



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Accessibility Advisory Committee

Monday, July 15, 2019

4:00 PM

2nd Floor, City Hall

1. ROLL CALL

A. Bring meeting to order at x:xx pm, by committee chair or vice chair.

B. Committee members present:

Committee members absent:

Council liaison:

Staff present:

Others present:

C. New committee member, Ms. Jeanne Daggett, was approved by the Mayor with council concurrence, replacing Ms. Joanne Laurent on the CLAAC. Welcome Jeanne!

2. APPROVAL OF MINUTES

A. Seek approval of the regular meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, May 20th, 2019.

B. There were no meeting minutes available for the Monday, March 18th, 2019 meeting as the committee did not have a quorum of members present. No business was conducted at this meeting, but there was an informational presentation provided by Public Works on the departments use of GIS to assist in identification and planning for ADA related projects. An enhancement of this presentation was provided to the committee at the May 20th, 2019 regular meeting.

19-000260 CLAAC Regular Meeting Minutes from May 20th, 2019.

3. PUBLIC COMMENTS

- A. Seek public comments.

4. COMMITTEE MEMBER COMMENTS & REPORTS

- A. Seek committee member comments & reports.

5. STAFF COMMENTS & REPORTS

- A. City ADA Coordinator - Introduction of each section of ADA plan with staff recommendations for top projects to consider & update on project list development (challenges, committee participation/assistance, etc.).

- B. Access to City provided Programming , Services & Activities (Section #1) - Information Technology Director and/or representative

- C. Access to City Buildings & Facilities (Section #2) - Facilities Manager and/or representative

- D. Access to City Sidewalks, Curb Ramps, Pedestrian Crossings, Pedestrian Signals and Push Buttons (Section #3) - Public Works Director and/or representative.

In addition, PW will be reporting on an ADA request that the City of Longview received from local Attorney, Lisa Waldvogel of NW Justice Project on April 22nd, 2019. Staff have been working on this request and are looking to the CLAAC seeking your input on this matter.

- E. Access to City Parks, Recreational Infrastructure and Recreational Programming (Section #4) - Parks & Recreation Director and/or representative

- F. Access to RiverCities Transit Services and Infrastructure (Section #5) - Transit Manager and/or representative

6. OLD BUSINESS

A. Transition Plan - Section #3: Public Works - Modeling software demonstration on curb ramps for potential project list creation. This modeling software will demonstrate how to create potential project lists with previously provided staff and committee input. An enhanced presentation took place at the May 20th, 2019 regular meeting (a brief presentation took place on March 18th, 2019. A copy of the May 20th, 2019 presentation is provided at the link below. Motion was approved by the committee to have PW come back to the committee at the July meeting and presents potential projects to the committee to consider to possibly recommend to the city council for use of 2019 funding.

In addition, the committee would like to hear from each staff member responsible for each of the five sections of the plan to explain what their top ADA related projects are currently. City ADA coordinator will notify each staff member accordingly and make time available to speak to the committee at the next staff meeting.

B. Other old business?

19-000261 GIS PW - Powerpoint Presentation

7. NEW BUSINESS

A. City ADA funding, \$50,000 budgeted for 2019 and \$50,000 for 2020. Consideration of a committee recommendation to city council for 2019 funding use.

B. Lawrence Lanning & Bill Josh, committee members to participate with Parks & Recreation (Section #4) & Facilities (Section #2) to assist in the creation of these draft ADA transition plan project lists, for the consideration of city council to be added to the approved City of Longview, ADA Transition Plan base document.

C. Consideration for the replacement of Ms. Vickie vanFossen on the Accessibility Advisory Committee. As per the committee charter, Ms. vanFossen has missed 4 consecutive meetings and the committee chair has attempted multiple times to make contact with her in regards to her participation on the committee.

Information from the committee charter:

If a committee member is absent for three consecutive meetings without notice or justifiable reason, their membership will be reviewed by the committee. Committee members may be relieved of their appointment, by recommendation of the committee chair to the Mayor. The Mayor will ultimately make the decision to remove a committee member from the committee.

The city ADA coordinator has also made multiple attempts to contact her with no success. Recommendation to the committee to authorize the committee chair to contact the Mayor and recommend replacement of Ms. vanFossen on the committee due to missing over three consecutive meetings without notice.

D. Terms - Committee member terms expiring in 2019 will need to reapply to be considered for continuation on the committee. Due to all of these being partial terms, time served to date does not count toward the two full term maximum.

Each committee member term expirations:

Ms. Holton - December 31st, 2019

Ms. Castro - December 31st, 2019

Mr. Lanning - December 31st, 2019

Mr. Carson - December 31st, 2020

Mr. Josh - December 31st, 2020

Ms. vanFossen - December 31st, 2020

Ms. Daggett - December 31st, 2021

Ms. Fenton - December 31st, 2021

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next City of Longview Accessibility Advisory Committee (CLAAC) meeting will take place on Monday, September 16th, 2019, 4:00pm, in the small conference room on the 2nd Floor at Longview City Hall. Longview City Hall is located at 1525 Broadway Street, Longview, WA 98632.



City of Longview

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Minutes

Agenda

Accessibility Advisory Committee

Monday, May 20, 2019

4:00 PM

2nd Floor, City Hall

1. **ROLL CALL**

A. Meeting brought to order at 4:03pm, by committee chair, Bill Josh.

B. Committee members present: Ms. Castro, Ms. Fenton, Ms. Holten, Mr. Josh, Mr. Lanning, Mr. Rudberg

Committee members excused: Mr. Carson

Committee members absent: Ms. vanFossen

Council liaison present: Ms. Wallis

Staff present: Brian Loos, City ADA Coordinator; Jeff Cameron, PW Director;

Paul Stephenson, GIS Specialist; Ruth Bunch, IT Analyst; Tabitha Hayden, Transit Mobility Supervisor;

Others present:

2. **APPROVAL OF MINUTES**

Ms. Holten made a motion to approve the Tuesday, January 22nd, 2019 special meeting minutes as written. Motion was seconded by Allan Rudberg. No further discussion.

Meeting minutes as written were passed unanimously by the committee.

3. **PUBLIC COMMENTS**

No comments from the public were provided to the committee.

4. COMMITTEE MEMBER COMMENTS & REPORTS

There was a question asked about the street project taking place at the vicinity of Louisiana & Nichols (heading north). Mr. Cameron, PW Director explained that due to the street improvements taking place, approximately 16 ADA curb ramps were being installed as part of the project. When pavement undergoes rehabilitation, ADA regulatory improvements are required to take place which includes installation of ADA compliant curb ramps.

In helping notify the public and residents of the City of Longview, press releases take place through many media explaining the project with general timelines and further information is available for public for review. ADA ramps are slated to be completed by the Go Fourth celebration and street work will begin immediately following, after Independence Day holiday weekend is over.

Lawrence Lanning arrived at approximately 4:10pm.

Committee member asked about whether the committee was planning to address the \$50,000 funding recommendation to city council. City ADA coordinator, Mr. Loos stated that this discussion was going to begin today and it would be up to the committee to make any recommendation the committee, if the committee was ready to agree upon one.

5. STAFF COMMENTS & REPORTS

The City ADA Coordinator, Mr. Loos stated that since the committee did not have a quorum for the March 2019 scheduled meeting, much of the agenda was moved over to the May 2019 meeting for review of both Old and New business.

Mr. Loos turned the floor over to Mr. Cameron, PW Director for the GIS presentation. Mr. Cameron introduced Mr. Stephenson, GIS Specialist to present a presentation on Using Technology to Aid in Planning: Utilizing GIS to Prioritize Curb Ramp Replacement in the City of Longview, WA.

22 slide presentation took place and the committee engaged with various questions with Mr. Cameron and Mr. Stephenson about the topic.

6. OLD BUSINESS

A. Accessibility Advisory Committee Survey Update - City ADA coordinator had no additional input provided by the public for the committee survey results as of the May 2019 CLAAC meeting to report.

B. State of Washington - Governor's Committee on Disability Issues & Employment, Final Report

Hard copy provided to each committee member at the meeting.

C. An invite was provided to all CLAAC members to the next Cowlitz County Accessible Communities Advisory Committee (ACAC). The next meeting will take place on Thursday, March 21st, 2019 from 1:30pm to 2:30pm at the Cowlitz County Event Center. All City of Longview Accessibility Advisory Committee members are welcome to attend. An agenda will be provided prior to the meeting. Brian Loos will provide a copy of the agenda to all committee members once the agenda becomes available. Please RSVP to Sharon Weinhold at weinholds@co.cowlitz.wa.us or 360.577.3005.

At the meeting, there will be a demonstration of our new accessible voting system, ClearAccess. There will be time to look more closely and test ClearAccess after the meeting, so feel free to invite people who may be interested in more accessible voting. ClearAccess is an in-person ballot marking system designed to ensure access for all voters. Using touchscreen computers, ClearAccess software records voters' choices and prints machine-readable ballots that can be scanned and tabulated as voter-marked ballots. ClearAccess has been developed with input from the disabled voting community to deliver a solution that supports both independence and privacy and ensures that all votes are counted fairly and accurately.

Also at the meeting, there will be time for the committees formed at the Town Hall Meeting Leadership Breakfast to give a very brief update on the work they have been doing. The committees were responding to these questions:

Q1. Building upon the need to decrease the service gaps, how might a volunteer program be developed and coordinated? Steve Chapman and committee members

Q2. To improve the safety of pedestrians, how could the timing on crosswalk signals be changed to provide additional time for a safe crossing? Brian Loos and committee members

Q3. Given the need to improve disability networking, what would the first steps be in building a community education and resource system? Evelyn Marquez and committee members.

D. Resignation of committee member Joanne Laurent in early February 2019, seeking applications for vacant position for mayor review.

7. NEW BUSINESS

A. *Transition Plan - Section #3: Public Works - Modeling software demonstration on curb ramps for potential project list creation. This modeling software will demonstrate how to create potential project lists with previously provided staff and committee input. (Initial presentation took place at March 2019 AAC meeting.) PW agreed to continue to build out this presentation, and will bring it back to the AAC. Presentation took place in Section #5 of the agenda.*

B. *Demonstration of new city website pages relating to ADA and Transition Plan:*

City ADA coordinator gave an update on the website upgrade progress, many improvements have been made but there are still items left to improve.

Demonstration took place reviewing a handful of web links which included:

Accessibility web link off home page: <https://www.mylongview.com/Accessibility>

Human Resources, ADA Transition Plan & Compliance web link:

<https://www.mylongview.com/198/ADA-Transition-Plan-Compliance>

Plans to add additional documentation and hyperlinks to be discussed. ADA related information is still buried on the city website and is not accessible in a simple manner (not easily found on the city homepage).

City website searching from different search engines need significant improvement, and still point back to the old city website pages. This area needs significant improvement for anybody searching outside of the city webpages. It is very problematic when trying to find information on the new and improved website.

C. *City ADA funding, \$50,000 budgeted for 2019 and \$50,000 for 2020. Committee discussion/needs for consideration to make a recommendation to city council.*

Motion was made by Ms. Holten and seconded by Ms. Fenton to have PW (Section #3) come back to the committee in July 2019 CLAAC meeting with a project list so the committee can make a potential recommendation to city council for potential use of 2019 city council designated ADA project improvement funds. Vote passed unanimously.

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

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Motion to Adjourn was made by Mr. Rudberg and seconded by Mr. Josh.

Meeting was adjourned at 5:23pm.

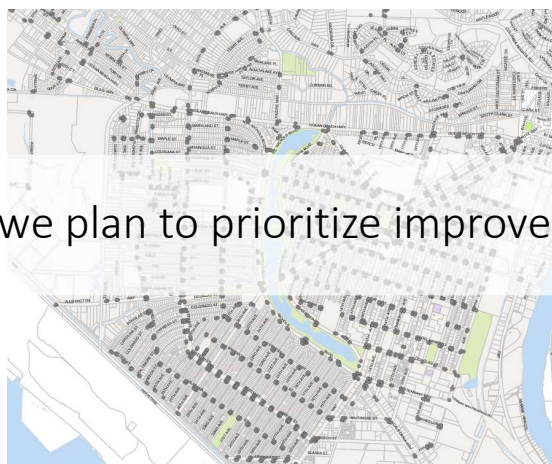
Using Technology to Aid in Planning

Utilizing GIS to Prioritize Curb Ramp Replacement

Numbers

	Count	%
Total Locations	2346	
Locations with Ramps	1760	75
Locations without Ramps	586	25
Compliant Locations	530	30
Non-Compliant Locations	1221	70

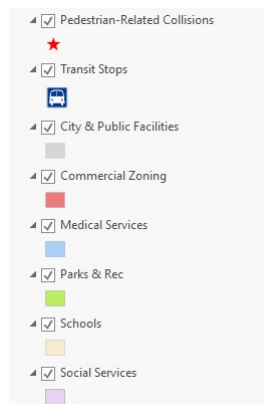
Starting with our existing inventory



How can we plan to prioritize improvements?

Determining Contributing Information

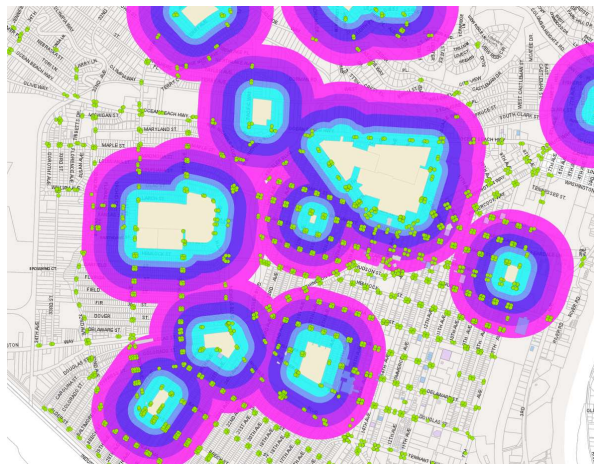
- Engineering and GIS staff met and discussed what kinds of spatial information could be used
- GIS gathered and updated as needed, and prepared data for the analysis...



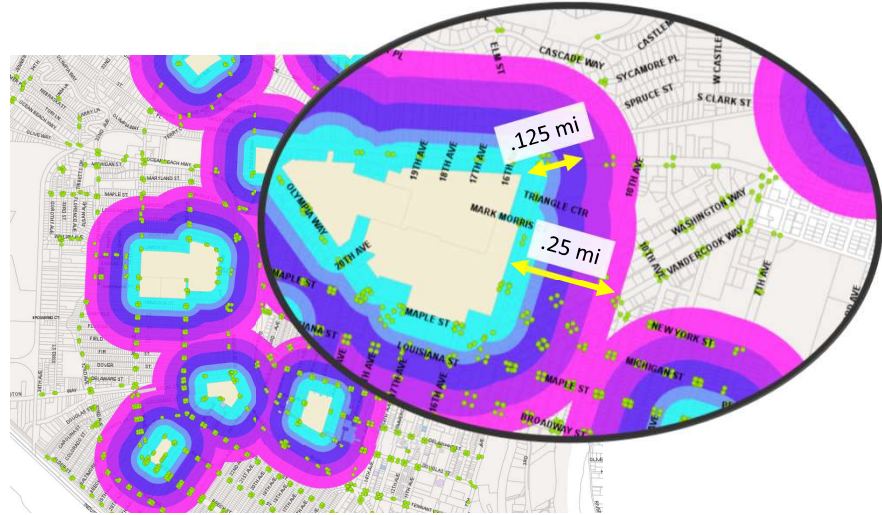
Example: Schools



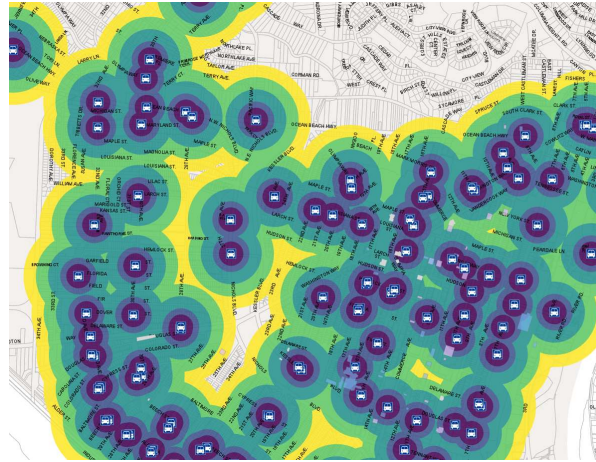
Example: Schools



Example: Schools



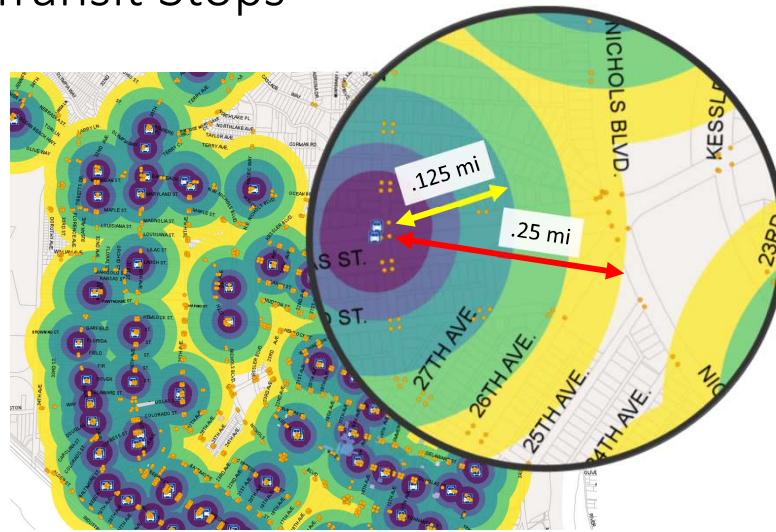
Example: Transit Stops



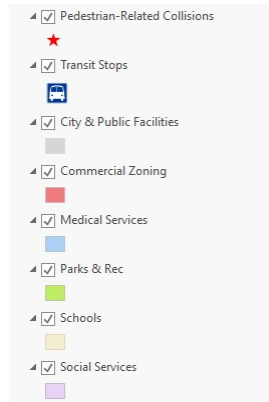
Example: Transit Stops



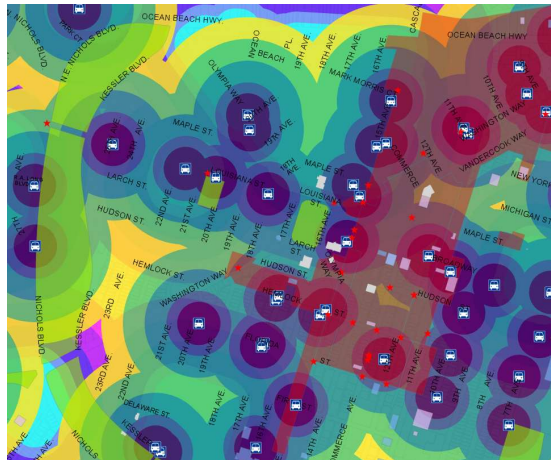
Example: Transit Stops



Rinse & Repeat for Each Category...



...Information Overload?



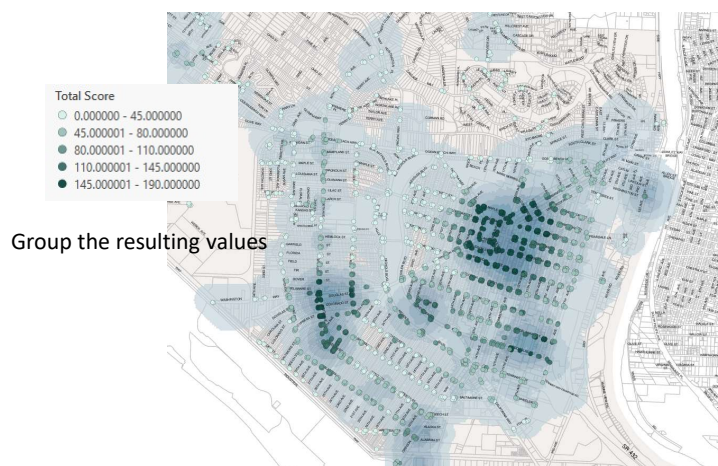
Assigning Priority Values

- If within 1/8mi, score = 2
- If within 1/4mi, score = 1
- Multiply score * weight assigned
- Repeat for **each** category →
- Sum all 8 category scores per location

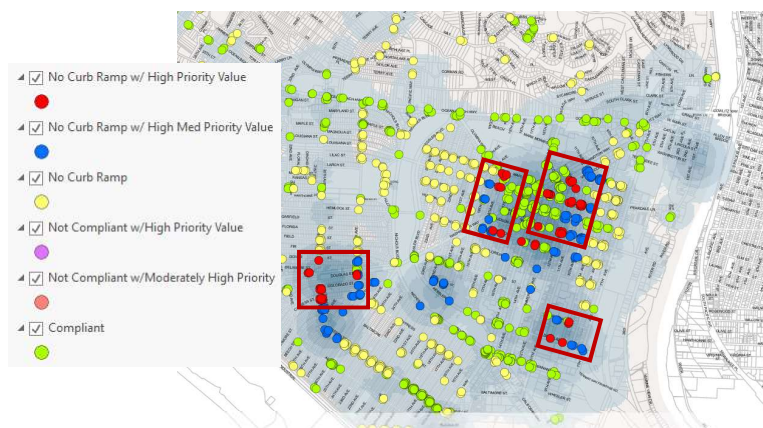
☒ Pedestrian-Related Collisions	10	Weights Assigned
☒ Transit Stops	15	
☒ City & Public Facilities	15	
☒ Commercial Zoning	10	
☒ Medical Services	10	
☒ Parks & Rec	15	
☒ Schools	15	
☒ Social Services	10	
Total: 100		

Note: For pedestrian-related collisions, density was used instead of distance

Viewing the Results



Viewing the Results



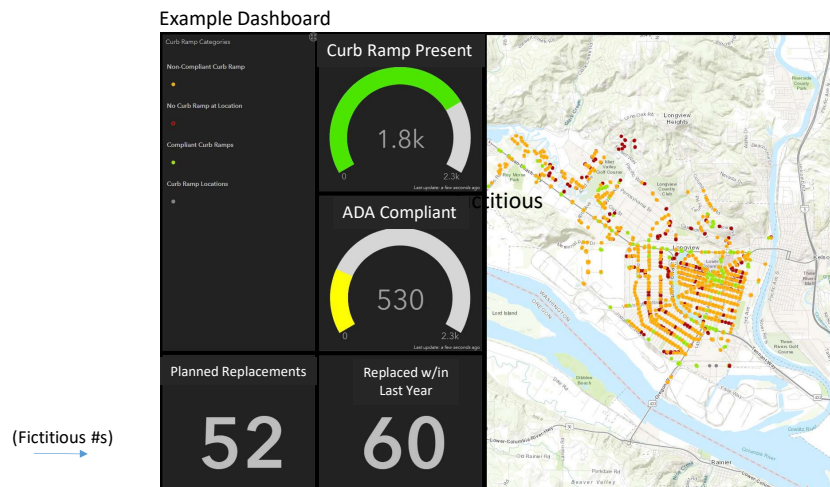
When resources are available this method could offer a way to aid in determining where to apply them...

Viewing the Results

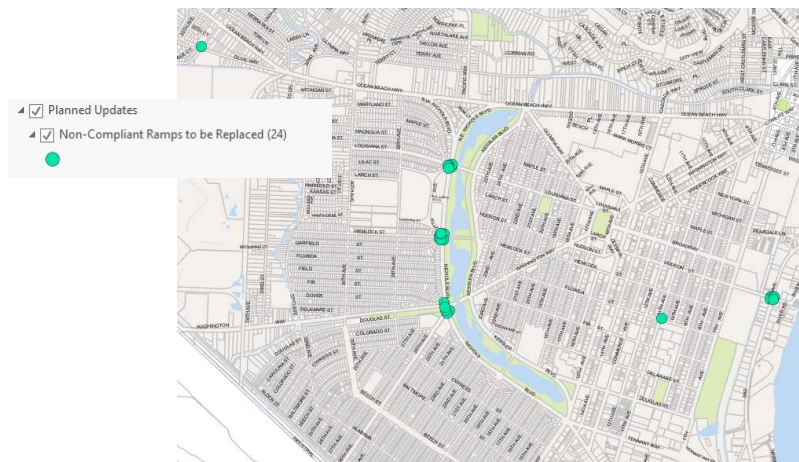


From here closer examination can be performed on potential sites / intersections / corridors

Sharing Information Across the Organization



Currently Planned Updates



Input / Feed Back?

Thanks!