to no benefit. The City supports common sense implementation of ADA regulations with room for flexibility when dealing with unique circumstances.

Contact: Joel Rubin, CFM Strategic Communications, 202-347-9171, joelr@cfmdc.com



City of Longview

Agenda Summary

ORDINANCE NO. 3400 AMENDING THE 2017-2018 BIENNIAL BUDGET (FIRST READING)

RECOMMENDED ACTION:

No action required-First reading.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The subject ordinance has been prepared to amend the 2017-2018 biennial budget to authorize expenditures unforeseen at the time the 2017-2018 biennial budget was adopted. These amendments affect the General Fund in the 2017-2018 biennial budget.

Budget amendment ordinances require two readings before the Council. This evening's reading represents the first reading of Ordinance No. 3400.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. Budget Amendment 2017-18 ~ ORD NO 3400 (1st Reading)

AGENDA SUMMARY SHEET
Business of the City Council
City of Longview, Washington

SUBJECT TITLE:

ORDINANCE NO. 3400

Amending the 2017-2018 Biennial Budget
(First Reading)

Agenda Item: _____

Dept. of Origin: _____ Finance _____

For Agenda of: _____ March 14, 2019 _____

Clearances:

Originator: _____ Kurt Sacha _____

City Atty Review Necessary? _____ Yes _____

Date/Initials of City Attorney: _____

Asst. City Manager: _____

EXHIBITS:

Ordinance No. 3400

PRESENTED BY:

Kurt Sacha, City Manager

SUMMARY STATEMENT:

The subject ordinance has been prepared to amend the 2017-2018 biennial budget to authorize expenditures unforeseen at the time the 2017-2018 biennial budget was adopted. These amendments affect the General Fund in the 2017-2018 biennial budget.

Budget amendment ordinances require two readings before the Council. This evening's reading represents the first reading of Ordinance No. 3400.

Expenditure Required:	Amount Budgeted	Appropriation Required
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RECOMMENDED ACTION:

No action required- First reading.

ORDINANCE NO. 3400

An Ordinance relating to public expenditures and declaring an emergency under the provisions of RCW 35A.34.150, fixing the amount of money required to meet such emergencies and authorizing the expenditure of money not provided for in the 2017-2018 biennial budget of the City.

WHEREAS, on December 15, 2016, the City Council of the City of Longview adopted the biennial budget of the City of Longview for 2017-2018; and

WHEREAS, it was thereafter determined by said City Council that additional funds are available and that additional expenditures should be authorized, and said matters were not contemplated at the time of the adoption of said 2017-2018 biennial budget:

WHEREAS, recent actions of the Governmental Accounting Standards Board has led to an examination of the Single Employer Fire Pension Funds operated in the State of Washington; and whereas, it has been concluded that these funds do not meet the definition of a formal trust, and their balances and activities should be removed from the Fiduciary fund type. Therefore, all appropriations and estimated revenues within the 2017-18 biennial budget recognized for the Fire Pension Trust Fund are hereby reassigned for all intent and purposes as those of the General Fund:

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That the General Fund of the 2017-2018 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) State shared revenues shall be increased \$100,500 to provide for unanticipated public safety expenditures. In addition, miscellaneous revenues in the amount of \$1,700 and a transfer from the Fire Pension Fund in the amount of \$1,201,110 are to be provided: \$1,303,310.00
- b) General Fund expenditures shall be increased to provide for all costs associated with administering the fire pension program: \$1,303,310.00

Section 2. That by reason of the facts herein before set forth, an emergency is hereby declared under the provisions of RCW 35A.34.150, and it is hereby ordered that the foregoing

appropriations and budget amendments be approved in excess of the 2017-2018 biennial budget for the purposes stated herein.

Section 3. This ordinance shall be in full force and effect from and after five (5) days from its passage and publication.

Passed by the City Council this _____ day of March, 2019. Approved by the Mayor this _____ day of March, 2019.

M A Y O R

ATTEST:

City Clerk
APPROVED AS TO FORM:

City Attorney

Published:_____