



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, May 28, 2020

7:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, May 28th, at 7:00 p.m.

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the City Clerk's Office at 360-442-5041.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/82723169260>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-669-900-6833

1-346-248-7799

1-408-638-0968

1-646-876-9923

1-301-715-8592

1-312-626-6799

Meeting ID: 827 2316 9260

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL

4. APPROVAL OF MINUTES

20-000247 MAY 7, 2020 SPECIAL MEETING
MAY 14, 2020 REGULAR MEETING

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****7. CONSTITUENTS' COMMENTS (Thirty Minutes)****8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS**

20-000242 PUBLIC HEARING – AMEND THE 2020 - 2025 SIX YEAR TRANSPORTATION
IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS
(POP)

RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING

20-000243 RESOLUTION NO. 2327 - ADOPT AN AMENDED 2020 - 2025 SIX YEAR
TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM
OF PROJECTS

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2327

10. BOARD & COMMISSION RECOMMENDATIONS

20-000236 PC 2020-2 RECOMMENDATION BY THE LONGVIEW PLANNING COMMISSION TO
APPROVE AN APPLICATION FOR A REZONE AND COMPREHENSIVE PLAN MAP
AMENDMENT FOR 5 PARCELS APPROXIMATELY .96 ACRES OF LAND COMPRISING
THE ST. HELENS MARKET AND HAIR HUT BUILDINGS AND PARKING LOTS AT 236
30TH AVE, FROM NEIGHBORHOOD COMMERCIAL NC/NEIGHBORHOOD CONVENIENCE
COMMERCIAL, TO R-3 RESIDENTIAL DISTRICT/HIGH DENSITY RESIDENTIAL.

RECOMMENDED ACTION:
MOTION TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE ADOPTING
THE RECOMMENDED CHANGES TO THE ZONING MAP AND FUTURE LAND USE MAP.

11. ORDINANCES & RESOLUTIONS

20-000249 ORDINANCE NO. 3426 ADOPTING THE 2020 NATIONAL ELECTRICAL CODE WITH
STATE OF WASHINGTON AMENDMENTS

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3426

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

14. CONSENT CALENDAR

20-000248 APPROVAL OF CLAIMS

SECOND HALF MAY ACCOUNTS PAYABLE, FIRST HALF MAY PAYROLL

**20-000240 PROJECT COMPLETION – MINT FARM REGIONAL WATER TREATMENT PLANT
MANWAY HATCH REPLACEMENT**

RECOMMENDED ACTION:
**MOTION TO ACCEPT AS COMPLETE THE MINT FARM REGIONAL WATER TREATMENT
PLANT MANWAY HATCH REPLACEMENT PROJECT**

20-000241 PROJECT COMPLETION – CITY HALL & STATION 81 ROOF PROJECTS

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE CITY HALL & STATION 81 ROOF PROJECTS

**20-000244 SET PUBLIC HEARING – 2021-2026 SIX YEAR TRANSPORTATION IMPROVEMENT
PROGRAM (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)**

RECOMMENDED ACTION:
**MOTION TO SET THE CITY COUNCIL MEETING ON JUNE 25, 2020, AS THE DATE AND
TIME FOR A PUBLIC HEARING ON THE 2021-2026 SIX-YEAR TIP/POP**

**20-000245 BID REVIEW – OREGON WAY CIPP LINER AND PIPE REPLACEMENT, TENNANT /15TH
AVE TO BEECH ST**

RECOMMENDED ACTION:
**MOTION TO ACCEPT THE LOW BID AND AWARD TO ALLIED TRENCHLESS IN THE
AMOUNT OF \$1,005,302.98**

**20-000250 SET PUBLIC HEARING FOR 2020 CDBG, HOME AND DOCUMENT RECORDING FEE
ALLOCATIONS**

RECOMMENDED ACTION:
**MOTION TO SET THE 2020 CDBG, HOME AND DOCUMENT RECORDING FEE PUBLIC
HEARINGS FOR THE JUNE 11, 2020 REGULAR CITY COUNCIL MEETING.**

- 15. CITY MANAGER'S REPORT
- 16. MISCELLANEOUS
- 17. ADJOURNMENT

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, JUNE 11, 2020 – 7:00 P.M.
THURSDAY, JUNE 25, 2020 – 7:00 P.M.**



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, May 7, 2020

6:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, May 7th, at 6:00 p.m.

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the City Clerk's Office at 360-442-5041.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86709365766>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-346-248-7799

1-408-638-0968

1-669-900-6833

1-301-715-8592

1-312-626-6799

1-646-876-9923

Meeting ID: 867 0936 5766

1. CALL TO ORDER

Mayor Wallis called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Councilmember Kendall, Councilmember Schott, Councilmember Strobel, Councilmember Moon, Councilmember Makinster, Mayor Pro Tem Wallin, Mayor Wallis

Absent: None

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Ken Hash; Community & Economic Development Director John Brickey; Human Resources Director Chris Smith; Administrative Services Director Kris Swanson; and Planner Adam Trimble; Deputy City Clerk Kassi Mackie.

3. PUBLIC HEARINGS**20-000201 2020 SPECIAL COVID-19 RELIEF FUNDING - HOME AND CDBG PROGRAMS**

Interim Planning Director Adam Trimble presented.

Mayor Wallis opened the public hearing at 6:19 p.m.

Ilona Kerby, speaking on behalf of Lower Columbia CAP's CDBG funding application.

Jennifer Westerman, CEO of Housing Opportunities for Southwest Washington spoke in support of Lower Columbia CAP's funding application for CDBG funds.

Bill Fashing of Cowlitz-spoke in support of the Micro-enterprise grants/loans for Cowlitz-Wahkiakum Council of Governments.

Bill Josh of Longview commented in support of the funding.

There being no one else wishing to speak, Mayor Wallis closed the public hearing at 6:27 p.m.

A motion was made by Councilmember Strobel, seconded by Councilmember Schott, to allocate funds as followed:

*Lower Columbia CAP for utility bill and rent assistance (3 months): CDBG \$95,064
Cowlitz-Wahkiakum Council of Governments Micro-enterprise grants or loans: CDBG \$196,344
Community House on Broadway rent assistance (8 months): HOME Program \$75,000*

*Community House on Broadway: \$17,000 for administration
Lower Columbia CAP: \$14,260 for administration
Cowlitz-Wahkiakum Council of Governments: \$32,000 for administration*

The motion carried unanimously.

4. ADJOURNMENT

The meeting was adjourned at 6:33 p.m. The next meeting of the City Council is scheduled for May 14, 2020.

Kaylee Cody
City Clerk

Approved: _____
Mayor

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MAY 14, 2020 - 7:00 P.M.
THURSDAY, MAY 28, 2020 - 7:00 P.M.**



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Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, May 14, 2020

7:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, May 14th, at 7:00 p.m.

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Please click the link below to join the meeting:

<https://us02web.zoom.us/j/86879120602>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-669-900-6833

1-346-248-7799

1-408-638-0968

1-646-876-9923

1-301-715-8592

1-312-626-6799

Meeting ID: 868 7912 0602

1. CALL TO ORDER

Mayor Wallis called the meeting to order at 7:00 p.m.

2. INVOCATION*/FLAG SALUTE**3. ROLL CALL**

Present: Mayor MaryAlice Wallis, Councilmember Hillary Strobel, Mayor Pro Tem Mike Wallin, Councilmember Chet Makinster, Councilmember Ruth Kendall, Councilmember Steve Moon, Councilmember Christine Schott

Absent: None

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Deputy City Clerk Kassi Mackie; Public Works Director Ken Hash; Community & Economic Development Director John Brickey; Administrative Services Director Kristina Swanson; Parks & Recreation Director Jen Wills; Interim Fire Chief Jim Kambeitz; Police Chief Jim Duscha; Library Director Chris Skaugset; Human Resources Director Chris Smith; and Interim Planning Manager Adam Trimble,

4. APPROVAL OF MINUTES

**20-000231 APRIL 23, 2020 WORKSHOP MINUTES
APRIL 23, 2020 REGULAR MEETING MINUTES
APRIL 30, 2020 WORKSHOP MINUTES**

A motion was made by Councilmember Strobel, seconded by Councilmember Schott, to approve the minutes as presented. The motion carried unanimously.

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**

20-000198 PROCLAMATION: NATIONAL POLICE WEEK, MAY 10-16, 2020

RECIPIENT: CHAPLAIN MARIO GAMBARO

Mayor Wallis presented the Proclamation for National Police Week to Chaplain Mario Gambaro.

20-000235 PROCLAMATION: NATIONAL POPPY DAY, MAY 22, 2020

RECIPIENT: CHERYL REDING, SGT. AT ARMS & MEMBERSHIP PERSON, AMERICAN LEGION AUXILIARY

Mayor Wallis presented the National Poppy Day Proclamation to Cheryl Reding for the American Legion Auxiliary.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Dave Fine of Longview commented on bicycling in town.

8. **FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

9. **PUBLIC HEARINGS**

20-000227 PUBLIC HEARING – REQUEST TO VACATE ALLEY RIGHT-OF-WAY FROM LARCH STREET TO WASHINGTON WAY BETWEEN 17TH AND 18TH AVENUE, ASSESSOR'S PLAT NO. 11 (REPLAT)

RECOMMENDED ACTION:
HOLD THE PUBLIC HEARING

THEN –

MOTION TO:
APPROVE THE PROPOSED VACATION CONTINGENT UPON PAYMENT OF VACATION FEES, RETENTION OF A PUBLIC SEWER EASEMENT, RELOCATION OF THE WATER METER, INSTALLATION OF A REDUCED PRESSURE BACKFLOW ASSEMBLY AND PROVISIONS FOR PRIVATE EASEMENTS AND;

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE FOR ADOPTION AFTER VACATION FEES HAVE BEEN PAID AND PROVISIONS FOR PRIVATE EASEMENTS HAVE BEEN MADE AND;

SET THE VACATION FEES AT \$36,267.70.

The public hearing opened at 7:14 p.m.

Erin Winkles, representing Richard Kirpatrick who would like to vacate the alley, had questions regarding the terms of the agreement.

The public hearing closed at 7:18 p.m.

A motion was made by Councilmember Makinster, seconded Councilmember Schott to approve the proposed vacation contingent upon payment of vacation fees, retention of a public sewer easement, relocation of the water meter, installation of a reduced pressure backflow assembly or removal of the pool and provisions for private easements and; direct the city attorney to prepare an ordinance for adoption after vacation fees have been paid and provisions for private easements have been made and; set the vacation fees at \$36,267.70. The motion carried unanimously.

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

12. MAYOR'S REPORT

Mayor Wallis commented on the resilience of the community during this difficult time.

13. COUNCILMEMBERS' REPORTS

Councilmember Strobel reported on the Library and CAP Boards.

Councilmember Schott reported on Columbia Theatre.

Councilmember Kendall reported on the Homelessness Task Force.

14. CONSENT CALENDAR

Councilmember Kendall requested removal of the Columbia Theater Paint Project Bid Review as well as the Setting of a Public Hearing-Amendment to the Six-year Transportation Improvement Project from the Consent Calendar.

A motion was made by Councilmember Strobel, seconded by Councilmember Makinster to approve the consent calendar as amended. The motion carried unanimously.

20-000232 APPROVAL OF CLAIMS**SECOND HALF APRIL PAYROLL, FIRST HALF MAY ACCOUNTS PAYABLE**

Final accounts payable: \$1,736,870.42; checks numbered 21405 through 21669.

20-000230 BID REVIEW – COLUMBIA THEATRE PAINT PROJECT**RECOMMENDED ACTION:**

**MOTION TO ACCEPT THE LOW BID AND AWARD BASE BID PLUS ADDITIVE 1 AND 3
CONTRACT TO JH KELLY, LLC IN THE AMOUNT OF \$143,329.69**

Councilmember Kendall asked about the city's portion of funding for the Columbia Theatre Paint Project.

*A motion was made by Councilmember Moon, seconded by Councilmember Makinster to accept the low bid and award base bid plus additive 1 and 3 contract to JH Kelly, LLC in the amount of \$143,329.69.
The motion carried unanimously.*

20-000228 PROJECT COMPLETION – WAYFINDING SIGNS PROCUREMENT**RECOMMENDED ACTION:**

MOTION TO ACCEPT AS COMPLETE THE WAYFINDING SIGNS PROCUREMENT

20-000229 SET PUBLIC HEARING - AMENDMENT TO THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2020-2025**RECOMMENDED ACTION:**

MOTION TO SET THE CITY COUNCIL MEETING ON MAY 28, 2020, AS THE DATE AND TIME FOR A PUBLIC HEARING TO AMEND THE 2020-2025 SIX-YEAR TIP

Public Works Director Ken Hash elaborated on funding for this project.

A motion was made by Councilmember Kendall, seconded by Councilmember Moon to set the City Council Meeting on May 28, 2020 as the date and time for a public hearing to amend the 2020-2025 Six-year TIP. The motion carried unanimously.

20-000234 CITY OF LONGVIEW APPOINTMENTS TO COWLITZ 911 BOARD OF DIRECTORS**RECOMMENDED ACTION:**

MOTION TO APPROVE THE RECOMMENDED LIST OF COWLITZ 911 PUBLIC AUTHORITY VOTING DIRECTORS AND ALTERNATES APPEARING IN ATTACHMENT "A".

15. CITY MANAGER'S REPORT**20-000223 AGREEMENT REGARDING COMMERCE AVENUE MASTER CLOCK****RECOMMENDED ACTION:**

MOTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AGREEMENT TO ACCEPT THE R.A. LONGVIEW MASTER CLOCK AND TRANSFER OWNERSHIP TO THE CITY OF LONGVIEW

A motion was made by Councilmember Moon, seconded by Councilmember Kendall to authorize the city manager to enter into an agreement to accept the R.A. Longview Master Clock and transfer ownership to the City of Longview. The motion carried unanimously.

20-000233 RESOLUTION NO. 1454 - LID CONSTRUCTION FUND INTERFUND LOAN FROM THE FIREMEN'S PENSION FUND (INFORMATION ONLY)**RECOMMENDED ACTION:**

NO ACTION REQUIRED.

City Manager Sacha presented.

16. MISCELLANEOUS

17. ADJOURNMENT

The meeting was adjourned at 8:01 p.m.. The next meeting of the City Council is May 21, 2020.

*Kaylee Cody
City Clerk*

*Approved: _____
Mayor*

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, MAY 28, 2020 – 7:00 P.M.
THURSDAY, JUNE 11, 2020 – 7:00 P.M.**

**NEXT SPECIAL MEETINGS:
THURSDAY, MAY 21, 2020 – 6:00 P.M.**



City of Longview

Agenda Summary

PUBLIC HEARING – AMEND THE 2020 - 2025 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Each year, as required by state law, the City updates and adopts a Six-Year Transportation Improvement Program (TIP). The TIP is a priority listing of federally funded or proposed transportation-related projects within the City. The TIP identifies the year and the funding sources for the various projects, as well as other basic information on the projects. In order to receive federal or state transportation funding, a project must appear on the City's adopted TIP. However, the TIP may be amended by the City Council at any time to add or delete projects or change funding sources and amounts, following a public hearing on the proposed amendment.

Additionally, federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

This public hearing is to receive public testimony regarding amending the 2020-2015 TIP and POP to modify two current projects:

#1 Downtown Transit Center Expansion CTA 16-4,

Expand downtown transit center to provide additional space for transit operators and to relocate transit administrative staff to the Transit Center; and reconfigure bus drive aisle and bus shelter plaza. This project is being placed back onto the 2020-2025 TIP to provide for \$196,000 in additional funding, including \$156,800 in federal transit funds.

#13 28th & 30th Avenue ADA Ramps,

Construct 12 new ADA ramps on 30th Avenue at Fir St., Field St., and Florida St. intersections. Construct 12 new ADA ramps on 28th Avenue, at Dover, Fir, Field, Harding, and Hemlock intersections. Total project cost is \$55,000, including \$44,250 of federal transportation funds. This grant has been awarded.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. Res #2327 - 2nd Amend 2020-2025 TIP
2. Exhibit A - 6 Year TIP and POP 2020-25 - 2nd Amend

RESOLUTION NO. 2327

A RESOLUTION AMENDING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2020-2025) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP) FOR THE CITY OF LONGVIEW, WASHINGTON, AND SUPERSEDING AND REPLACING RESOLUTION NO. 2314. THE PURPOSE OF THIS TIP AND POP AMENDMENT IS TO MODIFY TWO CURRENT PROJECTS.

WHEREAS, Resolution No. 2314 was adopted by the Longview City Council on the 21st day of November, 2019, amending the Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the six-year period of 2020-2025; and

WHEREAS, it is necessary to amend said Transportation Improvement Program and Program of Projects to provide for adding and changing proposed projects, and to supersede and replace said Resolution No. 2314 with this enactment; and

WHEREAS, pursuant to said requirements the City prepared an amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the next ensuing six years (2020-2025) and this plan was presented to the Longview City Council of said City on May 28, 2020; and

WHEREAS, the Longview City Council of said City held the required public hearing thereon at 7:00 p.m. at the City Hall in Longview, Washington on the 28th day of May, 2020; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, that the amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the Longview City Public Works Director for said City and submitted to the City Council of said City, a copy of which is hereto attached and marked Exhibit A, is hereby adopted as the Official Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the City for the next ensuing six years through December 31, 2025, as required by RCW 35.77.010.

BE IT FURTHER RESOLVED, that a copy of said Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP), as shown on said Exhibit A, together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

BE IT FURTHER RESOLVED, that Resolution No. 2314 shall be, and is hereby superseded and replaced by this Resolution.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 28th day of May 2020.

M A Y O R

ATTEST:

City Clerk

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2020 TO 2025 - AMENDMENT #2

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EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type
									Federal Funding		State	State			Local	Total					
									Federal Fund Code	Federal Cost by Phase							Funds	Funds			
00	6	TRANSIT OPERATING ASSISTANCE CTA 18-2 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	1/1/2020	5307	308			308	616	616				CE	No	
							Totals		308		308		616	616							
14	7	STATE ROUTE 432/411 INTERCHANGE IMPRV 3RD AVE. @ SR432/411 from: to: Signal & ramp improvements TOTAL PROJECT \$5,750,000	21	S S	.10	C G O P S T W	CN	01/01/20	NHFP	1550	FMSIB 5740	2100		1500	3650 1500	3650 1500				CE	No
							Totals				2100		1500	5150	5150						
14	8	SR 432/CALIFORNIA WAY INTERSECTION IMPV CALIF./INDUSTRIAL INTERSECTIONS from: to: Signal/intersection improvements TOTAL PROJECT \$3,750,000	21	S S	.10	C G O P S T W	RW	01/01/20	NHFP	110					110 3050	110 3050				CE	Yes
							Totals		3160					3160	3160						
14	9	SR4 OCEAN BEACH HWY TRAFFIC SIGNAL PROJECT from: 9th Ave. to: 32nd Ave. Upgrade & interconnect traffic signal controllers on OBH. TOTAL PROJECT \$1,033,000	44	S	1.85	C G O P S T W	CN	01/01/20	STBG	812			109	921	921				CE	No	
							Totals		812		109		921	921							
00	10	TWO FIXED ROUTE BUSES CTA 19-1 from: to: TOTAL PROJECT \$1,067,000	23	S			ALL	1/1/2020	5307	854			213	1067	1067				CE	No	
							Totals		854		213		1067	1067							

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	Local			Total					
									Federal Fund Code	Federal Cost by Phase						Fund	Code	Funds		
00	11	TWO TRANSIT COACHES CTA 19-2 from: to: TOTAL PROJECT \$754,000	23	S			ALL	06/01/20	5307	377			377	754	754				CE	No
							Totals		377		377		754	754						
19	12	BEECH STREET EXTENSION from: 14th Avenue to: California Way Construct New Street TOTAL PROJECT \$4,785,000	01	S		C G O P S T W	CN	03/01/20	EDA	1950	LP	1000	1480	3430	3430				CE	No
							CN	03/01/20					1000	1000						
							Totals		1950		1000		1480	4430	4430					
17	13	28TH & 30TH AVE. ADA RAMPS from: Fir St. to: Florida St. Construct 12 ADA ramps on 30th @ Fir, Field & Florida Construct 12 ADA ramps on 28th @ Dover, Fir, Field, Harding & Hemlock TOTAL PROJECT \$55,000	28	S	0.13	C G O P S T W	PE	01/01/20					5	5	5				CE	No
							CN	03/01/20	STPE	43.2			6.8	50	50					
							Totals		43.2		11.8		55	55						
17	14	46TH AVE, SR 4 TO OLYMPIA WAY from: OBH Hwy (SR 4) to: Olympia Way Reconstruct 46th to incl cub, gutter sdwks & bike lanes TOTAL PROJECT \$4,874,341	04	S	0.35	C G O P S T W	PE	01/01/20			TIB	296		296	296				CE	No
							RW	01/01/21			TIB	100		100		100				
							CN	02/01/22	STPUS	775	TIB	3704		4479		4479				
							Totals		775		4100		4875	296	100	4479				
14	15	WASH. WAY/28TH AVE. PED. HYBRID BEACON from: Washington Way to: 28th Avenue Install Pedestrian Hybrid Beacon TOTAL PROJECT \$200,000	21	S	.10		PE	04/01/20			SRTS	36	4	40	40				CE	No
							CN	09/01/20			SRTS	144	16	160	160					
							Totals				180		20	200	200					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars						Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information								State Fund Code	State Funds	Local Funds	Total Funds	Envir Type
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
16	16	PACIFIC WAY TRAIL CROSSING IMPROVEMENTS from: 38th Avenue to: 42nd Avenue Warning Devices, stop bars & warning signs TOTAL PROJECT \$300,000	21	S	.10		PE CN	04/01/20 09/01/20			PBP PBP	27 243	3 27	30 270	30 270					CE	No
							Totals						270	30	300	300					
00	17	TWO ADA CUTAWAYS CTA 20-1 from: to: TOTAL PROJECT \$216,000	23	S			ALL	01/01/20	5339	184			32		216				CE	No	
							Totals						184	32	216						
00	18	ONE ADA SUPERVISOR VEHICLES CTA 20-2 from: to: TOTAL PROJECT \$36,000	23	S			ALL	01/01/20	5339	30			6	36	36				CE	No	
							Totals						30	6	36	36					
00	19	ONE TRANSIT COACH CTA 20-3 from: to: TOTAL PROJECT \$520,000	23	S			ALL	01/01/21	5307	416			104	520	520				CE	No	
							Totals						416	104	520	520					
00	20	COACH MIDLIFE OVERHAULS CTA 20-4 from: to: TOTAL PROJECT \$324,000	23	S			ALL	01/01/21	5307	259			65	324		324			CE	No	
							Totals						259	65	324	324					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds
									Federal Funding											
									Federal Fund Code	Federal Cost by Phase										
00	21	Project Identification TRANSIT OPERATING ASSISTANCE CTA 20-5 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	10/01/21	5307	592			592	1184	1184				CE	No
							Totals		592		592		1184	1184						
00	22	Project Identification TRANSIT OPERATING ASSISTANCE CTA 21-1 from: to: TOTAL PROJECT \$4,500,000	23	P			ALL	01/01/21	5307	630			630	1260		1260			CE	No
							Totals		630		630		1260	1260						
00	23	Project Identification ONE TRANSIT COACH CTA 21-2 from: to: TOTAL PROJECT \$520,000	23	P			ALL	01/01/21	5307	416			104	520		520			CE	No
							Totals		416		104		520	520						
00	24	Project Identification COACH MIDLIFE OVERHAULS CTA 21-3 from: to: TOTAL PROJECT \$324,000	23	P			ALL	01/01/21	5307	259			65	324		324			CE	No
							Totals		259		65		324	324						
00	25	Project Identification TRANSIT OPERATING ASSISTANCE CTA 22-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/22	5307	825			825	1650		1650			CE	No
							Totals		825		825		1650	1650						

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds				
									Federal Fund Code	Federal Cost by Phase										
00	26	Project Identification ONE TRANSIT COACH CTA 22-2 from: to: TOTAL PROJECT \$600,000	23	P			ALL	01/01/22	5307	480			120	600			600		CE	No
							Totals								480	120	600	600		
00	27	TRANSIT OPERATING ASSISTANCE CTA 23-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/23	5307	1300			1300	2600				2600	CE	No
							Totals								1300	1300	2600	2600		
00	28	TRANSIT OPERATING ASSISTANCE CTA 24-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/24	5307	1300			1300	2600				2600	CE	No
							Totals								1300	1300	2600	2600		
00	29	TRANSIT OPERATING ASSISTANCE CTA 25-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/25	5307	825			825	1650				1650	CE	No
							Totals								825	825	1650	1650		
00	30	ONE TRANSIT COACH CTA 25-2 from: to: TOTAL PROJECT \$600,000	23	P			ALL	01/01/25	5307	480			120	600				600	CE	No
							Totals								480	120	600	600		

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds
									Federal Funding											
									Federal Fund Code	Federal Cost by Phase										
00	31	Project Identification <i>FOUR LOW-FLOOR BIODIESEL REPLACEM'T BUSES 21-4</i> from: to: TOTAL PROJECT \$2,080,000	23	S			ALL	01/01/25	5339	1560			520	2080				2080	CE	No
							Totals		1560		520		2080		2080					



City of Longview

Agenda Summary

RESOLUTION NO. 2327 - ADOPT AN AMENDED 2020 - 2025 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2327

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Each year, as required by state law, the City updates and adopts a Six-Year Transportation Improvement Program (TIP). The TIP is a priority listing of federally funded or proposed transportation-related projects within the City. The TIP identifies the year and the funding sources for the various projects, as well as other basic information on the projects. In order to receive federal or state transportation funding, a project must appear on the City's adopted TIP. However, the TIP may be amended by the City Council at any time to add or delete projects or change funding sources and amounts, following a public hearing on the proposed amendment.

Additionally, federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

Resolution No. 2327 will adopt an amended 2020–2025 Six-Year Transportation Improvement Plan and RiverCities Transit Program of Projects, to modify two current projects.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. Res #2327 - 2nd Amend 2020-2025 TIP
2. Exhibit A - 6 Year TIP and POP 2020-25 - 2nd Amend

RESOLUTION NO. 2327

A RESOLUTION AMENDING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2020-2025) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP) FOR THE CITY OF LONGVIEW, WASHINGTON, AND SUPERSEDING AND REPLACING RESOLUTION NO. 2314. THE PURPOSE OF THIS TIP AND POP AMENDMENT IS TO MODIFY TWO CURRENT PROJECTS.

WHEREAS, Resolution No. 2314 was adopted by the Longview City Council on the 21st day of November, 2019, amending the Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the six-year period of 2020-2025; and

WHEREAS, it is necessary to amend said Transportation Improvement Program and Program of Projects to provide for adding and changing proposed projects, and to supersede and replace said Resolution No. 2314 with this enactment; and

WHEREAS, pursuant to said requirements the City prepared an amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the next ensuing six years (2020-2025) and this plan was presented to the Longview City Council of said City on May 28, 2020; and

WHEREAS, the Longview City Council of said City held the required public hearing thereon at 7:00 p.m. at the City Hall in Longview, Washington on the 28th day of May, 2020; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, that the amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the Longview City Public Works Director for said City and submitted to the City Council of said City, a copy of which is hereto attached and marked Exhibit A, is hereby adopted as the Official Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the City for the next ensuing six years through December 31, 2025, as required by RCW 35.77.010.

BE IT FURTHER RESOLVED, that a copy of said Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP), as shown on said Exhibit A, together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

BE IT FURTHER RESOLVED, that Resolution No. 2314 shall be, and is hereby superseded and replaced by this Resolution.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 28th day of May 2020.

M A Y O R

ATTEST:

City Clerk

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds
									Federal Funding											
									Federal Fund Code	Federal Cost by Phase										
00	1	Project Identification DOWNTOWN TRANSIT CTR EXPANSION CTA 16-4 from: to: Expand downtown transit center TOTAL PROJECT \$5,244,080	23	S			ALL	01/01/20	5307	157			39	196	157				CE	No
							Totals		157		39		196		66					
00	2	Project Identification TWO REPL. TRANSIT RELIEF VEHICLES CTA 16-3 from: to: TOTAL PROJECT \$66,000	23	S			ALL	01/01/20	5307	53			13	66	66				CE	No
							Totals		53		13		66		66					
00	3	Project Identification TRANSIT OPERATING ASSISTANCE CTA 17-1 from: to: TOTAL PROJECT \$4,500,000	23	S			CN	1/1/2020	5307	1,045			1,045	2090	2090				CE	No
							Totals		1045		1045		2090		2090					
00	4	Project Identification TWO SUPERVISOR LIFT EQUIPPED MINIVANS CTA 17-3 from: to: TOTAL PROJECT \$97,754	23	S			ALL	1/1/2020	5307	81			16	97	97				CE	No
							Totals		81		16		97		97					
00	5	Project Identification TWO FIXED ROUTE BUSES CTA 18-1 from: to: TOTAL PROJECT \$1,161,771	23	S			ALL	1/1/2020	5307	854			213	1067	1067				CE	No
							Totals		854		213		1067		1067					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type
									Federal Funding		State	State			Local	Total					
									Federal Fund Code	Federal Cost by Phase							Fund	Funds			
00	6	TRANSIT OPERATING ASSISTANCE CTA 18-2 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	1/1/2020	5307	308			308	616	616				CE	No	
							Totals		308		308		616	616							
14	7	STATE ROUTE 432/411 INTERCHANGE IMPRV 3RD AVE. @ SR432/411 from: to: Signal & ramp improvements TOTAL PROJECT \$5,750,000	21	S S	.10	C G O P S T W	CN CN	01/01/20 01/01/20	NHFP	1550	FMSIB 5740	2100		1500	3650 1500	3650 1500				CE	No
							Totals				2100		1500	5150	5150						
14	8	SR 432/CALIFORNIA WAY INTERSECTION IMPV CALIF./INDUSTRIAL INTERSECTIONS from: to: Signal/intersection improvements TOTAL PROJECT \$3,750,000	21	S S	.10	C G O P S T W	RW CN	01/01/20 06/01/20	NHFP NHFP	110 3050				110 3050	110 3050				CE	Yes	
							Totals		3160				3160	3160							
14	9	SR4 OCEAN BEACH HWY TRAFFIC SIGNAL PROJECT from: 9th Ave. to: 32nd Ave. Upgrade & interconnect traffic signal controllers on OBH. TOTAL PROJECT \$1,033,000	44	S	1.85	C G O P S T W	CN	01/01/20	STBG	812			109	921	921				CE	No	
							Totals		812		109		921	921							
00	10	TWO FIXED ROUTE BUSES CTA 19-1 from: to: TOTAL PROJECT \$1,067,000	23	S			ALL	1/1/2020	5307	854			213	1067	1067				CE	No	
							Totals		854		213		1067	1067							

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	State			Local	Total				
									Federal Fund Code	Federal Cost by Phase							Fund	Funds		
00	11	TWO TRANSIT COACHES CTA 19-2 from: to: TOTAL PROJECT \$754,000	23	S			ALL	06/01/20	5307	377			377	754	754				CE	No
							Totals		377		377		754	754						
19	12	BEECH STREET EXTENSION from: 14th Avenue to: California Way Construct New Street TOTAL PROJECT \$4,785,000	01	S		C G O P S T W	CN	03/01/20	EDA	1950	LP	1000	1480	3430	3430				CE	No
							CN	03/01/20					1000	1000						
							Totals		1950		1000		1480	4430	4430					
17	13	28TH & 30TH AVE. ADA RAMPS from: Fir St. to: Florida St. Construct 12 ADA ramps on 30th @ Fir, Field & Florida Construct 12 ADA ramps on 28th @ Dover, Fir, Field, Harding & Hemlock TOTAL PROJECT \$55,000	28	S	0.13	C G O P S T W	PE	01/01/20					5	5	5				CE	No
							CN	03/01/20	STPE	43.2			6.8	50	50					
							Totals		43.2		11.8		55	55						
17	14	46TH AVE, SR 4 TO OLYMPIA WAY from: OBH Hwy (SR 4) to: Olympia Way Reconstruct 46th to incl cub, gutter sdwks & bike lanes TOTAL PROJECT \$4,874,341	04	S	0.35	C G O P S T W	PE	01/01/20			TIB	296		296	296				CE	No
							RW	01/01/21			TIB	100		100		100				
							CN	02/01/22	STPUS	775	TIB	3704		4479		4479				
							Totals		775		4100		4875	296	100	4479				
14	15	WASH. WAY/28TH AVE. PED. HYBRID BEACON from: Washington Way to: 28th Avenue Install Pedestrian Hybrid Beacon TOTAL PROJECT \$200,000	21	S	.10		PE	04/01/20			SRTS	36	4	40	40				CE	No
							CN	09/01/20			SRTS	144	16	160	160					
							Totals				180		20	200	200					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars						Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information								State Fund Code	State Funds	Local Funds	Total Funds	Envir Type
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
16	16	PACIFIC WAY TRAIL CROSSING IMPROVEMENTS from: 38th Avenue to: 42nd Avenue Warning Devices, stop bars & warning signs TOTAL PROJECT \$300,000	21	S	.10		PE CN	04/01/20 09/01/20			PBP PBP	27 243	3 27	30 270	30 270					CE	No
							Totals						270	30	300	300					
00	17	TWO ADA CUTAWAYS CTA 20-1 from: to: TOTAL PROJECT \$216,000	23	S			ALL	01/01/20	5339	184			32		216				CE	No	
							Totals						184	32	216						
00	18	ONE ADA SUPERVISOR VEHICLES CTA 20-2 from: to: TOTAL PROJECT \$36,000	23	S			ALL	01/01/20	5339	30			6	36	36				CE	No	
							Totals						30	6	36	36					
00	19	ONE TRANSIT COACH CTA 20-3 from: to: TOTAL PROJECT \$520,000	23	S			ALL	01/01/21	5307	416			104	520	520				CE	No	
							Totals						416	104	520	520					
00	20	COACH MIDLIFE OVERHAULS CTA 20-4 from: to: TOTAL PROJECT \$324,000	23	S			ALL	01/01/21	5307	259			65	324		324			CE	No	
							Totals						259	65	324	324					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds		Local Funds	Total Funds					
									Federal Fund Code	Federal Cost by Phase										
00	21	Project Identification TRANSIT OPERATING ASSISTANCE CTA 20-5 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	10/01/21	5307	592			592	1184	1184				CE	No
							Totals		592		592		1184	1184						
00	22	Project Identification TRANSIT OPERATING ASSISTANCE CTA 21-1 from: to: TOTAL PROJECT \$4,500,000	23	P			ALL	01/01/21	5307	630			630	1260		1260			CE	No
							Totals		630		630		1260	1260						
00	23	Project Identification ONE TRANSIT COACH CTA 21-2 from: to: TOTAL PROJECT \$520,000	23	P			ALL	01/01/21	5307	416			104	520		520			CE	No
							Totals		416		104		520	520						
00	24	Project Identification COACH MIDLIFE OVERHAULS CTA 21-3 from: to: TOTAL PROJECT \$324,000	23	P			ALL	01/01/21	5307	259			65	324		324			CE	No
							Totals		259		65		324	324						
00	25	Project Identification TRANSIT OPERATING ASSISTANCE CTA 22-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/22	5307	825			825	1650		1650			CE	No
							Totals		825		825		1650	1650						

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only					
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)		
									Federal Funding		State	Local			Total									
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds						
00	26	Project Identification ONE TRANSIT COACH CTA 22-2 from: to: TOTAL PROJECT \$600,000	23	P			ALL	01/01/22	5307	480			120	600			600		CE	No				
							Totals								480				120		600		600	
00	27	TRANSIT OPERATING ASSISTANCE CTA 23-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/23	5307	1300			1300	2600				2600	CE	No				
							Totals								1300				1300		2600		2600	
00	28	TRANSIT OPERATING ASSISTANCE CTA 24-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/24	5307	1300			1300	2600				2600	CE	No				
							Totals								1300				1300		2600		2600	
00	29	TRANSIT OPERATING ASSISTANCE CTA 25-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/25	5307	825			825	1650				1650	CE	No				
							Totals								825				825		1650		1650	
00	30	ONE TRANSIT COACH CTA 25-2 from: to: TOTAL PROJECT \$600,000	23	P			ALL	01/01/25	5307	480			120	600				600	CE	No				
							Totals								480				120		600		600	

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2020 TO 2025 - AMENDMENT #2

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds
									Federal Funding											
									Federal Fund Code	Federal Cost by Phase										
00	31	Project Identification <i>FOUR LOW-FLOOR BIODIESEL REPLACEM'T BUSES 21-4</i> from: to: TOTAL PROJECT \$2,080,000	23	S			ALL	01/01/25	5339	1560			520	2080				2080	CE	No
							Totals		1560		520		2080		2080					



City of Longview

Agenda Summary

PC 2020-2 RECOMMENDATION BY THE LONGVIEW PLANNING COMMISSION TO APPROVE AN APPLICATION FOR A REZONE AND COMPREHENSIVE PLAN MAP AMENDMENT FOR 5 PARCELS APPROXIMATELY .96 ACRES OF LAND COMPRISING THE ST. HELENS MARKET AND HAIR HUT BUILDINGS AND PARKING LOTS AT 236 30TH AVE, FROM NEIGHBORHOOD COMMERCIAL NC/NEIGHBORHOOD CONVENIENCE COMMERCIAL, TO R-3 RESIDENTIAL DISTRICT/HIGH DENSITY RESIDENTIAL.

RECOMMENDED ACTION:

MOTION TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE ADOPTING THE RECOMMENDED CHANGES TO THE ZONING MAP AND FUTURE LAND USE MAP.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

At the May 20, 2020 special meeting, the Longview Planning Commission held a virtual public hearing on requests to rezone and amend the comprehensive plan future land use map for the majority of the St. Helens Market property and associated buildings at 236 30th Ave from Neighborhood/Convenience Commercial to High Density Residential.

STAFF CONTACT:

Adam Trimble, Interim Planning Manager

Attachments:

1. PC 2020-2 Memo to City Council re: St Helens Market rezone
2. PC 2020-2 Staff Report
3. EXHIBIT A PC_2020-2 St Helens rezone&comp APPLICATIONS
4. EXHIBITS B & C MAPS
5. EXHIBIT D SEPA checklist St Helens mkt
6. EXHIBIT E public comment letter



Memorandum

May 21, 2020

TO: Longview City Council

FROM: Adam Trimble, Interim Planning Manager

SUBJECT: PC 2020-2 Rezone request and comprehensive plan amendment application for St. Helens Market and Hair Hut buildings and parking lots from Neighborhood/Convenience Commercial to High Density Residential.

At the May 20, 2020 special meeting, the Longview Planning Commission held a virtual public hearing on requests to rezone and amend the comprehensive plan future land use map for the majority of the St. Helens Market property and associated buildings at 236 30th Ave, from Neighborhood/Convenience Commercial to High Density Residential. The zoning will change from Neighborhood Commercial, NC to R-3 Residential District. The proposal will leave the building at 216 30th Ave and most recently home the Longview police department satellite office as Neighborhood Commercial, NC zone, and can be used for any use currently allowed in the NC zone including neighborhood convenience stores. The applicant has provided a conceptual site plan for the property showing redevelopment into three, 3-story apartment buildings with 30 total units and parking.

Over 40 property owners were mailed notice of the virtual public hearing and two posting and two newspaper notices were made to advertise the meeting. Staff was contacted by two persons, one of whom provided a written comment by email. No other comments were made or heard during the virtual public hearing which was available on Zoom by computer or phone and streamed live on KLTV.org.

The recommendation by the Planning Commission is to approve the applications. Staff found that housing is a significant public need in Longview and recognizes that the market for groceries is changing and many neighborhood commercial areas in Longview are underutilized presently. If you have any questions please let me know at 360-442-5092.



Staff Report

TO: Longview Planning Commission

FROM: Adam Trimble, Interim Planning Manager

HEARING

DATE: May 20, 2020

TYPE OF

DECISION: Quasi-judicial

APPLICANT: St. Helens Land LLC

PROPOSAL: Rezone request and comprehensive plan amendment application for 5 parcels, approximately .96 acres of land, comprising the St. Helens Market and Hair Hut buildings and parking lots. Under the proposal, the Comprehensive Plan classification will change from Neighborhood/Convenience Commercial to High Density Residential and the zoning will change from Neighborhood Commercial, NC to R-3 Residential District. As shown in the attached map.

ADDRESS: 475 29th Ave & 236 30th Ave. Parcel numbers involved: 07999, 08000, 08002, 08004, & 08005.

BACKGROUND

The owner, St. Helens Land LLC has applied for a site specific comprehensive plan amendment and rezone to redevelop the St. Helens Market and Hair Hut buildings site into apartments. Thirty units in three buildings are proposed and the applicant states they will be for middle income. The proposal will leave the majority of parcel # 08001 addressed 216 30th Ave, as Neighborhood Commercial, NC zone and can be used for any use currently allowed in the NC zone including neighborhood convenience stores.

The applicant states in the submitted rezone narrative:

“The Applicant proposes a zone change from Neighborhood Commercial to R3 which will allow the approval of a 30-unit multi-family apartment development with on-site parking. Neighborhood Commercial does not allow for residential uses. The conceptual site plan proposes three buildings, two twelve-plexes and one six-plex, all three-stories in height. Also planned is

on-site parking with 35 spaces, including two handicap accessible spaces. Access to the site will be from a right-in right-out on 30th Avenue, a minor arterial. An emergency access will be provided on 29th Avenue.

Currently, the project site is underutilized for the area and is ideal for a multi-family development. The project site is flat and has no critical areas. R4 zoning districts exist less than a quarter mile to the northwest, west and to the southwest, however, these zoning districts are primarily developed with single-family homes.

The project will bring much needed affordable multi-family housing to this area of the City of Longview and will elevate the use of this property. The development will only have one access point as a right-in right-out, which will control traffic and mitigate traffic pressure on the existing neighborhood. For the safety of the residents of the development an emergency access is shown along 29th Avenue. The conceptual site plan shows 33 percent of the site in open space, which exceeds the required 15 percent, and will be developed with trees, shrubs and groundcover. The Applicant is also planning to provide on- site parking at a rate exceeding 1 to 1 which will mitigate on-street parking pressure.”

The application is attached as Exhibit A and maps showing the existing and proposed site plan and vicinity are attached as Exhibit B and maps showing the existing and proposed zoning and future land use map classifications are attached as Exhibit C.

Ownership

St. Helens Land, LLC

Existing Land Uses

Two commercial buildings and associated parking lots. A commercial market store and a commercial personal service store (hairdressing). Attached to the market but no included in this application is an attached building formerly housing a satellite police station and office for parole officers/service providers.

Adjacent Land Uses

East: Single-family residences

South: Single-family residences

West: 30th Avenue/Beech Street a 4-lane arterial with large grassy center median and single-family residences

North: A warehouse building used by the Longview Lions club

Comprehensive Plan

The 2019 Longview Comprehensive Plan currently classifies the parcels as Neighborhood/Convenience Commercial. The Comprehensive Plan classifications for the adjoining properties are also Neighborhood/Convenience Commercial.

Zoning

The subject property and all adjoining properties are: Neighborhood Commercial District, NC.

The purpose statement for the General Commercial District is given below (LMC 19.44.010):

The neighborhood commercial (NC) district purpose is to accommodate relatively small, compact areas located throughout the city that provide goods and services for the immediate neighborhood. These areas provide goods and services sought routinely and regularly, generally more on the basis of convenient location than price.

The purpose statement for the Residential Districts (all) is given below (LMC 19.20.010):

It is the city's intent that residential neighborhoods and uses be developed and preserved against intrusions by incongruous land uses. These zone classifications are established, in order to permit a variety of housing and population densities with minimum conflict. Protection is provided against hazards, objectionable influences, traffic and building congestion, undue strain on municipal services, and lack of light, air and privacy. Certain essential and compatible public service facilities and institutions are permitted in these districts.

There are five primary residential zoning districts established for the city, including two lower density designations (R-1, TNR), one medium density designation (R-2) and two high density zones (R-3, R-4). More limited (secondary) residential development is allowed in some commercial zone designations as provided for in other chapters. This chapter provides standards for residential land use and development and is based on the following principles:

- (1) Promote the orderly expansion and improvement of neighborhoods;
- (2) Make efficient use of land and public services and implement the Longview comprehensive plan;
- (3) Designate land for the range of housing types and densities needed by the community, including owner-occupied and rental housing;
- (4) Provide flexible lot standards that encourage compatibility between land uses, efficiency in site design, and environmental compatibility;
- (5) Provide for compatible building and site design at an appropriate neighborhood scale; provide standards that are in character with the landforms and architecture existing in the community;
- (6) Apply the minimum amount of regulation necessary to ensure compatibility with existing residences, schools, parks, transportation facilities, and neighborhood services. Reduce reliance on the automobile for neighborhood travel and provide options for walking, bicycling, and transit use; and

(7) Provide direct and convenient access to schools, parks and neighborhood services.
(Ord. 3122 § 14, 2010).

Availability of Utilities

Sanitary sewer, water and fire protection are available to the subject property. Any future development will require compliance with the City of Longview Storm Water regulations for retention/detention and water quality. The site includes area of a former public alley that was vacated and sold by City Council approval in the past. Public utilities remain in the vacated alley by easement. The Beech Street/30th Ave median is host to a large diameter stormwater drain.

S.E.P.A Determination

An Environmental Checklist for the proposed Comprehensive Plan Map and Zoning Map revisions was reviewed pursuant to the State Environmental Policy Act and a determination of non-significance was issued on May 6, 2020. [E 2020-5 SEPA checklist]

The comment period for the SEPA checklist will end on May 20, 2020. SEPA documents are attached as Exhibit D.

Traffic

The traffic analysis has not been completed as the redevelopment proposal will be made if the zone change is approved. At that time the applicant will provide a traffic analysis and an additional environmental review will be completed for the proposal to redevelop the site. City staff have provided comments that the capacity of the arterial, 30th Ave, is more than suitable for the proposal.

Critical Areas

Geologic Hazards:	No mapping indicators
Shoreline Designation:	NA
Floodplains:	Zone X – areas protected by levees from 100-year flood
Wetlands:	No mapping indicators
Steep Slopes:	No mapping indicators
Unstable Soils:	No mapping indicators
Soils Description:	Caples silty clay loam
Gradient of Soils on-site:	0-1%

Additional Information

Pursuant to Chapter 19.81 of the Longview Municipal Code, legal notice was published in the Longview Daily News on May 10, 2020 and May 17, 2020. Notice of the land-use application and public hearing was posted on the property in two locations on May 6, 2020. On May 7, 2020, public notice was mailed to property owners and occupants in or near the map amendment area totaling 40 addresses.

Citizen Correspondence

As of this writing, the City has received one comment from Penny MacKenzie, owner of 2941 CYPRESS ST which abuts the site at the rear. The comment is attached as Exhibit E. Staff discussed on the phone Ms. MacKenzie's concern about access to the rear of her property through the applicant's property and informed that there is currently no right of access through the applicant's property to the rear of her property.

COMPREHENSIVE PLAN POLICIES AND INTENT STATEMENTS

The relevant Comprehensive Plan goal and policy and map intent statements are given below.

Goal LU-A Establish an enduring vision of land development that encourages an orderly, efficient, and beneficial balance between business, residential, and other land uses.

Policy LU-A.1.1 Provide a variety of residential zoning districts at different densities to meet the needs of all economic segments of Longview's population.

Policy LU-A.1.5 Facilitate redevelopment of existing developed land when appropriate. Encourage infill development on vacant or underdeveloped land within the City.

Policy LU-A.2.2 Identify complementary zoning when considering amendments to the future land-use map, and process changes to both maps simultaneously so that zoning remains consistent with the identified future land use. Assure that any site- or area-specific requests for rezones conform to the future land-use map.

Policy LU-A.2.3 Enable discrete amendments initiated outside of the periodic review and update, whether by the City or a private individual, to proceed on a standalone basis using the established amendment process.

Policy LU-E.4.6 New multi-family land use classifications should be applied as follows:

- a. located in or abutting areas already containing multi-family uses; or
- b. in or next to Central Business, Regional or Community Commercial Districts or more intensive institutions;
- c. located in areas offering unique amenities such as in Downtown or along the Cowlitz and Columbia River waterfronts; or
- d. along arterials where access consolidation and transit are available.
- e. In all cases, existing or planned transportation capacity should be adequate to accommodate projected travel demand according to City standards.

Policy HO-A.1.4 Promote efficient use of land and infrastructure by encouraging infill development in neighborhoods and redevelopment activities.

Intent Statements

The Comprehensive Plan Map Intent Statements for the Medium Density Residential and the Community Commercial classifications are given below.

High Density Residential

This classification provides primarily for multi-family dwellings of more than four units. Multi-family development adjacent to lower density residential uses should incorporate elements in the site design and building design to soften its impact and to result in a compatible transition. Multi-family development should incorporate provisions for transit service and pedestrian and bicycle access. Manufactured housing parks designed according to firm standards for screening, buffering, parking, recreational areas, distance between units, and other matters may be appropriate when deemed compatible with adjacent property by the City or County planning commissions and local legislative bodies. Some home occupations may be acceptable including some professional offices. The recommended density is up to 25 dwelling units per gross acre.

Neighborhood/Convenience Commercial

Neighborhood/Convenience Commercial should be relatively small, compact areas located throughout the city that provide goods and services for the immediate neighborhood. These areas provide goods and services sought routinely and regularly, generally more on the basis of convenient location than price. Encouraged uses are small groceries and “mini-marts”; gas stations; beauty and barbershops; small restaurants; and small drug, gift, and variety stores. Discouraged uses include large discount or variety department stores and fast food restaurants. Development in Neighborhood/Convenience Commercial areas should be oriented primarily to pedestrian access. Uses in the Neighborhood/Convenience Commercial are intended primarily to serve local residential neighborhoods; the uses permitted are the least intense of the commercial spectrum and are limited to those that do not generate substantial volumes of traffic. This category should also allow for residential uses, when included as an integral component of the commercial development.

19.81.090 Approval criteria for site-specific rezones.

In its review of an application for rezoning, the city shall consider subsections (1) through (5) of this section. No single factor is controlling; instead, each must be weighed in relation to the other standards. The city shall not consider any representations made by the petitioner that if the change is granted the rezoned property will be used for only one of the possible range of uses permitted in the requested zoning designation. Rather, the city shall consider whether the entire range of permitted uses in the requested designation is more appropriate than the range of uses in the existing designation.

Staff comments: The applicant has submitted a proposed redevelopment plan showing three, three story- apartment buildings with associated parking and 30 total units.

(1) The proposal is in accordance with the adopted city of Longview comprehensive plan, any relevant sub-area plans, and the purpose section of the proposed zoning district.

Staff comments: The City has experienced a housing crisis in recent years due to increased demand for rental housing and increasing rents. Increasing the supply of housing, particularly rental housing was supported by the City Council in 2018 and 2019 when direction was given to the Planning Commission to reduce barriers to new construction by removing certain design requirements, open space requirements and reducing parking requirements for new multifamily.

The Comprehensive Plan policy LU-E.4.6 provides criteria for when to consider new high density residential classifications. The site satisfies criteria D, being located along the 30th Ave which is an arterial under federal classification and has access consolidation and transit available; and criteria E, “In all cases, existing or planned transportation capacity should be adequate to accommodate projected travel demand according to City standards” according to staff assessment.

(2) The proposal must bear a substantial relationship to the public health, safety, morals, or general welfare, or protect and preserve historical and cultural places and areas. The rezone may be justified, however, if a substantial public need or purpose exists, and this is so even if the private owner(s) of the land will also benefit.

Staff comments: Staff finds that the proposal has a substantial relationship to the general welfare by addressing an urgent need for new housing amid a housing affordability crunch. The Runstad Center for Real Estate Research at University of Washington¹ reports Cowlitz County had an apartment vacancy rate of .70% (9 units) in fall of 2019, fourth lowest of all counties. There is a substantial public need for additional housing which has the potential to increase supply and reduce upward pressure on rents for existing housing regardless of whether new housing is considered or intended to be ‘affordable’.

(3) The property and affected area is presently provided with adequate public facilities, services, and transportation networks to support the zoning designation, or such facilities, services and transportation networks can be adequately provided in an efficient and timely manner (or are planned to be provided within six years).

Staff comments: The subject property is within an area fully served with public facilities and transportation networks.

(4) The proposal shall not have a substantial adverse impact upon neighboring lands. Lots shall not be rezoned in a way that is substantially inconsistent with the uses of the surrounding area, whether more or less restrictive.

Staff comments: The proposal is located adjacent to an arterial road with a large landscaped median and if approved, will provide 33% open space for landscaping when re-developed. To the north is an existing warehouse and to the south is an existing commercial building/use, formerly the Longview Police satellite office. Four neighboring parcels are zoned Neighborhood Commercial but developed with single family homes.

¹ WASHINGTON STATE APARTMENT MARKET REPORT – Fall 2019. (2019, October). Retrieved from <http://realestate.washington.edu/wp-content/uploads/2019/12/2019FallApartmentMarketReport.pdf>

The rezone proposed could be seen as more consistent with the single family homes than the existing neighborhood commercial development. The site meets the criteria given in the Comprehensive plan for considering new multifamily classifications. The existing neighborhood commercial zone and building owned by the applicant (former police satellite office) is not part of this proposal and use of the property will continue to be regulated by commercial districts zoning codes.

(5) Whether conditions in the area for which comprehensive plan change/zoning amendment is requested have changed or are changing to such a degree that it is in the public interest to encourage a change in land use for the area.

Staff comments: The development will be a substantial change from the St. Helens Market and Hair Hut businesses currently on the site. Staff is aware of several neighborhood convenience stores in Longview that have closed indefinitely, and of broader changes to the groceries market which are contributing to the underutilization of land zoned Neighborhood Commercial. Staff finds that housing is currently a much higher demand than neighborhood scale retail or services and it is in the public interest to encourage a change in land use for the area.

STAFF DISCUSSION

The land use proposal if approved, will place the property in the R-3 Residential zone and allow uses permitted in the R-3 zone. The applicant has chosen to share the redevelopment proposal which assists with evaluation of the potential impacts of the land-use application but the applicant is not bound to the specific redevelopment proposal shown in the site plan. If the changes are approved, the City will conduct another environmental review when a formal application to redevelop the site is made.

STAFF FINDINGS

Staff has examined the merits of the petition to amend the City of Longview Comprehensive Plan Future Land Use Map and the Zoning Map for the subject property, and has made the following findings:

1. The proposal is consistent with the 2019 Longview Compressive plan Goals, Policies and Objectives.
2. Public facilities and transportation options are readily available at the subject property.
3. The traffic engineer has reviewed the application and has determined that the proposal will not result in any critical impacts to the adjacent roadway system.
4. It is in the public interest to encourage a change in land use for the area as there is a substantial public need for housing in Longview.

STAFF RECOMMENDATION

Staff recommends that the Planning Commission forward a recommendation of approval to the City Council for the proposed Comprehensive Plan Future Land Use Map and Zoning Map amendments.

EXHIBITS

- A. Application
- B. Map showing proposed Comprehensive Plan map amendment
- C. Map showing proposed zoning map amendment
- D. SEPA documents.
- E. Public Comment letter

Staff Report Date: May 14, 2020

COMPREHENSIVE PLAN AMENDMENT AND ZONE CHANGE REQUEST
ST. HELENS MARKET SITE

APPLICANT: ST. HELENS LAND LLC
SHAMSHER SINGH

CONTACT: S.A.K. LANDSCAPE DESIGN
STACY KYSAR

FEBRUARY 2020



Describe Your Proposed Amendment. Also provide suggested new language if *Text Amendment*:

The Applicant proposes to change approximately .96 acres of Neighborhood/Convenience Commercial designated property on five parcels, to high density residential.

(Attach additional sheets as necessary)

Describe why the amendment should be made and why it is in the public interest (e.g., correcting an error, improving consistency, addressing a need that is currently lacking, etc.)

The site's size and location make it very suitable for multi-family housing, a commodity that is currently deficient within the City of Longview, particularly in the St. Helens and Highlands neighborhoods. Re-designation of Neighborhood/Convenience Commercial on this site will allow construction of a 30-unit multi-family development.

(Attach additional sheets as necessary)

Describe how the current language or map designation affects you or your property. _____

The Neighborhood/Convenience Commercial designation does not allow for residential developments.

(Attach additional sheets as necessary)

GENERAL SITE CHARACTERISTICS

Property Size: Gross Acres: .96 Net Acres: .82 Square Feet: 35,450

Comprehensive Plan Designation: Neighborhood/Convenience Commercial Is the site vacant? No

Current use of the land. Describe geographical features and note any structures: The site is predominantly flat.

There are two buildings on the site. A 9000 square foot market and a 1200 square foot hair salon.

PETITION TO AMEND THE LONGVIEW COMPREHENSIVE PLAN

The information provided is said to be true under penalty of perjury by the Laws of the State of Washington. The undersigned state that they are the owner(s) of the property described herein, and hereby give authorization for the filing of this application. The undersigned also certify that the information contained in this application is true and correct to the best of your/their knowledge and belief. Further, I/we do by my/our signature(s) on this application absolve the City of Longview of all liabilities regarding any deed restrictions that may be applicable to the property described herein. The names, addresses and signature of all property owners is needed (Owner in escrow is not acceptable).

[Photocopy this page and attach as many pages as is needed]

Signature: Shamsher Singh

Name: SHAMSHER SINGH
(Please Print)

Mailing Address: 464 OREGON WAY
(Street or PO Box)

City: LONGVIEW State: WA

Zip: 98632 Phone: 360-261-2690

Signature: _____

Name: _____
(Please Print)

Mailing Address: _____
(Street or PO Box)

City: _____ State: _____

Zip: _____ Phone: _____

Signature: _____

Name: _____
(Please Print)

Mailing Address: _____
(Street or PO Box)

City: _____ State: _____

Zip: _____ Phone: _____

Signature: _____

Name: _____
(Please Print)

Mailing Address: _____
(Street or PO Box)

City: _____ State: _____

Zip: _____ Phone: _____

Signature: _____

Name: _____
(Please Print)

Mailing Address: _____
(Street or PO Box)

City: _____ State: _____

Zip: _____ Phone: _____

Signature: _____

Name: _____
(Please Print)

Mailing Address: _____
(Street or PO Box)

City: _____ State: _____

Zip: _____ Phone: _____

CERTIFICATION

City of Longview)
County of Cowlitz) ss

I/we, being first duly sworn, do/does hereby depose and say that _____ am/are the legal owner(s) of property described herein, and the information herewith submitted is in all respects true and correct to the best of _____ knowledge and belief, and have affixed _____ signature(s) hereto in the presence of the undersigned.

I/we declare under penalty of the perjury laws that the information provided on this form/application is true, correct and complete:

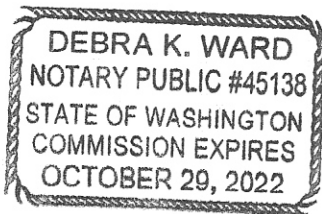
Signature of applicant(s): 

St. Helens Land UC (President)
Shamsher Singh

Mailing Address: 464 OREGON WAY See Note 3
(Street or PO Box)

City: Longview State: WA Zip: 98632 Phone: 360-261-2690

Subscribed and sworn to before me this 20th day of February, 2020



of February, 2020.



Notary Public

Printed Name: Debra K Ward

Residing In: Clark, Vancouver

My Commission Expires: 10/29/20

NOTES:

1. Signatures of all owners are required if property is in joint ownership, which may include husband and wife.
2. A detailed map of the area that is subject of the Comprehensive Plan Amendment request must be submitted to the Community Development Department.
3. The mailing address on this page will be the address all reports and notices concerning this application will be sent to.

FILING FEES:

Public Hearing Fee: \$2,173.00
SEPA Review Fee: \$543.00
Total Fees: \$2,716.00
Comments: _____

BELOW IS FOR STAFF USE ONLY:

DATE APPLICATION COMPLETE: _____

LONGVIEW PLANNING COMMISSION:

Set on Planning Commission
Agenda For a Future Public Hearing: Date 5-13-20 6:00 PM
Public Hearing Scheduled: Date: 5-20-20 7:00 PM

Comments: _____

LONGVIEW CITY COUNCIL:

Public Hearing Scheduled: Date: _____ 7:00 PM

Ordinance No: _____ Adopted: _____ Effective: _____

Comments: _____

NOTES TO APPLICANT/OWNER:

1. Community Development Staff will review this application for completeness and will contact you if additional information is needed. Incomplete applications will not be scheduled for a hearing before the Planning Commission.
2. If the City Council, Planning Commission or Community Development Staff determine that additional and/or revised information is needed, and/or if other unforeseen circumstances arise, any dates outlined for processing the application may be rescheduled by the City.
3. All items shall be completed as determined by the Community Development Department prior to the application being deemed complete for processing.
4. The applicant may be required to conduct studies, such as a traffic study, and have the studies reviewed by the City prior to any public hearing on the application. The cost of all required studies shall be borne by the applicant.
5. All fees required by the City in reviewing this application shall be paid prior to any public hearings.
6. The applicant or authorized representative must attend the Planning Commission and City Council public hearings.

Comments: _____



Rezone Request Application

Community Development Department ♦ 1525 Broadway, P.O. Box 128 ♦ Longview, WA 98632 ♦ 360.442.5086 Fax 360.442.5953

Application to Rezone Property

LMC 19.81.040

Case Number: PC 2020-2

Related Case Number: _____

THIS SECTION FOR OFFICE USE ONLY:

To the City of Longview Planning Commission and City Council:

We, the undersigned, hereby petition to **Rezone** and/or change the **Zoning District** for the following property or properties:

From: Neighborhood Commercial
Present Zoning District

To: R3
Requested Zoning District

Applicant: St. Helens Land LLC
(Print All Information)

Phone: 360-261-2690

Contact Name: Shamsher Singh

Fax: N/A

Mailing Address: 464 Oregon Way
(Street or PO Box)

City: Longview

Email: saklanddesign@gmail.com

State: Wa

Zip: 98632

rick@landscapemgmt.com

Address of Property/Properties: 475 29th Avenue Longview, WA, 236 30th Avenue Longview, WA

No situs, no situs, and no situs.

Assessor's Parcel Number(s): 07999 (Property Id 3030964), 08000 (Property Id 3030965), 08002

(Property Id 3030967), 08004 (Property Id 3030968), and 08005 (Property Id 3030969).

Legal Description of Property Under Consideration: See property deed provided

Description of Property: 5 parcels on 6 lots located south of Cypress Street, bound by parcels on the north and south and 30th Avenue to the west and 29th Avenue to the east.

Name of Subdivision: St. Helens 3

Lot(s): 2, 3 and 5-8

Block(s): 49

Location: Section 32

Township & Range 8N 2W

Willamette Meridian

(Attach additional sheets as necessary)

REQUIRED SUBMITTAL MATERIALS

Have you had a pre-application conference with City staff? Yes Date: November 7, 2019

- X _____ Maps or Plans Showing Affected Property.
- X _____ Completed Environmental Checklist (SEPA).
- X _____ Narrative Explaining Reason for Zone Change Classification Requested (below).
- X _____ Legal Description of Property.
- X _____ Acceptable Proof of ownership such as notarized petitions, deed, or title report.
- X _____ One copy of the property deed; and, if the applicant is not the owner, a notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application.
- N/A _____ Certificate of Appropriateness issued by the Historic Preservation Commission, if applicable.

Comments: _____

Explain the reason(s) for the Zone Change Classification Requested: see attached narrative _____

(Attach additional sheets as necessary)

GENERAL SITE CHARACTERISTICS

Property Size: Gross Acres: .96

Square Feet: 41,600

Comprehensive Plan Designation: Neighborhood/Convenience Commercial

Does this Rezone also require a Comprehensive Plan Designation change? Yes _____

Is the site vacant? No _____

Current Use of the Land

Describe geographical features and note any structures: The site is predominantly flat.

There are two buildings on the site. A 9000 square foot market and a 1200 square foot hair salon.

Current Sewerage System: Pending approval and building permit, the project will connect to public sewer. _

Street System serving area: Parcels 08002, 08004 and 08005 have frontage on 30th Avenue a minor arterial.

Parcels 07999 and 08000 have frontage on 29th Avenue. _____

ZONE CHANGE PETITION

The owner or owners of any property located within the City may submit a request for a change of zoning classification on that property. This request will be considered by the Planning Commission. The change in the zoning classification of a property or properties must be signed by the owner or owners of not less than fifty-one (51%) percent of the area of property for which a change in zoning classification is sought.

[Photocopy this page and attach as many pages as is needed]

Name: <u>St. Helens hand LLC</u> (Please Print All Information) <u>Shamsher Singh</u> Mailing Address: <u>464 Oregon Way</u> (Street or PO Box) City: <u>Longview</u> State: <u>WA</u> Zip: <u>98632</u> Phone: <u>360.261.2690</u>	Description/use of Property: _____ _____ _____ _____ _____
Name: _____ (Please Print All Information) Mailing Address: _____ (Street or PO Box) City: _____ State: _____ Zip: _____ Phone: _____	Description/use of Property: _____ _____ _____ _____ _____
Name: _____ (Please Print All Information) Mailing Address: _____ (Street or PO Box) City: _____ State: _____ Zip: _____ Phone: _____	Description/use of Property: _____ _____ _____ _____ _____
Name: _____ (Please Print All Information) Mailing Address: _____ (Street or PO Box) City: _____ State: _____ Zip: _____ Phone: _____	Description/use of Property: _____ _____ _____ _____ _____

FILING FEES:

Public Hearing Fee: \$2,173.00

SEPA Review Fee: \$543.00

Total Fees: \$2,716.00

Comments: _____

NOTES TO APPLICANT/OWNER:

1. Community Development Staff will review this application for completeness and will contact you if additional information is needed. Incomplete applications will not be scheduled for a hearing before the Planning Commission.
2. If the City Council, Planning Commission or Community Development Staff determine that additional and/or revised information is needed, and/or if other unforeseen circumstances arise, any dates outlined for processing the application may be rescheduled by the City.
3. All items shall be completed as determined by the Community Development Department prior to the application being deemed complete for processing.
4. The applicant may be required to conduct studies, such as a traffic study, and have the studies reviewed by the City prior to any public hearing on the application. The cost of all required studies shall be borne by the applicant.
5. All fees required by the City in reviewing this application shall be paid prior to any public hearings.
6. The applicant or authorized representative must attend the Planning Commission and City Council public hearings.

Comments: _____

SIGNATURES:

I/we understand that if it is determined the application is not complete, the City shall immediately reject the application and identify in writing what is needed to make the application complete for a public hearing. No public hearings will be scheduled on this application until all outstanding issues have been resolved and the application is considered complete.

I/we agree that the City of Longview staff may enter upon the subject property at any reasonable time to consider the merits of the application, to make assessments, take photographs and to post public hearing notices.

I/we declare under penalty of the perjury laws that the information provided on this form/application is true, correct and complete.

Signature of Property Owner: *Santhir Sril* Date: 02/19/2020

Signature of Applicant: *Santhir Sril President* Date: 02/19/2020

Below is for Staff Use Only:

Longview Planning Commission:

Public Hearing Scheduled: _____ Date: _____
May 20, 2020 7:00 pm

Comments: _____

Longview City Council:

Public Hearing Scheduled: _____ Date: _____
_____ 7:00 pm

Comments: _____

Narrative

The site includes 5 parcels on 6 lots located south of Cypress Street, bound by property zoned Neighborhood Commercial to the north and south and 30th Avenue to the west and 29th Avenue to the east. The site is described as Lots 2 and 3 and 5-8 of Block 49 of the Plat of St. Helens Addition to Longview no. 3, Parcels 07999, 08000, 08002, 08004, 08005, Property tax Ids 3030964, 3030965, 3030967 through 3030969, located in the Southeast ¼ of Section 32, T8N, R2W, W.M. The site is approximately .96 acres (41,600 square feet) and has a vacated alley (ordinance 787). The site is affected by an 8-foot sewer easement on parcels 07999 and 08000 and a 20-foot easement running generally north-south affecting parcel 08000 along the west property line and parcels 08002, 08004 and 08005 along the east property lines.

The site currently has two buildings, one approximately 1200 square foot building on parcel 08000 and an approximately 8200 square foot building on parcel 08002. An asphalt parking lot is located on parcels 08004 and 08005. 07999 is currently vacant.

A sewer line exists between parcels 07999 and 08000 within an 8-foot easement and continues along the eastern boundary of parcel 08005 within the vacated alley and easement and a water main exists along the vacated alley running generally north-south through the property.

The site is located within the Neighborhood Commercial zoning district and is designated as Neighborhood/Convenience Commercial on the City of Longview Comprehensive Plan.

The Applicant proposes a zone change from Neighborhood Commercial to R3 which will allow the approval of a 30-unit multi-family apartment development with on-site parking. Neighborhood Commercial does not allow for residential uses. The conceptual site plan proposes three buildings, two twelve-plexes and one six-plex, all three-stories in height. Also planned is on-site parking with 35 spaces, including two handicap accessible spaces. Access to the site will be from a right-in right-out on 30th Avenue, a minor arterial. An emergency access will be provided on 29th Avenue.

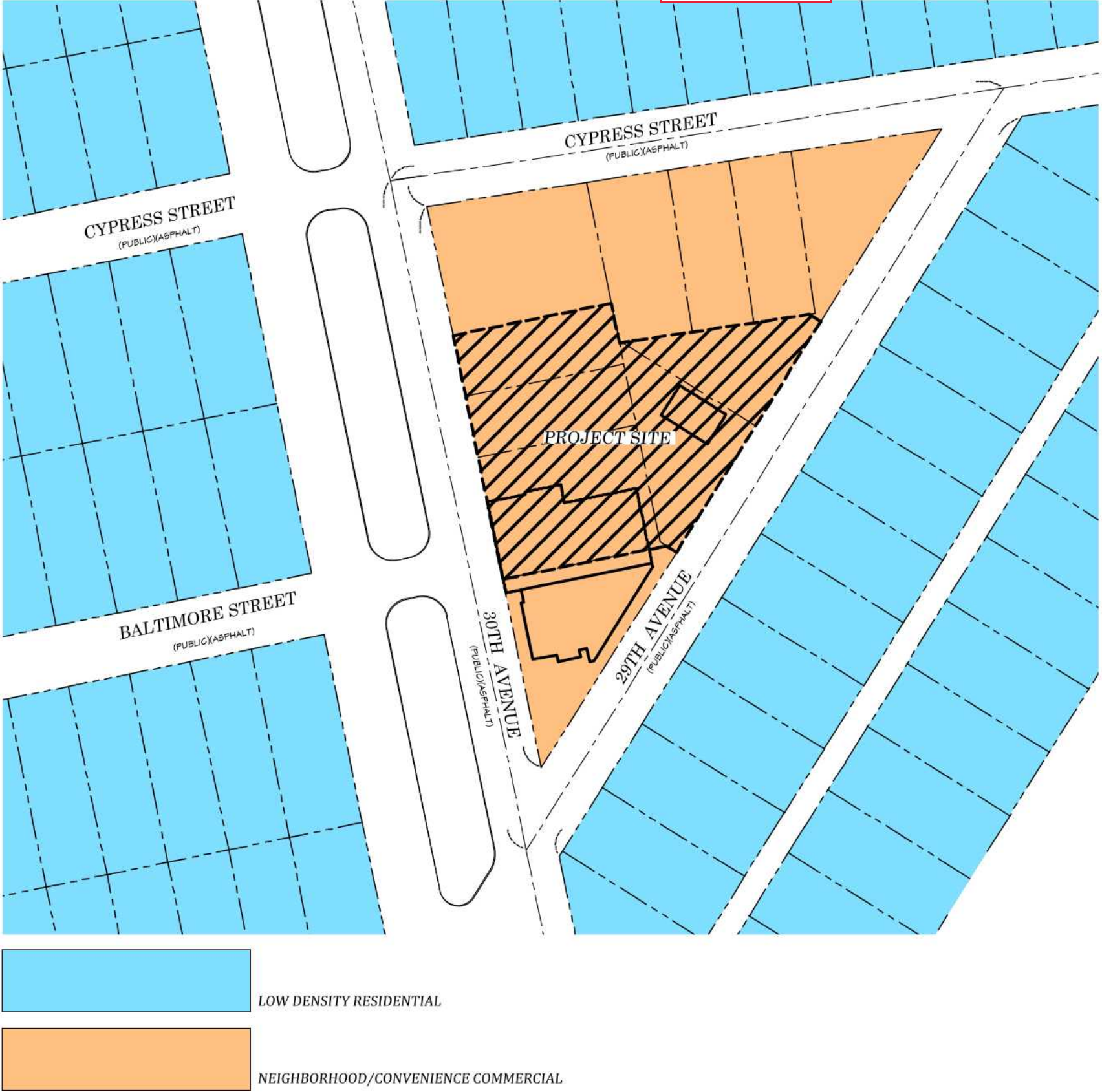
Following the Comprehensive Plan Amendment and Zone Change Request approval the Applicant will submit a Boundary Line Adjustment Application to adjust the property line between parcel 08001 and 08002 to the required side setback (10 feet) from the existing building on parcel 08001. The Boundary Line Adjustment Application will also adjust the boundary line around the proposed project site to create one parcel.

Currently, the project site is underutilized for the area and is ideal for a multi-family development. The project site is flat and has no critical areas. R4 zoning districts exist less than a quarter mile to the northwest, west and to the southwest, however, these zoning districts are primarily developed with single-family homes.

The project will bring much needed affordable multi-family housing to this area of the City of Longview and will elevate the use of this property. The development will only have one access point as a right-in right-out, which will control traffic and mitigate traffic pressure on the existing neighborhood. For the safety of the residents of the development an emergency access is shown along 29th Avenue. The conceptual site plan shows 33 percent of the site in open space, which exceeds the required 15 percent, and will be developed with trees, shrubs and groundcover. The Applicant is also planning to provide on-site parking at a rate exceeding 1 to 1 which will mitigate on-street parking pressure.



Exhibits B & C

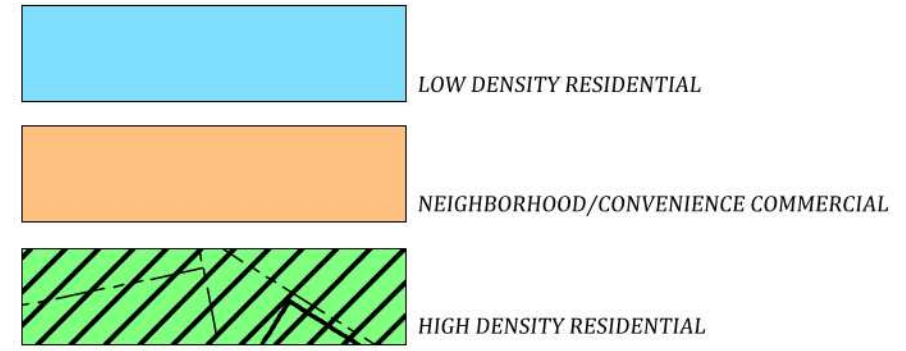
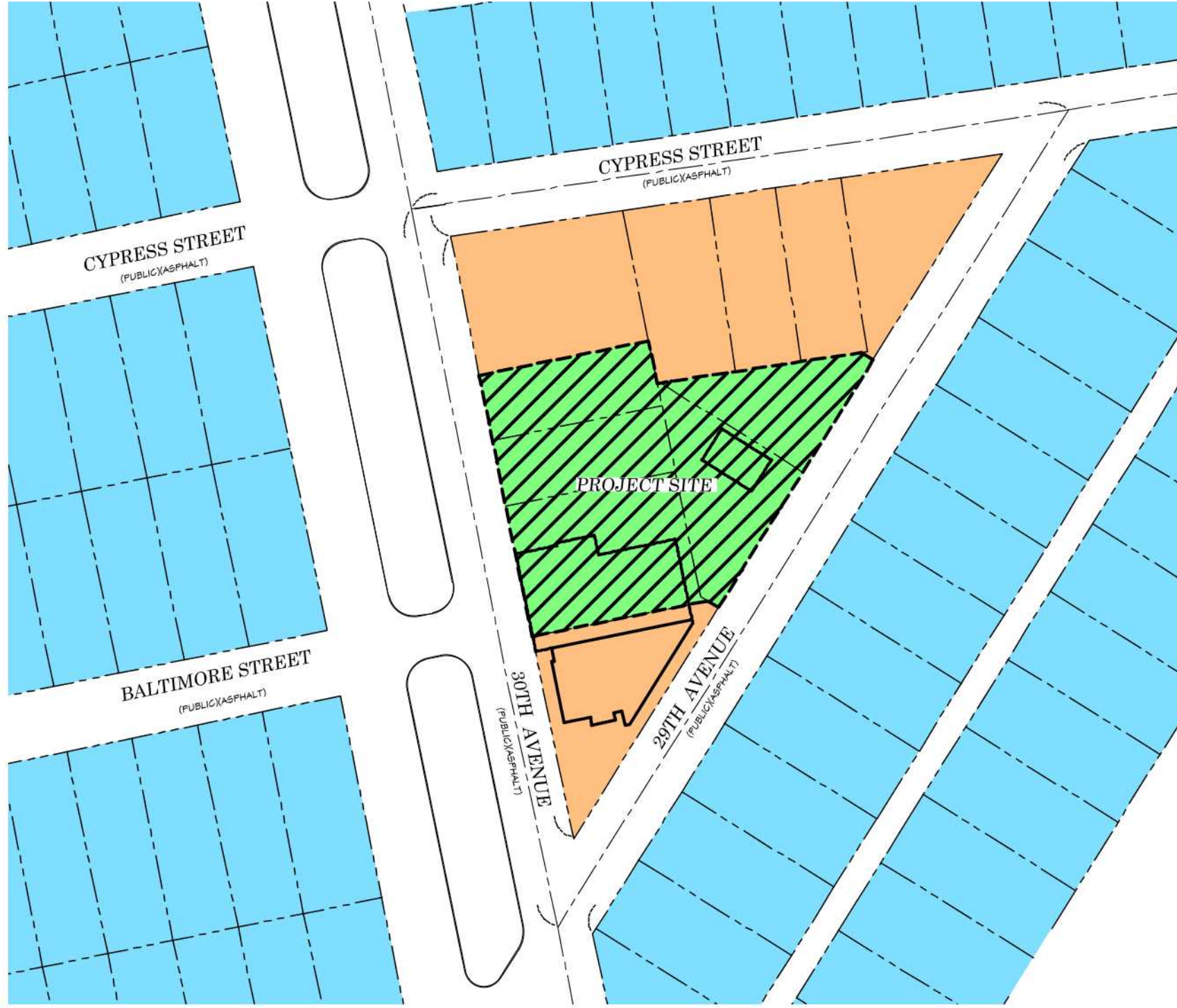


P.O. Box 1606
Brush Prairie, WA 98606
Ph. 509-370-0915
Email: saklanddesign@gmail.com

Project: St. Helen's Market
LONGVIEW, WA

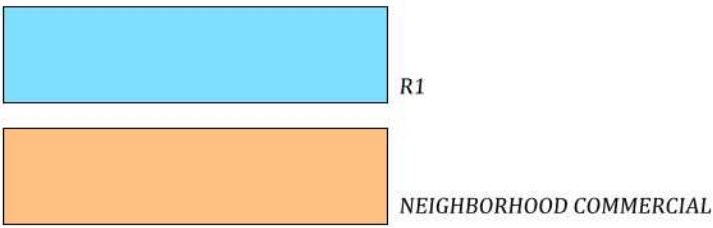
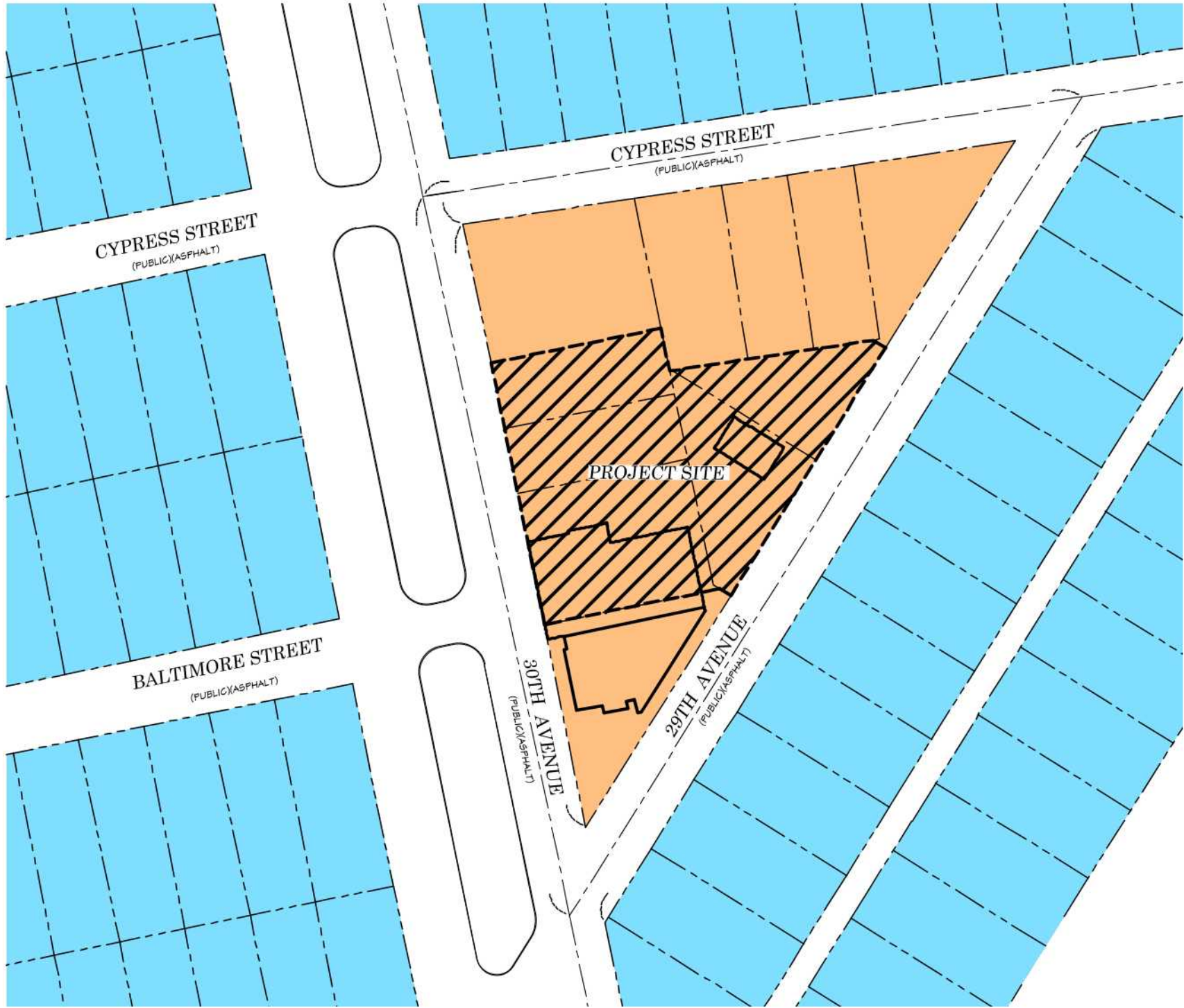
EXISTING COMPREHENSIVE PLAN DESIGNATION

P 1.0



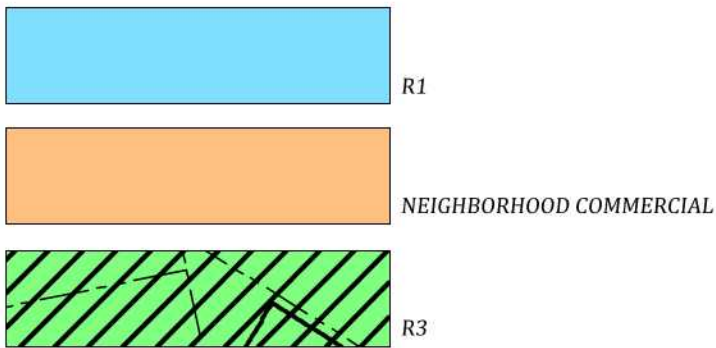
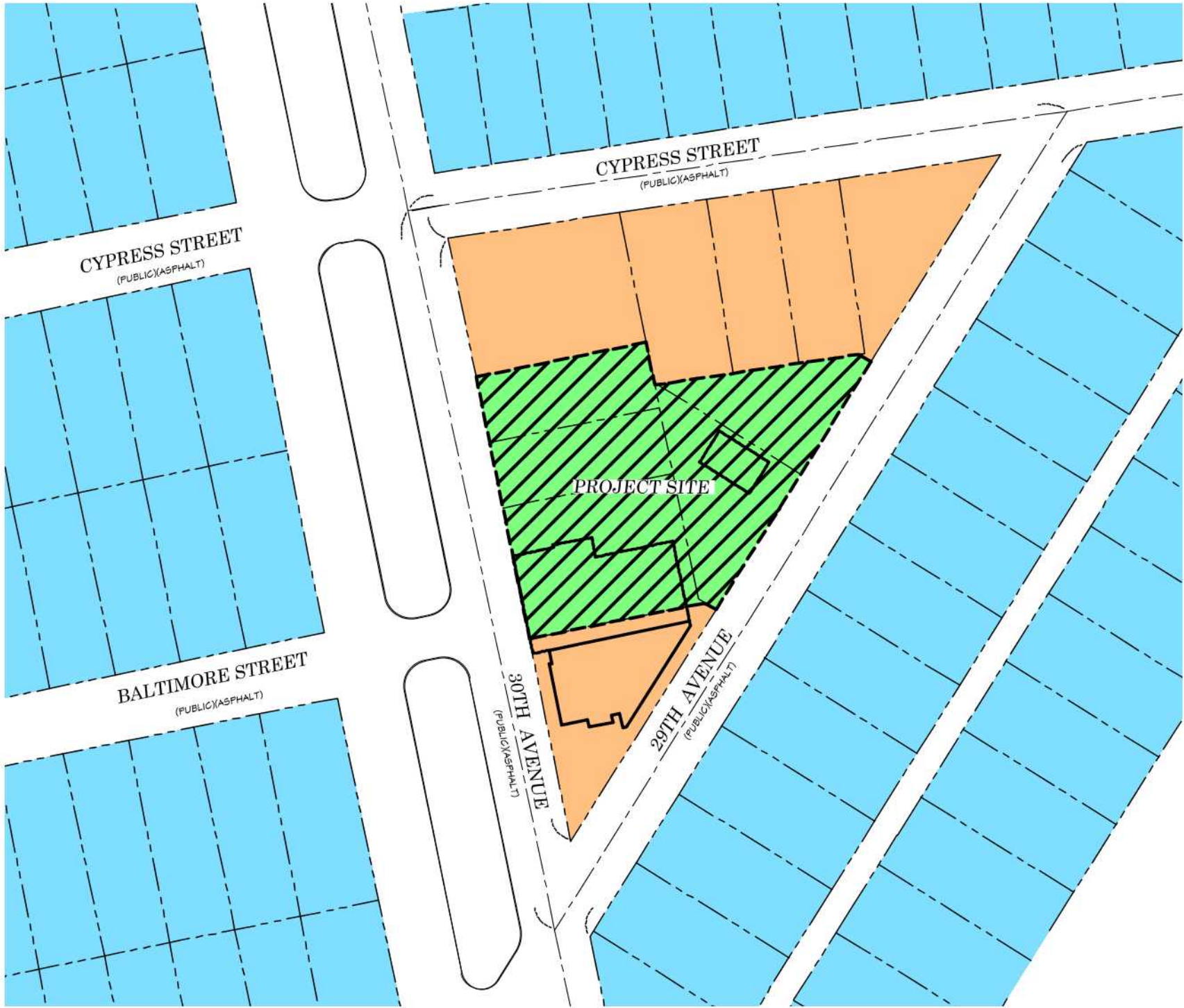
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LONGVIEW, WA



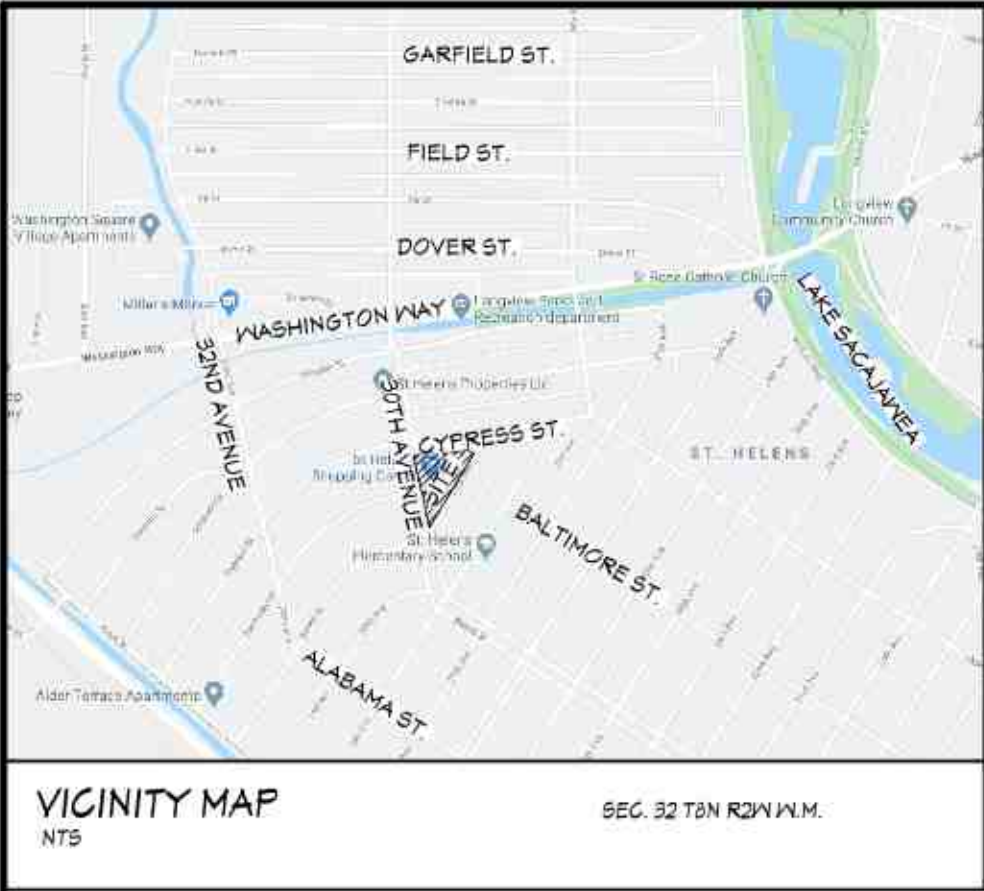
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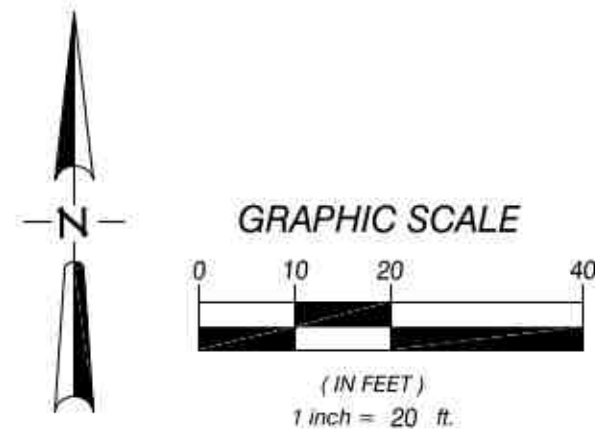


PROJECT NOTES:

EXISTING SITE DATA:
PRESENT USE:
EXISTING ZONING:
GROSS SITE AREA:

GROCERY STORE, OPEN SPACE, PARKING, HAIR SALON
NEIGHBORHOOD COMMERCIAL
PARCEL 07999 (PROP. ID. #3030464) IS 16 ACRES (6150 SF)
PARCEL 08000 (PROP. ID. #3030465) IS 20 ACRES (8650 SF)
PARCEL 08002 (PROP. ID. #3030467) IS 30 ACRES (13,200 SF)
PARCEL 08004 (PROP. ID. #3030468) IS 15 ACRES (6500 SF)
PARCEL 08005 (PROP. ID. #3030469) IS 15 ACRES (6500 SF)
THE ENTIRE SITE IS 96 ACRES (41,600 SF)

- LEGEND:**
- EXISTING BUILDING
 - EXISTING BUILDING TO BE REMOVED
 - PROPERTY LINE
 - ROAD CENTERLINE
 - ON SITE TAX LOT
 - EXISTING FENCE
 - EXISTING SEWER LINE
 - EXISTING EASEMENT
 - ADJACENT TAX LOT



PLOT: KYsar.ctb
FILE: P:\SAK Landscape Design\St Helens Market\ST HELENS EXIST COND.dwg

EXISTING CONDITIONS FOR:

St. Helen's Market Apartments

LONGVIEW, WA

CHANGES / REVISIONS	
DESCRIPTION:	DATE:

CONTACT:
SAK Landscape Design
ATTN: Stacy Kysar
P.O. Box 1606
Brush Prairie, WA 98606
(509) 370-0915
saklanddesign@gmail.com

EXISTING SITE DATA:
PRESENT USE:
EXISTING ZONING:
GROSS SITE AREA:

GROCERY STORE, OPEN SPACE, PARKING, HAIR SALON
NEIGHBORHOOD COMMERCIAL
PARCEL 07944 (PROP ID #83030464) IS 16 ACRES (6750 SF)
PARCEL 08000 (PROP ID #83030465) IS 20 ACRES (8650 SF)
PARCEL 08002 (PROP ID #83030471) IS 30 ACRES (12,900 SF)
PARCEL 08004 (PROP ID #83030463) IS 19 ACRES (8250 SF)
PARCEL 08005 (PROP ID #83030464) IS 15 ACRES (6500 SF)
THE ENTIRE SITE IS 96 ACRES (4,160 SF)

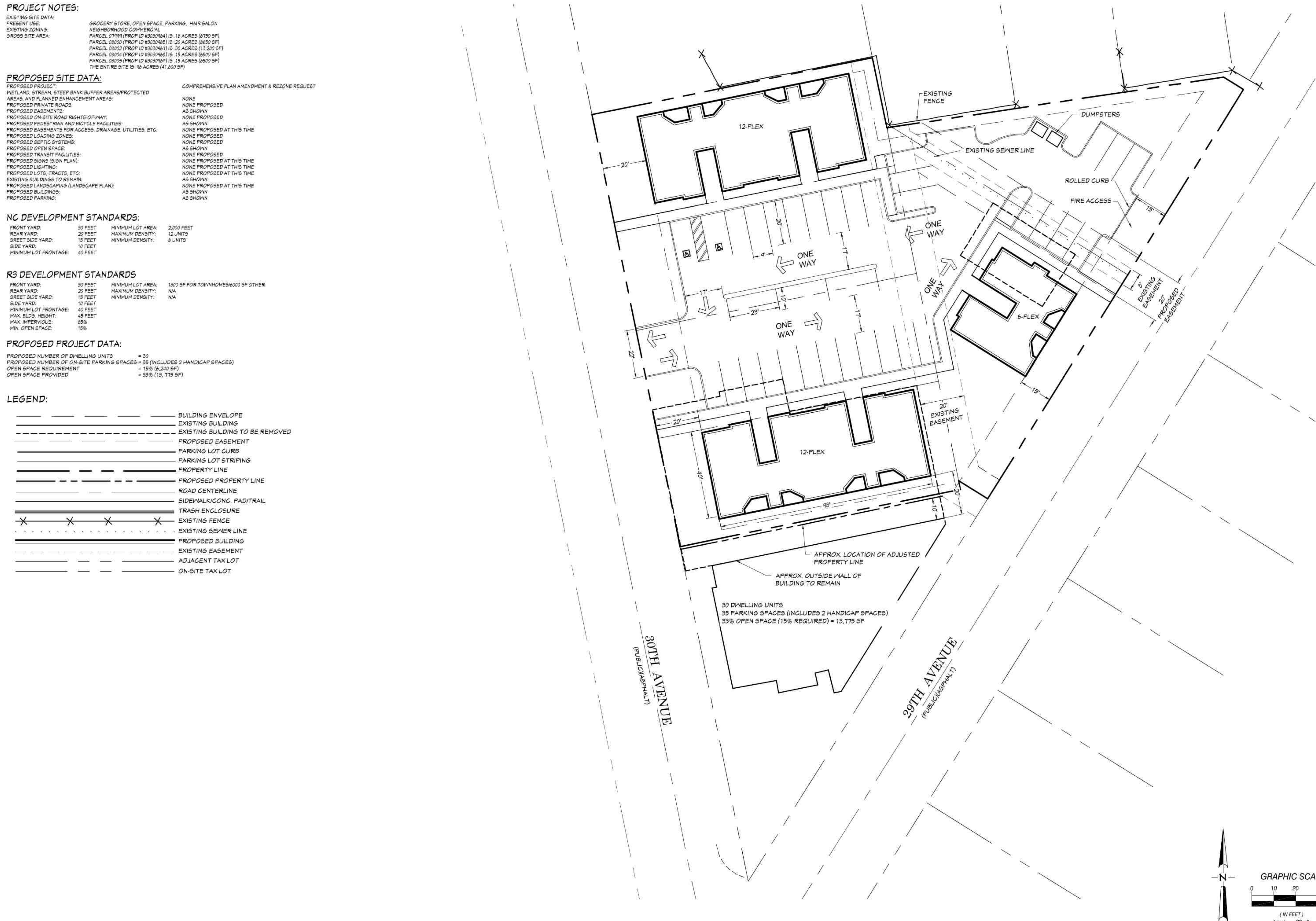
PROPOSED PROJECT:	COMPREHENSIVE PLAN AMENDMENT & REZONE REQUEST
WETLAND, STREAM, STEEP BANK BUFFER AREAS/PROTECTED AREAS, AND PLANNED ENHANCEMENT AREAS:	NONE
PROPOSED PRIVATE ROADS:	NONE PROPOSED
PROPOSED EASEMENTS:	AS SHOWN
PROPOSED ON-SITE ROAD RIGHTS-OF-WAY:	NONE PROPOSED
PROPOSED PEDESTRIAN AND BICYCLE FACILITIES:	AS SHOWN
PROPOSED EASEMENTS FOR ACCESS, DRAINAGE, UTILITIES, ETC:	NONE PROPOSED AT THIS TIME
PROPOSED LOADING ZONES:	NONE PROPOSED
PROPOSED SEPTIC SYSTEMS:	NONE PROPOSED
PROPOSED OPEN SPACE:	AS SHOWN
PROPOSED TRANSIT FACILITIES:	NONE PROPOSED
PROPOSED SIGNS (SIGN PLAN):	NONE PROPOSED AT THIS TIME
PROPOSED LIGHTING:	NONE PROPOSED AT THIS TIME
PROPOSED LOTS, TRACTS, ETC:	NONE PROPOSED AT THIS TIME
EXISTING BUILDINGS TO REMAIN:	AS SHOWN
PROPOSED LANDSCAPING (LANDSCAPE PLAN):	NONE PROPOSED AT THIS TIME
PROPOSED BUILDINGS:	AS SHOWN
PROPOSED PARKING:	AS SHOWN

FRONT YARD:	30 FEET	MINIMUM LOT AREA:	2,000 FEET
REAR YARD:	20 FEET	MAXIMUM DENSITY:	12 UNITS
STREET SIDE YARD:	15 FEET	MINIMUM DENSITY:	6 UNITS
SIDE YARD:	10 FEET		
MINIMUM LOT FRONTAGE:	40 FEET		

FRONT YARD:	30 FEET	MINIMUM LOT AREA:	1800 SF FOR TOWNHOMES/8000 SF OTHER
REAR YARD:	20 FEET	MAXIMUM DENSITY:	N/A
STREET SIDE YARD:	15 FEET	MINIMUM DENSITY:	N/A
SIDE YARD:	10 FEET		
MINIMUM LOT FRONTAGE:	40 FEET		
MAX BLDG HEIGHT:	45 FEET		
MAX IMPERVIOUS:	85%		
MIN OPEN SPACE:	15%		

PROPOSED NUMBER OF DWELLING UNITS = 30
 PROPOSED NUMBER OF ON-SITE PARKING SPACES = 35 (INCLUDES 2 HANDICAP SPACES)
 OPEN SPACE REQUIREMENT = 15% (6,240 SF)
 OPEN SPACE PROVIDED = 33% (13, 775 SF)

_____ BUILDING ENVELOPE
 _____ EXISTING BUILDING
 - - - - - EXISTING BUILDING TO BE REMOVED
 _____ PROPOSED EASEMENT
 _____ PARKING LOT CURB
 _____ PARKING LOT STRIPING
 _____ PROPERTY LINE
 _____ PROPOSED PROPERTY LINE
 _____ ROAD CENTERLINE
 _____ SIDEWALK/GONG. PAD/TRAIL
 _____ TRASH ENCLOSURE
 X X X X EXISTING FENCE
 EXISTING SEWER LINE
 _____ PROPOSED BUILDING
 _____ EXISTING EASEMENT
 _____ ADJACENT TAX LOT
 _____ ON-SITE TAX LOT



PLOT: KYSAR.ctb
FILE: P:\SAK Landscape Design\St Helens Market\ST HELENS 30 units parallel parking 2020.02.05.dwg



AL SITE PLAN FOR:
St. Helen's Market Apartments
LONGVIEW, WA

CONCEPTUAL SITE PLAN FOR:

[illegible]

CONTACT:
SAK Landscape Design
ATTN: Stacy Kysar
P.O. Box 1606
Brush Prairie, WA 98606
(509) 370-0915
saklanddesign@gmail.com

DRAWN: SAK
DATE: FEBRUARY 2020
SCALE: 1" = 20'
COPYRIGHT 2020

SHEET 2 OF 2

§ 1.1



May 6, 2020

To: Washington State E.C.Y., Environmental Review Section
Dr. Dan Zorn, Superintendent, Longview School District
Cowlitz County PUD – Right of Way
Clint Matthews, Cascade Natural Gas
CenturyLink
William Fashing, Executive Director, Cowlitz Wahkiakum Council of Governments
Ryan Hennessey, Comcast
Jon Dunaway, Longview Fire Marshal
Mike Murray, Commercial Building Inspector
Highlands Neighborhood Association
The Daily News

From: John Brickey, Director of Community Development/Building Official

Subject: **SEPA Environmental Checklist Review - Application #E 2020-5**

Project: Stacy Kysar with SAK Landscape Design on behalf of St. Helens Land LLC, Shamsher Singh has submitted a non-project action SEPA checklist for a rezone request and comprehensive plan amendment application for approximately .96 acres of land, comprising the St. Helens Market and Hair Hut properties, from Neighborhood Commercial, NC/Neighborhood Convenience Commercial to R-3, Residential District/High Density Residential. As shown in the attached map. The properties and associated parcels are addressed 475 29th Ave & 236 30th Ave, Longview, WA.

The applicant has submitted an Environmental Checklist for review under WAC 197-11, the SEPA Rules.

The site is zoned **Neighborhood Commercial, NC**. The Comprehensive Plan classification is **Neighborhood/Convenience Commercial**. Adjacent uses include: single family residences, a warehouse building, and the Beech St./30th Ave road couplet

The SEPA Responsible Official has determined that this proposal will not likely have an adverse impact on the environment and has issued a DNS on this application. Please review the attached SEPA documents and provide your written comments to me no later than **6:00 p.m. May 20, 2020**.

If you have any questions or need additional information, please contact Adam Trimble, Planner at (360) 442-5092 or me at (360) 442-5080.

Thank you.

Attachments: Rezone Request, Comprehensive Plan Amendment Application, narrative, maps

Cc: Applicant: SAK Landscape Design
File



**DETERMINATION OF NON-SIGNIFICANCE
SEPA RULES - WAC 197-11-970**

Description of Proposal: E 2020-5— a non-project action for a rezone request and comprehensive plan amendment application for approximately .96 acres of land comprising the St. Helens Market and Hair Hut buildings and parking lots from Neighborhood Commercial, NC/Neighborhood Convenience Commercial to R-3, Residential District/High Density Residential. As shown in the attached map. The property is zoned Neighborhood Commercial, NC.

Proponents:	Stacy Kysar SAK Landscape Design P.O. Box 1405 Brush Prairie, WA 98606 Phone: 509-370-0915	St. Helens Land LLC Shamsher Singh 464 Oregon Way Longview, WA 98632
--------------------	--	---

Location of Proposal, Including Street Address, if any: The site is located at 475 29th Ave & 236 30th Ave (Parcel Number(s): 07999, 08000, 08002, 08004, 08005.). The property is located within the Plat of St Helens 3 Blk: 49 Lots: 2, 3, 4, 5, 6, 7, 8 Incl Ptn Vacated Alley Ord 787, respectively, in Cowlitz County.

Lead Agency: City of Longview, Washington

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after a review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

☒ The comment period for this DNS ends at 6:00 on May 20, 2020.

Responsible Official:	<u>John Brickey</u>
Position/Title:	<u>Director/Building Official</u>
Department:	<u>Community Development</u>
Address:	<u>PO Box 128, Longview, WA 98632</u>
Contact Person:	<u>Adam Trimble, Interim Planning Manager</u>
Phone:	<u>(360) 442-5092</u>
Date: <u>May 6, 2020</u>	Signature: <u>John H. Brickey</u>

**City of Longview
Community Development**

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants: [\[help\]](#)

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals: [\[help\]](#)

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS (part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. background [\[help\]](#)

1. Name of proposed project, if applicable: [\[help\]](#)
St. Helen's Market

2. Name of applicant: [\[help\]](#)
St. Helen's Market LLC

3. Address and phone number of applicant and contact person: [\[help\]](#)

Applicant: St. Helens Land, LLC
464 Oregon Way
Longview, WA 98632

Contact: Rick Gilbert
3511 NE 109th Avenue
Vancouver, WA 98682
Email: rick@landscapemgmt.com
Phone: 360-256-0706

Contact: Stacy Kysar
SAK Landscape Design
P.O. Box 1405
Brush Prairie, WA 98606
Email: saklanddesign@gmail.com
Phone: 509-370-0915

4. Date checklist prepared: [\[help\]](#)

February 17, 2020

5. Agency requesting checklist: [\[help\]](#)

City of Longview

6. Proposed timing or schedule (including phasing, if applicable): [\[help\]](#)

This proposal is for the requested Comprehensive Plan and Zoning Map Amendments, only. Following approval of the Amendments, an application for demolition of the building on parcel #08002 & #08003, will be submitted. After the building is demolished a survey will be completed of the outside wall of the building remaining on parcel #08001 so a Boundary Line Adjustment can be completed based on required setbacks. Proposed buildings will not be designed until the amendments are approved, giving certainty the intended proposed uses are allowed. Our desire is to have the proposed Comprehensive Plan and Zoning changes approved as soon as possible to allow for the future development to proceed.

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain. [\[help\]](#)

After the Comprehensive Plan and Zoning amendments are approved and complete, the site will be developed into multi-family residential and associated infrastructure. The site may be developed in phases as market conditions dictate.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal. [\[help\]](#)

A Traffic Impact Assessment, Geo-technical Report and/or an Archaeological Assessment will be prepared as required for the proposed site plan approval.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. [\[help\]](#)

There are no other governmental approvals pending to our knowledge.

10. List any government approvals or permits that will be needed for your proposal, if known. [\[help\]](#)

Developer's Agreement
Application for Demolition
Boundary Line Adjustment
Comprehensive Plan Amendment
Rezone Request
SEPA Review
Building Permit

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.) [\[help\]](#)

The proposal requests a Comprehensive Plan Amendment to:

- Convert approximately .97 acres of Neighborhood Convenience/Commercial designated land along and between 30th Avenue, 29th Avenue to Medium Density Residential.

The Zoning Map Amendment requests the following changes:

- Convert approximately .97 acres of Neighborhood Commercial to R-3

The requested Comprehensive Plan and Zoning Map Amendments are required in order to construct future multi-family residential housing. This application only seeks approval of the Amendments. Future construction will be reviewed under a separate SEPA application during construction review as design of the future phases will not commence until Amendment approval ensures the proposed uses and densities are allowed.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist. [\[help\]](#)

The Amendments requested affect five parcels, 07999, 08000, 08002, 08004 and 08005, totaling approximately .97 acres (42,180 square feet) in area, and located between 30th Avenue and 29th Avenue south of Cypress Street in the City of Longview. There is approximately 200 linear feet of frontage along 30th Avenue and approximately 230 linear feet of frontage along 29th Avenue. The properties are further described as Lots 2 and 3 and 5 through 8, Block 49 of the Plat of St. Helens Addition to Longview number 3. Township 8N, Range 2W. Section 32. W ½ SE ¼.

B. ENVIRONMENTAL ELEMENTS [\[help\]](#)

1. Earth

a. General description of the site [\[help\]](#)

(circle one): Flat, rolling, hilly, steep slopes, mountainous,
other _____

b. What is the steepest slope on the site (approximate percent slope)? [\[help\]](#)

3%

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils. [\[help\]](#)

The property is predominantly paved with a mix of concrete, asphalt and gravel. Base soils according to the USGS Soil survey are Caples Silty Clay Loam 0-3%

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe. [\[help\]](#)

None, to the applicant's knowledge

e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, this criterion is not applicable. Excavation, fill and grading will be designed after approval of the requested Amendments and will be

reviewed through a separate SEPA process at the time of construction permit review. Because the site is flat it is anticipated that grading, fill and excavation will be minimal.

- f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, clearing and construction will not take place with this proposal. Future phases, after approval of the Amendments, will include the demolition of two existing buildings and construction of multi-family housing. The uses proposed will not result in erosion. Construction and clearing associated with the future construction phases will be reviewed under a separate SEPA process at the time of construction permit submittal. During clearing and construction, the contractor will adhere to all city and state requirements for erosion control management and eliminate impacts.

- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Until the Amendments are approved, and the anticipated future uses are allowed by the zone, design of the future construction phases will remain conceptual. At this time, conceptual drawings do not assess total impervious surfaces anticipated; however, the project will be designed to meet all City of Longview requirements for building coverage, landscaping, open space, etc. and impervious surfaces will be limited to those required.

- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Erosion control associated with the future construction phases will be reviewed under a separate SEPA process at the time of construction permit submittal. Erosion control will be implemented and managed according to all applicable City, County and State requirements.

2. Air

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. There will be no emissions associated with the Amendments. Future construction phases will be reviewed under a separate SEPA process at the time of construction permit submittal. However, it is anticipated that during construction standard emissions from material delivery trucks and equipment will occur

Anticipated emissions from future residential units are primarily tenant vehicle emissions. Maintenance of the residential property will result in standard emissions for grounds keeping equipment such as lawn mowers, power washers and garbage/recycling truck emissions. There are no anticipated emissions,

beyond the standard emissions for similar developments, for any phase of this project. The emissions anticipated with the requested Amendments will not be detrimentally greater than allowed by current zoning.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. There are no off-site sources of emissions or odor that may affect the project, to the applicant's knowledge.

c. Proposed measures to reduce or control emissions or other impacts to air, if any: [\[help\]](#)

During anticipated future construction, no extra or unnecessary machinery will be used during construction and equipment will not be left to run while not in use. Building mechanical equipment will be properly maintained to ensure optimal performance and minimal emissions.

3. Water

a. Surface Water: [\[help\]](#)

1. Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into. [\[help\]](#)

There are no water bodies in the immediate vicinity.

- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. There are no waters within 200 feet of the project site.

- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. No fill or dredge material will be placed or removed from surface water or wetlands. Fill or excavation associated with future construction phases will be minimal as the site is relatively flat. Estimates of fill and excavation will be reviewed under a separate SEPA process at the time of future construction and does not impact the approval of the proposed Comprehensive Plan and Zoning Map Amendments.

- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. There are no required surface water withdrawals or diversions associated with the requested Comprehensive Plan and Zoning Map Amendments. It is also not anticipated that future construction phases will require surface water withdrawals or diversions.

- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. [\[help\]](#)

Per the FEMA's National Flood Hazard Layer Viewer the project is within an area with reduced flood risk due to a levee (map53015C0514G, effective date December 16, 2015). There is not an approved site plan at this time as this SEPA application is for the approval of the Comprehensive Plan and Zoning Map Amendments. Review of future construction will occur under a separate SEPA application during construction permitting.

- 6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Future construction phases may include discharge of stormwater (if jurisdictional stormwater management practices require it) or landscaped area infiltration. Stormwater and runoff associated with the future construction phases will be quantified and a management system designed by a certified civil engineer according to all applicable jurisdictional regulations.

b. Ground Water:

- 1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. No groundwater will be withdrawn from a well for this application. It is anticipated that future construction will connect to and use city utilities and also not withdraw groundwater from a well.

- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. No groundwater will be discharged into the ground. It is anticipated that future construction will connect to and use city utilities and also not discharge waste materials into the ground except, if jurisdictional codes require infiltration of the stormwater runoff.

c. Water runoff (including stormwater):

- 1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. This proposal will not generate water runoff. It is anticipated that future construction will generate water runoff from building roofs and impervious vehicular and pedestrian areas. As there is no approved site plan, it is unknown how much runoff will be generated and where it will flow. A licensed civil engineer will quantify and design systems for treatment that meet all applicable jurisdictional rules once the requested Amendments are granted and the anticipated future uses approved.

- 2) Could waste materials enter ground or surface waters? If so, generally describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. This proposal will not generate water runoff. The anticipated roof and impervious area runoff of future construction could enter ground or surface waters if infiltration is required by jurisdictional stormwater management codes.

- 3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. This proposal will not alter or otherwise affect drainage patterns in the vicinity of the site. Future construction will be designed by a licensed civil engineer per jurisdictional requirements and will avoid impacts to drainage patterns in the vicinity of the site.

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. There will be no runoff with this proposal, so no reduction or control methods are proposed at this time. Future construction will be designed by a licensed civil engineer according to applicable jurisdictional requirements and likely use grading and pervious areas to control and reduce surface, ground, and runoff water and drainage pattern impacts.

4. Plants [\[help\]](#)

- a. Check the types of vegetation found on the site: [\[help\]](#)

☐ deciduous tree: alder, maple, aspen, other
☐ evergreen tree: fir, cedar, pine, other
☐ shrubs
☒ grass
☐ pasture

- _____ crop or grain
- _____ Orchards, vineyards or other permanent crops.
- _____ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- _____ water plants: water lily, eelgrass, milfoil, other
- _____ other types of vegetation

b. What kind and amount of vegetation will be removed or altered? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. No vegetation will be removed or altered as part of the Amendment approval process. Future construction will remove the grasses and random weeds.

c. List threatened and endangered species known to be on or near the site. [\[help\]](#)

There are no threatened or endangered species known to be on or near the site.

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. No landscaping is required or proposed for the requested Amendments. Future construction phases will include landscape design and is anticipated to include the use of some native species. As there is no existing vegetation of value on the parcels, proposed landscaping will not preserve existing vegetation on the site but will greatly improve landscaping on site.

e. List all noxious weeds and invasive species known to be on or near the site.

None known.

5. Animals

a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site. Examples include: [\[help\]](#)

birds: hawk, heron, eagle, songbirds, other:
 mammals: deer, bear, elk, beaver, other:
 fish: bass, salmon, trout, herring, shellfish, other _____

The project site is in an urban area with approximately 70% of the site paved or covered with buildings.

b. List any threatened and endangered species known to be on or near the site. [\[help\]](#)

To the Applicant's knowledge there are no known threatened or endangered species on or near the site.

c. Is the site part of a migration route? If so, explain. [\[help\]](#)

The site lies within the Pacific Flyway which is a major north-south flyway for migratory birds in America, extending from Alaska to Patagonia. Migratory birds travel along this flyway every spring and fall. Currently most of the site is paved with impervious material or covered with buildings and therefore, is not a bird friendly environment. Future construction phases will include landscaping with trees, shrubs and groundcovers. As there is very limited existing vegetation, proposed future landscaping and open space will improve bird habitat.

d. Proposed measures to preserve or enhance wildlife, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Measures to preserve or enhance wildlife are not applicable to the proposed Amendments. In future phases the site will be designed with landscaping which will provide opportunities as bird and wildlife habitat.

e. List any invasive animal species known to be on or near the site.

To the applicant's knowledge, there are no known invasive animal species on or near the site.

6. Energy and natural resources

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Energy sources are not required for the proposed Amendments. Future phases of multi-family residential will likely use a combination of electric and natural gas for all energy needs. Specific energy systems will be designed when the future phases of construction are designed.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe. [\[help\]](#)

This proposal is only for Comprehensive Plan and Zoning Map Amendments. The majority of the future construction will not impact the solar energy potential of adjacent properties as two of the three multi-family buildings will be a maximum of three stories and located more than 30 feet from the north property line. One planned building could potentially impact the future potential use of solar energy by two adjacent parcels to the north. However, these two parcels are already developed as single-family residences and are not currently using solar energy.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The proposed Amendments will not require or use energy. Conservation methods associated with future construction phases that require energy will be considered, designed and incorporated during the future design phases of the project.

7. Environmental health

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Future construction phases will require the use of toxic chemicals in the normal course of construction. Contractors will be required to adhere to all local, state and federal rules and regulations in the use any toxic or flammable chemicals and materials.

1. Describe any known or possible contamination at the site from present or past uses.

To the Applicant's knowledge there is no known or possible contamination at the site.

2. Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.

According to the NPMS public viewer there are no underground hazardous liquid or gas transmission pipelines within the project area or in the vicinity. To the Applicant's knowledge there are no existing hazardous chemicals/conditions that might affect the future development of the project.

3. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Future construction phases may require the use and/or storage of toxic and/or hazardous chemicals in the normal course of the construction of the multi-family buildings. Toxic and/or hazardous chemicals may also be stored and/or used in the normal course of building and landscape maintenance after the project is constructed. Contractors and maintenance employees will be required to follow all local, state and federal rules and guidelines in the use and storage of any toxic and hazardous chemicals.

4. Describe special emergency services that might be required.

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Future construction phases may require the use of emergency services during site construction. The use of emergency services may also be required after site development as the intent is for the project to be developed as a 30 unit multi-family residential apartment complex.

5. Proposed measures to reduce or control environmental health hazards, if any:

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. However, toxic and hazardous chemicals may be used during the construction phases of the project as well as during the operating life of the project. Contractors and maintenance employees will be required to follow

all local, state and federal rules and guidelines in the use and storage of any toxic and hazardous chemicals.

b. Noise

- 1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? [\[help\]](#)

The primary potential source for noise will be from vehicular traffic from 29th Avenue and 30th Avenue. There will also be some traffic and typical business noise associated with the neighborhood commercial parcel at the corner of 29th and 30th Avenues. Lawn equipment from abutting and adjacent residential properties is also possible but the infrequent occurrences of limited duration will make them inconsequential.

- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The proposed amendments will not create noise. Future construction phases of the project will generate typical levels of noise from construction trucks and tools, patron, employee, and resident vehicles and delivery/garbage trucks as well as building HVAC systems. Periodic noise of short duration will also be created during the typical landscape maintenance activities the future project will require. Construction and maintenance activities will generate noise during typical business hours. Most of the residential noise will also take place during morning and evening hours, Monday through Friday.

- 3) Proposed measures to reduce or control noise impacts, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The proposed Amendments will not create noise. In future construction phases, noise from traffic will be buffered by the addition of landscaping between the multi-family residential buildings and existing streets. Landscaping will also be provided between the multi-family residential and neighborhood commercial parcel. Parking for the neighborhood commercial parcel will be provided in a small on-site parking area on the far side of the existing neighborhood commercial building.

8. Land and shoreline use

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. [\[help\]](#)

All parcels on site are currently zoned Neighborhood Commercial. The site currently holds multiple buildings. Parcel #07999 is currently undeveloped. A hair salon is located in the small building on parcel #08000, the City of Longview Police Station is located on parcel #08001 and the St. Helens Market on parcel #08002 and #08003. Parking for the St. Helens Market is located on parcel #08003, #08004 and #08005. Conversion of the requested parcels #07999, #08000, #08002-#08005 from Neighborhood Commercial to R3 will allow for the development of those parcel into multi-family residential. Adjacent properties are zoned R1 and currently contain single-family

homes on smaller lots. If the proposed change to the Comprehensive Plan and associated zoning is approved the small building currently occupied by a hair salon and the St. Helens Market building will be removed. This will translate into traffic patterns and noise levels typical of residential uses. Landscaping with trees, shrubs and groundcovers will be provided to buffer the existing single-family residential homes directly adjacent to the site along a portion of the north property line.

- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? [\[help\]](#)

Not to the Applicant's knowledge.

- 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:

No, there are no abutting working farm or forest lands.

- c. Describe any structures on the site. [\[help\]](#)

Currently the site contains 3 buildings. A small one-story building is located on parcel #08000, a one-story building is located on parcel #08001 with a zero setback against a third building located on parcels #08002 and #08003.

- d. Will any structures be demolished? If so, what? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include the demolition of any buildings. However, following the approval of the Comprehensive Plan and Zone Map Amendments, the building located on parcels #08002 and #08003 will be demolished. Following the demolition of the building, the new outside wall of the building located on parcel #08001 will be surveyed and a Boundary Line Adjustment Application submitted to relocate the parcel line between parcels #08001 and #08002. In preparation for future construction phases, the small building on parcel #08000 will also eventually be demolished.

- e. What is the current zoning classification of the site? [\[help\]](#)

The entire site is currently zoned Neighborhood Commercial.

- f. What is the current comprehensive plan designation of the site? [\[help\]](#)

Neighborhood/Convenience Commercial

- g. If applicable, what is the current shoreline master program designation of the site? [\[help\]](#)

Not applicable.

- h. Has any part of the site been classified as a critical area by the city or county? If so, specify. [\[help\]](#)

No, there are no critical areas on site.

i. Approximately how many people would reside or work in the completed project? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, the Amendments do not have residents or employees associated with it. Future construction phases of the project will require a separate SEPA review. Conceptual planning of the future multi-family development has the number of people residing in the completed project as approximately 58 and the number of people working on the site to be approximately 2.

j. Approximately how many people would the completed project displace? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure and as such will not displace any people. However, it is estimated that approximately 15 workers will be displaced as a result of the full-build out of the multi-family residential project. The requested rezone will allow for a multi-family residential project to be built and allow for the site to serve a greater number of the Longview population.

k. Proposed measures to avoid or reduce displacement impacts, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure and as such, no workers or residents will be displaced. However, it is estimated that approximately 15 workers will be displaced as a result of the full-build out of the multi-family residential project. The requested rezone will allow for a multi-family residential project to be built and allow for the site to serve a greater number of the Longview population.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any: [\[help\]](#)

The surrounding area is residentially zoned land. Adjacent and nearby properties are zoned R1. The site is currently zoned Neighborhood Commercial and the Application requests a zoning designation of R3. The zone change request affects the parcels on site directly adjacent to R1 zoned parcels. The R3 zoned property will serve as a buffer between the R1 zoned properties, adjacent to the site, and the Neighborhood Commercial. Landscaping with trees, shrubs and ground covers will also serve as a buffer between the abutting single family homes and the multi-family residential.

m. Proposed measures to ensure the proposal is compatible with nearby agricultural and forest lands of long-term commercial significance, if any:

This criterion does not apply as there are not nearby agricultural or forest lands of long-term commercial significance.

9. Housing

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, the Amendments do not have units

associated. Approval of the requested changes will allow for multi-family units which are not allowed in the existing zone. While not fully designed yet, it is anticipated that future construction will consist of up to 30 multi-family dwelling units. The proposed units will be for middle income.

- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. [\[help\]](#)

No units will be eliminated.

- c. Proposed measures to reduce or control housing impacts, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, the Amendments do not have housing units directly associated with it. However, the conceptual site plan shows only one, right-in-right-out, access point to the project, from 30th Avenue, which is a boulevard. The access is separated from adjacent single-family residences by two one-way streets and an approximately 60-foot planting strip. Fire access will be allowed from 29th Avenue, for safety but will be blocked to vehicular traffic. This circulation design will force traffic to and from the project to 30th Avenue and away from adjacent single-family residences. In-depth study of specific traffic impacts will be analyzed when those future phases are designed and appropriate mitigation measures, if any are required, implemented.

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The future buildings have yet to be designed; however, it is anticipated that the multi-family housing units will be three (3) stories. The existing building located on parcel #08001 will likely remain and is a one (1) story building. All building heights will comply with all applicable maximum height ordinances. All principal exterior building materials will be compatible with surrounding development, meet all required building materials ordinances and be durable and long lasting for the environmental conditions found in Longview.

- b. What views in the immediate vicinity would be altered or obstructed? [\[help\]](#)

Currently, the site is partially vacant and the existing buildings are one-story structures. Therefore, surrounding properties have partial views across the property. This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure; therefore, existing views will not be altered by the Amendments' approval. Future construction of buildings will alter views. However, the requested zone change from NC to R3 only allows a 10-foot increase in height and as discussed in Subsection C below, design measures will be undertaken to minimize impacts and retain an appealing vista for surrounding properties.

- c. Proposed measures to reduce or control aesthetic impacts, if any: [\[help\]](#)

Setbacks and landscape buffers will be implemented with all future construction phases of the project to ensure impacts to surrounding properties are minimized. Landscaping with trees, shrubs and ground covers will be used as a buffer between the proposed multi-family buildings and abutting and adjacent single-family homes.

11. Light and glare

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. At the time of future construction phases both site and building lights will be installed. All lighting will be designed and located to reduce glare and follow all applicable jurisdictional lighting regulations.

- b. Could light or glare from the finished project be a safety hazard or interfere with views? [\[help\]](#)

No, all lighting will be designed and located to reduce glare and follow all applicable jurisdictional lighting regulations to ensure safety and views are not negatively impacted.

- c. What existing off-site sources of light or glare may affect your proposal? [\[help\]](#)

There are no known sources of off-site light that will impact this project to a greater degree than any other multi-family residential development of a similar size.

- d. Proposed measures to reduce or control light and glare impacts, if any: [\[help\]](#)

All lighting will be designed and located according to all applicable city, county, state and federal lighting regulations to reduce and control light and glare.

12. Recreation

- a. What designated and informal recreational opportunities are in the immediate vicinity? [\[help\]](#)

Cloney Park is approximately .4 miles to the northeast is ADA accessible and provides a BMX bike trail, picnic shelters, playground, skate area and trails. Lake Sacajawea Park is approximately .8 miles to the northeast and provides 3.5 miles of trails, an arboretum, boating, fishing, picnic shelters and many other activities. Archie Anderson Park is approximately .8 miles to the southeast is ADA accessible and provides ball fields, basketball courts, picnic tables and a playground.

- b. Would the proposed project displace any existing recreational uses? If so, describe. [\[help\]](#)

No.

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Approval of the Amendments and construction of future phases will not reduce existing recreation opportunities. Balconies and outdoor living spaces will be provided as part of the multi-family development which will provide recreation opportunities on site.

13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers located on or near the site? If so, specifically describe. [\[help\]](#)

To the Applicants knowledge, there are no buildings, structures or sites on or near the site that are over 45 years old that are listed in or eligible for listing in national, state or local preservation registers.

- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources. [\[help\]](#)

No.

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments only. Approval of the Amendments will not impact cultural or historic resources, should they be present. Construction of future buildings and site work will be reviewed under a separate SEPA application at the time of future building permit review and the site will be evaluated for cultural and historic resources at that time.

- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

There is no loss, changes to or disturbances of resources expected.

14. Transportation

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Access in future construction phases will include one, right-in-right-out, vehicular access to 30th Avenue. An emergency vehicle only access will also be provided onto 29th Avenue. These accesses have yet to be fully designed and engineered beyond a preliminary conceptual stage. Access will be fully developed once approval of the Amendments ensure the intended development is allowed.

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop? [\[help\]](#)

The site is served by both RiverCities Transit route 32. The closest stop on route 32 is directly across 30th Avenue from the project site, at the corner of 30th Avenue and Baltimore Street.

- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The future construction phases of the project have not yet been designed beyond preliminary conceptual plans; thus, specific parking quantities are approximate. The multi-family development will include approximately thirty-five (35) on-site parking spaces including two (2) handicap spaces.

- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private). [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The requested Amendments will not require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities. Future construction phases will require construction of an access to the existing NE 30th Avenue and an emergency access to NE 29th Avenue. Improvements will be analyzed and designed during refinement of the future construction phases and reviewed under a separate SEPA review associated with the permitting of those phases.

- e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. [\[help\]](#)

No.

- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and non-passenger vehicles). What data or transportation models were used to make these estimates? [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and a Trip Generation Analysis or full Traffic Impact Analysis is not required for the Application. The requested Amendments will not impact existing transportation systems and will not add vehicle trips to the system. Future construction phases will have vehicle trips associated with them, but it is unknown how many vehicular trips would be generated by the completed project at full build out.

- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.

No.

- h. Proposed measures to reduce or control transportation impacts, if any: [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. The requested Amendments will not impact existing transportation systems. However, the conceptual site plan for the multi-family development shows only one, right-in-right-out, access point on 30th Avenue which is a minor arterial. Having only

one access point will control the flow of traffic to and from the project onto NE 30th Avenue which will help to mitigate traffic impacts to the surrounding neighborhood.

15. Public services

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Approval of the Amendments will not increase the need for public services. Future construction phases of the project will include up to 30 multi-family residential dwelling units.

- b. Proposed measures to reduce or control direct impacts on public services, if any. [\[help\]](#)

The total number of residential units will be limited by the R3 zone. Future construction phases, although, not fully designed, will provide on-site parking at a rate of over 1 space per unit.

16. Utilities

- a. Circle utilities currently available at the site: [\[help\]](#)
electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other _____

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. [\[help\]](#)

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure. Utilities will be analyzed and designed during refinement of the future construction phases and reviewed under a separate SEPA review associated with permitting of those phases.

C. Signature [\[HELP\]](#)

I declare under penalty of the perjury laws that the information I have provided on this form/application is true, correct and complete:

Signature: 
Name of signee SHAMSITER SINGH
Position and Agency/Organization City of Longview
Date Submitted: _____

D. supplemental sheet for nonproject actions [\[help\]](#)

(IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

This proposal is for Comprehensive Plan and Zoning Map Amendments and does not include construction of any buildings, utilities or infrastructure.

The site is comprised of approximately .96 acres (41,690 square feet) on five parcels in the Neighborhood Commercial zoning district of the City of Longview, WA. The proposal calls for rezoning of the parcels to R3 to allow for the development of a small multi-family residential project. The requested change will not result in the discharge of waters or the production, storage or release of toxic or hazardous substances. Emission into the air and noise will result from construction equipment, resident, employee and service company vehicles and building HVAC units, but will not increase over those allowed by the existing commercial designation.

Under the proposed Amendments it is the Applicant's intent to construct a 30-unit multi-family apartment project which is not allowed under the Neighborhood Commercial zoning designation.

Proposed measures to avoid or reduce such increases are:

Landscaping with trees, shrubs and groundcovers will help to mitigate emissions from vehicles. All buildings will use new and efficient HVAC equipment.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The future construction phases allowed by approval of the requested Amendments will provide landscaping meeting the current land use code; therefore, landscaping of the site will be significantly improved over current conditions. Landscaping provided during those phases will increase the habitat and food sources for small mammals and birds.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

All future construction and landscaping will be designed, installed and maintained to meet all applicable city standards.

3. How would the proposal be likely to deplete energy or natural resources?

The future construction phases allowed by the requested Amendments will not deplete energy or natural resources to any degree greater than what is allowed by the current zoning.

Proposed measures to protect or conserve energy and natural resources are:

Future construction phases will enhance the existing site by adding landscaping and open space which will help to mitigate the urban heat island effect and add to the urban tree canopy.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The requested Amendments will not negatively affect environmentally sensitive areas or areas designated for governmental protections. Future construction phases will provide landscaping and open space which will add tree canopy to the urban area, help to mitigate the urban heat island affect and create shade, habitat and food sources for birds and small mammals.

Proposed measures to protect such resources or to avoid or reduce impacts are:

See above.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The proposal will not encourage land uses incompatible with existing plans.

Proposed measures to avoid or reduce shoreline and land use impacts are:

There are several high density residential areas in the vicinity of the proposal, both R-3 and R-4 zones. AT

This is not applicable as the proposal will not encourage land uses incompatible with existing plans.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Public utilities in adjacent rights-of-way will be accessed for water, sewer, electric and gas. It is unknown whether the change from Neighborhood Commercial to R3 will increase traffic and vehicle trips over current uses, as a Traffic Impact Assessment has not been completed. However, the conceptual site plan for future construction phases shows access limited to only one, right-in-right-out, access onto NE 30th Avenue. On site parking of over one parking stall per dwelling unit will be provided which will reduce the impact of the project on street parking.

Proposed measures to reduce or respond to such demand(s) are:

See number 6, above.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

To the Applicant's knowledge the proposed Comprehensive Plan and Zoning Map Amendments do not and will not conflict with local, state or federal laws or requirements for the protection of the environment.

EXISTING SITE DATA.
PRESENT USE:
EXISTING ZONING:
GROSS SITE AREA:

GROCERY STORE, OPEN SPACE, PARKING, HALL BALCON
NEIGHBORHOOD COMMERCIAL.

PARCEL 17794 (PROP 17 100000041) IS 15 ACRES 0 700 SQ FT
PARCEL 18002 (PROP 17 100000043) IS 20 ACRES 0000 SQ FT
PARCEL 18003 (PROP 17 100000071) IS 30 ACRES 173,300 SQ FT
PARCEL 18004 (PROP 17 100000081) IS 15 ACRES 0000 SQ FT
PARCEL 18005 (PROP 17 100000082) IS 15 ACRES 0000 SQ FT
THE ENTIRE SITE IS 100 ACRES 11,600 SQ FT

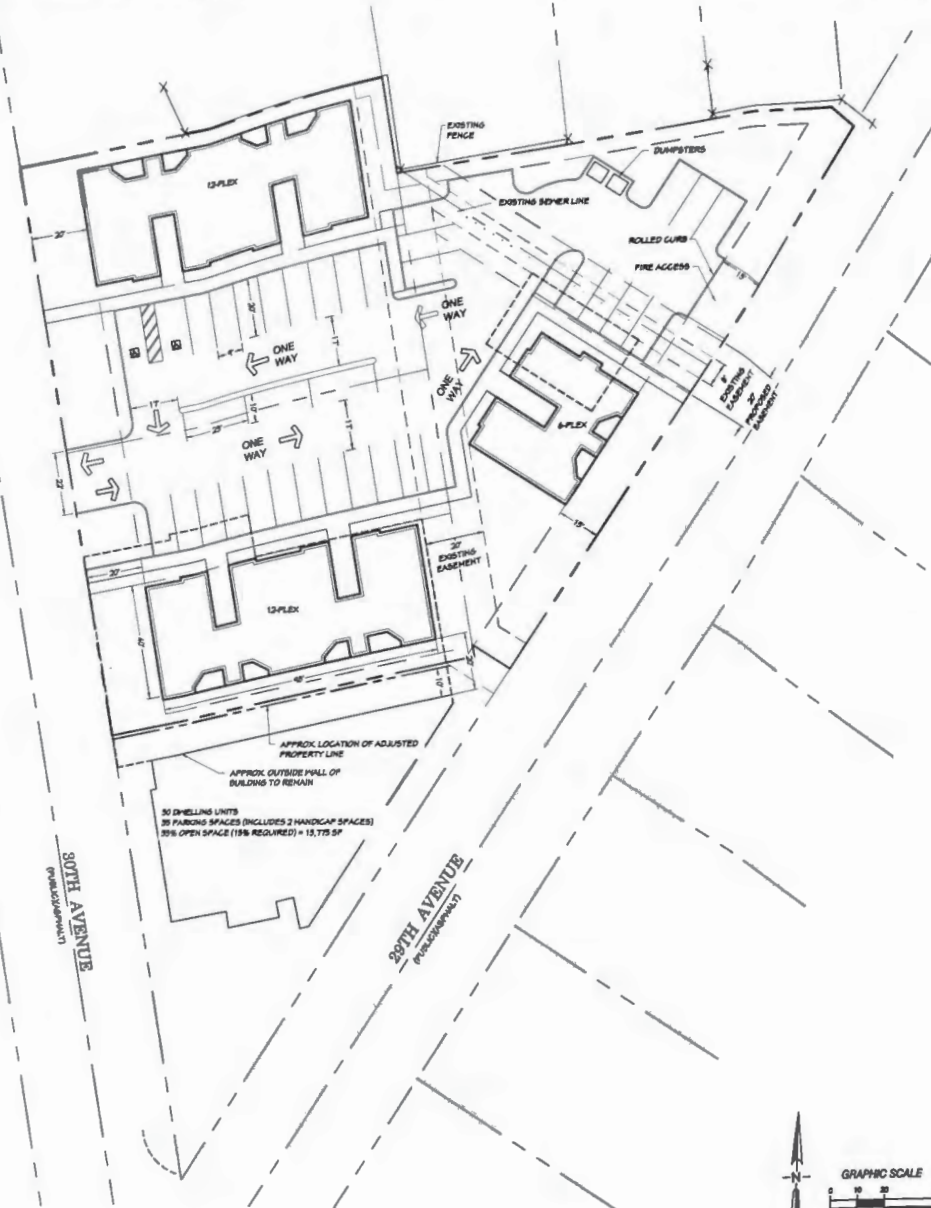
[illegible]

FRONT YARD:	50 FEET	MINIMUM LOT AREA:	3,600 FEET
REAR YARD:	30 FEET	MINIMUM DENSITY:	12 UNITS
SIDE/SIDE YARD:	15 FEET	MINIMUM DENSITY:	0 UNITS
SIDE YARD:	10 FEET		
MINIMUM LOT FRONTAGE:	40 FEET		

FRONT YARD:	20 FEET	MINIMUM LOT AREA	USE OF FOR TECHNICAL REASONS OF OTHERS
REAR YARD:	20 FEET	MINIMUM DENSITY	NA
STREET SIDE YARD:	15 FEET	MINIMUM DENSITY	NA
SIDE YARD:	10 FEET		
MINIMUM LOT FRONTAGE	40 FEET		
MAX. SLOPE HEIGHT	40 FEET		
MAX. IMPERVIOUS	25%		

PROPOSED NUMBER OF DWELLING UNITS = 30
PROPOSED NUMBER OF ON-SITE PARKING SPACES = 26 (INCLUDES 2 HANDICAP SPACES)
OPEN SPACE REQUIRED = 195 (8,340 SF)
OPEN SPACE PROVIDED = 285 (73, 718 SF)

_____ BUILDING ENVELOPE
 _____ EXISTING BUILDING
 _____ EXISTING BUILDING TO BE REMOVED
 _____ PROPOSED EASEMENT
 _____ PARKING LOT CURB
 _____ PARKING LOT STRIPING
 _____ PROPERTY LINE
 _____ PROPOSED PROPERTY LINE
 _____ ROAD CENTERLINE
 _____ SIDEWALKING, PADSTRAIL
 _____ TRASH ENCLOSURE
 _____ EXISTING FENCE
 _____ EXISTING SEWER LINE
 _____ PROPOSED BUILDING
 _____ EXISTING EASEMENT
 _____ ADJACENT TAX LOT
 _____ ON-SITE TAX LOT



PLOT: KYSAR.02
FILE: P-15AK Landscape Design\ST Helens Market\ST HELENS 30 units parallel parking 2020.02.05.dwg

SAK
Landscape
Design

P.O. Box 1608
Brush Prairie, PA 15669
Ph: 804-310-0115
Email: saklanddesign@gmail.com

CONCEPTUAL SITE PLAN FOR:

St. Helen's Market Apartments
LONGVIEW, WA

[illegible]

CONTACT:
SAK Landscape Design
ATTN: Stacy Kysar
P.O. Box 1606
Brush Prairie, WA 98606
(509) 570-0915
saklanddesign@gmail.com

DRAWN: SAK

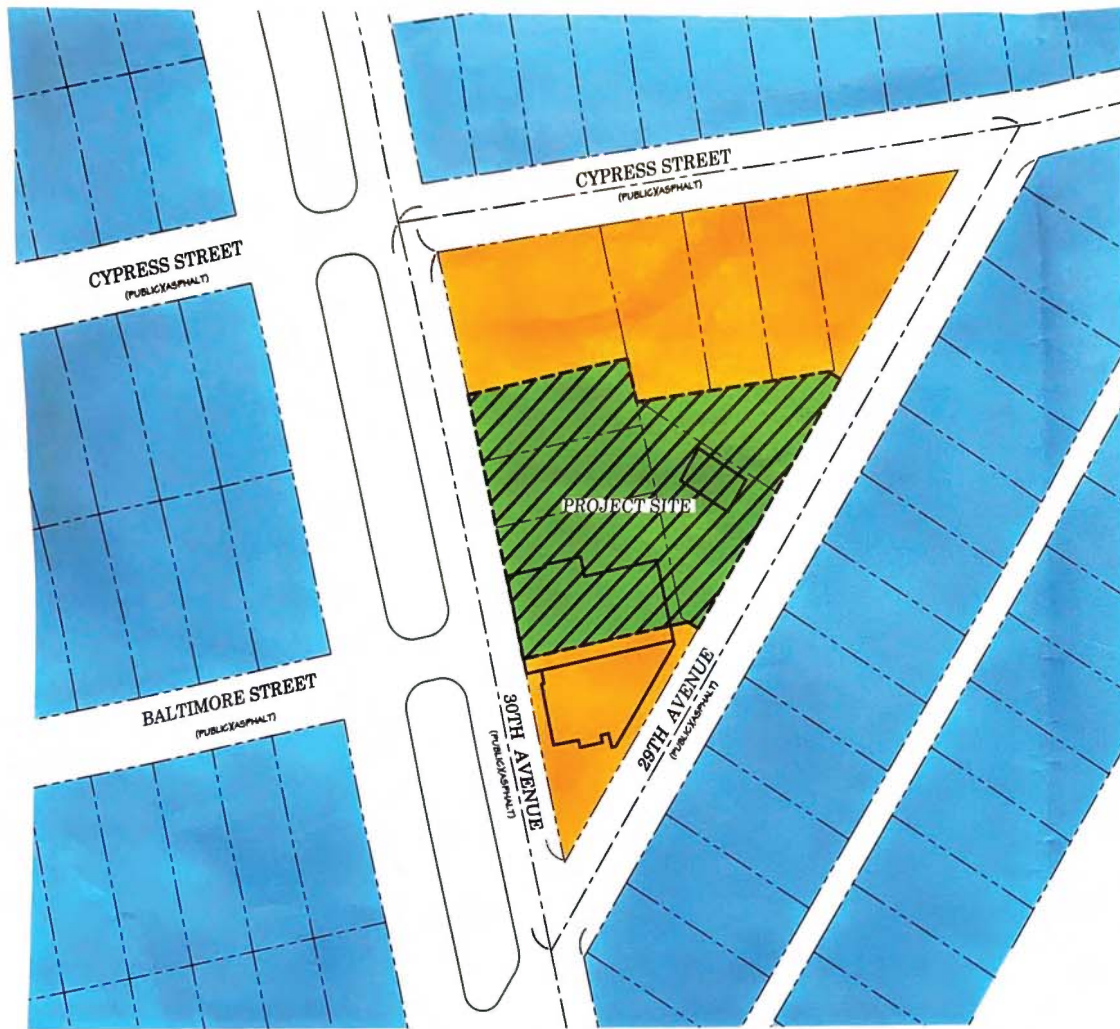
DATE: FEBRUARY 2020

SCALE: 1" = 20'

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SHEET 2 OF 2

51.1

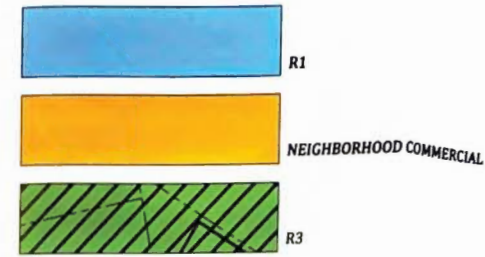
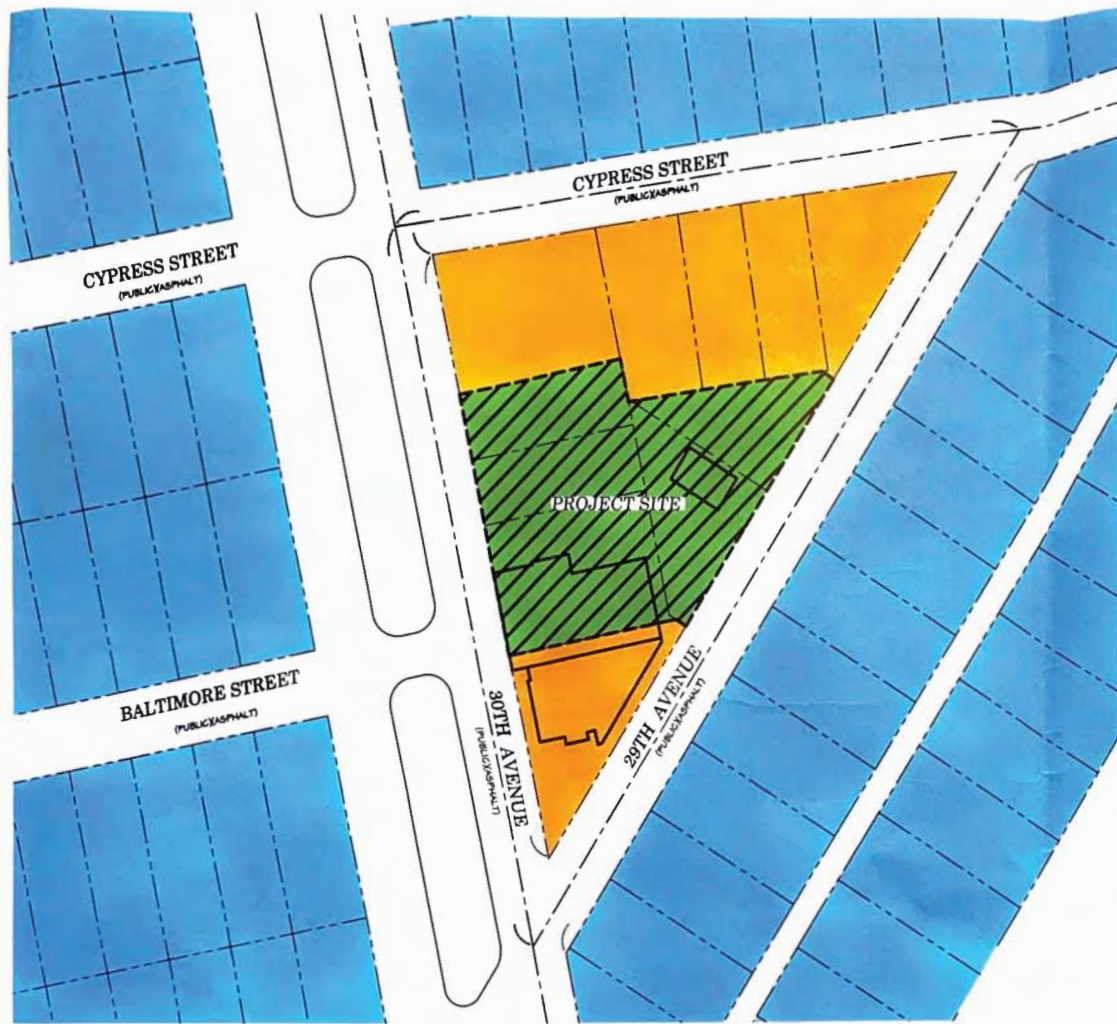


P.O. Box 1606
Brush Prairie, WA 98606
Ph. 509-370-0915
Email: saklanddesign@gmail.com

Project: St. Helen's Market
LONGVIEW, WA

PROPOSED COMPREHENSIVE PLAN DESIGNATION

P 1.1



P.O. Box 1606
Brush Prairie, WA 98606
Ph. 509-370-0915
Email: saklanddesign@gmail.com

Project: St. Helen's Market
LONGVIEW, WA

PROPOSED ZONING

P 1.3

Adam Trimble

From: Penny MacKenzie <mack895@sonic.net>
Sent: Wednesday, May 13, 2020 5:22 PM
To: Adam Trimble
Subject: Proposed re-zoning

RE: Application # E 2020-5 & PC 2020-2

Dear Adam Trimble:

Thank you again for your prompt response to my voicemail, and for your help in navigating the City of Longview website.

My tenant at 2941 Cypress Street (Parcel #08009) is Jennifer Jones. As I said in our conversation, she and I have a major concern about the proposal. Her front door is too narrow for large appliances and furniture to pass through. The only way they can be brought in or removed from the dwelling is via her wider sliding patio door. When she moved in five years ago, she was able to drive a pickup truck onto the back lawn and move large items in through the patio door. If the developers erect fencing that blocks vehicle access to the back yard, there will be no way for large furniture or appliances to be moved into or out of the dwelling.

I believe there can be a mutually satisfactory resolution of this problem. If not, I am opposed to the proposal.

Sincerely,

Penny MacKenzie
(Penelope R. MacKenzie, property owner)



City of Longview

Agenda Summary

ORDINANCE NO. 3426 ADOPTING THE 2020 NATIONAL ELECTRICAL CODE WITH STATE OF WASHINGTON AMENDMENTS

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3426

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance public safety and emergency response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Legislature of the State of Washington has enacted RCW Chapter 19.28 and 296-46B-010 of the Washington Administrative Code, adopting the 2020 National Electrical Code (NEC) requiring that the 2020 NEC shall be applicable throughout the State of Washington in all counties and cities, in substitution and replacement of the 2017 NEC. Ordinance No. 3426 adopts the 2020 NEC as amended by the State of Washington with an effective date of July 1, 2020.

STAFF CONTACT:

John Brickey, Director of Community and Economic Development

Attachments:

1. Ord Amending Chapter 16 24 re Electrical Code 2020

Ordinance No. 3426

An Ordinance adopting the 2020 edition of the National Electrical Code and amending subsections 16.24.010 of Chapter 16.24 of the Longview Municipal Code.

WHEREAS, the Legislature of the State of Washington has enacted RCW Chapter 19.28 and 296-46B-010 of the Washington Administrative Code, adopting the 2017 National Electrical Code and provided that such code shall be applicable throughout the State of Washington in all counties and cities, in substitution and replacement of the prior edition of the National Electrical Code; and

WHEREAS, by reason of such enactment it is necessary that the City of Longview adopt such code;

NOW, THEREFORE, The City Council of the City of Longview, Washington, do ordain as follows:

Section 1. That Chapter 16.24 of the Longview Municipal Code shall be, and is hereby, amended, reading as follows:

CHAPTER 16.24
ELECTRICAL CODE

.

I. Adoption by Reference

16.24.010 Adoption of the 2020 Edition of the National Electrical Code. That certain compilation, a copy of which is on file in the office of the city clerk and presently known as the 2020 National Electrical Code, and American National standard recommended by the National Fire Protection Association shall be, and is, adopted as the electrical code of the city, governing and regulating the installation, repair, use, and maintenance of electrical wiring, equipment and appliances; each and all of the regulations, provisions, conditions and terms contained therein, are referred to, adopted and made a part hereof as though fully set forth in this chapter, except that the following regulations, provisions and conditions set forth in this chapter are also made a part of this code, which following specific regulations, provisions and conditions shall supersede the regulations, provisions and conditions contained in the National Electrical Code, when the same are in conflict with the specific regulations, provisions and conditions hereafter specified in this chapter.

Section 2. If any one or more sections, subsections or sentences of this Ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

Section 3. This ordinance shall be in full force and effect from and after the 1st day of July, 2020.

Passed by the City Council this 28th day of May, 2020.

Approved by the Mayor this 28th day of May, 2020.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

SECOND HALF MAY ACCOUNTS PAYABLE, FIRST HALF MAY PAYROLL

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MAY 2020 ACCOUNTS PAYABLE: \$2,277,302.32

FIRST HALF MAY 2020 PAYROLL:

\$4,343.66, checks no. 632-634

\$736,372.19, direct deposits

\$514,407.31, wire transfers

\$1,255,123.16 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Chresta Larson, Human Resources Specialist

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – MINT FARM REGIONAL WATER TREATMENT PLANT MANWAY HATCH REPLACEMENT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE MINT FARM REGIONAL WATER TREATMENT PLANT MANWAY HATCH REPLACEMENT PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Mint Farm Regional Water Treatment Plant Manway Hatch Replacement project has been completed in accordance with the plans and specifications under Contract No. 20-0429-F entered into between the City of Longview and JH Kelly, LLC. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Karl Enyeart, Project Engineer

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – CITY HALL & STATION 81 ROOF PROJECTS

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE CITY HALL & STATION 81 ROOF PROJECTS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety & emergency response

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The City Hall & Fire Station Roof project has been completed in accordance with the plans and specifications under Contract No. 19-2367-B entered into between the City of Longview and Weatherguard, Inc. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Chris St.Onge, Project Engineer

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING – 2021-2026 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON JUNE 25, 2020, AS THE DATE AND TIME FOR A PUBLIC HEARING ON THE 2021-2026 SIX-YEAR TIP/POP

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads

Improve transportation systems.

SUMMARY STATEMENT:

State law requires that each city update its Six-Year Transportation Improvement Program (TIP) annually and file a copy of the adopted program with the Secretary of Transportation.

Federal law also requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

After adoption, the TIP/POP can be subsequently amended to include new projects and funding sources.

Copies of the draft TIP/POP will be distributed to the city council at least one week prior to the public hearing.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments: None



City of Longview

Agenda Summary

BID REVIEW – OREGON WAY CIPP LINER AND PIPE REPLACEMENT, TENNANT /15TH AVE TO BEECH ST

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO ALLIED TRENCHLESS IN THE AMOUNT OF \$1,005,302.98

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

Address quality of place issues

SUMMARY STATEMENT:

This project calls for rehabilitation of 8-inch concrete sanitary sewer main, 30-inch concrete sanitary sewer main and 36-inch concrete sanitary sewer main by installation of a Cured-in-Place Pipe (CIPP), epoxy coat existing manholes, by-pass pumping, manhole cone replacement, new manholes, 30" and 36" sewer pipe replacement, concrete / HMA pavement replacement, dewatering, and traffic control on Oregon Way from Tennant Way/15th Avenue to Beech Street.

On May 19, 2020 two bids were received as follows:

\$1,005,302.98 – Allied Trenchless, Chelan, WA

\$1,587,769.56 – Insituform Technologies, LLC, Chesterfield, MO

\$1,015,000.00 - Engineer's Estimate

Both bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded through the Sewer Construction Fund.

STAFF CONTACT:

Ivona Kininmonth, Project Engineer

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR 2020 CDBG, HOME AND DOCUMENT RECORDING FEE ALLOCATIONS

RECOMMENDED ACTION:

MOTION TO SET THE 2020 CDBG, HOME AND DOCUMENT RECORDING FEE PUBLIC HEARINGS FOR THE JUNE 11, 2020 REGULAR CITY COUNCIL MEETING.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT: The total 2020 CDBG allocation is \$333,767, the total 2020 HOME allocation for the Longview-Kelso HOME Consortium is \$360,974 and the Document Recording fee allocation is \$40,544.37. Projects will be selected at the June 11, 2020 regular City Council meeting. The Request for Proposals details the total amounts available to award.

STAFF CONTACT:

Adam Trimble, Interim Planning Manager

Attachments:

1. RFP 2020 Longview-Keslo HOME CDBG Doc Fee programs

REQUEST FOR PROPOSALS

2020 Longview Community Development Block Grant (CDBG) Program
2020 Kelso and Longview HOME Program
2020 Longview Document Recording Fee Program

Community Development Block Grant

This program was created to develop viable urban communities by providing decent housing, create a suitable living environment, and expand economic opportunities for low- and moderate-income persons. Project activities must principally benefit **Longview** residents. Funded through the Federal Department of Housing and Urban Development (HUD).

2020 CDBG projects will be limited to:

- **Main Entitlement \$200,260**, , *Infrastructure and Public Facility projects primarily benefitting low-and moderate income households, Economic development activities, Homeowner rehabilitation, down payment assistance.*
- **Public Services \$47,182 (or up to \$200,260 for COVID-19 related activities):** *Rental Assistance & utility assistance (emergency payments) up to 3 months max; Stabilization and revitalization activities—e.g., food bank expansion; legal services to low-income families and veterans; senior services; services to reduce extreme cost burdens for households; Fair Housing training, crime reduction program development in the Highlands, Olympic West, and Broadway neighborhoods. Emphasis on activities addressing the needs of seniors and families with children.*
- **Planning Funding \$16,688 (may also be used for administration)** *For CDBG assisted projects or meeting a national objective: Preparation of plans or Studies, Analysis, Data gathering, or Identification of actions that will implement plans, and Blueprints and engineering costs for CDBG assisted projects.*

Projects are selected on a locally competitive basis. Projects must: Principally benefit low- and moderate-income persons

Full Proposals for CDBG must be submitted by June 3, 2020.

HOME Program for Affordable Housing

Longview & Kelso - This program provides funding to agencies, developers, and businesses to increase and maintain affordable housing in Longview and Kelso. Housing projects must target persons with incomes less than 80% of the Cowlitz County Median Income based on family size. Funded through the Federal Department of Housing and Urban Development (HUD).

2020 HOME projects will be limited to:

- **Longview funding will be approximately \$175,974** *Affordable rental housing creation or acquisition, Rental unit rehabilitation, Down payment assistance, Tennant Based Rental Assistance.*
- **Community Housing Development Organization (CHDO) Operating Expense Assistance: \$36,097** *Funding to fill operating budget shortfalls or Operating costs in undertaking housing activities of a private nonprofit, community-based or service organization qualified as a CHDO.*

Full proposals for Longview HOME projects must be submitted by June 3, 2020

- **Kelso funding will be approximately \$58,658** *priority given to Tennant Based Rental Assistance. Other projects that will be considered are affordable rental housing creation or acquisition, Rental unit rehabilitation, Down payment assistance,*

Full proposals for Kelso HOME projects must be submitted by June 8, 2020

Document Recording Fee

Funded by the Cowlitz County Document Recording Fee Surcharge, this **Longview** program provides for a variety of housing projects for persons with incomes at or below 30% of the Median Income for Cowlitz County based on family size. Operation and maintenance of Housing Trust Fund projects and shelters are also eligible under this program. **In 2020 \$40,544 is available for funding in Longview.** Projects must be consistent with the Longview-Kelso HOME Consortium Consolidated Plan and the Cowlitz County ten year plan to end homelessness.

Full proposals for Document Recording Fee projects must be submitted by June 3, 2020

Kelso City Council HOME
Public Hearing/Project Selection
June 16, 2020 at 6:00 pm

Longview City Council HOME, CDBG &
Document Recording Fee
Public Hearing/Project Selection –
June 11, 2020 at 7:00 PM

All applications online at: <https://mylongview.box.com/v/CDBG-HOME-DOCFees>

All project summaries will be available for public review one week prior to their public hearing. For more information, technical assistance and Project Design Forms Contact Adam Trimble, 360.442.5092, 7 AM – 6 PM, Monday through Thursday. E-mail: adam.trimble@ci.longview.wa.us

See the following link for more information: www.mylongview.com search 'Home program'