



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Accessibility Advisory Committee

Monday, July 15, 2019

4:00 PM

2nd Floor, City Hall

1. ROLL CALL

A. Bring meeting to order at x:xx pm, by committee chair or vice chair.

B. Committee members present:

Committee members absent:

Council liaison:

Staff present:

Others present:

C. New committee member, Ms. Jeanne Daggett, was approved by the Mayor with council concurrence, replacing Ms. Joanne Laurent on the CLAAC. Welcome Jeanne!

2. APPROVAL OF MINUTES

A. Seek approval of the regular meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, May 20th, 2019.

B. There were no meeting minutes available for the Monday, March 18th, 2019 meeting as the committee did not have a quorum of members present. No business was conducted at this meeting, but there was an informational presentation provided by Public Works on the departments use of GIS to assist in identification and planning for ADA related projects. An enhancement of this presentation was provided to the committee at the May 20th, 2019 regular meeting.

19-000260 CLAAC Regular Meeting Minutes from May 20th, 2019.

3. PUBLIC COMMENTS

- A. Seek public comments.

4. COMMITTEE MEMBER COMMENTS & REPORTS

- A. Seek committee member comments & reports.

5. STAFF COMMENTS & REPORTS

- A. City ADA Coordinator - Introduction of each section of ADA plan with staff recommendations for top projects to consider & update on project list development (challenges, committee participation/assistance, etc.).

- B. Access to City provided Programming , Services & Activities (Section #1) - Information Technology Director and/or representative

- C. Access to City Buildings & Facilities (Section #2) - Facilities Manager and/or representative

- D. Access to City Sidewalks, Curb Ramps, Pedestrian Crossings, Pedestrian Signals and Push Buttons (Section #3) - Public Works Director and/or representative.

In addition, PW will be reporting on an ADA request that the City of Longview received from local Attorney, Lisa Waldvogel of NW Justice Project on April 22nd, 2019. Staff have been working on this request and are looking to the CLAAC seeking your input on this matter.

- E. Access to City Parks, Recreational Infrastructure and Recreational Programming (Section #4) - Parks & Recreation Director and/or representative

- F. Access to RiverCities Transit Services and Infrastructure (Section #5) - Transit Manager and/or representative

6. OLD BUSINESS

A. Transition Plan - Section #3: Public Works - Modeling software demonstration on curb ramps for potential project list creation. This modeling software will demonstrate how to create potential project lists with previously provided staff and committee input. An enhanced presentation took place at the May 20th, 2019 regular meeting (a brief presentation took place on March 18th, 2019. A copy of the May 20th, 2019 presentation is provided at the link below. Motion was approved by the committee to have PW come back to the committee at the July meeting and presents potential projects to the committee to consider to possibly recommend to the city council for use of 2019 funding.

In addition, the committee would like to hear from each staff member responsible for each of the five sections of the plan to explain what their top ADA related projects are currently. City ADA coordinator will notify each staff member accordingly and make time available to speak to the committee at the next staff meeting.

B. Other old business?

19-000261 GIS PW - Powerpoint Presentation

7. NEW BUSINESS

A. City ADA funding, \$50,000 budgeted for 2019 and \$50,000 for 2020. Consideration of a committee recommendation to city council for 2019 funding use.

B. Lawrence Lanning & Bill Josh, committee members to participate with Parks & Recreation (Section #4) & Facilities (Section #2) to assist in the creation of these draft ADA transition plan project lists, for the consideration of city council to be added to the approved City of Longview, ADA Transition Plan base document.

C. Consideration for the replacement of Ms. Vickie vanFossen on the Accessibility Advisory Committee. As per the committee charter, Ms. vanFossen has missed 4 consecutive meetings and the committee chair has attempted multiple times to make contact with her in regards to her participation on the committee.

Information from the committee charter:

If a committee member is absent for three consecutive meetings without notice or justifiable reason, their membership will be reviewed by the committee. Committee members may be relieved of their appointment, by recommendation of the committee chair to the Mayor. The Mayor will ultimately make the decision to remove a committee member from the committee.

The city ADA coordinator has also made multiple attempts to contact her with no success. Recommendation to the committee to authorize the committee chair to contact the Mayor and recommend replacement of Ms. vanFossen on the committee due to missing over three consecutive meetings without notice.

D. Terms - Committee member terms expiring in 2019 will need to reapply to be considered for continuation on the committee. Due to all of these being partial terms, time served to date does not count toward the two full term maximum.

Each committee member term expirations:

Ms. Holton - December 31st, 2019

Ms. Castro - December 31st, 2019

Mr. Lanning - December 31st, 2019

Mr. Carson - December 31st, 2020

Mr. Josh - December 31st, 2020

Ms. vanFossen - December 31st, 2020

Ms. Daggett - December 31st, 2021

Ms. Fenton - December 31st, 2021

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next City of Longview Accessibility Advisory Committee (CLAAC) meeting will take place on Monday, September 16th, 2019, 4:00pm, in the small conference room on the 2nd Floor at Longview City Hall. Longview City Hall is located at 1525 Broadway Street, Longview, WA 98632.