



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, April 8, 2021

7:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, April 8th, at 7:00 p.m.

For information about Zoom accessibility, please contact the City Clerk's Office at 360-442-5041.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/84147435503>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-669-900-6833

1-346-248-7799

1-408-638-0968

1-646-876-9923

1-301-715-8592

1-312-626-6799

Meeting ID: 841 4743 5503

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

21-000667 MARK SCHMUTZ OF NORTHLAKE CHURCH

3. ROLL CALL**4. APPROVAL OF MINUTES**

21-000659 MARCH 25, 2021 REGULAR MEETING

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**

21-000668 PROCLAMATION: CHILD ABUSE PREVENTION MONTH, SEXUAL ASSAULT AWARENESS MONTH & NATIONAL CRIME VICTIMS' RIGHTS WEEK

RECIPIENT: KATHLEEN GOLDSBERRY, CRIME VICTIM ADVOCATE - EMERGENCY SUPPORT SHELTER

21-000669 PROCLAMATION: ARBOR DAY ~ APRIL 14, 2021

RECIPIENT: JENNIFER WILLS, PARKS & RECREATION DIRECTOR

7. CONSTITUENTS' COMMENTS (Thirty Minutes)**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

21-000664 RESOLUTION NO. 2356 PEDESTRIAN SAFETY GRANT

RECOMMENDED ACTION: MOTION TO ADOPT RESOLUTION NO. 2356, AND AUTHORIZE THE CITY MANAGER TO SIGN THE PEDESTRIAN SAFETY GRANT AGREEMENT.

12. MAYOR'S REPORT

21-000673 COMMUNITY HOME HEALTH AND HOSPICE - LETTER OF SUPPORT

13. COUNCILMEMBERS' REPORTS**14. CONSENT CALENDAR**

21-000666 APPROVAL OF CLAIMS

2ND HALF MARCH 2021 ACCOUNTS PAYABLE

2ND HALF MARCH 2021 PAYROLL**15. CITY MANAGER'S REPORT****16. MISCELLANEOUS****21-000665 EXECUTIVE SESSION: COLLECTIVE BARGAINING****17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:**THURSDAY, APRIL 22, 2021 - 7:00 P.M.****THURSDAY, MAY 13, 2021 - 7:00 P.M.****NEXT COUNCIL WORKSHOPS:****THURSDAY, APRIL 22, 2021 - 6:00 P.M. CDBG/HOME****THURSDAY, APRIL 22, 2021 – 7:30 P.M. HOSTED ENCAMPMENT PILOT PROJECT**



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Minutes

City Council

Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel

Thursday, March 25, 2021

7:00 PM

Virtual Meeting

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

3. **ROLL CALL**

Present: Mayor Wallis, Councilmember Kendall, Councilmember Makinster, Councilmember Strobel, Councilmember Schott, Councilmember Moon, Mayor Pro Tem Wallin

Absent: None

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Deputy City Clerk Kassi Mackie; Public Works Director/Interim Community and Economic Development Director Ken Hash; Interim Planner Adam Trimble; Parks & Recreation Director Jen Wills; Fire Chief Jim Kambeitz; Police Chief Robert Huhta; Library Director Chris Skaugset; Human Resources Director Chris Smith; Administrative Services Director Kris Swanson; Fleet Manager Keith Walling; Transit Manager Amy Asher

Guests Present: Joel Rubin, CFM Advocates; Greg Payne, Community Home Health & Hospice; Pam Whittle, Lower Columbia Association of Realtors

4. **APPROVAL OF MINUTES**

21-000656 MARCH 11, 2021 WORKSHOP MINUTES
MARCH 11, 2021 REGULAR MEETING MINUTES

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. **CHANGES TO THE AGENDA**

6. PRESENTATIONS & AWARDS**21-000652 PROCLAMATION: APRIL IS FAIR HOUSING MONTH****RECIPIENT: PAM WHITTLE, LOWER COLUMBIA ASSOCIATION OF REALTORS**

Mayor Wallis presented the proclamation to Pam Whittle who accepted on behalf of the Lower Columbia Association of Realtors.

21-000653 PROCLAMATION: INVEST LOCAL MONTH - APRIL 2021**RECIPIENT: ELENA CANGELOSI, PROJECT MANAGER FOR LOWER COLUMBIA INVESTMENT NETWORK**

Mayor Wallis presented the proclamation for Invest Local Month to Lower Columbia Investment Network.

21-000654 COMMUNITY HOME HEALTH & HOSPICE PRESENTATION BY CATHY SANDOVAL

Greg Pang and Kevin Hudson presented on behalf of Community Home Health & Hospice.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Christine Johnson of Longview provided public comment.

David Noyle of Longview provided public comment.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**9. PUBLIC HEARINGS****21-000648 PUBLIC HEARING – AMEND THE 2021 - 2026 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)****RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING**

Mayor Wallis opened the public hearing at 7:30 p.m.

There being no one wishing to speak, Mayor Wallis closed the public hearing at 7:31 p.m.

21-000649 RESOLUTION NO. 2354 - ADOPT AN AMENDED 2021 - 2026 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS**RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2354**

A motion was made by Councilmember Strobel, seconded by Councilmember Makinster, to adopt Resolution No. 2354. The motion carried unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

21-000651 PLANNING COMMISSION RECOMMENDATION: AMENDMENTS TO ALLOW FOOD TRUCKS & MOBILE VENDORS TO OPERATE IN MORE LOCATIONS

RECOMMENDED ACTION:
SET A PUBLIC HEARING

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Moon, to direct the City Attorney to draft an ordinance for consideration at the next regular council meeting. The motion carried unanimously.

11. ORDINANCES & RESOLUTIONS

21-000613 ORDINANCE NO. 3441 - AMENDING CHAPTER 11.62, "ON-STREET PARKING REGULATIONS" TO CHANGE THE TRANSIT CENTER PARKING LOT FROM A CLASS A/B LOT TO A CLASS E LOT, TO BETTER ACCOMMODATE PARKING FOR TRANSIT CUSTOMERS AND EMPLOYEES.

RECOMMENDED ACTION: MOTION TO ADOPT ORDINANCE NO. 3441

A motion was made by Mayor Pro Tem, seconded by Councilmember Moon, to adopt Ordinance No. 3441. The motion carried unanimously.

21-000658 RESOLUTION NO. 2355 - EMERGENCY DECLARATION FOR FUEL TANK TOP REFURBISHMENT AT THE FUELING FACILITY LOCATED AT 1451 ALABAMA STREET

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2355.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Strobel, to adopt Resolution No. 2355. The motion carried unanimously.

12. MAYOR'S REPORT

Mayor Wallis provided a verbal report.

13. COUNCILMEMBERS' REPORTS

Councilmember Strobel provided a verbal report.

Councilmember Makinster provided a verbal report.

Councilmember Moon provided a verbal report.

14. CONSENT CALENDAR

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

21-000657 APPROVAL OF CLAIMS

**FIRST HALF MARCH ACCOUNTS PAYABLE
FIRST HALF MARCH PAYROLL**

21-000646 BID REVIEW – 46TH AVENUE PUMP STATION REPLACEMENT

**RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION, INC. IN
THE AMOUNT OF \$861,752.22.**

**21-000647 PROJECT COMPLETION – OREGON WAY CIPP LINER AND PIPE REPLACEMENT,
TENNANT / 15TH AVE TO BEECH ST**

**RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE OREGON WAY CIPP LINER AND PIPE
REPLACEMENT, TENNANT / 15TH AVE TO BEECH ST**

15. CITY MANAGER'S REPORT

21-000650 2020 ANNUAL REPORT OF THE TRANSPORTATION BENEFIT DISTRICT

**RECOMMENDED ACTION:
MOTION TO DIRECT STAFF TO MOVE FORWARD WITH THE THREE
RECOMMENDATIONS IN THE ANNUAL REPORT**

A motion was made by Councilmember Schott, seconded by Councilmember Kendall, to move forward with the three recommendations in the annual report. The motion carried unanimously.

21-000655 FEDERAL LEGISLATIVE AGENDA

**RECOMMENDED ACTION:
MOTION TO ADOPT THE 2021 FEDERAL LEGISLATIVE AGENDA.**

The council supported the 2021 Federal Legislative Agenda.

16. MISCELLANEOUS

City Manager Sacha presented a letter of support regarding the proposed Northwest Innovation Works Methanol project in Kalama.

A motion was made by Councilmember Moon, seconded by Councilmember Strobel, to grant the Mayor's signature of approval on behalf of the City of Longview supporting the extension of the construction permit allowing this project to proceed. The motion carried unanimously.

17. ADJOURNMENT

The meeting was adjourned at 9:08 p.m.

Kaylee Cody
City Clerk

Approved: _____
Mayor

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**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, APRIL 11, 2021 – 7:00 P.M.
THURSDAY, APRIL 22, 2021 – 7:00 P.M.**

Proclamation

City of Longview, Washington

Child Abuse Prevention and Sexual Assault Awareness Month & National Crime Victims' Rights Week

WHEREAS, 25 million individuals in the United States are victims of crime each year, including over 6 million victims of violent crime; and 1 in 5 women and 1 in 6 men experience sexual violence during their lifetime; and over 7.5 million reports of child abuse are made annually; and

WHEREAS, a just society acknowledges the impact of these crimes on individuals, families, and communities and helps to ensure that tools, information and services are available for underserved segments of the affected population, including victims with disabilities and mental illnesses, victims who are children, teenagers, elderly, or from urban and rural areas or communities of color; and

WHEREAS, although our Nation has steadily expanded rights, protections, and services for victims of crime, too many are still not able to realize the hope and promise of these gains; and

WHEREAS, observing victims' rights and treating victims with dignity and respect serves the public interest; and

WHEREAS, the Washington Coalition of Sexual Assault Programs (WCSAP) is committed to uniting agencies engaged in eliminating all forms of sexual violence through education, advocacy, victim services and community action across the state; and

WHEREAS, local officials, law enforcement, prosecutors, advocates, and service providers must work in collaboration to empower, protect, and respond to victims of crime and abuse;

*Now, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, recognize the important work done by individuals and organizations that demonstrate outstanding works that support public awareness of rights, needs and concerns of victims and victim services and do hereby proclaim the month of April as **Child Abuse Prevention & Sexual Assault Awareness Month** and April 18th through April 24th, 2021 as the 40th anniversary of **National Crime Victims' Rights Week**.*

*In witness whereof, I have hereunto set my hand
and caused the seal of the City of Longview to be
affixed this 8th day of April, 2021.*

MaryAlice Wallis, Mayor

Proclamation

City of Longview, Washington

Arbor Day ~ April 14, 2021

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, Arbor Day was first observed as a holiday with the planting of more than a million trees in Nebraska and is now celebrated throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for constructing our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees, wherever they are planted, gladden our hearts and are a constant source of joy and spiritual renewal; and

WHEREAS, the City of Longview has again been recognized for the 37th year as a Tree City USA by the National Arbor Day Foundation and plans to maintain this established title, and;

Now, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby proclaim Wednesday, April 14, 2021, as "Arbor Day" in the City of Longview, and urge all citizens to support efforts to care for and protect our trees and woodlands, along with the sustainability of our city's community forestry program for present and future generations.

Furthermore, I cordially invite all citizens to join the City's annual, tree planting event as we replace a recently fallen 90-year old Oak tree at RA Long Park on Wednesday, April 14th at 10:00 a.m. Or join us virtually on Recreation's Facebook page: <https://www.Facebook.com/LongviewRecreation>.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 8th day of April 2021.

MaryAlice Wallis, Mayor



City of Longview

Agenda Summary

RESOLUTION NO. 2356 PEDESTRIAN SAFETY GRANT

RECOMMENDED ACTION: MOTION TO ADOPT RESOLUTION NO. 2356, AND AUTHORIZE THE CITY MANAGER TO SIGN THE PEDESTRIAN SAFETY GRANT AGREEMENT.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance Public Safety and Emergency Response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

A resolution is required in order for the City Manager to sign the agreement. The Pedestrian Safety Grant will be used for officers' training and overtime as well as community outreach programs and media campaigns. The bike program will focus on community outreach in a proactive, non-enforcement manner and will focus on education related to pedestrian safety.

The grant would total \$132,873.00 over a two year period with an in kind match of \$13,000.00 per year. The in kind match will be in the form of staff time for the Police Captain assigned to manage and oversee the pedestrian safety project. It will also include the staff time for on-duty police personnel assigned to participate in the program events.

The public will be given the opportunity to comment on the use of these grant funds at this meeting.

STAFF CONTACT:

Jim McNamara, City Attorney

Branden McNew, Patrol Captain, Longview Police Dept.

Attachments:

1. Resolution 2356 re Pedestrian Safety Grant
2. Pedestrian and cycling safety

Resolution No.2356

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE WASHINGTON TRAFFIC SAFETY COMMISSION FOR A PEDESTRIAN SAFETY GRANT

WHEREAS, the City of Longview has an opportunity to receive a grant from the Washington State Traffic Safety Commission in the amount of \$137,873.00 over a 2 year period; and

WHEREAS, the Pedestrian Safety Grant will be used for officers' training and overtime as well as community outreach programs and media campaign; and

WHEREAS, the bike program will focus on community outreach in a proactive, non-enforcement manner and will focus on education related to pedestrian safety.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The City Manager is authorized to execute the agreement with the Washington Traffic Safety Commission, which is attached as Exhibit A, and forms a part of this Resolution.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this ____ day of April, 2021.

Mayor

ATTEST:

City Clerk



Pedestrian and Cyclist Safety

Reducing the rate of pedestrian and cyclist injuries and death resulting from motor vehicle collisions through education, enforcement, and positive community norms.

Grant Opportunity – WA Traffic Safety Commission

Types of Allowable Projects

- Training of law enforcement officials on state laws applicable to pedestrian and bicycle safety (must tie directly to the proposal) National conferences are a stretch. Training materials can be developed and paid for out of the grant.
- Enforcement mobilizations and campaigns designed to enforce state traffic laws applicable to pedestrian and bicycle safety.
- Public education and awareness programs designed to inform motorists, pedestrians, and bicyclists of state traffic laws applicable to pedestrian and bicycle safety.



Vehicle vs. Pedestrian and Cyclist Collisions



- 2014 – 2020
 - 83 vehicle vs. pedestrian collisions
 - 78 reported pedestrian injuries
 - 7 reported pedestrian fatalities
 - Longview is ranked 5th in Washington State for the rate of pedestrian fatality per 100,000 population.
-
- 35 vehicle vs. cyclist collisions
 - 33 reported cyclist injuries

**Data from SECTOR collision reporting*

Project Overview:

- The Longview Police Department would implement a pedestrian/cyclist safety project through the creation of a police bike patrol program.



- The Longview Police Department will implement a prevention-focused approach to pedestrian/cyclist safety utilizing education and outreach, enforcement, and a media campaign through the creation of a police bike patrol.
- Bike patrols are high visibility and provide an opportunity to create positive perceptions about law enforcement as it enables the officers to interact with citizens in a positive and nonthreatening manner.
- They provide a “sidewalk-level” police presence that makes the officer much more approachable for community members to interact with the officers
- Officer Wellness : A bike patrol program offers participating officers the opportunity to step out of the patrol car and engage in an activity that promotes officer wellness while engaging with the public in an approachable forum.

Community Outreach



- Participating officers would receive specialized training to safely patrol on a police bike.
- Bike officers would receive specialized training on pedestrian and bicycle safety and related traffic laws.
- Bike officers would become department ambassadors for public education campaigns related to pedestrian and cycling safety.
 - Pedestrian/Cycling safety presentations in local schools
 - Open house events
 - Downtown patrols
 - High visibility emphasis patrols

YEAR ONE : Summary of Costs (Direct Costs)	Description	Total Amount
A. Employee Salaries and Benefits	Bike Patrol TOT Training (\$80/hour OT rate X 2 Officers trained as Leads x 40 hours)	6,400.00
	Bike Patrol training (\$80/hour OT rate x 20 officers x 20 hours)	32,000.00
	High visibility enforcement patrols (\$80/hour OT rate x 24 officers x 6- hour patrols)	11,520.00
	Community outreach/education, summer programs, school presentations (\$80/hour OT rate x 150 hours)	12,000.00
B. Travel	Bike Patrol Training for Lead Trainers:	1,750.00
	Hotel (7 nights @\$125/night x 2 officers)	
	Air Fare (\$700 x 2 officers)	1,400.00
	Per Diem (\$61/day x 7 x 2 officers)	854.00
C. Contract Services	Media campaign development	3,200.00
	40 hours @\$80/hour	
D. Goods or Other Expenses (Examples: office/printing supplies, postage, software, conference registration fees)	Printing	1,000.00
	PSAs	3,000.00
	Registration for Bike Patrol TOT Training (\$1,000 x 2 Lead Trainers)	2,000.00
E. Equipment		0.00
Total Direct Expenditures		75,124.00
F. Indirect Costs *		7,512.00
TOTAL FUNDING REQUEST (Direct + Indirect)		82,636.00
Match Amount		13,000.00
Total Project Cost (Total Funding) Request + Match)		95,636.00

YEAR TWO : Summary of Costs (Direct Costs)		Description	Total Amount
H. Employee Salaries and Benefits	Bike Patrol training (\$80/hour OT rate x 7 officers x 20 hours)	11,200.00	
		11,520.00	
	High visibility enforcement patrols (\$80/hour OT rate x 24 officers x 6- hour patrols)		
	Community outreach/education, summer programs, school presentations (\$80/hour OT rate x 150 hours)	12,000.00	
I. Travel		0.00	
J. Contract Services	Media campaign development	3,200.00	
	Curriculum development (driver education and school staff)	3,750.00	
	Radio ads	3,000.00	
K. Goods or Other Expenses	Printing	1,000.00	
L. Equipment		0.00	
Total Direct Expenditures		45,670.00	
M. Indirect Costs *		4,567.00	
TOTAL FUNDING REQUEST (Direct + Indirect)		50,237.00	
N. Match Amount		13,000.00	
Total Project Cost (Total Funding) Request + Match)		63,237.00	



Match Required (10%)

- Program manager (Captain McNew) on duty time counts toward in-kind match.
- Officers (SROs, patrol) on duty assigned to attend events (schools, open house) counts toward in-kind match.



Conclusion



City of Longview

Agenda Summary

COMMUNITY HOME HEALTH AND HOSPICE - LETTER OF SUPPORT

Attachments: None



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

2ND HALF MARCH 2021 ACCOUNTS PAYABLE

2ND HALF MARCH 2021 PAYROLL

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MARCH 2021 ACCOUNTS PAYABLE: \$1,467,137.91

SECOND HALF MARCH 2021 PAYROLL:

\$81,733.92, checks no. 866-884

\$757,374.49, direct deposits

\$990,289.55, wire transfers

\$1,829,397.96 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Accountant

Chresta Larson, Human Resources Specialist

Attachments: None