



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Accessibility Advisory Committee

Monday, September 16,
2019

4:00 PM

2nd Floor, City Hall

1. ROLL CALL

A. Bring meeting to order at x:xxpm, by committee chair, Bill Josh.

B. Committee members present:

Committee members excused:

Committee members absent:

Council liaison present:

City staff present:

Others present:

2. APPROVAL OF MINUTES

19-000348 Seek approval of the special meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, August 19th, 2019.

3. PUBLIC COMMENTS

Bill Josh, committee chair seeks public comments.

4. COMMITTEE MEMBER COMMENTS & REPORTS

Bill Josh, committee chair seeks committee member comments & reports.

5. STAFF COMMENTS & REPORTS

Bill Josh, committee chair seeks staff comments & reports.

6. OLD BUSINESS

19-000349 Update on Vickie vanFossen committee member status.

19-000350 Update on ADA project recommendations provided by AAC to city council in a presentation on Thursday, September 12th, 2019.

19-000354 ADA PW project design & cost estimate for Dorothy Street barrier elimination for easier access to community mailboxes update.

7. NEW BUSINESS

19-000351 Consideration for committee member participation to assist Facilities (Section #2) and Parks & Recreation (Section #4) enhance current transition plan projects lists.

19-000353 Accessible Communities Advisory Committee (ACAC) Meeting on Tuesday, October 8, 10:30-11:30am at the Cowlitz County Administration Building, 3rd floor meeting room

19-000355 Other new agenda items to bring up and discuss?

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next City of Longview Accessibility Advisory Committee (CLAAC) meeting will take place on Monday, November 18th, 2019, 4:00pm, in the small conference room on the 2nd Floor at Longview City Hall. Longview City Hall is located at 1525 Broadway Street, Longview, WA 98632.



Minutes

Agenda

Accessibility Advisory Committee

Monday, August 19, 2019

4:00 PM

2nd Floor, City Hall

1. ROLL CALL

A. Bring meeting to order at 4:03pm, by committee chair, Bill Josh.

B. Committee members present: Scott Carson (Vice Chair), Evelynna Castro, Jennifer Fenton, Colleen Holten, Bill Josh (Chair), Allan Rudberg, Jeanne Daggett

Committee members excused: Lawrence Lanning

Committee members absent: Vickie vanFossen

Council liaison present: MaryAlice Wallis

City staff present: Brian Loos (City ADA Coordinator), Jeff Cameron (PW Director), Ken Hash (PW City Engineer), Jennifer Wills (Parks & Recreation Director), Keith Walling (Fleet & Facilities Manager), Tabitha Hayden (RiverCities Transit Mobility Coordinator)

Others present: None

2. APPROVAL OF MINUTES

Bill Josh, committee chair seeks a motion and 2nd to approve the Accessibility Advisory Committee meeting minutes from the regular committee meeting on July 15th, 2019.

19-000281 Seeking approval of Accessibility Advisory Committee meeting minutes from July 15th, 2019

Motion to approve the minutes as written for the July 15th, 2019 AAC regular meeting was provided by Colleen Holten and 2nd by Jennifer Fenton. No discussion. Motion passed unanimously.

3. PUBLIC COMMENTS

No public comments provided.

4. COMMITTEE MEMBER COMMENTS & REPORTS

No committee member comments or reports.

5. STAFF COMMENTS & REPORTS

No staff member comments or reports.

6. OLD BUSINESS

No old business was discussed at the Accessibility Advisory Committee special meeting.

7. NEW BUSINESS

Only the first two agenda items under new business were discussed at the special meeting, the third agenda item was tabled for committee discussion at the September 2019 regular meeting.

19-000279 Consideration for the replacement of Ms. Vickie vanFossen on the Accessibility Advisory Committee

The following motion was made by Allan Rudberg and a 2nd was provided by Colleen Holten. Bill Josh will prepare a letter to Mayor Jensen recommending the removal of Vickie vanFossen from the Accessibility Advisory Committee due to consecutive unexcused meeting absences as outlined in the Accessibility Advisory Committee charter document. No further discussion. Bill Josh held a vote on the motion and passed unanimously.

19-000278 Consider providing recommendation(s) to Longview City Council for use of city ADA budgeted funding for 2019 and/or 2020 calendar years

The Accessibility Advisory Committee had lengthy discussions regarding proposed projects to consider recommendations to fund with 2019 & 2020 dedicated ADA Capital Projects budget, \$50,000 per year for a total of \$100,000 for the two year budget cycle.

Jeff Cameron, Public Works director voiced his concerns regarding the proposed Dorothy Street project which was discussed by the committee at the July 2019 regular accessibility advisory committee meeting. Jeff did not support the committees recommendation to fund a portion of the project as it was deemed to still be an unsafe solution to the problem, Jeff agreed that it would be best to take this back to the drawing board and look at some additional options to solve the safety concerns around the situation. Jeff agreed to relook at the situation surrounding the Dorothy Street and bring back proposed solutions with associated project costs at a later date. With this information provided, the Accessibility Advisory Committee reconsidered its decision from the July 2019 regular meeting.

The first motion and second was provided by Colleen Holten and Bill Josh respectively. The motion was to rescind from consideration the recommendation to city council providing \$2500 of ADA Capital Project funds to assist in solving the accessibility barriers from sidewalk to a community mailbox that was passed by the committee in July 2019.

Since the proposed solution was deemed unsafe, Public Works agreed to reassess this location and propose a safer solution to the problem. The committee was acceptable to this consideration.

Bill Josh took a vote and 6 committee members were in favor and 1 committee member was not in favor of the motion. The motion passed.

The committee spent a significant amount of time deliberating about potential projects that should be recommended to city council at a future workshop or council meeting. After lengthy discussion, the following motion and second was provided to the committee. The motion was provided by Colleen Holten and seconded by Scott Carson.

Motion for city council consideration and approval for completion of the following 4 ADA Capital Projects using 2019 and 2020 budgeted funding:

1) 6 ADA curb ramps at 10th & New York (NE, NW, SE, SW corners) and at 11th & Vandercook (NE, SE corners) - \$45,000

2) 2 ADA accessible doors for the 1st floor of City Hall, Finance department & Public Works/Community Economic Development - \$9,416

3) ADA accessible concrete pad with drainage and restroom fixture upgrade for a single Hemlock Plaza restroom at Lake Sacajawea - \$4,500

4) ADA public parking compliance at City Hall, Library and Fire Station 81 – Sign and parking striping improvements - \$1,300

Total budgeted funding use for all 4 projects, \$60,216. Remaining budget available for 2020, \$39,784.

Committee was seeking projects that would have the greatest impact of users and be a responsible use of limited ADA capital project funding available.

Bill Josh called for a vote, and the recommendation passed unanimously.

19-000280 Consideration for committee member participation to assist Facilities (Section #2) and Parks & Recreation (Section #4) enhance current transition plan projects lists.

Item tabled until next committee regular meeting.

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

Special meeting was adjourned at 5:12pm by Bill Josh, seconded by Scott Carson.

Next City of Longview Accessibility Advisory Committee regular meeting will be held on Monday, September 16th, 2019 starting at 4:00pm on the 2nd floor in the Small Conference Room at Longview City Hall. 1525 Broadway Street, Longview, WA 98632.