

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting October 6, 2020
Meeting was held via Zoom**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Matt Schlecht
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Interim Police Chief
Jim Kambeitz, Fire Chief
Chris Smith, HR Director

Audience Members: Jeff Leak

CALL TO ORDER & ROLL CALL:

The meeting was called to order by Commission Chair Mahnke at 4:04pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Schlecht and seconded by Commission Morrill to approve the regular meeting minutes of September 1, 2020. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None.

POLICE BUSINESS:

Marjorie Pedersen provided the Captain Eligibility List and Interim Chief Huhta provided an update on the recruitment. Commissioner Morrill made a motion to approve the list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Marjorie Pedersen provided the Combined Entry-Level Police eligibility list to the Commissioners and an update on the most recent recruitment. Commissioner Schlecht made a motion to approve the list and seconded by Commissioner Morrill. **Motion passed 2-0.**

Marjorie Pedersen provided the Lateral Police Officer eligibility list to the Commissioners and an update on the most recent recruitment. Commissioner Morrill made a motion to approve the list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Interim Chief Huhta provided a staffing levels update and an update on the upcoming patrol shift schedule change.

FIRE BUSINESS:

Chief Kambeitz provided an update on the 3 new employees that were hired.

APPEALS/WAIVERS:

None

OTHER:

None

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commission Schlecht. **The motion passed 2-0** and the meeting adjourned at 4:19pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **November 3, 2020 at 4:00 pm.**

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, _____ Date _____
Civil Service Secretary/Examiner

Longview Civil Service Commission
Regular Meeting Agenda
November 3, 2020 – 4:00 p.m.

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Civil Service Commission of the City of Longview, Washington, will conduct a virtual Zoom meeting on Tuesday, November 3rd, at 4:00 p.m.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89819716145?pwd=ejRibWF5Z3piMWtyUjNqSzhRbXB0UT09>

Passcode: 644399

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

or +1 253 215 8782

or +1 346 248 7799

or +1 408 638 0968

or +1 312 626 6799

or +1 646 876 9923

or +1 301 715 8592

Webinar ID: 898 1971 6145

International numbers available: <https://us02web.zoom.us/j/89819716145?pwd=ejRibWF5Z3piMWtyUjNqSzhRbXB0UT09>

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Matt Schlecht
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: October 6, 2020

AUDIENCE COMMENTS*

POLICE BUSINESS
Corporal Eligibility List

Sergeant Eligibility List

FIRE BUSINESS
None

OTHER
None

NEXT MEETING

Next Regular Meeting: December 1, 2020 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record, and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.



Police Corporal Promotional Eligibility List

Written Test Administered on October 8, 2020

Assessment Center Administered on October 20, 2020 by PST

Certified 11/3/2020

RANK		Written Exam 20% (95 points possible)			Assessment Center 80% (65.65 pts possible)			Score	Veteran's Declaration	TOTAL SCORE
	NAME	Score	Score %	WTD%	Score	Score %	WTD%		5% added to passing score	
1	Timothy Deisher	79	83.16	16.63	54.57	83.12	66.50	83.13	0.00	83.13
2	BJ Mortensen	67	70.53	14.11	52.70	80.27	64.22	78.32	0.00	78.32
3	Seth Libbey	69	72.63	14.53	49.04	74.71	59.76	74.29	0.00	74.29
4	Tory Shelton	76	80.00	16.00	45.96	70.01	56.01	72.01	0.00	72.01

Candidates must achieve a total cumulative score of 70% or above to be ranked on the eligibility list.

The eligibility list is valid for 24 months.



Police Sergeant Promotional Eligibility List

Written Test Administered on October 8, 2020

Assessment Center Administered on October 20, 2020 by PST

Certified 11/3/2020

RANK		Written Exam 20% (95 points possible)			Assessment Center 80% (65.65 pts possible)			Score	Veteran's Declaration	TOTAL SCORE
	NAME	Score	Score %	WTD%	Score	Score %	WTD%		5% added to passing score	
1	Chris Angel	75	78.95	15.79	57.65	87.81	70.25	86.04	4.30	90.34
2	Tim Watson	76	80.00	16.00	56.46	86.00	68.80	84.80	0.00	84.80
3	Timothy Deisher	79	83.16	16.63	54.57	83.12	66.50	83.13	0.00	83.13
4	Kyle Sahim	86	90.53	18.11	47.79	72.79	58.23	76.34	3.82	80.16
5	BJ Mortensen	67	70.53	14.11	52.70	80.27	64.22	78.32	0.00	78.32
6	Seth Libbey	69	72.63	14.53	49.04	74.71	59.76	74.29	0.00	74.29
7	Tory Shelton	76	80.00	16.00	45.96	70.01	56.01	72.01	0.00	72.01

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