

Longview Civil Service Commission
Regular Meeting Agenda
April 6, 2021 – 4:00 p.m.

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Civil Service Commission of the City of Longview, Washington, will conduct a virtual Zoom meeting on Tuesday, April 6th, at 4:00 p.m.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86066647876?pwd=THlpU2FwRDZQcG1ncmdMKzJQVkJQVzMzdz09>

Passcode: 882882

Or Telephone:

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Webinar ID: 860 6664 7876

International numbers available: <https://us02web.zoom.us/j/86066647876?pwd=THlpU2FwRDZQcG1ncmdMKzJQVkJQVzMzdz09>

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Matt Schlecht
HR Director Chris Smith

APPROVAL OF MINUTES –
Special Meeting Minutes: March 25, 2021

AUDIENCE COMMENTS*

POLICE BUSINESS
Lateral Police Records Specialist eligibility list

FIRE BUSINESS
None

OTHER
None

NEXT MEETING
Next Regular Meeting: May 4, 2021 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record, and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Special Meeting March 25, 2021
Meeting was held via Zoom**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Matt Schlecht
Commissioner Steve Morrill
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Police Chief
Jim Kambeitz, Fire Chief
Chris Smith, HR Director

Audience Members: None

CALL TO ORDER & ROLL CALL:

The meeting was called to order by Commission Chair Mahnke at 4:03pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Morrill and seconded by Commissioner Schlecht to approve the special meeting minutes of February 23, 2021. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None.

POLICE BUSINESS:

Marjorie Pedersen provided the Entry Level Police Officer eligibility list and an update on the recruitment. Commissioner Morrill made a motion to approve the list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Marjorie Pedersen provided the Police Records Supervisor eligibility list and an update on the recruitment. Commissioner Morrill made a motion to approve the list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Chief Huhta provided a staffing levels update.

FIRE BUSINESS:

Chief Kambeitz provided a staffing levels and recruitment update.

APPEALS/WAIVERS:

None

OTHER:

None

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commissioner Schlecht. **The motion passed 2-0** and the meeting adjourned

at 4:26pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **April 6, 2021 at 4:00** pm.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, Date
Civil Service Secretary/Examiner



Lateral Police Records Specialist Eligibility List

Oral Boards: 4/1/21

Certified: 4/6/21

Rank (# of 5)	<u>Candidate</u>	<u>Oral Board Average</u>	<u>Date on List</u>
1	Clara Angel	94.00	4/6/2021
2	Suzie Leach	88.00	4/6/2021
3	Rebecca Clark	82.50	4/6/2021
4	Jessica Hunter	75.75	4/6/2021
5	Elizabeth Warren	74.00	4/6/2021