



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, February 22, 2021

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: Antonio DaSilva, Spencer Boudreau

Constituents Present: Mike Barbee, Donnie Harlan, Michelle Waite

Staff Present: Jennifer Wills, Justin Brown, Melissa Harbour & Joanna Martin

2. **APPROVAL OF MINUTES**

21-000592 Parks & Recreation Advisory Board DRAFT Minutes 01.25.2021

A motion was made by Jenny Oskey, seconded by Michelle Rabideau, to accept the minutes with the correction of Vice Chair as Rayleen rather than Michelle. The motion carried by the following vote:

Ayes: All

Nays: None

3. **CHANGES TO THE AGENDA**

New Buisness moved to the top of the agenda to accomodate the constituents present for Neighborhood Park Grant discussions.

4. **CONSTITUENT COMMENTS**

5. **BOARD MEMBER COMMENTS**

6. **TREE BOARD COMMENTS**

Director Wills reported on the City of Longview's receipt of the Tree City WORLD certification, the first city in Washington to receive this award.

7. REPORTS

Justin Brown, Recreation Manager provided a verbal report on the following topics:

Collaboration with PeaceHealth for the installation of a community garden area at Victoria Freeman along with 1 year of paid rental fees for public registration. The City moved to Phase 2 which allowed for class totals to increase from 6 to 20. The department currently has 11 active classes, 2 on Zoom and 9 in-person. Facility rentals have resumed, beginning with the McClelland Center with previous Faith Based groups renting with 25% capacity and allowing for other rentals on a case-by-case. A short-season Coed Softball League will begin in April with regular tournament and league play to begin when safe to do so. The Father Daughter Ball is set to take place later this spring, with the potential of moving it outdoors. Movies and Concerts in the park are scheduled to take place this year.

Joanna Martin, Parks Manager provided a verbal report on the following topics:

Urban Forestry 3 & Park Maintenance 3 positions have been filled. Two additional positions are open and accepting applications.

Jennifer Wills, Director provided a verbal report on the following topics:

The creation and presentation of the Park, Recreation, Golf & Urban Forestry Annual Report to City Council this Thursday. With the recent resignation of Lya Trammell, Community Outreach Coordinator the Recreation is currently short 2 full-time positions. Additionally, Disney Studios recently contacted the director to discuss the possibility of a partnership between the City of Longview and Disney on marketing for the upcoming movie Flora and Ulysses. More information will be provided as received.

8. OLD BUSINESS

N/A

9. NEW BUSINESS**21-000593 2021 Neighborhood Park Grant Applications**

2021 Neighborhood Park Grant Application - Babe Ruth Restroom Upgrade: \$4,000

Mike Barbee from Longview Babe Ruth presented the application for Babe Ruth Restrooms. Points of clarification: The City of Longview has not maintained the restrooms for many years. Original bathrooms and/or retrofitted piping was done improperly. In 2018 the Men's room ceased to function which led to Babe Ruth to order a Port-a-Potty. Cost to Babe Ruth for portable restrooms as follows: 2018 = \$400, 2019 = \$2500 & 2020 = \$1700. They estimate the 2021 to be \$3000. Director Wills clarified the origin of Park Grants funds and explained what is meant by "capital improvement." All other youth sports park facilities have functioning restrooms which are maintained by the groups and only open during sporting events. The City is not contractually obligated to provide working restrooms.

2021 Neighborhood Park Grant Application - Mint Valley Racquet Complex: \$25,000

Donnie Harlin & Michelle Waite presented the application for facility improvements, bids obtained and explained photos submitted. Clarification on readiness to proceed was provided to the board by Director Wills.

A motion was made by Rayleen Aguirre and seconded by Claire Pang to recommend the grant for Babe Ruth at \$4,000 and the grant for Mint Valley Racquet at \$21,000 to City Council for approval. The motion carried unanimously.

10. ADJOURNMENT

The meeting was adjourned at 6:21 p.m. Next meeting scheduled for March 15, 2021 @ 5:00 p.m.

