



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes

### Virtual Meeting Agenda Please use this link to join the meeting:

<https://us02web.zoom.us/j/88246281771?pwd=Um53NmN3TUlvOERJTEUwTjIuQXl4Zz09>  
Meeting ID: 882 4628 1771      Passcode: 1923  
Or join by phone for audio.      +1 253 215 8782  
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## Historic Preservation Commission

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Monday, June 28, 2021

5:30 PM

Small Conference Room, City Hall

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1. **ROLL CALL**

In attendance

Members: Cam Hanna, Chairman; Arthur Chang; Gary Nordin; Russel Strobel; Nathanael Light

Staff: Adam Trimble, Interim Planning Manager; Nancy Vandehey, Admin. Assistant; Chris Skaugset, Library Director; Austin Brigden, Library Admin. Assistant; Becky Standal, Librarian

Not in attendance

Members: Jason Hanson, Co-Chair; Jonell Day Kenagy

2. **APPROVAL OF MINUTES**

**21-000811 Minutes of the May 24, 2021 Site-visit meeting**

*A motion was made by Arthur Chang, seconded by Russ Strobel, that the minutes from the May 24, 2021 site visit meeting be accepted and approved. This pass unanimously.*

3. **CONSTITUENT COMMENTS**

*None.*

4. **BOARD MEMBER COMMENTS**

*Nat Light asked that the Library Item, 21-000810, be moved up the agenda. Everyone agreed.*

5. **REPORTS**

*CLG Grant Update – Arthur Chang presented that \$3,300 has been granted. It still needs to get federal funding before getting funds. Should be able to start spending in October. A website needs to be built to share plans with the public. He asked Adam to share the application with the group. Cam Hanna asked to keep this as an ongoing agenda item. Adam Trimble thanks the sub-committee (Nat, Arthur & Jonell) for all of their work on this project. Arthur Chang stated that there's a possibility to digitize more items in the Longview Room. Cam Hanna stated that he has 8-10 file cabinet drawers in his home of LongBell original blue prints. Nat Light would like a meeting scheduled to discuss the process to make this happen. Adam Trimble stated that The Daily News has already contact him for an interview. Arthur Chang will join in the interview.*

*Lake Sacajawea project - \$1.07M has been awarded to the City for work on the Lake Sacajawea sidewalk, restroom and Martin's Dock. Gary Nordin asked about the approval for sidewalk work years ago. Adam Trimble confirmed that sidewalk work had been approved in the past, but that we'd still want to do a plan review again as the proposed sidewalks are wider.*

*WA Main Street Grants – There are lots of grant opportunities to become a member of Main Street Community. Adam Trimble stated that the department is currently understaffed to take this on, but it could be done. We have a history of 1 or 2 business owners that are opposed and create a challenge to get a full buy in.*

*Library Project – Chris Skaugset shared that it's been 20 years since any major work has been done on the exterior of the Library. The building condition is failing – roof leakage, needs cleaning/moss removal, and windows with gaps and wood rotting. The Garland Group provided an evaluation and report of needed repairs to restore the jewel of the city. Estimation is \$950,000. City need to find funding options. Chris will send out the Garland Group report by email. Council has shown a great deal of support for this project. Consensus was to draft a letter of full support of preserving and protecting the library. Nat Light will draft a letter for review.*

*Harlie's Hoops – Adam Trimble stated that Parks has reported that the plantings are complete. Fencing is done and the netting is not yet up. There was a discussion on the fencing color and a suggestion was made to see if it could be painted or powder coated. Nat Light could not find that is specified in the certificate of appropriateness. Possibly painting could be a yearly community project. Adam had inquired about planting trees, but the desire is to keep it as open as possible.*

## **6. UNFINISHED BUSINESS**

### **21-000810 CA 2021-1 Certificate of Appropriateness for Library drive-up window (facing Maple Street). 3rd design review.**

#### **SUMMARY STATEMENT:**

The Library is proposing to replace the bottom half of an existing aluminum window with a bi-fold service window on the back of the building facing Maple Street for a new drive-up book pick up service. The new window will be finished aluminum to match the existing. A shelf will be designed and submitted for review in the future.

#### **RECOMMENDED ACTION:**

**Motion to approve the proposal with the condition that any shelf proposed but brought back for review and approval at a future date.**

*Adam Trimble provided a review of the application and materials. Chris Skaugset stated that the Library would like to continue to provide drive up services. Temperature control is an issue – cold in winter, hot in summer. Austin Brigden shared that the new window will fit inside the existing framework. Cam Hanna asked about the coating and color. Chris Skaugset confirmed that they don't plan to change the color and that work will be completed by Erickson, not Twin City. Russ Strobel stated that the bi-fold is the best option for weather proofing.*

*Motion was made by Russ Strobel, seconded by Gary Nordin, to approve with the shelf coming back for approval at a second meeting. Approved unanimously.*

### **21-000809 On Hold- no application as of agenda date. CA 2021-3 Tyni Building window replacement and roofing, skylight repairs. Certificate of Appropriateness and Special Valuation project. 1st design review.**

*No application at this time. A letter of intent was dropped off that they plan to apply for the Special Evaluation Tax Credit. Adam Trimble reminded the group that as design review is done, all of the items will need to be certified as that is a requirement. The total amount needs to be calculated to receive the tax break. The project will be for roofing, skylight and 2<sup>nd</sup> story windows. With the photo that Jason Hanson located, the starting point should be replication of the original design. The applicant will not be pursuing the federal tax credit due to requirements and the depreciation value. If they have federal funding, then would need to go through a review for the National Historic registry. The Housing Authority incentive for the efficiency upgrade may trigger the federal funding review.*

7. **NEW BUSINESS**

8. **ADJOURNMENT**

*The meeting was adjourned at 6:24 pm.*