



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, July 19, 2021

6:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. ROLL CALL

Members Present: Rayleen Aguirre, Spencer Boudreau, Jenny Oskey

Members Absent: Michelle Rabideau & Claire Pang

Constituents Present: Bill Kasch, Linda Curry, Kathleen Butler, Ella Aguirre & Elise Aguirre

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

2. APPROVAL OF MINUTES

21-000856 PRAB DRAFT Minutes 06.17.2021

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to approve the minutes as written. The motion carried by the following vote:

Ayes: All

Nays: None

3. CHANGES TO THE AGENDA

Tree Board & Constituent Comments moved to top of the agenda, directly after Approval of Minutes.

4. CONSTITUENT COMMENTS

Bill Kasch, Longview Resident provided a copy of a City of Longview Donation of Signs and Transfer of Ownership signed and dated the 28th of July, 2020 showing the transfer of 5 signs. Additionally, Mr. Kasch asked for the following considerations:

- 1. A ban on all fireworks citywide - Response from staff: A ban on fireworks would not be handled by this advisory board but rather by City Council*
- 2. A fountain to be placed on Kessler Blvd - Response from staff: This request has been officially made and rejected previously by another homeowner on the Old Westside due to costs associated with monthly electrical fees and the cost of replacement pumps.*
- 3. Downtown clean-up on a more frequent basis - Response from staff: The Downtowners perform official clean-up events 3 to 4 times per year as of 2017. The Park Maintenance Department is responsible for the right-of-way shrubbery and performs maintenance.*
- 4. Memorial Bench on Lion's Island - Response from staff: See New Business*

5. BOARD MEMBER COMMENTS

Rayleen Aguirre presented the Parks and Recreation staff with the proclamation from the previous City Council Meeting for July 2021 Parks and Recreation month. Mrs. Aguirre also commented on the recent enjoyment of the golf course and the large number of groups playing. Spencer Boudreau asked the Park Maintenance Manager to consider adjustments to the Hemlock Pedestrian Bridge to help with the significant glare during

sunny days and potential slipping hazard during rainy days. A request was made to include Hemlock Pedestrian Bridge on the agenda under new business for the next meeting.

6. TREE BOARD COMMENTS

21-000857 Kathy Butler - 2324 Lee Avenue (Norway Maple)

Ms. Butler has attended the meeting this evening to request the removal of the street tree in the right of way, owned by the City of Longview be removed and considered a nuisance. The Urban Forestry Department has inspected the tree and talked with the homeowner at length. The tree is extremely healthy and does not fall within the guidelines for removal per the Tree Removal Policy. She is concerned that she is unable to maintain the tree due to her physical limitations. A discussion ensued regarding the possibility of thinning the tree to aid with the dropping of seeds. It is possible that the tree has been thinned in the recent past. Joanna Martin will look in to the schedule for tree maintenance. Linda Curry, longtime friend of Ms. Butler was also present in support of removal of the tree due to the struggles she has witnessed Ms. Butler have with clean-up.

The board also discussed the sidewalk damage that has occurred as a result of the tree, and clarified that any tree removal and/or repair would take place in conjunction with sidewalk repair when appropriate. Currently, the list per quarter has approximately 50 sidewalk repairs with direct tree concerns attached. The board recommended Ms. Butler talk to city council directly to ask them to overrule the policy if she would like. Director Jennifer Wills also provided information to obtain a list of service organizations that are willing to assist homeowners in property maintenance when they are unable due to physical limitations.

7. REPORTS

21-000858 Park Maintenance Division Report July 2021

A written report was provided by Joanna Martin prior to the meeting and read aloud during the meeting. See attached report.

21-000860 Recreation Division Report July 2021

A written report was provided by Justin Brown prior to the meeting and read aloud during the meeting. See attached report.

21-000865 Directors Report - Verbal

Director Jennifer Wills provided a verbal report on:

- 1. Lake Sacajawea Concessionaire Requests*
- 2. Concerts in the Park Sponsor Appreciation Night - July 29th*
- 3. ADA Committee and the potential award of funds to install push-button open/close doors at the McClelland Center and Recreation Office as well as funding for Hearing Impairment translators that have been cost prohibitive in the past.*
- 4. Mint Valley Golf Course - tentative movie night, Sept. 10th*
- 5. Cloney RFP meeting*

8. OLD BUSINESS

21-000861 Naming of Archie Anderson Playground - Felicia Connelly

A motion was made by Spencer Boudreau, seconded by Jenny Oskey, to recommend the ADA playground at Archie Anderson/Highlands Park be changed to the Felicia Conley Memorial

Playground to honor Felicia Conley's memory. The motion carried by the following vote:

Ayes: All

Nays: None

21-000862 Memorial Bench - Lion's Island

A motion was made by Rayleen Aguirre, seconded by Spencer Boudreau, to offer the option to purchase a memorial bench for the tip end of Lion's Island to the next person on the waitlist. Discussion included the clarification of the total number of benches at Lake Sacajawea (65) and specifically the number of benches on Kuntz Island (2). The current waitlist has 18 to 20 requests and in the past 17 years new benches have not been purchased and/or installed. The motion carried by the following vote:

Ayes: All

Nays: None

Additionally, Jennifer Wills will look in to the possibility of finding an alternative way of honoring Bill Kasch as his request for a specific memorial bench on Lion's Island in his honor would require the current waitlist to be overlooked and therefore not appropriate.

9. NEW BUSINESS

21-000863 Review of Park and Recreation Bylaws

A motion was made by Spencer Boudreau, seconded by Jenny Oskey, to add a section to "Organization and Membership" titled "Youth Representative" with the following verbiage; "A youth representative of high school age can be appointed to the board to provide input and youth perspective, but will not be a voting member. Youth representative shall be a resident of the City of Longview, and shall attend a Longview School, public or private, or a course of the same equivalent. Youth representative will be required to miss no more than three scheduled meetings per year, as already outlined previously for regular board members. Youth representative is not a voting member of the Parks and Recreation Advisory Board as there is no guarantee that they would be of legal voting age in an election. Youth representative is there to provide input but not exercise a vote. This avoids potential conflicts if a youth representative is of relation to another voting member as has been the trend with youth representatives until recently."

The motion carried by the following vote:

Ayes: All

Nays: None

A motion was made by Spencer Boudreau, seconded by Rayleen Aguirre, to revisit the bylaws as a group annually, each February. The motion carried by the following vote:

Ayes: All

Nays: None

Note: Director Wills will review guidelines pertaining to voting in absentia via virtual meetings and report back to the board as requested.

21-000864 Skate Park Assessment

A report was provided to the board showing the results of a recent Skatepark Assessment conducted by Grindline. The report is embedded and was meant to update the members of the board on the current condition of the skatepark as well as the maintenance costs and potential improvements recommended.

10. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

*Melissa Harbour
Administrative Assistant*