



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Accessibility Advisory Committee

Monday, November 18,
2019

4:00 PM

2nd Floor, City Hall

1. ROLL CALL

A. Bring meeting to order at x:xxpm, by committee chair, Bill Josh.

B. Committee members present:

Committee members excused:

Committee members absent:

Council liaison present:

City staff present:

Others present:

2. APPROVAL OF MINUTES

19-000457 Seek approval of the regular meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, September 16th, 2019.

3. PUBLIC COMMENTS

Bill Josh, committee chair seeks public comments.

4. COMMITTEE MEMBER COMMENTS & REPORTS

Bill Josh, committee chair seeks committee member comments & reports.

5. STAFF COMMENTS & REPORTS

Bill Josh, committee chair seeks staff comments & reports.

6. OLD BUSINESS

19-000458 Update from the Cowlitz County Accessible Communities Advisory Committee (ACAC) Meeting on Tuesday, October 8, 2019 at the Cowlitz County Administration Building.

19-000459 Update from ADA coordinator on progress of subcommittee established by the Accessibility Advisory Committee to assist Facilities (Section #2) and Parks & Recreation (Section #4) enhance current transition plan projects lists.

19-000463 Dorothy street citizen accessibility improvement request update from City Engineer.

7. NEW BUSINESS

19-000460 Grant match recommendation using ADA capital funds from the 2019 and 2020 budget cycle for the 30th Avenue Corridor (East side of roadway) between Washington Way and Ocean Beach Highway.

19-000461 Citizen ADA parking request consideration at location vicinity 10th & Broadway.

19-000462 Additional new business to discuss?

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next AAC regular meeting date falls on Monday, January 20th, 2020 which is an observed holiday for the City of Longview. City Hall is closed on that day. The next AAC meeting will likely be schedule as a special meeting taking place on Tuesday, January 21st, 2020. Meeting time and location would be at 4:00pm in the small conference room on the 2nd floor of city hall. The AAC will make a final decision at the November 18th, 2019 meeting as to when the next meeting will be scheduled. Meeting agenda and draft minute are typically posted approximately one week before the next scheduled meeting.



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Minutes

Agenda

Accessibility Advisory Committee

Monday, September 16,
2019

4:00 PM

2nd Floor, City Hall

1. **ROLL CALL**

A. *Bring meeting to order at 4:02pm, by committee chair, Bill Josh.*

B. *Committee members present (8): Scott Carson (vice chair), Evelynna Castro (via telephone), Jennifer Fenton, Colleen Holten, Bill Josh (chair), Lawrence Lanning, Allan Rudberg, Jeanne Daggett*

Committee members excused (0): None

Committee members absent (0): None

Council liaison present (1): MaryAlice Wallis

City staff present (4): Brian Loos (City ADA Coordinator), Ken Hash (PW City Engineer), Tabitha Hayden (RiverCities Transit - Mobility Coordinator), Keith Walling (Facilities Manager)

Others present (1): Sharon Weinhold (Cowlitz County Accessibility Communities Advisory Committee, Staff Member)

2. **APPROVAL OF MINUTES**

19-000348 Seek approval of the special meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, August 19th, 2019.

Motion to approve by Jennifer Fenton, and second by Lawrence Lanning. No discussion.

Motion passed unanimously.

3. **PUBLIC COMMENTS**

Sharon Weinhold, staff member with the Accessibility Communities Advisory Committee of Cowlitz County was present at the meeting and had a brief update for the committee.

4. **COMMITTEE MEMBER COMMENTS & REPORTS**

No committee member comments or reports provided in this section of the meeting.

5. **STAFF COMMENTS & REPORTS**

No staff comments or reports provided in this section of the meeting.

6. **OLD BUSINESS**

19-000349 Update on Vickie vanFossen committee member status.

Committee had previously voted to direct Bill Josh to contact the mayor recommending the removal of Ms. vanFossen from the committee due to lack of participation and not meeting the requirements as per the committee charter. Upon approval, the committee chair prepared a letter to be sent Ms. vanFossen as to the decision. A letter was sent via US mail to Ms. vanFossen, signed by the committee chair, to reflect the decision and thank her for her service on the committee and to the community.

19-000350 Update on ADA project recommendations provided by AAC to city council in a presentation on Thursday, September 12th, 2019.

City council received a presentation from City ADA Coordinator on Thursday, September 12th, 2019 as to the recommendations the AAC committee provided city council as to the following recommended projects:

Accessibility Advisory Committee members present at that council presentation were Bill Josh, Committee Chair, Scott Carson, Committee Vice Chair and Allan Rudberg, Committee Member.

The presentation included for city council consideration and approval for completion of the following 4 ADA Capital Projects using 2019 and 2020 budgeted funding:

1) 6 ADA curb ramps at 10th & New York (NE, NW, SE, SW corners) and at 11th & Vandercook (NE, SE corners) - \$45,000

2) 2 ADA accessible doors for the 1st floor of City Hall, Finance department & Public Works/Community Economic Development - \$9,416

3) ADA accessible concrete pad with drainage and restroom fixture upgrade for a single Hemlock Plaza restroom at Lake Sacajawea - \$4,500

4) ADA public parking compliance at City Hall, Library and Fire Station 81 – Sign and parking striping improvements - \$1,300

Total budgeted funding use for all 4 projects, \$60,216. Remaining budget available for 2020, \$39,784.

The Accessibility Advisory Committee was seeking projects that would have the greatest impact of users and be a responsible use of limited ADA capital project funding available.

The city council approved dedication of funding to support all projects listed above. City councils vote on the recommendation passed unanimously on September 12th, 2019.

19-000354 ADA PW project design & cost estimate for Dorothy Street barrier elimination for easier access to community mailboxes update.

Ken Hash, city engineer gave a brief update as to this project. The city engineer went back to the drawing board and determined that a safer solution would increase the cost of the project. With an estimate of \$19,000, this would include an additional light fixture, two basic curb ramps, additional striping and signage in the vicinity of the residence. The committee took in the information and no motion was made to consider a recommendation to city council to fund this project.

7. NEW BUSINESS

19-000351 Consideration for committee member participation to assist Facilities (Section #2) and Parks & Recreation (Section #4) enhance current transition plan projects lists.

City staff is seeking committee member participation and assistance to enhance current ADA project lists. The committee had discussion around the topic and felt that establishing a committee to help in the effort would be an effective way to accomplish this task. A motion was made by Lawrence Lanning and seconded by Colleen Holten to establish a committee to assist Facilities (Section #2) and Parks & Recreation (Section #4) with determining additional projects for consideration on each project list. Motion passed unanimously.

Committee members that voiced interest in participating in this effort were Bill Josh, Lawrence Lanning, Allan Rudberg and Colleen Holten. Brian will work with staff and committee members to establish an initial meeting to start this effort.

19-000353 Accessible Communities Advisory Committee (ACAC) Meeting on Tuesday, October 8, 10:30-11:30am at the Cowlitz County Administration Building, 3rd floor meeting room

Brian reminded committee members of the next up and coming ACAC meeting that will be taking place on Tuesday, October 8, 10:30-11:30am at the Cowlitz County Administration Building, 3rd floor meeting room. Committee work updates will be provided by the three top topics that were established last November 2018 from the ADA Governors Committee on Disability Issues and Employment town hall. The Governor's committee does have funding and grants available that can be applied for and taken into consideration via application.

19-000355 Other new agenda items to bring up and discuss?

Additional ADA noteworthy projects that have been accomplished and/or are in the process of being accomplished with operational funds.

- 1. An ADA accessible ramp has been installed at Archie Anderson Park to provide increased accessibility to the ADA/all inclusive playground that was completed in the summer of 2019.*
- 2. An ADA accessible ramp is going to be installed at the Mint Valley Racquetball Facility located adjacent to the Mint Valley Golf Course Clubhouse. This improvement will provide for a barrier removal at this location.*
- 3. In vicinity of 7th & Delaware, there was a pedestrian cross walk improvement made at this location.*

Committee brought up there was a citizen ask for consideration of ADA accessibility improvements at the location of 16th & Cypress at a previous city council meeting.

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next CLAAC regular meeting will held on Monday, November 18th, 2019 at Longview City Hall, 2nd Floor Small Conference Room at 4:00pm. Meeting agenda will be published and provided prior to the committee meeting on the city web page, under Government tab, Agendas & Meeting. Hard copies of the previous meeting draft minutes and current meeting agenda will be provided to committee members at the regular meeting.

Meeting was adjourned by Bill Josh at 4:47pm.