



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),
Lisa Alexander, Jeffrey McAllister,
Anthony Harris (Nonvoting), Nancy Malone (Alternate)
Arne Mortensen (Alternate), Mike Wallin,
MaryAlice Wallis (Alternate)*

Wednesday, October 13, 2021

4:00 PM

Hybrid/Zoom – Longview City Hall
Council Chambers

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a regular board meeting on Wednesday October 13, 2021 at 4:00 p.m. at the Council Chamber, City Hall, 1525 Broadway St, Longview. The meeting is also available by Zoom.

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/89314046256>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1 253 215 8782

1 346 248 7799

1 408 638 0968

1 699 900 6833

1 301 715 8592

1 312 626 6799

1 646 876 9923

Webinar ID: 893 1404 6256

For information about Zoom accessibility, please contact the Board Clerk's Office at (360) 442-5664.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at (360) 442-5004 48 hours in advance, if you require special accommodations to attend the meeting.

Agendas can be found the Friday before the meeting at www.mylongview.com under "Agendas & Minutes".

Next meeting

Wednesday, November 10, 2021

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER**2. ROLL CALL****3. PUBLIC COMMENTS****4. CONSIDERATION OF MINUTES FOR THE SEPTEMBER 8, 2021 MEETING**

21-000988 September 8, 2021, CTA Board Meeting Minutes - DRAFT

5. CONSENT CALENDAR

21-000989 Invoice 2021-11 - City of Longview \$303,294.16

21-000990 Invoice September 2021 - Randolph Law Firm \$100.00

21-0001006 Invoice 2021-118 - CWCOG Jul-Dec 21 Mobility Management Match \$3,000.00

21-000991 2021 August County Treasurer's Report

21-000992 2021 August CTA Fund Balance Report

6. REPORTS

21-000994 2021 Annual Fixed Route Ridership

21-000993 2021 September Monthly Fixed Route Ridership

21-000995 2021 September Fixed Route Ridership by Hour

21-000996 2021 September Average Passengers per Trip

21-000997 2021 September Monthly LIFT Ridership

21-000998 2021 September CTA Ridership Graph

21-0001009 Average Daily Fixed Route Ridership - RCT - AMENDED

21-0001010 Average Weekday Boarding -- Statewide -- % of Pre-COVID - AMENDED

21-0001011 Average Weekday Boarding -- Statewide -- Ridership - AMENDED

21-000999 PTBA Sales Tax Data 2021 vs 2020

7. **ESTABLISH PUBLIC HEARING FOR 2022 CTA BUDGET** ~ *Presented by James Seeks*

21-0001001 SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws state that the CTA is to hold a public hearing to specifically solicit public comment on the annual budget.

RECOMMENDED ACTION:

Motion to establish a public hearing to be held at the November 10, 2021, CTA Board Meeting to receive comments on the 2022 annual budget.

21-0001002 Notice of Public Hearing - CTA Budget 2022

8. **STUDY TO EXPAND ADA SERVICE AREA** ~ *Presented by James Seeks*

21-0001003 SUMMARY STATEMENT:

Study to Expand ADA Service Area

RECOMMENDED ACTION:

No action at this time; information only.

21-0001004 1-Quarter Mile Outside Service Area

21-0001005 3-Quarter Mile Outside Service Area

9. **DRIVER HIRING UPDATE** ~ *Presented by James Seeks*

10. **MANAGER'S REPORT** ~ *Presented by James Seeks*

11. **MISCELLANEOUS**

12. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),
Lisa Alexander, Jeffrey McAllister, Mike Wallin,
Anthony Harris (Nonvoting), Nancy Malone (Alternate)
Arne Mortensen (Alternate), MaryAlice Wallis (Alternate)*

Wednesday, September 8, 2021

4:00 PM

Hybrid/Zoom – 2nd Floor, City Hall

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Next meeting

Wednesday, October 13, 2021

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Vice-Chair Makinster called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Vice-Chair Chet Makinster; Member Lisa Alexander; Member Jeffrey McAllister; Member Mike Wallin; Member (Non-Voting) Anthony Harris

Absent: Chair Dennis Weber; Member (Alternate) Nancy Malone; Member (Alternate) Arne Mortensen; Member (Alternate) MaryAlice Wallis

Staff Present: James Seeks, Interim Transit Manager; Tabitha Hayden, Transit Supervisor; Elizabeth Halili, Clerk of the Board

Others Present: Betsy Despain, Paratransit Manager; Ken Pearrow, CWCOC

3. PUBLIC COMMENTS

None.

4. CONSIDERATION OF MINUTES FOR THE AUGUST 11, 2021 MEETING

A motion was made by McAllister, seconded by Wallin, to approve the minutes of the August 11, 2021, CTA Board meeting. The motion was passed by the Board.

21-000936 August 11, 2021, CTA Board Meeting Minutes - DRAFT

5. CONSENT CALENDAR

A motion was made by Alexander, seconded by McAllister, to approve the Consent Calendar in its entirety. The motion carried with all members voting in favor.

21-000937 Invoice 2021-10 - City of Longview \$303,294.16

21-000938 2021 July County Treasurer's Report

21-000939 2021 July CTA Fund Balance Report

6. REPORTS

21-000940 2021 Annual Fixed Route Ridership

21-000941 2021 August Monthly Fixed Route Ridership

21-000942 2021 August Fixed Route Boardings per Hour

21-000943 2021 August Average Passengers per Trip

21-000944 2021 August Monthly LIFT Ridership

21-000945 2021 August CTA Ridership Graph

21-000946 PTBA Sales Tax Data 2021 vs 2020**7. 2021 - 2022 LCC RIDERSHIP AGREEMENT - Presented by Tabitha Hayden**

Tabitha Hayden presented the 2021-2022 LCC Ridership Agreement to the Board:

- RiverCities Transit Staff has collaborated with the administration of Lower Columbia College to renew the annual agreement established in 2013 between the Cowlitz Transit Authority and Lower Columbia College. This agreement allows Lower Columbia College students, staff, and faculty access to RiverCities Transit Fixed Route service in exchange for a single lump-sum payment based on usage from the prior year;
- The term of this agreement is for one year starting September 1, 2021, continuing through August 30, 2022;
- This agreement will generate \$698 in fare revenue.

RiverCities Transit staff are recommending the renewal of this agreement for the 2021-2022 school year.

A motion was made by McAllister, seconded by Alexander, to authorize the Cowlitz Transit Authority Board Chair to execute the Ridership Agreement with Lower Columbia College. The motion carried with all members voting in favor.

21-000947 SUMMARY STATEMENT: 2021-22 Lower Columbia College Ridership Agreement**RECOMMENDED ACTION:**

Motion to authorize the Cowlitz Transit Authority Board Chair to execute the Ridership Agreement with Lower Columbia College.

21-000948 2021-22 RCT LCC Ridership Agreement**8. ROUTE 46 UPDATE | FARE FREE SEPTEMBER 13-18 - Presented by James Seeks**

James Seeks gave a brief update:

- Route 46 will begin service on Monday, September 13, 2021;
- Based on ridership demand, the staff adjusted Route 45B's schedule to start and end one hour earlier and made minor timetable adjustments to other routes;
- As part of the introduction of Route 46, RiverCities Transit will be fare-free during the week of September 13-18, 2021.

9. DRIVER HIRING UPDATE - Presented by James Seeks

James Seeks gave a brief update:

- 22 Operators are currently on the roster. Three Operators are out on long-term leave; one will return next week;
- The CDL school extended the training of a new Operator one week due to a lack of trainers. Seeks noted that he has had difficulty arranging timely CDL training and has had to look two or three months out for space availability, which affects the ability to retain candidates. Seeks stated that he is reviewing the process and training required for having a CDL Trainer on staff, which will require City approval;
- The staff will interview three Operator candidates the week of September 13, 2021.

10. MANAGER'S REPORT

James Seeks gave a brief report:

- The Transportation Security Administration mandate regarding masks on transportation systems has been extended through January 18, 2022;
- Seeks stated that he is collaborating with the City of Longview's Geographical Information Systems Coordinator to create the maps that would determine potential one-quarter mile and three-quarter mile extensions of the current ADA boundary;
- Seeks has been working to procure a mini-bus off the Washington State contract and start the Lexington

service by January 3, 2022. Seeks stated that due to the automotive industry's micro-chip shortage, he anticipates delivery of the vehicle in late November or early December. Unfortunately, such a late delivery may not provide enough time to prepare the vehicle for service at the beginning of January.

Betsy Despain gave a brief report:

- Paratransit ridership was up in August 2021 by 33% over that in August 2020. However, compared to July 2021, August 2021 ridership has decreased.

21-000949 3-Quarter Mile Outside Service Area

11. MISCELLANEOUS

Member Alexander informed the staff that the Highlander parade would occur on Saturday, September 11, 2021.

12. ADJOURNMENT

With no further business to discuss, Vice-Chair Makinster adjourned the meeting at 4:16 p.m.

Elizabeth Halili, Clerk of the Board

Dennis Weber, Chairman

Date: 10/13/2021
Invoice # 2021-11

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

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**Frank F. Randolph
d.b.a. RANDOLPH LAW FIRM
P.O. BOX 457
LONGVIEW, WA 98632
(360) 749-2287
ffrlaw@comcast.net**

CLIENT: RIVERCITIES TRANSIT AUTHORITY
1135 12TH Avenue
Longview, WA 98632

ATTN: JIM SEEKS

BILLING PERIOD: September 1-30, 2021
Billing Rate: \$200.00/Hour

<u>Date</u>	<u>Service</u>	<u>Hours Charge</u>	
092721	Review proposed changes to WSTIP coverage definitions; make comments and/or offer alternative or additional language; forward to Jim for further review and/or action.	0.5	\$ 100.00
TOTAL		0.5	\$ 100.00

If you have any questions or concerns, please let me know.

If not, please make check payable to "Frank F. Randolph" and mail to P.O. Box 457, Longview, WA 98632

Thank you.

**Cowlitz-Wahkiakum Council of Governments**

Administration Annex
207 North Fourth Avenue
Kelso, WA 98626

Telephone: (360) 577-3041
Fax: (360) 214-3425

E-Mail: cwcog@cwco.org
Web: <http://www.cwco.org/>

Invoice**RiverCities Transit / Cowlitz Transit Authority**

254 Oregon Way
Longview, WA 98632

Invoice Date: October 6, 2021

Invoice Number: 2021 - 118

Jul-Dec 21 Mobility Management Match

Item	Amount
	\$3,000.00
	<u>\$3,000.00</u>

Please contact the CWCOG Finance Department with questions regarding this invoice.

All charges include tax unless otherwise noted.

Printed 10/08/2021 at 09:16 AM

69701 TRANSIT AUTHORITY**930100 TRANSIT AUTHORITY**

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		324,477.83	469,743.69	- 446,210.48	23,533.21	348,011.04
1112000 WARRANTS OUTSTANDING		0.00	2,135.32	- 2,135.32	0.00	0.00
1180000 INVESTMENTS		5,593,173.03	140,781.00	0.00	140,781.00	5,733,954.03
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	305,429.48	- 305,429.48	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 4,258,241.74	0.00	0.00	0.00	- 4,258,241.74
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 2,876,544.23	0.00	- 468,757.91	- 468,757.91	- 3,345,302.14
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	- 2,400.92	0.00	- 781.00	- 781.00	- 3,181.92
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 1,957.23	0.00	- 204.78	- 204.78	- 2,162.01
5492000 OTHER	8900000 DISTRICT ACTIVITIES	1,221,493.26	305,429.48	0.00	305,429.48	1,526,922.74
Total		0.00	1,223,518.97	- 1,223,518.97	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: August 31, 2021

	<u>Current Period</u>	<u>Y-T-D</u>
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2021		\$ 4,258,241.74
CTA Revenue		
Metro Sales Tax	468,757.91	3,345,302.14
Interest Earnings/Investments	781.00	3,181.92
Local Sales Interest	204.78	2,162.01
LCC Ridership Agreement	-	-
Other Miscellaneous Revenue	-	-
Subtotal	\$ 469,743.69	\$ 3,350,646.07
CTA Expenditures		
City of Longview	303,294.16	1,516,470.80
City of Longview - Audit Services	-	-
Legal Counsel	-	1,040.00
Transit Center Security Services	-	2,175.00
Subsistence - Meals	-	-
Cowlitz-Wahkiakum Council of Governments	2,135.32	7,236.94
Subtotal	\$ 305,429.48	\$ 1,526,922.74
CTA Ending Balance		\$ 6,081,965.07
CITY OF LONGVIEW		
Beginning Balance: January 1, 2021		\$ 1,617,906.72
Longview Revenue		
Farebox/Pass Sales	8,366.54	69,792.58
State Pool - Interest	158.36	1,188.85
Payments from CTA	303,294.16	1,516,470.80
Federal Grant Competitive - 5339 - Transit Center	-	371,948.00
Federal Grant Competitive- 5339 Replacement Buses	-	-
Federal Grant Competitive- 5307 Flex - Transit Center	-	161,651.00
Federal Grant - 5307 Formula- Operating	-	-
Federal Grant - CARES ACT 5307 Formula-Operating	-	1,263,161.00
Federal Grant Competitive- 5310 - Replacement Buses	-	-
Federal Grant Competitive- 5310 Paratransit Operating	-	250,977.00
State Special Needs Formula Grant - Paratransit Operating	-	123,912.00
WSTIP Risk Management Grant	-	-
Paratransit Office Space Rental	901.21	7,209.68
Cashier Over-Short / NSF	-	1,248.52
Insurance Recoveries	-	7,849.77
Other Recoveries / Guest Rider	-	100.00
Miscellaneous Adjustments/Settlements	-	18.29
Subtotal	\$ 312,720.27	\$ 3,775,527.49
Longview Expenditures		
Subtotal	\$420,547.87	\$3,223,669.92
Longview Ending Balance		\$ 2,169,764.29
Combined CTA & Longview Ending Balance		\$ 8,251,729.36

RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815				6,646
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538				24,581
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770				15,866
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973				18,036
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130				8,888
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509				39,942
	46									272				272
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681				11,878
TOTAL		10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688				126,109

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
TOTAL		28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2019	30											455	1238	1,693
	31	6,989	5,734	5,954	6,350	6,176	5,497	5,975	6,522	5,350	6,332	5,494	4,713	71,086
	32	5,787	4,546	4,727	5,044	5,200	4,091	4,460	4,552	4,221	5,114	4,151	3,625	55,518
	33	3,750	3,582	3,747	3,873	3,896	3,610	3,381	3,586	3,305	3,969	3,655	3,455	43,809
	44	2,410	2,108	2,091	2,294	2,386	2,162	2,113	2,133	1,938	2,356	2,029	2,002	26,022
	45	9,099	8,185	8,759	9,102	9,239	7,596	8,172	8,954	8,261	9,742	8,250	7,504	102,863
	57	3,074	2,821	2,953	3,106	3,222	2,687	2,511	2,578	2,416	2,982	2,878	2,512	33,740
TOTAL		31,109	26,976	28,231	29,769	30,119	25,643	26,612	28,325	25,491	30,495	26,912	25,049	334,731

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2018	31	6,300	5,974	7,249	6,861	7,332	7,326	7,219	7,874	6,477	7,537	6,839	6,369	83,357
	32	5,751	5,490	6,064	5,452	5,875	5,304	5,417	5,500	5,047	6,274	5,081	4,720	65,975
	33	3,923	3,780	4,115	4,092	4,375	3,714	3,422	3,790	3,471	4,198	3,451	2,990	45,321
	44	2,940	2,481	3,008	2,621	2,717	2,416	2,413	2,696	1,963	2,415	2,059	2,007	29,736
	45	6,938	6,505	7,962	7,801	7,624	7,557	7,791	8,805	7,517	9,482	8,396	7,881	94,259
	56													
	57	3,472	2,988	3,383	3,346	3,231	2,689	2,733	2,596	2,585	3,088	2,885	2,673	35,669
TOTAL		29,324	27,218	31,781	30,173	31,154	29,006	28,995	31,261	27,060	32,994	28,711	26,640	354,317

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2017	31	7,060	6,878	7,628	7,359	8,085	7,477	6,817	7,525	7,082	6,696	6,069	6,471	85,147
	32	5,886	5,998	6,746	6,369	6,284	5,914	5,591	5,915	5,681	5,577	4,921	4,753	69,635
	33	4,164	3,924	4,315	4,350	4,541	3,855	3,741	3,735	3,478	4,129	3,803	3,595	47,630
	44	2,403	2,330	2,552	2,209	2,528	2,435	2,063	2,405	2,221	2,624	2,466	2,474	28,710
	45	8,985	9,478	10,639	9,309	10,115	8,957	8,282	9,010	8,101	7,874	7,907	7,320	105,977
	56	975	985	1,166	1,018	1,194	1,212	907	1,081	994	234			9,766
	57	2,197	2,450	2,620	2,351	2,728	2,384	1,988	2,192	2,530	3,336	3,180	2,998	30,954
TOTAL		31,670	32,043	35,666	32,965	35,475	32,234	29,389	31,863	30,087	30,470	28,346	27,611	377,819

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2016	31	7,360	7,768	8,290	7,542	6,746	6,675	6,747	7,612	7,502	7,765	7,454	7,706	89,167
	32	7,002	7,585	7,565	7,304	6,447	5,920	5,364	5,763	5,706	5,813	5,681	5,420	75,570
	33	3,979	4,118	4,158	4,049	4,314	3,697	3,339	3,737	3,612	3,930	3,723	3,673	46,329
	44	2,009	2,388	2,559	2,346	2,432	2,402	2,011	2,535	2,754	2,529	2,681	2,414	29,060
	45	8,991	9,468	10,634	9,657	8,962	9,062	8,362	9,716	9,323	9,909	9,179	9,339	112,602
	56	1,488	1,676	1,567	1,326	1,276	1,222	1,032	1,154	1,138	1,178	1,154	1,051	15,262
	57	2,496	2,618	2,828	2,768	2,690	2,502	1,867	2,000	2,267	2,681	2,149	2,040	28,906
TOTAL		33,325	35,621	37,601	34,992	32,867	31,480	28,722	32,517	32,302	33,805	32,021	31,643	396,896

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Sep-21

DATE	TRIPPER*	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45	ROUTE 45B	ROUTE 46	ROUTE 57	TOTAL
1		57	117	103	69	60	113	85		90	694
2		40	118	77	88	44	144	79		82	672
3		60	133	90	116	61	163	88		85	796
4 S			103	79	74		122			48	426
5											
6 H											
7		39	117	80	81	47	141	71		83	659
8		42	102	80	90	60	128	61		75	638
9		46	109	72	82	37	117	40		79	582
10		38	109	58	83	56	128	83		92	647
11 S			73	39	62		133			39	346
12											
13		45	96	85	82	51	106	64	27	83	639
14		31	85	71	89	54	102	64	22	61	579
15		30	110	71	58	59	96	78	11	57	570
16		36	98	81	97	61	137	51	14	63	638
17		40	106	76	79	59	132	79	22	56	649
18 S			104	62	85		143			39	433
19											
20		28	110	81	60	72	112	77	17	70	627
21		49	103	88	80	63	136	60	25	67	671
22		35	99	50	89	49	112	74	20	66	594
23		29	114	85	90	38	126	65	19	63	629
24		30	110	59	76	51	115	69	15	92	617
25 S			79	43	62		140			50	374
26											
27		22	101	72	84	45	111	64	11	67	577
28		45	82	71	67	51	102	59	23	56	556
29		30	80	41	67	68	123	34	24	65	532
30		43	80	56	63	44	132	50	22	53	543
TOTAL (25)		815	2,538	1,770	1,973	1,130	3,114	1,395	272	1,681	14,688
WEEKDAY TOTAL (21)		815	2,179	1,547	1,690	1,130	2,576	1,395	272	1,505	13,109
SATURDAY/REDUCED DAY TOTAL (4)			359	223	283		538			176	1,579
DAILY AVERAGE		39	102	71	79	54	125	66	19	67	588
WEEKDAY AVERAGE		39	104	74	80	54	123	66	19	72	624
SATURDAY/REDUCED DAY AVERAGE			90	56	71		135			44	395

Ridership by Hour
9/1/2021 - 9/30/2021

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	12	133	130	169	187	163	212	278	224	217	182	155	117	2,179
32	28	102	94	105	119	138	162	170	183	139	148	116	43	1,547
33	2	118	110	147	169	163	146	171	173	172	114	125	80	1,690
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	64	44	53	95	109	93	127	96	133	106	75	94	41	1,130
57	74	120	61	123	143	124	113	125	179	150	134	92	67	1,505
Route					1030	1130	1230	1330	1430	1530	1630			
30					81	113	115	121	163	141	81			815
Route						1150	1250	1350	1450	1550				
46						42	45	60	68	57				272
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830	
45 A/B	119	75	94	184						121	81	66	30	3,971
combined 45 ridership due to time changes														

Saturday - Passengers by Hour

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31	17	27	39	19	34	64	33	45	52	29	359	
32	12	10	21	33	22	26	35	32	20	12	223	
33	21	13	28	29	50	42	32	31	14	23	283	
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	9	11	19	10	31	24	16	12	35	9	176	
Route	800	830	900	930	not shown for brevity			1600	1630	1700	1730	
45	22	23	28	21				38	19	18	8	538

Total Fixed Route

14,688

Average Passengers per Trip 9/1/2021 - 9/30/2021

Weekday

														Passengers per Revenue Service Hr	Avg daily boardings		
Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800				
31	0.6	6.3	6.2	8.0	8.9	7.8	10.1	13.2	10.7	10.3	8.7	7.4	5.6	8.3	104		
32	1.3	4.9	4.5	5.0	5.7	6.6	7.7	8.1	8.7	6.6	7.0	5.5	2.0	5.9	74		
33	0.1	5.6	5.2	7.0	8.0	7.8	7.0	8.1	8.2	8.2	5.4	6.0	3.8	6.4	80		
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820				
44	3.0	2.1	2.5	4.5	5.2	4.4	6.0	4.6	6.3	5.0	3.6	4.5	2.0	4.3	54		
57	3.5	5.7	2.9	5.9	6.8	5.9	5.4	6.0	8.5	7.1	6.4	4.4	3.2	5.7	72		
Route					1030	1130	1230	1330	1430	1530	1630						
30					5.8	8.1	8.2	8.6	11.6	10.1	5.8				5.5	39	
Route					1150		1250	1350	1450	1550							
46					3.0		3.2	4.3	4.9	4.1						3.9	19
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830				
45 A/B	5.7	3.6	4.5	8.8						5.8	3.9	3.1	1.4	9.7	189		
combined 45 productivity due to time changes																	

Saturday

											Passengers per Revenue Service Hr	Avg daily boardings
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31	4.3	6.8	9.8	4.8	8.5	16.0	8.3	11.3	13.0	7.3	9.0	90
32	3.0	2.5	5.3	8.3	5.5	6.5	8.8	8.0	5.0	3.0	5.6	56
33	5.3	3.3	7.0	7.3	12.5	10.5	8.0	7.8	3.5	5.8	7.1	71
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	2.3	2.8	4.8	2.5	7.8	6.0	4.0	3.0	8.8	2.3	4.6	44
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	5.5	5.8	7.0				9.5	4.8	4.5	2.0	13.5	135

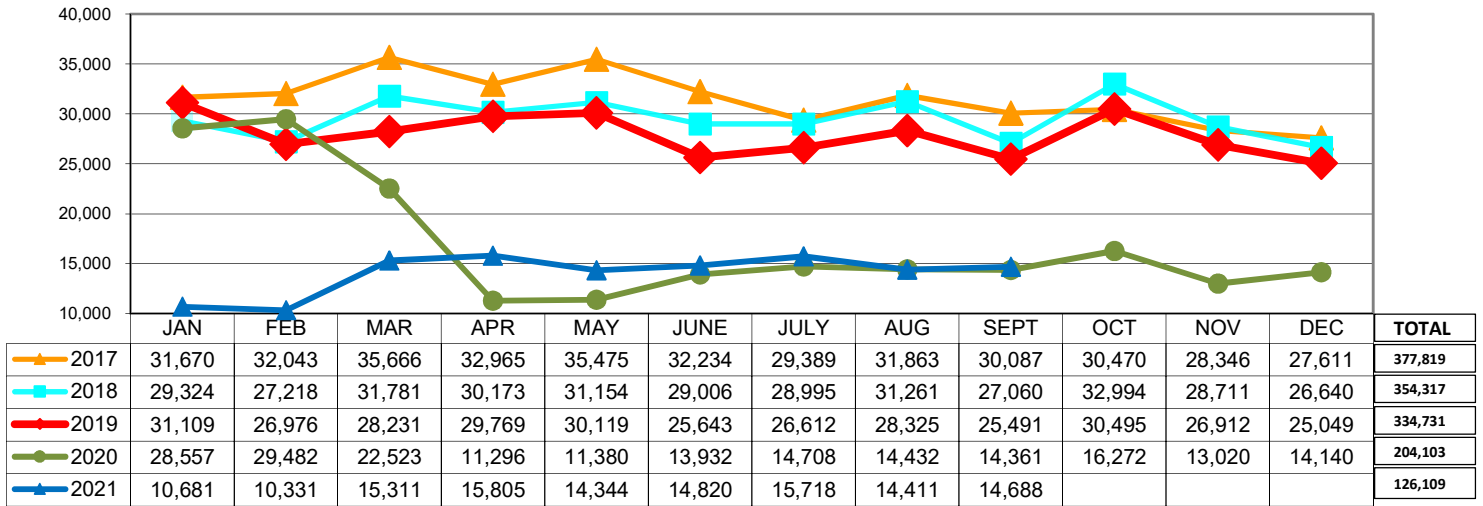
System Productivity

6.8

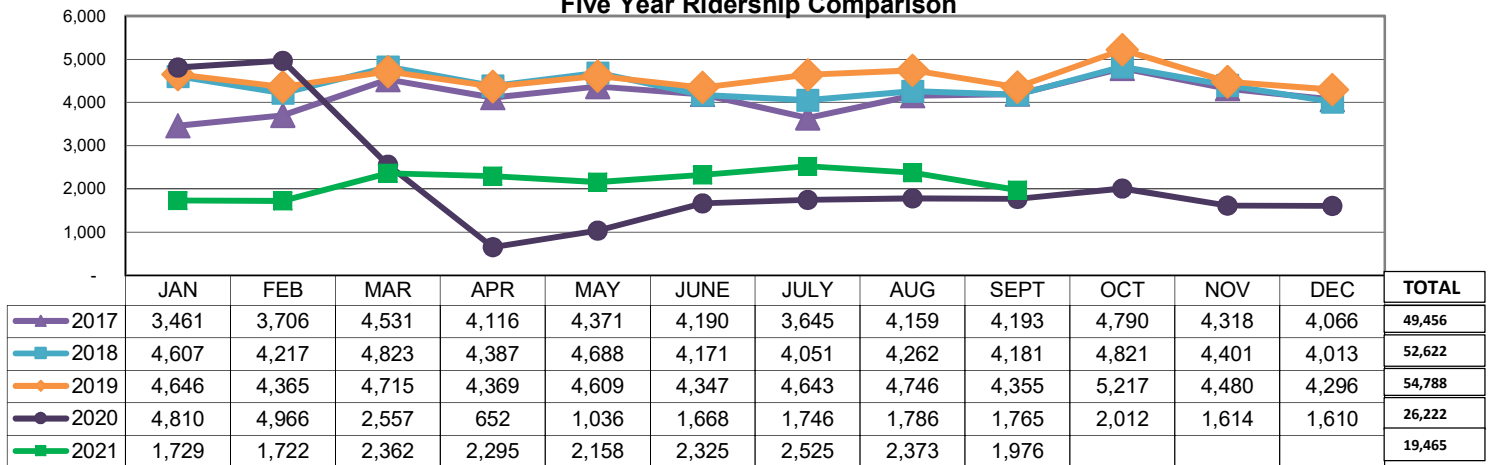
Red Less than 3.0 passengers per hour

Date	Total Psgrs	Demand Response Client Trips	Number of Attends	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgrs Rev Hour	CXLS	No Shows
9/1/2021	111	92	19	0	65	27	29.35%	1.92	6	1
9/2/2021	90	80	10	0	58	22	27.50%	1.89	3	1
9/3/2021	76	62	14	0	46	16	25.81%	1.76	6	3
9/4/2021	50	45	5	0	29	16	35.56%	1.70	12	1
9/7/2021	84	74	10	0	54	20	27.03%	1.89	9	1
9/8/2021	104	93	11	0	74	19	20.43%	1.71	11	1
9/9/2021	93	81	12	0	55	26	32.10%	1.62	9	5
9/10/2021	62	54	8	0	42	12	22.22%	1.78	2	0
9/11/2021	49	43	6	0	34	9	20.93%	1.66	2	0
9/13/2021	63	55	8	0	43	12	21.82%	1.73	8	0
9/14/2021	86	77	8	1	57	20	25.97%	1.64	9	3
9/15/2021	79	71	8	0	53	18	25.35%	1.66	4	3
9/16/2021	88	77	11	0	63	14	18.18%	1.79	5	0
9/17/2021	68	58	10	0	49	9	15.52%	1.77	8	4
9/18/2021	56	49	7	0	41	8	16.33%	1.85	3	0
9/20/2021	80	66	14	0	48	18	27.27%	1.79	13	3
9/21/2021	107	93	12	2	69	24	25.81%	1.76	5	2
9/22/2021	103	96	4	3	66	30	31.25%	1.54	8	2
9/23/2021	89	75	14	0	49	26	34.67%	1.86	4	0
9/24/2021	68	59	9	0	44	15	25.42%	1.66	4	1
9/25/2021	35	35	0	0	31	4	11.43%	1.41	5	0
9/27/2021	73	67	6	0	43	24	35.82%	1.50	10	3
9/28/2021	105	95	8	2	67	28	29.47%	1.84	8	4
9/29/2021	84	80	4	0	57	23	28.75%	1.84	4	0
9/30/2021	73	67	6	0	46	21	31.34%	1.74	7	0
	1976	1744	224	8	1283	461	25.81%	1.73	165	38

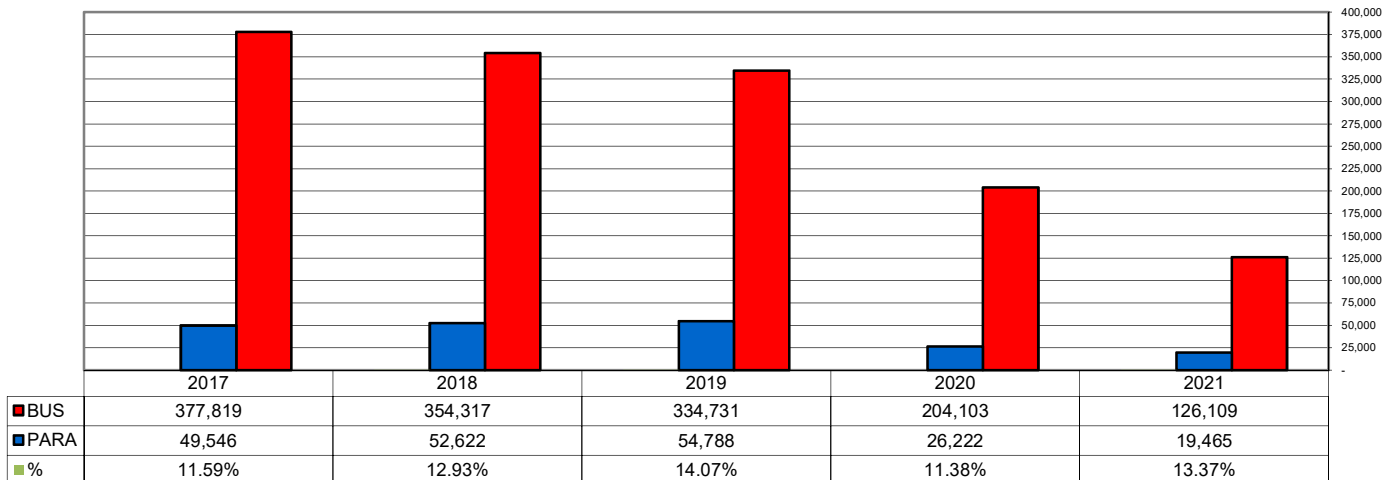
RiverCities Transit Fixed Route Five Year Ridership Comparison



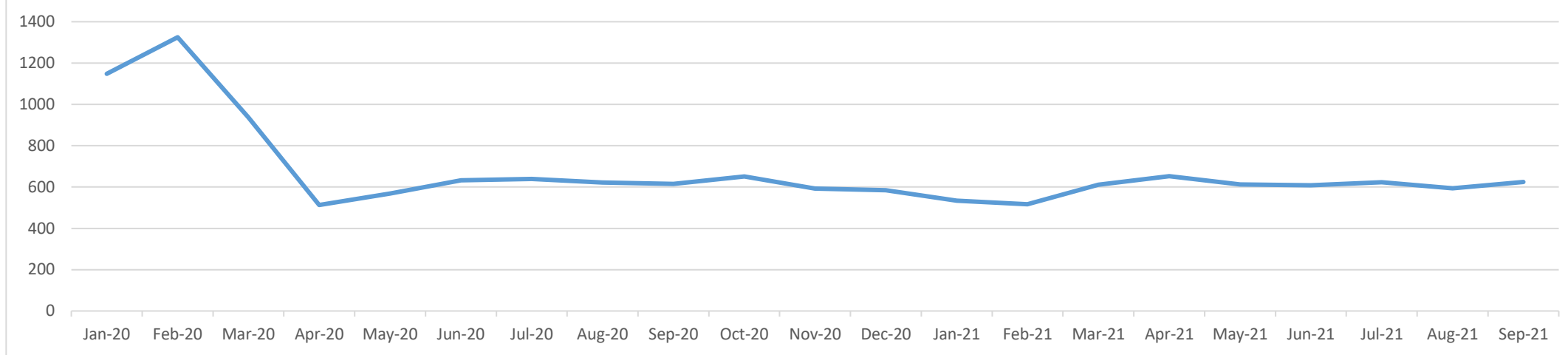
RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership

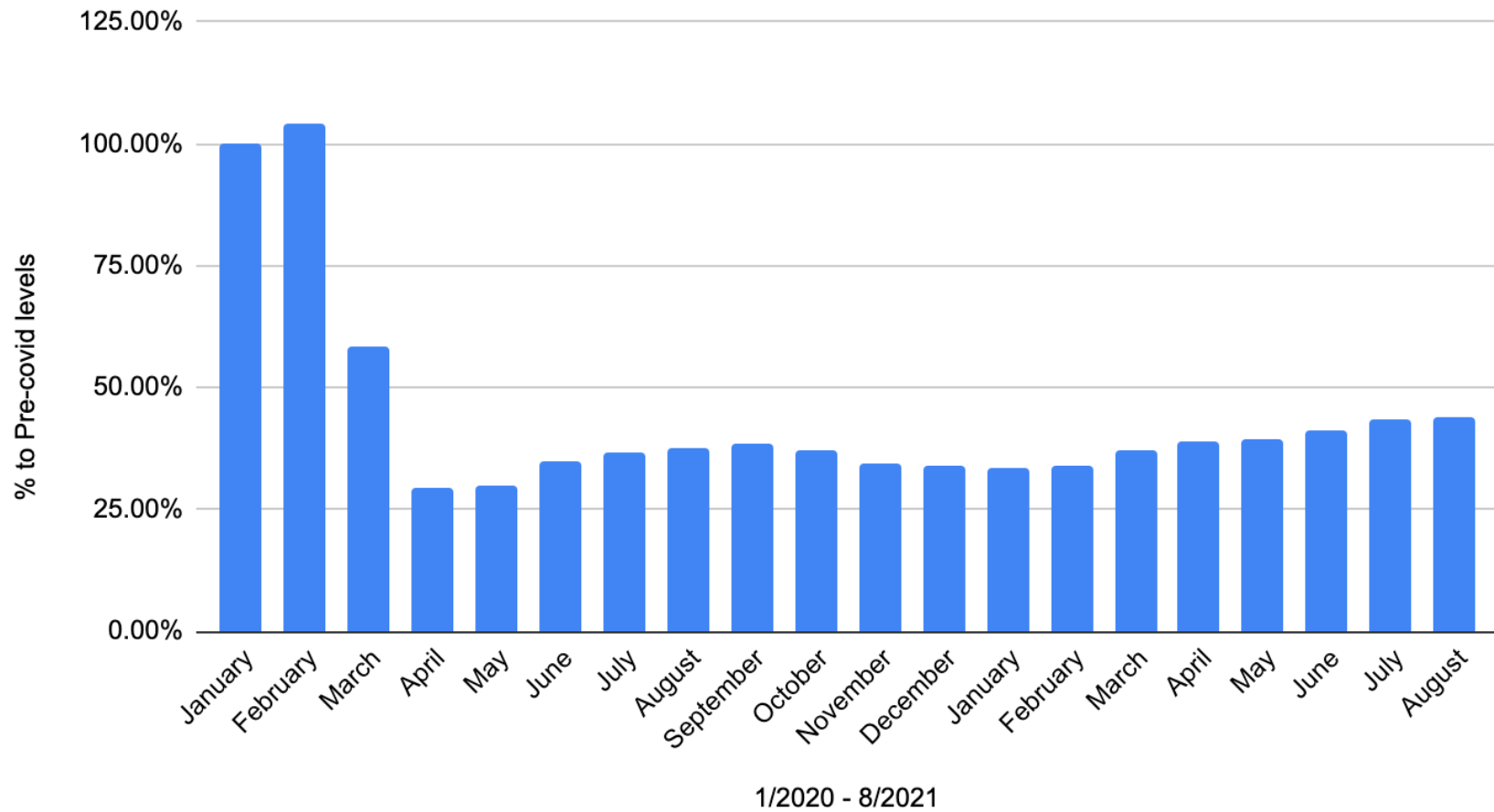


Average Fixed Route Riders per Day

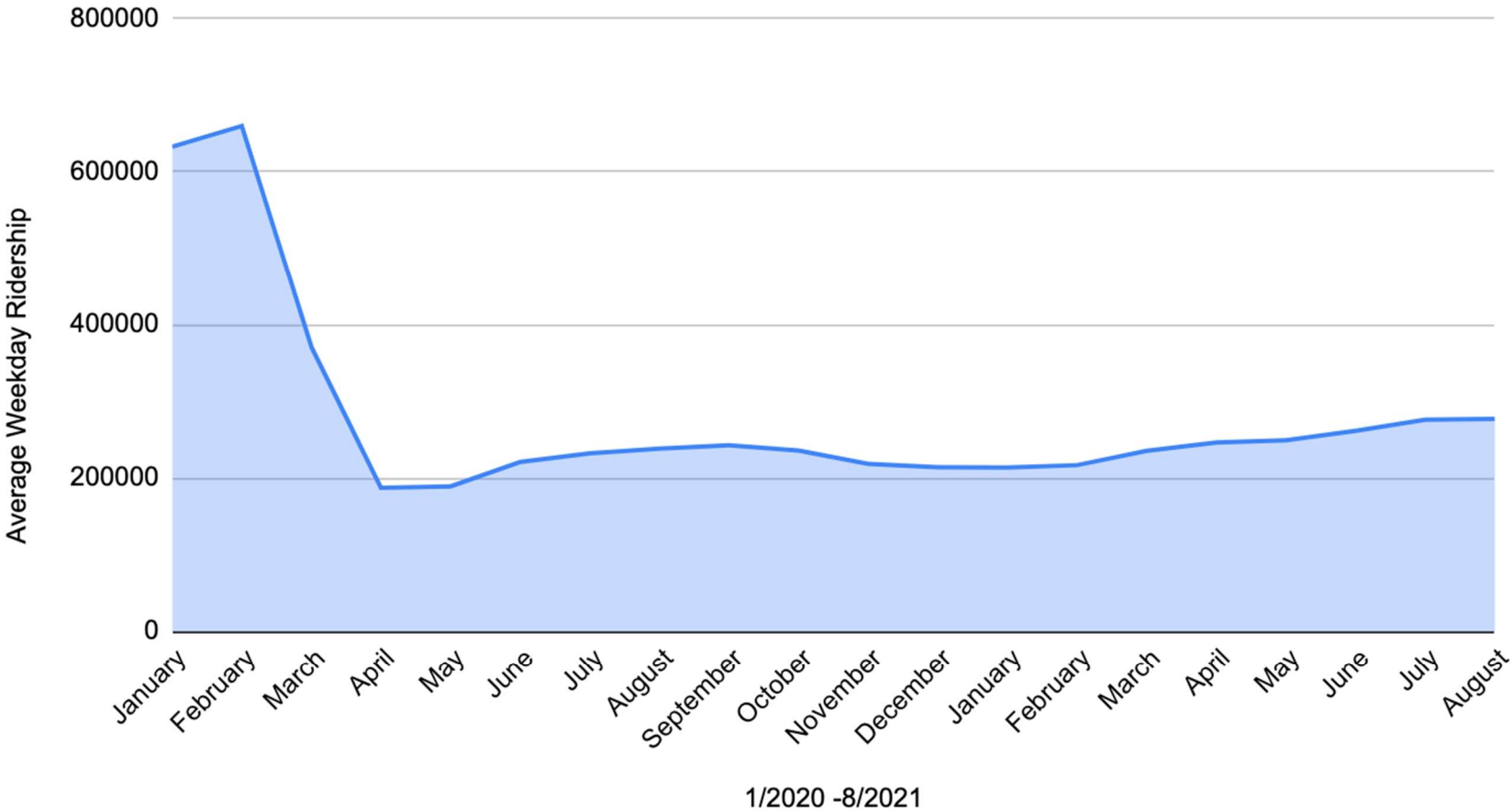


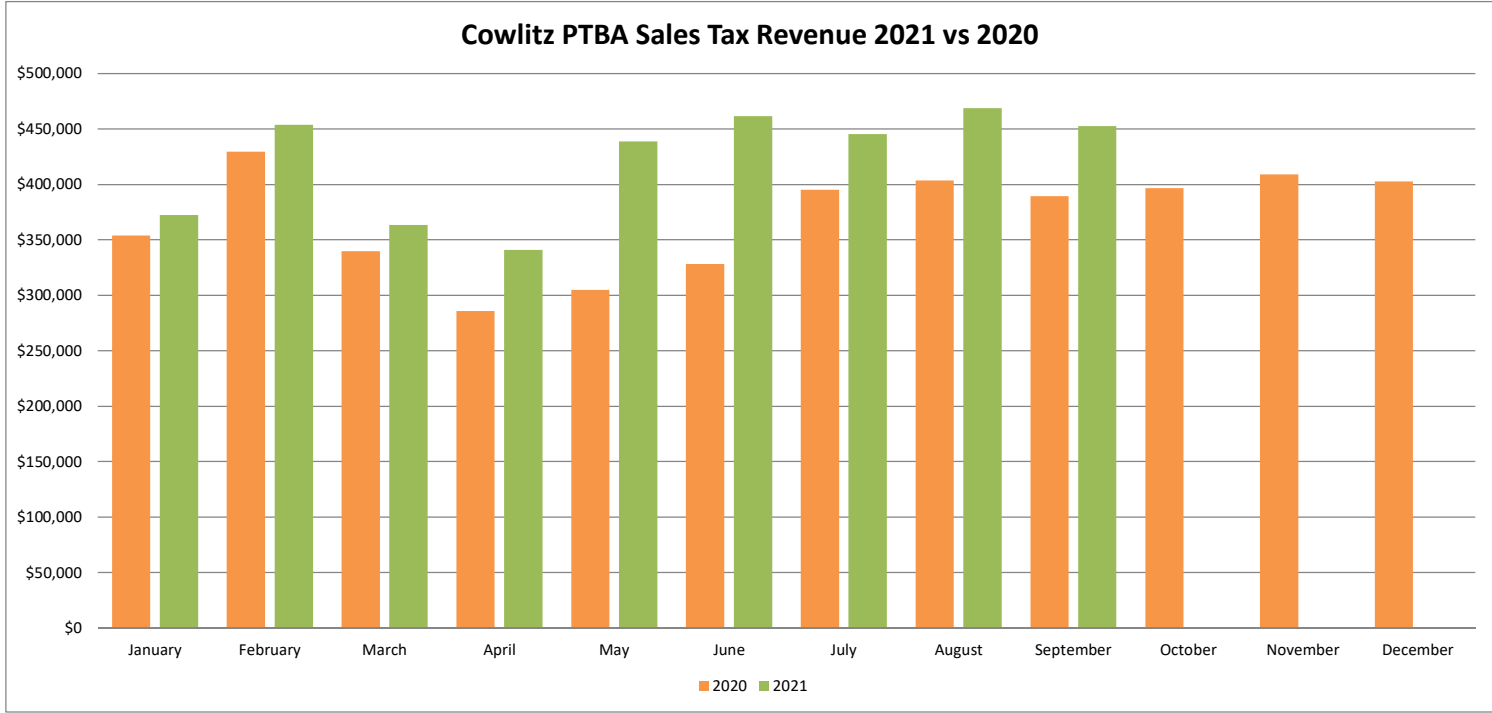
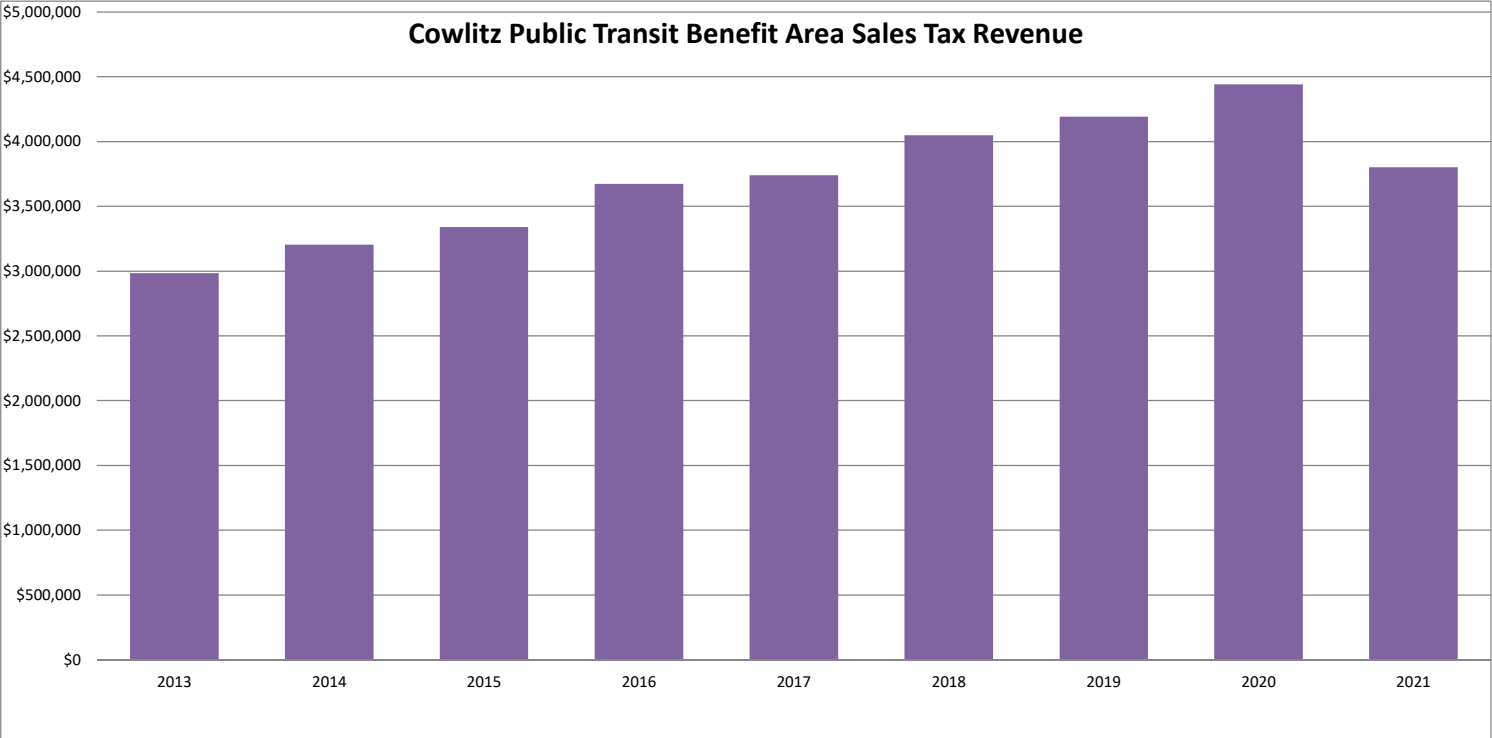
Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
1148	1325	938	513	569	633	639	622	615	651	592	585	534	517	611	652	612	608	623	594	624

Average Weekday Boarding - Statewide



Average Weekday Boardings - Statewide







Cowlitz Transit Authority

Agenda Summary

ESTABLISH PUBLIC HEARING FOR 2022 CTA Budget

SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws state that the CTA is to hold a public hearing to specifically solicit public comment on the annual budget.

RECOMMENDED ACTION:

Establish a public hearing to be held at the November 10, 2021 CTA Board Meeting to receive comments on the 2022 annual budget.

NOTICE OF PUBLIC HEARING
COWLITZ TRANSIT AUTHORITY

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Cowlitz Transit Authority will hold a Public Hearing on **Wednesday, November 10, 2021 at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington and by Virtual Zoom Webinar.

The purpose of the hearing is to receive any comments concerning the adoption of the 2022 CTA Budget.

The City Hall is accessible for persons with disabilities. Please let us know forty-eight (48) hours in advance if you will need any special accommodations to attend the meeting.

Any person interested may attend and be heard on said matter via a moderator. For information about Zoom accessibility, please contact the Clerk of the Board's Office at (360) 442-5664

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81641699942>

Dial any of the following numbers:

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 816 4169 9942

No Registration Required

DATED at Longview, Washington, this 13th day of October 2021.

Dennis Weber
Chair
Cowlitz Transit Authority

Published: October 31, 2021 in the Longview Daily News



Cowlitz Transit Authority

Agenda Summary

STUDY TO POTENTIALLY EXPAND ADA SERVICE AREA

SUMMARY STATEMENT:

Attached are two maps of the current RiverCities LIFT ADA service area, each with a potentially expanded service area:

- ADA plus 0.25 miles (1 mile total), and
- ADA plus 0.75 miles (1.5 miles total).

Staff will:

- Review the known and estimated potential ADA customers that could be served, under a pilot project, if the ADA service area was expanded, and
- Estimate costs for each scenario.

RECOMMENDED ACTION:

No action at this time; information only. Staff will report back to the CTA Board at a future meeting.

RIVER CITIES TRANSIT

Legend

- ★ Transit Center
- Route 30
- Route 31
- Route 32
- Route 33
- Route 44
- Route 45
- Route 57
- Street Network
- ADA Service Area
- Quarter Mile Outside of Service Area



DISCLAIMER: The City of Longview does not guarantee the accuracy, adequacy, completeness or usefulness of any information. The City of Longview provides this information on an "as is" basis without warranty of any kind, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose, and assumes no responsibility for anyone's use of this information. However, notification of any errors will be appreciated.

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RIVER CITIES TRANSIT

Legend

★ Transit Center

Route 30

Route 31

Route 32

Route 33

Route 44

Route 45

Route 57

Street Network

ADA Service Area

.75 Mile Outside of Service Area



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