



## Agenda

### Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),  
Lisa Alexander, Jeffrey McAllister,  
Anthony Harris (Nonvoting), Nancy Malone (Alternate)  
Arne Mortensen (Alternate), Mike Wallin,  
MaryAlice Wallis (Alternate)*

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Wednesday, October 14, 2020

4:00 PM

Virtual Zoom Meeting

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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, that the Cowlitz Transit Authority will conduct a virtual Zoom meeting on Wednesday, October 14, 2020 at 4:00 p.m.

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the Clerk of the Board's Office at (360) 442-5664.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84179141318>

Dial any of the following numbers:

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 841 7914 1318

In response to COVID-19 and public health concerns, and in concert with Governor Inslee's emergency proclamation, the meetings of the Cowlitz Transit Authority Board will be viewed as ZOOM virtual online webinars.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS**
4. **CONSIDERATION OF MINUTES FOR THE SEPTEMBER 9, 2020 MEETING**  
20-000418 September 9, 2020 CTA Board Meeting Minutes
5. **CONSENT CALENDAR**  
20-000419 Invoice #20-2708 - Northwest Enforcement, Inc. - October \$698.00  
  
20-000420 Invoice - Randolph Law Firm - September \$200.00  
  
20-000421 2020 August County Treasurer's Report  
  
20-000422 2020 August CTA Fund Balance Report
6. **REPORTS**  
20-000423 2020 Annual Fixed Route Ridership  
  
20-000424 2020 September Monthly Fixed Route Ridership  
  
20-000425 2020 September Monthly LIFT Ridership  
  
20-000426 2020 September CTA Ridership Graph  
  
20-000427 PTBA Sales Tax Data 2020 vs 2019
7. **REQUEST TO MOVE NOVEMBER BOARD MEETING TO NOVEMBER 18, 2020**  
*Presented by Amy Asher*

**8. ESTABLISH PUBLIC HEARING FOR 2021 CTA BUDGET**

**20-000428 SUMMARY STATEMENT:** Establish Public Hearing for 2021 CTA Budget

**RECOMMENDED ACTION:**

Establish a public hearing to be held at the November 18, 2020 CTA Board Meeting to receive comments on the CTA's 2021 annual budget.

**9. LCC RIDERSHIP AGREEMENT**

*Presented by Tabitha Hayden*

**20-000429 SUMMARY STATEMENT:** Ridership Agreement between the Cowlitz Transit Authority and Lower Columbia College

**RECOMMENDED ACTION:**

Motion to authorize the Cowlitz Transit Authority Board Chair to execute the Ridership Agreement with Lower Columbia College.

**20-000430 2020 09 14 LCC Ridership Agreement**

**10. PUBLIC HEARING - PROPOSED NOVEMBER 2020 SERVICE CHANGES**

*Presented by Jim Seeks*

**20-000431 SUMMARY STATEMENT:** Public Hearing for November 2020 Proposed Fixed Route Service Changes

**RECOMMENDED ACTION:**

Hold public hearing for proposed November 2020 service changes;

**THEN:**

Motion to approve the November 2020 Fixed Route Service Change to eliminate unproductive trips.

**20-000432 2020 Proposed Fixed Route Service Change**

**20-000433 Passengers per Trip Aug - Sep 2020**

11. **CONSOLIDATED TRANSIT GRANT - COUNCIL OF GOVERNMENTS MOBILITY MANAGEMENT MATCH REQUEST**

*Presented by Amy Asher; RCT and Ken Pearrow; CWCOC*

20-000434 **SUMMARY STATEMENT: Request for Matching Funds from the Cowlitz Wahkiakum Council of Governments**

**RECOMMENDED ACTION:**

Motion to approve matching funds not to exceed \$6,000 per year for two years for the Cowlitz- Wahkiakum Council of Government's Mobility Management Coordinator grant and approval of the CTA Board Chair to sign Letter of Support for the project.

20-000435 **CWCOC Draft Mobility Mgmt Position Description**

20-000436 **Mobility Management Memo Regarding Shared Cost - RC**

20-000437 **LOS and Match for CWCOC 2021-23 Cons. Grant**

12. **CONSOLIDATED TRANSIT GRANT LETTER OF SUPPORT - WAHAKIACUM ON THE MOVE**

*Presented by Amy Asher*

20-000438 **SUMMARY STATEMENT: Request from Wahkiakum on the Move for Letter of Support.**

**RECOMMENDED ACTION:**

Motion to approve issuing a letter of support for Wahkiakum on the Move with a signature from the CTA Board Chair.

20-000439 **LOS for WOTM 2021-23 Cons. Grant**

13. **MANAGER'S REPORT**

*Presented by Amy Asher*

14. **ADJOURNMENT**