

Parks and Recreation Board

Monday, September 21, 2020

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Spencer Boudreau, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: Antonio DaSilva

Constituents Present: N/A

Staff Present: Jennifer Wills, Justin Brown, Melissa Harbour

2. **APPROVAL OF MINUTES**

20-000386 Parks & Recreation Advisory Board Virtual Meeting Minutes 08.17.2020 - DRAFT

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to approve the draft minutes with a change to Rabideau from Rabineau under roll call. The motion carried by the following vote:

Ayes: All

Nays: None

3. **CHANGES TO THE AGENDA**

4. **CONSTITUENT COMMENTS**

5. **BOARD MEMBER COMMENTS**

Spencer Boudreau thanked the Parks and Recreation department for the hard work and community service it has provided during the pandemic. The board was in agreement that the current climate in society has showcased just how essential parks are to healthy communities. Spencer also updated members on the completion of playground build at Victoria Freeman Park and progress at Harlie's Hoops construction site (started Sept 2020, approximate completion Nov 2020)

Antonio DaSilva, Spencer Boudreau and Rayleen Aguirre are coming up for reappointment and have requested to return with the exception of Antonio DaSilva who has graduated and is no longer eligible to act as the student liason for this board. A Council subcommittee will review and notify board members and management when new and/or renewed appointments take place.

6. **TREE BOARD COMMENTS**

7. REPORTS

RECREATION DEPT: Justin Brown, Recreation Manager provided a verbal report on the following topics; Distance Learning Day Camp, Drive-In Movies and the upcoming Moonlight Golf Tournament.

PARKS & GOLF: Jennifer Wills, Director provided a verbal report on the following topics: 7th Avenue Soccer Field Irrigation, Park Maintenance shift of focus to maintenance of facilities and equipment for the winter months, Manager Interviews and Golf Course Play & Revenue. Additionally, Justin Brown was thanked for the services provided as interim manager of the Parks Department over the past 6+ weeks. A candidate has been selected to fill this position. The board will be updated once the candidate has accepted the offer.

8. OLD BUSINESS**20-000389 Old Business and additional updates on previous constituent/board member/tree board comments as applicable:**

- 1. Homeowner tree complaint from July 2020 meeting (Kathleen Butler - 2324 Lee Avenue (Maple Tree)).**
- 2. 3rd Avenue Land Aquisition.**

1. Homeowner complaint at 2324 Lee Avenue. The tree was inspected by the certified Arborist and deemed healthy and not within the criteria for removal as requested. On the contrary, the issue cited as the reason for the request to remove the tree is one way the tree is showing just how healthy it actually is.
2. Director Wills updated the board on the recent progress, including the title search and environmental study obtained. All information and reports will be provided to City Council this coming Thursday, September 24, 2020 for further review. The board will be updated as applicable.

9. NEW BUSINESS**20-000390 Long Term Facility Use and Rentals**

City Manager, Kurt Sacha asked the director to inquire on the interest of this board to offer the opinion of exclusive use or long term use within the Recreation Department managed buildings, including McClelland Center and Woman's Club. The board asked for revenue figures from 2019 which were provided from Community Pass recreation software and current usage statistics which were also provided. The board members expressed concerns with removing these buildings from the rotation for classes and revenue which they see as a vital community service as is.

Rayleen Aguirre made a motion to recommend the current usage not change to accommodate long term or exclusive use. Jenny Oskey seconded the motion. Motion passed.

Ayes: All

Nays: None

Additional: Justin Brown to send Michelle Rabideau a copy of the Facility Use Agreement in use currently.

10. ADJOURNMENT

The meeting was adjourned at 5:45 p.m. The next meeting is scheduled for October 19, 2020 at 5:00 PM via Zoom