



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, July 20, 2020

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Antonio DaSilva, Rayleen Aguirre, Spencer Boudreau, Claire Pang, Jenny Oskey & Michelle Rabineau

Members Absent: Justin Brown

Constituents Present: Kathleen Butler

Staff Present: Jennifer Wills, Melissa Harbour

Councilmember: Maryalice Wallace

2. **APPROVAL OF MINUTES**

20-000306 PRAB Draft Meeting Minutes - 02.24.2020

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to accept the minutes once amended by showing Justin Brown as absent rather than present. The motion carried by the following vote:

Ayes: All

Nays: None

3. **CHANGES TO THE AGENDA**

Tree Board Comments was moved to the beginning of the agenda to allow the constituent to leave the meeting after speaking.

4. **CONSTITUENT COMMENTS**

N/A

20-000307 Kathleen Butler - 2324 Lee Avenue (Maple Tree)

5. **BOARD MEMBER COMMENTS**

Spencer Boudreau thanks the Parks Department personally for the rapid response to down limb calls.

Michelle Rabineau asked for clarification on the rules related to bleacher heights for Youth Sports Organizations. Specifically, she indicated the information sent to her by Director Wills was incongruent with previous discussions regarding laws on bleacher height enforceable by the City. Director Wills clarified that the information sent was the industry standard which the City considers as mandatory and has asked the Youth Sports Organizations to adopt.

20-000308 Highlands Special Needs Easter Egg Hunt - Rayleen Aguirre

Rayleen Aguirre asked if the department would be willing to take on the Special Needs Easter Egg hunt since the previous coordinator had passed away. Director Wills stated that she would work with the Highlands Neighborhood Association and Special Olympics to see if there was a way to partner for the event because the Department is unable to take on any new events or programs due to budgetary constraints.

6. TREE BOARD COMMENTS

Kathleen Butler, homeowner at 2324 Lee Avenue to ask the city to consider the removal of the Maple Tree in front of her home. Ms. Butler is 80 years old and reports the tree is a hazard to her safety as well as a burden to maintain fallen debris. Additional concerns include the blockage of storm drains creating a "miniature lake" after only a day or two, the "helicopters" that fall from the tree are wet and unsafe, the extensive yard work is more than she can handle, as well as sidewalk damage and moss coverage. Included with the minutes are four letters from neighbors expressing the same concerns. Jennifer Wills will ask the Arborists to examine the tree and report back.

7. REPORTS

Directors Report: Director Wills reported on the recent departmental transfer of Curt Nedved, former Parks Supervisor to Assistant Superintendent of the Golf Course. She asked that the board be mindful of this transition when requesting information. Justin Brown will serve as interim Parks Manager while the position is vacant. Recruitment will begin shortly to replace the Manager position within Parks Maintenance.

8. OLD BUSINESS**9. NEW BUSINESS****20-000309 Public Works/Archie Anderson & Police Satellite Office**

Ken Hash, city employee presented a rendering of the proposed new location for the Longview Police Department Satellite Office. The potential location is at Archie Anderson Park and would include a 2400-2500 Sq Ft building, demolition of the "crowsnest" building currently unoccupied and a raised pedestrian overpass. The parking lot could potentially see a reduction of 7 to 10 parking spaces however the new police present and positive community impact were listed as positive outcomes. The approximate cost of the project is \$600K, of which \$500K has been secured through a grant. The additional funds will be the responsibility of the Police Department. Board members were interested in the option to extend the existing fencing to create more safety from the road to the playground.

A motion was made by Michelle Rabideau, seconded by Claire Pang, to recommend a revision to the current Archie Anderson Master Plan for the purposes of building a new LPD Satellite Office. The motion carried by the following vote:

Ayes: All Nays: None

10. ADJOURNMENT

20-000310 Next meeting scheduled for August 17, 2020 at 5:00 PM