



## Agenda

### Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),  
Lisa Alexander, Jeffrey McAllister,  
Anthony Harris (Nonvoting), Nancy Malone (Alternate)  
Arne Mortensen (Alternate), Mike Wallin,  
MaryAlice Wallis (Alternate)*

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Wednesday, February 12,  
2020

4:00 PM

Longview Council Chambers  
1525 Broadway St, Longview

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The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

4. ELECTION OF OFFICERS

*In accordance with the By-Laws of the Cowlitz Transit Authority, Section VI, 6.2, Term, the Board is required to elect a chair and Vice Chair from among its members at the first meeting in February of each year.*

5. CONSIDERATION OF MINUTES FOR DECEMBER 11, 2019 MEETING

20-00091 December 11, 2019 Minutes

20-000115 Letter to the Cowlitz County Ad Hoc Committee on Homelessness

6. CONSENT CALENDAR

20-00092 Invoice - Columbia Security - January \$698.00

20-00093 Invoice - City of Longview - February \$262,763.33

20-00094 Invoice - CWCOC 2019-146 Jul-Sep \$2,736.56

20-00095 Invoice - Walstead Mertsching \$776.00

20-00096 Invoice - Columbia Security - February \$698.00

20-00097 Invoice - City of Longview - March \$262,763.33

20-00098 Invoice - Walstead Mertsching \$369.00

20-000110 2019 November County Treasurer's Report

20-000111 2019 December County Treasurer's Report

20-000112 2019 November Fund Balance Report

20-000113 2019 December Fund Balance Report

7. **REPORTS**

20-000103 2020 Annual Fixed Route Ridership

20-000104 2019 12 Monthly Fixed Route Ridership

20-000105 2020 01 Monthly Fixed Route Ridership

20-000106 2019 December LIFT Ridership

20-000107 2020 January LIFT Ridership

20-000108 CTA Ridership Graph

20-000114 PTBA Sales Tax Data 2019 vs 2018

20-000109 PTBA Sales Tax Data 2020 vs 2019

8. **MOBILITY MANAGER'S REPORT**

*Presented by Tabitha Hayden*

9. **FACILITIES UPDATE**

*Presented by Amy Asher*

10. **MANAGER'S REPORT**

*Presented by Amy Asher*

11. ADJOURNMENT



# Minutes

## Agenda

### Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),  
Larry Alexander, Don Jensen, Jeffrey McAllister,  
Anthony Harris (Nonvoting), Jim Hill (Alternate),  
Arne Mortensen (Alternate), Mike Wallin (Alternate)*

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Wednesday, December 11,  
2019

4:00 PM

Longview Council Chambers  
1525 Broadway St, Longview

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The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Chairman Weber called the meeting to order at 4:02 p.m.

2. **ROLL CALL**

**Present:** Member Chet Makinster, Member Jeffrey McAllister, Member Dennis Weber, Anthony Harris

**Absent:** Member Larry Alexander, Member Don Jensen

**Staff Present:** Jeff Cameron, Public Works Director; Amy Asher, Transit Manager; Tabitha Hayden, Transit Supervisor; James Seek, Transit Supervisor; Betsy Despain, Paratransit; Elizabeth Halili, Board Clerk

3. **PUBLIC COMMENTS**

None at this time.

4. **CONSIDERATION OF MINUTES FOR NOVEMBER 13, 2019 MEETING**

A motion was made by McAllister, seconded by Makinster, to approve the minutes of November 13, 2019. The motion carried with all members voting in favor.

**19-000494 November 13, 2019 Minutes**

5. **CONSENT CALENDAR**

A motion was made by Makinster, seconded by McAllister, to accept the consent calendar in its entirety. The motion carried with all members voting in favor.

**19-000495 Invoice - City of Kelso - \$203.00**

**19-000496 Invoice - Columbia Security - December \$621.00**

**19-000497 Invoice - City of Longview - January \$262,763.33**

**19-000498 2019 October County Treasurer's Report**

**19-000499 2019 October Fund Balance Report**

**6. REPORTS**

**19-000500 2019 Annual Fixed Route Ridership**

**19-000501 2019 November Fixed Route Ridership**

**19-000502 2019 November LIFT Ridership**

**19-000503 CTA Ridership Graph**

**19-000504 PTBA Sales Tax Data**

**7. FACILITIES UPDATE**

Asher provided a brief update on the downtown Transit Center Project:

- The facility construction is running on schedule;
- Asphalt paving of the parking lot is complete;
- All sheetrocking has been completed and the interior has been painted;
- The concrete plaza has been poured;
- Flooring will be installed the week of December 16;
- The projected move-in date is the week of January 20.
- The Ribbon-cutting ceremony will likely be scheduled for the end of January. Senators Patty Murray and Jaime Herrera have expressed interest in attending the ceremony.

Jeff Cameron reported that when the parking lot was paved the contractor set the curb to an incorrect elevation. A portion of the parking lot may need to be repaved and new curbing poured in April or May of 2020.

Dennis Weber requested that the January 2020 Cowlitz Transit Authority Board Meeting be adjourned at the Ribbon Cutting ceremony. Asher will look into this as an option.

**8. COMMITTEE ON HOMELESS CAMP SITES - DENNIS WEBER, CTA BOARD CHAIR**

Weber provided an update regarding the Committee on Homeless Campsites:

- Public transit has been part of the discussion regarding finding a new location for homeless encampment rather than City Hall;
- The City Council of Longview sent a letter to the County Commissioners office requesting assistance with finding a new homeless encampment location. A special public meeting was held to address encampment locations at a Commissioner's Conference. Public support was shown for locating the encampment at the former transfer site at the Tennant Way landfill. As a part of the discussion, it was noted that public transit would need to be extended to service the new homeless encampment at the transfer site;
- An analysis regarding the cost of the proposed service extension must be done;
- A letter to the Ad Hoc Committee has been written by Amy Asher noting some of the cost factors related to extending the transit service area. The letter includes recommendations regarding specific encampment sites in relation to current bus routes;
- Dennis Weber is a member of the Ad Hoc Committee. The Ad Hoc Committee intends to make a recommendation by the end of January 2020.

Dennis Weber solicited comments from the Board:

- Member Makinster stated that he is in favor of extending transit service to the potential homeless encampment site at the Tennant Way landfill;
- Member McAllister stated that he is in favor of extending transit service to the potential homeless encampment site at the Tennant Way landfill;
- Amy Asher stated that it may be possible to find an alternative solution rather than altering the current public transit system. Transit may have a surplus vehicle available when the new Paratransit Cutaways arrive. Transit may be able to donate the surplus vehicle to the committee who could hire someone to operate and insure it;
- Amy Asher stated that if the board chooses to alter the current transit system to extend service to the potential Tennant Way homeless encampment, the board will need to determine which existing bus routes to cut. Paratransit services will need to be extended as well. This will be an expensive option. In addition, the board is required to go through a public process in order to make this change;
- Makinster and McAllister noted that bus ridership is more important than trying to draw a profit from fares;
- Amy Asher stated that, as noted in her letter to the Ad Hoc Committee, transportation is about providing service to those who actually use it. There are no businesses, shops, or schools along the way to the proposed Tennant Way landfill site that would increase ridership. Rerouting existing bus routes to serve the proposed Tennant Way landfill encampment will impact ridership;
- Asher noted that the City Shop staff parking lot at Oregon Way and Alabama Street is currently being prepared as a temporary homeless encampment site. Fencing will be installed the week of December 16. Other than the Tennant Way landfill site, all of the other proposed temporary homeless encampment sites have access to transit. The Tennant Way landfill site is outside of the transit service area.

**19-000507 Letter to the Ad Hoc Committee on Homelessness**

**9. MANAGER'S REPORT**

Asher reported the following:

- Transit will be taking delivery of 3 new propane paratransit vehicles this month;
- Asher will be inspecting two new Fixed Route coaches at the end of December. Delivery of the coaches is expected to occur in early 2020;
- Administrative staff is preparing for an upcoming FTA Audit. This triennial review is a very in-depth audit and documentation is due December 20. The FTA will be onsite in early spring to complete the audit;
- The new Route 30 has been launched and the public is being notified about the new route through Facebook, and flyers on buses;
- Transit is on track to launch the new Youth Pass pilot program. Legal Counsel and our insurance company have reviewed the required forms necessary to launch to program.

**10. RECOGNITION OF SERVICE - DENNIS WEBER, CTA BOARD CHAIR**

Dennis Weber intended to recognize Members Alexander and Jensen for their service to the Cowlitz Transit Authority Board. Weber noted that Members Alexander and Jensen were absent from the meeting.

Asher stated that Member Jensen has been on the board for the past 20 years. His years of service to the board are greatly appreciated.

Jeff Cameron noted that there will be an opportunity to present Member Jensen with his award on December 19 at the special Longview City Council meeting.

**11. ADJOURNMENT**

With no further business to discuss, Chairman Weber adjourned the meeting at 4:24 p.m.

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Elizabeth Halili, Clerk of the Board

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Dennis Weber, Chairman

December 11, 2019

To: Cowlitz County Ad Hoc Committee on Homelessness  
Re: Transit service to campsites

Dear Committee Members,

I understand that members of this committee are considering possible locations to serve as homeless campsites. I also understand there is interest in seeing a transit route developed to serve the Tennant Way Landfill as part of this plan. That site is not on or near a current transit route because it is remote, and there are no other ridership generators nearby. Public transit routes are typically developed to serve areas such as schools, stores, multi-family residential neighborhoods, and other public services where populations are concentrated.

Adding a route to this area has financial and logistical implications that would impact our agency and those we serve. Adding a brand new fixed-route would mean adding additional drivers and vehicles. It costs \$113 per revenue hour to provide fixed route services and our ADA Paratransit Service costs our agency over \$30 per one way trip. There are limited funds available for agencies seeking to expand their transit routes, especially after the passage of Initiative 976. Our Cowlitz Transit Authority Board had plans to serve the growing community of Lexington with a \$296,000 grant we received from the State earlier this year. The pilot project is now eliminated with the passage of the initiative. We will also lose the \$187,000 per year in state funding that helps us provide the ADA Paratransit Service. Expansion of transit routes to the old landfill has not been on the CTA's list of areas to serve, nor is it a budgeted expense.

To afford a route revision to access the Tennant Way site, the CTA Board would have to cut existing service. Significant proposed changes must go through a public hearing and receive public input, as would the addition of a new route. I do not recommend taking service away from the community to serve a location when there has been zero demand from riders to access the site.

This site also poses logistical impacts as it is located on the other side of railroad tracks without an alternative outlet. If a vehicle is stuck waiting for a train, it is not available to other members of the public. This will delay our ADA transit service windows that are regulated by the Federal Transit Administration. This means we have to budget for additional drivers and buses in our ADA Paratransit program in order to meet our federal requirements.

I would be happy to discuss alternatives that do not involve a significant impact to our transit operations or our budget. I recommend considering the alternative locations that are all within easy walking distance to transit stops. The 3<sup>rd</sup> Avenue site is served by Route 45 and provides connections to both Kelso and Longview services. We have three transit routes that stop at Cowlitz Way and Long Avenue near the Fisher's Lane site that also provide connections to the two cities. The Oregon Way and Alabama site, which is the location of our staff parking lot, is also within easy walking distance to Routes 30 and 31. These sites are much closer to essential services such as grocery stores, local churches, food banks, and employment opportunities. They also provide access to our already established public transportation services.

If you have any questions, please feel free to contact me at 360-442-5661.

Sincerely,



Amy Asher  
Transit Manager, RiverCities Transit

Cc: Cowlitz Transit Authority Board  
Christie Scheffer, EVP/COO Paratransit Services

**PO Box 775**  
**Longview, WA 98632**

| Date       | Invoice # |
|------------|-----------|
| 12/20/2019 | 33168     |

Cowlitz Transit Authority  
c/o RiverCities Transit  
254 Oregon Way  
Longview, WA 98632

**FX 360-636-4442**

|                      |        |           |
|----------------------|--------|-----------|
| P.O. No.             | Terms  | Due Date  |
| Bus Transit Terminal | Net 30 | 1/19/2020 |

| Description                               | Amount |
|-------------------------------------------|--------|
| Patrol services provided for January 2020 | 698.00 |
| Longview                                  | 0.00   |

|                              |                      |          |
|------------------------------|----------------------|----------|
| Thank you for your business. | <b>Invoice Total</b> | \$698.00 |
|------------------------------|----------------------|----------|

Date: 01/08/2020  
Invoice # 2020-02

**BILL TO** Cowlitz Transit Authority  
207 North 4<sup>th</sup> Avenue  
Kelso WA 98626

[illegible]

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**Cowlitz-Wahkiakum Council of Governments**

Administration Annex  
207 North Fourth Avenue  
Kelso, WA 98626-4195

Telephone: (360) 577-3041

E-Mail: [cwcog@cwccog.org](mailto:cwcog@cwccog.org)

Fax: (855) 710-6381

Web: <http://www.cwcog.org/>

**Invoice**

**Cowlitz Transit Authority**

254 Oregon Way  
Longview, WA 98632

Invoice Date: December 31, 2020

Invoice Number: 2019 - 146

Jul-Sep 19 (Qtr1) - Prj 020 - LKRATS

| Item                                | Amount            |
|-------------------------------------|-------------------|
| Labor - Qtr1                        | \$1,547.14        |
| Direct Program Support Costs - Qtr1 | \$339.24          |
| Indirect Program Costs - Qtr1       | \$853.18          |
|                                     | <u>\$2,739.56</u> |

Please contact the CWCOCG Finance Department with questions regarding this invoice.

All charges include tax unless otherwise noted.

Printed 01/03/2020 at 04:08 PM

Page 1 of 1



# WALSTEAD MERTSCHING

— ATTORNEYS AT LAW —

A Professional Service Corporation

Civic Center Building - Third Floor

1700 Hudson Street

Mail: P.O. Box 1549

Longview, WA 98632

(360) 423-5220

FED ID# 91-1368029

## STATEMENT OF ACCOUNT FOR LEGAL SERVICES RENDERED

Page: 1

RIVERCITIES TRANSIT  
AMY ASHER  
PO BOX 128  
LONGVIEW, WA 98632

Statement Date: December 23, 2019

Statement No. 1

Account No. 21861.001

Please write Account number on check

RE: GENERAL FILE - 2019

|            |     |                                                                                                                                                                                                                                                                 | RATE   | HOURS |        |
|------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------|--------|
| 10/07/2019 | D14 | SET UP NEW FILE; ENTER INTO TIMEMATTERS ( <b>NO CHARGE</b> )                                                                                                                                                                                                    | 90.00  | 0.50  |        |
| 10/17/2019 | D14 | FINALIZE LEGAL SERVICES AGREEMENT ( <b>NO CHARGE</b> )                                                                                                                                                                                                          | 90.00  | 1.50  |        |
| 11/19/2019 | FFR | ORIENTATION AND INTRODUCTION CONFERENCE WITH TRANSIT MANAGER                                                                                                                                                                                                    | 200.00 | 0.90  | 180.00 |
| 11/20/2019 | FFR | REVIEW RESOLUTION 2019-2 (YOUTH BUS PASSES); WSTA INFORMATION (INCLUDING LEGAL AFFAIRS); AGENDA FROM NOVEMBER 13TH; AGENDA FROM NOVEMBER 13TH (AND OCTOBER MINUTES) AND OTHER MATERIALS PROVIDED BY AMY TO FAMILIARIZE MYSELF ON THE ISSUES THE AUTHORITY FACES | 200.00 | 0.80  | 160.00 |
| 11/22/2019 | FFR | REVIEW RESOLUTION NO. 2019-02 (FREE ANNUAL YOUTH BUS PASSES); REVIEW CONSENT TO TRANSPORT WAIVER AND RELEASE OF CLAIMS; RESEARCH POTENTIAL FORMS; DRAFT STATUS REPORT TO AMY ASHER, REQUESTING FURTHER                                                          |        |       |        |

Please Detach and Return This Portion With Your Remittance

Please Charge \$ \_\_\_\_\_ on the following:

**RIVERCITIES TRANSIT**

☐ Visa

☐ MasterCard

☐ Discover

☐ American Express

**Account No.** 21861.001

Card Number

Exp. MM/YY (required)

**Statement No.** 1

Card Holder Signature

cvv code on back of card (required)

**Statement Date:** 12/23/2019

A LATE PAYMENT CHARGE OF 1% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 12%, WILL BE  
ADDED ON ALL AMOUNTS MORE THAN 30 DAYS PAST DUE.

RIVERCITIES TRANSIT

Page: 2  
December 23, 2019  
**ACCOUNT NO:** 21861-001M

RE: GENERAL FILE - 2019

|            |     |                                                                                                                                           | RATE   | HOURS |                        |
|------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------|--------|-------|------------------------|
|            |     | GUIDANCE FOR PROJECT                                                                                                                      | 200.00 | 1.80  | 360.00                 |
| 11/25/2019 | D14 | UPDATE SUBFOLDERS AND PREPARE FILE GUSSETT                                                                                                | 90.00  | 0.40  | 36.00                  |
| 11/26/2019 | FFR | REVIEW AND RESPOND TO CORRESPONDENCE FROM<br>AMY REGARDING YOUTH PASS AND MANAGING<br>LIABILITIES ISSUES, OFFER ADDITIONAL<br>SUGGESTIONS | 200.00 | 0.20  | 40.00                  |
|            |     | <u>TOTAL SERVICES FOR THIS BILLING PERIOD</u>                                                                                             |        | 6.10  | 776.00                 |
|            |     | TOTAL CURRENT WORK                                                                                                                        |        |       | 776.00                 |
|            |     | <b><i>BALANCE DUE - PLEASE INCLUDE ACCT. # ON REMITTANCE</i></b>                                                                          |        |       | <u><b>\$776.00</b></u> |

**\*\* LIKE US ON FACEBOOK - VISIT US AT [www.walstead.com](http://www.walstead.com) \*\***

**\*\* PAYABLE UPON RECEIPT \*\***  
**MAKE CHECKS PAYABLE TO WALSTEAD MERTSCHING PS**  
**WE ACCEPT ALL MAJOR CREDIT AND DEBIT CARDS**

**PO Box 775**  
**Longview, WA 98632**

| Date     | Invoice # |
|----------|-----------|
| /21/2020 | 33349     |

Cowlitz Transit Authority  
c/o RiverCities Transit  
254 Oregon Way  
Longview, WA 98632

**FX 360-636-4442**[illegible]

|                      |                 |
|----------------------|-----------------|
| <b>Invoice Total</b> | <b>\$698.00</b> |
|----------------------|-----------------|

Date: 02/12/2020  
Invoice # 2020-03

**BILL TO** Cowlitz Transit Authority  
207 North 4<sup>th</sup> Avenue  
Kelso WA 98626

[illegible]

| REMITTANCE      |         |
|-----------------|---------|
| Statement #     | 2020-03 |
| Date            |         |
| Amount Due      |         |
| Amount Enclosed |         |

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# WALSTEAD MERTSCHING

— ATTORNEYS AT LAW —

A Professional Service Corporation

Civic Center Building - Third Floor  
1700 Hudson Street  
Mail: P.O. Box 1549  
Longview, WA 98632  
(360) 423-5220  
FED ID# 91-1368029

## STATEMENT OF ACCOUNT FOR LEGAL SERVICES RENDERED

Page: 1

RIVERCITIES TRANSIT  
AMY ASHER  
PO BOX 128  
LONGVIEW, WA 98632

Statement Date: January 29, 2020  
Statement No. 2  
Account No. 21861.001

Please write Account number on check

RE: GENERAL FILE - 2019

|            |     |                                                                                                                                                                                                    | RATE   | HOURS |                        |
|------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------|------------------------|
| 01/10/2020 | FFR | REVIEW AND MAKE INITIAL RESPONSE TO AMY REGARDING WHETHER HOMELESS LIAISON CAN SIGN WAIVER FOR CHILDREN                                                                                            | 200.00 | 0.20  | 40.00                  |
| 01/13/2020 | FFR | REVIEW MATERIALS FORWARDED BY AMY AND TABITHA, RESEARCH LAW (McKINNEY-VENTO ACT) AND ISSUE OF PARENTAL LIABILITY FOR CHILDREN, VERSUS STATE/FEDERAL LIABILITY FOR ACTIONS OF HOMELESS/FOSTER WARDS | 200.00 | 1.60  | 320.00                 |
| 01/14/2020 | D14 | PREPARE SUB-FOLDER FOR YOUTH BUS PASS                                                                                                                                                              | 90.00  | 0.10  | 9.00                   |
|            |     | <u>TOTAL SERVICES FOR THIS BILLING PERIOD</u>                                                                                                                                                      |        | 1.90  | 369.00                 |
|            |     | TOTAL CURRENT WORK                                                                                                                                                                                 |        |       | 369.00                 |
|            |     | PREVIOUS BALANCE FROM LAST BILLING                                                                                                                                                                 |        |       | \$776.00               |
| 01/22/2020 |     | PAYMENT-THANK YOU                                                                                                                                                                                  |        |       | -776.00                |
|            |     | <b><u>BALANCE DUE - PLEASE INCLUDE ACCT. # ON REMITTANCE</u></b>                                                                                                                                   |        |       | <b><u>\$369.00</u></b> |

Please Detach and Return This Portion With Your Remittance

Please Charge \$ \_\_\_\_\_ on the following:

**RIVERCITIES TRANSIT**

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

**Account No.** 21861.001

Card Number

Exp. MM/YY (required)

**Statement No.** 2

Card Holder Signature \_\_\_\_\_

cvv code on back of card (required)

**Statement Date:** 01/29/2020

A LATE PAYMENT CHARGE OF 1% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 12%, WILL BE  
ADDED ON ALL AMOUNTS MORE THAN 30 DAYS PAST DUE.

**69701 TRANSIT AUTHORITY****930100 TRANSIT AUTHORITY**

| Account Information                  | BARS Information            | Beg Balance    | Debits       | Credits        | Change         | End Balance    |
|--------------------------------------|-----------------------------|----------------|--------------|----------------|----------------|----------------|
| 1111000 CASH                         |                             | 1,392,084.98   | 432,140.48   | - 1,522,913.56 | - 1,090,773.08 | 301,311.90     |
| 1112000 WARRANTS OUTSTANDING         |                             | 0.00           | 1,200.90     | - 1,200.90     | 0.00           | 0.00           |
| 1180000 INVESTMENTS                  |                             | 62,000.00      | 1,521,712.66 | - 63,712.66    | 1,458,000.00   | 1,520,000.00   |
| 2131020 ACCOUNTS PAYABLE - AP MODULE |                             | 0.00           | 1,200.90     | - 1,200.90     | 0.00           | 0.00           |
| 2880000 UNRESERVED FUND BAL          |                             | - 1,455,143.26 | 0.00         | 0.00           | 0.00           | - 1,455,143.26 |
| 3132100 PUBLIC TRANSPORTATION SYSTEM | 8900000 DISTRICT ACTIVITIES | - 3,461,817.02 | 0.00         | - 366,092.54   | - 366,092.54   | - 3,827,909.56 |
| 3611100 INT EARN ON INVEST           | 8900000 DISTRICT ACTIVITIES | - 17,872.72    | 0.00         | - 1,712.66     | - 1,712.66     | - 19,585.38    |
| 3614000 OTHER INTEREST               | 8900000 DISTRICT ACTIVITIES | - 6,092.17     | 0.00         | - 622.62       | - 622.62       | - 6,714.79     |
| 3699100 OTHER MISC REVENUE           | 8900000 DISTRICT ACTIVITIES | - 6,752.00     | 0.00         | 0.00           | 0.00           | - 6,752.00     |
| 5492000 OTHER                        | 8900000 DISTRICT ACTIVITIES | 3,493,592.19   | 1,200.90     | 0.00           | 1,200.90       | 3,494,793.09   |
| Total                                |                             | 0.00           | 1,957,455.84 | - 1,957,455.84 | 0.00           | 0.00           |

**69701 TRANSIT AUTHORITY****930100 TRANSIT AUTHORITY**

| Account Information                  | BARS Information            | Beg Balance    | Debits       | Credits        | Change       | End Balance    |
|--------------------------------------|-----------------------------|----------------|--------------|----------------|--------------|----------------|
| 1111000 CASH                         |                             | 301,311.90     | 372,399.37   | - 666,134.84   | - 293,735.47 | 7,576.43       |
| 1112000 WARRANTS OUTSTANDING         |                             | 0.00           | 621.00       | - 824.00       | - 203.00     | - 203.00       |
| 1180000 INVESTMENTS                  |                             | 1,520,000.00   | 402,750.51   | 0.00           | 402,750.51   | 1,922,750.51   |
| 2131020 ACCOUNTS PAYABLE - AP MODULE |                             | 0.00           | 263,587.33   | - 263,587.33   | 0.00         | 0.00           |
| 2880000 UNRESERVED FUND BAL          |                             | - 1,455,143.26 | 0.00         | 0.00           | 0.00         | - 1,455,143.26 |
| 3132100 PUBLIC TRANSPORTATION SYSTEM | 8900000 DISTRICT ACTIVITIES | - 3,827,909.56 | 0.00         | - 361,777.48   | - 361,777.48 | - 4,189,687.04 |
| 3611100 INT EARN ON INVEST           | 8900000 DISTRICT ACTIVITIES | - 19,585.38    | 0.00         | - 2,750.51     | - 2,750.51   | - 22,335.89    |
| 3614000 OTHER INTEREST               | 8900000 DISTRICT ACTIVITIES | - 6,714.79     | 0.00         | - 516.95       | - 516.95     | - 7,231.74     |
| 3699100 OTHER MISC REVENUE           | 8900000 DISTRICT ACTIVITIES | - 6,752.00     | 0.00         | - 7,354.43     | - 7,354.43   | - 14,106.43    |
| 5492000 OTHER                        | 8900000 DISTRICT ACTIVITIES | 3,494,793.09   | 263,587.33   | 0.00           | 263,587.33   | 3,758,380.42   |
| Total                                |                             | 0.00           | 1,302,945.54 | - 1,302,945.54 | 0.00         | 0.00           |

**COWLITZ TRANSIT AUTHORITY FUND BALANCES**  
**For Period Ending: November 30, 2019**

|                                     | <u>Current Period</u> | <u>Y-T-D</u>    |
|-------------------------------------|-----------------------|-----------------|
| <b>COWLITZ TRANSIT AUTHORITY</b>    |                       |                 |
| Beginning Balance: January 01, 2019 |                       | \$ 1,455,143.26 |
| <b>CTA Revenue</b>                  |                       |                 |
| Metro Sales Tax                     | 366,092.54            | 3,827,909.56    |
| Interest Earnings/Investments       | 1,712.66              | 19,585.38       |
| Local Sales Interest                | 622.62                | 6,714.79        |
| LCC Ridership Agreement             | -                     | 6,752.00        |
| Other Miscellaneous Revenue         | -                     | -               |
| Subtotal                            | \$ 368,427.82         | \$ 3,860,961.73 |

|                                          |             |                 |
|------------------------------------------|-------------|-----------------|
| <b>CTA Expenditures</b>                  |             |                 |
| City of Longview                         | -           | 3,475,211.67    |
| City of Longview - Audit Services        | -           | -               |
| Legal Counsel                            | -           | -               |
| Transit Center Security Services         | 621.00      | 6,831.00        |
| Train Depot Room Lease                   | 579.90      | 6,378.90        |
| Subsistence - Meals                      | -           | -               |
| Cowlitz-Wahkiakum Council of Governments | -           | 6,371.52        |
| Subtotal                                 | \$ 1,200.90 | \$ 3,494,793.09 |

**CTA Ending Balance** **\$ 1,821,311.90**

**CITY OF LONGVIEW**  
Beginning Balance: January 1, 2019 \$ 122,854.97

|                                       |               |                 |
|---------------------------------------|---------------|-----------------|
| <b>Longview Revenue</b>               |               |                 |
| Farebox/Pass Sales                    | 11,834.96     | 160,351.63      |
| State Pool - Interest                 | 3,023.19      | 9,688.83        |
| Payments from CTA                     | -             | 3,791,140.00    |
| Federal Grant - 5339                  | -             | 1,410,045.00    |
| Federal Grant - 5307 - Capital        | -             | 553,778.00      |
| Federal Grant - 5307 - Operating      | -             | 1,898,814.00    |
| Federal Grant - 5317                  | -             | -               |
| Federal Grant - 5310 - Capital        | -             | -               |
| Federal Grant - 5310                  |               | 156,293.00      |
| State Special Needs Grant             | 124,964.00    | 236,196.00      |
| WSTIP Risk Management Grant           | -             | -               |
| Bus Advertising                       | 1,563.22      | 21,642.37       |
| Paratransit Office Space Rental       | 607.68        | 6,684.48        |
| Cashier Over-Short / NSF              | 30.00         | 30.00           |
| Insurance Recoveries                  | 352.22        | 1,100.00        |
| Other Recoveries / Guest Rider        | -             | 1,374.59        |
| Miscellaneous Adjustments/Settlements | -             | 13,996.00       |
| Subtotal                              | \$ 142,375.27 | \$ 8,261,133.90 |

|                              |              |                |
|------------------------------|--------------|----------------|
| <b>Longview Expenditures</b> |              |                |
| Subtotal                     | \$970,070.39 | \$7,272,810.71 |

**Longview Ending Balance** **\$ 1,111,178.16**

|                                                   |                        |
|---------------------------------------------------|------------------------|
| <b>Combined CTA &amp; Longview Ending Balance</b> | <b>\$ 2,932,490.06</b> |
|---------------------------------------------------|------------------------|

**COWLITZ TRANSIT AUTHORITY FUND BALANCES**  
**For Period Ending: December 31, 2019**

|                                                   | <u>Current Period</u> | <u>Y-T-D</u>           |
|---------------------------------------------------|-----------------------|------------------------|
| <b>COWLITZ TRANSIT AUTHORITY</b>                  |                       |                        |
| Beginning Balance: January 01, 2019               |                       | \$ 1,455,143.26        |
| <b>CTA Revenue</b>                                |                       |                        |
| Metro Sales Tax                                   | 361,777.48            | 4,189,687.04           |
| Interest Earnings/Investments                     | 2,750.51              | 22,335.89              |
| Local Sales Interest                              | 516.95                | 7,231.74               |
| LCC Ridership Agreement                           | -                     | 6,752.00               |
| Other Miscellaneous Revenue                       | 7,354.43              | 7,354.43               |
| Subtotal                                          | \$ 372,399.37         | \$ 4,233,361.10        |
| <b>CTA Expenditures</b>                           |                       |                        |
| City of Longview                                  | 262,763.33            | 3,737,975.00           |
| City of Longview - Audit Services                 | -                     | -                      |
| Legal Counsel                                     | -                     | -                      |
| Transit Center Security Services                  | 621.00                | 7,452.00               |
| Train Depot Room Lease                            | 203.00                | 6,581.90               |
| Subsistence - Meals                               | -                     | -                      |
| Cowlitz-Wahkiakum Council of Governments          | -                     | 6,371.52               |
| Subtotal                                          | \$ 263,587.33         | \$ 3,758,380.42        |
| <b>CTA Ending Balance</b>                         |                       | <b>\$ 1,930,123.94</b> |
| <hr/>                                             |                       |                        |
| <b>CITY OF LONGVIEW</b>                           |                       |                        |
| Beginning Balance: January 1, 2019                |                       | \$ 122,854.97          |
| <b>Longview Revenue</b>                           |                       |                        |
| Farebox/Pass Sales                                | 15,966.92             | 176,318.55             |
| State Pool - Interest                             | 1,673.45              | 11,362.28              |
| Payments from CTA                                 | 262,763.33            | 4,053,903.33           |
| Federal Grant - 5339                              | -                     | 1,410,045.00           |
| Federal Grant - 5307 - Capital                    | -                     | 553,778.00             |
| Federal Grant - 5307 - Operating                  | -                     | 1,898,814.00           |
| Federal Grant - 5317                              | -                     | -                      |
| Federal Grant - 5310 - Capital                    | -                     | -                      |
| Federal Grant - 5310                              | -                     | 156,293.00             |
| State Special Needs Grant                         | -                     | 236,196.00             |
| WSTIP Risk Management Grant                       | 2,500.00              | 2,500.00               |
| Bus Advertising                                   | 843.22                | 22,485.59              |
| Paratransit Office Space Rental                   | 607.68                | 7,292.16               |
| Cashier Over-Short / NSF                          | -                     | 30.00                  |
| Discontinued Petty Cash                           | 221.83                | 221.83                 |
| Insurance Recoveries                              | 127.04                | 1,227.04               |
| Other Recoveries / Guest Rider                    | -                     | 1,374.59               |
| Miscellaneous Adjustments/Settlements             |                       | 13,996.00              |
| Subtotal                                          | \$ 284,703.47         | \$ 8,545,837.37        |
| <b>Longview Expenditures</b>                      |                       |                        |
| Subtotal                                          | \$949,809.19          | \$8,222,619.90         |
| <b>Longview Ending Balance</b>                    |                       | <b>\$ 446,072.44</b>   |
| <b>Combined CTA &amp; Longview Ending Balance</b> |                       | <b>\$ 2,376,196.38</b> |

**RIVERCITIES TRANSIT**  
RIDERSHIP BY THE YEAR

| YEAR | ROUTE        | JAN           | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL         |
|------|--------------|---------------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|---------------|
| 2020 | 30           | 1477          |     |     |     |     |      |      |     |      |     |     |     | 1477          |
|      | 31           | 5,084         |     |     |     |     |      |      |     |      |     |     |     | 5,084         |
|      | 32           | 4,206         |     |     |     |     |      |      |     |      |     |     |     | 4,206         |
|      | 33           | 4,036         |     |     |     |     |      |      |     |      |     |     |     | 4,036         |
|      | 44           | 2,043         |     |     |     |     |      |      |     |      |     |     |     | 2,043         |
|      | 45           | 8,461         |     |     |     |     |      |      |     |      |     |     |     | 8,461         |
|      | 57           | 3,250         |     |     |     |     |      |      |     |      |     |     |     | 3,250         |
|      | <b>TOTAL</b> | <b>28,557</b> |     |     |     |     |      |      |     |      |     |     |     | <b>28,557</b> |

| YEAR | ROUTE        | JAN           | FEB           | MAR           | APR           | MAY           | JUNE          | JULY          | AUG           | SEPT          | OCT           | NOV           | DEC           | TOTAL          |
|------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 2019 | 30           |               |               |               |               |               |               |               |               |               |               | 455           | 1238          | 1693           |
|      | 31           | 6,989         | 5,734         | 5,954         | 6,350         | 6,176         | 5,497         | 5,975         | 6,522         | 5,350         | 6,332         | 5,494         | 4,713         | 71,086         |
|      | 32           | 5,787         | 4,546         | 4,727         | 5,044         | 5,200         | 4,091         | 4,460         | 4,552         | 4,221         | 5,114         | 4,151         | 3,625         | 55,518         |
|      | 33           | 3,750         | 3,582         | 3,747         | 3,873         | 3,896         | 3,610         | 3,381         | 3,586         | 3,305         | 3,969         | 3,655         | 3,455         | 43,809         |
|      | 44           | 2,410         | 2,108         | 2,091         | 2,294         | 2,386         | 2,162         | 2,113         | 2,133         | 1,938         | 2,356         | 2,029         | 2,002         | 26,022         |
|      | 45           | 9,099         | 8,185         | 8,759         | 9,102         | 9,239         | 7,596         | 8,172         | 8,954         | 8,261         | 9,742         | 8,250         | 7,504         | 102,863        |
|      | 57           | 3,074         | 2,821         | 2,953         | 3,106         | 3,222         | 2,687         | 2,511         | 2,578         | 2,416         | 2,982         | 2,878         | 2,512         | 33,740         |
|      | <b>TOTAL</b> | <b>31,109</b> | <b>26,976</b> | <b>28,231</b> | <b>29,769</b> | <b>30,119</b> | <b>25,643</b> | <b>26,612</b> | <b>28,325</b> | <b>25,491</b> | <b>30,495</b> | <b>26,912</b> | <b>25,049</b> | <b>334,731</b> |

| YEAR | ROUTE        | JAN           | FEB           | MAR           | APR           | MAY           | JUNE          | JULY          | AUG           | SEPT          | OCT           | NOV           | DEC           | TOTAL          |
|------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 2018 | 31           | 6,300         | 5,974         | 7,249         | 6,861         | 7,332         | 7,326         | 7,219         | 7,874         | 6,477         | 7,537         | 6,839         | 6,369         | 83,357         |
|      | 32           | 5,751         | 5,490         | 6,064         | 5,452         | 5,875         | 5,304         | 5,417         | 5,500         | 5,047         | 6,274         | 5,081         | 4,720         | 65,975         |
|      | 33           | 3,923         | 3,780         | 4,115         | 4,092         | 4,375         | 3,714         | 3,422         | 3,790         | 3,471         | 4,198         | 3,451         | 2,990         | 45,321         |
|      | 44           | 2,940         | 2,481         | 3,008         | 2,621         | 2,717         | 2,416         | 2,413         | 2,696         | 1,963         | 2,415         | 2,059         | 2,007         | 29,736         |
|      | 45           | 6,938         | 6,505         | 7,962         | 7,801         | 7,624         | 7,557         | 7,791         | 8,805         | 7,517         | 9,482         | 8,396         | 7,881         | 94,259         |
|      | 56           |               |               |               |               |               |               |               |               |               |               |               |               |                |
|      | 57           | 3,472         | 2,988         | 3,383         | 3,346         | 3,231         | 2,689         | 2,733         | 2,596         | 2,585         | 3,088         | 2,885         | 2,673         | 35,669         |
|      | <b>TOTAL</b> | <b>29,324</b> | <b>27,218</b> | <b>31,781</b> | <b>30,173</b> | <b>31,154</b> | <b>29,006</b> | <b>28,995</b> | <b>31,261</b> | <b>27,060</b> | <b>32,994</b> | <b>28,711</b> | <b>26,640</b> | <b>354,317</b> |

| YEAR | ROUTE        | JAN           | FEB           | MAR           | APR           | MAY           | JUNE          | JULY          | AUG           | SEPT          | OCT           | NOV           | DEC           | TOTAL          |
|------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 2017 | 31           | 7,060         | 6,878         | 7,628         | 7,359         | 8,085         | 7,477         | 6,817         | 7,525         | 7,082         | 6,696         | 6,069         | 6,471         | 85,147         |
|      | 32           | 5,886         | 5,998         | 6,746         | 6,369         | 6,284         | 5,914         | 5,591         | 5,915         | 5,681         | 5,577         | 4,921         | 4,753         | 69,635         |
|      | 33           | 4,164         | 3,924         | 4,315         | 4,350         | 4,541         | 3,855         | 3,741         | 3,735         | 3,478         | 4,129         | 3,803         | 3,595         | 47,630         |
|      | 44           | 2,403         | 2,330         | 2,552         | 2,209         | 2,528         | 2,435         | 2,063         | 2,405         | 2,221         | 2,624         | 2,466         | 2,474         | 28,710         |
|      | 45           | 8,985         | 9,478         | 10,639        | 9,309         | 10,115        | 8,957         | 8,282         | 9,010         | 8,101         | 7,874         | 7,907         | 7,320         | 105,977        |
|      | 56           | 975           | 985           | 1,166         | 1,018         | 1,194         | 1,212         | 907           | 1,081         | 994           | 234           |               |               | 9,766          |
|      | 57           | 2,197         | 2,450         | 2,620         | 2,351         | 2,728         | 2,384         | 1,988         | 2,192         | 2,530         | 3,336         | 3,180         | 2,998         | 30,954         |
|      | <b>TOTAL</b> | <b>31,670</b> | <b>32,043</b> | <b>35,666</b> | <b>32,965</b> | <b>35,475</b> | <b>32,234</b> | <b>29,389</b> | <b>31,863</b> | <b>30,087</b> | <b>30,470</b> | <b>28,346</b> | <b>27,611</b> | <b>377,819</b> |

| YEAR | ROUTE        | JAN           | FEB           | MAR           | APR           | MAY           | JUNE          | JULY          | AUG           | SEPT          | OCT           | NOV           | DEC           | TOTAL          |
|------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 2016 | 31           | 7,360         | 7,768         | 8,290         | 7,542         | 6,746         | 6,675         | 6,747         | 7,612         | 7,502         | 7,765         | 7,454         | 7,706         | 89,167         |
|      | 32           | 7,002         | 7,585         | 7,565         | 7,304         | 6,447         | 5,920         | 5,364         | 5,763         | 5,706         | 5,813         | 5,681         | 5,420         | 75,570         |
|      | 33           | 3,979         | 4,118         | 4,158         | 4,049         | 4,314         | 3,697         | 3,339         | 3,737         | 3,612         | 3,930         | 3,723         | 3,673         | 46,329         |
|      | 44           | 2,009         | 2,388         | 2,559         | 2,346         | 2,432         | 2,402         | 2,011         | 2,535         | 2,754         | 2,529         | 2,681         | 2,414         | 29,060         |
|      | 45           | 8,991         | 9,468         | 10,634        | 9,657         | 8,962         | 9,062         | 8,362         | 9,716         | 9,323         | 9,909         | 9,179         | 9,339         | 112,602        |
|      | 56           | 1,488         | 1,676         | 1,567         | 1,326         | 1,276         | 1,222         | 1,032         | 1,154         | 1,138         | 1,178         | 1,154         | 1,051         | 15,262         |
|      | 57           | 2,496         | 2,618         | 2,828         | 2,768         | 2,690         | 2,502         | 1,867         | 2,000         | 2,267         | 2,681         | 2,149         | 2,040         | 28,906         |
|      | <b>TOTAL</b> | <b>33,325</b> | <b>35,621</b> | <b>37,601</b> | <b>34,992</b> | <b>32,867</b> | <b>31,480</b> | <b>28,722</b> | <b>32,517</b> | <b>32,302</b> | <b>33,805</b> | <b>32,021</b> | <b>31,643</b> | <b>396,896</b> |

**RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT**

**Dec-19**

| DATE                      | ROUTE 30 | ROUTE 31 A | ROUTE 31 B | ROUTE 32 A | ROUTE 32 B | ROUTE 33 | ROUTE 44 | ROUTE 45 | ROUTE 45 B | ROUTE 57 | TOTAL |
|---------------------------|----------|------------|------------|------------|------------|----------|----------|----------|------------|----------|-------|
| 1                         |          |            |            |            |            |          |          |          |            |          |       |
| 2                         | 67       | 225        |            | 172        |            | 173      | 115      | 241      | 134        | 127      | 1254  |
| 3                         | 78       | 239        |            | 185        |            | 198      | 126      | 242      | 140        | 157      | 1365  |
| 4                         | 86       | 215        |            | 194        |            | 161      | 116      | 236      | 116        | 122      | 1246  |
| 5                         | 86       | 231        |            | 200        |            | 179      | 98       | 261      | 203        | 119      | 1377  |
| 6                         | 36       | 214        |            | 165        |            | 179      | 75       | 224      | 125        | 125      | 1143  |
| 7 S                       |          | 141        |            | 77         |            | 117      |          | 199      |            | 58       | 592   |
| 8                         |          |            |            |            |            |          |          |          |            |          |       |
| 9                         | 52       | 214        |            | 139        |            | 174      | 109      | 186      | 127        | 116      | 1117  |
| 10                        | 55       | 180        |            | 169        |            | 138      | 94       | 234      | 94         | 122      | 1086  |
| 11                        | 47       | 178        |            | 121        |            | 144      | 104      | 184      | 135        | 138      | 1051  |
| 12                        | 63       | 170        |            | 134        |            | 116      | 79       | 185      | 109        | 111      | 967   |
| 13                        | 76       | 202        |            | 149        |            | 158      | 86       | 200      | 109        | 135      | 1115  |
| 14 S                      |          | 148        |            | 137        |            | 102      |          | 185      |            | 62       | 634   |
| 15                        |          |            |            |            |            |          |          |          |            |          |       |
| 16                        | 54       | 223        |            | 142        |            | 138      | 103      | 195      | 146        | 102      | 1103  |
| 17                        | 71       | 208        |            | 177        |            | 146      | 120      | 216      | 115        | 91       | 1144  |
| 18                        | 59       | 189        |            | 170        |            | 169      | 109      | 180      | 104        | 103      | 1083  |
| 19                        | 59       | 125        |            | 145        |            | 129      | 95       | 199      | 114        | 94       | 960   |
| 20                        | 80       | 195        |            | 138        |            | 146      | 77       | 166      | 131        | 85       | 1018  |
| 21 S                      |          | 146        |            | 98         |            | 97       |          | 176      |            | 75       | 592   |
| 22                        |          |            |            |            |            |          |          |          |            |          |       |
| 23                        | 50       | 187        |            | 166        |            | 150      | 109      | 195      | 141        | 94       | 1092  |
| 24                        |          | 156        |            | 88         |            | 98       |          | 220      |            | 59       | 621   |
| 25 H                      |          |            |            |            |            |          |          |          |            |          |       |
| 26                        | 63       | 206        |            | 163        |            | 101      | 102      | 176      | 116        | 97       | 1024  |
| 27                        | 48       | 203        |            | 138        |            | 113      | 91       | 195      | 106        | 59       | 953   |
| 28 S                      |          | 164        |            | 80         |            | 82       |          | 158      |            | 51       | 535   |
| 29                        |          |            |            |            |            |          |          |          |            |          |       |
| 30                        | 69       | 180        |            | 134        |            | 140      | 100      | 202      | 96         | 103      | 1024  |
| 31                        | 39       | 174        |            | 144        |            | 107      | 94       | 198      | 90         | 107      | 953   |
|                           |          |            |            |            |            |          |          |          |            |          |       |
| <b>TOTAL (25)</b>         | 1238     | 4713       |            | 3625       |            | 3455     | 2002     | 5053     | 2451       | 2512     | 25049 |
| <b>WEEKDAY TOTAL (21)</b> | 1238     | 4114       |            | 3233       |            | 3057     | 2002     | 4335     | 2451       | 2266     | 22696 |
| <b>SATURDAY TOTAL (4)</b> | 0        | 599        |            | 392        |            | 398      |          | 718      |            | 246      | 2353  |
|                           |          |            |            |            |            |          |          |          |            |          |       |
| <b>WEEKDAY AVERAGE</b>    | 59       | 196        |            | 154        |            | 146      | 95       | 206      | 117        | 108      | 1081  |
| <b>SATURDAY AVERAGE</b>   |          | 150        |            | 98         |            | 100      |          | 180      |            | 62       | 588   |

# RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

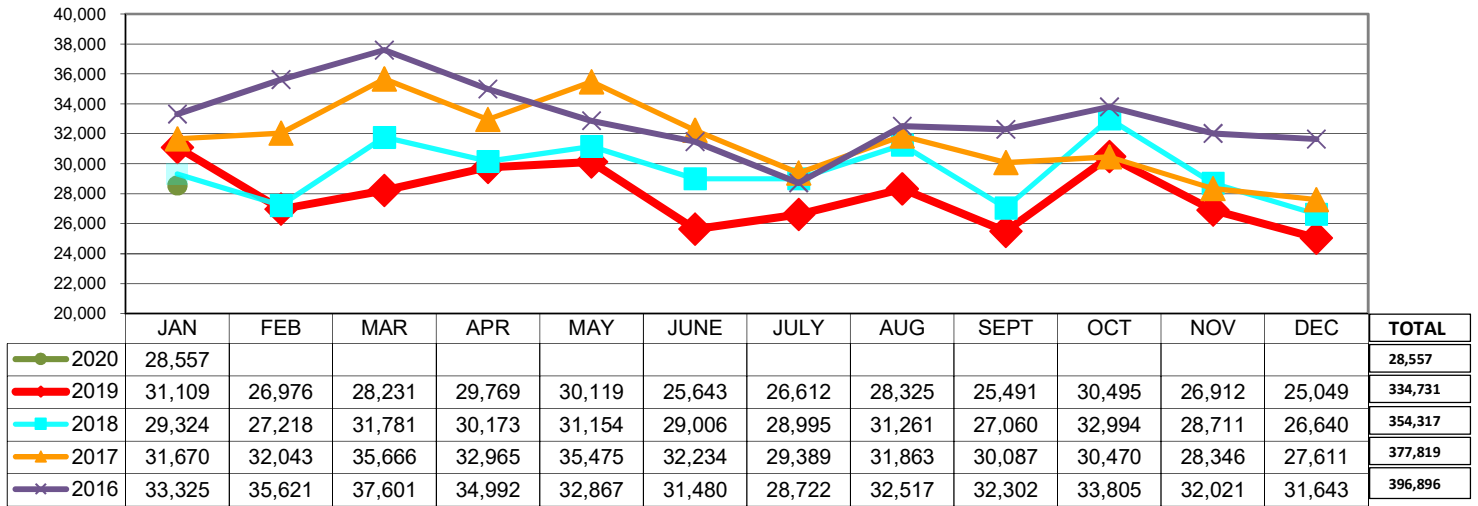
Jan-20

| DATE                      | ROUTE 30 | ROUTE 31 | ROUTE 32 | ROUTE 33 | ROUTE 44 | ROUTE 45 | ROUTE 45 B | ROUTE 57 | TOTAL |
|---------------------------|----------|----------|----------|----------|----------|----------|------------|----------|-------|
| 1 H                       |          |          |          |          |          |          |            |          |       |
| 2                         | 62       | 227      | 194      | 107      | 75       | 209      | 163        | 123      | 1160  |
| 3                         | 79       | 260      | 162      | 188      | 90       | 250      | 168        | 135      | 1332  |
| 4 S                       |          | 192      | 118      | 136      |          | 233      |            | 92       | 771   |
| 5                         |          |          |          |          |          |          |            |          |       |
| 6                         | 92       | 197      | 195      | 170      | 92       | 224      | 156        | 130      | 1256  |
| 7                         | 61       | 205      | 168      | 149      | 114      | 219      | 144        | 151      | 1211  |
| 8                         | 58       | 193      | 155      | 157      | 100      | 192      | 116        | 144      | 1115  |
| 9                         | 70       | 209      | 169      | 152      | 101      | 242      | 108        | 143      | 1194  |
| 10                        | 63       | 155      | 162      | 145      | 92       | 244      | 137        | 116      | 1114  |
| 11 S                      |          | 167      | 81       | 83       |          | 185      |            | 67       | 583   |
| 12                        |          |          |          |          |          |          |            |          |       |
| 13                        | 79       | 205      | 181      | 161      | 95       | 210      | 120        | 122      | 1173  |
| 14                        | 67       | 166      | 217      | 146      | 92       | 230      | 152        | 149      | 1219  |
| 15                        | 61       | 231      | 165      | 183      | 79       | 218      | 110        | 133      | 1180  |
| 16                        | 67       | 201      | 165      | 192      | 98       | 221      | 144        | 137      | 1225  |
| 17                        | 58       | 212      | 195      | 169      | 118      | 194      | 98         | 115      | 1159  |
| 18 S                      |          | 134      | 101      | 120      |          | 214      |            | 89       | 658   |
| 19                        |          |          |          |          |          |          |            |          |       |
| 20                        |          | 163      | 136      | 113      |          | 207      |            | 82       | 701   |
| 21                        | 60       | 197      | 170      | 150      | 82       | 230      | 149        | 114      | 1152  |
| 22                        | 58       | 185      | 157      | 181      | 100      | 252      | 148        | 168      | 1249  |
| 23                        | 83       | 205      | 146      | 144      | 82       | 224      | 128        | 149      | 1161  |
| 24                        | 81       | 208      | 142      | 143      | 93       | 196      | 131        | 131      | 1125  |
| 25 S                      |          | 161      | 79       | 126      |          | 159      |            | 62       | 587   |
| 26                        |          |          |          |          |          |          |            |          |       |
| 27                        | 77       | 211      | 191      | 186      | 115      | 206      | 132        | 170      | 1288  |
| 28                        | 57       | 209      | 188      | 169      | 97       | 222      | 123        | 121      | 1186  |
| 29                        | 71       | 210      | 176      | 206      | 104      | 197      | 125        | 155      | 1244  |
| 30                        | 91       | 186      | 195      | 172      | 121      | 207      | 128        | 146      | 1246  |
| 31                        | 82       | 195      | 198      | 188      | 103      | 280      | 116        | 106      | 1268  |
| <b>TOTAL (26)</b>         | 1477     | 5084     | 4206     | 4036     | 2043     | 5665     | 2796       | 3250     | 28557 |
| <b>WEEKDAY TOTAL (22)</b> | 1477     | 4430     | 3827     | 3571     | 2043     | 4874     | 2796       | 2940     | 25958 |
| <b>SATURDAY TOTAL (4)</b> |          | 654      | 379      | 465      |          | 791      |            | 310      | 2599  |
| <b>WEEKDAY AVERAGE</b>    | 67       | 201      | 174      | 162      | 93       | 222      | 127        | 134      | 1180  |
| <b>SATURDAY AVERAGE</b>   |          | 164      | 95       | 116      |          | 198      |            | 78       | 650   |

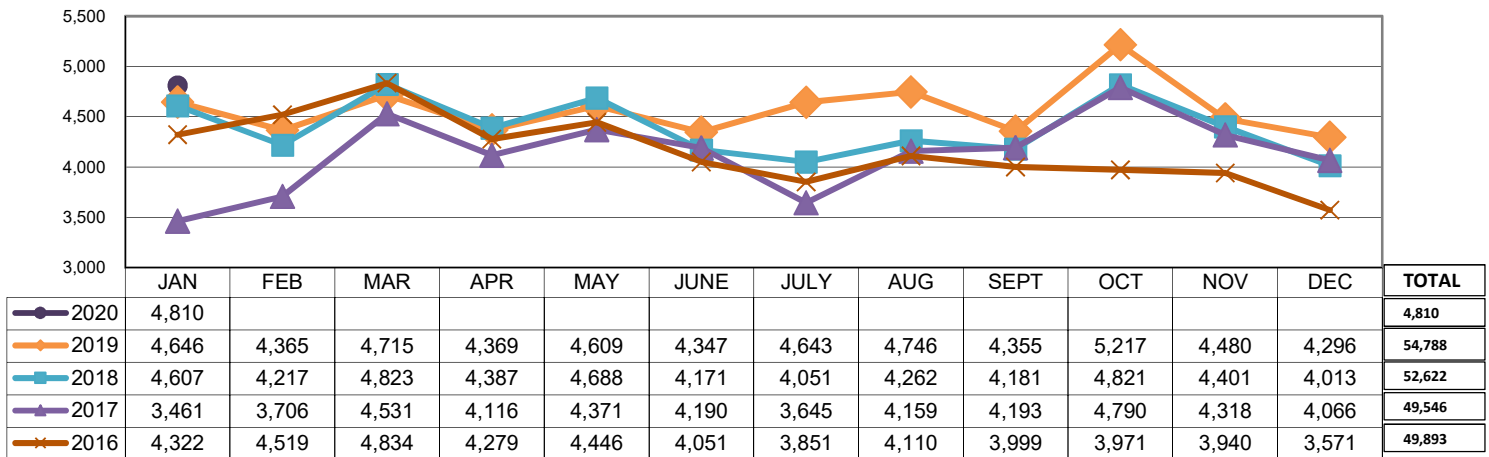
| Date       | Total Psgrs | Demand<br>Response<br>Client Trips | Number of<br>Attends | Number<br>of Guests | Delivered<br>AMB Psgrs | Delivered<br>W/C Psgrs | %<br>W/C Psgrs<br>Delivered | Psgrs<br>Rev Hour | CXLS | No Shows |
|------------|-------------|------------------------------------|----------------------|---------------------|------------------------|------------------------|-----------------------------|-------------------|------|----------|
| 12/2/2019  | 185         | 151                                | 34                   | 0                   | 107                    | 44                     | 29.14%                      | 2.45              | 6    | 1        |
| 12/3/2019  | 249         | 219                                | 28                   | 2                   | 153                    | 66                     | 30.14%                      | 2.28              | 28   | 3        |
| 12/4/2019  | 303         | 267                                | 34                   | 2                   | 203                    | 64                     | 23.97%                      | 2.65              | 13   | 2        |
| 12/5/2019  | 199         | 176                                | 21                   | 2                   | 126                    | 50                     | 28.41%                      | 2.04              | 22   | 7        |
| 12/6/2019  | 189         | 167                                | 22                   | 0                   | 129                    | 38                     | 22.75%                      | 2.09              | 25   | 5        |
| 12/7/2019  | 92          | 83                                 | 9                    | 0                   | 61                     | 22                     | 26.51%                      | 2.15              | 15   | 0        |
| 12/9/2019  | 204         | 183                                | 21                   | 0                   | 123                    | 60                     | 32.79%                      | 2.24              | 12   | 2        |
| 12/10/2019 | 247         | 218                                | 29                   | 0                   | 163                    | 55                     | 25.23%                      | 2.39              | 18   | 3        |
| 12/11/2019 | 239         | 217                                | 22                   | 0                   | 153                    | 64                     | 29.49%                      | 2.25              | 31   | 8        |
| 12/12/2019 | 233         | 206                                | 27                   | 0                   | 137                    | 69                     | 33.50%                      | 2.37              | 25   | 8        |
| 12/13/2019 | 184         | 158                                | 26                   | 0                   | 116                    | 42                     | 26.58%                      | 2.21              | 16   | 4        |
| 12/14/2019 | 101         | 89                                 | 10                   | 2                   | 64                     | 25                     | 28.09%                      | 2.33              | 13   | 0        |
| 12/16/2019 | 181         | 160                                | 17                   | 4                   | 115                    | 45                     | 28.13%                      | 2.16              | 12   | 2        |
| 12/17/2019 | 229         | 207                                | 20                   | 2                   | 153                    | 54                     | 26.09%                      | 2.26              | 11   | 5        |
| 12/18/2019 | 239         | 216                                | 23                   | 0                   | 157                    | 59                     | 27.31%                      | 2.39              | 23   | 4        |
| 12/19/2019 | 164         | 155                                | 9                    | 0                   | 101                    | 54                     | 34.84%                      | 1.76              | 18   | 6        |
| 12/20/2019 | 162         | 150                                | 12                   | 0                   | 120                    | 30                     | 20.00%                      | 2.05              | 24   | 5        |
| 12/21/2019 | 71          | 69                                 | 2                    | 0                   | 51                     | 18                     | 26.09%                      | 2.04              | 12   | 0        |
| 12/23/2019 | 128         | 114                                | 14                   | 0                   | 81                     | 33                     | 28.95%                      | 1.98              | 18   | 4        |
| 12/24/2019 | 83          | 79                                 | 4                    | 0                   | 49                     | 30                     | 37.97%                      | 1.76              | 7    | 1        |
| 12/26/2019 | 105         | 97                                 | 8                    | 0                   | 59                     | 38                     | 39.18%                      | 1.88              | 17   | 1        |
| 12/27/2019 | 146         | 131                                | 15                   | 0                   | 83                     | 48                     | 36.64%                      | 2.12              | 8    | 1        |
| 12/28/2019 | 71          | 65                                 | 6                    | 0                   | 45                     | 20                     | 30.77%                      | 2.05              | 4    | 0        |
| 12/30/2019 | 139         | 124                                | 15                   | 0                   | 93                     | 31                     | 25.00%                      | 2.13              | 16   | 1        |
| 12/31/2019 | 153         | 133                                | 20                   | 0                   | 98                     | 35                     | 26.32%                      | 2.21              | 17   | 2        |
|            |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|            |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|            |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|            | 4296        | 3834                               | 448                  | 14                  | 2740                   | 1094                   | 28.95%                      | 2.17              | 411  | 75       |

| Date      | Total Psgrs | Demand<br>Response<br>Client Trips | Number of<br>Attends | Number<br>of Guests | Delivered<br>AMB Psgrs | Delivered<br>W/C Psgrs | %<br>W/C Psgrs<br>Delivered | Psgrs<br>Rev Hour | CXLS | No Shows |
|-----------|-------------|------------------------------------|----------------------|---------------------|------------------------|------------------------|-----------------------------|-------------------|------|----------|
| 1/2/2020  | 147         | 126                                | 21                   | 0                   | 81                     | 45                     | 35.71%                      | 2.27              | 8    | 1        |
| 1/3/2020  | 225         | 193                                | 32                   | 0                   | 132                    | 61                     | 31.61%                      | 2.28              | 13   | 2        |
| 1/4/2020  | 108         | 94                                 | 12                   | 2                   | 73                     | 21                     | 22.34%                      | 2.24              | 14   | 5        |
| 1/6/2020  | 179         | 154                                | 21                   | 4                   | 102                    | 52                     | 33.77%                      | 2.10              | 19   | 7        |
| 1/7/2020  | 245         | 221                                | 24                   | 0                   | 155                    | 66                     | 29.86%                      | 2.38              | 15   | 4        |
| 1/8/2020  | 264         | 238                                | 25                   | 1                   | 178                    | 60                     | 25.21%                      | 2.28              | 19   | 6        |
| 1/9/2020  | 214         | 186                                | 26                   | 2                   | 123                    | 63                     | 33.87%                      | 2.39              | 9    | 6        |
| 1/10/2020 | 183         | 167                                | 16                   | 0                   | 123                    | 44                     | 26.35%                      | 2.14              | 15   | 5        |
| 1/11/2020 | 94          | 84                                 | 6                    | 4                   | 62                     | 22                     | 26.19%                      | 2.48              | 5    | 1        |
| 1/13/2020 | 175         | 156                                | 19                   | 0                   | 110                    | 46                     | 29.49%                      | 2.23              | 26   | 4        |
| 1/14/2020 | 255         | 216                                | 39                   | 0                   | 153                    | 63                     | 29.17%                      | 2.52              | 11   | 2        |
| 1/15/2020 | 258         | 230                                | 28                   | 0                   | 174                    | 56                     | 24.35%                      | 2.54              | 10   | 3        |
| 1/16/2020 | 189         | 168                                | 21                   | 0                   | 118                    | 50                     | 29.76%                      | 2.21              | 17   | 3        |
| 1/17/2020 | 198         | 178                                | 18                   | 2                   | 147                    | 31                     | 17.42%                      | 2.29              | 10   | 3        |
| 1/18/2020 | 101         | 86                                 | 14                   | 1                   | 63                     | 23                     | 26.74%                      | 2.41              | 12   | 0        |
| 1/20/2020 | 142         | 124                                | 16                   | 2                   | 89                     | 35                     | 28.23%                      | 2.18              | 19   | 6        |
| 1/21/2020 | 186         | 173                                | 13                   | 0                   | 136                    | 37                     | 21.39%                      | 1.98              | 44   | 6        |
| 1/22/2020 | 215         | 192                                | 23                   | 0                   | 149                    | 43                     | 22.40%                      | 2.41              | 9    | 4        |
| 1/23/2020 | 205         | 184                                | 21                   | 0                   | 131                    | 53                     | 28.80%                      | 2.36              | 15   | 1        |
| 1/24/2020 | 137         | 120                                | 15                   | 2                   | 93                     | 27                     | 22.50%                      | 2.24              | 20   | 6        |
| 1/25/2020 | 120         | 103                                | 17                   | 0                   | 76                     | 27                     | 26.21%                      | 2.65              | 14   | 3        |
| 1/27/2020 | 178         | 159                                | 19                   | 0                   | 127                    | 32                     | 20.13%                      | 2.46              | 17   | 2        |
| 1/28/2020 | 204         | 188                                | 16                   | 0                   | 151                    | 37                     | 19.68%                      | 2.19              | 17   | 3        |
| 1/29/2020 | 210         | 196                                | 14                   | 0                   | 154                    | 42                     | 21.43%                      | 2.21              | 10   | 3        |
| 1/30/2020 | 183         | 162                                | 21                   | 0                   | 114                    | 48                     | 29.63%                      | 2.24              | 13   | 4        |
| 1/31/2020 | 195         | 172                                | 23                   | 0                   | 145                    | 27                     | 15.70%                      | 2.31              | 13   | 6        |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|           | 4810        | 4270                               | 520                  | 20                  | 3159                   | 1111                   | 26.07%                      | 2.31              | 394  | 96       |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |
|           |             |                                    |                      |                     |                        |                        |                             |                   |      |          |

### RiverCities Transit Fixed Route Five Year Ridership Comparison



### RiverCities Transit Paratransit Five Year Ridership Comparison



### Comparison of Ridership Bus and Paratransit Ridership

