



City of Longview

Agenda

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, February 22, 2021

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. ROLL CALL

2. APPROVAL OF MINUTES

21-000592 Parks & Recreation Advisory Board DRAFT Minutes 01.25.2021

3. CHANGES TO THE AGENDA

4. CONSTITUENT COMMENTS

5. BOARD MEMBER COMMENTS

6. TREE BOARD COMMENTS

7. REPORTS

8. OLD BUSINESS

9. NEW BUSINESS

21-000593 2021 Neighborhood Park Grant Applications

10. ADJOURNMENT

Parks and Recreation Board

Monday, January 25, 2021

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Spencer Boudreau, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: Antonio DaSilva

Constituents Present: N/A

Staff Present: Jennifer Wills, Justin Brown, Melissa Harbour & Joanna Martin

2. **APPROVAL OF MINUTES**

21-00049 PRAB Draft Minutes 12.21.2020

A motion was made by Rayleen Aguirre, seconded by Claire Pang, to approve the minutes of the 12.21.2020 meeting. The motion carried by the following vote:

Ayes: All

Nays: None

3. **CHANGES TO THE AGENDA**

Nominations for Chair/Vice Chair:

Chair, Spencer Boudreau nominated by Rayleen Aguirre, seconded by Michelle Rabideau. Vice Chair, Michelle Rabideau nominated by Spencer Boudreau, seconded by Rayleen Aguirre. The motions carried by the following vote:

Ayes: All

Nays: None

4. **CONSTITUENT COMMENTS**

N/A

5. **BOARD MEMBER COMMENTS**

Board Member comments included accolades for large Oak tree removal and wind/branch clean up.

6. **TREE BOARD COMMENTS**

N/A

7. **REPORTS**

21-00044 Recreation Manager Report (Verbal)

Justin Brown, Recreation Manager provided a verbal report as follows:

Distance Learning Day Camp attendance is at approximately 20 per day on average. The program has moved out of the Grove building which was previously rented and in to a City owned facility with wifi installed. The wifi project was on the list for 3+ years and has finally happened. Wifi installation will assist with rentals as well.

Elks building teen center garden has been prepped and will be planted by DLDC students when the weather cooperates. Upcoming Recreation classes include soccer (6 children per class, max) per current government orders. Classes filled immediately and additional classes were added. Next run (virtual) is Heart and Sole. Once allowed, in person classes/programs will resume.

21-00045 Parks Manager Report (Verbal)

Joanna Martin, Parks Manager provided a verbal report on the following:

**RA Long Oak tree removal after wind storm damage*

**Current and ongoing drainage and tree elevation projects*

**Ongoing power washing and other projects including 52 miles of edging city-wide, which has also instigated the development of an ongoing edging plan*

**Removal and allocation of above-mentioned oak tree was discussed. Director Wills explained the need for development of a policy for the usage and distribution of timber owned by the City.*

21-00046 Directors Report (Verbal)

Jennifer Wills, Director provided a verbal report on the following:

**Formally introduced Joanna Martin as the Parks Division Manager,*

**A potential \$100K donation from the estate of a Longview resident to go toward "Green City" improvements was discussed. Additional details will be provided as they become available.*

**A local non-profit organization has contacted the department to discuss the potential donation of funds specific to the Urban Forest canopy.*

**\$20K Donation specifically for scholarships to Before/After School programming was received.*

8. OLD BUSINESS**21-00048 Previous Agenda Item(s) Update:
Harlie's Hoops (12/21/2020 Agenda Item)
Exclusive Use of Recreation Owned Facilities (09/21/2020)**

Harlie's Hoops: *Park Maintenance cost of supplies/labor is as follows:*

\$5K in materials, 500 hours in labor. Remaining projects include entrance and fencing.

Exclusive Use of Recreation Owned Facilities: *No additional requests have been received by the department. The board members requested a distinction between revenue generating facilities vs. non-revenue generating and the need for different rules. Additionally, the guidelines for youth sports organizations will need to be evaluated and requirements specified in order to remain fair and non-biased. Justin Brown discussed youth sports contracts and insurance regulations.*

9. NEW BUSINESS

21-00047 Memorial Naming of Park/Amenity for Felicia Conley at Archie Anderson Park

Rayleen Aguirre explained the history of Felicia Conley and her involvement in the Highlands Neighborhood Association as well as her history as a special needs teacher and advocate. She also worked with Habitat for Humanity and was an activist for the community as a whole. The Special Needs Easter Egg Hunt was coordinated by Ms. Conley and the board would like to discuss potential options for honoring Ms. Conley. Potential options include:

**Ongoing Egg Hunt in her name coordinated by recreation office*

**Bench at the park in her honor*

**Shelter at Archie for community use in her name (grant funded)*

Next steps: Impact statement for naming of playground/park as "Felicia Conley Memorial Play Ground"

A motion was made by Spencer, seconded by Rayleen, to begin the process for recommendation of formal naming of park. The motion carried by the following vote:

Ayes: All

Nays: None

10. ADJOURNMENT

Next meeting - February 22, 2021 @ 5:00 PM (Virtual)



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 12, 2021

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
February 11, 2021	Restroom Renovation	Roy Morse Fields B1 & B2 BASEBALL
Applicant (organization)		Contact Person and Title
Longview Babe Ruth		Mike Barbee, Treasurer
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☐ Yes ☒ No		Registered with State of Washington
Address		City/State/Zip
PO Box 52		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
(360) 430-7743	(360) 430-7743	mcsbarbee@comcast.net

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

The permanent restrooms that serve the baseball fields B1 and B2 at Roy Morse Park appear to be original to the park's construction. Over the years, the plumbing controls have become unreliable and the City has declined to maintain them. This has forced Longview Babe Ruth to rent portable toilets to provide facilities to our players and fans.

**** See ADDENDUM for complete Project Description. ****

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

ADDENDUM TO PARK GRANT APPLICATION

LONGVIEW BABE RUTH

RESTROOM RENOVATION AT ROY MORSE PARK BASEBALL FIELDS

Project Description

The permanent restrooms that serve the baseball fields B1 and B2 at Roy Morse Park appear to be original to the park's construction. Over the years, the plumbing controls have become unreliable and the City has declined to maintain them. This has forced Longview Babe Ruth to rent portable toilets to provide facilities to our players and fans.

The City has granted us permission to make repairs to these restrooms so that they meet current code and functionality requirements. In addition to the plumbing repairs, we intend to paint the building inside and out, and replace whatever fixtures and partitions are necessary in each restroom. LBR and the City will work together during the permitting and execution of this work; the work will meet the City's requirements. We are applying for this Grant to help defray our costs.

Project Relationship to Grant Rating

NEED: Renovating these restrooms will provide permanent facilities to the only two full-sized baseball fields owned by the City of Longview.

COMMUNITY IMPACT: Baseball players who are 13-18 years old along with their families and friends who attend games will benefit from having working permanent restroom facilities available.

ACCESS: These restroom facilities will be available at all times any players and/or fans are using the baseball fields and batting cage at Roy Morse Park.

FINANCIAL RESPONSIBILITY: We defer to the City for the life span of the project. Longview Babe Ruth believes the responsibility for maintenance of the plumbing, such as the flushometers, should belong to the City. Longview Babe Ruth will clean the restrooms and provide supplies when we are using them.

COST BENEFIT: The cost benefit of this project is indirect. Having clean, working permanent restroom facilities will mean that Longview Babe Ruth will not have to rent portable restrooms; during the spring and summer baseball seasons, we spend just over \$400.00 per month for them. Having that money available to our programs will help reduce costs to our families, if only in a small way.

COMPLIANCE: This project will restore the permanent restrooms that have been part of Roy Morse Park since its inception.

READINESS TO PROCEED: Longview Babe Ruth has cash in hand and volunteers available to work with the City of Longview in whatever way is necessary.

FUNDING: We have cash in hand to match the estimate of our contribution to the restroom renovation. We will provide volunteer labor to be credited to the project at \$15.00 per hour.

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 2493.35	31 %
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 5026.65	63 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 480.00	6 %
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ 0	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ 0	%

TOTAL COST OF THE PROJECT: \$ 8000.00

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$7520.00	94 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$480.00	6 %

4 # of Volunteers X 8 # of Hours Donated = 32 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$7520.00

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ Not to Exceed \$4000.00

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☐ Yes ☒ No

If yes, please describe:

We will not charge to use the restrooms. However, there are fees associated with registering for Longview Babe Ruth baseball.

Multi-year project?

☐ Yes ☒ No

(If yes, please describe)

Anticipated Start Date:

Depends on Vetter Plumbing

Anticipated Date of Completion:

Depends on Vetter Plumbing

Application completed by (print and sign name)

MIKE BARBEE

Title

TREASURER

Date

2/14/2021

Please return this application by February 14, 2020 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632



ORGANIZATION: Longview Babe Ruth

PROJECT NAME: Roy Morse Restroom Renovation

This worksheet is to help you fill out the “Estimated Break Down” portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Vetter Plumbing	Upgrade plumbing	\$5026.65
	Paint and supplies	\$1000.00
	Partitions & miscellany	\$1493.35
	TOTAL	7520.00

Please summarize **all donations of goods and services estimated** for the project. Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
	TOTAL	0.00	

[illegible]

32 x \$15.00 = \$480.00	TOTAL NUMBER x \$15.00
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TOTAL PROJECT SUMMARY	
A.	TOTAL EXPENDITURES \$7520.00
B.	TOTAL IN-KIND DONATIONS \$
C.	TOTAL VOLUNTEER LABOR \$400.00
TOTAL PROJECT COST: \$8000.00	

Transfer all totals from the two "Estimate Worksheets" to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT

REQUEST: \$4000.00

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME:	SIGNATURE:	DATE:
Longview Babe Ruth	Mike Barbee		2/14/2021



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 12, 2021

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
February 12, 2021	Mint Valley Racquet & Fitness Club, Longview, WA	
Applicant (organization)	Contact Person and Title	
Mint Valley Racquet and Fitness Club Improvement Committee	Don Harlan	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☐ Yes ☒ No		
Address	City/State/Zip	
4004 Pennsylvania Ave	Longview, WA	
Daytime Phone	Evening Phone	Email Address
360-636-4770	cell 306-430-5998	donnae@mintvalley.net

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

The proposed project will replace the existing ceiling insulation and support over the four indoor tennis courts. The materials were damaged by a roof leak, which was subsequently fixed. The current condition creates a health and safety issue for members of the public using the courts. Photos and supporting documents are attached.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. Failure to address the criteria will result in an incomplete application and request denial.) (See attached pages)

- ☒ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☒ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☒ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☒ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☒ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☒ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☒ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☒ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Grant Application to Improve Health and Safety of the Mint Valley Racquet and Fitness Center

Need: The Mint Valley Racquet and Fitness Club (herein after called MVR&F) houses the ONLY indoor tennis courts in Cowlitz county. The next closest facility is in Vancouver (Clark County), more than 40 miles away. The MVR&F facility was built in 1978 and needs major updates to the bathrooms, locker rooms, ceiling of the indoor courts, and resurfacing of the courts. While all the improvements are needed, the consensus of our newly formed committee herein proposes the repair and replacement of the indoor courts' ceiling insulation and vinyl covering. For many years, the roof had experienced several major leaks and due to the poor quality of the insulation, age and prior water damage, the vapor barrier subsequently failed, resulting in soaked insulation and a severely torn and ineffectual vapor barrier. The roof was replaced, but the damaged insulation and vapor barrier covering remains in tatters. Under the current conditions with the torn vapor barrier the indoor court facility experiences excessive water condensation. This condensation is most prevalent in the warmer days as the building outside begins to heat. The heat wicks the water in the air to the top (peak) of the ceiling purlins then is deposited on the center of the courts in a wet and dirty mess. There are four major concerns related to the condensation problem. First, the water that is deposited on the court is a safety hazard. Wet tennis courts become very slick and slippery. Second, this condensation is accumulating on the steel purlins and must surely be causing unnecessary rust that may cause a structural problem in the future. Third, the water in the ceiling may be causing a mold problem. Fourth, the water coming down on the courts is rather dirty and stains the courts and nets. This is shown clearly in the attached pictures, and this condition affects all four indoor tennis courts.

Community Impact: The four indoor courts at MVR&F support tennis and pickleball for members and non-members alike. In addition, there are courts for racquetball and wallyball and a full complement of exercise and fitness equipment. The MVR&F is surrounded by residential areas and is within walking distance to Mint Valley Elementary School. The indoor tennis facility is home to all three local high schools' tennis programs and provides courts for both boy's and girl's practices, matches and district tournaments. In addition, MVR&F hosts four - six additional U.S. Tennis Association Jr. tennis tournaments that bring players in from Washington, Oregon, Idaho and as far away as Canada. MVR&F provides yearly USTA league play for adults aged 18 and over; children's and junior tennis lessons; pickleball tournament, fund raising events for local and regional charities; and a variety of much needed fun and fitness activities for the Longview community.

Access: MVR&F will remain open to the public year-round.

Financial Responsibility: Contractor bids and projections indicate that the work to replace the ceiling insulation and vinyl covering will take approximately 2 weeks to complete. Since the exterior roof has been fixed, and the new insulation will be covered with reinforced extra duty facing that is rated at a puncture resistance of 120psi, the new indoor insulation and covering should last at least 50+ years.

Cost Benefit: The health and safety of the public using MVR&F is paramount, and the condition of the ceiling above the tennis courts presents a continuing hazard as material continues to disintegrate and fall onto the courts. Discoloration of the drooping insulation may indicate that mold or mildew has infiltrated the material.

Compliance: The health and safety of all people using Longview park facilities is a prime tenet of all City Parks plans. The most recent Parks and Recreation Comprehensive Plan of 2016 actually failed to mention the needs and community contributions of the MVR&F facility. The first mention of the facility wrapped it together with the Mint Valley Golf Course, but all subsequent community questionnaires and surveys just referenced the "Golf Course" itself. The specific and unique needs of the MVR&F were

neither identified nor planned for. The Plan has goals and objectives for the Golf Course (Section 2.7), but nothing on MVR&F. The MV Golf Course even has an Advisory Committee to represent its needs, but MVR&F does not have such a voice. This may help explain the lack of attention and backlog of maintenance needed at the MVR&F facility.

Readiness to Proceed: The project should take 14 to 20 days to complete, with an anticipated start date of June 1, 2021. Our funds on hand are close to full commitment (80%) with our fundraising campaign still in full swing.

Funding:

Cash on hand and donations: \$40,000

In kind goods expected: (donated materials and supplies) Not applicable for this project.

In kind services expected: Tennis and pickleball supporters are contributing time and effort to clean up and scrub all the court floors after the installation is complete. Eight people volunteering for 8 hours, for a total of 64 person-hours, worth \$960.



Ceiling conditions over courts 1 and 2.



Ceiling conditions over courts 3 and 4.

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 32,327	63 %
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 18,000	35 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 960	2 %
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%

TOTAL COST OF THE PROJECT: \$ 51,287

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 40,000	78 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ 0	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT:	\$ 960	2 %

8 # of Volunteers X 8 # of Hours Donated = 64 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 40,960

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

Our fundraising campaign is just now underway, and we anticipate being able to raise the rest of the needed funding within 2 months. The time frame for implementation is June 2021, so we are on track to secure the remaining balance of \$11,000 before June.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 25,000

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☒ Yes ☐ No If yes, please describe: The usual fee structure for members and non-members use of the facility will remain in place.	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: June 1, 2021	Anticipated Date of Completion: June 15, 2021
Application completed by (print and sign name) Michele Waite <i>Michele A Waite</i>	Title: Chairperson Date: February 12, 2021

Please return this application by February 14, 2020 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

MVR & F Improvement Committee

Replace Indoor Court
Insulated Ceiling
on the Project and Funding Page.

**Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.**

IN-KIND CONTRIBUTIONS - SUPPLIES AND / OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
Not applicable for this project			
TOTAL		0	



Mint Valley Insulation Repair

1 message

Larry Harvey <larry@lthsteelstructures.com>
To: Donnie Harlan <acenu2@gmail.com>

Fri, Feb 12, 2021 at 8:59 AM

Checkout - updated to include steel banding

To send this cart to a customer, Copy link below:

https://www.lthsteelstructures.com/cart/add/c-p291_q39_a22o104-p289_q39_a12o33_a25o178_a23o106-p280_q26250_a1o3_a3o6_a4o8_a5o10-p286_q14_a12o33_a19o73?destination=cart/checkout&coupon=10PERCENT

Cart contents

Qty	Products	Price
39x	Two-way Stick Tape for Tab Seals • By roll or case: Roll 180 lin ft	\$720.72
39x	Reinforced Vinyl Patch Tape • Patch Tape Facing Type: Standard VRR Facing • By roll or case: Roll 150 lin ft • Color: White	\$1,248.00
26250x	Standard Reinforced w/ Batt (Bulk - Per SqFt) • Tabs: 3" Tab on Both Sides • Facing Color: White • Width: 60" • Thickness (priced per sq ft): 6" R-19 VRR-PLUS	\$29,400.00
14x	Insulation Support Steel Banding (white or black) • Linear ft - steel banding: 1000 lin ft 3/4" steel banding • Color: White	\$4,550.00
1x	Coupon: 10PERCENT	-\$3,591.87
		FREE SHIPPING _ Subtotal: \$32,326.85

LT Harvey
LTH Steel Structures Inc.
770-781-8279 direct #
Email: Larry@lthsteelstructures.com
Email: LT#insulation@gmail.com
Email: LT#steel@cloud.com
URL: <https://www.lthsteelstructures.com>
URL: <https://www.lthsteelstructures.com/insulation>

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TOTAL PROJECT SUMMARY	
A.	TOTAL EXPENDITURES \$ 50,327
B.	TOTAL IN-KIND DONATIONS \$ 0
C.	TOTAL VOLUNTEER LABOR \$ 960
TOTAL PROJECT COST: \$ 51,287	

TOTAL REQUEST FOR REIMBURSEMENT	
REQUEST: \$	25,000

Mint Valley Racquet & Fitness Improvement Committee	Michele Waite	<i>Michele Waite</i>	February 12, 2021
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