



City of Longview

Agenda

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, February 24, 2020

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. ROLL CALL

2. APPROVAL OF MINUTES

20-000124 PRAB Minutes DRAFT 01.27.2020

3. CHANGES TO THE AGENDA

4. CONSTITUENT COMMENTS

5. BOARD MEMBER COMMENTS

6. TREE BOARD COMMENTS

7. REPORTS

20-000126 Park Maintenance Division Report January 2020

20-000127 Rec Division Report January 2020

20-000128 Directors Report January 2020

8. OLD BUSINESS

9. NEW BUSINESS

20-000129 Neighborhood Park Grant Submissions February 2020

10. ADJOURNMENT



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, January 27, 2020

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Antonio DaSilva, Rayleen Aguirre, Spencer Boudreau, Jenny Oskey & Michelle Rabineau

Members Absent: N/A

Constituents Present: Bill Kasch, Dana Clevenger, Jeff Wilson

Staff Present: Jennifer Wills, Curt Nedved, Melissa Harbour

2. **ELECTION OF CHAIR AND VICE CHAIR**

A motion was made by Jenny Oskey, seconded by Antonio Desilva, to elect Spencer Boudreau as chair. The motion carried by the following vote:

Ayes: 3

Nays: None

A motion was made by Spencer Boudreau, seconded by Jenny Oskey, to elect Rayleen Aguirre as vice-chair. The motion carried by the following vote:

Ayes: 3

Nays: None

3. **APPROVAL OF MINUTES**

A motion was made by Spencer Boudreau, seconded by Rayleen Aguirre, to approve the minutes with a correction to the attendance section to reflect Antonio DaSilva as absent rather than present. The motion carried by the following vote:

Ayes: 3

Nays: None

20-00064 PRAB Minutes 12.19.2019

4. **CHANGES TO THE AGENDA**

The order of the agenda was altered to allow for presentations to occur at the beginning of the meeting.

5. CONSTITUENT COMMENTS

Dana Clevenger, a member of the Cowlitz Off Leash Association (COLA) expressed concern that the currently installed portable restroom has not been changed to an ADA accessible unit as agreed upon at a previous meeting. Curt Nedved, Parks Supervisor reported that the company that owns and maintains the portable restroom stated the clearance level at current location isn't adequate to install an accessible restroom. Further discussion of this issue will take place off-line with the Parks Supervisor and COLA members as appropriate. Ms. Clevenger also requested an additional bench or table be placed in the small dog area. This task will be handled by Curt Nedved. Additionally, a donation of a metal carport was made for the small dog park area, and the dog park committee asked that the city accept the donation and allow for installation. Before said installation can take place the Parks Supervisor will contact COLA members to further clarify the dimensions and investigate the feasibility of installation.

Bill Kasch, community member discussed the four projects he would like to see completed. First is the historical interpretive panels to be placed at R.A. Long Park. He desires to submit a Neighborhood Park Grant for a the panels that would provide a guided walking tour of the monuments at the park. Director Wills reminded Mr. Kasch that projects for the Neighborhood Park Grant Program need to be a minimum of \$5,000 in scope to meet the requirements laid out in the capital project definition. Mr. Kasch also spoke about the need to do something about the Lelooska totem pole restoration and the request for an additional lake fountain at the South end. Director Wills reminded Mr. Kasch that the fountain project at the South end of the lake has failed in previous attempts due to finding someone to donate the fountain, the cost of maintain the fountain, and the price for electricity in perpetuity. Mr. Kasch also requested a bench at the head of Lion's Island, Manager Nedved reported that Lion's had purchased the bench for that exact location and would be proceeding with installation this spring.

6. BOARD MEMBER COMMENTS**7. TREE BOARD COMMENTS****8. REPORTS****20-00067 Park Division Report**

Curt Nedved provided the Year End Reports as well as the December report. The full report is embedded in the agenda.

20-00068 Recreation Division Report

A full report is embedded in the agenda. No verbal report was given

20-00069 Directors Report

Director Jennifer Wills provided a copy of the 2019 Annual Report as well as a verbal update on a proposed creation of an official entrance to Lake Sacajawea at 15th and Nichols by a local real estate group interested in creating and investing in said project.

9. OLD BUSINESS**10. NEW BUSINESS**

20-00065 New Log Arch Design - Presented by Jeff Wilson

Jeff Wilson, a member of the 23 Club, provided an update to the proposed design for the new Log Arches recently removed and set for replacement at Lake Sacajawea. The 23 Club intends to install a interpretive panel on each of the four supporting legs in order to tell a story of the history and purpose of the arches. Cowlitz PUD has agreed to assist with the installation. Donations have also been obtained to assist in the funding of the project. The proposed timeline for installation is 2020--2021.

20-00066 Signage Approval - Gearhart Offleash Dog Park

Dana Clevenger, a member of the Cowlitz Off Leash Association (COLA) provided an example of the signage approved by the COLA board asking the board to approve the creation and installation of signage. The board reviewed proposed signage which led to a robust discussion of the appropriate inclusion/exclusion of small dogs in large area and vice versa. Curt Nedved will review and revise the signage and arrange for installation.

Dana Clevenger, a member of the Cowlitz Off Leash Association (COLA) provided an example of the signage approved by the COLA board asking the board to approve the creation and installation of signage. The board reviewed proposed signage which led to a robust discussion of the appropriate inclusion/exclusion of small dogs in large area and vice versa. Curt Nedved will review and revise the signage and arrange for installation.

11. ADJOURNMENT

Meeting adjourned at 5:56 PM, next meeting set for February 24th at 5:00 PM.

Memo

To: PARKS & RECREATION ADVISORY BOARD/TREE BOARD

From: Curt J. Nedved Supervisor of Parks

CC: Jennifer Wills

Date: 2-20-2020

Re: BOARD REPORT FOR THE PERIOD OF JANUARY 19th 2020THROUGH FEBRUARY 15TH 2020

TREE BOARD REPORT

- Removed 47 trees, 31 were sidewalk replacement program trees
- Machine ground 42 stumps
- Root pruned 57 trees
- Finished 2019 paid removal list
- Pruned 648 trees, elevation and clearance pruning
- Chipped brush and removed trees at Golf course
- Delivered chips to 6 property owners
- Responded to 6 after hours calls, 1 City tree issue, 4 not City trees and 1 vehicle/tree accident
- Completed 9437 site updates/inspections, Lucy tree inventory
- Completed 9 tree inspection for squirrel bridge install
- Tree planting for paid removals complete
- Have received 3 requests for paid removals for 2020

TREE CITY USA®

Name this Park?



PARKS BOARD REPORT

- 121 hours, \$11491 of vandalism labor and materials repair
- 477 WO's completed, 2435 labor hours for the period
- Completed bark mulching of beds at RA Long Park
- Completed shrub and landscape maintenance at Asian Island
- Pressure washed playgrounds and shelters at 12 parks
- South end Lake grate continued to be cleaned
- New signage and bench installed at Dog Park
- Continued with nutria and beaver trapping, 11 nutria caught
- Mowing has started, earliest to my knowledge
- Weed control, weed whipping and edging has started
- Delivered flower containers to nursery for hanging baskets
- Good weather has increased trash and rest room maintenance
- Installed new garbage cans and picnic tables at Lake, RA Long and Vandercook
- Upgraded ADA rest rooms to meet standards
- Moss control completed throughout Parks

Recreation Division



Memo

To: Jen Wills

From: Recreation Staff

Date: February 20th, 2020

Re: January Report

JANUARY DIVISION HIGHLIGHTS

2020 Goals

- I. Connect the Community
- II. Quality Experience
- III. Vision 2025

- **Foundation:**

- The Foundation met on January 23rd and discussed bylaw updates, budget reports, and upcoming grant opportunities. They then hosted the Teen Center Kitchen Open House. Numerous Teen Center participants were in attendance and had their first cooking lesson in the new kitchen with foundation members and volunteers from Fibre Federal Credit Union, preparing tacos for guests at the open house. Many community members, council members, sponsors and supporters also toured the new kitchen.

Goals: I, II, III

- **Grants/Fundraising:**

- Submitted the 2nd Quarterly report for ALEA grant supporting Kid's Fish In.
- Submitted a request in the amount of \$11,000.00 to the Health Care Foundation in collaboration with the Parks & Recreation Foundation to help fund the purchase of a passenger van to be used to sustain field trips and increase outdoor recreation activities for Longview youth, teens, and residents.

Goals: II, III

- **Sponsorship:**
 - Started discussion with Puget Sound Energy for continued support of the Teen Center Life Skills program.
- **Marketing/Outreach:**
 - Created marketing material sets for upcoming races and events including Heart & Sole Run, Shamrock Run, Father Daughter Ball, The Big Day Wedding Expo, and started work on Running of the Fools and Extreme Machines Save the Date.
 - Discussed collaboration with Goodwill to supply items needed by Teen participants at the Boulevard, job and skills training opportunities.
 - Had a booth at the Clark County Wedding Expo held at Ilani Casino on January 11. Attendance was very good at the event and turned into multiple rental leads for our facilities

Goals: I, II, III

- **Programs**
 - Adult Self Officiated Basketball league Winter season started January 13. Two divisions with 13 total teams.
 - Summer Concerts at the Lake schedule has been set
 - July 9 Mainstreet – Bob Segar Tribute
 - July 16 Just One Look – Linda Ronstadt Tribute
 - July 23 Rock Bottom Boys
 - July 30 The Coats Acapella
 - August 6 Jennifer Batten and Full Steam
 - August 13 Summer of Love

Goals: I, II, III

- **Rentals**

Goals: I, II

Things to Know: (Upcoming Events/News)

OMSI Silver Outreach program will be coming to Delaware Plaza

Retirement center and Golden Apple preschool Feb 20

Feb 8: Heart & Sole 5K/10K Run

February 21-23: Father Daughter Dance Imaginarium

Mar 7: The Big Day Wedding & Event Expo

Mar 13: Electrifying Shamrock 5K Run

April 18: 25th Anniversary Earth Day celebration



THE
Big Day
WEDDING & EVENT EXPO

MARCH 7, 2020

10AM-2PM

MCCLELLAND CENTER
951 DELAWARE STREET
LONGVIEW, WA
\$5 ENTRY

*Cowlitz County's Feature
Wedding Expo*

- Photographers
- DJs
- Florists
- Event Planners
- Formal Wear Retailers
- Hair Stylists
- Makeup Artists
- Officiants
- Cake Designers
- Event Venues
- Jewelers
- Caterers & more!

Enjoy an unforgettable day of
inspiration, shopping,
complimentary samples, a fashion
show, & prize drawings!

PRESENTED BY



For Information about the event, or to become a vendor, contact:

360.442.5400

www.mylongview.com/recreation

  /LongviewRecreation



EXTREME MACHINES

PARKS & RECREATION
CITY OF LONGVIEW

SEPT 19, 2020
10AM - 3PM
COWLITZ COUNTY EVENT CENTER FIELD

FREE EVENT!

PRESENTED BY
EXCAVATION-DEMOLITION-UTILITIES-SITE PREP
P.R. Worth, Inc.
COMMERCIAL-INDUSTRIAL-RESIDENTIAL

FR FIVE RIVERS
CONSTRUCTION INC.

Also Sponsored by: Cowlitz PUD, Lakeside Industries, Peterson CAT, Specialty Rents & Events, Cowlitz County Public Utilities Council, Port of Longview, Cowlitz County Event Center, Lower Columbia Contractors Association, United Site Services

PARKS & RECREATION
CITY OF LONGVIEW

360-442-5400
WWW.MYLONGVIEW.COM/RECREATION

[f](https://www.facebook.com/LongviewRecreation) [i](https://www.instagram.com/LongviewRecreation) /LONGVIEWRECREATION

Magical Mum

Father Daughter Ball

\$15 per person
McClelland Center, 951 Delaware Street, Longview

Friday, February 21 - 7:00-8:30PM
Saturday, February 22 - 4:00-5:30PM Saturday, February 22 - 7:00-8:30PM
Sunday, February 23 - 5:00-6:30PM

PARKS & RECREATION
CITY OF LONGVIEW

360-442-5400
mylongview.com/rec

[f](https://www.facebook.com/LongviewRecreation) [i](https://www.instagram.com/LongviewRecreation) /LongviewRecreation



**PARKS &
RECREATION**
CITY OF LONGVIEW

Electrifying Shamrock Run

5K

**FRIDAY
MARCH 13
7 PM**

**ELK'S MEMORIAL BLDG.
LAKE SACAJAWEA 2121 KESSLER BLVD**

Longview's most ELECTRIFYING run! Wear your favorite St. Patty's day or neon outfit. Prizes for best costume, fastest male, female, adult, youth, and teen will be awarded and don't miss out on the after party at the Shamrock Tavern(21+).

Adult w/ Shirt - \$25 Youth w/ Shirt - \$15

run only: adult - \$10
youth - \$5



360-442-5400

mylongview.com/rec



/LongviewRecreation



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 14, 2020

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
February 11, 2020	New Mower (104" deck)	920 7th Ave, Longview WA
Applicant (organization)		Contact Person and Title
Longview Soccer Club		Jeff Coleman / Club President
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		56748-117656
Address		City/State/Zip
P.O. Box 2054		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
360-425-6381 (message)	360-751-0772	tazh2011@yahoo.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Two years ago we purchased a new mower, sand spreader, a aerator and a tractor for our field maintenance needs. The mower we purchased was a smaller mower (60" cutting deck), which is very small for the 27 acres that we have to mow. The purpose for getting the smaller mower was due to funds available and also needing other pieces of equipment for the field upkeep and improvements. We are hoping to get a 104" mower, which will allow more time for other maint.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%

TOTAL COST OF THE PROJECT: \$ 21,999

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 11,000	% 50
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%

of Volunteers X # of Hours Donated = Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 11,000 + tax

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

We are asking for up to a 50/50 grant for this project. We currently have the funds allocated for 50% +tax of the mower.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 10,999

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☒ Yes ☐ No

If yes, please describe:

This is a mower to mow soccer fields, we will continue to charge registration fees

Multi-year project?

☒ Yes ☐ No

(If yes, please describe)

We will continue to use mower but start adding a depreciation for all equipment

Anticipated Start Date:

March 1, 2020

Anticipated Date of Completion:

Application completed by (print and sign name)

Jeff Coleman

Title

President

Date

February 11, 2020

Please return this application by February 14, 2020 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632



Date: February 11, 2020
Subject: Longview Soccer Club / Application of Neighborhood Park Grant
To: City of Longview, Parks & Recreation
From: Jeff Coleman, Longview Soccer Club President

Currently the Longview Soccer Club (LSC) maintains 27 acres of property that is owned by the City of Longview. This property is used for two seasons of youth soccer play, September thru November and March thru June. These fields are also used by the Longview School District for JV Highschool games as well as a location for the Woman's Soccer Association to play. Also, there are times when these fields are used for tournaments and events during the summer, which brings visitors from throughout the Northwest to our City.

In 2018, the soccer club purchased a 60" mower, which replaced an old mower that was becoming a repair nightmare. We also purchased an aerator, a sander (turf spreader), and a tractor so we could fill the sander. These were imperative for us to purchase to improve the quality of the fields for drainage. Also, we fertilize the fields every year, irrigate the fields, which we are working to have a complete inground system by the end of 2020. All of this maintenance and upkeep we do with one paid person, paid from the soccer club and volunteers, which includes the maintenance of the restrooms. All of this work is time consuming and daunting for minimal people to work on it.

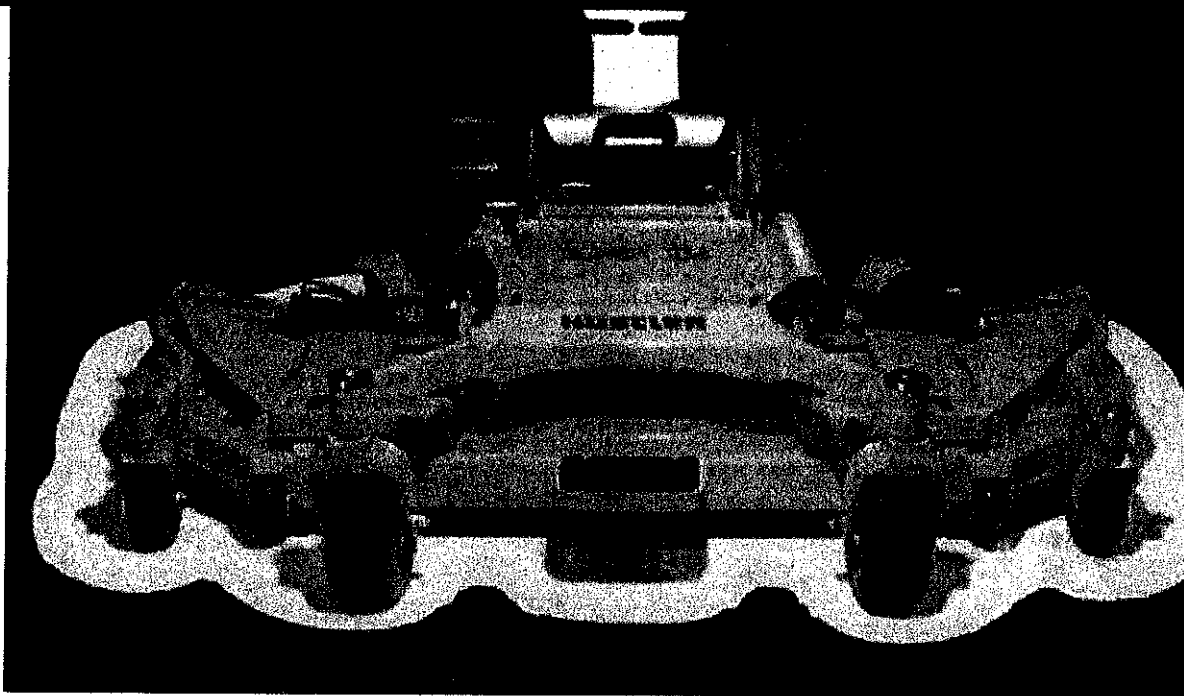
What we are hoping to achieve, is to purchase a mower that will minimize the time needed to mow the 27 acres and less time on the fields with the mower, which will in turn help improve the aesthetics of the fields. The mower we are hoping to purchase is a 104" deck with minimal hydraulics. This will reduce maintenance issues and limit the time in the shop for repairs and cost for those repairs. This mower is a 2017 Hustler Super 104 (Zero turn lawn mower). We did look at this type in 2018, but at that time our budget was challenged and we needed to get other equipment to improve the fields as well. We ask you to please consider our proposal for the grant, thank you.

Best regards;

Jeff Coleman
Longview Soccer Club
President



tractorhouse



6

2017 HUSTLER SUPER 104

Zero Turn Lawn Mowers

For Sale Price: USD \$21,999

Purchase today for USD \$369.70/monthly*

Hours: 1

Serial Number: 17115999

Condition: Used



TOP

Jeff Coleman

Longview Parks and Recreation Neighborhood Park Grant

Presented by Harlie's Angels for the approved "Harlie's Hoops" covered basketball court at Lake Sacagawea.

1. Need – Lake Sacagawea does not currently have a basketball court. There are basketball courts at other parks but they are not covered and lit.
2. Community Impact – The entire community and surrounding communities will benefit from this project. It will be located next to the current Elks building and play park.
3. Access – Because this court will be lit and covered, the community would be able to access it 365 days a year during park hours.
4. Financial Responsibilities – If we put concrete down, it would be permanent and last 20+ years depending on use.
5. Cost Benefits – I believe the benefits will outweigh the cost of this project. I have talked to many community members who would agree with this including council members.
6. Compliance – Harlie's Hoops has its final approvals from City Council, Park and Rec and Historic Preservation.
7. Readiness to Proceed – The project is in full swing currently. We are awaiting a building permit.
8. Funding – Harlie's Angels is a non-profit in our community. With help from many individual donors and local businesses stepping up with in-kind donations, we are within reach of funding this project. JH Kelly, Cowlitz Electric, Greenier Futures, Weyerhaeuser, 100 Woman and Men of Cowlitz County and The Rotary are among our financial supporters.



Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: February 14, 2020

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
1/15/20	Harlie's Hoops	Kissler (next to ELKS)
Applicant (organization)	Contact Person and Title	
Harlie's Angels	Jennifer DeStefano	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☒ Yes ☐ No		
Address	City/State/Zip	
438 Bonn Rd	Castle Rock, WA 98611	
Daytime Phone	Evening Phone	Email Address
920-809-7271		harliesangels2013@gmail.com
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Basketball Court next to ELKS memorial
- Lit - covered on Kissler.
- Fenced

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. Failure to address the criteria will result in an incomplete application and request denial.)

- ☒ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☒ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☒ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☒ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☒ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☒ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☒ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☒ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

145,000

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 85,000	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 100 +	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ 30,000	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ 35,000	%
TOTAL COST OF THE PROJECT:		\$ 150,000	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 70,000	46%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ 30,000	20%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ 35,000	23%
# of Volunteers X # of Hours Donated = Total Hours of Volunteer Labor Donations		

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 150,000.00

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

We will pull the remainder of the project money from our business savings that is set aside for the remainder of our year of giving. This donation would allow us to keep money in our account for other giving projects. Also look for cheaper lunch labor.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 15,000.00 - 25,000

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe:	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: Spring 2020	Anticipated Date of Completion:
Application completed by (print and sign name) Jennika DesArmo	Title V.P. Date 2/14/20

Please return this application by February 14, 2020 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

NEIGHBORHOOD PARK GRANT PROGRAM ESTIMATE WORKSHEET



ORGANIZATION: Harlie's Angels

PROJECT NAME: Harlie's Hoops

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Websteel.	Building	60,000
Amazon.	Hoops	4,000
?	wood wrap	10-20,000
Concrete Specialty	Concrete	10,000
JH Kelly	Building equipment	50,000
Baker Lumber	Concrete Board	10,000
Greener Futures	Electrical	11,000
Concrete Setup		80,000
	TOTAL	230,000 150,000

Please summarize all donations of goods and services estimated for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

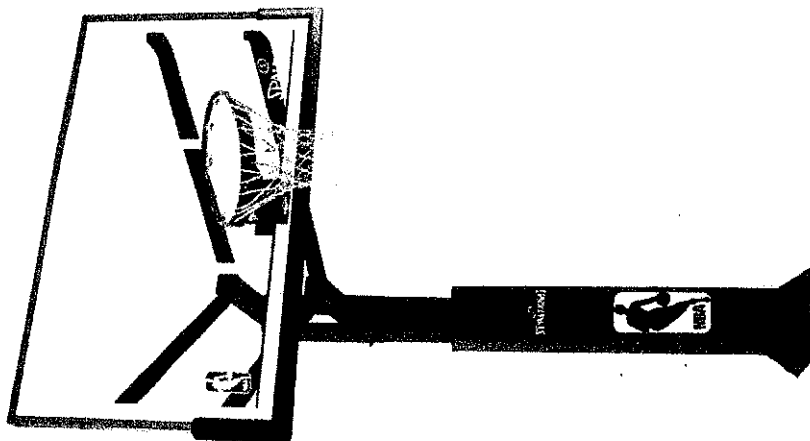
IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
JH Kelly	ever CPW	25,000	yes
Greener Futures	Electrical	labor	yes
	TOTAL		

We currently are awaiting final quotes from:

Baker Lumber in Kelso for Lap Siding for the Gable Ends of the building. Approximate cost 10,000.

JK Kelly for the labor of erecting the building. They are granting us a \$25,000 gift for labor but we are awaiting the full bid. Approximately \$50,000. Should be emailed to us by Monday Morning 2/17/20. They are also bidding the concrete work for the building. *now included*

We will also be getting a quote for wrapping the metal poles from a local construction company. We must await this bid until the building is in process so they can have true scale to measure. Approximately \$20,000.



ARENA VIEW® SERIES IN-GROUND BASKETBALL HOOP

ITEM NO. SPA0001

\$1,999.99

(0)

x2 = 4000.00

Free Shipping

[System Manuals](#)

Material

Acrylic

Size

72

Height

Fixed Height

Availability: In Stock

QUANTITY: - 1 +

 ADD TO CART





Web Steel of Washington
37396 Ruben Lane
Sandy, OR 97055
855-668-7211
503-668-7211
503-668-9026 Fax

DATE:	21-Jun-19
Project Manager:	J. Stipe
Building System:	RIGID-FRAME
JOB#	0

CUSTOMER: Jennifer DesArmo		QUOTE No: JS19-030	REV:	DATE:
ADDRESS:		PROJECT NAME: Harlies's Hoops Basketball Cover		
CITY STATE:	WA	ZIP:	ADDRESS: 2121 Kessler Blvd	
PHONE:	CELL:	CITY STATE: Longview	WA	ZIP: 98632
CONTACT:	E-mail:	COUNTY:	☐ FOB Sandy, OR	
BASIC BUILDING		☐ EXPORT PACKAGE ☐ Freight Allowance		
BUILDING TYPE: ☒ SYMMETRICAL ☐ SINGLE SLOPE ☐ LEAN-TO ☐ OTHER:				
Width: 60' Length: 90' Eave Height: 19' Roof Slope (rise/12): 3				
Bay Spacing: 22'-6"		Vertical Clearance under Rafter:		
Governing Code: ☐ IBC 2012 ☒ IBC 2015 ☐ CBC 2010 ☐ Other:		Seismic: Ss = S1 =		
LL / Roof Snow Load (PSF): 20 / 25 Wind Load (MPH): 130 Exposure: ☐ B ☐ C ☐ D				
Ground Snow Load (PSF): Building is Heated: ☒ No ☐ Yes		Risk Category: II Site Class: D		
Collateral Load (PSF): 3.0 Describe:		Within 100 Miles of Hur. Coast: ☐ YES ☒ NO		
Closure Classification: ☐ ENCLOSED ☒ PARTIALLY ENCLOSED ☐ OPEN				

Special Load Conditions:		Check all applicable boxes below and attach corresponding forms ☐ Others	
☐ Adjacent Structures (Form 2)	☐ Crane (Form 5)	☐ Mezzanine (Form 6)	☐ Point Loads (Form 7)

FRAMING DATA		☐ Recessed Ext. Column: Below F.F. ☐ Recessed Int. Col: Below F.F.	
MAIN FRAMES: ☒ RF Clearspan ☐ Modular Frame w/ Columns ☐ Sidewall strgt Col: Max. Depth			
Span Dimensions on Multi-Span Frames: ☐ Jack Beams at:			
LEFT ENDFRAME: ☐ Bearing Frame* ☐ Expandable Full Load Frame ☒ Half Load Frame			
RIGHT ENDFRAME: ☐ Bearing Frame* ☐ Expandable Full Load Frame ☒ Half Load Frame			
Left End Post Spacing: 20		*Bracing Required per WS Design	
Right End Post Spacing: 20			
FRONT SIDEWALL BRACING: ☐ Rod/Cable ☐ FBWC ☒ Portal ☐ Other		STRUCTURAL PAINT: ☐ Std. Prime ☐ Other	
BACK SIDEWALL BRACING: ☐ Rod/Cable ☐ FBWC ☒ Portal ☐ Other		SECONDARY PAINT: ☐ Std. Galv. ☐ Other	

ROOF DATA		WALL DATA		PANELS-BY-OTHERS	
PANEL: ☒ PBR ☐ SSR: Ga: 26		PANEL: ☐ PBR ☐ R.R. Ga:			
FINISH: ☐ Galvalume ☒ Standard Color:		FINISH: ☐ Galvalume ☐ Standard Color			
☐ Fixed Clip ☐ Slip Clip ☐ Thermal Block ☐ UL 90		FASTENERS: ☐ Standard ☐ Stainless Steel Lngth:			
FASTENERS: ☒ Standard ☐ Stainless Steel Length:		RAKE & EAVE TRIM COLOR:			
PURLINS: ROOF EXTENSION: 2'		WALL TRIM COLOR TO MATCH WALL PANEL COLOR			
RE LOCATION: All four sides SOFFIT: no		SIDEWALL GIRTS: ☒ BYPASS ☐ INSET ☐ FLUSH ☐ 4' O/C			
CANOPY: Clear Height:		ENDWALL GIRTS: ☒ BYPASS ☐ INSET ☐ FLUSH ☐ 4' O/C			
LOCATION: None SOFFIT:		BASE: Angle ☒ w/Base Trim ☒ w/Base Closure			
EAVE CONDITION: ☐ STD. ☒ GUTTER ☐ NO TRIM		LINER Height: Ln Ft: Finish: Trim: ☐ Yes ☐ No			

Wall Framed Openings								
Qty.	Sizes W x H	Locations				Located By (Factory or Field)	Sill Height	Delete Panel
		LEW	REW	FSW	BSW			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			
		☐	☐	☐	☐			

Alternates	Unless Noted on Page 2, Alternates Are Not Included in Total Building Cost	Cost	ADD Y/N
1. Foundation Engineering for Piers		Included	
2. Purlin Tape roof only		Included	
3.		\$ -	
4.		\$ -	

The Following Checked Forms are Integral Parts of this Order: ☐ 2 Layout - Adj. Structures - General Instructions ☐ 3 Customer Information
☐ 4 Modifications ☐ 5 Crane Data ☐ 6 Mezzanine Data ☐ 7 Point Loads ☐ Addendum # _____

OPEN WALLS		Locations / Dimensions				Others	
		Front SW	Back SW	Left EW	Right EW		
Purposes for Open Wall Sections	Width:						
	Height:						
a.	Open for access or tie-in w/ Adjacent Structure						
b.	Infill wall by others						
c.	Wood or steel stud framing by others						
d.	Masonry or tilt-up walls by others						
e.	Wind perimeter beam brace to wall						
f.	Columns brace to masonry or tilt-up						
g.	Other:						

THE FOLLOWING STANDARD EXCLUSIONS APPLY UNLESS SPECIFICALLY NOTED OTHERWISE:

1. FOUNDATION DESIGN AND/OR REDESIGN AND ALL RELATED COSTS OF MATERIAL AND LABOR.
2. CONCRETE MASONRY UNITS, REINFORCING BAR, EMBEDS, SHIM STOCK, GROUT, AND NON SHRINK GROUT.
3. ALL ATTACHMENTS STEEL TO CONCRETE, ANCHOR BOLTS
4. STAIRS, LANDINGS, RAILS, WALKWAYS, CATWALKS, GRATING, LADDERS, & EQUIPMENT PLATFORMS.
5. ROOF CURBS, ROOF HATCHES, LOUVERS.
6. OVERHEAD DOORS AND SUPPORT, MANDOORS, FRAMES, AND HARDWARE.
7. GLASS AND GLAZING.
8. ALUMINUM CURTAIN WALLS AND WINDOWS.
9. SINGLE PLY ROOF SYSTEMS.
10. FIELD TOUCH-UP OF PRIMER (LABOR AND MATERIALS).
11. ERECTION, FIELD SUPERVISION, FIELD TECHNICAL REPRESENTATIVE.
12. SEISMIC BRACING FOR OTHER TRADES.
13. SEALING OF WALL AND ROOF PENETRATION OF OTHER TRADES.
14. ALL LIGHT GAUGE METAL FRAMING.
15. INSULATION AND VAPOR BARRIERS.
16. INTERIOR PARTITIONS, METAL STUDS, AND ANGLES AT PERIMETER PARAPETS.
17. ROOF DRAINS AND INTERIOR DOWNSPOUTS.
18. WOOD PRODUCTS.
19. SMOKE CURTAINS AND FIREWALL MATERIALS.
20. HAND AND OR POWERED SEAMING TOOLS REQUIRED FOR STANDING SEAM ROOF AND OR OTHER PANEL SYSTEMS.

BLDG. END USE

MBMA End-Use Classification (Must be filled-in: Check One)

101 () Comm'l. Agri-Commodities Storage	400 Commercial	500 Community: Public & Private	601 () Gov't Export
200 On-Farm Structures	401 () Retail Stores	501 () Recreational	700 All Other
201 () Commodity Storage	402 () Warehousing	502 () Educational	701 () Components
202 () Other Farm Structures	403 () Aircraft Hangars	503 () Hospital & Health	702 () Retrofit Roofs
300 Manufacturing	404 () Freight Terminals	504 () Churches	703 () Retrofit Walls
301 () Production	405 () Office, Banks	505 () Gov't Admin. & Services	704 () Other: _____
302 () Warehousing	406 () Commercial Auto	506 () Passenger Terminals	
303 () Equipment Service		507 () Residential	

WARRANTY: SELLER MAKES NO WARRANTIES OF ANY NATURE WHATSOEVER, EXCEPT FOR SUCH EXPRESS WARRANTIES AS SET OUT IN THIS PURCHASE ORDER. Any warranty requests must be part of this purchase order.

STANDARD TERMS ARE 20% AT TIME OF ORDER, 40% PRIOR TO FABRICATION, AND BALANCE PRIOR TO DELIVERY OF BUILDING OR AS AGREED TO IN ADVANCE, BASED UPON CREDIT APPROVAL. WEB STEEL OF WASHINGTON RESERVES THE RIGHT TO PASS ON ANY MATERIAL COST INCREASES FROM WSOW VENDORS OCCURRING AFTER THE DATE OF SIGNED CONTRACT. NOTIFICATION OF COST INCREASES WILL BE MADE PRIOR TO FABRICATION OF YOUR BUILDING.

ORDER REQUIREMENTS

You Must Check One ☒ Fabrication Order ☐ For Engineering ☐ Standard Submittal Drawings (11X17) No of Sets: _____

If more than four (4) sets are required, additional printing costs will apply.

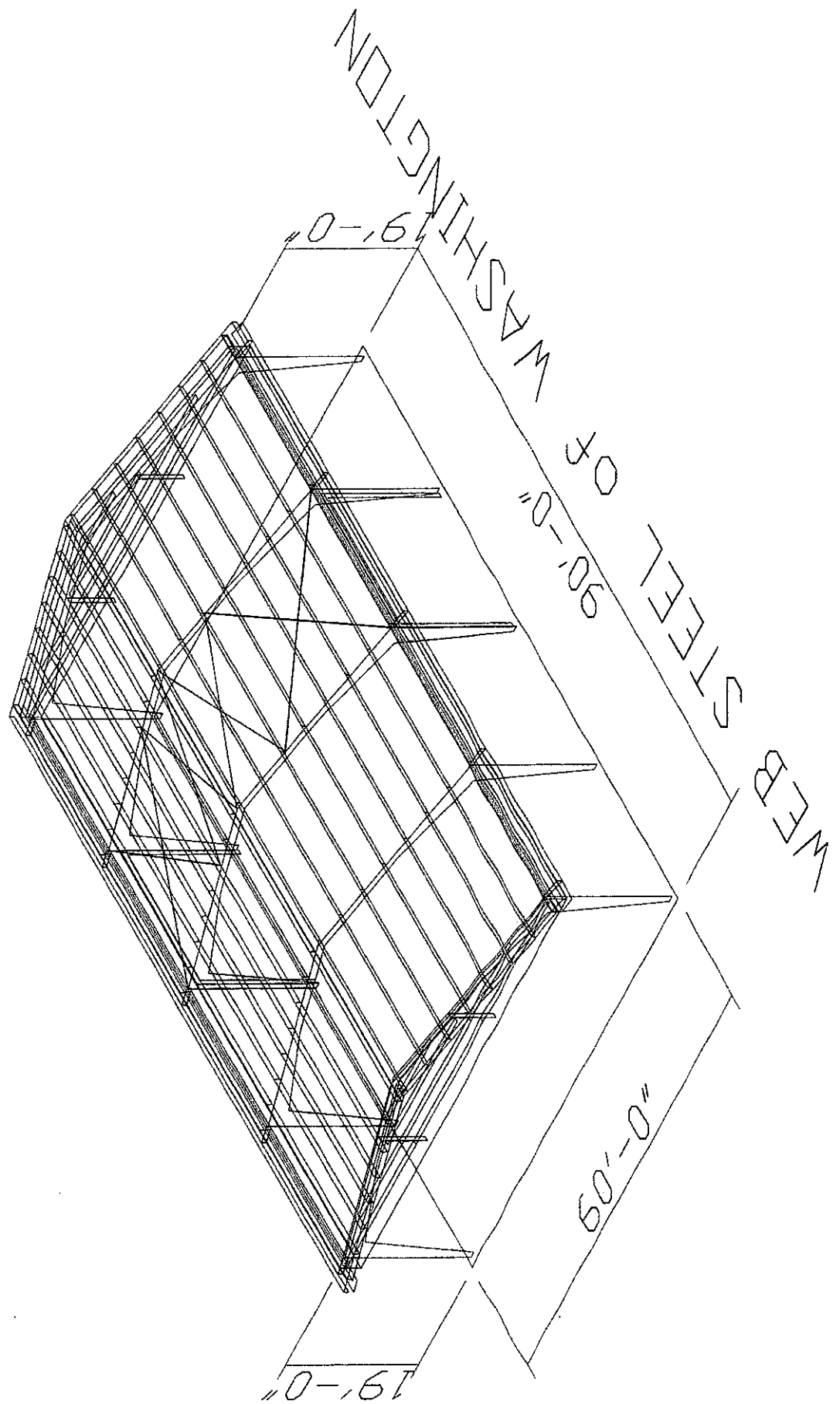
EXCLUSIONS	PRICING RECAP	Bldg. Weight	PRICE (USD)
ANY ITEM NOT SPECIFICALLY STATED AS INCLUDED ON THIS	Base Building:	38,780	\$ 57,589.15
DOCUMENT IS EXCLUDED. STANDARD WEB STEEL BUILDINGS NW	Total of Alternates From Page 1:		\$ -
PRODUCT SPECIFICATIONS ARE ASSUMED UNLESS OTHERWISE	Freight Allowance:		\$ 1,584.00
SPECIFIED ON THIS DOCUMENT. WEB STEEL OF WASHINGTON IS NOT	Sales Tax:		\$ -
RESPONSIBLE FOR ANCHOR BOLTS OR FOUNDATION DESIGN.	TOTAL BUILDING COST:		\$ 59,173.15
Price Validity: 15 Days from 21-Jun-19	TERMS Breakdown ☒ 20%	Plan Fee:	\$ 11,834.63
	40%	Fabrication Fee:	\$ 23,669.26
	+/- All Applicable Change Orders	Final:	\$ 23,669.26
Purchaser _____	Exempt Tax Number: _____	US Dollars	

Authorized Signature

Seller's Acceptance in Writing By An Authorized Representative Constitutes A Firm And Binding Order

Date

Title





Greener Futures Electric, Inc

PO Box 1798 | Castle Rock, WA 98611

360-274-8046 | desk.greenerfutureselectricinc@outlook.com

RECIPIENT:

Harlie's Hoops

2109 East Kessler Boulevard
Longview, Washington 98632

Quote #218

Sent on 02/13/2020

Total \$11,070.00

PRODUCT / SERVICE	DESCRIPTION	QTY.
City of Longview Electrical Permit		1
Install 30 Amp feeder from Elks building to new Structure		1
Install new Sub-Panel with Grounding & Bonding		1
Install (2) 120volt GFCI protected receptacles		1
Install (6) 200 Watt LED "UFO" Lights & circuitry		1
Install Lighting control box with Timer		1
Install Conduit for Wired Ethernet Line for Camera system		1
Install Camera System		1

02/13/2020

Date

Client Signature

Subtotal

\$10,250.00

98632 (8.0%)

\$820.00

Total

\$11,070.00

This quote is valid for the next 14 days, after which Prices may be subject to change.

We Reserve the Right to Lein after Services Performed Due to Non Payment at Time of Completion



JH Kelly, LLC
www.jhkelly.com
WA CRL #JHKELLD044KF
OR CCB #0117544

February 14, 2020

Jeff Desarmo
Harlie's Angels
Harliesangels2013@gmail.com

**Re: Harlie's Hoops Project
JHK Proposal No. 20099**

Dear Jeff:

We are pleased to present our proposal for the above-referenced project. Our proposed scope of work is in accordance with the information furnished by you and is based on the below clarifications.

Bid Amount: \$135,320.00 (Sales Tax is not included)

Technical Clarifications

1. This estimate based on the provided WEB STEEL structural and foundation drawings. See attached bid breakdown.
2. Estimate is for the required materials and labor for concrete foundation/slab and structure erection.
3. Supply of the WEB STEEL structure is not included.
4. Includes related construction equipment required for the installation.
5. We have excluded the following from our proposal:
 - a. Clearing, grubbing, site prep or excavation.
 - b. All electrical, court finish and painting work related to the installation.
 - c. The supply and installation of underground utilities.
 - d. Removal, handling, abatement, transportation and disposal of any existing hazardous materials as it pertains to mercury, lead, or asbestos.
 - e. Temporary construction utilities and services: toilets, lights, electrical power (115v, 220v and 460v), jobsite security, fencing and dust control will be provided by others.
 - f. Third party engineering design or services.
 - g. Building permits, third party testing and monitoring, bonds, fees, or liquidated/consequential damages.

Standard Commercial Clarifications

This proposal and any work performed in connection with it are made subject to and contingent upon the conditions stated above and any clarifications included within our bid package. These items may be negotiated in post-bid meetings, and our proposal is contingent upon a mutually agreeable contract between JHK and your firm. Please reference the proposal number listed above on all contracts, purchase orders and correspondence regarding this proposal.

Thank you for the opportunity to bid this and future projects. Please give me a call at 360-578-3108 if you have any questions.

Sincerely,

821 Third Ave • PO Box 2038 • Longview, WA 98632 • 360-423-5510
200 Grand Blvd. • Vancouver, WA 98661 • 360-737-6790
3422 1st Ave. South • Seattle, WA 98134 • 206-900-5522
3131 Mercer Ave. • Bellingham, WA 98225 • 360-577-5564



Steve Kjallin
JH Kelly, LLC



Bid Item No:	Description:	Qty	UOM	Labor Hours	Labor Cost	Materials	Subcontractor	Equipment / Other	Total Cost
	Concrete Formwork	1,844	SF	295	\$ 22,273	\$ 4,824	\$ -	\$ 1,782	\$ 28,879
	Reinforcement / Rebar	11,777	LB	71	\$ 6,154	\$ 7,658	\$ -	\$ 492	\$ 14,304
	Place Concrete	124	CY	62	\$ 4,687	\$ 19,471	\$ -	\$ 375	\$ 24,534
	Finish Concrete	6,233	SF	238	\$ 17,962	\$ 1,480	\$ -	\$ 1,437	\$ 20,880
	Structure Erection	5,400	SF	497	\$ 43,264	\$ -	\$ -	\$ 3,460	\$ 46,724
	Total:	25,378		1,163	\$ 94,339	\$ 33,433	\$ -	\$ 7,547	\$ 135,320

Note: Cost Breakdown is provided for Accounting purposes and not to be considered stand alone bid items.