



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),
Larry Alexander, Don Jensen, Jeffrey McAllister,
Anthony Harris (Nonvoting), Jim Hill (Alternate),
Arne Mortensen (Alternate), Mike Wallin (Alternate)*

Wednesday, May 8, 2019

4:00 PM

Longview Council Chambers
1525 Broadway St, Longview

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1. **CALL TO ORDER**

Vice Chairman Makinster called the meeting to order at 4:01 p.m.

2. **ROLL CALL**

Present: Councilmember Chet Makinster, Mayor Don Jensen, Member Jeffrey McAllister

Absent: Member Dennis Weber, Member Larry Alexander

Staff Present:

Jeff Cameron, Public Works Director; Amy Asher, Transit Manager; Tabitha Hayden, Transit Supervisor; Elizabeth Halili, Board Clerk

3. **CONSTITUENT COMMENTS**

None at this time.

4. **APPROVAL OF MINUTES**

A motion was made by Jensen, seconded by McAllister, to approve the minutes of April 10, 2019. The motion passed unanimously.

19-000168 April 10, 2019 Minutes

5. **CONSENT CALENDAR**

A motion was made by Jensen, seconded by McAllister, to accept the consent calendar in its entirety. The motion passed unanimously.

19-000156 Invoice - City of Kelso - May \$579.90

19-000157 Invoice - City of Longview - June \$631,856.66

19-000158 Invoice - Columbia Security - May \$621.00

19-000159 Invoice - CWCOC 2019-81 LKRATS - Jan-Mar \$2465.12

19-000160 2019 March Treasurer's Report

19-000161 2019 March Fund Balance Report

6. REPORTS

19-000162 2019 Annual Fixed Route Ridership

19-000163 2019 April Fixed Route Ridership

19-000164 2019 April LIFT Ridership

19-000165 CTA Ridership Graph

19-000166 PTBA Sales Tax Data

7. ESTABLISH A BUS FARE COMMITTEE

On a motion from McAllister, seconded by Jensen, the Cowlitz Transit Authority approved the appointment of not more than two Authority Members to the Bus Fare Committee by the Board Chair and to approve those appointed by the Chair to the Bus Fare Committee. Chet Makinster, Jeffrey McAllister, and Anthony Harris (non-voting) were officially appointed to the committee by the Board Chair.

19-000167 Establish a Bus Fare Committee - Summary Statement**8. GRANT FUNDING UPDATES**

Asher reported that two Consolidated Transit Grants have been awarded to RiverCities Transit for the 2019-2021 biennium:

- \$625,867 will be applied to continued Paratransit Services in Longview and Kelso;
- \$239,400 to replace three (3) Paratransit buses.

Asher reported that RiverCities Transit received a State Regional Mobility Grant in the amount of \$292,000 which will fund a pilot project to provide service to Lexington. The project will run between October, 2019 and June, 2021.

9. FACILITIES UPDATE

Asher provided a brief update on the downtown Transit Center project:

- Pile driving has been completed. No noise complaints were received;
- Construction of the new building foundation has begun. Foundation forms are set and underground utilities are currently being installed.

10. MANAGER'S REPORT

- Asher reported on ATU negotiations;
- RiverCities Transit assisted the Longview Police Department in transporting 30 staff members to Deputy Derosier's Service in late April. Asher thanked Operation's Supervisor Jim Seeks and driver Glinda Creekmore for coordinating with Portland, Oregon transit agency: Tri-met, to use their facilities during the event;
- The audit exit of the 2017 National Transit Database has been completed;
- Annual NTD reporting for 2018 has been completed.

11. ADJOURNMENT

With no further business to discuss, the meeting adjourned at 4:11 p.m.

Elizabeth Halili, Clerk of the Board

Dennis Weber, Chairman

