



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

Agenda

Accessibility Advisory Committee

Monday, May 20, 2019

4:00 PM

2nd Floor, City Hall

1. **ROLL CALL**

A. Meeting brought to order at 4:03pm, by committee chair, Bill Josh.

B. Committee members present: Ms. Castro, Ms. Fenton, Ms. Holten, Mr. Josh, Mr. Lanning, Mr. Rudberg

Committee members excused: Mr. Carson

Committee members absent: Ms. vanFossen

Council liaison present: Ms. Wallis

Staff present: Brian Loos, City ADA Coordinator; Jeff Cameron, PW Director;

Paul Stephenson, GIS Specialist; Ruth Bunch, IT Analyst; Tabitha Hayden, Transit Mobility Supervisor;

Others present:

2. **APPROVAL OF MINUTES**

Ms. Holten made a motion to approve the Tuesday, January 22nd, 2019 special meeting minutes as written. Motion was seconded by Allan Rudberg. No further discussion.

Meeting minutes as written were passed unanimously by the committee.

3. **PUBLIC COMMENTS**

No comments from the public were provided to the committee.

4. COMMITTEE MEMBER COMMENTS & REPORTS

There was a question asked about the street project taking place at the vicinity of Louisiana & Nichols (heading north). Mr. Cameron, PW Director explained that due to the street improvements taking place, approximately 16 ADA curb ramps were being installed as part of the project. When pavement undergoes rehabilitation, ADA regulatory improvements are required to take place which includes installation of ADA compliant curb ramps.

In helping notify the public and residents of the City of Longview, press releases take place through many media explaining the project with general timelines and further information is available for public for review. ADA ramps are slated to be completed by the Go Fourth celebration and street work will begin immediately following, after Independence Day holiday weekend is over.

Lawrence Lanning arrived at approximately 4:10pm.

Committee member asked about whether the committee was planning to address the \$50,000 funding recommendation to city council. City ADA coordinator, Mr. Loos stated that this discussion was going to begin today and it would be up to the committee to make any recommendation the committee, if the committee was ready to agree upon one.

5. STAFF COMMENTS & REPORTS

The City ADA Coordinator, Mr. Loos stated that since the committee did not have a quorum for the March 2019 scheduled meeting, much of the agenda was moved over to the May 2019 meeting for review of both Old and New business.

Mr. Loos turned the floor over to Mr. Cameron, PW Director for the GIS presentation. Mr. Cameron introduced Mr. Stephenson, GIS Specialist to present a presentation on Using Technology to Aid in Planning: Utilizing GIS to Prioritize Curb Ramp Replacement in the City of Longview, WA.

22 slide presentation took place and the committee engaged with various questions with Mr. Cameron and Mr. Stephenson about the topic.

6. OLD BUSINESS

A. Accessibility Advisory Committee Survey Update - City ADA coordinator had no additional input provided by the public for the committee survey results as of the May 2019 CLAAC meeting to report.

B. State of Washington - Governor's Committee on Disability Issues & Employment, Final Report

Hard copy provided to each committee member at the meeting.

C. An invite was provided to all CLAAC members to the next Cowlitz County Accessible Communities Advisory Committee (ACAC). The next meeting will take place on Thursday, March 21st, 2019 from 1:30pm to 2:30pm at the Cowlitz County Event Center. All City of Longview Accessibility Advisory Committee members are welcome to attend. An agenda will be provided prior to the meeting. Brian Loos will provide a copy of the agenda to all committee members once the agenda becomes available. Please RSVP to Sharon Weinhold at weinholds@co.cowlitz.wa.us or 360.577.3005.

At the meeting, there will be a demonstration of our new accessible voting system, ClearAccess. There will be time to look more closely and test ClearAccess after the meeting, so feel free to invite people who may be interested in more accessible voting. ClearAccess is an in-person ballot marking system designed to ensure access for all voters. Using touchscreen computers, ClearAccess software records voters' choices and prints machine-readable ballots that can be scanned and tabulated as voter-marked ballots. ClearAccess has been developed with input from the disabled voting community to deliver a solution that supports both independence and privacy and ensures that all votes are counted fairly and accurately.

Also at the meeting, there will be time for the committees formed at the Town Hall Meeting Leadership Breakfast to give a very brief update on the work they have been doing. The committees were responding to these questions:

Q1. Building upon the need to decrease the service gaps, how might a volunteer program be developed and coordinated? Steve Chapman and committee members

Q2. To improve the safety of pedestrians, how could the timing on crosswalk signals be changed to provide additional time for a safe crossing? Brian Loos and committee members

Q3. Given the need to improve disability networking, what would the first steps be in building a community education and resource system? Evelyn Marquez and committee members.

D. Resignation of committee member Joanne Laurent in early February 2019, seeking applications for vacant position for mayor review.

7. NEW BUSINESS

A. *Transition Plan - Section #3: Public Works - Modeling software demonstration on curb ramps for potential project list creation. This modeling software will demonstrate how to create potential project lists with previously provided staff and committee input. (Initial presentation took place at March 2019 AAC meeting.) PW agreed to continue to build out this presentation, and will bring it back to the AAC. Presentation took place in Section #5 of the agenda.*

B. *Demonstration of new city website pages relating to ADA and Transition Plan:*

City ADA coordinator gave an update on the website upgrade progress, many improvements have been made but there are still items left to improve.

Demonstration took place reviewing a handful of web links which included:

Accessibility web link off home page: <https://www.mylongview.com/Accessibility>

Human Resources, ADA Transition Plan & Compliance web link:

<https://www.mylongview.com/198/ADA-Transition-Plan-Compliance>

Plans to add additional documentation and hyperlinks to be discussed. ADA related information is still buried on the city website and is not accessible in a simple manner (not easily found on the city homepage).

City website searching from different search engines need significant improvement, and still point back to the old city website pages. This area needs significant improvement for anybody searching outside of the city webpages. It is very problematic when trying to find information on the new and improved website.

C. *City ADA funding, \$50,000 budgeted for 2019 and \$50,000 for 2020. Committee discussion/needs for consideration to make a recommendation to city council.*

Motion was made by Ms. Holten and seconded by Ms. Fenton to have PW (Section #3) come back to the committee in July 2019 CLAAC meeting with a project list so the committee can make a potential recommendation to city council for potential use of 2019 city council designated ADA project improvement funds. Vote passed unanimously.

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next City of Longview Accessibility Advisory Committee (CLAAC) meeting will take place on Monday, July 15th, 2019, 4:00pm, in the small conference room on the 2nd Floor at Longview City Hall. Longview City Hall is located at 1525 Broadway Street, Longview, WA 98632.

Motion to Adjourn was made by Mr. Rudberg and seconded by Mr. Josh.

Meeting was adjourned at 5:23pm.

