



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

Agenda Virtual Public meeting

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Planning Commission

Wednesday, October 7, 2020

7:00 PM

City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **ROLL CALL**

Chairman Collins called the meeting to order at 7:00 p.m.

Present: Member Craig Collins, Member Bill Josh, Member Ramona Leber, Member Shawn Marvin, Member Kalei LaFave, Member Stacey Dalgarno

Excused: Member Trey Davis

Staff Present: Ken Hash, Public Works Director; Steve Schuman, Assistant City Attorney; Adam Trimble, Planner; Lisa Vertrees, Administrative Assistant

2. **APPROVAL OF MINUTES**

20-000399 Minutes of the July 1, 2020 Regular Meeting**Recommended Action: Motion to accept as presented.**

A motion was made by Member Bill Josh, seconded by Kalei LaFave, to Approve July 1, 2020 minutes of the regular Planning Commission meeting. The motion carried by the following vote:

Ayes: Member Craig Collins, Member Bill Josh, Member Ramona Leber, Member Shawn Marvin, Kalei LaFave, Stacey Dalgarno

Nays: None

20-000400 Minutes of the September 2 Workshop Meeting**Recommended Action: Motion to accept as presented.**

A motion was made by Member Bill Josh, seconded by Stacey Dalgarno, to Approve the September 2, 2020 workshop Planning Commission meeting. The motion carried by the following vote:

Ayes: Member Craig Collins, Member Bill Josh, Member Ramona Leber, Member Shawn Marvin, Kalei LaFave, Stacey Dalgarno

Nays: None

3. AUDIENCE PARTICIPATION OF CORRESPONDENCE

None at this time.

4. DECLARATION OF EX-PARTE COMMUNICATIONS AND APPEARANCE OF FAIRNESS

Waived.

5. OTHER BUSINESS

20-000402 Staff request for Planning Commission to initiate zoning code amendments to allow Food Trucks and 'Walk-up food establishment with no indoor seating' in the CBD and MU-C/I zones and examine where and how the use is permitted in existing zones (special property use vs. permitted).

Recommended Action: Motion to direct staff to prepare a draft code amendment and presentation for a future meeting, after which a public hearing may be scheduled.

Mr. Trimble gave a screen share presentation.

Discussion included possibly studying the food truck pod in the Happy Valley area in Oregon. The Planning Commission would like a workshop and more information.

A motion was made by Member Bill Josh, seconded by Stacey Dalgarno, to direct staff to prepare a draft code amendment and presentation for a future meeting, after which a public hearing may be scheduled, to initiate zoning code amendments to allow Food Truck and 'Walk-up food establishment with no indoor seating' in the CBD and MU-C/I zones and examine where and how the use is permitted in existing zones (special property use vs. permitted).

The motion carried by the following vote:

Ayes: Member Craig Collins, Member Bill Josh, Member Ramona Leber, Member Shawn Marvin, Kalei LaFave, Stacey Dalgarno

Nays: None

6. NON-PUBLIC HEARING ITEMS

20-000401 Comprehensive Plan implementation workshop continued.

At the September 2 Workshop, staff presented action items contained in the 2019 update to the Comprehensive Plan. A survey of the Planning Commissioners will be reviewed so that priorities can be identified.

Motion to direct staff to prepare a implementation work plan for review at a future meeting.

Comprehensive Plan workshop continuation.

Mr. Trimble gave a presentation, including slides with staff estimation of staff time and effort for land use actions, public involvement, and example schedule.

Mr. Trimble will mail out the slides so each member so they can rank the implementations in order of priority.

7. PLANNER'S REPORT*Community Development:*

- * Two multi-family projects under review; 30 units at the St. Helens market site and 22 units on OBH, with an additional 22 to follow.*
- * Beech St., Alaska St. to 14th to Oregon Way. Fourteen large industrial lots. Permits for the road construction are being reviewed.*
- * Received construction drawings for Ph. II and III of Mt. Solo Estates. Final plat approval will be at the November Planning Commission meeting.*
- * Vale at Overlook is on hold until next Spring.*
- * County morgue, Cowlitz 911 Dispatch Center plans are in for review.*
- * Received a grant from the Department of Ecology to update the City's Shoreline ordinance.*

Public Works:

- * Beech St. - several issues.*
- * SR411/432 project ahead of schedule.*
- * California Way/SR432 project will be next year.*
- * Kelso West Main realignment will begin soon.*
- * International Way/Oregon Way - no grants awarded. Will try again next year.*
- * 15th Avenue Signal timing -November*
- * OBH signals next Spring.*

8. ADJOURNMENT

The next regular Planning Commission meeting is scheduled for November 4, 2020.

With no further business to discuss, the meeting adjourned at 8:15 p.m.

Lisa Vertrees, Recorder