



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

Agenda

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Planning Commission

Wednesday, January 20,
2021

7:00 PM

City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **ROLL CALL**

Chairman Collins called the meeting to order at 7:00 p.m.

Present: Member Craig Collins, Member Trey Davis, Member Ramona Leber, Member Shawn Marvin, Member Kalei LaFave, Member Stacey Dalgarno

Excused: Member Bill Josh

Staff Present: Ken Hash, Public Works Director; Steve Schuman, Assistant City Attorney; Adam Trimble, Planner; Lisa Vertrees, Administrative Assistant

2. **APPROVAL OF MINUTES**

20-000561 Minutes of the December 9, 2020 Planning Commission Meeting

A motion was made by Member Ramona Leber, seconded by Member Stacey Dalgarno, to Approve minutes of December 9, 2020. The motion carried by the following vote:

Ayes: Member Craig Collins, Member Trey Davis, Member Ramona Leber, Member Shawn Marvin, Member Kalei LaFave, Member Stacey Dalgarno

Nays: None

3. AUDIENCE PARTICIPATION OF CORRESPONDENCE

Mr. Trimble has received an email from the Department of Health offering to be of any help they can regarding food trucks/mobile vendors.

4. DECLARATION OF EX-PARTE COMMUNICATIONS AND APPEARNESS OF FAIRNESS

Waived

5. PUBLIC HEARINGS

None at this time.

6. OTHER BUSINESS**21-00042 PC 2020-4 Discussion on: COMPREHENSIVE PLAN IMPLEMENTATION WORK PLAN**

Mr. Trimble reviewed a graphic of the 10 year implementation timeline of the Comprehensive Work Plan. There were no objections and the timeline will be the current work plan.

7. NON-PUBLIC HEARING ITEMS

20-000562 PC 2020-5 WORKSHOP ON CODE AMENDMENTS FOR FOOD TRUCKS/MOBILE VENDORS

RECOMMENDED ACTION: provide direction to staff on whether to draft new regulations for food trucks, or a trial program for permitting mobile vendors/food trucks on private property or a new rule process to permit mobile vendors/food trucks as temporary uses.

Mr. Trimble reviewed the memo.

There are currently three options:

** Adopt rules similar to the City of Vancouver*

** Trial approach*

** Permitting process for temporary use permits*

A Food Vendor's License would require a mobile vendor code update and development of such a license, which would be issued by the Finance Department, similar to the Business License. There would also be changes to the zoning code.

The City of Vancouver code addresses all type of vendors - temporary, permanent, mobile and fixed. The City of Bellingham, however, requires a Right-of-Way permit with special requirements. Planning Commission members deemed this too daunting and restrictive, but do like the City of Vancouver example.

The Planning Commission opted for Option 1 (the City of Vancouver example) and directed staff to start proposing what needs to change, brick-and-mortar restaurant protection, use of sidewalks, etc. and work on draft code language.

8. PLANNER'S REPORT

** Developers of Mt. Solo Place are asking to adjust the phasing of the development in order to best place pre-loading. The decision can be made administratively.*

** The 911 Dispatch Center permit has been paid for*

** Permits are ready for the St. Helens Market apartments*

** The mobile home park proposed on Ocean Beach Hwy review has been put on hold per applicant request*

Public Works

** Homeless camp clean up*

** A lot of design work being done in Engineering for Spring projects*

** City Engineer duties will be split between Karl Enyeart and Sam Barham for the time being*

9. ADJOURNMENT

The next regular Planning Commission meeting is scheduled for February 3, 2021.

With no further business to discuss, the meeting adjourned at 8:10 p.m.

Lisa Vertrees, Recorder