City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, September 26, 2019	**7:00 PM**	**2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**
2. **INVOCATION*/FLAG SALUTE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES**

   19-000363 REGULAR COUNCIL MEETING MINUTES, SEPTEMBER 12, 2019

5. **CHANGES TO THE AGENDA**
6. **PRESENTATIONS & AWARDS**

   19-000327 PROCLAMATION: NATIONAL FIRE PREVENTION WEEK, OCTOBER 6-12, 2019

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**
8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**
9. **PUBLIC HEARINGS**
10. **BOARD & COMMISSION RECOMMENDATIONS**

19-000357 LONGVIEW COMPREHENSIVE PLAN UPDATE

RECOMMENDED ACTION:
1. HEAR COMMENTS ON THE DRAFT COMPREHENSIVE PLAN UPDATE.
2. MOTION TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE TO ADOPT THE DRAFT 2019 COMPREHENSIVE PLAN UPDATE AND AMEND THE LONGVIEW COMPREHENSIVE PLAN AND FUTURE LAND USE MAP PER THE PLANNING COMMISSION RECOMMENDATION.

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

14. CONSENT CALENDAR

19-000362 APPROVAL OF CLAIMS

2ND HALF SEPTEMBER CLAIMS CYCLE AND 1ST HALF SEPTEMBER PAYROLL

19-000358 BID REVIEW – 2019 SIDEWALK IMPROVEMENTS PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO HALME EXCAVATING, INC., IN THE AMOUNT OF $411,291.00

19-000359 BID REVIEW – WASHINGTON WAY & 15TH AVENUE CORRIDOR TRAFFIC SIGNAL IMPROVEMENTS PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO NORTHEAST ELECTRIC LLC, IN THE AMOUNT OF $772,932.00.

19-000361 2019 PARK AND RECREATION ADVISORY BOARD RECOMMENDATION FOR KUNTZ FAMILY TRUST PROGRAM

RECOMMENDED ACTION:
MOTION TO APPROVE THE PARKS AND RECREATION ADVISORY BOARD RECOMMENDATION TO FUND THE KUNTZ FAMILY TRUST FUND APPLICATION FOR $2,535 TO THE LONGVIEW PIONEER LIONS CLUB FOR UPGRADES TO LIONS ISLAND.

19-000365 SET PUBLIC HEARING: PROPOSED REVENUE SOURCES FOR THE 2019 GENERAL FUND

RECOMMENDED ACTION: MOTION TO SET PUBLIC HEARING ON 2020 PROPOSED CURRENT EXPENSE BUDGET REVENUE SOURCES FOR NOVEMBER 7, 2019.

19-000366 2020 SW WASHINGTON REGIONAL AIRPORT OPERATING BUDGET

RECOMMENDED ACTION: MOTION TO APPROVE THE 2020 SW WASHINGTON REGIONAL AIRPORT BUDGET

15. CITY MANAGER'S REPORT

19-000360 PRESENTATION - TRAFFIC FLOW AND PARKING ON 12TH AVE; TRUCK PARKING ON CITY ROW

RECOMMENDED ACTION:
MOTION TO:
DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING LMC 11.50.040 "BASIC TIME LIMITATIONS APPLICABLE TO ON-STREET PARKING" AND ASSOCIATED PARKING MAP FOR ADOPTION and;
DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING LMC 11.68.050 "PARKING OF TRUCKS RESTRICTED".

16. MISCELLANEOUS

19-000364 EXECUTIVE SESSION: COLLECTIVE BARGAINING

17. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, OCTOBER 10, 2019 - 7:00 P.M.
THURSDAY, OCTOBER 24, 2019 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:
THURSDAY, OCTOBER 3, 2019 - 5:30 P.M. COMPLETE STREETS AND BRAINSTORM IDEAS FOR DRAFT 2020 STATE LEGISLATIVE AGENDA

City of Longview

1525 Broadway
Longview, WA 98632
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Minutes

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

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1. CALL TO ORDER

Mayor Jensen called the meeting to order at 7:00 p.m .

2. INVOCATION*/FLAG SALUTE

19-000347 INVOCATION BY PAUL BRICKNELL, COWLITZ COUNTY CHAPLAIN

After the invocation provided by Paul Bricknell of the Cowlitz County Chaplaincy, the flag salute was recited.

3. ROLL CALL

***Present**: Councilmember Ken Botero, Mayor Don Jensen, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Scott Vydra, Councilmember Mike Wallin, and Councilmember MaryAlice Wallis*
***Absent**: None*

***Staff Present**:*
City Manager Kurt Sacha, City Attorney Jim McNamara, City Clerk Kaylee Cody, Community & Economic Development Director John Brickey, City Engineer Ken Hash, Parks & Recreation Director Jen Wills, Risk & Safety Manager Brian Loos, Human Resources Director Chris Smith, and Interim Planning Manager Adam Trimble

4. APPROVAL OF MINUTES

19-000334 SPECIAL COUNCIL MEETING MINUTES, AUGUST 15, 2019
REGULAR COUNCIL MEETING MINUTES, AUGUST 22, 2019

A motion was made by Councilmember Chet Makinster, seconded by Councilmember Vydra, to approve *the minutes as presented.*

5. CHANGES TO THE AGENDA

City Manager Kurt Sacha requested that the Gordon Thomas Honeywell contract be moved to the end of Presentations and Awards. There was no objection.

6. PRESENTATIONS & AWARDS

19-000341 LIFE SAVE AWARDS

Police Chief Jim Duscha presented. Officers Villagrana, Bishop, Gibbs and Berndt were present to accept their awards.

19-000340 EXTRA MILE PROCLAMATION

City Manager Kurt Sacha presented the proclamation to Jeff Wilson. Mayor Jensen also presented Mr. Wilson with a Key to the City.

19-000346 PROCLAMATION: SUICIDE AWARENESS & PREVENTION MONTH ~ SEPTEMBER 2019

Mayor Jensen presented the proclamation to Chaplain Bricknell.

19-000338 APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

RECOMMENDED ACTION: MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE ATTACHED PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

A motion was made by Councilmember Botero, seconded by Councilmember Vydra, to authorize the City Manager to sign the attached professional services agreement with Gordon Thomas Honeywell for state governmental affairs/legislative lobbying services. The motion carried unanimously.

Josh Weiss of Gordon Thomas Honeywell was present and thanked Council for renewing the agreement.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Jeff Wilson of Longview addressed Council regarding community events.

Dawn, surname unknown, addressed Council regarding the Longview Police Department and silica in the Longview water supply.

Bill Josh of Longview addressed Council regarding silica in the Longview water supply and to thank the Cowlitz County Chaplains for their work related to suicide prevention.

Spencer Boudreau of Longview addressed Council regarding 9/11, the United Way Day of Caring, and recent police incidents.

Hans Schaufus of Longview addressed Council regarding the Longview Outdoor Gallery.

Sean Higgins of Longview addressed Council regarding a new Community House on Broadway program housed near the 1418 Club.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

9. PUBLIC HEARINGS

19-000333 PUBLIC HEARING – REQUEST TO VACATE ALLEY RIGHT-OF-WAY FROM OHIO STREET TO 9TH AVENUE, ASSESSOR'S PLAT NO. 12

RECOMMENDED ACTION:
HOLD THE PUBLIC HEARING
THEN –
MOTION TO:

APPROVE THE PROPOSED VACATION CONTINGENT UPON PAYMENT OF VACATION FEES, RETENTION OF A PUBLIC WATER AND SEWER EASEMENT, AND PROVISIONS FOR PRIVATE EASEMENTS AND; DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE FOR ADOPTION AFTER VACATION FEES HAVE BEEN PAID AND PROVISIONS FOR PRIVATE EASEMENTS HAVE BEEN MADE AND; DETERMINE THE VACATION IS NEEDED FOR ECONOMIC DEVELOPMENT OPPORTUNITIES IN ACCORDANCE WITH RESOLUTION NO. 2290 AND; SET THE VACATION FEES AT $15,136.50.

City Engineer Ken Hash presented a staff report.

Mayor Jensen opened the public hearing at 7:55 p.m.

Jerry Session of Castle Rock, owner of Sessions Plumbing, addressed Council in support of the vacation request.

The public hearing closed at 7:56 p.m.

A motion was made by Councilmember Chet Makinster, seconded by Councilmember Ken Botero, to approve the proposed vacation contingent upon payment of vacation fees, retention of a public water and sewer easement, and provisions for private easements and; direct the City Attorney to prepare an ordinance for adoption after vacation fees have been paid and provisions for private easements have been made and; determine the vacation is needed for economic development opportunities in accordance with Resolution No. 2290 and; set the vacation fees at $15,136.50. The motion carried unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

19-000339 AMERICANS WITH DISABILITIES ACT (ADA) PROGRAM UPDATE & ACCESSIBILITY ADVISORY COMMITTEE PROJECT RECOMMENDATIONS

RECOMMENDED ACTION: MOTION TO APPROVE AUTHORIZATION AND COMPLETION OF ALL 4 RECOMMENDED ADA PROJECTS SUGGESTED BY THE CITY OF LONGVIEW ACCESSIBILITY ADVISORY COMMITTEE (CLAAC) USING BUDEGETED ADA CAPITAL FUNDING AS IDENTIFIED IN THE ATTACHED PRESENTATION. THE PROJECTS INCLUDE:

1) 6 ADA CURB RAMPS AT 10TH & NEW YORK (NE, NW, SE, SW CORNERS) AND AT 11TH & VANDERCOOK (NE, SE CORNERS)

2) 2 ADA ACCESSIBLE DOORS FOR THE 1ST FLOOR OF CITY HALL, FINANCE DEPARTMENT & PUBLIC WORKS/COMMUNITY ECONOMIC DEVELOPMENT

3) ADA ACCESSIBLE CONCRETE PAD WITH DRAINAGE AND RESTROOM FIXTURE UPGRADE FOR A SINGLE HEMLOCK PLAZA RESTROOM AT LAKE SACAJAWEA

4) ADA PUBLIC PARKING COMPLIANCE AT CITY HALL, LIBRARY AND FIRE STATION 81 – SIGN AND PARKING STRIPING IMPROVEMENTS

Risk & Safety Manager Brian Loos presented.

Bill Josh of Longview, Chair of the Accessibility Advisory Committee, addressed Council in support of the staff recommendation.

Dawn, surname unknown, of Longview addressed Council in support of improvements at 16th and Cypress and vehicles blocking the sidewalk on Cypress Street.

A motion was made by Councilmember Scott Vydra, seconded by Councilmember MaryAlice Wallis, to approve authorization and completion of all 4 recommended ADA projects suggested by the city of Longview Accessibility Advisory Committee (CLAAC) using budegeted ADA capital funding as identified in the attached presentation.

The projects include:

1) 6 ADA curb ramps at 10th & New York (NE, NW, SE, SW corners) and at 11th & Vandercook (NE, SE corners)
2) 2 ADA accessible doors for the 1st floor of city hall, finance department & public works/community economic development
3) ADA accessible concrete pad with drainage and restroom fixture upgrade for a single hemlock plaza restroom at Lake Sacajawea
4) ADA public parking compliance at city hall, library and fire station 81 – sign and parking striping improvement

The motion carried unanimously.

19-000330 THE VALE AT OVERLOOK A 61 LOT PRELIMINARY SUBDIVISION PLAT APPLICATION

RECOMMENDED ACTION: MOTION TO GRANT APPROVAL OF THE VALE AT OVERLOOK PRELIMINARY PLAT SUBDIVISION APPLICATION AND ADOPT THE FINDINGS AND CONDITIONS OF APPROVAL RECOMMENDED BY THE PLANNING COMMISSION

Interim Planning Manager Adam Trimble presented.

A motion was made by Councilmember MaryAlice Wallis, seconded by Councilmember Scott Vydra, to grant approval of the Vale at Overlook preliminary plat subdivision application and adopt the findings and conditions of approval recommended by the Planning Commission The motion carried unanimously .

11. ORDINANCES & RESOLUTIONS

19-000336 RESOLUTION NO. 2310: DECLARING THE CITY'S INTENT TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE HOUSING IN ACCORDANCE WITH SUBSTITUTE HOUSE BILL 1406

RECOMMENDED ACTION: MOTION TO APPROVE RESOLUTION NO. 2310, DECLARING THE CITY'S INTENT TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE AND SUPPORTIVE HOUSING IN ACCORDANCE WITH SUBSTITUTE HOUSE BILL 1406

Bill Josh of Longview addressed Council in support of Resolution No. 2310.

A motion was made by Councilmember Scott Vydra, seconded by Councilmember MaryAlice Wallis, to approve Resolution No. 2310, declaring the City's intent to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406. The motion carried unanimously.

12. MAYOR'S REPORT

19-000331 ACCESSIBILITY ADVISORY COMMITTEE RECOMMENDATION OF MEMBER REMOVAL

RECOMMENDED ACTION: APPROVE THE REMOVAL OF VICKI VANFOSSEN FROM THE ACCESSIBILITY ADVISORY COMMITTEE IN THE CATEGORY OF "DISABILITY-AT-LARGE"

A motion was made by Councilmember Ken Botero, seconded by Councilmember Scott Vydra, to approve the removal of Vicki VanFossen from the Accessibility Advisory Committee in the category of "Disability-at-Large." The motion carried unanimously.

13. COUNCILMEMBERS' REPORTS

Councilmember Botero spoke regarding recent police activity.

The Council directed staff to draft a budget amendment to fund the hiring of five additional police officers, as requested during the regular Council meeting on April 1, 2019.

19-000337 RECOMMENDATION FOR SHB 1406 FUNDS AUTHORIZING A SALES AND USE TAX FOR AFFORDABLE AND SUPPORTIVE HOUSING

RECOMMENDED ACTION: MOTION TO APPROVE THE COUNCIL COMMITTEE'S RECOMMENDATION FOR THE CITY OF LONGVIEW'S SHARE OF AFFORDABLE AND SUPPORTIVE HOUSING.

A motion was made by Councilmember Vydra, seconded by Councilmember Botero, to approve

the Council committee's recommendation that the City of Longview's share of affordable and supportive housing be used for rental assistance, re-housing, and housing rehabilitation. The motion carried unanimously.

14. CONSENT CALENDAR

Mayor Jensen removed item 19-000332 (project completion) from the Consent Calendar for separate consideration.

A motion was made by Councilmember Makinster, seconded by Councilmember Vydra, to approve the remaining items on the Consent Calendar. The motion carried unanimously.

19-000335 APPROVAL OF CLAIMS

RECOMMENDED ACTION: MOTION TO APPROVE 1ST HALF SEPTEMBER ACCOUNTS PAYABLE & 2ND HALF AUGUST PAYROLL

Final accounts payable: $1,421,430.75.

19-000332 PROJECT COMPLETION – MINT FARM REGIONAL WATER TREATMENT PLANT DISSOLVED OXYGEN INJECTION

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE MINT FARM REGIONAL WATER TREATMENT PLANT DISSOLVED OXYGEN INJECTION PROJECT.

This item was removed from the Consent Calendar for separate consideration.

City Engineer Ken Hash presented a staff report.

A motion was made by Councilmember Makinster, seconded by Councilmember Vydra, to accept as complete the Mint Farm Regional Water Treatment Plant Dissolved Oxygen Injection Project. The motion carried unanimously.

19-000345 ORDINANCE NO. 3407 – VACATION OF A NORTHERLY 290 FEET OF ALLEY RIGHT-OF-WAY LOCATED BETWEEN 7TH AND 8TH AVENUES SOUTH OF HUDSON STREET (IN BLOCK #12, PLAT OF LONGVIEW #7)

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3407

15. CITY MANAGER'S REPORT

19-000342 MIDYEAR GENERAL FUND FINANCIAL REVIEW

City Manager Kurt Sacha presented a staff report.

16. MISCELLANEOUS

17. ADJOURNMENT

The meeting adjourned at 9:36 p.m. The next meeting of the Council is scheduled for September 26, 2019.

Kaylee Cody
City Clerk

Approved: ____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, SEPTEMBER 26, 2019 - 7:00 P.M.
THURSDAY, OCTOBER 10, 2019 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:
THURSDAY, SEPTEMBER 19, 2019 - 6:00 P.M. BRAINSTORMING IDEAS FOR 2020 LEGISLATIVE AGENDA

Proclamation

City of Longview, Washington

National Fire Prevention Week

OCTOBER 6-12, 2019

"Not Every Hero Wears a Cape. Plan and Practice Your Escape"

***WHEREAS**, fire is a serious public safety concern both locally and nationally; therefore, the City of Longview is committed to ensuring the safety and security of all those living in and visiting our community; and*

***WHEREAS**, Longview's first responders are dedicated to reducing the occurrence of fires and fire injuries through prevention and education; and*

***WHEREAS**, Longview's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire; and*

***WHEREAS**, the 2019 Fire Prevention Week theme, "**Not every hero wears a cape. Plan and Practice your Escape,**" effectively serves to remind us that home escape planning and practice ensures that everyone knows what to do in a fire and is prepared to quickly and safely escape.*

***NOW, THEREFORE**, I, Don Jensen, Mayor of the City of Longview, do hereby proclaim Sunday, October 6th through Saturday, October 12th, 2019 to be*

"National Fire Prevention Week"** in the City of Longview, and I call upon the citizens to join in the planned observances through educational programs for school groups each day. Be sure to visit and an **Open House** at the **Main Fire Station at 740 Commerce Avenue on Saturday, October 12th from 10 a.m. to 2 p.m.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 26th day of September 2019.

____

Don Jensen, Mayor

City of Longview

Agenda Summary

LONGVIEW COMPREHENSIVE PLAN UPDATE

RECOMMENDED ACTION:
1. HEAR COMMENTS ON THE DRAFT COMPREHENSIVE PLAN UPDATE.
2. MOTION TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE TO ADOPT THE DRAFT 2019 COMPREHENSIVE PLAN UPDATE AND AMEND THE LONGVIEW COMPREHENSIVE PLAN AND FUTURE LAND USE MAP PER THE PLANNING COMMISSION RECOMMENDATION.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Strengthen economic conditions & create new opportunities
Preserve and enhance neighborhoods
Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
The Longview Planning Commission has been working with staff to produce an update to the 2006 Comprehensive Plan which provides goals and policies to guide the City of Longview for the next 20 years. The update process began in 2015 and included 5 public meetings, numerous workshops, presentations to community groups and two public hearings. This update is considered a minor 10 year periodic update to acknowledge completed goals and objectives and provide new data and goals and objectives for the future. The update includes several proposed changes to the Future Land Use Map which guides future zoning decisions.

RECOMMENDED ACTION:
Hear comments on the draft comprehensive plan update.
Motion to direct the City Attorney to prepare and ordinance to adopt the draft 2019 comprehensive plan update and amend the Longview Comprehensive Plan and future land use map per the Planning Commission recommendation.

STAFF CONTACT:
Adam Trimble, Interim Planning Manager

Attachments:

1. Comp Plan Update memo and attachments

Memorandum

September 12, 2019

TO: Longview City Council

FROM: Adam Trimble, Interim Planning Manager

SUBJECT: Comprehensive Plan Update – Highlights and adoption

The purpose of the memo is to present the proposed update to the City's Comprehensive Plan. The update sets new 20 year goals for the City and provides updated policies and objectives to help guide decisions about growth, infrastructure and improving quality of life. After a major re-write in 2006, this update constitutes a minor update of the underlying data and recognition of completed goals and objectives while also setting new goals for the City. The differences between the 2006 Comprehensive Plan and the current draft are summarized in attachments.

The comprehensive plan basically consists of three components: background text; goals, objectives and policies and a future land use map. Through the update process many changes were requested to be made to the land use map- these will likely draw the most interest as they will result in changes to the zoning map and in some cases will result in new development opportunities. At the beginning of the Comprehensive Plan process, the City Council approved five emphasis areas. Two of the emphasis areas (Barlow Point & 36th Avenue) are re-evaluations of changes made in the 2006 Comprehensive Plan. The areas addressed in the update are:

- **SR411/First Avenue & 3rd Avenue Corridor**
- **Barlow Point**
- **West Longview Lagoons**
- **36th Avenue** (south of Ocean Beach Hwy)
- **Highlands Neighborhood Including Oregon Way**

In addition to the emphasis areas, the Planning Commission received 7 requests for classification changes to specific properties. For all 7 of them, the Planning Commission recommendation is for approval. Attachment A contains the draft Comprehensive Plan map and maps of the 7 requested map changes and two major map changes.

Goals, Objectives and Policies

The goals and policies, for the most part, were kept. However, some were reworded for clarification and some were eliminated because they were redundant. The objectives give guidance on what should be accomplished during the lifetime of the plan. Many of the objectives in the 2006 plan were accomplished so they were eliminated. Others that were eliminated were either redundant or just not likely to be accomplished. Attachment B contains the objectives proposed for the update to the comprehensive plan. Attachment C contains the objectives that were eliminated.

Background Information

The Cowlitz-Wahkiakum Council of Government developed the background information which was reviewed and edited by relevant staff (e.g. Transportation Element information was reviewed by Traffic Engineer). The different elements were drafted at different times so information in one element may be older than the information in another element. The background information section was largely re-written as it uses new data.

If you have any questions or concerns, please contact me at 442-5092.

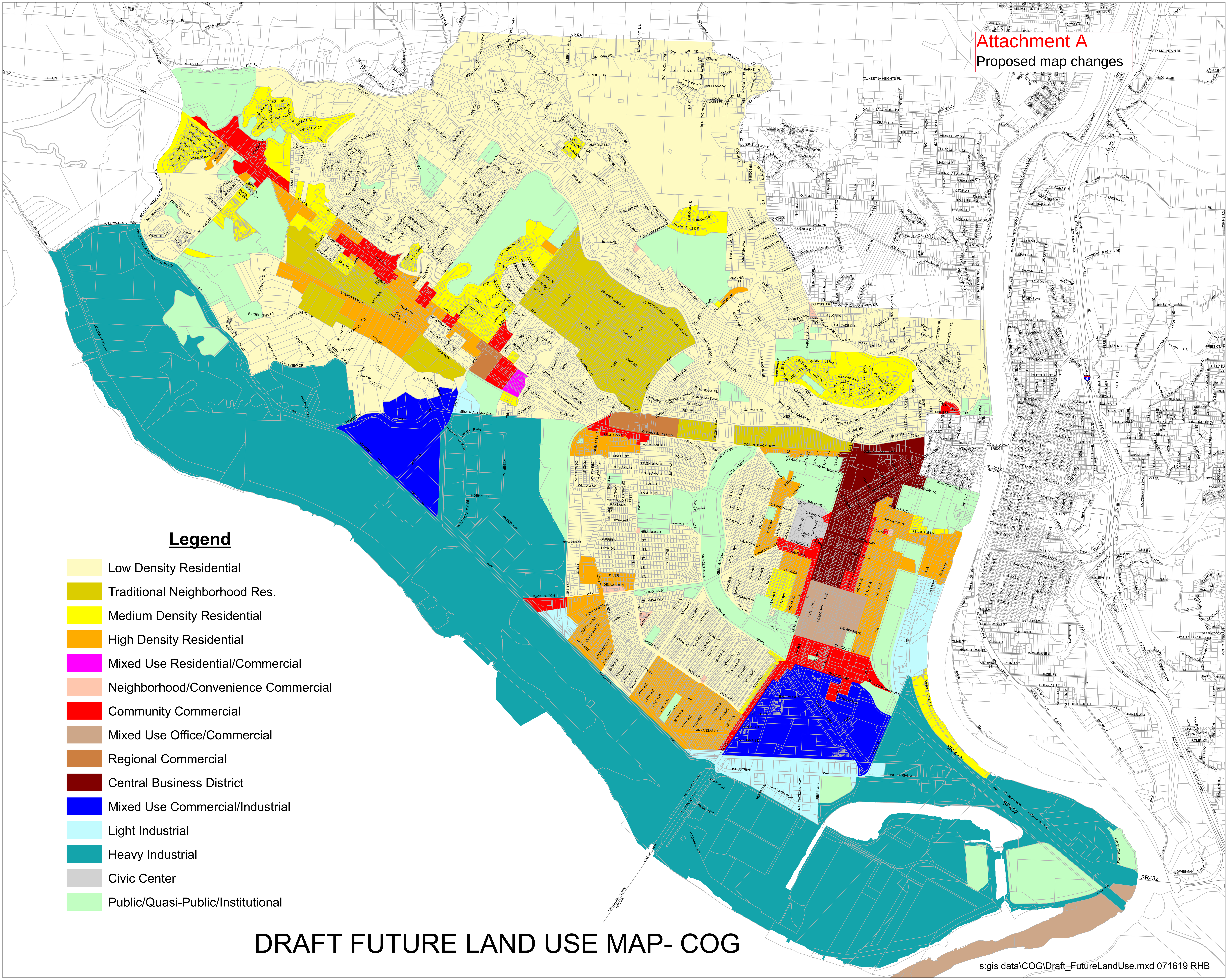
Adoption of the Comprehensive Plan update:

Staff has proposed introducing the Comprehensive Plan update at the September 26, 2019 City Council meeting for consideration and comments from Council and the public. A recommended action will be to direct the City Attorney to prepare an ordinance for the October 10, 2019 regular Council meeting that adopts the amendments which constitute this update to the Longview Comprehensive Plan.

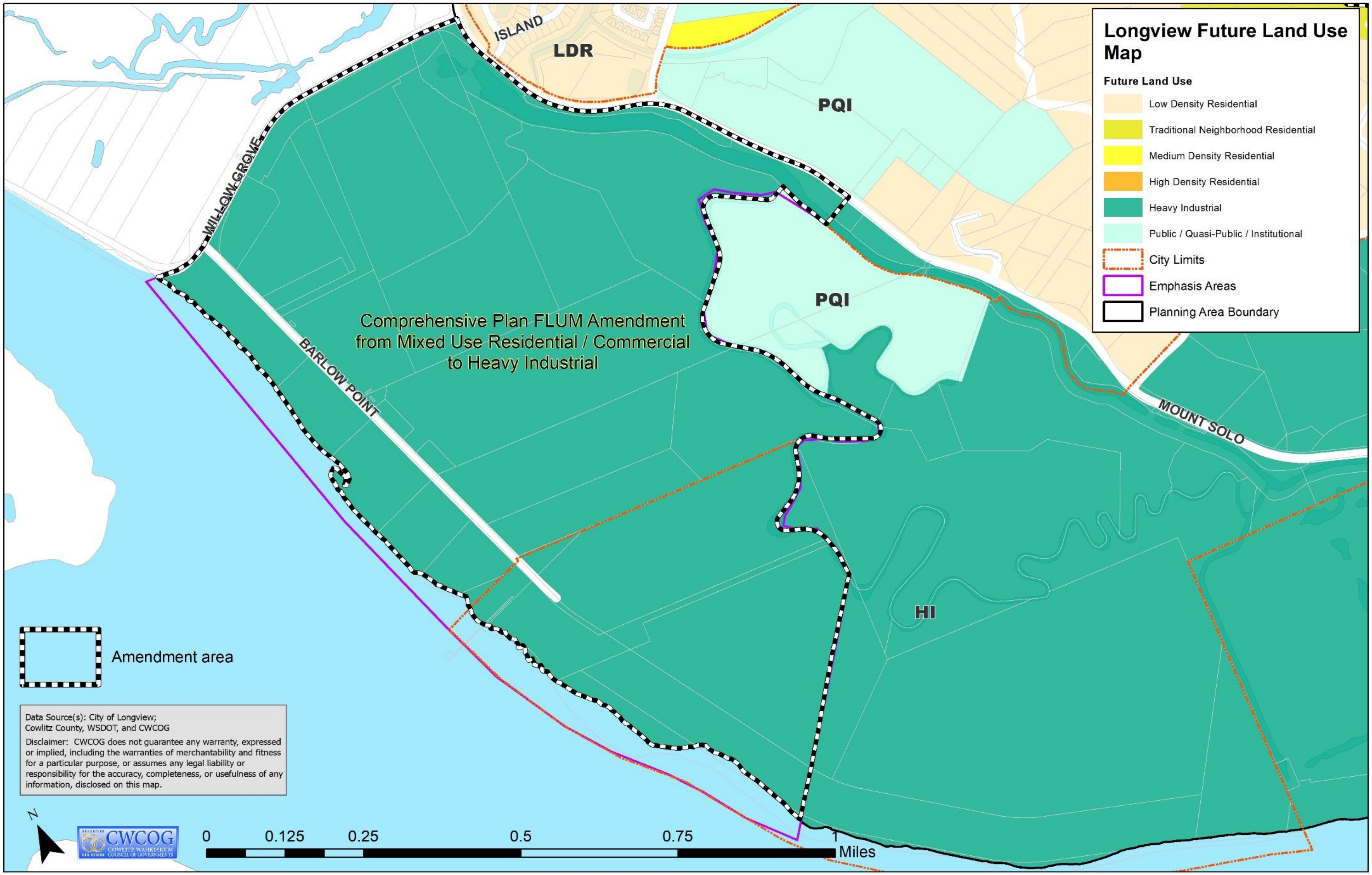
Cc: Kurt Sacha, City Manager
Jim McNamara, City Attorney
John Brickey, Community Development Director

Download and view the Draft 2019 Comprehensive Plan Update at this link:

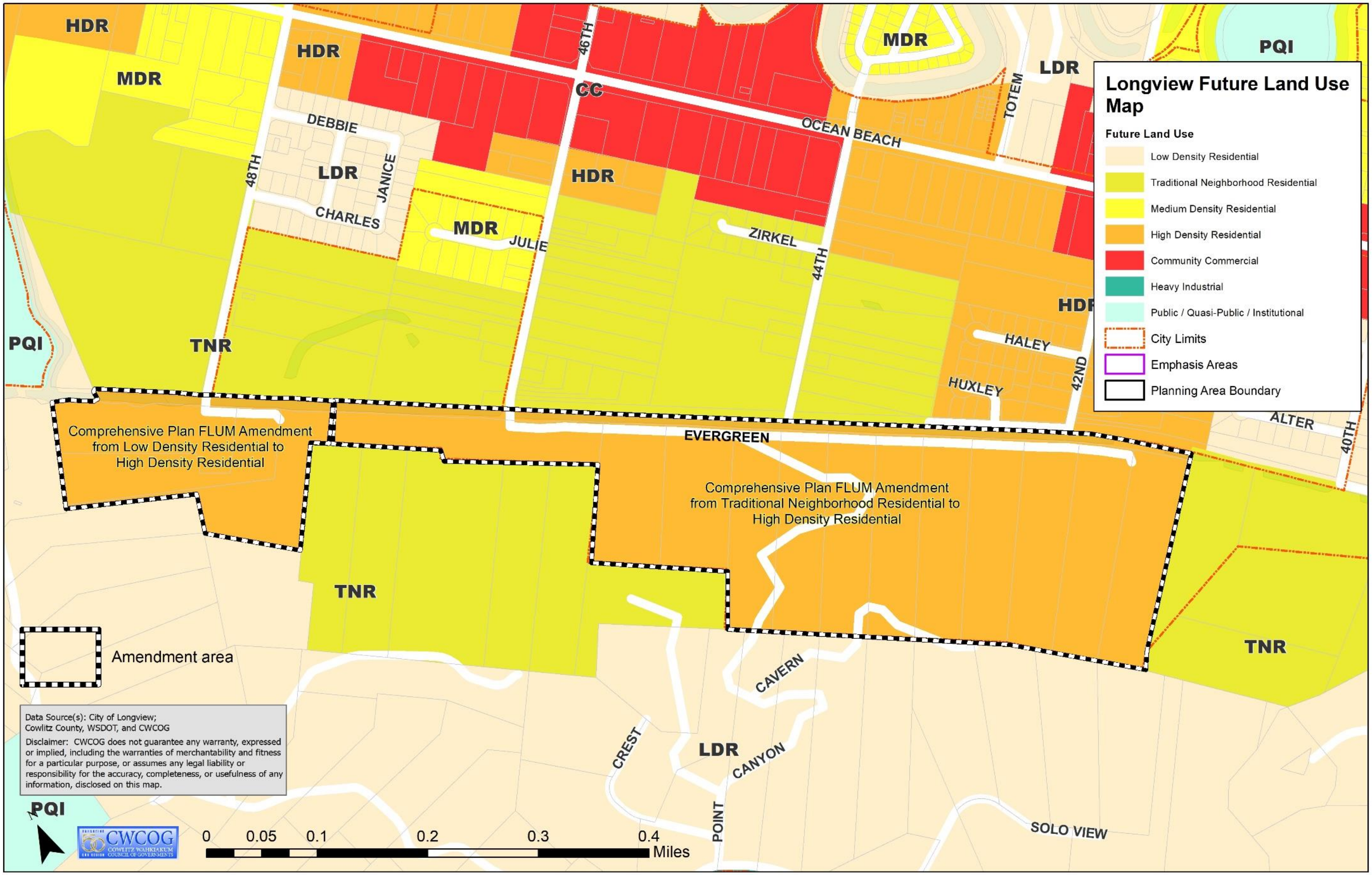
2019 DRAFT Comprehensive Plan July 2019
https://www.mylongview.com/DocumentCenter/View/1357/2019-DRAFT-Comprehensive-Plan-July-2019


Attachment A
Proposed map changes
Legend
Low Density Residential
Traditional Neighborhood Res.
Medium Density Residential
High Density Residential
Mixed Use Residential/Commercial
Neighborhood/Convenience Commercial
Community Commercial
Mixed Use Office/Commercial
Regional Commercial
Central Business District
Mixed Use Commercial/Industrial
Light Industrial
Heavy Industrial
Civic Center
Public/Quasi-Public/Institutional
DRAFT FUTURE LAND USE MAP- COG
s:gis data\COG\Draft_FutureLandUse.mxd 071619 RHB

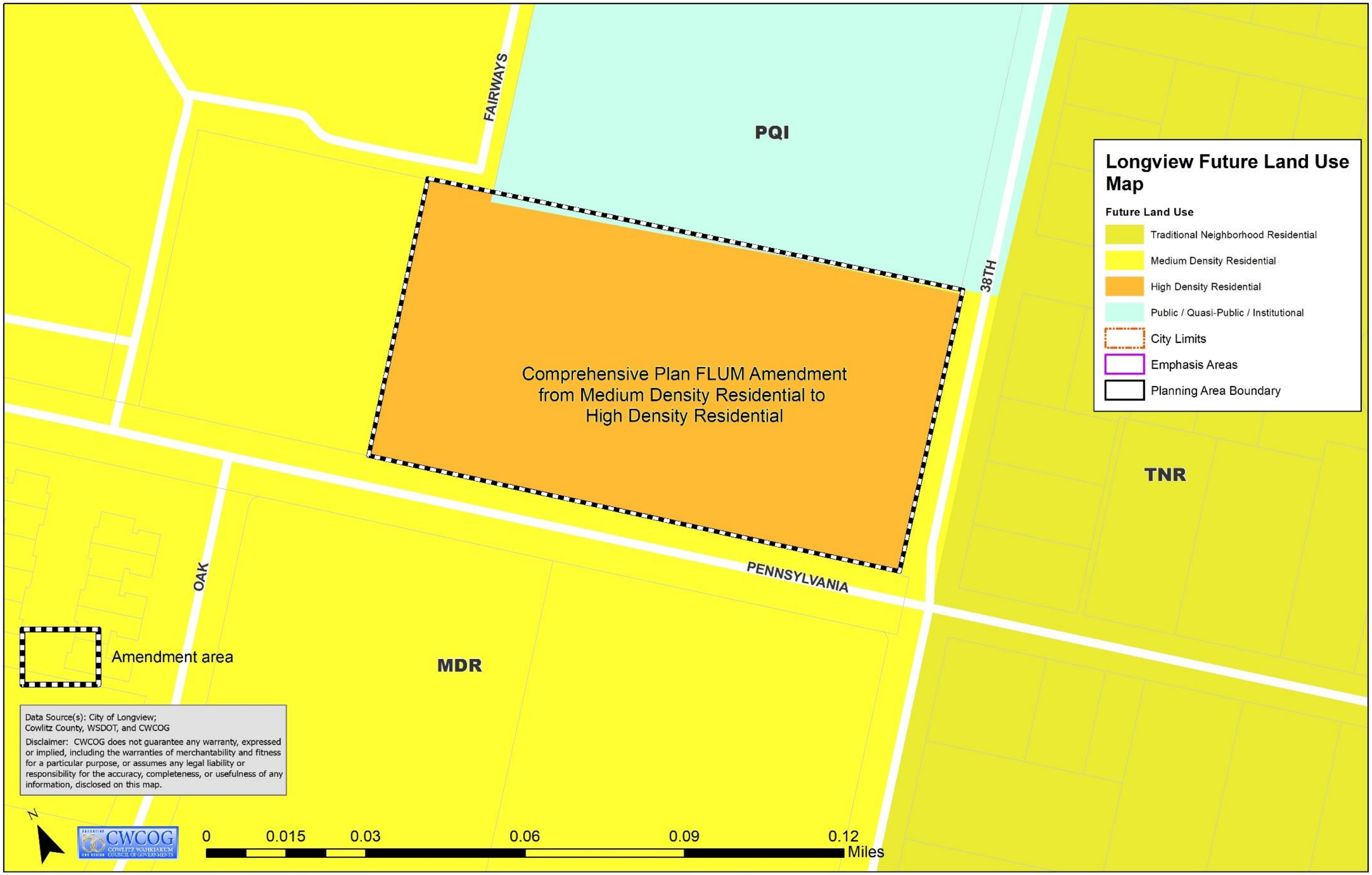
Major Future Land Use Map Amendments: Barlow Point



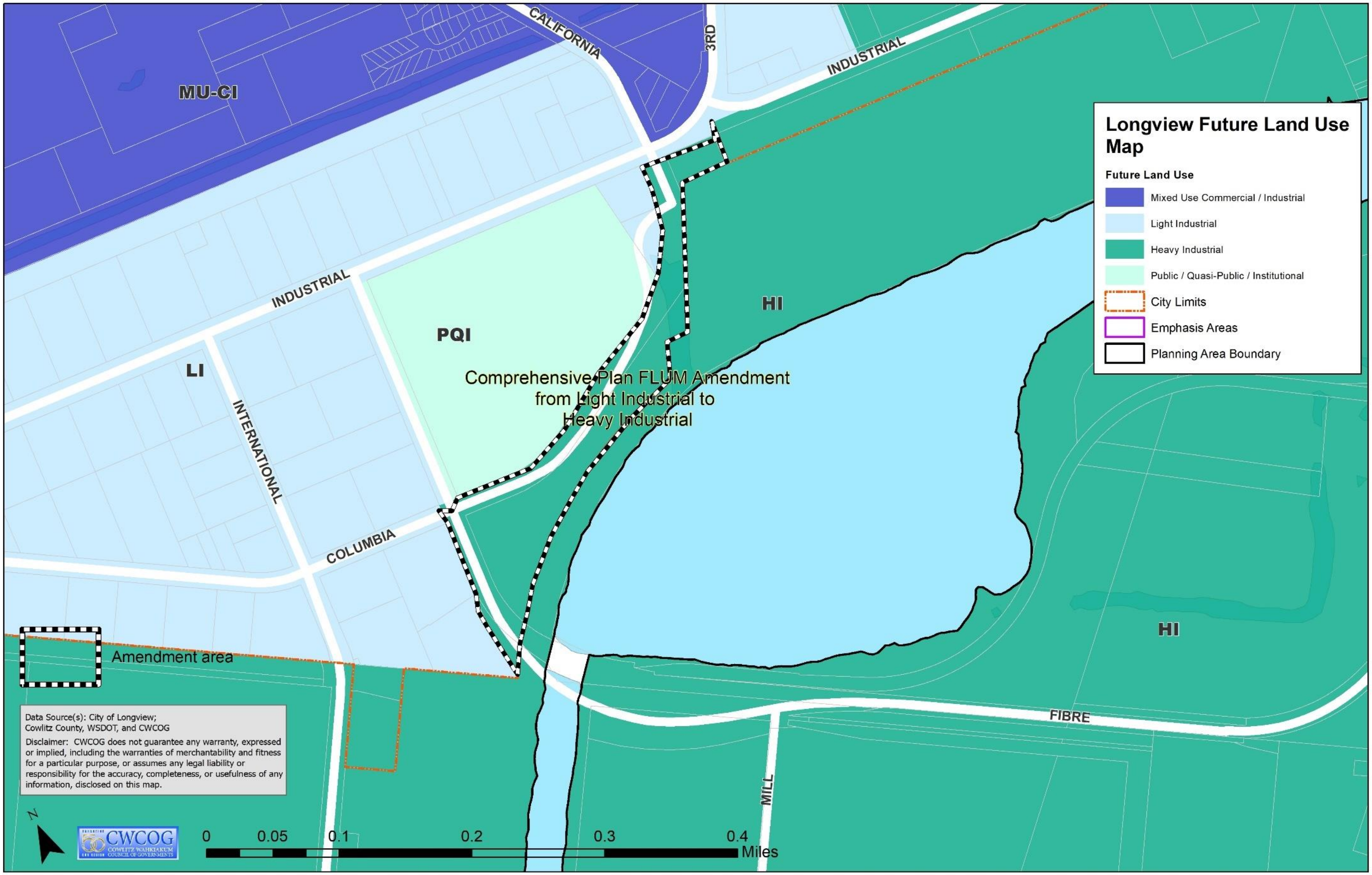
Mt. Solo Area


Longview Future Land Use Map
Future Land Use
Low Density Residential
Traditional Neighborhood Residential
Medium Density Residential
High Density Residential
Community Commercial
Heavy Industrial
Public / Quasi-Public / Institutional
City Limits
Emphasis Areas
Planning Area Boundary
HDR
MDR
HDR
CC
46TH
MDR
LDR
PQI
DEBBIE
LDR
JANICE
48TH
CHARLES
MDR
JULIE
HDR
ZIRKEL
44TH
OCEAN BEACH
TOTEM
HDR
HALEY
HUXLEY
42ND
ALTER
40TH
PQI
TNR
EVERGREEN
Comprehensive Plan FLUM Amendment from Low Density Residential to High Density Residential
Comprehensive Plan FLUM Amendment from Traditional Neighborhood Residential to High Density Residential
TNR
TNR
Amendment area
CAVERN
CREST
LDR
CANYON
POINT
SOLO VIEW
PQI
Data Source(s): City of Longview; Cowlitz County, WSDOT, and CWCOG
Disclaimer: CWCOG does not guarantee any warranty, expressed or implied, including the warranties of merchantability and fitness for a particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, disclosed on this map.
CWCOG
COWLITZ WAHKIAKUM COUNCIL OF GOVERNMENTS
0
0.05
0.1
0.2
0.3
0.4
Miles

Pennsylvania Street Area



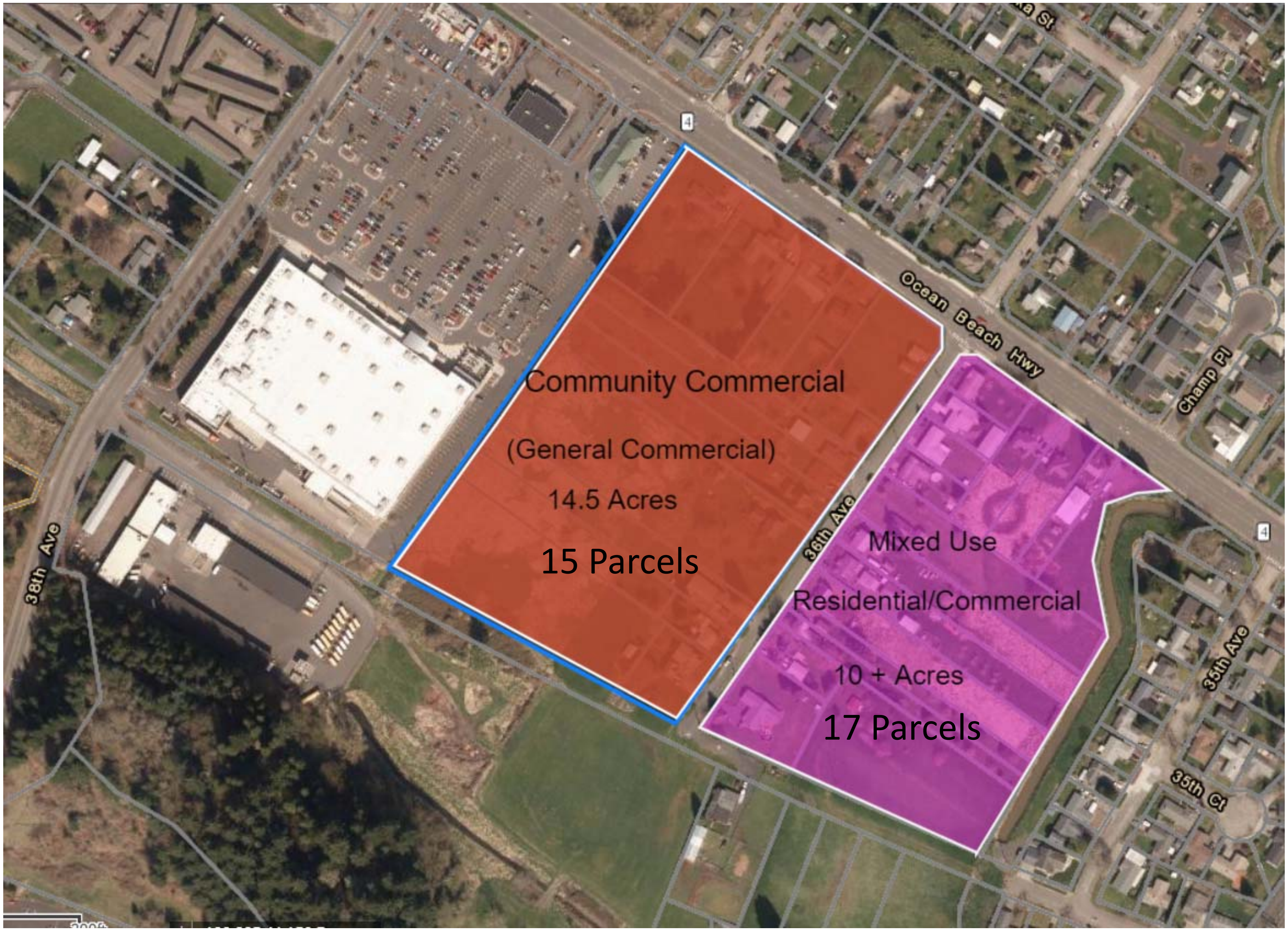
Log Pond Area



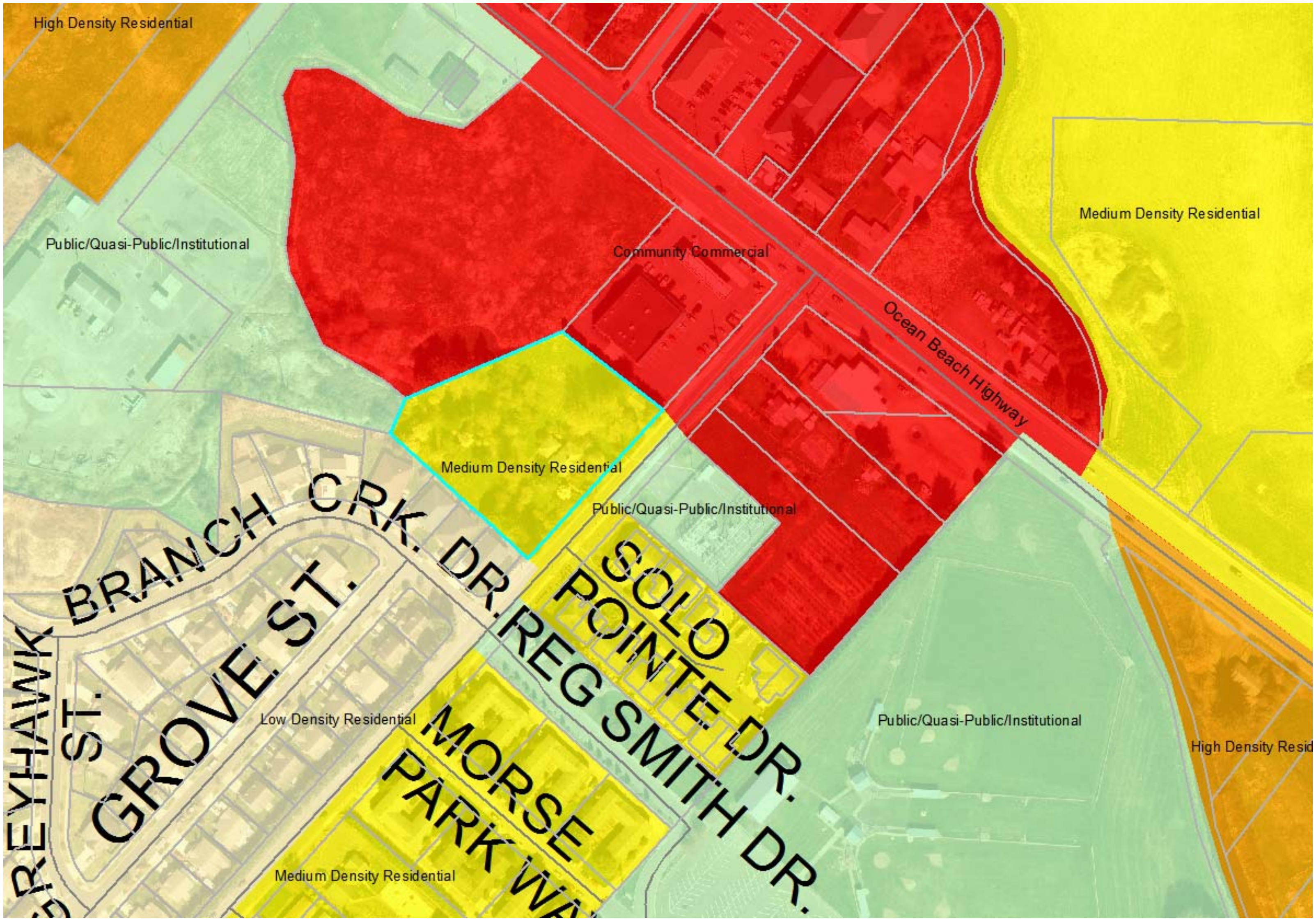
Additional property classification changes

- 36th Avenue, South of Ocean Beach Hwy (multiple):
  - 15 Parcels on West side, Regional Commercial to Community Commercial [General Commercial]
  - 17 parcels on East side Regional Commercial to Mixed Use Residential/ Commercial [Mixed Use zone to be developed]
- 5721 Mt. Solo Rd: Change from Medium Density to High Density (to allow greater development options). Property is approximately 1.9 acres located directly behind the Baker's Corner Store from Medium Density Residential to High Density Residential.
- 4357 Ocean Beach Highway: Change a corner lot property from High Density Residential to Community Commercial (property is not currently in city limits).
- 5238 Ocean Beach Highway: Medium Density to Low Density Residential (property is not currently in city limits but will need R-1 zoning to continue keeping livestock animals in the future).
- 5721 Ocean Beach Highway: Change three parcels from High Density Residential to Low Density Residential (to facilitate development of a specific permitted use in the R-1 zone).

36th Ave Proposed Map Changes

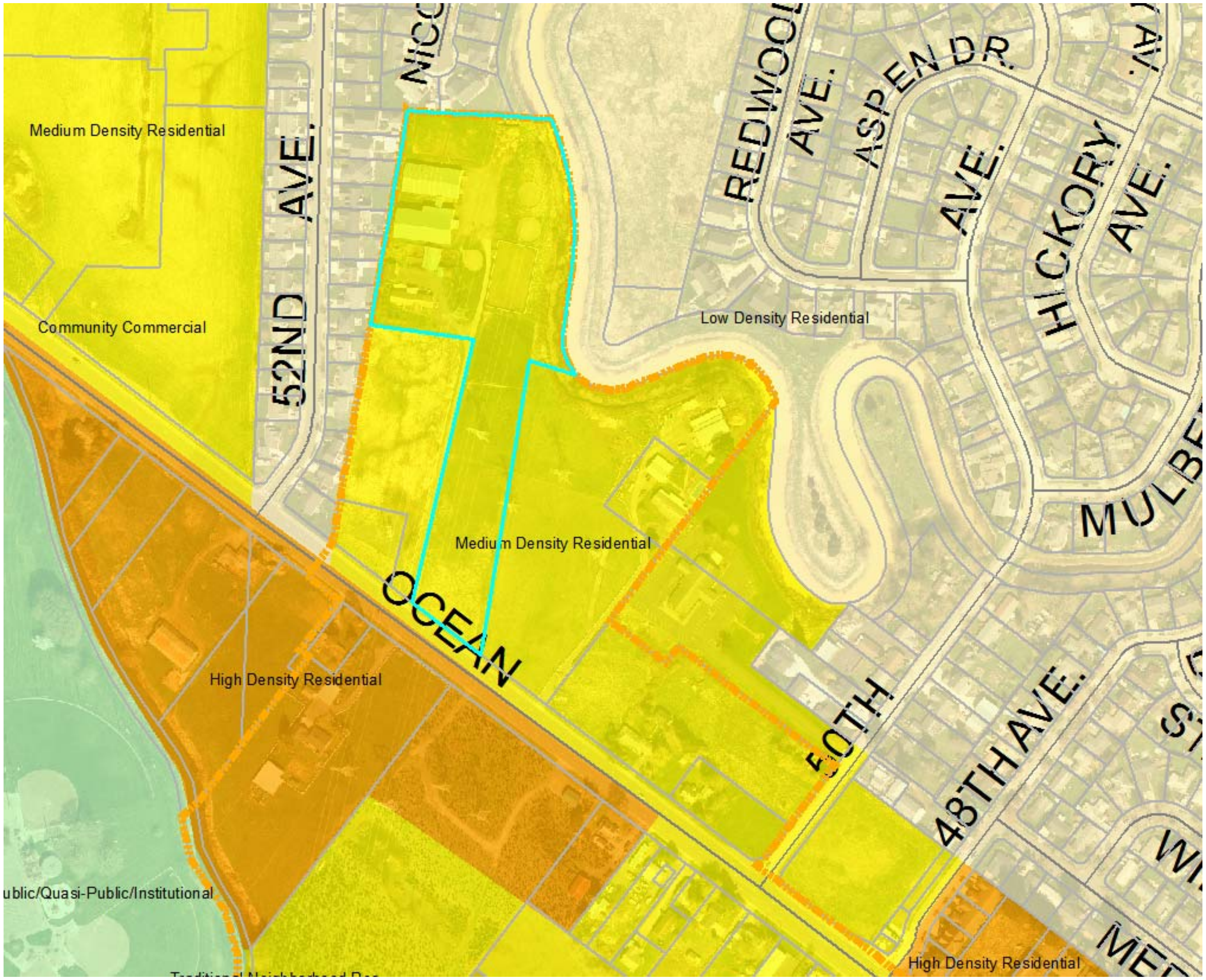


57214 Mt. Solo Rd to High Density Residential [R-3 Residential]

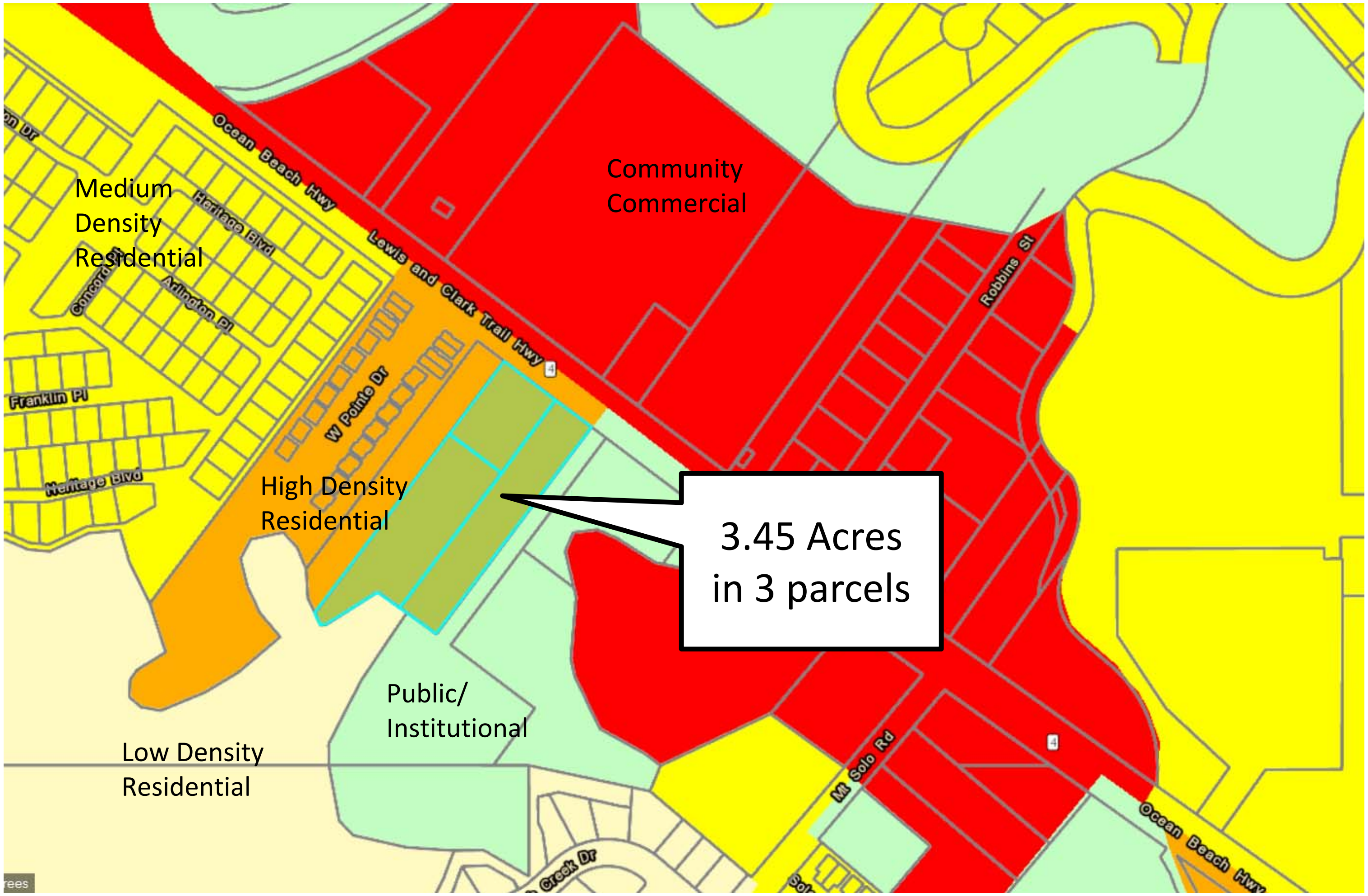


4357 Ocean Beach Hwy to Community Commercial [General Commercial]

5238 Ocean Beach Hwy to Low Density Residential [R1, Residential]



5721 Ocean Beach Hwy from High Density to Low Density Residential [R1, Residential]



5721 Ocean Beach Hwy from High Density to Low Density Residential [R1, Residential]

Site is proposed to be a manufactured home park: only permitted in R-1 Zone

Attachment B

Objectives from the 2018 Draft Comprehensive Plan

Chapter 2. Land Use

Development Balance

Objective LU-A.1	Provide a cohesive framework for land development in Longview.
Objective LU-A.2	Thoroughly review and, as necessary, update the comprehensive plan at least every seven years.
Objective LU-A.3	Follow routine comprehensive plan updates with a thorough review and update of development regulations to assure they are driven by and in harmony with policy decisions embodied in the plan.
Objective LU-A.4	Promote awareness of the comprehensive plan's role in driving zoning and regulatory choices and public policy and investment decisions.

Compatibility

Objective LU-B.1	Develop an integrated site plan review process to ensure that new development and substantial redevelopment are consistent with zoning regulations and the comprehensive plan.
Objective LU-B.2	Provide for Light Detection and Ranging (LiDAR) mapping to improve upon the quantity and quality of critical areas data available to developers and property owners in planning for private development and for public sector uses.
Objective LU-B.3	In conjunction with the Highland Neighborhood Plan, consider developing a zoning district specifically for the Highlands neighborhood.

Urban Design

Objective LU-C.1	Develop and adopt a system of preferred future street connections to improve citywide circulation.
Objective LU-C.2	Develop a public signage and wayfinding system throughout the City that

reinforces the identity of Longview and its distinct neighborhoods.

Objective LU-C.3 By 2021, develop conceptual streetscape plans for:

- Washington Way between Ocean Beach Highway and the Civic Center
- 15th Avenue between Washington Way and Tennant Way
- California Way between Tennant Way and Industrial Way
- Beech Street extension between Oregon Way and California Way

Objective LU-C.4 By 2021, establish a streetscape policy that specifies allowable surface material treatments within the planter strip area of public rights of way.

Objective LU-C.5 By 2021, adopt a streetscape code that requires streetscape improvements within the public right of way when adjacent properties develop or redevelop.

Objective LU-C.6 Develop comprehensive citywide landscaping requirements in conjunction with streetscape and stormwater standards.

Objective LU-C.6 Develop comprehensive citywide landscaping requirements in conjunction with streetscape and stormwater standards.

Objective LU-C.7 Develop comprehensive citywide sign regulations that provide for business visibility and impact while enhancing the city's visual character.

Objective LU-C.8 Examine adoption of building standards for "green" buildings or certified homes/remodels, and incentive programs in partnership with the PUD.

Objective LU-C.9 Work with transit providers to develop code standards and requirements for mass transit infrastructure.

Objective LU-C.10 Develop a strategy to address emerging alternative transportation issues such as self-driving and alternative fuel vehicles.

Objective LU-C.11 Develop Crime Prevention Through Environmental Design (CPTED) standards for commercial and industrial zoning districts.

Healthy Communities

Objective LU-D.1 Seek a rising standard of living for all Longview residents.

Neighborhood Preservation and Renewal

Objective LU-E.1	Develop regulations to govern infill in residential areas with large lots.
Objective LU-E.2	Develop a neighborhood plan for the Highlands Neighborhood that guides the creation of a zoning district specific to the neighborhood.
Objective LU-E.3	Continue inventorying all potential historic sites in residential areas for future historic registration.
Objective LU-E.4	Amend the Longview Municipal Code Title 19 – Zoning to provide regulations and standards that allow for a wide range of housing choices to meet the changing needs of the community. Consider allowing for project phasing or "shadow plats" where the first use of the land is at very low densities but arranged in a manner to allow future development when the demand is there.

Industrial, Commercial, and Mixed-Use Areas

Objective LU-F.1	Review the Civic Center, Country Club, and Riverfront District zoning for appropriateness and adequacy.
Objective LU-F.2	Continue inventorying all potential historic sites in commercial and industrial areas for future historic registration.
Objective LU-F.3	Update the sign code to conform with case law while enabling signage that serves the needs of commercial and industrial businesses.

Annexation and Joint Planning

Objective LU-G.1	Collaborate with Cowlitz County to develop an urban growth agreement.

Chapter 3. Housing

No objectives – mostly covered in the Land Use chapter

Chapter 4. Economic Development

Economic Diversification

Objective ED-A.1 Build a strong local economic development program with partnerships at the regional level to promote and build a stronger economic base

Objective ED-A.2 Establish a public capital improvement budget (or suballocation) within the existing Capital Improvement Plan (CIP) for economic development, including a means for prioritizing projects based on Comprehensive Plan consistency and ability to respond to new opportunities that will make a difference for community economic vitality. This public capital improvement budget could be prepared at the time of the biennial City budget.

Objective ED-A.3 Develop a marketing and branding program in conjunction with economic development partners.

- Identify and coordinate activities of organizations involved in economic development marketing, extending from the industrial recruitment and expansion focus of CEDC to also encompass opportunities for tourism, retail, office, and mixed-use related business and development marketing and the planning efforts of the Economic Development District.
- Establish a program to “brand” Longview to attract prospective visitors, residents, businesses and other investments.
- Identify and promote tourism opportunities within the City as a means to support Longview’s commercial sector enhanced by community efforts to improve quality of place.

Objective ED-A.4 Continue to aggressively market City-owned property in industrial areas, such as the Mint Farm, in collaboration with major businesses and economic development partners. Revise actions and strategies through the City Council goal setting and budgeting process. The City could include the creation of a formula that would reward a capital-intensive business or industry that brings in new jobs and tax base to the City of Longview.

Objective ED-A.5 Periodically review and update City zoning regulations for Downtown, Regional, Commercial, and Neighborhood Commercial districts. Consider implementation of flexible land management techniques such as form-based zoning. Commercial locations, development standards, and permitted uses should reflect the intended intensity of the business districts and ensure each district contributes to City goals for an attractive, flexible, and economically vibrant commercial base.

Downtown

Objective ED-B.1 Continue the implementation of the Downtown Plan through City staff support, development code updates, and coordination with Longview business groups. Key activities and programs should be identified biennially in conjunction with the adoption of the City's budget.

Gateways and Community Identity

Objective ED-C.1 Develop a Longview Gateway and Boulevard Plan for each entrance of the City. Plans may be staggered in a priority order as determined by the City Council through the budgeting process. The plans should address development quality, signage standards, landscape treatments, and public investment actions.

Chapter 5. Natural Environment

Conservation

Objective NE-A.2 Promote and lead education and involvement programs to raise the public awareness about environmental issues and demonstrate how individual and community actions can create significant improvements to the environment. Identify key activities and programs in conjunction with the adoption of the City's biennial budget.

Objective NE-A.3 Fund programs annually for the acquisition, preservation, restoration, and/or beautification of valuable critical area, open space, and shoreline resources to result in a net increase in ecological functions. This objective may be accomplished through updates of the City's Park/Recreation/Open Space plan or by the City's CIP being updated every six years.

Protection and Mitigation

Objective NE-B.1 Review and update (as necessary) the critical areas ordinance to promote the city's quality of life, and, as required by state and federal mandate, to ensure protection of known critical areas. This review and update shall occur no less than every eight years consistent with RCW 36.70A.130(5)(c), or as may be amended.

Water Resources

Objective NE-C.1 In the application of wetland and stream regulations and restoration programs, strive for no net loss of ecological function within Longview. This objective should be assessed biennially based on permit records and any regional restoration plans and activities.

Objective NE-C.2 Protect lives and public and private property from flooding by continued participation in the National Flood Insurance Program.

Geological Hazards

Objective NE-D.1 Seek partnerships and funding to carry out Light Detection and Ranging (LiDAR) mapping to improve upon the quantity and quality of critical areas data available.

Fish and Wildlife Habitat Conservation Areas

Objective NE-E.1 Identify remaining linked habitat in the city and incorporate this in the Parks/Recreation/Open Space Plan. Establish an open space target for preservation of key habitat for fish and wildlife in the next update of the Open Space Plan, which is updated every six years.

Chapter 6. Energy and Telecommunications

Objective ET-A.1 Review and update codes as necessary regarding State Energy Code requirements, solar energy, and other alternative energy sources. Conduct the periodic review in conjunction with comprehensive plan review at least every seven years, or more frequently based upon state code updates.

Objective ET-B.1 Furnish updates of population, employment, and development projections to energy and telecommunication utilities and service providers to ensure that appropriate services will be available as needed. Provide projection updates in conjunction with the review of the comprehensive plan as provided in Objective LU-A.1, no less frequently than every seven years.

Chapter 7. Public Facilities, Utilities, and Services

General Government

Objective PF-A.1 Conduct long-range capital improvement programming and financing through individual plans for land use, parks, and utilities to ensure that facilities and services are available to meet future needs and that existing facilities and services are maintained and improved. Regularly update these plans. Implement long-range plans through the annual capital improvement program

(CIP) and the biennial budget processes.

Parks

Objective PF-A.2 Maintain and update as necessary the Parks and Recreation Comprehensive Plan so that the City remains eligible and competitive for state funding that is based, in part, on the plan's currency.

Objective PF-A.3 Adopt the Parks and Recreation Comprehensive Plan by reference as a part of the current comprehensive plan update.

Public Safety

Objective PF-A.4 Match the level of police services to the public safety needs and conditions of the Longview community. As part of the biennial budget, work toward achieving a police level of service at the U.S. average ratio of one officer per 565 citizens.

Objective PF-A.5 Support crime prevention and the City's efforts to incorporate crime prevention through environmental design (CPTED) components in new development.

Objective PF-A.6 Establish and maintain levels of service that meet the fire suppression and emergency medical needs of the Longview Community. Implement a level of service equal to a six-minute response time 90 percent of the time. Measure the level of service periodically as part of the Fire Department's annual reports and consider service and facility needs at the time of the biennial budget.

Objective PF-A.7 Evaluate the need for fire suppression and EMS services and facilities in West Longview. Implement plan recommendations for the City of Longview Fire Department through the biennial budget.

Education

Objective PF-A.8 Support Longview School District and Lower Columbia College master plans and capital improvement and education programs. As the City's comprehensive plan is updated, provide updated growth projections to the Longview School District and Lower Columbia College to assist in their planning needs.

Library

Objective PF-A.9 Strive to achieve and maintain a library level of service at the Washington State average for similar sized libraries, which uses a staff-to-population ratio of one staff person per 2,000 population in the service area. Assess the level of service with the biennial budget.

Objective PF-A.10 Maintain and expand library capital facilities as needed based on community needs and growth. Capital facility needs and costs should be included in the annual CIP and addressed in the biennial budget. Expansion projects may include:

- Add a branch library in the Highlands vicinity. Make efficient use of existing or future facilities, such as collocation with the Highlands Neighborhood Association Community Center.
- Study the need for an expanded library facility or branch facility in West Longview.
- Expand the main branch based on population growth.

Resilience

Objective PF-B.1 Consider resource conservation and environmental quality as public facilities are designed and constructed.

Objective PF-B.2 Address disaster resilience as a core aspect of public buildings and other facilities.

Solid Waste

Objective PF-C.2 Continue the City/County partnership in the joint Comprehensive Solid Waste Management Plan. Participate in the periodic Solid Waste Master Plan update.

Chapter 8. Transportation and Circulation

Multi-Modal Transportation

Objective TR-B.1 By the end of 2009, consistent with Objective LU-B.2, evaluate and amend, as needed, development regulations to ensure that planning project approval is consistent with transportation goals, objectives, and policies.

Objective TR-B.2 Identify long-term deficiencies for inclusion in the Metropolitan Planning Organization's Metropolitan Transportation Plan.

Freight and Goods Movement

Objective TR-C.1 Develop a citywide truck route network that best serves the needs of industrial and commercial users as well as the comprehensive plan land-use designations associated with future growth.

Safety and Livability

Objective TR-D.1 By 2020 develop boulevard plans for Washington Way and 15th Avenue.

Objective TR-D.2 Improve traffic safety through a comprehensive program of engineering, education, and enforcement.

Performance and Coordination

Objective TR-E.1 Update City regulations by December 2020 to include level of service standards.

Objective TR-E.2 Support using technology upgrades to maximize the efficiency of the transportation system

Regional Coordination

Objective TR-G.1 Through ongoing membership in the Cowlitz-Wahkiakum Council of Governments (CWCOG) MPO, coordinate with the City of Kelso, Cowlitz County, Port of Longview, Cowlitz Transit Authority, and Washington State Department of Transportation (WSDOT) in planning regional transportation network improvements for all modes.

Chapter 9. Historic Preservation

Objective HP-A.1 By the end of 2020, facilitate the nomination of a historic district for the commercial downtown area along Commerce Avenue; or support the creation of a business improvement district, joining the Washington State Main Street Association, or implementing façade design standards for downtown buildings.

Objective HP-A.2 By the end of 2020, conduct a reconnaissance inventory of all original Long-Bell plats in residential, commercial, and industrial areas for future historic registration.

Objective HP-B.1 By 2020, develop an inventory of City-owned properties and assets eligible for preservation and prepare nominations to list them on the Longview historic register.

Objective HP-B.2 By 2020, develop and adopt a preservation plan for the City of Longview to support the City's CLG status and facilitate the development of the City's historic preservation program and priorities. The plan should provide staff and the Historic Preservation Commission with a strategy to meet preservation goals, enhance outreach efforts, and benefit historic preservation and quality of place efforts in Longview.

Objective HP-B.3 By the end of 2018, develop a program to implement and maintain an inventory of historic sites and potential historic sites electronically on a Geographic Information System database and make map information available to the public online.

Attachment C

Objectives from the 2006 Comprehensive Plan that are not in the 2018 Draft Comprehensive Plan

Chapter 2. Land Use

Compatibility

Objective LU-B.1 By the end of 2007, prepare regulations addressing desired and acceptable buffering of uses and other design techniques that soften impacts, ensure compatibility, and provide a transition between uses.

Objective LU-B.2 By the end of 2009, adopt and amend development regulations to ensure that all applications for planning project approval are evaluated for consistency with the Comprehensive Plan and compliance with all applicable City codes. Requirements should provide for appropriate standards and review processes to achieve developments that integrate into surrounding neighborhoods and link to City facility and utility systems. Phase the preparation of regulations according to City priorities established in annual work programs, as appropriate, consistent with Objective LU-C.1.

Urban Design

Objective LU-C.1 By December 2009, adopt and implement Citywide development and/or design standards that improve the quality of residential, commercial, mixed-use, industrial, and public developments. As appropriate, include flexible land use management techniques such as "form-based zoning" when necessary to meet specific design goals in unique areas. Topics to address in standards should include building location and height; building modulation, access and circulation; landscaping and lighting; and other related topics. Design standards could be incorporated into zoning regulations and reviewed through a site plan review process. Phase the preparation of development/design standards according to city priorities established in annual work programs. Phases include:

- Industrial developments by the end of 2007;
- Residential developments by the end of 2008; and
- Commercial, mixed use, and public developments by the end of 2009.

Neighborhood Preservation and Renewal

Objective LU-D.1 Hold public meetings and/or conduct outreach to neighborhoods to develop planning strategies that will preserve and revitalize Longview's neighborhoods. These meetings or outreach activities can be rotated annually based on priorities the City may develop in the biennial budget. The outreach may be combined with other programs such as neighborhood block watches.

Objective LU-D.2 By 2010, adopt housing maintenance standards for residential structures regarding basic equipment, facilities, sanitation, fire safety, and maintenance. These should include establishing and enforcing minimum standards of maintenance of outdoor areas and adjacent rights-of-way.

Objective LU-D.3 Amend the Longview Municipal Code Title 19 – Zoning, by the beginning of 2008, to provide regulations and standards, which allow for a wide range of housing choices to meet the changing needs of the community. Consider the following when revising residential regulations:

- Consider establishing minimum densities for different residential zoning districts as appropriate to ensure that the intended residential types are developed and to avoid sprawl;
- Allow "exceptions" from minimum density requirements where there are significant critical areas, and
- Allow for project phasing or "shadow plats" where the first use of the land is at very low densities but arranged in a manner to allow future development when the demand is there.

Objective LU-D.4 By December 2008, develop a handbook that provides design standards, in text and illustrations, for alternative lot and subdivision design, including single-family houses on small lots, second units, cottage clusters, courtyard housing, and townhouses.

Industrial, Commercial and Mixed Use Areas

Objective LU-E.1 By December 2007, the City should prepare updated land use regulations consistent with the Comprehensive Plan that will guide the appropriate type, density and design of land uses in industrial, commercial, and mixed-use districts in conformance with the Land Use, Natural Environment, and Economic Development Elements.

Chapter 4. Economic Development

Economic Diversification

Objective ED-A.6 Create incentives to encourage a mix of both downtown multi-level and campus low-rise office and business park development through zoning and marketing. By December 2007, revise the Zoning Code to match the Future Land Use Plan office related districts. Monitor office demand and development needs as part of the biennial monitoring process.

Objective ED-A.7 By the end of 2007, update the Zoning Code to implement new and revised Future Land Use Map residential and mixed-use categories to provide a variety of housing, including live-work choices for different household types and incomes. "Live-work" means a building containing a business establishment and serving also as the principal residence of the business operator.

Chapter 5. Natural Environment

Conservation

Objective NE-A.1 Assess city properties by 2009 to identify areas or sources of pollution. Based on this assessment, develop a schedule for cleanup, as appropriate.

Protection and Mitigation

Objective NE-B.2 Prepare clearing and grading regulations by 2009 to help prevent unnecessary stripping of vegetation and loss of soils and to reduce the need for additional resources to be brought in from offsite.

Water Resources

Objective NC-C.2 In the next update of the City's critical area regulations following the adoption of the Comprehensive Plan update in 2006, designate and provide for the protection and management of groundwater and aquifer recharge areas based on Best Available Science.

Shorelines

Objective NE-F.1 Coordinate with Cowlitz County and the City of Kelso to determine if a joint Shoreline Master Program will be prepared to meet the Shoreline Management Act deadline of December 2012. Coordination should occur by the end of 2009 in order to ensure that a work program can be prepared, grants and funding can be secured, and adequate time is available to conduct either a joint program update or create an individual city program if a coordinated program is not prepared.

Chapter 7. Public Facilities, Utilities, and Services

Public Safety

Objective PF-A.3 By December 2007, study the feasibility of a joint public safety building for police and fire services to serve as the headquarters for these departments.

Objective PF-A.7 Evaluate the need for fire suppression and EMS services and facilities in West Longview in conjunction with Cowlitz County Fire and Rescue District 2. Adopt the joint plan through the City and District when completed. Implement plan recommendations for the City of Longview Fire Department through the biennial budget.

Note: There is a similar objective in the 2018 draft plan but there is no mention of a joint plan with Cowlitz Two Fire and Rescue.

Water

Objective PF-B.1 Implement the approved Water System Plan for the Longview-Kelso Urban Area, through inclusion in the City Capital Improvement Program and biennial budget as appropriate.

Sewer

Objective PF-B.2 Complete the General Sewer Plan by the end of 2007. Implement the approved plan through inclusion in the City Capital Improvement Program and biennial budget, as appropriate.

Storm Drainage

Objective PF-B.3 Respond to National Pollutant Discharge Elimination System permit requirements regarding stormwater detention and water quality requirements after the permit is issued. The permit is expected in 2007.

Chapter 8. Transportation and Circulation

Freight and Goods Movement

Objective TR-B.2 Decrease through truck traffic movement on Ocean Beach Highway by working closely with WSDOT to designate SR 432 as the City's primary through truck route by the end of 2008.

Safety and Livability

Objective TR-C.1 By 2009, develop boulevard plans and local streetscape standards consistent with Land Use Element Objective LU-C.2 and the Economic Development Element.

Objective TR-C.3 Develop and adopt an Access Management Ordinance by the end of 2007.

Objective TR-C.4 By the end of 2009, revise existing street standards to safely accommodate pedestrian and bicyclists, as well as different vehicular uses, while enhancing the aesthetics and overall quality of life along the street.

Performance and Coordination

Objective TR-D.2 Update zoning and development codes by December 2007 to support mixed-use development and circulation requirements that effectively reduce vehicle trip generation and improve connectivity.

Environmental

Objective TR-E.1 By the end of 2009, in conjunction with Objectives LU-C.1 and LU-C.2 in the Land Use Element, explore design standards for new development that minimizes the amount of pavement required.

Regional Coordination

Objective TR-F.1 By the end of 2008, consistent with Objective LU-F.1, coordinate with Cowlitz County to develop a consistent approach for access and urban development standards between Cowlitz County and the City for unincorporated areas within the planning area boundary.

Financing

Objective TR-G.1 Participate in the development of the MPO Area project criteria and selection process to obligate federal funds for transportation projects within the urban area by June 2007.

Objective TR-G.2 Develop a Transportation Mitigation Fee (TMF) system ordinance by the end of 2008 to support transportation network improvements that promote safety and access management and enhance the performance of the transportation network.

Chapter 8. Historic Preservation

Objective HP-A.2 By the end of 2012, inventory all potential historic sites in residential, commercial and industrial areas for future historic registration.

City of Longview

Agenda Summary

APPROVAL OF CLAIMS

2ND HALF SEPTEMBER CLAIMS CYCLE AND 1ST HALF SEPTEMBER PAYROLL

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF SEPTEMBER 2019 ACCOUNTS PAYABLE: $2,166,500.77

FIRST HALF SEPTEMBER 2019 PAYROLL:
$2,266.48, checks no. 423-429
$759,693.99, direct deposits
$523,895.92, wire transfers
$1,285,856.39 Total

STAFF CONTACT:
Kaylee Cody, City Clerk
John Baldwin, Fiscal Analyst
Chresta Larson, Human Resources Specialist

Attachments: None

City of Longview

Agenda Summary

BID REVIEW – 2019 SIDEWALK IMPROVEMENTS PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO HALME EXCAVATING, INC., IN THE AMOUNT OF $411,291.00

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Improve transportation systems.

SUMMARY STATEMENT:
The project includes improvements to 7th Ave and Delaware Street through reconstruction of pedestrian ramps and the construction of a rapid rectangular flashing beacon, signing and striping. Other concrete removal and construction of pedestrian ramps, sidewalk, driveways, and curb & gutter are also included at various locations within the City.

On September 17, 2019, six bids were received as follows:

$411,291.00 – Halme Excavating, Inc., Battle Ground, WA
$479,208.00 – Advanced Excavating Specialists LLC, Longview, WA
$517,154.50 - Catworks Construction, Vancouver, WA
$519,998.00 – NW Construction General Contracting Inc., Battle Ground, WA
$523,910.00 - Barcott Construction, LLC, Chehalis, WA
$2,681,153.22 – Nutter Corporation, Vancouver, WA

$450,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:
This project is funded by the Storm Water and Public Safety Funds.

STAFF CONTACT:
Karl Enyeart, Project Engineer

<u>Attachments</u>: None

City of Longview

Agenda Summary

BID REVIEW – WASHINGTON WAY & 15TH AVENUE CORRIDOR TRAFFIC SIGNAL IMPROVEMENTS PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO NORTHEAST ELECTRIC LLC, IN THE AMOUNT OF $772,932.00.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Improve transportation systems

SUMMARY STATEMENT:
This project includes traffic signal improvements at 14 intersections, including cabinets, video detection, controllers, and pedestrian push buttons.

On September 17, 2019 two bids were received as follows:

$772,932.00 – Northeast Electric, LLC, Woodland, WA
$908,134.00 – Mill Plain Electric, Inc., Vancouver, WA
$900,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:
This project is funded through the Arterial Street Fund with a Federal Highways Administration Grants.

STAFF CONTACT:
Karl Enyeart, Project Engineer

Attachments: None

City of Longview

Agenda Summary

2019 PARK AND RECREATION ADVISORY BOARD RECOMMENDATION FOR KUNTZ FAMILY TRUST PROGRAM

RECOMMENDED ACTION:
MOTION TO APPROVE THE PARKS AND RECREATION ADVISORY BOARD RECOMMENDATION TO FUND THE KUNTZ FAMILY TRUST FUND APPLICATION FOR $2,535 TO THE LONGVIEW PIONEER LIONS CLUB FOR UPGRADES TO LIONS ISLAND.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Address Quality of Place Issues

CITY ATTORNEY REVIEW: N/A

AGENDA SUMMARY:
City Council passed Resolution No. 2044 to, among other things, set aside $100,000 from the Kuntz Family donation that was given to the city in phases in the mid-1990s specifically for improvements and upkeep for Lions Island.

In 2014, 2015, and 2016, and 2017 the Longview Pioneer Lions Club has applied for funding to replace holiday lighting displays for the island. This year the Lions Club has once again applied for Kuntz funding for updates and upgrades to Lions Island for a total request of $2,535. In addition to their holiday lighting request, this year they have requested placement of a new bench commemorating the Kuntz Family and their donation at the end of the island overlooking the Washington Way Bridge. The Parks and Recreation Advisory Board reviewed the application on August 19, for funding and has recommended the project using the Kuntz Family Trust Fund Program Funds.

STAFF CONTACT:
Jennifer Wills, Director of Parks and Recreation

<u>Attachments</u>:

1. 2019 Lions Kuntz Request

Longview Parks and Recreation Department

PARKS & RECREATION
CITY OF LONGVIEW

Kuntz Fund Grant Application

Application deadline: February 15, 2019

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
7-24-2019	LIONS ISLAND HOLIDAY LIGHTS	LIONS ISLAND

Applicant (organization)	Contact Person and Title
LONGVIEW PIONEER LIONS CLUB	REX BOSWELL 3RVICE PRESIDENT

Are you a non-profit organization?	If yes, what is your IRS Tax ID#?
☑ Yes ☐ No	91-0720014

Address	City/State/Zip
P.O. BOX 1102	LONGVIEW, WA. 98632

Daytime Phone	Evening Phone	Email Address
(360) 270-5966		REXICAN67@GMAIL.COM.

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Project Relationship to Grant Rating and Instruction Criteria

(On a <u>separate sheet of paper</u> please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☑ ***Need:*** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☑ ***Community Impact:*** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☑ ***Access:*** Upon completion, what will the availability of the project be to the public during the year?
- ☑ ***Financial Responsibility:*** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☑ ***Cost Benefit:*** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☑ ***Compliance:*** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☑ ***Readiness to Proceed:*** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☑ ***Funding:*** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	$ 2500	%
Provide Quotes and Business Information	COST OF PAID SERVICES	$	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	$ 2535	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	$	%
	TOTAL COST OF THE PROJECT:	$ 5035	%

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	$	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	$	%
*(Monetary value: 1 Hour = $15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	$ 2535	%

8 # of Volunteers X [illegible] # of Hours Donated = 2535 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: $

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW $ 2500.00.

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?
☐ Yes ☑ No
If yes, please describe:

Multi-year project?
☑ Yes ☐ No
(If yes, please describe)

Anticipated Start Date: SEPT. 2019

Anticipated Date of Completion: DEC. 2019

Application completed by (print and sign name): REX BOSWELL

Title: 3RD VP

Date: 7-24-19

Please return this application by February 15, 2019 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

Longview Parks & Recreation
Response to eight rating criteria questions:

Need: Does the community have a need for this project ?
Yes, Lions Island is a positive focal point for our community and it's guests. Recently it was suggested that there is a need for added benches for people to sit and enjoy the quiet atmosphere on the island. At present there is one park bench and the Pioneer Lions would install a second bench to accommodate more seating. This new bench would be located next to the Totem Pole just off the trail on the island.

Community Inpact: Who will benefit from the project ? Provide approximate number, range, and diversity of those likely to be served by the project. Do they represent a significant underserved population?
The advantage will be a place to rest and enjoy the peaceful atmosphere of Lions Island. At present there is one bench by the Gazebo and a small picnic table at the Gazebo. Adding a second bench this year will provide for more seating for visitors to the island and those exploring the Lake Sacajawea facilities.

Access: Upon completion, what wil the availability of the project be to the public during the year?
Lions Island is open to the public year round, except the holiday season when the holiday lighting is presented. The community and guest can enjoy the added comfort of the new bench.

Financial responsibility: What is the potential life span of the project ? (benefits include economic impact and community development, additional opportunities for play in the community, and reduction of youth related social problems.
This new bench will be of the same metal construction as the first bench on the island and it will have a solid base of cement anchorage. Once again the comfort of the atmosphere with seating availability will enhance the visitor participation on the island, if thought would help, the youth could possibly

find a place of peace and quiet to meditate, which several youth do presently. (I combined this section with cost benefit.)

Compliance: Does the project comply with the City of Longview's historic preservation plan, parks and recreation plan, and other city policy initiatives?

This project meets all of the Parks and Recreation, Historic Preservation, and City of Longview initiatives. The project will not diminish the historic nature of the island and will proved a positive access to enjoy the atmosphere of the island by all.

Readiness to procede: How soon after the grant is approved can the project begin? (discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match, permits being secured, and availability of needed labor.)

This request can be started in September when island visitations tapper off a little and would not disrupt the visitors to the island. The Longview Pioneer Lions Club, provide an array of service to the project at Lions Island and feel that this part of the request should be completed by late September or early October. As stated in the request , there are at least eight Lions members ready to begin the project.. The funding mechanism meets the requirements of the Parks and Recreation Department..

Funding: What are the applicants potential sources of funding?

The Longview Pioneer Lions Club, of which Arne Kuntz was a member, has provided financial partnerships with the City of Longview Parks and Recreation Department for many years and are financially able to provide positive enhancements to the Lions Island. (this request also includes monist to continue to replace some needed LED Lights for the holiday display that the Pioneer Lions work on each year.)

After Ernie Kuntz died in 1993, the local businessman's estate gave the city $100,000 for Lions Island improvements and upkeep, the overflow of which could be used for general Lake Sacajawea improvements.

Thank you for the opportunity to provide this information and may we continue our positive partnership with the City of Longview Parks and Recreation Department.

(total cost for the new bench and the LED Light replacement would be $5,035.00 , requesting $2,500.00 from the City of Longview Parks and Recreation Board, and the in-kind service of $2,535.00 provided by the members of the Longview Pioneer Lions Club.)

Bench $1,400

Concrete $300

LED BULBS FOR REPLACEMENT $800

City of Longview

Agenda Summary

SET PUBLIC HEARING: PROPOSED REVENUE SOURCES FOR THE 2019 GENERAL FUND

RECOMMENDED ACTION: MOTION TO SET PUBLIC HEARING ON 2020 PROPOSED CURRENT EXPENSE BUDGET REVENUE SOURCES FOR NOVEMBER 7, 2019.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
RCW 84.55.120 requires cities that collect regular property tax levies to hold a public hearing on the revenue sources for the following year's current expense budget. The hearing must include consideration of possible increases in the property tax revenues and shall be held prior to the time that the City levies the taxes or makes the request to have the taxes levied. Adoption of the 2020 property tax levy and Ad Valorem Tax Ordinance has been scheduled for November 21, 2019.

STAFF CONTACT:
Kurt Sacha, City Manager

Attachments: None

City of Longview

Agenda Summary

2020 SW WASHINGTON REGIONAL AIRPORT OPERATING BUDGET

RECOMMENDED ACTION: MOTION TO APPROVE THE 2020 SW WASHINGTON REGIONAL AIRPORT BUDGET

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Strengthen economic conditions and create new opportunities
Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
The SW Washington Regional Airport is partially funded through contributions from the City of Kelso, City of Longview, Cowlitz County and Port of Longview as outlined in Resolution No. 2273, Interlocal Agreement for the SW Washington Regional Airport. In addition to hangar leases, land leases and other miscellaneous revenues, the City of Kelso, Cowlitz County, City of Longview and Port of Longview shall contribute $76,000 in 2020 toward the operations of the airport. This represents the same amount as was contributed in 2019.

STAFF CONTACT:
Kurt Sacha, City Manager
Chris Paolini, Airport Manager

Attachments:

1. 2020 Airport Budget_

Southwest Washington Regional Airport Operating Board
Draft 2020 Airport Budget

	REVENUE	2020	
1	**Account Description**	**PROPOSED**	**NOTES**
2	Leasehold Excise -- Leasehold excise from State	5500.00	
3	Intergovt - City of Kelso	76000.00	Per ILA
4	Intergovt - Cowlitz County	76000.00	Per ILA
5	Intergovt - City of Longview	76000.00	Per ILA
6	Intergovt - Port of Longview	76000.00	Per ILA
7	Interest Income	100.00	
8	Interest Income Reserve	500.00	
9	Tie Down Fees	2100.00	
10	Hangar Leases	125000.00	Reflects annual rate increase of 3.5% plus CPI.
11	Land Leases (Life Flight, Prime, Clary, LoCo River, etc.)	26,700.00	Land leases adjust per contract, not annually. One increase scheduled in 2020. Annual revenue increase less in 2020 due to land lease expiring on hangars 37/38.
12	Rentals - Building 40 Apartment	8,500.00	Reflects annual rate increase.
13	FBO Agreement	3,800.00	Reflects annual rate increase.
14	Late Fees	500.00	
15	Damage Recovery	0.00	
16	2017 FAA AIP (90% of 411,112) (AGIS Survey 328,844 and Wildlife Study 41,156)	200,000.00	2020 budget reflects approximate remaining funds in 2020.
17	FAA Grant: Wildlife Hazard Assessment and Management Plan (90%)	15,000.00	2020 budget reflects approximate remaining funds in 2020.
18	2017 WSDOT - Airport Improvement Grant (CIP) (5% of 411,112) (AGIS Survey & Master Plan Update 365,383 and Wildlife Study 45,729)	15,000.00	2020 budgeted number reflects 5% of FAA project costs funded by WSDOT Aviation.
19	2019 FAA Grant: CIP Identified Runway Rehabilitation Project	675,726.00	FAA Grant
20	2019 WSDOT Grant: 5% Match for Runway rehabilitation project	32,834.00	WSDOT Grant
21	2020 CIP Project - FAA Grant: Environmental Assessment	675,000.00	Pending Grant award in 2020.
22	2020 CIP Project - WSDOT Grant - Environmental Assessment	37,500.00	Pending Grant award in 2020.
23	Cowlitz County Rural Development Grant 2018-19 (5% Match grant for FAA runway rehabilitation project)	63,889.00	Local Cowlitz County Grant for 5% match.
24	Restricted cash: Beginning Fund Balance from Rural County Grant reallocation for 10 designated airport projects (previously stopway grant)	31,051.00	All projects complete; budget amount for retainage that has not cleared the state as of this proposed budget.
25	**Total Annual Airport Revenue**	**$2,222,700.00**	
26	**Annual Airport Revenue minus Grant Funds**	**$476,700.00**	

ILA Contributions
Federal and State Grant Funding
Local Grant Funding

Southwest Washington Regional Airport Operating Board
Draft 2020 Airport Budget

	EXPENDITURES	2020	NOTES
	ACCOUNT DESCRIPTION	PROPOSED	
1	Ending Fund Balance		
2	Office Supplies	2000.00	Most office equipment has been purchased. This line reflects reoccuring annual expenses.
3	Professional Services (Salary and benefits)	126000.00	Estimated 2020 amounts reflects cost of living Adjustments, and health benefits cost increases
4	Professional Services (Finance/Accounting/Admin)	40000.00	No change per ILA
5	Professional Services (Legal)	10000.00	No Change per service Agreement
6	Professional Services (FBO)	32000.00	Reflects 2020 hangar rate increase
7	Telephone, Postage, Copying, Internet (mgmt. office)	3500.00	Maintained Increase to reflect increased postage costs associated with outreach and marketing
8	Travel/Seminars	3000.00	Decreased to reflect actual anticipated expenses.
9	Membership Dues and Fees	750.00	No change: WAMA; AAAE; WPA
10	State Examiner's Charges	8000.00	Audit in 2018, next audit in 2020 due to RWY MX Project
11	Leasehold Taxes	150.00	Pass through
12	Diking Assessment	26500.00	No Change
13	Professional Services Maintenance (City of Kelso)	55000.00	No Change per service Agreement / ILA
14	*Minor Maintenance (labor & boom truck) 10K*		
15	*Mowing and Herbicide Services (labor & use of city mower) 43K*		
16	*Offender Services - vegetation management (contract labor) 2K*		
17	Professional Services - Misc. (USDA Wildlife contract)	0.00	USDA not Available; will revisit when USDA staffing permits
18	Repairs to Buildings (FBO, Hangar Roof and Door Repair, Painting)	25000.00	2020 Focus will be on hangar roof and door preventive maintenance and painting.
19	Repairs to Landing Field	40000.00	2020 Focus on tree removal, west side hangar ramps, fence improvements, as funding allows.
20	*Brush and Tree clearing: East, west, and South of runway brush clearing 10K*		
21	*Hangar ramp repairs 15k*		
22	*Crack Seal & Slurry; Runway. Taxiways, Taxilanes, hangar ramp paving 5K*		
23	*Perimeter Fence Replacement 10k*		
24	Repairs to Electrical (runway lighting; hangar lighting/electrical)	7500.00	Scheduled vehicle gate maintenance; Runway lighting maintenance.2020 Focus will be on replacing old halogen flood lights with LED lights for reduced operating costs and increased security.
25	Repairs to mowing Equipment (Tractor, mower deck, and riding mower)	3000.00	No change: Increased costs due to age and wear of tractor plus scheduled maintenance for small riding mower.
26	Vehicle Maintenance (oil, maintenance, repairs license tab - 2008 Nissan Truck)	2200.00	No Change
27	Advertising / Promotions (Signs, promotional materials, video ads, etc.)	10000.00	Professional Flyers, marketing materials; marketing available airport land, etc. Will be working with KLTV to make 30 second and 2 min video advertisements.
28	Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	4000.00	No change
29	Safety Supplies - (Decoys, Signing, Windsocks, Fire extinguishers)	2000.00	2020 will focus on replacing security placards and signs around the airport.
30	FUEL (for airport vehicle & mowing)	1500.00	No change
31	Small Tools and Equipment	500.00	No change
34	Property Insurance	26000.00	Reflects annual rate increases
35	*1. Director's and Officers Liability (Board, mgr., employee)*		
36	*2. Fournier Group Mutual of Enum. (Airport vehicle)*		
37	*3. Fournier Group ACE Property Insurance - (aviation general liability)*		
38	*4. Fournier (UST and Terrorism)*		
39	*5. WCIA Property and employee*		
40	*WCIA Property (City of Kelso)*		

32	EXPENDITURES	2020	NOTES
33	ACCOUNT DESCRIPTION	PROPOSED	
41	Electricity (Airport office, hangars, navigation equipment)	8500.00	Reduced to reflect anticipated costs
42	Garbage/Water/Stormwater Management	11000.00	No change
43	Sanitation	4000.00	Reflects service cost increase and extra service during summer months
44	Miscellaneous (misc., $700 annual BNSF easement cost)	2000.00	No change
45	Airport AGIS Survey and Master Plan Update	200,000.00	Remaining Balance on Restricted FAA Grant Project for AGIS and Master Plan Update
46	Airport Wildlife Study & Management Plan	10,000.00	Remaining balance on Restricted FAA Grant Project for Wildlife Hazard Management Plan
47	2019 FAA CIP Identified Runway Rehab Project	751,000.00	
48	2020 FAA CIP Project: Environmental assessment	750,000.00	
49	CIP Stopway Rural County Grant Fund		
50	Restricted Cash: Rural county grant reallocation (from line above) toward 10 airport projects.	35,000.00	Remaining balance for pending retainage releases.
51	Capital purchases:	800.00	Small non-registered mower trailer with water tank
52	Reserve for Fuel Tank Replacement - Tentatively 2021	19000.00	Reserve for 2021 fuel tank replacement project
53	Underground Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance	2800.00	Triannual Cathodic Testing due in 2020
54	**AIRPORT TOTAL EXPENDITURES**	**$2,222,700.00**	
55	**Expenditures minus grant projects**	**$476,700.00**	

Capital Projects in yellow cells

Southwest Washington Regional Airport Operating Board
Draft 2020 Airport Budget

	EXPENDITURES	2017	2018	2018	2019	2020	2019 vs 2020	NOTES
	ACCOUNT DESCRIPTION	Actual	Budgeted	ACTUAL	BUDGETED	PROPOSED	Inc/Decr. %	
1	Ending Fund Balance		16,023.80				N/A	
2	Office Supplies	5,422.46	4,500.00	5,216.68	2000.00	2000.00	0.0%	Most office equipment has been purchased. This line reflects reoccuring annual expenses.
3	Professional Services (Salary and benefits)	113,627.18	119,700.00	115,088.18	124000.00	126000.00	1.6%	Estimated 2020 amounts reflects cost of living Adjustments, and health benefits cost increases
4	Professional Services (Finance/Accounting/Admin)	35,000.00	40,000.00	40,000.00	40000.00	40000.00	0.0%	No change per ILA
5	Professional Services (Legal)	2,440.00	8,000.00	9,170.00	10000.00	10000.00	0.0%	No Change per service Agreement
6	Professional Services (FBO)	30,726.75	31,400.00	31,738.68	31400.00	32000.00	1.9%	Reflects 2020 hangar rate increase
7	Telephone, Postage, Copying, Internet (mgmt. office)	1,854.59	2,000.00	1,999.81	3500.00	3500.00	0.0%	Maintained Increase to reflect increased postage costs associated with outreach and marketing
8	Travel/Seminars	1,978.03	3,500.00	773.36	3500.00	3000.00	-14.3%	Decreased to reflect actual anticipated expenses.
9	Membership Dues and Fees	525.00	750.00	600.00	750.00	750.00	0.0%	No change: WAMA; AAAE; WPA
10	State Examiner's Charges	0.00	0.00	7,278.11	0.00	8000.00	N/A	Audit in 2018, next audit in 2020 due to RWY MX Project
11	Leasehold Taxes	131.04	150.00	131.04	150.00	150.00	0.0%	Pass through
12	Diking Assessment	26,098.92	27,000.00	26,085.12	26500.00	26500.00	0.0%	No Change
13	Professional Services Maintenance (City of Kelso)	28,093.24	50,000.00	30,360.27	55000.00	55000.00	0.0%	No Change per service Agreement / ILA
14	*Minor Maintenance (labor & boom truck) 10K*							
15	*Mowing and Herbicide Services (labor & use of city mower) 43K*							
16	*Offender Services - vegetation management (contract labor) 2K*							
17	Professional Services - Misc. (USDA Wildlife contract)				8000.00	0.00	-100.0%	USDA not Available; will revisit when USDA staffing permits
18	Repairs to Buildings (FBO, Hangar Roof and Door Repair, Painting)	6,037.46	30,000.00	5,981.37	30000.00	25000.00	-16.7%	2020 Focus will be on hangar roof and door preventive maintenance and painting.
19	Repairs to Landing Field	30,838.89	35,000.00	77,937.45	44000.00	40000.00	-9.1%	2020 Focus will be on tree removal, west side hangar ramp repairs, and fence improvements as funding allows.
20	*Brush and Tree clearing: East, west, and South of runway brush clearing 10K*							
21	*Hangar ramp repairs 15k*							
22	*Crack Seal & Slurry; Runway. Taxiways, Taxilanes, hangar ramp paving 5K*							
23	*Perimeter Fence Replacement 10k*							
24	Repairs to Electrical (runway lighting; hangar lighting/electrical)	438.57	7,500.00	6,086.99	7500.00	7500.00	0.0%	Scheduled vehicle gate maintenance; Runway lighting maintenance.2020 Focus will be on replacing old halogen flood lights with LED lights for reduced operating costs and increased security.
25	Repairs to mowing Equipment (Tractor, mower deck, and riding mower)	1,505.75	3,000.00	2,847.03	3000.00	3000.00	0.0%	No change: Increased costs due to age and wear of tractor plus scheduled maintenance for small riding mower.
26	Vehicle Maintenance (oil, maintenance, repairs license tab - 2008 Nissan Truck)	3,249.61	2,000.00	1,391.31	2200.00	2200.00	0.0%	No Change
27	Advertising / Promotions (Signs, promotional materials, video ads, etc.)	211.38	5,000.00	1,111.38	10000.00	10000.00	0.0%	Professional Flyers, marketing materials; marketing available airport land, etc. Will be working with KLTV to make 30 second and 2 min video advertisements.
28	Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	10,314.07	4,000.00	2,570.26	4000.00	4000.00	0.0%	No change
29	Safety Supplies - (Decoys, Signing, Windsocks, Fire extinguishers)	806.19	4,000.00	498.55	2000.00	2000.00	0.0%	2020 will focus on replacing security placards and signs around the airport.
30	FUEL (for airport vehicle & mowing)	920.45	1,500.00	732.52	1500.00	1500.00	0.0%	No change
31	Small Tools and Equipment	64.29	500.00	772.50	500.00	500.00	0.0%	No change

32	EXPENDITURES	2017	2018	2018	2019	2020	2019 vs 2020	NOTES
33	ACCOUNT DESCRIPTION	Actual	Budgeted	ACTUAL	BUDGETED	PROPOSED	Inc/Decr. %	
34	Property Insurance	21,167.77	23,000.00	24,921.65	25000.00	26000.00	4.0%	Reflects annual rate increases
35	*1. Director's and Officers Liability (Board, mgr., employee)*							
36	*2. Fournier Group Mutual of Enum. (Airport vehicle)*							
37	*3. Fournier Group ACE Property Insurance - (aviation general liability)*							
38	*4. Fournier (UST and Terrorism)*							
39	*5. WCIA Property and employee*							
40	*WCIA Property (City of Kelso)*							
41	Electricity (Airport office, hangars, navigation equipment)	8,070.01	10,000.00	7,713.61	9000.00	8500.00	-5.6%	Reduced to reflect anticipated costs
42	Garbage/Water/Stormwater Management	10,232.25	11,000.00	9,690.58	11000.00	11000.00	0.0%	No change
43	Sanitation	3,206.18	2,800.00	3,036.24	4000.00	4000.00	0.0%	Reflects service cost increase and extra service during summer months
44	Miscellaneous (misc., $700 annual BNSF easement cost)	2,203.35	2,000.00	5,095.85	2000.00	2000.00	0.0%	No change
45	Airport AGIS Survey and Master Plan Update	145,052.88	347,113.00	137,285.71	265,000.00	200,000.00		Remaining Balance on Restricted FAA Grant Project for AGIS and Master Plan Update
46	Airport Wildlife Study & Management Plan	12,277.72	43,442.00	24,472.10	30,000.00	10,000.00		Remaining balance on Restricted FAA Grant Project for Wildlife Hazard Management Plan
47	2019 FAA CIP Identified Runway Rehab Project			792.50	1,277,778.00	751,000.00		
48	2020 FAA CIP Project: Environmental assessment					750,000.00		
49	CIP Stopway Rural County Grant Fund	38,513.73						
50	Restricted Cash: Rural county grant reallocation (from line above) toward 10 airport projects.		321,484.00	251,099.15	279,000.00	35,000.00		Remaining balance for pending retainage releases.
51	Capital purchases:	3,126.15	7,500.00		6522.00	800.00	-87.7%	Small non-registered mower trailer with water tank
52	Reserve for Fuel Tank Replacement - Tentatively 2021					19000.00		Reserve for 2021 fuel tank replacement project
53	Underground Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance	2,513.05	1,300.00	1,520.71	1500.00	2800.00	86.7%	Triannual Cathodic Testing due in 2020
54	AIRPORT TOTAL EXPENDITURES	$546,646.96	$1,165,162.80	$833,998.71	$2,320,300.00	$2,222,700.00	N/A	
55	Expenditures minus grant projects	$389,316.36	$453,123.80	$420,349.25	$468,522.00	$476,700.00	1.7%	

Capital Projects in yellow cells

Southwest Washington Regional Airport Operating Board
Draft 2020 Airport Budget

	REVENUE	2017	2018	2018	2019	2020	2019 vs 2020	
1	Account Description	Actual	Budgeted	Actual	Budgeted	PROPOSED	Inc/Decr. %	NOTES
2	Leasehold Excise -- Leasehold excise from State	5,361.43	4,200.00	5,848.59	4500.00	5500.00	22.2%	
3	Intergovt - City of Kelso	76,000.00	76,000.00	76,000.00	76000.00	76000.00	0.0%	Per ILA
4	Intergovt - Cowlitz County	76,000.00	76,000.00	76,000.00	76000.00	76000.00	0.0%	Per ILA
5	Intergovt - City of Longview	76,000.00	76,000.00	76,000.00	76000.00	76000.00	0.0%	Per ILA
6	Intergovt - Port of Longview	65,000.00	65,000.00	65,000.00	76000.00	76000.00	0.0%	Per ILA
7	Interest Income	1,497.83	100.00	8,326.93	100.00	100.00	0.0%	
8	Interest Income Reserve	3,234.78	500.00	5,719.32	500.00	500.00	0.0%	
9	Tie Down Fees	2,070.60	2,100.00	1,863.54	2100.00	2100.00	0.0%	
10	Hangar Leases	105,924.72	114,701.80	117,336.13	119000.00	125000.00	5.0%	Reflects annual rate increase of 3.5% plus CPI.
11	Land Leases (Life Flight, Prime, Clary, LoCo River, etc.)	27,026.93	25,800.00	27,543.46	25,800.00	26,700.00	3.5%	Land leases adjust per contract, not annually. One increase scheduled in 2020. Annual revenue increase less in 2020 due to land lease expiring on hangars 37/38.
12	Rentals - Building 40 Apartment	7,839.48	8,000.00	8,389.92	8,300.00	8,500.00	2.4%	Reflects annual rate increase.
13	FBO Agreement	3,722.04	3,722.00	3,722.04	3,722.00	3,800.00	2.1%	Reflects annual rate increase.
14	Late Fees	4,895.00	1,000.00	2,706.78	500.00	500.00	0.0%	
15	Damage Recovery	0.00	0.00	1,565.14	0.00	0.00		
16	2017 FAA AIP (90% of 411,112) (AGIS Survey 328,844 and Wildlife Study 41,156)	0.00	328,844.00	148,746.96	250,000.00	200,000.00		2020 budget reflects approximate remaining funds in 2020.
17	FAA Grant: Wildlife Hazard Assessment and Management Plan (90%)		41,156.00		30,000.00	15,000.00		2020 budget reflects approximate remaining funds in 2020.
18	2017 WSDOT - Airport Improvement Grant (CIP) (5% of 411,112) (AGIS Survey & Master Plan Update 365,383 and Wildlife Study 45,729)	0.00	20,555.00	5,527.86	15,000.00	15,000.00		2020 budgeted number reflects 5% of FAA project costs funded by WSDOT Aviation.
19	2019 FAA Grant: CIP Identified Runway Rehabilitation Project				1,150,000.00	675,726.00		FAA Grant
20	2019 WSDOT Grant: 5% Match for Runway rehabilitation project				63,889.00	32,834.00		WSDOT Grant
21	2020 CIP Project - FAA Grant: Environmental Assessment					675,000.00		Pending Grant award in 2020.
22	2020 CIP Project - WSDOT Grant - Environmental Assessment					37,500.00		Pending Grant award in 2020.
23	Cowlitz County Rural Development Grant 2018-19 (5% Match grant for FAA runway rehabilitation project)				63,889.00	63,889.00		Local Cowlitz County Grant for 5% match.
24	Restricted cash: Beginning Fund Balance from Rural County Grant reallocation for 10 designated airport projects (previously stopway grant)	45,126.54	321,484.00	282,970.35	279,000.00	31,051.00		All projects complete; budget amount for retainage that has not cleared the state as of this proposed budget.
25	**Total Annual Airport Revenue**	**$499,699.35**	**$1,165,162.80**	**$913,267.02**	**$2,320,300.00**	**$2,222,700.00**		
26	**Annual Airport Revenue minus Grant Funds**	**$454,572.81**	**$453,123.80**	**$476,021.85**	**$468,522.00**	**$476,700.00**	1.7%	

ILA Contributions
Federal and State Grant Funding
Local Grant Funding

City of Longview

Agenda Summary

PRESENTATION - TRAFFIC FLOW AND PARKING ON 12TH AVE;
TRUCK PARKING ON CITY ROW

RECOMMENDED ACTION:
MOTION TO:
DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING LMC 11.50.040 "BASIC TIME LIMITATIONS APPLICABLE TO ON-STREET PARKING" AND ASSOCIATED PARKING MAP FOR ADOPTION and;
DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING LMC 11.68.050 "PARKING OF TRUCKS RESTRICTED".

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Improve streets and roads.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
City Engineer Ken Hash will make a presentation on traffic flow and parking on 12th Avenue and restrictions on truck parking city wide.

STAFF CONTACT:
Ken Hash, City Engineer

Attachments:

1. Parking staff report
2. 12 ave exhibitA
3. 12 ave exhibitB

September 26, 2019

TO: City Council

From: Ken Hash, City Engineer
Mary Chennault, LPD Administrative Manager

SUBJECT: Traffic Flow and Parking on 12th Ave;
Truck parking on City RoW

Traffic Flow and Parking in the 1100 block of 12th Ave

As shown on attached exhibit A

Existing

One-way street. 12th Avenue is a northbound one-way street from Tennant Way to Washington way. There are two northbound lanes the length of 12th avenue, except for a one block length from Florida to Hemlock Street. In this, the 1100 block of 12th Avenue, there is one northbound lane.

Parking – 1100 block of 12th Avenue. On the west side of the street there are seven diagonal and six parallel parking spaces, all 10-hour spaces. On the east side of the street there are four parallel parking spaces. For a total of 17 spaces.

As shown on attached exhibit B

Proposed

One-way Street. Stripe the 1100 block of 12th Avenue for two-lanes of northbound traffic.

Parking – 1100 block of 12th Avenue. On the west side of the street replace the seven diagonal parking spaces with four parallel spaces and the six existing parallel parking spaces with nine parallel parking spaces, all 10-hour spaces. On the east side of the street the four existing parallel spaces will remain. For a total of 17 spaces.

RECOMMENDATION

Motion to authorize the City Manager to direct the City Attorney to prepare an ordinance amending LMC 11.50.040 “Basic time limitations applicable to on-street parking” and associated parking map for adoption.

Truck parking on City RoW

Currently the LMC reads:

11.68.050 Parking of trucks restricted.

Except for loading and unloading purposes in connection with local deliveries, no truck weighing in excess of 14,000 pounds gross weight shall park on any city street within the city except along designated truck routes or truck access routes.

Truck parking restrictions are based on gross vehicular weight. Currently the LPD has no method for weighing vehicles and no reason to weigh suspected violators of LMC 11.68.050. Weights that are required to be on vehicle doors reflect the license gross weight and not the actual gross weight.

Proposed

11.68.050 Parking of trucks restricted.

No person shall park a truck, truck tractor, semitrailer, or combination thereof with a gross weight capacity of over 14,000 and /or 96 inches in width on any city street within the city except for any such vehicle parked in connection with any permitted construction, while loading or unloading goods or services, or along designated truck routes or truck access routes.

In the proposed LMC restriction are based on gross weight capacity and/or width. Both and easier to enforce.

RECOMMENDATION

Motion to authorize the City Manager to direct the City Attorney to prepare an ordinance amending LMC 11.68.050 ‘Parking of trucks restricted “for adoption


EXHIBIT 'A'
HEMLOCK ST
FLORIDA ST
COMMERCE AVE
11TH AVE
12TH AVE
78
71
EXISTING 29 PARKING SPOTS
ON BLOCK 78
10 HOUR
10 HOUR
30-MIN
No Restrict
1 HOUR
3 HOUR


EXHIBIT 'B'
HEMLOCK ST
COMMERCE AVE
12TH AVE
11TH AVE
FLORIDA ST
78
71
PROPOSED PARKING SPOTS
ON BLOCK 78
10 HOUR
10 HOUR
30-MIN
No Restrict