



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, June 24, 2021

7:00 PM

Virtual Meeting

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a virtual Zoom meeting on Thursday, June 24th, at 7:00 p.m. For information about Zoom accessibility, please contact the City Clerk's Office at 360-442-5041.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/83640174236>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782
1-669-900-6833
1-346-248-7799
1-408-638-0968
1-646-876-9923
1-301-715-8592
1-312-626-6799

Meeting ID: 836 4017 4236

The City of Longview has been conducting virtual meetings, but as we prepare to transition back to more in-person meetings, Council would like to take the opportunity to ask our community what works for them. Please visit the link to take a quick survey regarding public meetings held in-person vs. hybrid (combining virtual and in-person attendance): <https://www.surveymonkey.com/r/3G3BVG3>

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES

21-000800 JUNE 10, 2021 REGULAR MEETING MINUTES**5. CHANGES TO THE AGENDA****6. PRESENTATIONS & AWARDS****21-000801 2021 LEGISLATIVE SESSION OVERVIEW**

RECOMMENDED ACTION:
NO ACTION REQUIRED.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS****21-000796 PUBLIC HEARING – SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
2022- 2027 AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)**

RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING

**21-000797 RESOLUTION NO. 2367 - ADOPT 2022 - 2027 SIX YEAR TRANSPORTATION
IMPROVEMENT PLAN AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS**

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2367

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS****21-000798 ORDINANCE NO. 3445 - ZONE TEXT AMENDMENT TO ALLOW OUTDOOR CONTINUOUS
ENTERTAINMENT ACTIVITIES SUCH AS MINIATURE GOLF AND SKATEBOARD
FACILITIES IN THE MIXED USE COMMERCIAL/INDUSTRIAL DISTRICT, MU-C/I**

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3445

**21-000805 RESOLUTION NO. 2364: UTILITY RATE REDUCTION PROGRAM INCLUDES
TRANSITIONAL HOUSING PROVIDERS**

RECOMMENDED ACTION:
**MOTION TO ADOPT RESOLUTION NO. 2364 PROVIDING FOR THE UTILITY RATE
REDUCTION PROGRAM FOR LOW-INCOME SENIORS AND DISABLED CITIZENS.**

12. MAYOR'S REPORT**21-000808 DISCUSSION: SUMMER COUNCIL MEETING SCHEDULE****13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR****21-000791 APPROVAL OF CLAIMS****21-000793 CONSULTANT AGREEMENT WITH BHC CONSULTANTS, LLC FOR RESERVOIR 5 ROOF REPLACEMENT PROJECT****RECOMMENDED ACTION:****MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH BHC CONSULTANTS, LLC.****21-000799 SET PUBLIC HEARING – HUD CONSOLIDATION PLAN****RECOMMENDED ACTION:****MOTION TO SET THE CITY COUNCIL MEETING ON _____, 2021, AS THE DATE AND TIME FOR A PUBLIC HEARING ON A HUD CONSOLIDATION HOUSING AND COMMUNITY DEVELOPMENT PLAN UPDATE. FOLLOWED BY VOTE FOR ADOPTION OF THE PLAN BY THE CITY COUNCIL.****15. CITY MANAGER'S REPORT****16. MISCELLANEOUS****17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:**THURSDAY, JULY 8, 2021 - 7:00 P.M.****THURSDAY, JULY 22, 2021 - 7:00 P.M.****NEXT COUNCIL WORKSHOPS:****THURSDAY, JULY 8, 2021 - 6:00 P.M. 5 YEAR CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT PLAN UPDATE STRATEGIC PLANS AND GOALS****THURSDAY, JULY 22, 2021 - 6:00 P.M. NDP WATER RATE AGREEMENT**



City of Longview

1525 Broadway
Longview, WA 98632
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Minutes

City Council

Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel

Thursday, June 10, 2021

7:00 PM

Virtual Meeting

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 7:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

3. **ROLL CALL**

Present: Mayor Wallis, Councilmember Kendall, Councilmember Makinster, Councilmember Strobel, Councilmember Moon, Councilmember Schott, Mayor Pro Tem Wallin

Absent: None

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Deputy City Clerk Kassi Mackie; Public Works Director/Interim Community and Economic Development Director Ken Hash; Interim Planner Adam Trimble; Parks & Recreation Director Jen Wills; Fire Chief Jim Kambeitz; Police Chief Robert Huhta; Library Director Chris Skaugset; Human Resources Director Chris Smith; Administrative Services Director Kris Swanson

4. **APPROVAL OF MINUTES**

21-000766 MAY 27, 2021 REGULAR MEETING MINUTES

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. **CHANGES TO THE AGENDA**

6. **PRESENTATIONS & AWARDS**

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Shawn Green of Longview provided public comment.

Mary Lyons of Longview provided public comment.

Spencer Boudreau of Longview provided public comment.

Dorothy Hanson of Longview provided public comment.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**9. PUBLIC HEARINGS****21-000774 2021 ANNUAL HOME PROGRAM GRANT ALLOCATIONS****RECOMMENDED ACTION:**

1) HOLD A PUBLIC HEARING ON 2021 HOME PROGRAM APPLICATIONS.

2) MOTION TO ALLOCATE FUNDS AS FOLLOWS:

\$150,000 TO HOSWWA FOR NEW RENTAL CONSTRUCTION

\$42,300 TO COMMUNITY HOUSE ON BROADWAY FOR TENANT BASED RENTAL ASSISTANCE, AND

DESIGNATE LOWER COLUMBIA COMMUNITY ACTION COUNCIL AS THE COMMUNITY HOUSING DEVELOPMENT ORGANIZATION.

Interim Planner Adam Trimble presented.

Mayor Wallis opened the public hearing at 7:28 p.m.

Spencer Boudreau provided public comment.

Frank Morrison provided public comment.

Mayor Wallis closed the public hearing at 7:30 p.m.

A motion was made by Councilmember Makinster, seconded by Councilmember Strobel, to allocate funds as follows: \$150,000 to HOSWWA for new rental construction, \$42,300 to Community House on Broadway for tenant based rental assistance, and designate Lower Columbia Community Action Council as the Community Housing Development Organization. The motion carried unanimously.

21-000774 2021 ANNUAL CDBG PROGRAM GRANT ALLOCATIONS**RECOMMENDED ACTION:**

1) HOLD A PUBLIC HEARING ON 2021 CDBG PROGRAM APPLICATIONS.

2) MOTION TO ALLOCATE FUNDS AS FOLLOWS:

\$231,000 TO ARCHIE ANDERSON PARK BUILDING

\$20,000 TO LONGVIEW SUPER SUMMERS

**\$15,000 TO COWLITZ-WAHKIAKUM LEGAL AID, LEGAL SERVICES TO LOW INCOME TENANTS
\$9,500 TO COMMUNITY HOUSE ON BROADWAY FOR TBRA ADMINISTRATION**

Interim Planner Adam Trimble presented.

Mayor Wallis opened the public hearing at 7:44 p.m.

Frank Morrison provided public comment.

Spencer Boudreau provided public comment.

Lori Bashor provided public comment.

Mayor Wallis closed the public hearing at 7:54p.m.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Schott, to allocate the funds as follows: \$251,414 to Archie Anderson Park Building, \$20,000 to Longview Super Summers, \$9,500 to Community House on Broadway for TBRA Administration, and \$16,640 to City of Longview Parks and Recreation Cloney Park playground plan. Motion carried unanimously.

21-000774 2021 ANNUAL DOCUMENT RECORDING FEE PROGRAM GRANT ALLOCATIONS

RECOMMENDED ACTION:

- 1) HOLD A PUBLIC HEARING ON 2021 DOCUMENT RECORDING FEE APPLICATIONS.**
- 2) MOTION TO ALLOCATE \$24,500 TO EMERGENCY SUPPORT SHELTER AND \$26,390 TO COMMUNITY HOUSE ON BROADWAY.**

Interim Planner Adam Trimble presented.

Mayor Wallis opened the public hearing at 8:16 p.m.

Frank Morrison provided public comment.

Mary Lyons provided public comment.

Mayor Wallis closed the public hearing at 8:25 p.m.

A motion was made by Councilmember Makinster, seconded by Councilmember Schott, to allocate \$24,500 to Emergency Support Shelter and \$26,390 to Community House on Broadway. The motion carried unanimously.

**21-000775 5 YEAR CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT PLAN UPDATE-
PUBLIC HEARING ON DRAFT NEEDS ASSESSMENT AND MARKET ANALYSIS
SECTIONS.**

RECOMMENDED ACTION:

HOLD A PUBLIC HEARING TO HEAR FROM RESIDENTS REGARDING THE DRAFT PLAN UPDATE SECTIONS. PROVIDE COMMENTS TO STAFF FOR THE FINAL DRAFT AND SET A WORKSHOP ON THE STRATEGIC PLAN GOALS AND PRIORITIES SECTION FOR JULY 8 AT 6PM OR A SUITABLE TIME.

Interim Planner Adam Trimble presented.

Mayor Wallis opened the public hearing at 8:28 p.m.

David Stalheim of Mud Bay Consulting, Inc presented.

Mayor Wallis closed the public hearing at 8:44 p.m.

The Council was in favor for setting the workshop on the Strategic Plan Goals and Priorities Section for July 8 at 6 p.m.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

21-000776 ENHANCING PEDESTRIAN SAFETY

RECOMMENDED ACTION:

AUTHORIZE THE CITY MANAGER TO CONDUCT A SPEED STUDY OF CITY STREETS TO IDENTIFY POSSIBLE MODIFICATIONS TO REDUCE AUTOMOBILE PEDESTRIAN COLLISIONS

A motion was made by Councilmember Ruth, seconded by Mayor Pro Tem Wallin to authorize the City Manager to conduct a speed study of city streets to identify possible modifications to reduce automobile pedestrian collisions. The motion carried unanimously.

14. CONSENT CALENDAR

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

21-000767 APPROVAL OF CLAIMS

21-000770 BID REVIEW – ARCHIE ANDERSON PARK BUILDING

RECOMMENDED ACTION:
MOTION TO REJECT ALL BIDS

21-000771 CONSULTANT AGREEMENT WITH R&W ENGINEERING INC FOR THE NIEMI WATER BOOSTER PUMP STATION

RECOMMENDED ACTION:
MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH R&W ENGINEERING INC

21-000772 PROJECT COMPLETION – REGIONAL WATER TREATMENT PLANT PRODUCTION WELLS PUMPS 1, 3, & 4, VFD INSTALLATION

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE REGIONAL WATER TREATMENT PLANT PRODUCTION WELLS PUMPS 1, 3, & 4, VFD INSTALLATION PROJECT

21-000773 PROJECT COMPLETION – SR 4 – OCEAN BEACH HIGHWAY TRAFFIC SIGNAL UPGRADE PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE SR 4 – OCEAN BEACH HIGHWAY TRAFFIC SIGNAL UPGRADE PROJECT

15. CITY MANAGER'S REPORT

21-000792 CAPITAL PROJECTS FUND UPDATE

RECOMMENDED ACTION:
MOTION TO PROCEED IN UNDERTAKING THE HIGHEST PRIORITY ITEMS ASSOCIATED WITH THE LIBRARY RESTORATION PROJECT

Council supported proceeding with the Library Restoration Project.

16. MISCELLANEOUS

17. ADJOURNMENT

The meeting was adjourned at 9:45 p.m.

Kaylee Cody
City Clerk

Approved: _____
Mayor

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**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, JUNE 24, 2021- 7:00 P.M.
THURSDAY, JULY 8, 2021- 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:
THURSDAY, JUNE 24, 2021- 6:00 P.M. UPDATE ON HOSWWA ACTIVITIES**



City of Longview

Agenda Summary

2021 LEGISLATIVE SESSION OVERVIEW

RECOMMENDED ACTION:

NO ACTION REQUIRED.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: All

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Josh Weiss and Annika Vaughn of Gordon Thomas Honeywell Governmental Affairs will be present to share an overview of the 2021 Washington State legislative session and highlight the outcomes of the City of Longview's legislative priorities. Most notably, the City was successful in securing \$900,000 for improvements to Lake Sacajawea Park.

The City of Longview is exceedingly grateful and wishes to recognize Senator Jeff Wilson, Representative Jim Walsh and Representative Joel McEntire for their advocacy and support of the City's request for the Lake Sacajawea improvements.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. 2021 Longview End of Session Presentation

CITY OF LONGVIEW

2021 LEGISLATIVE SESSION

Josh Weiss & Annika Vaughn
GORDON THOMAS HONEYWELL GOVERNMENTAL AFFAIRS

PURPOSE

- Overview of the 2021 Legislative Session
- Outcome of Longview 2021 State Legislative Priorities
- Other Bills of Interest
- Next steps

OVERVIEW OF 2021 LEGISLATIVE SESSION

- Democrats hold majority in both House of Representatives (57-41) and Senate (28-21)
- First year of the two-year legislative biennium - 105 days
- Focused on adopting operating, capital, and transportation budgets
- Legislation that did not pass will “carry over” to 2022 session for consideration
- Nearly 1,500 bills introduced, 341 passed the legislature
 - 23% passage rate, 80% of those passed were sponsored by D’s
 - In 2019, 2208 bills introduced; 481 passed (22% passage rate)
 - 32% less introduced, 29% less passed
- Consequential session: capital gains, cap and trade, low carbon fuel standard

OVERVIEW OF 2021 LEGISLATIVE SESSION

2021 OPERATING BUDGET SUMMARY

- The state operating budget funds all state agency operations
- State fiscal year runs July 1, 2021 - June 30, 2023
- March revenue forecast showed rebound from pandemic, combined with federal funding
 - \$59.2 billion total budget - \$3.2 billion increase in investment compared to last biennium
- Next revenue forecast: June 17, 2021

OVERVIEW OF 2021 LEGISLATIVE SESSION

2021 CAPITAL BUDGET SUMMARY

- The state capital budget funds public and nonprofit construction projects (excluding transportation) throughout the state
- Total capital budget: \$6.3 billion
 - Includes federal stimulus funds: \$589 million
- 222 local community projects funded at an average of \$725,000 per project
- \$82 million in bond capacity left for the supplemental budget

OVERVIEW OF 2021 LEGISLATIVE SESSION

2021 TRANSPORTATION BUDGET SUMMARY

- Transportation revenues have been heavily impacted by the pandemic. Less gas purchased, and fewer tolls paid
- I-976 overturned – Allowed legislature to appropriate \$453 million back into the 2021-23 budget
- Shortfall continues – COVID-19 creates a significant gap, in addition to the overall need for fish culvert funding and new project funding
- Federal funds utilized to continue Connecting Washington projects and to replace state-owned culverts
 - This budget fully funds the state's culvert obligation

OVERVIEW OF 2021 LEGISLATIVE SESSION

DEVELOPMENT OF TRANSPORTATION REVENUE PACKAGE

- The revenue shortfall creates increased pressure to develop a package. A significant amount of progress was made this session:
 - Senate – “Forward Washington”: Draft transportation package/project list was shared in 2019 and 2020; it was revised and shared twice more this session
 - House – “Miles Ahead Washington”: Chair Fey held over 90 session with different stakeholder groups to identify the main priorities and needs for transportation. A package/project list was released this session.
 - Linkage to carbon policy vetoed - low carbon fuel standard & cap and trade

OUTCOME OF LONGVIEW'S 2021 STATE LEGISLATIVE PRIORITIES

- Lake Sacajawea Renovation Project – success
- Industrial Way/Oregon Way (IWOW) – partial success
- Policy Document Items – partial success

LAKE SACAJAWEA RENOVATION PROJECT

- Requested \$1.07 million in the capital budget to renovate bathroom facilities, sidewalk, and dock in historic Lake Sacajawea park
- Requested funding for a similar project in 2019
- Rep. Joel McEntire and Sen. Jeff Wilson sponsored the project
- Received \$900,000 in the final budget
- Groundbreaking

INDUSTRIAL WAY OREGON WAY (IWOW)

- Project funded at \$85 million in the 2015 Connecting Washington Package
- Funding gap of \$15 million due to project design changes and inflation
- Submitted originally in 2020; Rep. Jim Walsh and Sen. Jeff Wilson sponsored this session
- Both House and Senate revenue package proposals would have provided additional funding:
 - House: \$13.5 million
 - Senate: \$13 million
- Mayor Wallis testified before House and Senate
- Legislature did not pass a revenue package – special session possible

ECONOMIC DEVELOPMENT EMBEDDED RESPONDER OPPORTUNITIES

- Economic Development
 - The City supports additional economic development tools for cities
 - House Bill 1189 – Tax increment financing
 - House Bill 1386 – Targeted urban area property tax exemption for manufacturing/industrial businesses
- Embedded Responder Opportunities
 - Operating budget provides \$3 million for co-responder programs outside of Southwest Washington, Spokane, Pierce, and King Counties
 - Program administered by the Washington Association of Sheriffs and Police Chiefs (WASPC)

OTHER ITEMS

- Culvert Funding
 - State fully funds its responsibility through federal funds
 - Cities are directed to the Brian Abbot Fish Barrier Removal Board program
 - \$400,000 provided to complete an inventory of city culverts
- Federal Funding Allocation
 - CARES Act - \$2.2 billion via HB 1368
 - American Rescue Plan Act via operating and capital budgets
 - \$4.25 billion total
 - \$1 billion set aside

RESPONDING TO OTHER OPPORTUNITIES & RISKS

○ Blake Decision – SB 5476

- Supreme Court threw out criminal possession statute – SB 5476 makes it a misdemeanor
- Diversion is required; funding is provided:
 - \$45 million for grants to counties to assist with resentencing
 - \$23 million for grants to counties to assist with LFO refunds
 - Nearly \$80 million for additional treatment, outreach, housing, therapeutic courts

○ Siting Shelters – HB 1220

- Must allow transitional and permanent supportive housing in any zone allowing residential or hotels
- Indoor emergency shelters and emergency housing must be allowed in any zone allowing hotels, or in a majority of the zones within one-mile of transit

○ Utility Liens – HB 1421 did not pass

RESPONDING TO OTHER OPPORTUNITIES & RISKS

- GMA

- HB 1099 – adding climate change to the GMA
- HB 1117 – adding salmon recovery to the GMA & net ecological gain
- HB 1241 – changing the update cycle from 8 to 10 years
- SB 5368 – annexation reform
- Legislative task force

- Additional Budget Items

- \$3 million for 5 additional BLEA classes

NEXT STEPS

- Special session to adopt a transportation revenue package?
- Redistricting Commission meeting through the year – recommendations to the Legislature in early 2022
- Legislature meets for pre-session committee days in September & December
- Governor's proposed supplemental budgets in early December
- 2022 legislative session begins January 10

QUESTIONS?

**It is a privilege to represent the City of
Longview!**

Josh Weiss

Vice President
jweiss@gth-gov.com

Annika Vaughn

Government Affairs Consultant
avaughn@gth-gov.com



City of Longview

Agenda Summary

PUBLIC HEARING – SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2022- 2027 AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Each year, as required by state law, the City updates and adopts a Six-Year Transportation Improvement Program (TIP). The TIP is a priority listing of federally funded or proposed transportation-related projects within the City. The TIP identifies the year and the funding sources for the various projects, as well as other basic information on the projects. In order to receive federal or state transportation funding, a project must appear on the City's adopted TIP. However, the TIP may be amended by the City Council at any time to add or delete projects or change funding sources and amount, following a public hearing on the proposed amendment.

Additionally, federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. Res #2367, 2022-2027 TIP and POP

RESOLUTION NO. 2367

A RESOLUTION ADOPTING A REVISED AND EXTENDED SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2022-2027) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS, FOR THE CITY OF LONGVIEW, WASHINGTON.

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of Longview did, on August 22, 1968, adopt a Comprehensive Street Improvement Program, now known as the Transportation Improvement Program (TIP), for the ensuing six years; and

WHEREAS, pursuant to the further requirements of said statute, it is necessary that said City prepare and adopt a revised and extended six year Transportation Improvement Program (TIP) during the current year; and

WHEREAS, pursuant to said requirements said City has now prepared a revised and extended Transportation Improvement Program (TIP) for the next ensuing six years (2022 - 2027) and said plan was presented to the City Council of said City on June 24, 2021; and

WHEREAS, federal law requires the City of Longview to annually adopt a Program of Projects identifying projects to be funded with Federal Transit Administration (FTA) funds; and

WHEREAS, the 2022 – 2027 Transportation Improvement Plan includes transit projects utilizing FTA funds and will be the RiverCities Transit Program of Projects; and

WHEREAS, the City Council of said City held the required public hearing thereon at 7:00 p.m. at the City Hall in Longview, Washington on the 24th day of June, 2021; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and the Program of Projects have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview that:

Section 1: The revised and extended Transportation Improvement Program (TIP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the City Engineer for said City and submitted to the City Council of said City, a copy of which is hereto attached and marked Exhibit "A", is hereby adopted as the Official Transportation Improvement Program (TIP) for said City for the next ensuing six years through December 31, 2027, subject to review, extension and revision on or before July 1, 2022, and annually thereafter, all as required by RCW 35.77.010.

Section 2: A copy of said Transportation Improvement Program (TIP), as shown on said Exhibit "A", together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

Section 3: The RiverCities Transit Program of Projects, as identified in the Transportation Improvement Program, is hereby adopted.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 24th day of June, 2021.

M A Y O R

ATTEST:

City Clerk



City of Longview

Agenda Summary

RESOLUTION NO. 2367 - ADOPT 2022 - 2027 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2367

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Each year, as required by state law, the City updates and adopts a Six-Year Transportation Improvement Program (TIP). The TIP is a priority listing of federally funded or proposed transportation-related projects within the City. The TIP identifies the year and the funding sources for the various projects, as well as other basic information on the projects. In order to receive federal or state transportation funding, a project must appear on the City's adopted TIP. However, the TIP may be amended by the City Council at any time to add or delete projects or change funding sources and amount, following a public hearing on the proposed amendment.

Additionally, federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

Resolution No. 2367 will adopt the 2022 – 2027 Six-Year Transportation Improvement Plan and the RiverCities Transit Program of Projects.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. Res #2367, 2022-2027 TIP and POP
2. Exhibit A - 6 Year TIP.POP 2022-27

RESOLUTION NO. 2367

A RESOLUTION ADOPTING A REVISED AND EXTENDED SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2022-2027) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS, FOR THE CITY OF LONGVIEW, WASHINGTON.

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of Longview did, on August 22, 1968, adopt a Comprehensive Street Improvement Program, now known as the Transportation Improvement Program (TIP), for the ensuing six years; and

WHEREAS, pursuant to the further requirements of said statute, it is necessary that said City prepare and adopt a revised and extended six year Transportation Improvement Program (TIP) during the current year; and

WHEREAS, pursuant to said requirements said City has now prepared a revised and extended Transportation Improvement Program (TIP) for the next ensuing six years (2022 - 2027) and said plan was presented to the City Council of said City on June 24, 2021; and

WHEREAS, federal law requires the City of Longview to annually adopt a Program of Projects identifying projects to be funded with Federal Transit Administration (FTA) funds; and

WHEREAS, the 2022 – 2027 Transportation Improvement Plan includes transit projects utilizing FTA funds and will be the RiverCities Transit Program of Projects; and

WHEREAS, the City Council of said City held the required public hearing thereon at 7:00 p.m. at the City Hall in Longview, Washington on the 24th day of June, 2021; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and the Program of Projects have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview that:

Section 1: The revised and extended Transportation Improvement Program (TIP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the City Engineer for said City and submitted to the City Council of said City, a copy of which is hereto attached and marked Exhibit "A", is hereby adopted as the Official Transportation Improvement Program (TIP) for said City for the next ensuing six years through December 31, 2027, subject to review, extension and revision on or before July 1, 2022, and annually thereafter, all as required by RCW 35.77.010.

Section 2: A copy of said Transportation Improvement Program (TIP), as shown on said Exhibit "A", together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

Section 3: The RiverCities Transit Program of Projects, as identified in the Transportation Improvement Program, is hereby adopted.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 24th day of June, 2021.

M A Y O R

ATTEST:

City Clerk

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2022 TO 2027

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	Local			Total					
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds		
00	1	TWO REPL. TRANSIT RELIEF VEHICLES CTA 16-3 from: to: TOTAL PROJECT \$66,000	23	S			ALL	01/01/22	5307	53			13	66	66				CE	No
00	2	TWO SUPERVISOR LIFT EQUIPPED MINVANS CTA-17-3 from: to: Purchase Two Supervisor Lift Equipped Minivans TOTAL PROJECT \$97,000	23	S			ALL	1/1/2022	5307	81			16	97	97				CE	No
00	3	TRANSIT OPERATING ASSISTANCE CTA 18-2 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	1/1/2022	5307	1162			1162	2324	2324				CE	No
00	4	TRANSIT OPERATING ASSISTANCE CTA 19-3 from: to: TOTAL PROJECT \$4,500,000	23	S			ALL	01/01/22	5307	1231			1231	2462	2462				CE	No
5	5	46TH AVE, SR 4 TO OLYMPIA WAY from: OBH Hwy (SR 4) to: Olympia Way Reconstruct 46th to incl cub, gutter sdwks & bike lanes TOTAL PROJECT \$4,874,445	04	S	0.35	C G O P S T W	PE	01/01/22			TIB	188	108	296	296				CE	No
							RW	01/01/22			TIB	64	36	100	100					
							CN	02/01/23	STPUS	696	TIB	2848	935	4479		4479				
							Totals			696		3100		4875	396	4479				

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EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2022 TO 2027

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	Local			Total					
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds		
00	11	COACH MIDLIFE OVERHAULS CTA 21-3 from: to: TOTAL PROJECT \$324,000	23	S			ALL	01/01/22	5307	259			65	324	324				CE	No
							Totals		259			65	324	324						
00	12	FOUR LOW-FLOOR BIODIESEL REPLACEMENT BUSES 21-4 from: to: TOTAL PROJECT \$2,080,000	23	S			ALL	01/01/22	5339	1560			520	2080	2080				CE	No
							Totals		1560			520	2080			2080				
4	13	DOWNTOWN TRAFFIC SIGNAL UPGRADES 7th, 11th, 12th, Commerce & 14th from: to: Replace signal heads, revise signal timing & replace ped signal equipment TOTAL PROJECT \$769,100	21	S	.10		PE CN	01/01/22 09/01/23	HSIP HSIP	83 677			9 0	92 677	92		677		CE	No
							Totals		760			9	769	92	677					
3	14	DOWNTOWN RECT. RAPID FLASHING BEACONS Wash Way @ 16th, 17th, 18th; Olympia @ 16th; Broadway @ 8th & 11th from: to: Upgrade crosswalks with flashing beacons, curb ext., signs & striping TOTAL PROJECT \$1,236,400	21	S	.10		PE CN	01/01/22 09/01/23	HSIP HSIP	171 1046			19 1046	190 1046	190		1046		CE	No
							Totals		1217			19	1236	190	1046					
3	15	CITYWIDE TRAFFIC DATA COLLECTION Citywide from: to: Collect traffic data TOTAL PROJECT \$15,000	21	S			PE CN	01/01/22	HSIP	13			2	15	15				CE	No
							Totals		13			2	15	15						

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2022 TO 2027

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds				
									Federal Fund Code	Federal Cost by Phase							1st	2nd		
00	16	TRANSIT OPERATING ASSISTANCE CTA 22-1 from: to: TOTAL PROJECT \$4,700,000	23	S			ALL	01/01/22	5307	825			825	1650	1650				CE	No
00	17	ONE TRANSIT COACH CTA 22-2 from: to: TOTAL PROJECT \$600,000	23	S			ALL	01/01/22	5307	480			120	600	600				CE	No
4	18	DOWNTOWN RECT. RAPID FLASHING BEACONS 7th @ Broadway & Florida; Kessler @ Hemlock; Nichols @ Maple; Pacific @ Northlake from: to: Upgrade crosswalks with flashing beacons, curb ext., signs & striping TOTAL PROJECT \$1,036,100	21	P	.10		PE CN	06/01/22 09/01/23	HSIP HSIP	143 877			16	159 877	159		877		CE	No
4	19	DOWNTOWN CROSSWALK UPGRADES Commerce @ Vandercook; 11th @ Delaware & Maple; 8th @ Hudson 18th @ Olympia & Maple; 19th @ Olympia from: to: Upgrade low-risk crosswalks TOTAL PROJECT \$133,600	21	P	.10		PE CN	06/01/22 09/01/23	HSIP HSIP	10 123			1	11 123	11		123		CE	No
6	20	COLUMBIA HEIGHTS ROAD Fisher's Lane to Cascade Drive from: Fishers Lane to: Cascade Drive Reconstruct roadway adding drainage, sidewalk, bike lane & guard rail TOTAL PROJECT \$7,100,000	4	P	1	C G O P S T W	PE CN	01/01/22 06/01/23		STPUS	5500			100 1500	100 7000	100		2000 4900	CE	No

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CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2022 TO 2027

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	Local			Total					
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds		
7	21	COMMERCE AVENUE Hemlock St. to Florida Street from: Hemlock St. to: Florida Street Reconst sidewalk, crosswalk, adding streetscape incl stmwtr retrofit TOTAL PROJECT \$1,250,000	4	P	.67	C G O P S T W	PE CN	01/01/22 06/01/23	STPUS	1150			100	100 1150	100	1150			CE	No
Totals											100	1250	100	1150						
7	22	7TH AVE. & DOUGLAS ROUNDABOUT Intersection from: to: Construct roundabout including sidewalks & bike lanes TOTAL PROJECT \$1,000,000	4	P	.30	C G O P S T W	PE CN	01/01/22 06/01/23	STPUS	750			100 150	100 900	100	900			CE	No
Totals											250	1000	100	900						
6	23	14TH AVENUE Alabama St. to Beech Street from: Alabama St. to: Beech St. Construct street including drainage, sidewalks & bike lanes TOTAL PROJECT \$1,000,000	1	P	.93	C G O P S T W	PE CN	01/01/22 06/01/23	STPUS	750			100 150	100 900	100	900			CE	No
Totals											250	1000	100	900						
3	24	WASHINGTON WAY from: 16th Avenue to: Industrial Way Grind & Overlay, Panal Repl, Signal Upgrade, ADA Ramps & Channelization TOTAL PROJECT \$600,000	5	P	1.9	C G O P S T W	PE CN	07/01/22 03/01/23	STP STP	200 4800				200 4800	200	4800			CE	No
Totals											5000	5000	200	4800						
4	25	NICHOLS @ MAPLE CROSSING IMPROVEMENTS Nichols @ Maple from: to: Upgrade higher-risk crosswalks TOTAL PROJECT \$350,000	21	P	.10		PE CN	06/01/22 09/01/23			PED/BIKE PED/BIKE	31 283	4	35 283	35	283			CE	No
Totals											314	4	318	35	283					

EXHIBIT A

CITY OF LONGVIEW SIX YEAR TRANSPORTATION IMPROVEMENT PLAN TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT) FROM 2022 TO 2027

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)	
									Federal Funding		State	Local			Total								
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds					
4	26	KESSLER @ HEMLOCK CROSSING IMPROVEMENTS Kessler @ Hemlock from: to: Upgrade higher-risk crosswalks TOTAL PROJECT \$175,000	21	P	.10		PE CN	06/01/22 09/01/23			PED/BIKE PED/BIKE	16 142	2 16	18 158	18		158			CE	No		
							Totals								158	18	176	18	158				
4	27	7TH AVE @ FLORIDA CROSSING IMPROVEMENTS 7th Ave. @ Florida from: to: Upgrade higher-risk crosswalks TOTAL PROJECT \$175,000	21	P	.10		PE CN	06/01/22 09/01/23			PED/BIKE PED/BIKE	16 141	2 16	18 157	18		157			CE	No		
							Totals								157	18	175	18	157				
00	28	TRANSIT OPERATING ASSISTANCE CTA 23-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/23	5307	1300			1300	2600		2600			CE	No			
							Totals								1300	1300	2600	2600					
3	29	INDUSTRIAL WAY/OREGON WAY INTERSECTION from: Industrial Way to: Oregon Way Construct elevated signalized intersection, realign rail line TOTAL PROJECT \$98,430,000	01	P	.10	C G O P S T W	CN	01/01/23	BUILD INFRA	13420			83230	96650		96650			EIS	Yes			
							Totals								13420	83230	96650	96650					
00	30	TRANSIT OPERATING ASSISTANCE CTA 24-1 from: to: TOTAL PROJECT \$4,700,000	23	P			ALL	01/01/24	5307	1300			1300	2600			2600		CE	No			
							Totals								1300	1300	2600	2600					

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City of Longview

Agenda Summary

ORDINANCE NO. 3445 - ZONE TEXT AMENDMENT TO ALLOW OUTDOOR CONTINUOUS ENTERTAINMENT ACTIVITIES SUCH AS MINIATURE GOLF AND SKATEBOARD FACILITIES IN THE MIXED USE COMMERCIAL/INDUSTRIAL DISTRICT, MU-C/I

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3445

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

On May 27, 2021 the City Council considered a recommendation from the Planning Commission to approve an amendment to the text of the zoning code to permit 'outdoor continuous entertainment activities' in the Mixed Use Commercial/Industrial zone. The City Council directed that an ordinance be prepared for a vote. If approved, the applicant plans to construct a mini-golf course on properties located in 1200 block of California Way.

STAFF CONTACT:

Adam Trimble, Interim Planning Manager

Attachments:

1. Ord 3445 Outdoor Continuous Entertainment (mini golf)
2. 210520 Memo_City_Council Re code amendments mini-golf in MU-CI

ORDINANCE NO. 3445

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON AMENDING THE ZONING CODE TO PERMIT OUTDOOR CONTINUOUS ENTERTAINMENT USES IN THE MIXED USE COMMERCIAL/INDUSTRIAL DISTRICT

WHEREAS, an application has been submitted for a zone text amendment to allow the use “Outdoor continuous entertainment activities such as miniature golf and skateboard facilities” in the Mixed Use Commercial/Industrial zone. Currently these uses are allowed only in the General Commercial zone; and

WHEREAS, on May 5, 2021 the Planning Commission held a public hearing on the application. A recommendation that the City Council approve the request was made. If approved, the change would permit uses such as mini-golf and skateboard facilities; and

WHEREAS, an Environmental Checklist for the proposed zoning code revisions was reviewed pursuant to the State Environmental Policy Act and a determination of non-significance was issued on April 21, 2021. The comment period for the SEPA checklist ended May 5, 2021

NOW THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. Findings. In support of the proposed zone text change, the City Council of the City of Longview makes the following findings:

1. The City has previously found outdoor activities such as miniature golf to be a permitted use in the Mixed Use Commercial/Industrial zone when associated with a bowling center.
2. The use is a narrow category and is unlikely to result in development that is incompatible with the intent of the zone.
3. Past experience has shown that outdoor entertainment uses do not remove land from potential future redevelopment into industrial uses.

Section 2. That Chapter 19.58 Industrial Zoning Districts of the Longview Municipal Code shall be, and is hereby amended to read as follows; provided, manifest and numbering errors shall be corrected prior to publication:

Table 19.58.020-1. Permitted uses in industrial zones.

Use			
	LI-A & B	HI	C/I
Light manufacturing and fabrication	P	P	P
Warehousing and storage including cold storage	P	P	P
Wholesale distribution	P	P	P
Wholesale trade of durable goods including but not limited to: motor vehicle parts and supplies; furniture and home furnishings; lumber and other construction materials; professional and commercial equipment and supplies; metal and mineral (except petroleum); electrical goods; hardware, and plumbing and heating equipment and supplies; machinery, equipment, and supplies	P	P	P
Wholesale trade of nondurable goods including but not limited to: druggists' sundries; apparel, piece goods, and notions; groceries and related products; beer, wine, and distilled alcoholic beverages; paint, varnish, and supplies	P		P
Wholesale trade of paper and paper products	P	P	P
Product processing and packaging	P	P	P
Industrial and commercial machinery and equipment rental and leasing	P		P
Industrial and commercial machinery and equipment repair and maintenance	P	P	P
Industrial and commercial support services	P		P
Construction and contracting operations	P	P	P
Parcel delivery services	P	P	P
Feed and seed stores	P		P
Building material wholesale and retail sales, including incidental sales of white goods	P	P	P
Research, development, and testing services	P	P	P
Data centers	P	P	P
Veterinary offices and clinics requiring outside animal runs and dog kennels/boardings	P		P
Offices and institutions serving industrial workers	P		P
Energy production		P	
Manufacturing and fabrication with significant operations in an unenclosed area	SPU	P	
Corporate office headquarters	P	SPU	P
Offices, operation and/or maintenance facilities for utility providers	P	P	P
Marine/port industrial related activities including but not limited to: cargo handling of vehicles, forest products, steel and other bulk, non-bulk commodities; grain terminals; vehicle processing and storage; truck, marine and air freight terminals and dispatch centers		P	
Railroad yards		P	

Table 19.58.020-1. Permitted uses in industrial zones.

Use			
	LI-A & B	HI	C/I
Railroad service	P	P	
Caretaker dwelling	SPU		SPU
Day care centers	SPU	SPU	P
Vocational schools	P	SPU	P
Parks and public playgrounds, including public facilities for athletic events	P	P ⁴	P
Athletic, health and racket clubs	P		P
Religious and secular assembly uses			SPU
Public utility structures ⁷	P	P	P
Recreational vehicle park per Chapters 19.65 and 19.90 LMC		P ⁵	P
Manufactured home sales	P		P
Mini-storage and RV storage	P		P
Heavy equipment and truck sales, service, and repair	P	P	P
Motor vehicle dealers, new and used, including auto, motorcycle, truck trailer, boat, recreational vehicles and equipment			P
Vehicle towing and storage services	P		P
Motor vehicle rental, repair or service including auto, motorcycle, truck trailer, boat, recreational vehicles and equipment including charging stations for electricity-powered vehicles	P		P
Service stations for vehicle fleets including retail cardlock facilities	P		P
Mortuaries			P
Office equipment and home appliance sales, rental, service, and repair			P
Printing, publishing and lithographic shops	P		P
Duplicating, addressing, blueprinting, photocopying, mailing, and stenographic services			P
Services to buildings (including dwellings), cleaning and exterminating	P		P
Incidental retail sales of durable products fabricated on site	P	P	P
Convenience store, restaurant, branch banks (drive-up and drive-through service is allowed)			P
Large scale commercial development per LMC 19.58.090			P
Legally existing commercial and industrial uses and structures	P	P	P
Outdoor agriculture activities		P	
Indoor crop production (e.g., hydroponics business, plant nursery)	P	P	P
Recreational marijuana retail outlets per LMC 19.58.120			P
Recreational marijuana producers and processors per LMC 19.58.120	P	P	P

Table 19.58.020-1. Permitted uses in industrial zones.

Use			
	LI-A & B	HI	C/I
Adult entertainment establishments	P – See note 1	P – See note 1	P – See note 1
Wireless facilities ²	See note 2	See note 2	See note 2
Vehicle wrecking yards licensed per Chapter 46.80 RCW and junkyards ³	SPU in LI-A	P	
Brewery/winery/distillery	P	P	
Microbrewery/micro-winery/craft distillery	P		P
Brewpub only in conjunction with a full-serve sit-down restaurant	P		P
Indoor shooting range subject to LMC 19.58.110	P	P	P
Bowling centers with a minimum of 32 indoor lanes ⁶			P
Public safety facility	P	P	P
<u>Outdoor continuous entertainment activities such as miniature golf and skateboard facilities</u>			<u>P</u>

Notes:

¹Adult entertainment establishments are only permitted if they meet the criteria and standards contained within Chapter [19.70](#) LMC.

²Please see Chapter [16.75](#) LMC for wireless communication locations, standards and requirements.

³Vehicle wrecking yards and junkyards must meet the criteria and standards given in LMC [19.58.100](#).

⁴Only public parks and playgrounds in existence as of January 1, 2015, are permitted.

⁵Only recreational vehicle parks that are associated with a public park are permitted in the heavy industrial district.

⁶Allowed uses accompanying the bowling center include a restaurant/bar, game arcade, other play areas and outdoor activities such as miniature golf.

⁷City water, sewer, and drainage pump stations are permitted outright in all industrial districts and are not subject to setback requirements of this chapter.

(Ord. 3425 § 3, 2020; Ord. 3395 § 4, 2019; Ord. 3377 § 1, 2018; Ord. 3362 § 3, 2017; Ord. 3329 § 1, 2016; Ord. 3293 § 1, 2015; Ord. 3268 § 4, 2014; Ord. 3267 § 1, 2014; Ord. 3262 § 4, 2014; Ord. 3254 § 3, 2013; Ord. 3202 § 16, 2012; Ord. 3175 § 9, 2011).

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance and the same shall remain in full force and effect. The City of Longview hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. That the City of Longview City Clerk is hereby ordered and directed to cause this Ordinance to be published.

Section 5. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this ____ day of _____, 2021.

Approved by the Mayor this ____ day of _____, 2021.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

James J. McNamara
City Attorney

Published: _____



Memorandum

May 20, 2021

TO: Longview City Council

FROM: Adam Trimble, Interim Planning Manager

SUBJECT: PC 2021-3 Amend the permitted uses allowed in the Mixed Use Commercial/Industrial zone, MU-C/I, to include: 'Outdoor continuous entertainment activities such as miniature golf and skateboard facilities.'

On May 5, 2021 the Planning Commission held a public hearing on an application to amend the zoning code to permit outdoor continuous entertainment activities in the Mixed Use Commercial/Industrial zone. A recommendation that the City Council approve the request was passed. If approved, the change would permit uses like mini-golf and skateboard facilities in the zone and allow a specific proposal to construct a mini-golf course next to Pie@trio's at 1238 California Way.

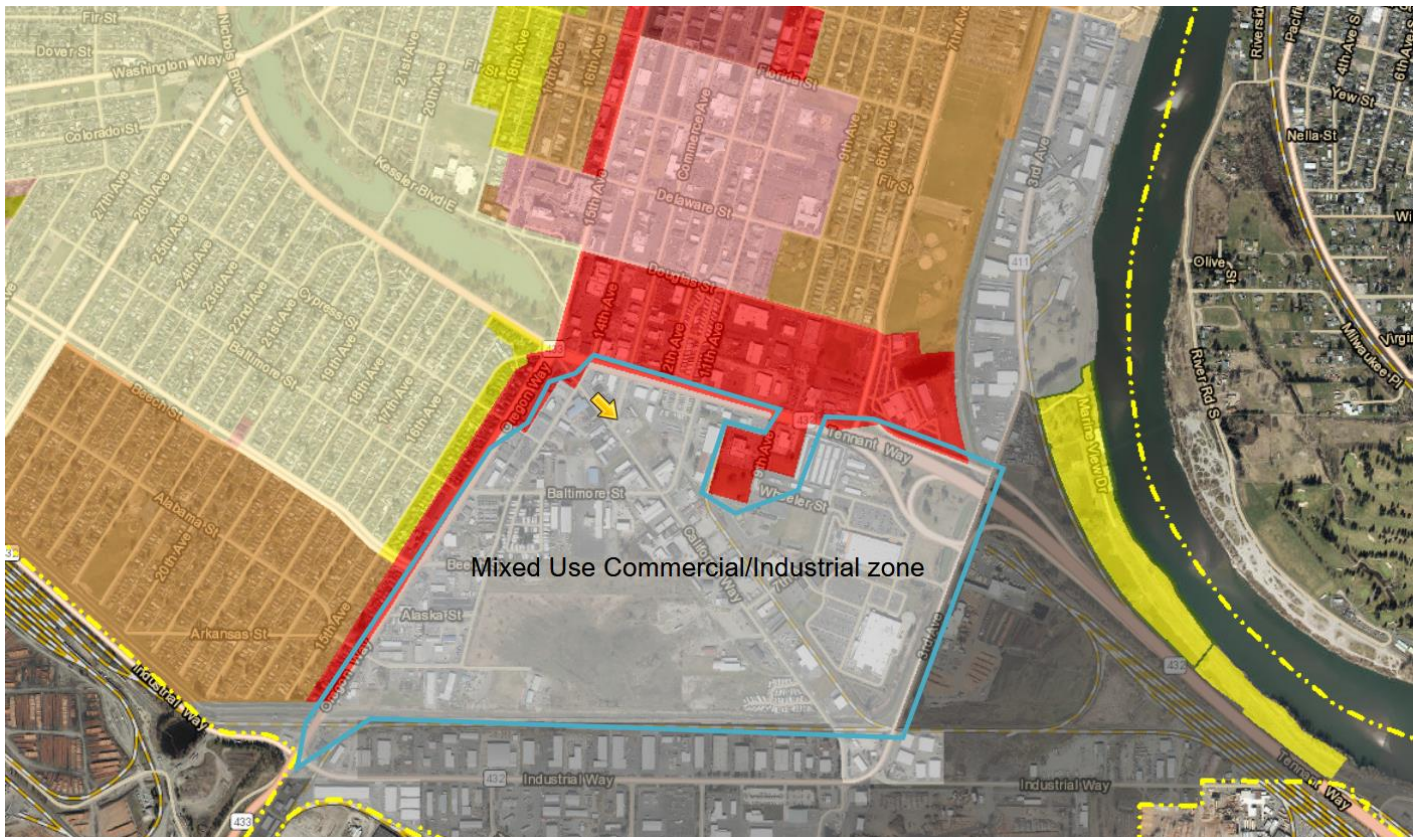
Here are some key points about proposed amendment:

- The use is specific to outdoor entertainment, a fairly narrow category and one that is unlikely to result in numerous new businesses that might be incompatible with the intent of the MU-C/I zone.
- The use is dependent on unbuilt land, but is unlikely to result in large permanent buildings that are incompatible with a light industrial zone. A site could re-develop as an industrial use in the future.
- The use is only allowed in one commercial zone and the supply of undeveloped or underdeveloped land in the General Commercial zone is limited. If the use is allowed in Longview then serious consideration should be made to allowing it in more locations, particularly where there is undeveloped land. The Mixed Use Commercial/Industrial district fits this description.

- Given that the City has amended the zoning code to allow similar (and identical) uses to be permitted in the MU-C/I zone in the recent past this application should be approved.

The staff report, which contains the proposed zoning code amendment is attached for your information.

If you have any questions, please contact me at 442-5092.





City of Longview

Agenda Summary

RESOLUTION NO. 2364: UTILITY RATE REDUCTION PROGRAM INCLUDES TRANSITIONAL HOUSING PROVIDERS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2364 PROVIDING FOR THE UTILITY RATE REDUCTION PROGRAM FOR LOW-INCOME SENIORS AND DISABLED CITIZENS.

CITIZENS.COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City Council has established a utility rate reduction program for low-income senior citizens and low-income disabled citizens of the City. In years past, a number of program participants have received modest annual increases in income that, in many instances may have caused them to exceed the limit in effect, and therefore could have resulted in some of the participants losing the rate reduction benefit. These increases in income are largely the result of inflationary increases granted by the Social Security Administration.

In most instances, the modest cost-of-living increases granted by Social Security are not sufficient to offset the utility rate increases that these citizens would now experience if they lost their participation in the City's rate reduction program. Staff is recommending that the 2021 income eligibility limits for the City's rate reduction program be increased in order to keep eligible those with the greatest need of this rate reduction. The 2021 proposed utility rate relief income limit for a single person household is \$25,000, and is up \$750 from the present income limit of \$24,250. For a household with two persons the proposed income limit is \$28,550. Last year's income limit for a two person household was \$27,700. The proposed income limit for a household with five or more persons is \$38,550. Last year's income limit for 5 or more persons was \$37,400.

Historically, low-income seniors and disabled citizens participating in the utility rate-relief program have utility services established in their name and reside in single family households. In addition to increasing the income limits for low income seniors and low income disabled citizens, Resolution No. 2364 also provides utility rate relief for transitional housing providers.

The City Council recognizes and is cognizant of the financial hardship on low-income and disabled transitional housing providers that provide living quarters free of rent. Therefore, in addition to the rate reduction provided by the existing Resolution, the proposed Resolution expands the rate reduction program for transitional housing providers that provide living quarters to those with the greatest need free of rent to include a twenty-five percent (25%) rate reduction on sewer consumption charges. Preliminary estimates indicate that total program benefits including those for transitional housing providers will approximate \$220,000.00 annually under this proposed Resolution.

STAFF CONTACT:

Kris Swanson Administrative Services Manager

Attachments:

1. Resolution 2364-2021 Utility Rate Reduction Program (Includes Low Income Transitional Housing)sc

RESOLUTION NO. 2364

A RESOLUTION PROVIDING FOR REDUCED RATES TO BE CHARGED TO LOW-INCOME SENIOR CITIZENS AND LOW-INCOME DISABLED CITIZENS FOR SANITARY SEWER SERVICE AND GARBAGE COLLECTION AND AN EXEMPTION FROM STORM WATER UTILITIES, INCLUDING LOW-INCOME AND DISABLED CITIZENS IN TRANSITIONAL HOUSING AND LIMITING THE ANNUAL AGGREGATE OF SUCH REDUCTIONS TO APPROXIMATELY \$220,000.00 PER CALENDAR YEAR AND REPEALING RESOLUTION NO. 2328.

WHEREAS, RCW 74.38.070 provides that cities may provide utility services at reduced rates for low income senior citizens or low income disabled citizens; and

WHEREAS, the City Council of the City of Longview recognizes the financial hardships placed upon low-income senior citizens and low-income disabled citizens as a result of the increasing costs of necessary utility services provided by the City to all of its citizens; and

WHEREAS, the City Council is also cognizant of the financial hardship placed on low-income and disabled transitional housing providers that provide living quarters free of rent;

WHEREAS, it is the desire of the City Council to provide for reduced rates to such low-income citizens for sewer, garbage collection and storm water utility services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Definitions:

- (a) The term "low-income senior citizen" means a person who is sixty-two (62) years of age or older and whose total income, including that of his or her spouse or co-tenant(s), does not exceed the income limits as shown in the attached table. [The very low (50%) income limits for Cowlitz County established under the Housing and Urban Development Income Limits Documentation System.]
- (b) The term "low-income disabled citizen" means (i) a person qualifying for special parking privileges under RCW 46.19.010, (ii) a blind person as defined in RCW 74.18.020, or (iii) a disabled, handicapped or

incapacitated person as defined under any other state or federal program, and whose total income, including that of his or her spouse or co-tenant(s), does not exceed the income limits as shown in the attached table. [The very low (50%) income limits for Cowlitz County established under the Housing and Urban Development Income Limits Documentation System.]

- (c) The term "income", or "total income", means salary, wages, interest, dividends, and other earnings which are reportable for federal income tax purposes, and cash payments such as reimbursements received from pensions, annuities, social security, and public assistance programs. It includes any contributions received from any family member or other person who is domiciled in the same residence as the applicant for reduced utility rates hereunder and who is helping defray such applicant's living costs.

2. Reduced Rates For Low-Income Senior Citizens And Low-Income Disabled Citizens:

Any low-income senior citizen or low-income disabled citizen who receives sanitary sewer, garbage collection and/or storm water utility service from the City of Longview shall be entitled to receive such sanitary sewer service, garbage collection and/or storm water sewer service at the following reduced rates:

- (a) Sanitary Sewer Service:

A reduction, not to exceed fifty percent (50%) of the base residential rate may be allowed.

- (b) Garbage Collection Service:

A reduction, not to exceed fifty percent (50%) of the single family dwelling residential rate for once per week garbage collection and recycling service may be allowed.

- (c) Storm Water Utility Service:

No charge shall be made to those persons whose applications are approved for reduced rates for sanitary sewer and/or garbage collection service.

- (d) Transitional Housing Provider – Sanitary Sewer Service:

In addition, to the reduced rates provided in Section 2 (a) through 2 (c) above, transitional housing providers shall receive a twenty-five percent (25%) reduction on sanitary sewer consumption charges.

3. Applications for Reduced Rates:

Applications for reduced utility rates hereunder shall be made upon forms to be provided by the Finance Department of the City, and shall disclose all sources of income as required by such forms. Transitional housing providers are asked to provide income received from grants, contributions, etc. Such applications and the contents thereof shall remain confidential to the extent permitted by law. Any person who is aggrieved by the denial of reduced utility rates as herein provided may appeal such denial to the City Manager, whose decision with respect thereto shall be final.

4. Disqualification for Reductions:

An applicant who ceases to meet the qualifications of the Utility Rate Relief Program as provided in this Resolution shall advise the City of Longview Finance Department within thirty (30) days after having become so disqualified.

5. Annual Reports Required:

All applicants who have been granted reduced utility rates hereunder shall, as a condition of continued entitlement to reduced rates, resubmit every other year, beginning with the odd year, upon forms provided by the Finance Department on verification of their income. To qualify an applicant's income shall remain at or below the levels described in the attached table. Annual reports are not required for transitional housing providers so long as they continue to provide living quarters free of rent.

6. Annual Maximum Amount of Reductions:

No reduction in rates shall be permitted or granted if the effect thereof will be to reduce the aggregate gross income from sanitary sewer service, garbage collection and

storm water utility service during any calendar year by more than approximately \$220,000.00

7. Effective Date:

This Resolution shall be in full force and effect from and after June 24, 2021. BE IT FURTHER RESOLVED that Resolution No. 2328 passed by the City Council on June 11, 2020 is hereby repealed in its entirety on the date that this Resolution becomes effective.

PASSED AND APPROVED by the City Council of Longview, Washington, and signed by its Mayor this ____ day of June, 2021.

M A Y O R

ATTEST:

City Clerk

FY 2021 Income Limits

Persons in Household	2021 Income Limit	2020 Income Limit
1	\$25,000	\$24,250
2	\$28,550	\$27,700
3	\$32,100	\$31,150
4	\$35,650	\$34,600
5+	\$38,550	\$37,400



City of Longview

Agenda Summary

DISCUSSION: SUMMER COUNCIL MEETING SCHEDULE

Attachments: None



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF JUNE 2021 ACCOUNTS PAYABLE: \$885,570.20

FIRST HALF JUNE 2021 PAYROLL:

\$11,990.56, checks no. 934-957

\$795,683.93, direct deposits

\$549,706.68, wire transfers

\$1,357,31.17 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Accountant

Chris Smith, Human Resources Director

Attachments: None



City of Longview

Agenda Summary

CONSULTANT AGREEMENT WITH BHC CONSULTANTS, LLC FOR RESERVOIR 5 ROOF REPLACEMENT PROJECT

RECOMMENDED ACTION:

MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH BHC CONSULTANTS, LLC.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview Reservoir No. 5 is a 5M gallon, partially buried concrete reservoir with a wood-framed cover. The tank was originally constructed in 1960 as an open air reservoir and was retrofitted in 1976 with a wood-framed roof.

In 2019 it was noticed that the corner of the southeast vent was sagging and water was collecting next to the vent. This prompted an investigation to assess the roof structure condition and framing members from inside the reservoir using a raft. This investigation determined that some of the joists have shifted laterally several inches leaving the plywood sheeting unsupported under the sagging vent. In addition to this it was found that some of the nails connecting the joist to the hangers have corroded. The roof is 45 years old and reaching the end of its useful life.

The proposed scope of work from BHC is split in 3 phases. The first phase included in this contract is to develop conceptual design to evaluate material and system options for roof framing. In addition to the roof framing, BHC will also develop reservoir mixing and water quality sampling port options to improve water mixing in the reservoir and chlorine residual management. This scope also includes inlet connection to Reservoir 5 for future transmission pipe from the Mint Farm water treatment plant.

In accordance with state law, staff selected BHC Consultants, LLC as the most qualified firm to perform the design work for this project. The proposed scope of work is attached.

FINANCIAL SUMMARY:

The BHC contract amount for phase 1 is \$77,900. The cost of this contract will be paid for by the Water Fund.

STAFF CONTACT:

Ivona Kininmonth, Project Engineer

Attachments:

1. BHC scope of work

EXHIBIT A
SCOPE OF CONCEPT DESIGN SERVICES
City of Longview
Reservoir 5 Roof Replacement Project
June 7, 2021
Replaces Scope from May 26, 2021

Statement of Understanding

The City of Longview (City) selected BHC Consultants (BHC) to complete the design for a full roof replacement for Reservoir 5 at their Hillside facility location. The project will include providing a design for a new framing system, new roofing, new vents, and sample port access from the rooftop. The design will determine the need for new lateral resisting elements to support the earthquake loading from the new roof. If it is determined the existing reservoir wall system is not adequate for the seismic restraint, then new elements and foundations will be designed and developed for bidding documents. BHC has included Rolluda Architects to provide the services to specify the roofing system. BHC has also included Landau Associates to provide services to determine the geotechnical recommendations for the foundations and seismic parameters.

The project will also include development of documents to specify a new mixing system for the reservoir. This task will be provided by BHC's subconsultant, Confluence Engineering. The mixing system will be determined using new sampling that will be performed as a separate project. It is understood that Confluence currently has a separate contract with the City and the sampling data will be collected under that contract.

The City has also requested BHC to develop plans to construct a new reservoir inlet connection and valve vault in preparation for a potential future dedicated transmission main between the Mint Farm Wellfield main reservoir source and the Main reservoirs. These facilities would allow a convenient pipeline connection at the Main reservoir site in the future before placing the transmission main in service.

Originally, the project was intended to also include tasks to specify a coating system for the reservoir's concrete surfaces. In subsequent conversations between BHC and the City, it has been decided that the coating system will not be part of the project. However, it is known that there are some relatively minor surface deficiencies in the reservoir that may need to be addressed while the reservoir is offline during the roof replacement construction. Our coating and surface subconsultant, Evergreen Coating Engineers (ECE), will provide specifications and proposed construction budget allowances to address repair of these deficiencies when they are uncovered once the reservoir is drawn down. ECE will also assist BHC in development of the Department of Health submittals.

The City has directed the BHC Team to provide only the Concept Design Services at this time. As part of the Scope and Budget update for the Concept Design Phase, the Project Management budgets for the Subconsultants have been reduced 50% from their original budgets that were determined for the entire design and bidding services. The Project Management scope for the subsequent phases will be reintroduced at that time. Once the results of the concept design development have been reviewed and specific systems have been determined, BHC will then provide design and bidding services for the later phases.

Project Approach and Scope

The project scope is split into three phases: concept design, design, and bidding support. The City has decided to only contract for concept design at this time. The other phase scopes and budgets will be determined and agreed to once the concept design conclusions are decided.

BHC will use the concept design phase to evaluate material and system options for the roof framing, lateral resisting elements, and fall protection. Rolluda Architects will evaluate options for the roofing system as well as assist BHC in development of the fall protection and roof penetrations. The evaluation will include a preliminary opinion of probable construction costs, duration of construction including required length of time the reservoir will be offline, lifecycle and maintenance costs, and ease of construction.

The concept design phase will also include tasks to define options for the proposed mixing system as provided by Confluence. A review of the available dive videos will be performed by ECE, and ECE will provide a report to summarize the types of deficiencies that are observed from the videos. ECE will also start to develop solutions on how to address the deficiencies. Also, during this phase, Landau Associates will evaluate the existing geotechnical information provided by the City and provide appropriate geotechnical recommendations for the current Building Code requirements.

Separate tasks will be used to track and monitor progress for each design phase. Each task description includes the following six components:

1. Description: Summary description of task.
2. City Responsibilities: Elements that will be provided by the City.
3. Work Tasks: Tasks that will be completed by BHC or its subconsultants.
4. Deliverables: The finished product that will be delivered to the City.
5. Assumptions: Assumptions used to develop each Work Task.
6. Meetings: Meetings identified for each Work Task. This component assumes: The design team will work to minimize attendees at meetings; meetings with City staff will be conducted primarily by video conference services but could also include meetings at the City's offices where noted.

This scope of services assumes the upgrades will be bid as one construction contract.

Task 1 – Project Management

Description:

- This task will be used to track and monitor the progress of the project and coordinate with the design team, including City staff.

City Responsibilities:

- Executed contract.

Work Tasks:

- 1.1 Contract Management. Setup the amended project in BHC's accounting system and then prepare and execute contracts with each subconsultant.
- 1.2 Invoicing/Status Reports. Provide monthly invoices with status reports, including schedule updates.
- 1.3 Project Team Coordination. Coordinate with project team to review current and upcoming tasks, deliverables, and coordination efforts.
- 1.4 Coordinate with City. Coordinate with City staff by phone or video conference.
- 1.5 Develop Scope and Budgets for Future Phases. The BHC Team will develop new scope and budgets for the Final Design and Bidding Services at the end of the Concept Design Phase.

Deliverables:

- Monthly status reports with invoices and updated monthly schedule (Adobe PDF format).
- Agendas, minutes, and action items for each project coordination meeting with the City.
- Copies of pertinent emails and correspondence.
- Final Design and Bidding Services Scope and Budget

Assumptions:

- The concept design phase will last approximately 3 months.
- The Final Design and Bidding Services scope and budget amendment will be prepared near the end of the concept design phase.

Task 2 – Concept Design Services

Description:

- Provide concept development for the different systems that are part of the project. The proposed system developments will include:
 - Reservoir 5 roof framing concepts.
 - Reservoir 5 roofing systems.
 - Development of a new lateral resisting system for the new roof assembly.
 - Development of a new roof venting system.
 - Development of roof access sampling ports for water quality testing.
 - Development of fall protection system along the roof for sample port access.
 - Development of reservoir mixing system alternatives.
 - Development of inlet connection for Reservoir 5 to a new valve vault to prepare for a future transmission pipe to the Mint Farm Wellfield supply source.

- Development of remediation concepts for the repair of possible interior surface deterioration of Reservoir 5.

City Responsibilities:

- Provide historical documents for review by design team to fully understand the existing facility and available maintenance program.
- Attend meetings with design team to express City goals and desires for project.
- Attend a site visit to review existing facility and to confirm information on existing documents.
- Provide written comments from City review of technical memorandum.
- Identify any known specific concerns or priorities for the mixer system.
- Provide direction related to procurement preferences or requirements (currently assuming mixer will be procured via a competitive bid process).
- Review and provide comment on developed procurement Draft and Final documents.
- Assist design team to determine which system concepts presented in technical memorandum will be advanced for Final Design development in later design phases.

Work Tasks:

2.1 BHC will provide structural, civil, and electrical engineering services for roof framing, inlet connection piping, electrical power for mixing equipment, and fall protection. These services will include the following activities:

- Attend meeting with City staff to understand goals and desired outcomes for this project.
- Attend a site visit to review existing facility and to confirm information on existing documents.
- Develop up to three (3) different framing systems for evaluation.
- Develop lateral resisting elements compatible to be used with framing systems.
- Develop inlet connection from existing reservoir walls to new valve vault within 60 feet of reservoir.
- Coordinate electrical power requirements for new mixing systems.
- Coordinate options for roof fall protection to use on the new roof system.
- Develop new Department of Health (DOH) approved roof vents.
- Prepare a technical memorandum that defines the system options.
- Prepare a preliminary Opinion of Probable Construction Costs (OPCC).
- Attend concept design review meeting to discuss City comments from their technical memorandum review.
- Conduct quality assurance/quality control review.

2.2 BHC's subconsultants will provide the following activities which will be summarized in the technical memorandum:

- Rolluda Architects will develop up to three (3) roofing system options, including details, OPCC, and value analysis for consideration by the City.

- Rolluda Architects will coordinate with BHC regarding roofing weight per system, roof slopes, roof drainage, roof penetrations and fall protection.
- Confluence will clarify project objectives and priorities, existing questions, or concerns with respect to mixer selection and deployment with City Operations and Engineering personnel.
- Confluence will engage competitive vendors to develop recommended system configuration, cost information, reference installations, performance guarantees, warranty, and O&M information. Using data and information collected during the recent Main Reservoir Study, and a separate data collection effort Confluence is performing with the City under separate contract, describe relevant physical characteristics and hydraulic patterns to support vendor evaluations during design.
- Confluence will evaluate Vendor proposals and develop a summary technical memorandum with recommendations based on demonstrated effectiveness, established installations, references, and cost analysis.
- Confluence will work with BHC to identify the number, sizing, and locations of reservoir monitoring ports and access hatch for the selected reservoir mixing system.
- ECE will review diving videos supplied by the City.
- ECE will provide text for the technical memorandum that defines the type, location, and quantity of reservoir surface deterioration issues requiring repair.
- Landau Associates will review the 1994 Seismic Site Hazards Investigation Report prepared by Squire Associates. Data from the report will be used to complete a ground motion hazard analysis and soil bearing calculations.
- Landau Associates will complete a ground motion hazard analysis in accordance with Chapter 21 of the American Society of Civil Engineers' (ASCE) *Minimum Design Loads and Associated Criteria for Buildings and Other Structures (ASCE/SEI 7-16)*. LAI will use the results to provide seismic design parameters in accordance with the hazard levels outlined in ASCE/SEI 7-16 and *Seismic Evaluation and Retrofit of Existing Buildings (ASCE/SEI 41-17)*. LAI will also provide geotechnical recommendations for bearing capacity for new shear wall footings.
- Landau Associates will prepare a technical memorandum summarizing the results of ground motion hazard analysis. The technical memorandum will also identify geotechnical data gaps and provide recommendations for additional subsurface exploration, if needed.

Deliverables:

- One (1) electronic copy each (Adobe PDF and Word format) of the technical memorandum.
- One (1) electronic copy each (Adobe PDF and Word format) of minutes for meetings, as necessary.
- One (1) electronic copy each (Adobe PDF and Excel format) of responses to City provided review comments.

Assumptions:

- The new roof will be the same size as the existing roof.
- A new lateral resisting system will be needed for the roof system.

- The roof will be designed under the guidelines of the 2018 International Building Code with any Amendments from the City of Longview.
- New roof vents will be similar to existing roof vents, except will meet current requirements of the Washington State Department of Health.
- ECE will not use the remotely operated vehicle to investigate underwater surface conditions.
- The technical memorandum will be an 8-1/2 x 11 format with the possibility of 11 x 17 figures.
- The concept design review meeting will occur within three (3) weeks of City's receipt of the submittal; all City review comments shall be available for discussion at the meetings.
- The City will provide one (1) consolidated list of review comments in writing prior to the meeting.
- PDF documents will be considered the official copy of the deliverables mentioned above.

Meetings:

- One (1) meeting up to eight (8) hours in length (including travel time) shall include the initial kickoff discussion and a site visit. Up to two (2) BHC staff members, one (1) from Evergreen Coating, one (1) from Rolluda Architects will attend.
- Up to three (3) meetings with City staff up to one (1) hour in length using video conferencing to discuss development of the concept design. (Design Team members as necessary)
- One (1) meeting up to two (2) hours in length using video conferencing to discuss City review comments. (Design Team members as necessary)

Budget

The project budget is **\$77,900** and is attached as Exhibit B. The City agrees to allow BHC and subconsultants to adjust rates on an annual basis in July of each year, starting in July 2022.

Schedule

A preliminary schedule of project milestones are listed below. The project budget assumes the design efforts associated with this scope of services will be completed within nine (9) months from Notice to Proceed and that the subsequent design phases will begin at the end of the concept design phase. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope or for delays beyond BHC's control.

Project Milestones

Notice to Proceed	June 2021
Concept Design	June 2021 to August 2021
60% Design Submittal	August 2021 to November 2021
90% Design Submittal	November 2021 to January 2022
Building Permit Submittal	January 2022
Final Bid Submittal	January 2022 to February 2022
Bid Advertisement	February 2022
Project Award	April 2022
Construction Duration	April 2022 to December 2022



City of Longview

Agenda Summary

SET PUBLIC HEARING – HUD CONSOLIDATION PLAN

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON _____, 2021, AS THE DATE AND TIME FOR A PUBLIC HEARING ON A HUD CONSOLIDATION HOUSING AND COMMUNITY DEVELOPMENT PLAN UPDATE. FOLLOWED BY VOTE FOR ADOPTION OF THE PLAN BY THE CITY COUNCIL.

COUNCIL INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods, address quality of place issue, create new opportunities.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The City's 5 year HUD consolidated plan is being updated in two parts: draft Needs Assessment and Market Analysis sections have been prepared so that goals and priorities can be set. Council will hold a workshop on July 8 to provide input on the Strategic Plan with priorities and goals to meet the needs can be drafted and presented for adoption by Council in July. Drafts are posted online at <https://www.mylongview.com/650/Consolidated-Plan-Update-2020-2024>

FINANCIAL SUMMARY:

The consolidated housing plan is required by HUD for the Cities of Longview and Kelso to plan housing, community facilities, public facilities, economic development projects, and public services and priorities for program years 2020-2024. Approximately \$350,000 is available to the Longview–Kelso Consortium for the HOME Program annually, and \$330,000 is available for the Longview Community Development Block Grant Program annually.

STAFF CONTACT:

Adam Trimble, Interim Planning Manager

Attachments: None