



Minutes

Accessibility Advisory Committee

Monday, November 18,
2019

4:00 PM

2nd Floor, City Hall

1. **ROLL CALL**

A. *Bring meeting to order at 4:03pm, by committee chair, Bill Josh.*

B. *Committee members present: Bill Josh (Chair), Scott Carson (Vice Chair), Colleen Holten, Lawrence Lanning, Allan Rudberg, Jeanne Daggett (6)*

Committee members excused: Jennifer Fenton (1)

Committee members absent: Evelyn Castro (1)

Committee vacancy: (1) position

Council liaison present: MaryAlice Wallis

City staff present: Brian Loos, HR; Ken Hash, PW; Tabitha Hayden, RCT

Others present: None

2. **APPROVAL OF MINUTES**

19-000457 **Seek approval of the regular meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, September 16th, 2019.**

2. **APPROVAL OF MINUTES**

Seek approval of the regular meeting minutes of the City of Longview Accessibility Advisory Committee from Monday, September 16th, 2019 as written.

3. **PUBLIC COMMENTS**

Bill Josh, committee chair asked for public comment. No public comments were provided at the meeting.

4. **COMMITTEE MEMBER COMMENTS & REPORTS**

Bill Josh, committee chair asked the committee for any committee member comments or reports. No general comments or reports were provided during this portion of the meeting.

5. STAFF COMMENTS & REPORTS

Bill Josh, committee chair asked for any city staff comments or reports. Brian Loos, City ADA coordinator did not have anything additional to report in this portion of the meeting but does have some updates in the old and new business sections of the meeting, and will address them at that time. No other staff members present had anything additional items to report.

6. OLD BUSINESS**19-000458 Update from the Cowlitz County Accessible Communities Advisory Committee (ACAC) Meeting on Tuesday, October 8, 2019 at the Cowlitz County Administration Building.**

Brian Loos, City ADA Coordinator provided the committee a brief update on the Cowlitz County Accessible Communities Advisory Committee (ACAC) meeting that took place on Tuesday, October 8th, 2019. A memorandum for the record was provided to the committee by Brian for their review, detailing the notes taken from that meeting by Sharon Weinhold from Cowlitz County Elections. A copy of that memorandum for the record will be provided with this set of meeting minutes as well.

19-000459 Update from ADA coordinator on progress of subcommittee established by the Accessibility Advisory Committee to assist Facilities (Section #2) and Parks & Recreation (Section #4) enhance current transition plan projects lists.

An initial meeting has not yet been scheduled for the Parks and Facilities subcommittee. The city ADA coordinator will propose a few dates that fall on Monday's in December prior to the holidays to see if an initial meeting can be scheduled. Subcommittee members are Lawrence Lanning, Bill Josh, Colleen Holten and Allan Rudberg.

19-000463 Dorothy street citizen accessibility improvement request update from City Engineer.

Ken Hash explained that additional improvements to the project would need to be made to make the surrounding areas safe for pedestrians within the area. This would increase the cost associated with completing the project. Ken stated that he would reach out to surrounding property owner to see if the project costs could be shared. Use of non profit organizations may also be an option to assist in getting this project completed.

7. NEW BUSINESS

19-000460 Grant match recommendation using ADA capital funds from the 2019 and 2020 budget cycle for the 30th Avenue Corridor (East side of roadway) between Washington Way and Ocean Beach Highway.

Grant opportunity update. Public Works applied for with the Cowlitz Wahkiakum Council of Governments (CWCOG) for the 30th and Washington Way/Ocean Beach Highway (East side Curb Ramps) pedestrian barrier elimination to create ADA compliant curb ramps at six intersection corners.

Ken Hash, PW City Engineer stated that the City of Longview was awarded \$50,000 for construction portion of these six ramps that were identified to complete barrier removal along this stretch. In order for the city to move forward on the project, it is contingent on the city finding 13.5% in matching local funds. This figure would be \$6,750.

In speaking with the City Manager and City Engineer, they would like the City of Longview Accessibility Advisory Committee to consider using \$6,750 of the 2019/2020 ADA Capital Project Funds to match the CWCOG grant requirement of 13.5% (\$6,750). The city ADA coordinator is also in support of this consideration as well.

This is an extremely reasonable investment, very low cost to the city (about the cost of one curb ramp, to get six of them) that would benefit a significant number of people in our community, and it eliminates a handful of barriers and provides accessibility over a very highly traveled thoroughfare.

As a reminder, this was the 30th Avenue project that was PW #2 priority – Olympics (30th Corridor), recommended project on the PW project list for curb ramps. This would eliminate the following curb ramp barriers and create an unobstructed corridor on 30th Avenue (East side of street) from Ocean Beach Highway and Washington Way:

30th & Fir – NE Corner

30th & Fir – SE Corner

30th & Field – NE Corner

30th & Field – SE Corner

30th & Florida – NE Corner

30th & Florida – SE Corner

The total project cost will be \$55,000 and the additional \$5,000 will be funded by PW operational funds to conduct design work for the 6 ramps that would be installed.

Access to the funds would not be available until January 2020, but if the committee were to propose a recommendation in support of the project to city council, the city ADA coordinator could give a brief one or two slide presentation at a future council meeting with your recommendation prior to the end of the calendar year. If this were accomplished at the November 2019 meeting, it would provide ample time for staff to bring this project recommendation to council for their consideration.

19-000461 Citizen ADA parking request consideration at location vicinity 10th & Broadway.

Ken Hash and Brian Loos gave additional background on this request to the committee. The City of Longview does not have a program to address individual ADA parking requests that involve on street parking. The major challenges for the city to initiate a program of this nature would be the financial costs and administrative tracking. In addition, with the limited funds available for ADA improvements, committee members expressed that a program of this nature does not improve barrier removal for the greater good of the City of Longview and its citizens. The ADA coordinator did mention that in 2019 there have been minimal requests of this nature, but wanted to bring this request before the committee for further discussion. The committee provided valuable feedback as part of the discussion.

19-000462 Additional new business to discuss?

There was a discussion about chair and vice chair elections for 2020. The committee took nominations for each position at the meeting. As per the committee charter, the committee will take a vote at the January 2020 special meeting to elect the chair and vice chair. At this point, nominations were taken and Bill Josh was nominated to continue as committee chair, and no other nominations were proposed for committee chair. As for committee vice chair, Scott Carson was nominated and expressed to the committee he would be willing to continue in the position, but did state if others were interested, he would be willing to step away as vice chair. No other nominations were taken for vice chair. Bill Josh did state that if anyone was interested in serving in either position to reach out and contact him. Further discussion and election of chair and vice chair will take place at January 2020 special meeting.

8. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

The next AAC regular meeting date will take place on Monday, March 16th, 2020. Meeting time and location will be at 4:00pm in the small conference room on the 2nd floor of city hall. Longview City Hall is located at 1525 Broadway Street, Longview, WA 98632. Meeting agenda and draft minutes are typically posted approximately one week before the next scheduled meeting.

Motion to adjourn the meeting at 5:06pm.