

November 29, 2021

**To:** Board of Trustees of Longview Library  
**From:** Chris Skaugset, Library Director  
**Subject:** Board Meeting – December 6, 2021 at 4:00 p.m. via Zoom and in person in the Longview City Council Chambers

All members of the public are encouraged to listen in to the meeting and participate via a moderator. For information about Zoom accessibility, please contact the Library Director's Office at 360-442-5309.

You are invited to a Zoom webinar.  
**When:** Dec 6, 2021 04:00 PM Pacific Time (US and Canada)  
**Topic:** Longview Library Board of Trustees

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83469871916?pwd=bFBITDNERVU2VnZMTjdNbUEvcnR0dz09>

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## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of November 1, 2021 Regular Board Meeting and November 29, 2021 Special Board Meeting Minutes**  
*Action: Approve/Amend minutes*
5. **Approval of Claims – Action Item**  
*Action: Approve/Disapprove Claims*
6. **Surplus Materials – Action Item**  
*Action: Approve/Disapprove Surplus Materials*
7. **Constituent Comments – Limited to 3 minutes**
8. **Chair and Board Reports**
  - a. Board ByLaws
9. **Librarian’s Report**
  - a. Internet Use Policy – Action item
  - b. Mobile Library Update
  - c. Foundation Request
  - d. Statistical Reports
10. **Other Business**
  - a. Next Meeting, January 10, 2021 at 4:00 p.m. (and Board Training)
11. **Executive Session (if necessary)**
12. **Adjournment**

Enclosures