



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

Agenda

Mint Valley Golf Advisory Board

Wednesday, October 16,
2019

4:00 PM

Recreation Office, 2920 Douglas

1. **ROLL CALL**

Roll Call: The meeting was called to order at 4:01 p.m. by Rick Parrish

Members Present: Chuck Bergquist, David Schloss, Scott Knapp, Rick Parrish & Kim Higgins

Members Absent: Ken Pence

Staff Present: Jennifer Wills, Melissa Harbour

2. **APPROVAL OF MINUTES**

19-000403 MVGAB Minutes 07.17.19

A motion was made by Chuck Bergquist, seconded by Kim Higgins, to approve the draft minutes from 07.17.2019. The motion carried by the following vote:

Ayes: All

Nays: None

3. **CONSTITUENT COMMENTS**

N/A

4. **BOARD MEMBER COMMENTS**

Rick Parrish discussed the financial report and steady revenue and expenses. Kim Higgins requested that punch cards be separated by sales and use in future reports and requested healthier choices which may include salads and foods that are not deep fried. Rick Parrish asked that strategic planning should include cart barn payments and paying back the loan. The board suggested that the next meeting should include plan around maximizing cart rentals/storage, etc.

5. **REPORTS**

19-000404 Proshop Manager Report

Jim Nickerson, manager reported on the recent Movie Night, where over 100 people participated with the restaurant reporting significant proceeds. Other information discussed included the reinstatement of the Moonlight Run and Tournament, the Greater Saint Helens High School Tournament positive feedback and the closing of the grill for the winter with a special on burgers. Additionally, winter rates are now in affect.

19-000405 Golf Maintenance Manager Report

Scott Knapp provided a verbal report on the condition of the course, recent maintenance and plans for the upcoming winter months. Additionally, the maintenance division has a position open. Winter plans include leaf pick-up, machine repair and basic maintenance.

19-000406 Directors Report

Director Wills reported on Quarter 3 Play & Revenue report which shows positive revenue trends. The board was asked to provide suggestions for the upcoming 2020 Strategic Planning session. Details on board suggestions for strategic planning can be found in the board report section of minutes.

19-000407 2019 Play & Revenue Report - 3rd Quarter**6. OLD BUSINESS**

N/A

7. NEW BUSINESS

N/A

8. ADJOURNMENT

Meeting adjourned at 4:32 p.m. by Rick Parrish