



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, May 14, 2020

7:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, May 14th, at 7:00 p.m.

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the City Clerk's Office at 360-442-5041.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/86879120602>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-669-900-6833

1-346-248-7799

1-408-638-0968

1-646-876-9923

1-301-715-8592

1-312-626-6799

Meeting ID: 868 7912 0602

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL

4. APPROVAL OF MINUTES

20-000231 APRIL 23, 2020 WORKSHOP MINUTES
APRIL 23, 2020 REGULAR MEETING MINUTES
APRIL 30, 2020 WORKSHOP MINUTES

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**

20-000198 PROCLAMATION: NATIONAL POLICE WEEK, MAY 10-16, 2020

RECIPIENT: CHAPLAIN MARIO GAMBARO

20-000235 PROCLAMATION: NATIONAL POPPY DAY, MAY 22, 2020

RECIPIENT: CHERYL REDING, SGT. AT ARMS & MEMBERSHIP PERSON, AMERICAN
LEGION AUXILIARY

7. CONSTITUENTS' COMMENTS (Thirty Minutes)**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS**

20-000227 PUBLIC HEARING – REQUEST TO VACATE ALLEY RIGHT-OF-WAY FROM LARCH
STREET TO WASHINGTON WAY BETWEEN 17TH AND 18TH AVENUE, ASSESSOR'S
PLAT NO. 11 (REPLAT)

RECOMMENDED ACTION:
HOLD THE PUBLIC HEARING

THEN –

MOTION TO:
APPROVE THE PROPOSED VACATION CONTINGENT UPON PAYMENT OF VACATION
FEES, RETENTION OF A PUBLIC SEWER EASEMENT, RELOCATION OF THE WATER
METER, INSTALLATION OF A REDUCED PRESSURE BACKFLOW ASSEMBLY AND
PROVISIONS FOR PRIVATE EASEMENTS AND;

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE FOR ADOPTION AFTER
VACATION FEES HAVE BEEN PAID AND PROVISIONS FOR PRIVATE EASEMENTS
HAVE BEEN MADE AND;

SET THE VACATION FEES AT \$36,267.70.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS**12. MAYOR'S REPORT****13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR****20-000232 APPROVAL OF CLAIMS**

SECOND HALF APRIL PAYROLL, FIRST HALF MAY ACCOUNTS PAYABLE

20-000230 BID REVIEW – COLUMBIA THEATRE PAINT PROJECT**RECOMMENDED ACTION:**

MOTION TO ACCEPT THE LOW BID AND AWARD BASE BID PLUS ADDITIVE 1 AND 3 CONTRACT TO JH KELLY, LLC IN THE AMOUNT OF \$143,329.69

20-000228 PROJECT COMPLETION – WAYFINDING SIGNS PROCUREMENT**RECOMMENDED ACTION:**

MOTION TO ACCEPT AS COMPLETE THE WAYFINDING SIGNS PROCUREMENT

20-000229 SET PUBLIC HEARING - AMENDMENT TO THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2020-2025**RECOMMENDED ACTION:**

MOTION TO SET THE CITY COUNCIL MEETING ON MAY 28, 2020, AS THE DATE AND TIME FOR A PUBLIC HEARING TO AMEND THE 2020-2025 SIX-YEAR TIP

20-000234 CITY OF LONGVIEW APPOINTMENTS TO COWLITZ 911 BOARD OF DIRECTORS**RECOMMENDED ACTION:**

MOTION TO APPROVE THE RECOMMENDED LIST OF COWLITZ 911 PUBLIC AUTHORITY VOTING DIRECTORS AND ALTERNATES APPEARING IN ATTACHMENT "A".

15. CITY MANAGER'S REPORT**20-000223 AGREEMENT REGARDING COMMERCE AVENUE MASTER CLOCK****RECOMMENDED ACTION:**

MOTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AGREEMENT TO ACCEPT THE R.A. LONGVIEW MASTER CLOCK AND TRANSFER OWNERSHIP TO THE CITY OF LONGVIEW

**20-000233 RESOLUTION NO. 1454 - LID CONSTRUCTION FUND INTERFUND LOAN FROM THE
FIREMEN'S PENSION FUND (INFORMATION ONLY)**

RECOMMENDED ACTION:
NO ACTION REQUIRED.

16. MISCELLANEOUS

17. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

NEXT COUNCIL WORKSHOPS:



City of Longview

1525 Broadway
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Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, April 23, 2020

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, April 23rd at 6:00 p.m.

All members of the public are encouraged to listen in to the meeting and participate via a moderator.

Please click the link below to join the webinar:

<https://zoom.us/j/93078131345>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 669 900 6833 or +1 346 248 7799 or +1 646 876 9923 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799

Meeting ID: 930 7813 1345

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 6:00 p.m.

Present: Councilmember Makinster, Councilmember Strobel, Councilmember Moon, Councilmember Kendall, Councilmember Schott, Mayor Pro Tem Wallin, and Mayor Wallis

Staff Present: City Manager Kurt Sacha, Human Resources Director Chris Smith, Public Works Director Ken Hash, Administrative Services Director Kris Swanson, City Clerk Kaylee Cody, Deputy Clerk Kassi Mackie, City Attorney Jim McNamara, and Community Development Director John Brickey

2. **WORKSHOP**

20-000193 WEST LONGVIEW SEWER LAGOONS PRESENTATION**RECOMMENDED ACTION:
DIRECTION TO STAFF**

Public Works Director Ken Hash presented. The council was in favor of pursuing the staff recommendation to continue with the feasibility study but shift towards a concept combining a regional stormwater or flood storage facility with a park. The resulting study and report would support review of the four remaining options, and include:

- *Monitoring and recording groundwater levels within the site, and surface water levels in surrounding water bodies*
- *Cooperate with CDID#1 to determine flood storage or similar functional needs*
- *Conceptual layout and earthwork design*
- *Opinions of cost*
- *Partnering opportunities*
- *Grant and funding opportunities.*

20-000194 LATECOMER AGREEMENTS FOR PRIVATELY FUNDED STREET, STORMWATER, SANITARY SEWER, AND WATER IMPROVEMENTS PRESENTATION**RECOMMENDED ACTION:
DIRECTION TO STAFF**

Public Works Director Ken Hash presented.

The council was in favor of staff proceeding with drafting an ordinance adding latecomer agreements.

3. ADJOURNMENT

The meeting was adjourned at 6:57 p.m.

*Kaylee Cody
City Clerk*

*Approved: _____
Mayor*

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MAY 14, 2020 - 7:00 P.M.
THURSDAY, MAY 28, 2020 - 7:00 P.M.**



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1-312-626-6799

Meeting ID: 930 7813 1345

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Wallis called the meeting to order at 7:00 p.m.

2. INVOCATION*/FLAG SALUTE**3. ROLL CALL**

Present: Councilmember Makinster, Councilmember Strobel, Councilmember Moon, Councilmember Kendall, Councilmember Schott, Mayor Pro Tem Wallin, Mayor Wallis

Absent: None

Staff Present: City Manager Kurt Sacha, Human Resources Director Chris Smith, Public Works Director Ken Hash, Administrative Services Director Kris Swanson, City Clerk Kaylee Cody, Deputy Clerk Kassi Mackie, City Attorney Jim McNamara, Community Development Director John Brickey, Library Director Chris Skaugset, and Interim Planning Manager Adam Trimble

4. APPROVAL OF MINUTES

**20-000196 APRIL 9, 2020 SPECIAL MEETING (WORKSHOP) MINUTES
APRIL 9, 2020 REGULAR MEETING MINUTES**

A motion was made by Councilmember Kendall, seconded by Councilmember Moon to approve the minutes as presented. The motion carried unanimously.

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****7. CONSTITUENTS' COMMENTS (Thirty Minutes)****8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

12. MAYOR'S REPORT

Mayor Wallis commended residents of Longview on complying with State, County and City guidelines during the COVID-19 pandemic.

13. COUNCILMEMBERS' REPORTS

Councilmember Strobel reported on the City of Longview Revolving Loan Fund, and challenged the council to be creative and collaborative in the upcoming months during budget deliberations. Councilmember Strobel also thanked essential employees for their diligence.

Mayor Pro Tem Wallin reported on the Revolving Loan Fund and elaborated on the process businesses can follow to obtain funding.

Dave Fine of Longview inquired on the possibility of establishment of a revolving loan fund for residents who are in need of assistance during the current pandemic.

Councilmember Kendall reported collaboration with City Manager Sacha concerning the homeless encampment.

14. CONSENT CALENDAR

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

20-000197 APPROVAL OF CLAIMS

Final accounts payable: \$1,392,495.42, checks no. 21078-21404.

20-000190 2020 EXTENSION AND RENEWAL OF AGREEMENT FOR COWLITZ COUNTY MINI-RURAL LIBRARY DISTRICT SERVICES**RECOMMENDED ACTION:**

MOTION TO APPROVE EXTENSION/RENEWAL OF CONTRACT.

20-000192 BID REVIEW – BEECH STREET EXTENSION, OREGON WAY TO CALIFORNIA WAY**RECOMMENDED ACTION:**

**MOTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO
C & R TRACTOR & LANDSCAPING, INC. IN THE AMOUNT OF \$2,782,952.82**

**20-000195 RESOLUTION NO. 2325 ACCEPTING THE LONGVIEW PUBLIC DEVELOPMENT
AUTHORITY'S 2019 ANNUAL REPORT TO THE CITY****RECOMMENDED ACTION:**

MOTION TO APPROVE RESOLUTION NO. 2325

15. CITY MANAGER'S REPORT

City Manager Kurt Sacha reminded residents that the City continues to have funds available through the Revolving Loan Fund and application fees have been waived.

Ted Sprague and Lindsay Cope were recognized by City Manager Sacha in respect to local assistance applications.

City Manager Sacha read Police Chief Jim Duscha's retirement announcement letter.

20-000191 SPECIAL COVID-19 CDBG FUNDING GRANT- APPROVE FUNDING PRIORITIES, SCHEDULE PUBLIC HEARING**RECOMMENDED ACTION:**

PROVIDE DIRECTION TO STAFF ON NEXT STEPS FOR PUBLIC OUTREACH, PROJECT SELECTION AND PUBLIC HEARINGS.

MOTION TO SET MAY 14, 2020 AS THE DATE FOR A PUBLIC TO AWARD FUNDING FOR CDBG COVID -19 GRANTS WITH THE FOLLOWING FUNDING PRIORITIES:

**UTILITY BILL ASSISTANCE GRANTS
MICROENTERPRISE ASSISTANCE GRANTS
RENT ASSISTANCE GRANTS (3 MONTH TBRA)**

Interim Planning Manager Adam Trimble presented.

Council was in support of advertising for temporary rent assistance, utility bill assistance and micro-enterprise grants or loans.

Mayor Pro Tem Wallin made a motion, seconded by Councilmember Strobel, to direct staff to move the date for the public hearing to May 7th, 2020. The motion carried unanimously.

16. MISCELLANEOUS**17. ADJOURNMENT**

The meeting was adjourned at 7:56 p.m.

*Kaylee Cody
City Clerk*

Approved: _____
Mayor

NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MAY 14, 2020 - 7:00 P.M.
THURSDAY, MAY 28, 2020 - 7:00 P.M.



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Minutes

City Council

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Council Member Hillary Strobel*

Thursday, April 30, 2020

6:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, April 30th, at 6:00 p.m.

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Please click the link below to join the meeting:

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1-669-900-6833

1-346-248-7799

1-312-626-6799

1-646-876-9923

1-301-715-8592

Meeting ID: 890 7126 0035

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

Present: Councilmember Ruth Kendall, Councilmember Chet Makinster, Councilmember Steve Moon, Councilmember Christine Schott, Councilmember Hillary Strobel, Councilmember Mike Wallin, and Mayor MaryAlice Wallis

Absent: None

Staff Present:

City Manager Kurt Sacha, Human Resources Director Chris Smith, Administrative Services Director Kris Swanson & City Clerk Kaylee Cody

3. WORKSHOP

**20-000199 FINANCIAL PRESENTATION – YEAR-ENDING DECEMBER 31, 2019
REVIEW BUDGET ALERT MODEL**

**RECOMMENDED ACTION:
NO ACTION TO BE TAKEN.**

City Manager Sacha presented. No action was taken.

4. ADJOURNMENT

The meeting was adjourned at 7:17 p.m. The next meeting of the City Council is May 7, 2020.

Kaylee Cody
City Clerk

Approved: _____
Mayor

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MAY 14, 2020 - 7:00 P.M.
THURSDAY, MAY 28, 2020 - 7:00 P.M.**

**NEXT SPECIAL COUNCIL MEETINGS:
THURSDAY, MAY 7, 2020 - 6:00 P.M.**

Proclamation

City of Longview, Washington

National Police Week 2020

May 10th to May 16th

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including 61 Commissioned Officers as well as one Commissioned Reserve Officer of the Longview Police Department; and

WHEREAS, there have been 16,000 assaults against law enforcement officers in 2019, resulting in approximately 15,000 injuries; and

WHEREAS, since the first recorded death in 1791, more than 24,155 law enforcement officers in the United States have made the ultimate sacrifice and have been killed in the line of duty; and

WHEREAS, next spring 396 names will join those dedicated public servants whose names are engraved on the walls of Washington D.C.'s National Law Enforcement Officers Memorial, including Deputy Justin DeRosier of the Cowlitz County Sheriff's Office and 250 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored (by virtual means this year due to COVID-19 virus) during the National Law Enforcement Officers Memorial Fund's Annual Candlelight Vigil on the evening of May 13, 2020; and

*NOW, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby proclaim May 10-16, 2020 as **National Police Week** in Longview, Washington and publicly salute the service of law enforcement officers in our community and in communities across the nation. I further direct, Pursuant to Public Law 103-322, that all flags be flown at half-staff on Friday, May 15, 2020 on **Peace Officer's Memorial Day**, in honor of the fallen officers and their families.*

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 14th day of May 2020.

MaryAlice Wallis, Mayor

Proclamation

City of Longview, Washington



National Poppy Day ~ May 22, 2020

WHEREAS, the sacrifices of those who have lost their lives, their health or their livelihood as a result of their military service are rightly the concern of all citizens; and

WHEREAS, the annual distribution of the red poppies by the American Legion Auxiliary offers an opportunity for the people of this community to acknowledge those persons who have paid more than their share of the cost of freedom; and

WHEREAS, poppies are made by disabled veterans and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled and needy veterans and their families, and the widows and orphans of deceased veterans;

NOW, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby proclaim May 22nd, 2020 as “National Poppy Day” in the City of Longview, and I urge the citizens of this community to recognize the merits of this cause by contributing to its support through the donation of funds for poppies in appreciation for the sacrifices of our honored dead.

I further urge all patriotic citizens to wear a poppy on May 22nd and 23rd 2020, as just evidence of our gratitude for the men and women of this country who have risked their lives in fulfilling their obligations as American citizens.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 14th day of May 2020.

MaryAlice Wallis, Mayor



City of Longview

Agenda Summary

PUBLIC HEARING – REQUEST TO VACATE ALLEY RIGHT-OF-WAY FROM LARCH STREET TO WASHINGTON WAY BETWEEN 17TH AND 18TH AVENUE, ASSESSOR’S PLAT NO. 11 (REPLAT)

RECOMMENDED ACTION:

HOLD THE PUBLIC HEARING

THEN –

MOTION TO:

APPROVE THE PROPOSED VACATION CONTINGENT UPON PAYMENT OF VACATION FEES, RETENTION OF A PUBLIC SEWER EASEMENT, RELOCATION OF THE WATER METER, INSTALLATION OF A REDUCED PRESSURE BACKFLOW ASSEMBLY AND PROVISIONS FOR PRIVATE EASEMENTS AND;

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE FOR ADOPTION AFTER VACATION FEES HAVE BEEN PAID AND PROVISIONS FOR PRIVATE EASEMENTS HAVE BEEN MADE AND;

SET THE VACATION FEES AT \$36,267.70.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Property owner Richard Kirkpatrick, who represents 100% of the abutting property, has submitted a request to vacate alley right-of-way from Larch Street to Washington Way between 17th and 18th Avenue, Assessor’s Plat No. 11 (Replat). This request has been reviewed by appropriate City staff and utility companies and approval would include retaining a public sewer easement in the proposed vacation area. The City staff will install a new water meter at the property line. The applicant shall install a reduced pressure backflow assembly in the water line. There are also private power and gas service lines within the right-of-way that serve adjacent properties. Staff is recommending that private easements be established to provide for these service lines.

In accordance with state law, Resolution No. 1732 provides for charges to the abutting property owners of up to 100% of the appraised value of the vacated area if the right-of-way has been dedicated for 25 years or more. This right of way was dedicated more than 25 years ago, thereby allowing the City to charge 100% of the appraised value of the vacated area. In accordance with Resolution No. 2290, the City Council can choose to charge a vacation fee up to 50% of the maximum allowed by state law, for right-of-way vacations that are necessary to develop new or expanded economic opportunities

In lieu of a formal appraisal, staff has historically used the assessed land value of the abutting properties to develop right of way vacation fee recommendations. Based on 100% of the assessed value of abutting land, the vacation fee for this right of way would be \$36,267.70. In accordance with Resolution No. 2290, if testimony is received during the public hearing and the City Council determines the vacation is needed for economic development opportunities, the vacation fee can be set at \$18,133.85, if the vacation is approved. The recommended fee is 100% of the determined right of way value.

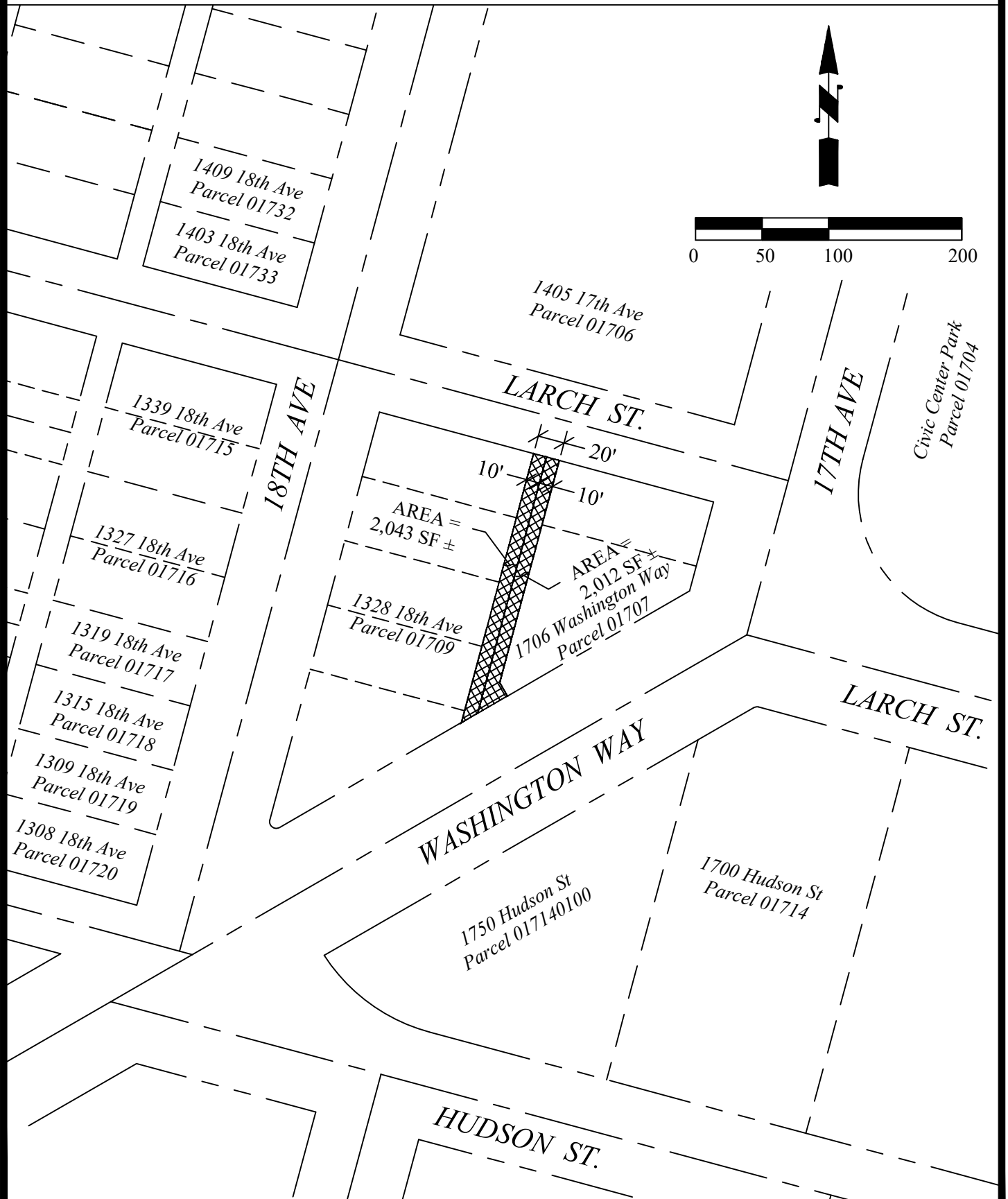
STAFF CONTACT:

Ken Hash, City Engineer

Attachments:

1. Alley Larch to Washington ROW Vacation Map-KH

EXHIBIT B





City of Longview

Agenda Summary

APPROVAL OF CLAIMS

SECOND HALF APRIL PAYROLL, FIRST HALF MAY ACCOUNTS PAYABLE

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF MAY 2020 ACCOUNTS PAYABLE: \$1,641,497.06

SECOND HALF APRIL 2020 PAYROLL:

\$77,449.61, checks no. 618-631

\$696,911.98, direct deposits

\$974,025.62, wire transfers

\$1,748,387.21 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Chresta Larson, Human Resources Specialist

Attachments: None



City of Longview

Agenda Summary

BID REVIEW – COLUMBIA THEATRE PAINT PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD BASE BID PLUS ADDITIVE 1 AND 3 CONTRACT TO JH KELLY, LLC IN THE AMOUNT OF \$143,329.69

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

Address quality of place issues

SUMMARY STATEMENT:

This project calls for painting the exterior surfaces of the Columbia Theatre/Sylvester Apartment building located at 1231 Vandercook Way. The Base Bid scope of work includes cleaning, preparing the external stucco, metal, structural steel, concrete, masonry, and wood surfaces and painting the surfaces to meet the paint manufacture specifications. Additional work bid if the budget allowed are: Additive #1 is to paint the marquee/canopy and signs, Additive #2 is to paint the front entrance and Additive #3 is to paint the front access doors.

On April 29, 2020 six bids were received as follows:

Base Bids

\$127,677.99 – JH Kelly, LLC, Longview, WA

\$149,790.93 – J.A. Morris Construction,

\$172,248.70 – First Cascade Construction,

\$183,767.96 – K-A General Construction Company,

\$251,111.98 – Long Painting Company,

\$269,096.57 – Pacific Tech Construction, Inc., Longview WA

\$190,000.00 - Engineer's Estimate

The low base bid of JH Kelly with Additives in order of Preference is:

\$147,378.66 – Base Bid + Additives #1, #2 & #3

\$143,329.69 – Base Bid + Additives #1 & #3

\$133,661.02 – Base Bid + Additive #3

Six bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded through the Capital Projects Fund including participating grant funding obtained by the Longview Housing Authority.

STAFF CONTACT:

Chris St.Onge, Project Engineer

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – WAYFINDING SIGNS PROCUREMENT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE WAYFINDING SIGNS PROCUREMENT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Wayfinding Signs Procurement has been completed in accordance with the plans and specifications under Contract No. 20-2658-C entered into between the City of Longview and Rixir Systems. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Stephanie Burt, Project Engineer

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING - AMENDMENT TO THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2020-2025

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON MAY 28, 2020, AS THE DATE AND TIME FOR A PUBLIC HEARING TO AMEND THE 2020-2025 SIX-YEAR TIP

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads

Improve transportation systems.

SUMMARY STATEMENT:

State law requires that each city amend its Six-Year Transportation Improvement Program (TIP) as new projects are identified and file a copy of the amended program with the Secretary of Transportation. In order to obtain federal funding, a project must appear on the TIP. After adoption, the TIP can be subsequently amended to include new projects and funding sources. The 2020-2025 Six-Year TIP was approved by Council on June 13, 2019; however, a project currently in the TIP needs to be modified.

Copies of the draft TIP amendment will be distributed to the city council at least one week prior to the public hearing.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments: None



City of Longview

Agenda Summary

CITY OF LONGVIEW APPOINTMENTS TO COWLITZ 911 BOARD OF DIRECTORS

RECOMMENDED ACTION:

MOTION TO APPROVE THE RECOMMENDED LIST OF COWLITZ 911 PUBLIC AUTHORITY VOTING DIRECTORS AND ALTERNATES APPEARING IN ATTACHMENT "A".

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance public safety and emergency response

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

On March 13, 2018 the Cowlitz County Board of Commissioners approved the Ordinance creating the Cowlitz 911 Public Authority; approving a charter therefore; establishing a Board of Directors to govern the affairs of Cowlitz 911; and providing how Cowlitz 911 shall conduct its affairs.

Pursuant to Cowlitz County Code Chapter 2.26.080 - Board of Directors, the board of directors shall consist of the following individuals from the City of Longview;

- a) One City Councilmember, appointed by the Longview City Council
- b) The Longview City Manager, appointed by the Longview City Council
- c) The Longview Police or Fire Chief, appointed by the Longview City Manager on an alternating two-year rotation.

Additionally, each city, board or group represented by a voting director shall designate an alternate public official for each voting director position. The names of all directors and alternates shall be sent to Cowlitz 911 in writing to be filed, and shall be updated in writing whenever the designees are changed.

Alternate directors may attend all board meetings. Alternates for voting directors shall have full powers to vote and act as a director member at all such meetings that such alternate attends in lieu of the regularly designated voting director.

Attachment "A" shall provide for the recommended list of voting directors together with alternates to the Cowlitz 911 Board of Directors.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. Cowlitz 911 Public Authority Appointed Officials Alternates (2020 0514)

Attachment “A”

COWLITZ 911 PUBLIC AUTHORITY

Appointed Official

Longview City Manager Kurt Sacha
Longview Fire Chief Jim Kambeitz*
Longview City Councilor Chet Makinster

Alternate

Longview Human Resources Director Chris Smith
Longview Police Captain Pineda*
Longview City Councilor Christine Schott

**effective July 1, 2020.*



City of Longview

Agenda Summary

AGREEMENT REGARDING COMMERCE AVENUE MASTER CLOCK

RECOMMENDED ACTION:

MOTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AGREEMENT TO ACCEPT THE R.A. LONGVIEW MASTER CLOCK AND TRANSFER OWNERSHIP TO THE CITY OF LONGVIEW

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

On June 22, 1926 the Longview City Council granted the Lumberman's Bank and Trust Company the right to place the pedestal clock located on the sidewalk adjacent to 1329 Commerce Avenue. The original pedestal clock system included a master clock located inside the building at 1329 Commerce Avenue. The pedestal clock was made part of the official interpretive City of Longview Historical Landmarks on April 25, 1996. Over the subsequent years, the pedestal clock has been maintained by city and various civic minded individuals like John Chilson.

The most recent effort to maintain and restore the pedestal clock was performed by past City of Longview Mayor and council member Mark McCrady, with the restoration completed in 2019. This agreement seeks to secure the master clock for relocation, restoration and exhibition for the benefit of our community as an historic asset. The owner of the property at 1329 Commerce Avenue, Mr. John Dutra, has agreed to donate the master clock for this purpose.

STAFF CONTACT:

John Brickey, Director of Community and Economic Development

Attachments:

1. Acceptance of Clock and Transfer of Ownership 2020
2. R.A. Long Clock

CITY OF LONGVIEW
ACCEPTANCE OF R.A. LONG CLOCK
AND
TRANSFER OF OWNERSHIP

WHEREAS, on June 22, 1926 the Longview City Council passed Resolution No. 165 granting the Lumberman's Bank and Trust Company the right to construct, maintain, operate, and where necessary, to repair a pedestal clock at a location on the sidewalk immediately in front of the entrance to said bank at 1329 Commerce Avenue; and

WHEREAS, a pedestal clock on the street and its companion master clock (the "Clock") on the wall inside 1329 Commerce Avenue were installed on August 13, 1926; and

WHEREAS, on December 12, 1991 the R.A. Long Clock was nominated by the Historic Preservation Commission to be placed on the Longview Register of Historic Places, which nomination was unanimously accepted and approved by the Longview City Council; and

WHEREAS, on April 25, 1996, by Resolution No. 1597, the Clock was made part of the official interpretive City of Longview Landmarks; and

WHEREAS, on behalf of the City of Longview, Washington (hereinafter "the City"), the Longview City Manager has agreed to accept the Clock to be donated by John Dutra, hereinafter "the Donor"; and

WHEREAS, the Clock proposed to be donated to the City by the Donor is described as follows:
a clock located on the wall inside the building located at 1329 Commerce Avenue, in Longview, Washington that serves as a non-functioning master clock ("Clock") that served as the control timepiece for the Lumberman's Bank & Trust Pedestal Clock located on the sidewalk and within the public right-of-way.; and

WHEREAS, the Donor has agreed to transfer ownership of the Clock to the City, now, therefore;

IT IS HEREBY AGREED BETWEEN THE CITY AND THE DONOR AS FOLLOWS:

1. The City accepts the donation from the Donor of the above described Clock and expresses its great appreciation to the Donor for the transfer of this important symbol of Longview's proud history.
2. **Donation and Acceptance.** The Donor hereby conveys by donation the Clock, and its legal title, to the City, and the City hereby accepts the donation of the Clock under the terms, qualifications and conditions as set forth in this Agreement. The Donor certifies that he has legal ownership of the Clock and that it is not subject to third party claims of ownership. The Donor intends by this donation to relinquish all legal claim of right to title, royalties, copyright or trademark of the Clock.
3. **Removal or Relocation.** The City retains the right to relocate or permanently remove the Clock from its current location but pledges that it shall remain on public display for the benefit and edification of the public. Donor and City agree that the Clock may be removed for repair and display in a public place to preserve the history of the community that it represents. The Clock will be displayed in such place and manner that it may best enrich, edify and benefit the community. It is the intent of the Donor and the City that the Clock remain in City ownership in perpetuity. Under no circumstances shall the City sell the Clock. Should the City ever deem it necessary to dispose of the Clock, it shall contact the Donor, his heirs or assigns, and offer to transfer the Clock back to them.

DATED this _____ day of _____, 2020.

DONOR REPRESENTATIVE

Signature: _____ Date:

Printed Name: John Dutra

CITY OF LONGVIEW REPRESENTATIVE

Signature: _____ Date:

Printed Name: Kurt Sacha, City Manager

Approved as to form:

James J. McNamara
City Attorney





City of Longview

Agenda Summary

RESOLUTION NO. 1454 - LID CONSTRUCTION FUND INTERFUND LOAN FROM THE FIREMEN'S PENSION FUND (INFORMATION ONLY)

RECOMMENDED ACTION:

NO ACTION REQUIRED.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Pursuant to Resolution No. 1454, the City's Finance Director is authorized to borrow from the Firemen's Pension Fund those amounts necessary to pay the costs of improvements within Local Improvement Districts within the City. As of December 31, 2019, the LID Construction Fund had incurred costs and borrowed \$196,000.00 from the Fire Pension Fund for costs associated with the construction of Beech Street from Oregon Way to California Way. Borrowing for the construction of Beech Street will continue until such time as bonds are issued for the LID portion of this project. The Washington State Treasurer's Local Government Investment Pool interest rate effective December 31, 2019 was 1.77%.

In addition to the LID portion, funding for the Beech Street project has been secured through an Economic Development Administration grant; 2019 allocation from the State Transportation Budget; and County Rural Economic Development Funds.

Upon completion the Beech Street project will open up approximately 47 acres of light industrial/commercial property for development; create an estimated 200 jobs and attract in excess of \$100 million in private investment.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. Resolution No. 1454-LID Construction Interfund Loan

A Resolution authorizing the Finance Director of the City of Longview to borrow funds from the Firemen's Pension Fund for the purpose of financing improvements under Local Improvement Districts of the City of Longview until the sale of Local Improvement District bonds or payment of all assessments.

WHEREAS, the cost of improvements within Local Improvement Districts must be paid by the City until the completion thereof, at which time Local Improvement District bonds are sold and the proceeds used to reimburse the City for such costs; and

WHEREAS, it is necessary to borrow such construction funds in order to pay such costs; and

WHEREAS, the Firemen's Pension Fund contains sufficient funds to be loaned to the City for such purposes, and such loans are proper investments of the Firemen's Pension Fund under RCW 41.16.040; and

WHEREAS, it has been the past practice of the City to borrow such funds from the Firemen's Pension Fund, and each such transaction necessitates City Council approval, and is deemed reasonable to grant to the Finance Director of the City the authority to effect such loans without individual approval by the City Council, subject to the terms hereof;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, Washington, as follows:

Section 1. That the Finance Director of the City shall be, and is hereby, authorized to borrow from the Firemen's Pension Fund those amounts necessary and available from such fund to pay the cost of improvements within Local Improvement Districts of the City, and the amount of all such loans, with interest thereon as herein provided, shall be repaid to the Firemen's Pension Fund upon the sale of Local Improvement District bonds

within each respective district, or other payment of the assessments levied by such Local Improvement District, whichever first occurs.

Section 2. The rate of interest to be paid upon such loans shall be equal to the rate being earned by investments of the General Fund of the City on the date that such loans are made.

Section 3. During the month of January of each year, the Finance Director of the City shall report, in writing, to the City Council the status of all such loans, setting forth the amounts of such loans during the previous calendar year, the interest rate and the amounts owed as of December 31.

This Resolution shall be deemed effective January 1, 1991, and shall continue until repealed or modified by the City Council.

Dated this 24th day of January, 1991.

ATTEST:

Tamara R. Rife
City Clerk

Dennis Weber
MAYOR