

October 25, 2021

To: Board of Trustees of Longview Library
From: Chris Skaugset, Library Director
Subject: **Board Meeting – November 1, 2021 at 4:00 p.m. via Zoom and in person in the Longview City Council Chambers**

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the Library Director's Office at 360-442-5309.

Chris Skaugset is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/3225579700?pwd=L1ZEbDdNWjZ5eWM3T0dyN29NdINuUT09>

Meeting ID: 322 557 9700

Passcode: Xt#pa6

One tap mobile

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+16699006833,,3225579700#,,,,*566826# US (San Jose)

Dial by your location

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+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 322 557 9700

Passcode: 566826

Find your local number: <https://us02web.zoom.us/j/kboxBudjNz>

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of September 13, 2021 Board Meeting Minutes**
Action: Approve/Amend minutes
5. **Approval of Claims – Action Item**
Action: Approve/Disapprove Claims
6. **Surplus Materials – Action Item**
Action: Approve/Disapprove Surplus Materials
7. **Constituent Comments – Limited to 3 minutes**
8. **Chair and Board Reports**
 - a. Board ByLaws
9. **Librarian’s Report**
 - a. Internet Use Policy – Action item
 - b. Educator Library Card – Action item
 - c. Hours Update
 - d. Mobile Library Update
 - e. Art Loan
 - f. Foundation Request
 - g. Statistical Report
10. **Other Business**
 - a. Next Meeting, December 6, 2021 at 4:00 p.m.
11. **Executive Session (if necessary)**
12. **Adjournment**

Enclosures