



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel

Thursday, December 16, 2021

7:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will be holding a special meeting on Thursday, December 16th at 7:00 p.m. at the Council Chamber, City Hall, 1525 Broadway Street, Longview. The meeting is also available via Zoom.

Zoom meeting link: <https://us02web.zoom.us/j/81889709376>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 818 8970 9376

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE

3. ROLL CALL**4. APPROVAL OF MINUTES**

21- DECEMBER 9, 2021 SPECIAL MEETING-UTILITY RATE WORKSHOP
0001148 DECEMBER 9, 2021 REGULAR MEETING

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****7. CONSTITUENTS' COMMENTS (Thirty Minutes)****8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

21- RESOLUTION NO. 2384 – WATER RATES FOR 2022
0001142

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2384.

21- RESOLUTION NO. 2385 – SEWER RATES FOR 2022
0001143

RECOMMENDED ACTION:
MOTION ADOPTING RESOLUTION NO. 2385.

21- RESOLUTION NO. 2386- SOLID WASTE AND RECYCLING RATE INCREASE FOR 2022
0001149

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2386

21- RESOLUTION NO. 2387- INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR
0001144 SPILLMAN SERVICES

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2387

21- ORDINANCE NO. 3456: AMENDING THE 2021-2022 BIENNIAL BUDGET
0001145

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3456

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS**

21- APPOINTMENTS TO BOARDS AND COMMISSIONS
0001141

RECOMMENDED ACTION:
APPROVE THE APPOINTMENTS TO BOARDS AND COMMISSIONS

14. CONSENT CALENDAR

21- APPROVAL OF CLAIMS
0001146

15. CITY MANAGER'S REPORT

21- 2022 STATE LEGISLATIVE AGENDA
0001147

RECOMMENDED ACTION:

MOVE TO ADOPT THE 2022 STATE LEGISLATIVE AGENDA

16. MISCELLANEOUS**17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JANUARY 13, 2022- 7:00 P.M.

THURSDAY, JANUARY 27, 2022- 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

TBD



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, December 9, 2021

5:30 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will be holding a regular meeting on Thursday, December 9th, at 5:30 p.m. at the Council Chamber, City Hall, 1525 Broadway Street, Longview. The meeting is also available via Zoom.

Zoom meeting link: <https://us02web.zoom.us/j/85082285717>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-669-900-6833
1-253-215-8782
1-346-248-7799
1-408-638-0968
1-312-626-6799
1-646-876-9923
1-301-715-8592

Webinar ID: 850 8228 5717

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 5:30 p.m.

2. **ROLL CALL**

***Present:** Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Makinster, Councilmember Strobel, Councilmember Moon, Councilmember Schott, Councilmember-elect Spencer Boudreau, Councilmember-elect Angie Wean*

***Absent:** None*

***Staff Present:** City Manager Kurt Sacha; City Attorney Jim McNamara; Deputy City Clerk Kassi Mackie;*

Public Works Director Ken Hash; Community and Economic Development Director Ann Rivers; Police Chief Robert Huhta; Human Resources Director Chris Smith

3. WORKSHOP

21- UTILITY RATE WORKSHOP

0001111

RECOMMENDED ACTION:
DIRECTION TO STAFF

Public Works Director Ken Hash and Community and Economic Development Coordinator Greg Hannon presented.

Council supported bringing forward a resolution at the December 16, 2021 Special Meeting with the following adjustments to water, sewer, solid waste and recycling for 2022:

*Water: 3.7% increase
Sewer: 1% increase
Stormwater: 0% increase
Solid Waste: 3% increase*

4. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

*Kassi Mackie
Deputy City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, DECEMBER 16, 2021- 7:00 P.M. (SPECIAL MEETING TO REPLACE 12/23 REGULAR MEETING)

THURSDAY, JANUARY 13, 2021-7:00 P.M.

NEXT COUNCIL WORKSHOPS:

TBD



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Chet Makinster
Council Member Steve Moon
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, December 9, 2021

7:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will be holding a regular meeting on Thursday, December 9th, at 7:00 p.m. at the Council Chamber, City Hall, 1525 Broadway Street, Longview. The meeting is also available via Zoom.

Zoom meeting link: <https://us02web.zoom.us/j/85082285717>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-669-900-6833
1-253-215-8782
1-346-248-7799
1-408-638-0968
1-312-626-6799
1-646-876-9923
1-301-715-8592

Webinar ID: 850 8228 5717

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 7:03 p.m.

2. **INVOCATION*/FLAG SALUTE**

21- MARK SCHMUTZ, NORTHLAKE CHURCH
0001100

After the invocation provided by Mark Schmutz of Northlake Church, the flag salute was recited.

3. ROLL CALL

Present: Mayor Wallis, Councilmember Kendall, Councilmember Makinster, Councilmember Strobel, Councilmember Moon, Councilmember Schott, Mayor Pro Tem Wallin, Councilmember-elect Spencer Boudreau, Councilmember-elect Angie Wein

Absent: None

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; Deputy City Clerk Kassi Mackie; Public Works Director Ken Hash; Community and Economic Development Director Ann Rivers; Interim Planner Adam Trimble; Parks & Recreation Director Jen Wills; Fire Chief Jim Kambeitz; Police Chief Robert Huhta; Human Resources Director Chris Smith

4. APPROVAL OF MINUTES

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

21- NOVEMBER 18, 2021 SPECIAL MEETING- 6:00 P.M.
0001101 NOVEMBER 18, 2021 SPECIAL MEETING- 7:00 P.M.
DECEMBER 2, 2021 SPECIAL MEETING-6:00 P.M.

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****7. CONSTITUENTS' COMMENTS (Thirty Minutes)**

Tina Smith of Longview provided public comment.

Spencer Boudreau of Longview provided public comment.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS**

21- PC 2021-11 PLANNING COMMISSION RECOMMENDATION FOR FINAL SUBDIVISION
0001106 PLAT APPROVAL OF MT SOLO PLACE PHASE 2B FOR 26 LOTS. THIS IS THE 3RD OF 5
TOTAL PHASES OF THE PRELIMINARY PLAT. AN EXTENSION OF BETHANY STREET
AND A CONNECTION TO BRANCH CREEK DRIVE AND MT. SOLO ROAD FOR THE
NEIGHBORHOOD WILL BE COMPLETED WITH THIS PHASE.

RECOMMENDED ACTION:

MOTION TO ADOPT THE FINDINGS AND CONDITIONS OF APPROVAL IN THE STAFF REPORT AND DIRECT THAT THE MAYOR SHALL INSCRIBE AND EXECUTE THE COUNCIL'S WILL ON THE FACE OF THE ORIGINAL DRAWING AND MYLAR COPIES OF THE FINAL PLAT.

Interim Planner Adam Trimble presented.

Spencer Boudreau of Longview provided public comment.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Schott, to adopt the findings and conditions of approval in the staff report and direct that the Mayor shall inscribe and execute the Council's will on the face of the original drawing and mylar copies of the final plat. The motion carried unanimously.

- 21-
0001125 **PC 2021-12 PLANNING COMMISSION RECOMMENDATION FOR FINAL SUBDIVISION PLAT APPROVAL OF MT SOLO PLACE PHASE 3A FOR 30 LOTS. THIS IS THE 4TH OF 5 TOTAL PHASES OF THE PRELIMINARY PLAT. AN EXTENSION OF BRANCH CREEK DRIVE AND A NEW SADIE LANE WILL BE COMPLETED WITH THIS PHASE.**

RECOMMENDED ACTION:

MOTION TO ADOPT THE FINDINGS AND CONDITIONS OF APPROVAL IN THE STAFF REPORT AND DIRECT THAT THE MAYOR SHALL INSCRIBE AND EXECUTE THE COUNCIL'S WILL ON THE FACE OF THE ORIGINAL DRAWING AND MYLAR COPIES OF THE FINAL PLAT.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Moon, to adopt the findings and conditions of approval in the staff report and direct that the Mayor shall inscribe and execute the Council's will on the face of the original drawing and mylar copies of the final plat. The motion carried unanimously.

- 21-
0001115 **LONGVIEW BICYCLE AND PEDESTRIAN MASTER PLAN**

RECOMMENDED ACTION:

DIRECTION TO STAFF TO CONDUCT A VIRTUAL OPEN HOUSE FOR PUBLIC COMMENT ON THE DRAFT LONGVIEW BICYCLE AND PEDESTRIAN MASTER PLAN AS CREATED BY THE COMPLETE STREETS COMMITTEE.

DIRECTION TO STAFF ON CONDUCTING A CITY COUNCIL WORKSHOP UPON COMPLETION OF THE VIRTUAL OPEN HOUSE

Public Works Director Ken Hash presented.

Council directed staff to conduct a virtual open house for public comment on the Draft Longview Bicycle and Pedestrian Master Plan as created by the Complete Streets Committee and directed staff to conduct a City Council workshop upon completion of the virtual open house.

11. ORDINANCES & RESOLUTIONS

- 21-
0001110 **RESOLUTION NO. 2382 DES ENERGY PROGRAM INTERLOCAL**

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2382

A motion was made by Councilmember Strobel, seconded by Mayor Pro Tem Wallin, to adopt Resolution No. 2382. The motion carried unanimously.

- 21-
0001037 **ORDINANCE NO. 3451: DONATION OF "RADICALLY INCLUSIVE WORLD" BY LAURA SHEARER**

RECOMMENDED ACTION:

MOTION TO ACCEPT OWNERSHIP OF, AND FOR PERMANENT DISPLAY OF "RADICALLY INCLUSIVE WORLD", INTO THE CITY OF LONGVIEW'S PERMANENT ART COLLECTION BY PASSING ORDINANCE NO. 3451 AND AUTHORIZING THE CITY

MANAGER TO SIGN THE APPLICABLE DONATION OF ART AND TRANSFER OF OWNERSHIP FORMS ON BEHALF OF THE CITY OF LONGVIEW.

A motion was made by Councilmember Moon, seconded by Councilmember Schott, to accept ownership of, and for permanent display of "Radically Inclusive World" into the City of Longview's permanent art collection by passing Ordinance No. 3451 and authorizing the City Manager to sign the applicable Donation of Art and Transfer of Ownership forms on behalf of the City of Longview. The motion carried unanimously.

- 21- ORDINANCE NO. 3455 LONGVIEW SHORELINES MASTER PROGRAM PERIODIC
0001121 REVIEW AMENDMENTS

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3455.

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel, to adopt Ordinance No. 3455. The motion carried unanimously.

12. **MAYOR'S REPORT**

13. **COUNCILMEMBERS' REPORTS**

Councilmember Strobel provided a verbal report.

- 21- APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS
0001124

RECOMMENDED ACTION:

APPROVE RECOMMENDED APPOINTMENTS

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Strobel, to approve the recommended appointments. The motion carried unanimously.

14. **CONSENT CALENDAR**

Public Works Director Ken Hash requested that the Bid Review-Gold Course Pump Station Rehabilitation agenda item be moved to the December 16th Special Meeting.

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

- 21- APPROVAL OF CLAIMS
0001099

- 21- PROJECT COMPLETION – SR 432/411 INTERCHANGE IMPROVEMENTS PROJECT
0001112

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE SR 432/411 INTERCHANGE IMPROVEMENTS PROJECT

- 21- PROJECT COMPLETION – SCADA COMMUNICATIONS UPGRADES
0001113

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE SCADA COMMUNICATIONS UPGRADES PROJECT

- 21- INDUSTRIAL WATER RATE FOR NIPPON DYNAWAVE PACKAGING COMPANY, LLC
0001114
RECOMMENDED ACTION:
MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE INDUSTRIAL WATER RATE AGREEMENT WITH NIPPON DYNAWAVE PACKAGING, LLC.
- 21- BID REVIEW – GOLF COURSE PUMP STATION REHABILITATION
0001116
RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO ADVANCED EXCAVATING SPECIALISTS, LLC IN THE AMOUNT OF \$192,464.48
- 21- RESOLUTION 2383: SURPLUS PROPERTY
0001118
RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2383.
- 21- WASHINGTON WAY BRIDGE INTERFUND LOAN UPDATE
0001119
RECOMMENDED ACTION:
NONE REQUIRED
- 21- BID REVIEW – 2022 CHEMICAL PURCHASES FOR WATER TREATMENT
0001123
RECOMMENDED ACTION:
MOTION TO AWARD CHEMICAL PURCHASE BIDS TO THE BIDDERS IDENTIFIED IN THE AGENDA SUMMARY.

15. **CITY MANAGER'S REPORT**

- 21- ORDINANCE NO. 3456: AMENDING THE 2021-2022 BIENNIAL BUDGET
0001122
RECOMMENDED ACTION:
NO ACTION REQUIRED-FIRST READING
City Manager Kurt Sacha presented.

16. **MISCELLANEOUS**

17. **ADJOURNMENT**
The meeting was adjourned at 8:18 p.m.

Kassi Mackie
Deputy City Clerk

Approved: _____

Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, DECEMBER 16, 2021- 7:00 P.M. (SPECIAL MEETING TO REPLACE THE 12/23 REGULAR MEETING)

THURSDAY, JANUARY 13, 2021- 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

TBD



City of Longview

Agenda Summary

RESOLUTION NO. 2384 – WATER RATES FOR 2022

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2384.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.

Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2384 raises water rates to cover increasing operating costs, and planned capital improvements to the City's water system facilities. The proposed water rates include funding to pay bond service on bonds to fund the installation of a direct fill line to the main reservoir.

Resolution No. 2384 implements a water utility increase of 3.7%, or \$1.23 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount.) The new rates will become effective on January 1, 2022.

This Resolution implements text changes for Section 4 Part (d) adding meter set-in fees for 1-1/2" and 2" water meters and deleting Section 10 - Temporary Aesthetic Water Quality Rate Reduction.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. RES #2384 - WATER RATES 2022 - clean
2. RES #2384 - WATER RATES 2022 - tracked changes

RESOLUTION NO. 2384

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR WATER AND WATER SERVICE CONNECTIONS, FOR FIRE SERVICE, AND OTHER RELATED CHARGES FOR PROVIDING WATER SERVICE WITHIN AND OUTSIDE THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO.2345.

WHEREAS, Pursuant to Chapter 15.56 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to set the rates and charges for providing water to cover the projected operating and capital costs of the water utility.

BE IT RESOLVED by the City Council of said City that the rates for water service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Water for All Uses Within the Corporate Limits.

All water supplied for domestic or commercial purposes within the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

(1) All Classes Except Irrigation

\$ 15.18	per month for 3/4" x 5/8" meter
\$ 30.62	per month for 1" meter
\$ 56.29	per month for 1-1/2" meter
\$ 87.09	per month for 2" meter
\$ 169.23	per month for 3" meter
\$ 261.66	per month for 4" meter

\$ 518.40 per month for 6" meter
\$ 826.44 per month for 8" meter
\$ 1185.85 per month for 10" meter
\$ 1699.28 per month for 12" meter

(2) Irrigation

\$ 12.01 per month for 3/4" x 5/8" meter
\$ 22.65 per month for 1" meter
\$ 40.35 per month for 1-1/2" meter
\$ 61.63 per month for 2" meter
\$ 118.34 per month for 3" meter
\$ 182.12 per month for 4" meter
\$ 359.32 per month for 6" meter
\$ 571.96 per month for 8" meter
\$ 821.01 per month for 10" meter
\$ 1174.40 per month for 12" meter

B. Consumptive Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water consumed:

(1) Single Family Residence and Duplex

For the first 800 cu. ft. or any portion thereof - \$ 3.21 per 100 cu. ft.
For the next 800 cu. ft. - \$ 3.74 per 100 cu. ft.
For all over 1,600 cu. ft. - \$ 4.88 per 100 cu. ft.

(2) Trailer Courts and Apartments (Triplex and above)

All water consumed - \$ 3.69 per 100 cu. ft.

(3) Commercial, Churches, Schools, Hospitals, and Motels/Hotels

All water consumed - \$ 3.91 per 100 cu. ft.

(4) Irrigation

All water consumed - \$ 5.84 per 100 cu. ft.

Section 2. Water for all Uses Outside the Corporate Limits.

All water supplied for domestic or commercial purposes outside the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied shall be in

accordance with the schedule in Section 1, plus an additional charge of sixty-five percent (65%) to cover public fire protection costs of the water system serving outside customers and other costs applicable thereto.

Section 3. Partial Monthly Charges.

When water has been supplied to any one customer for less than a calendar month, the amount to be charged such customer for the water furnished during said partial period shall be determined by dividing the applicable monthly minimum meter charge by thirty and multiplying the quotient times the number of days water was so supplied, plus the total consumptive charges for water actually supplied.

Section 4. Water Service Connection Charges.

- (a) All water installations shall meet or exceed the existing standards and specifications of the City, as set forth in the Longview Municipal Code or as determined by the City Engineer. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No water installations or taps into the City water mains shall occur without a utility permit issued under LMC 15.44. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no water installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her representative. All water installations requiring taps into a water main shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.
- (b) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.
- (c) No water installations or taps into the City's water main shall be covered or obscured until inspected and approved by the City Engineer, or his representative. An inspection fee of one-hundred fifty dollars (\$150) shall be charged for such inspections and shall be paid at the time that a permit is granted under LMC 15.44. Where the developer of newly platted land has installed a complete water

service to City standards, including corporation stop, service line, meter stop and meter box, the inspection fee is waived.

- (d) A meter set-in fee shall be charged according to the following schedule:

CONNECTION SIZE – INSIDE OR OUTSIDE THE CITY LIMITS			
¾"	1"	1-1/2"	2"
\$200	\$220	\$450	\$650

- (e) In addition to the foregoing charges, a capital recovery fee will be charged according to the meter size as follows:

<u>CONNECTION SIZE</u>	<u>CAPITAL RECOVERY FEE</u>
0.75"	\$ 2,031.00
1"	\$ 5,078.00
1.5"	\$ 10,155.00
2"	\$ 16,248.00
3"	\$ 32,496.00
4"	\$ 50,775.00
6"	\$ 101,550.00
8"	\$ 162,480.00
10"	\$ 233,565.00
12"	\$ 335,115.00

- (f) A charge of \$50 (regular business hours) or \$200 (after regular business hours and on Friday, Saturday and Sunday) shall be collected for the reactivation of a water service account suspended at the request of the account holder in accordance with LMC 15.56.022(4).

Section 5. Monthly Rates for Private Fire Sprinkler Systems and for Hydrants on Private Property.

The monthly charges for private fire sprinkler systems and hydrants installed on private property shall be as follows:

<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
\$ 15.18	\$ 25.05

Private fire protection systems must be metered as provided in Section 15.64.080 of the Longview Municipal Code, and payment of the costs of such installation shall be the

responsibility of the property owner. Use of water from private fire sprinkler systems and hydrants shall be for fire suppression or system testing purposes only.

Section 6. Charges to City Owned Facilities.

- (a) Unmetered Service: For each unmetered water service to a City park or other City facility, the City shall pay into the Water Utility Fund, two thousand six hundred fifty nine dollars and twenty-nine cents (\$2945.70) per year for each such service.
- (b) Youth Athletic Leagues: Water consumed at City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution. Penalties, turn on charges, and other related charges shall be billed at one hundred percent (100%) of the amounts set forth in this Resolution.
- (c) Mint Valley Golf Course Irrigation: Water consumed at the Mint Valley Golf Course for irrigation purposes only, shall be charged at forty percent (40%) of the rates set forth in this Resolution.
- (d) Community Gardens Irrigation: Water consumed by community gardeners utilizing City Community Garden facilities owned and operated by the City of Longview Parks and Recreation Department shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. The Community Gardens accounts are in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

Section 7. Delinquent Payments.

All money due the City for furnishing water service for any customers shall be due and payable within fifteen (15) days of the due date shown on each bill, and if not paid within fifteen (15) days thereafter, shall be deemed delinquent. In accordance with Longview Municipal Code Section 15.56.010(2), if full payment on a utility account has not been received at the Finance Department by the thirtieth (30th) day after the due date, a penalty in the amount of twenty-five dollars (\$25.00) shall be assessed and written notice will be mailed for demand for payment or

otherwise. In the event the utility account remains delinquent beyond the forty-first (41st) day after the due date, and after such contact has been attempted by the City, the utility service shall be disconnected or shut off until such time as the balance is paid in full. In accordance with the Longview Municipal Code Section 15.56.010(3), a penalty charge of fifty dollars (\$50.00) shall be assessed to turn on the utility service, once the balance, including penalty fees, are paid in full. In accordance with Longview Municipal Code Section 15.56.050, there is hereby established a charge of fifty dollars (\$50.00) to turn on a water service which has been disconnected or turned off due to a user failing to apply for water service as provided in Longview Municipal Code Section 15.44.010. A charge of one hundred dollars (\$100.00) is hereby established if the City is required to turn on a water service after regular working hours. If the City determined that it was necessary to physically remove the meter to enforce the provisions of the Longview Municipal Code and this resolution, a charge of one hundred fifty dollars (\$150.00) shall be assessed to reinstall the meter and turn on water service.

Section 8. Water Obtained from Fire Hydrant.

Anyone desiring to obtain water from an un-metered fire hydrant shall first obtain a Fire Hydrant Use Permit, and pay all applicable fees and deposits. Use of a fire hydrant to obtain water shall be temporary only, shall occur only at hydrants designated and approved by the Utilities Systems Manager or his/her designee, and shall not exceed ninety (90) calendar days unless otherwise approved by the Utilities Systems Manager or his/her designee. All water obtained from a hydrant shall be through a water meter and backflow prevention assembly provided by the City, except that the Utilities Systems Manager may authorize the permittee to provide its own meter and backflow prevention assembly.

The permittee shall pay a deposit of one thousand dollars (\$1,000.00) and a non-refundable meter assembly installation and removal fee of one hundred fifty dollars (\$150.00) in advance of the City installing the meter assembly on the hydrant. The permittee shall also pay a meter rental charge of five dollars (\$5.00) per calendar day and shall pay for water used at the rates shown in Section 1.B (3).

All water supplied for use outside the corporate limits of the City shall be charged at the rates shown in Section 1.B (3), plus an additional charge of sixty-five percent (65%) as identified in Section 2 of this resolution.

The deposit is required for the purpose of assuring that said meter will be returned to the City, and that it will not be damaged. The permittee shall be fully responsible for any damage or loss to the hydrant and/or the hydrant meter assembly. If a meter assembly is returned to the City in a damaged condition, or the hydrant is damaged by the permittee's use, the permittee shall be responsible to pay all replacement or repair costs that exceed the deposit amount, in addition to the meter rental and water consumption charges. Replacement or repair costs shall become payable to the City within thirty (30) calendar days after notification and subsequent mailing of an invoice to permittee.

Permittees providing their own meter and backflow prevention assembly shall obtain a Fire Hydrant Use Permit for each hydrant used, and shall use only hydrants designated and approved by the Utilities Systems Manager or his/her designee. Such permittees shall be exempt from the installation/removal fee and meter rental charge, but shall pay a one hundred dollar (\$100.00) deposit, shall pay for all water consumed, and shall be responsible for any damage or loss to the hydrant due to their use of the hydrant.

The permit shall be on site at any time water is to be withdrawn from the hydrant and shall be subject to examination on request of employees of the City. The permittee shall comply with the requirements set forth in the 2015 International Fire Code, Section 901.8 and subsequent editions; and LMC Sections 15.60.050 and 15.60.070.

The Utilities Division shall provide meter readings to the Finance Department, who shall determine and issue the monthly and final billings. The Finance Department shall refund the deposit to the permittee after all charges have been paid and upon verification from the Utilities Operations Manager or his/her designee, that the meter has been returned and that all City-owned property is undamaged.

Section 9. Water Shortage Fees.

During a water shortage emergency as defined in Chapter 15.74 of the Longview Municipal Code, fees shall be assessed as follows for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services, as provided for to enforce the measures set forth in Chapter 15.74:

¾ -inch to 1 ½ -inch meters: \$150.00

larger than 1 ½ -inch meters: Actual costs for time, material, and equipment

BE IT FURTHER RESOLVED that Resolution No. 2345 , passed by the City Council on December 10, 2020 is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2022.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a special meeting of said City Council held on the 16th day of December 2021.

ATTEST:

M A Y O R

City Clerk

RESOLUTION NO. ~~2384~~ _____

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR WATER AND WATER SERVICE CONNECTIONS, FOR FIRE SERVICE, AND OTHER RELATED CHARGES FOR PROVIDING WATER SERVICE WITHIN AND OUTSIDE THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO.2345.

WHEREAS, Pursuant to Chapter 15.56 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to ~~increase~~ set the rates and charges for providing water to cover the projected operating and capital costs of the water utility.

BE IT RESOLVED by the City Council of said City that the rates for water service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Water for All Uses Within the Corporate Limits.

All water supplied for domestic or commercial purposes within the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

(1) All Classes Except Irrigation

\$ ~~15.18~~ 14.64 per month for 3/4" x 5/8" meter
\$ ~~30.62~~ 29.53 per month for 1" meter
\$ ~~56.29~~ 54.28 per month for 1-1/2" meter
\$ ~~87.09~~ 83.98 per month for 2" meter
\$ ~~169.23~~ 163.49 per month for 3" meter

\$ ~~261.66~~ ~~252.32~~ per month for 4" meter
\$ ~~518.40~~ ~~499.90~~ per month for 6" meter
\$ ~~826.44~~ ~~796.95~~ per month for 8" meter
\$ ~~1185.85~~ ~~1143.54~~ per month for 10" meter
\$ ~~1699.28~~ ~~1638.65~~ per month for 12" meter

(2) Irrigation

\$ ~~12.01~~ ~~11.58~~ per month for 3/4" x 5/8" meter
\$ ~~22.65~~ ~~21.84~~ per month for 1" meter
\$ ~~40.35~~ ~~38.91~~ per month for 1-1/2" meter
\$ ~~61.63~~ ~~59.43~~ per month for 2" meter
\$ ~~118.34~~ ~~114.12~~ per month for 3" meter
\$ ~~182.12~~ ~~175.62~~ per month for 4" meter
\$ ~~359.32~~ ~~346.50~~ per month for 6" meter
\$ ~~571.96~~ ~~551.55~~ per month for 8" meter
\$ ~~821.01~~ ~~790.75~~ per month for 10" meter
\$ ~~1174.40~~ ~~1132.50~~ per month for 12" meter

B. Consumptive Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water consumed:

(1) Single Family Residence and Duplex

For the first 800 cu. ft. or any portion thereof - \$ ~~3.21~~ ~~3.10~~ per 100 cu. ft.
For the next 800 cu. ft. - \$ ~~3.74~~ ~~3.61~~ per 100 cu. ft.
For all over 1,600 cu. ft. - \$ ~~4.88~~ ~~4.71~~ per 100 cu. ft.

(2) Trailer Courts and Apartments (Triplex and above)

All water consumed - \$ ~~3.69~~ ~~3.56~~ per 100 cu. ft.

(3) Commercial, Churches, Schools, Hospitals, and Motels/Hotels

All water consumed - \$ ~~3.91~~ ~~3.77~~ per 100 cu. ft.

(4) Irrigation

All water consumed - \$ ~~5.84~~ ~~5.63~~ per 100 cu. ft.

Section 2. Water for all Uses Outside the Corporate Limits.

All water supplied for domestic or commercial purposes outside the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied shall be in

accordance with the schedule in Section 1, plus an additional charge of sixty-five percent (65%) to cover public fire protection costs of the water system serving outside customers and other costs applicable thereto.

Section 3. Partial Monthly Charges.

When water has been supplied to any one customer for less than a calendar month, the amount to be charged such customer for the water furnished during said partial period shall be determined by dividing the applicable monthly minimum meter charge by thirty and multiplying the quotient times the number of days water was so supplied, plus the total consumptive charges for water actually supplied.

Section 4. Water Service Connection Charges.

- (a) All water installations shall meet or exceed the existing standards and specifications of the City, as set forth in the Longview Municipal Code or as determined by the City Engineer. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No water installations or taps into the City water mains shall occur without a utility permit issued under LMC 15.44. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no water installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her representative. All water installations requiring taps into a water main shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.
- (b) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.
- (c) No water installations or taps into the City's water main shall be covered or obscured until inspected and approved by the City Engineer, or his representative. An inspection fee of one-hundred fifty dollars (\$150) shall be charged for such inspections and shall be paid at the time that a permit is granted under LMC 15.44. Where the developer of newly platted land has installed a complete water

service to City standards, including corporation stop, service line, meter stop and meter box, the inspection fee is waived.

- (d) A meter set-in fee shall be charged according to the following schedule:

CONNECTION SIZE – INSIDE OR OUTSIDE THE CITY LIMITS

<u>¾"</u>	<u>1"</u>	<u>1-1/2"</u>	<u>2"</u>
<u>\$200</u>	<u>\$220</u>	<u>\$450</u>	<u>\$650</u>

Formatted: Centered

CONNECTION SIZE INSIDE CITY OUTSIDE CITY

¾" and 1" Service \$200.00 \$200.00

For services greater than 1", the developer, owner or contractor shall furnish new, City approved meters.

- (e) In addition to the foregoing charges, a capital recovery fee will be charged according to the meter size as follows:

<u>CONNECTION SIZE</u>	<u>CAPITAL RECOVERY FEE</u>
0.75"	\$ 2,031.00
1"	\$ 5,078.00
1.5"	\$ 10,155.00
2"	\$ 16,248.00
3"	\$ 32,496.00
4"	\$ 50,775.00
6"	\$ 101,550.00
8"	\$ 162,480.00
10"	\$ 233,565.00
12"	\$ 335,115.00

- (f) A charge of \$50 (regular business hours) or \$200 (after regular business hours and on Friday, Saturday and Sunday) shall be collected for the reactivation of a water service account suspended at the request of the account holder in accordance with LMC 15.56.022(4).

Section 5. Monthly Rates for Private Fire Sprinkler Systems and for Hydrants on Private Property.

The monthly charges for private fire sprinkler systems and hydrants installed on private property shall be as follows:

<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
\$ 15.18 ^{14.64}	\$ 25.05 ^{24.16}

Private fire protection systems must be metered as provided in Section 15.64.080 of the Longview Municipal Code, and payment of the costs of such installation shall be the responsibility of the property owner. Use of water from private fire sprinkler systems and hydrants shall be for fire suppression or system testing purposes only.

Section 6. Charges to City Owned Facilities.

- (a) Unmetered Service: For each unmetered water service to a City park or other City facility, the City shall pay into the Water Utility Fund, two thousand six hundred fifty nine dollars and twenty-nine cents (\$2945.70) per year for each such service.
- (b) Youth Athletic Leagues: Water consumed at City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution. Penalties, turn on charges, and other related charges shall be billed at one hundred percent (100%) of the amounts set forth in this Resolution.
- (c) Mint Valley Golf Course Irrigation: Water consumed at the Mint Valley Golf Course for irrigation purposes only, shall be charged at forty percent (40%) of the rates set forth in this Resolution.
- (d) Community Gardens Irrigation: Water consumed by community gardeners utilizing ~~the~~ City Community Garden facilities~~y~~ owned and operated by the City of Longview Parks and Recreation Department shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. The Community Gardens accounts ~~are~~^{is} in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

Section 7. Delinquent Payments.

All money due the City for furnishing water service for any customers shall be due and payable within fifteen (15) days of the due date shown on each bill, and if not paid within fifteen (15) days thereafter, shall be deemed delinquent. In accordance with Longview Municipal Code Section 15.56.010(2), if full payment on a utility account has not been received at the Finance Department by the thirtieth (30th) day after the due date, a penalty in the amount of twenty-five dollars (\$25.00) shall be assessed and written notice will be mailed for demand for payment or otherwise. In the event the utility account remains delinquent beyond the forty-first (41st) day after the due date, and after such contact has been attempted by the City, the utility service shall be disconnected or shut off until such time as the balance is paid in full. In accordance with the Longview Municipal Code Section 15.56.010(3), a penalty charge of fifty dollars (\$50.00) shall be assessed to turn on the utility service, once the balance, including penalty fees, are paid in full. In accordance with Longview Municipal Code Section 15.56.050, there is hereby established a charge of fifty dollars (\$50.00) to turn on a water service which has been disconnected or turned off due to a user failing to apply for water service as provided in Longview Municipal Code Section 15.44.010. A charge of one hundred dollars (\$100.00) is hereby established if the City is required to turn on a water service after regular working hours. If the City determined that it was necessary to physically remove the meter to enforce the provisions of the Longview Municipal Code and this resolution, a charge of one hundred fifty dollars (\$150.00) shall be assessed to reinstall the meter and turn on water service.

Section 8. Water Obtained from Fire Hydrant.

Anyone desiring to obtain water from an un-metered fire hydrant shall first obtain a Fire Hydrant Use Permit, and pay all applicable fees and deposits. Use of a fire hydrant to obtain water shall be temporary only, shall occur only at hydrants designated and approved by the Utilities Systems Manager or his/her designee, and shall not exceed ninety (90) calendar days unless otherwise approved by the Utilities Systems Manager or his/her designee. All water obtained from a hydrant shall be through a water meter and backflow prevention assembly provided by the City, except that the Utilities Systems Manager may authorize the permittee to provide its own meter and backflow prevention assembly.

The permittee shall pay a deposit of one thousand dollars (\$1,000.00) and a non-refundable meter assembly installation and removal fee of one hundred fifty dollars (\$150.00) in advance of the City installing the meter assembly on the hydrant. The permittee shall also pay a meter rental charge of five dollars (\$5.00) per calendar day and shall pay for water used at the rates shown in Section 1.B (3).

All water supplied for use outside the corporate limits of the City shall be charged at the rates shown in Section 1.B (3), plus an additional charge of sixty-five percent (65%) as identified in Section 2 of this resolution.

The deposit is required for the purpose of assuring that said meter will be returned to the City, and that it will not be damaged. The permittee shall be fully responsible for any damage or loss to the hydrant and/or the hydrant meter assembly. If a meter assembly is returned to the City in a damaged condition, or the hydrant is damaged by the permittee's use, the permittee shall be responsible to pay all replacement or repair costs that exceed the deposit amount, in addition to the meter rental and water consumption charges. Replacement or repair costs shall become payable to the City within thirty (30) calendar days after notification and subsequent mailing of an invoice to permittee.

Permittees providing their own meter and backflow prevention assembly shall obtain a Fire Hydrant Use Permit for each hydrant used, and shall use only hydrants designated and approved by the Utilities Systems Manager or his/her designee. Such permittees shall be exempt from the installation/removal fee and meter rental charge, but shall pay a one hundred dollar (\$100.00) deposit, shall pay for all water consumed, and shall be responsible for any damage or loss to the hydrant due to their use of the hydrant.

The permit shall be on site at any time water is to be withdrawn from the hydrant and shall be subject to examination on request of employees of the City. The permittee shall comply with the requirements set forth in the 2015 International Fire Code, Section 901.8 and subsequent editions; and LMC Sections 15.60.050 and 15.60.070.

The Utilities Division shall provide meter readings to the Finance Department, who shall determine and issue the monthly and final billings. The Finance Department shall refund the deposit to the permittee after all charges have been paid and upon verification from the Utilities Operations Manager or his/her designee, that the meter has been returned and that all City-owned property is undamaged.

Section 9. Water Shortage Fees.

During a water shortage emergency as defined in Chapter 15.74 of the Longview Municipal Code, fees shall be assessed as follows for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services, as provided for to enforce the measures set forth in Chapter 15.74:

¾ -inch to 1 ½ -inch meters: \$150.00

larger than 1 ½ -inch meters: Actual costs for time, material, and equipment

Section 10. Temporary Aesthetic Water Quality Rate Reduction

~~On January 31, 2013, the City of Longview discontinued supplying its customers with water from the Cowlitz River and began supplying treated groundwater from the Mint Farm Regional Water Treatment plant. Several months later a limited number of customers began experiencing water quality issues due to destabilization of scale build up in the City's water mains. Although the water meets potable standards, objectionable odor, color, and taste characteristics have been experienced by a limited number of customers. As acknowledgement that some customers may receive water with objectionable aesthetic characteristics impacting their daily lives, the following reduced rates will be charged to certain qualifying customers.~~

10.1 Eligibility for Aesthetic Water Quality Rates

~~Eligibility for Aesthetic Water Quality Rates shall be based on water quality at a specific customer's location.~~

~~A. Eligibility: Customers may be eligible for Aesthetic Water Quality Rates upon request by the customer and after verification by City staff that the customer has experienced aesthetic water quality issues related to iron and/or manganese concentrations in the customer's water supply. Customers dealing only with spotting and other issues related to~~

hardness and dissolved solids concentrations, chlorine odor or taste, or other issues not related to iron or manganese concentrations, are not eligible for Aesthetic Water Quality Rates. Eligibility for Aesthetic Water Quality Rates shall be determined by City staff based one or more of the following methods:

- i) ~~Water sample collected by City staff from the water main serving the customer containing iron concentration greater than the state Dept. of Health established Secondary Maximum Contaminant Level of 0.3 mg/l.~~
- ii) ~~Water sample collected by City staff from the water main serving the customer containing manganese concentration greater than the state Dept. of Health established Secondary Maximum Contaminant Level of 0.05 mg/l.~~
- iii) ~~Water sample collected by City staff from the water main serving the customer with an apparent color reading of greater than 15 color units.~~
- iv) ~~Non-quantifiable characteristics as determined by the Public Works Director or his/her designee.~~
- v) ~~Eligibility testing of a customer's water shall occur no more frequently than once per week. After two tests fail to meet the eligibility criteria, the City will not conduct any further eligibility tests for that customer unless the City identifies a general deterioration of water quality in the City's mains in the area of the customer.~~

B. ~~Eligibility Period~~

~~Customers shall be eligible for the Aesthetic Water Quality Rates for a period of two (2) months, after which continued eligibility must be determined in accordance with section 10.1.A.~~

~~10.2 Aesthetic Water Quality Rates Inside Corporate Limits~~

~~All water supplied for domestic or commercial purposes within the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:~~

~~A. Minimum Monthly Meter Charges Aesthetic Water Quality~~

~~(1) All Classes Except Irrigation~~

~~\$ 7.32 per month for 3/4" x 5/8" meter
\$ 14.77 per month for 1" meter
\$ 27.14 per month for 1 1/2" meter
\$ 41.99 per month for 2" meter
\$ 81.60 per month for 3" meter
\$ 126.16 per month for 4" meter
\$ 249.95 per month for 6" meter
\$ 398.48 per month for 8" meter
\$ 571.77 per month for 10" meter
\$ 819.33 per month for 12" meter~~

~~(2) Irrigation~~

~~No reduced rates for irrigation; the rates in Section 1 shall apply.~~

~~B. Consumptive Charges Aesthetic Water Quality~~

~~In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water consumed:~~

~~(1) Single Family Residence and Duplex~~

~~For the first 800 cu. ft. or any portion thereof \$ 1.55 per 100 cu. ft.
For the next 800 cu. ft. \$ 1.81 per 100 cu. ft.
For all over 1,600 cu. ft. \$ 2.36 per 100 cu. ft.~~

~~(2) Trailer Courts and Apartments (Triplex and above)~~

~~All water consumed \$ 1.78 per 100 cu. ft.~~

~~(3) Commercial, Churches, Schools, Hospitals, and Motels/Hotels~~

~~For the first 800 cu. ft. or any portion thereof \$ 1.89 per 100 cu. ft.
For the next 800 cu. ft. \$ 2.86 per 100 cu. ft.
For all over 1,600 cu. ft. \$ 3.77 per 100 cu. ft.~~

(4) Irrigation

~~No reduced rates for irrigation; the rates in Section 1 shall apply.~~

10.3—Aesthetic Water Quality Rates Outside the Corporate Limits.

~~The rates for water supplied shall be in accordance with the schedule in Section 10.2, plus an additional charge of sixty five percent (65%) to cover public fire protection costs of the water system serving outside customers and other costs applicable thereto.~~

BE IT FURTHER RESOLVED that Resolution No. 2345 2316, passed by the City Council on ~~November 12, 2019;~~ December 10, 2020 is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2021.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a special meeting of said City Council held on the 10th 16th day of December 20201.

Formatted: Superscript

ATTEST:

M A Y O R

City Clerk



City of Longview

Agenda Summary

RESOLUTION NO. 2385 – SEWER RATES FOR 2022

RECOMMENDED ACTION:

MOTION ADOPTING RESOLUTION NO. 2385.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.

Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2385 raises sewer rates to cover increasing operating costs and planned capital improvements to the City's sewer system facilities. The Resolution implements a sewer utility rate increase of 1.0%, or \$.0.68 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount.) The new rates will become effective on January 1, 2022.

This resolution implements text changes for Section 1 - Customer Rates Inside Corporate limits of the City. Part B. Consumptive Charges. Subsection (5). Changing the procedure for calculating sewer discharge patterns not accurately predicted by metered water consumption.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments:

1. RES #2385 - SEWER RATES 2022 - clean
2. RES #2385 - SEWER RATES 2022 - tracked changes

RESOLUTION NO. 2385

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR SANITARY SEWER SERVICE AND CONNECTIONS AND OTHER RELATED CHARGES FOR PROVIDING SANITARY SEWER SERVICE WITHIN THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO. 2346 .

WHEREAS, pursuant to Chapter 15.12 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to increase the rates and charges for providing sewer service to cover the projected operating and capital costs of the sewer utility.

BE IT RESOLVED by the City Council of said City that the rates for sanitary sewer service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Customer Rates Inside Corporate Limits of the City.

The rates for sanitary sewer service for customers inside the corporate limits of the City shall be as follows; these base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Monthly Base Customer Charges

(1) Residential

 \$ 34.14 per month for each single family residence and duplex (if single account)

\$ 34.14 per month for each unit of a duplex (if two separate accounts)

(2) Trailer Courts and Apartments (Triplex and above)

 \$ 76.79 per month

(3) Commercial, Churches, Schools and Motels/Hotels

 \$ 58.55 per month

B. Consumptive Charges

In addition to the monthly charges shown above, the following rates shall be charged based on metered water consumed or as otherwise specified:

(1) Residential

- (a) Monthly consumptive charges for single family and duplex residential customers shall be \$ 5.67 per 100 cubic feet (CCF) multiplied times the customer's average metered water consumed per month during the previous winter season billing periods. For customers on a bi-monthly billing cycle, average consumption shall be calculated using the customer's water meter readings that generally represent the customer's consumption during the months of November through February, or during the months of December through March, depending on the customer's assigned billing cycle. Charges for customers on a monthly billing cycle shall be based on the monthly average of their water consumption during the November through February billing periods. Except as provided below, such charges shall remain constant for a 12-month period and shall be adjusted annually.
- (b) Single family and duplex residential customers who do not have a complete billing cycle water consumption history for the billing periods specified above shall be charged \$ 5.67 per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.
- (c) Single family and duplex residential customers with an average water consumption of 1 CCF or less per month during the billing periods specified above, shall be charged \$ 5.67 per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.
- (d) Single family and duplex residential customers who do not have a City water service account and for which the City is unable to obtain official billing history from a state of Washington Department of Health approved water system for the billing periods specified above, shall be charged \$ 34.02 per month, which amount represents \$ 5.67 CCF multiplied by the current average residential metered water consumption of 6 CCF per month.

- (e) For any billing period, if the customer's total metered water consumption is zero, the consumptive sewer charge will be \$0.

(2) Commercial, Churches, Schools, Hotels/Motels, Trailer Courts, and Apartments (Triplex and above)

- (a) The sewer consumptive charge shall be based on metered water consumed at the rate of \$ 5.67 per 100 cubic feet.

- (3) The following charges for extra strength sewage shall be in addition to any other charges and shall be as determined by taking samples at intervals approved by the Director of Public Works. The fee shall be imposed on an industry or commercial business when any sample of wastewater discharged from that business during that month exceeds 350 mg/l TSS (total suspended solids) and/or BOD (biochemical oxygen demand). However, if the Volatile Suspended Solids (VSS) portion of the TSS is 100 mg/l or lower, then the surcharge for TSS shall not apply. The high strength fee shall be the greater of:

- (a) For single or intermittent discharges, the sum of the following high strength waste fees calculated for each sample tested during the month that exceeds 350 mg/l TSS and/or BOD:

$$\text{TSS Fee} = \text{TSS (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.56$$

$$\text{BOD Fee} = \text{BOD (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.40$$

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, "Flow (mgd)" means the volume of wastewater discharged during the sample collection period.

OR:

- (b) For discharges of longer duration, the high strength waste fee will be based upon the average TSS and/or BOD concentration for all samples tested during that month when either or both averages exceed 350 mg/l.

$$\text{TSS Fee} = \text{TSS (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.56$$

$$\text{BOD Fee} = \text{BOD (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.40$$

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, “Flow (mgd)” means the total volume of wastewater discharged during the month.

- (4) Subject to City Council approval, the City Manager may recommend modifications to commercial and industrial user charges for businesses that use metered water in excess of 7,500 cubic feet per month. Any such modification shall be based on classification of user and shall reflect the businesses' sewage flow volume as well as the degree of sewage treatment required for that class of business.

(5)

For sewer discharge patterns not accurately predicted by metered water consumption nor captured by the billing periods or calculation methods specified above, the City may calculate the customer's sewer service charges based on past water consumption at the site, water consumption patterns for similar customers, or from customer-provided data. The calculated sewer consumption billing shall be agreed to in writing by the customer and the Director of Public Works. The City shall periodically review on-site water and sewer consumption patterns and business practices for continued accuracy, and retains the right to adjust the calculated sewer billing accordingly.

Section 2. Sewer Service for Youth Athletic Leagues.

Sewer service provided to City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution.

Section 3. Customer Rates Outside Corporate Limits of the City.

The sanitary sewer rates for customers outside the corporate limits of the City shall be as follows:

- A. All Accounts Except Schools – To the sewer rates set forth in Section 1, add 65% of such rate to compensate the City as provided in Chapter 15.12 of the Longview Municipal Code.

- B. Schools – The same school rate for inside corporate limits, Sections 1A(3) & 1B(2)(a).
- C. Charges for extra strength sewage shall be as provided in Section 1B(3).

Section 4. Partial Monthly Charges.

When sewer service has been provided to any one customer for less than a calendar month, the amount to be charged such customer for the sewer service furnished during said partial period shall be determined by dividing the applicable monthly base charge by thirty and multiplying the quotient times the number of days sewer service was provided, plus the total consumptive charges. For single family and duplex residential customers charged a flat monthly consumptive charge in accordance with Section 1.B.(1)(a), the consumptive charge shall also be determined by dividing the applicable flat monthly charge by thirty and multiplying the quotient times the number of days sewer service was provided.

Section 5. Charge for Connection to Sanitary Sewer.

As provided by Chapter 15.24 of the Longview Municipal Code, the charge for connection to the sanitary sewer system shall be as follows:

A. Sewer Service Connection Charges

- (1) All sewer installations shall meet or exceed the existing standards and specifications of the City. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No sewer installations or taps into the City sewer mains shall occur without a utility permit issued under LMC 15.44.010. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no sewer installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her assigned representative. All sewer installations, including taps into a sewer main, shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.

- (2) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.
- (3) No sewer installation or taps into the City's sewer main shall be covered or obscured until inspected and approved by the City Engineer, or his/her representative. An inspection fee of one hundred fifty dollars (\$150) shall be charged for such inspections, and shall be paid at the time that a permit is granted under LMC 15.44.010. Where the developer of newly platted land has installed a complete sewer lateral or connection up to the property or sewer easement boundary, in accordance with City standards, including a cleanout, and the lateral or connection was approved as part of the development infrastructure, the inspection fee is waived.

B. Capital Recovery Fee

In addition to the foregoing charges, a Capital Recovery fee will be charged, for new and added sewer connections, according to the associated water connection size as follows:

<u>Connection Size</u>	<u>Capital Recovery Fee</u>
0.75"	\$2,314.00
1"	\$5,785.00
1.5"	\$11,570.00
2"	\$18,512.00
3"	\$37,024.00
4"	\$57,850.00
6"	\$115,700.00
8"	\$185,120.00
10"	\$266,110.00
12"	\$381,810.00

C. Sewer Treatment System Development Charge

- (1) In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) of one thousand five hundred sixty dollars (\$1,560.00) for wastewater treatment will be charged for each Equivalent Residential Unit (ERU) in accordance with the following conversion tables:

RESIDENTIAL:

<u>Dwelling</u>	<u>ERUs per dwelling unit</u>
Single family	1.00
Duplex, 3-plex, 4-plex	0.86
Apartment (5 or more)	0.67

COMMERCIAL:

<u>Water meter size (inches)</u>	<u>ERUs per meter</u>
3/4 x 5/8	1.00
1	2.50
1.5	5.00
2	8.00
3	16.00
4	25.00
6	50.00
8	80.00
10	115.00
12	165.00

INDUSTRIAL:

1 ERU per each two hundred fifty (250) gallons per day flow

(2) Very Low Strength Industrial:

In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) of six hundred four dollars (\$604.00) for wastewater treatment will be charged for each new Equivalent Residential Unit (ERU) in accordance with the following:

Industrial development, expansion, or increased discharge having projected discharge concentrations of less than 35 mg/L each for BOD and TSS:

1 ERU per each three hundred (300) gallons per day flow

For qualifying industrial dischargers, this SDC fee is charged in lieu of the SDC for industrial dischargers identified in Section C(1) above.

(3) For System Development Charges required to be paid by the City to the Three Rivers Regional Wastewater Authority (TRRWA), payment of such System Development Charges by City customers shall be made to the City thirty (30) days or more prior to the time that such charges are required to

be paid by the City to TRRWA. In the event that payment to the City is not paid promptly, the City may discontinue sewer service or take other measures to effect collection as provided in any contractual agreement between the City and its customer.

(4) Deferral of Payment of SDCs of \$30,000 or More:

Deferral of payment of SDCs of thirty thousand dollars (\$30,000.00) or more, together with any “SDC increase” charges, may be made in the manner, in the amounts, and in accordance with the schedule of payments set forth in Resolution Nos. 02-87 and OB 19-179 of TRRWA, including any amendments thereto.

Section 6. Three Rivers Regional Wastewater Authority Discharge Permits

The rates for issuance of a Three Rivers Regional Wastewater Authority (TRRWA) discharge permit shall be as follows:

<u>PERMIT CATEGORY</u>	<u>FEE</u>
Commercial User	\$225
Industrial User	\$225
Potential Significant Commercial User	\$340
Potential Significant Industrial User	\$340
Significant Commercial User	\$450
Significant Industrial User	\$450

Permits will be issued based on the provisions contained in LMC Chapter 15.26 and the Three Rivers Regional Wastewater Authority Discharge Pretreatment Policy.

BE IT FURTHER RESOLVED that Resolution No. 2346 passed by the City Council on November 17, 2020, , is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2022.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 16th day of December , 2021 .

ATTEST:

M A Y O R

City Clerk

RESOLUTION NO. ~~2385~~ 2346

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR SANITARY SEWER SERVICE AND CONNECTIONS AND OTHER RELATED CHARGES FOR PROVIDING SANITARY SEWER SERVICE WITHIN THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO. ~~2346~~ 2307.

WHEREAS, pursuant to Chapter 15.12 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to increase the rates and charges for providing sewer service to cover the projected operating and capital costs of the sewer utility.

BE IT RESOLVED by the City Council of said City that the rates for sanitary sewer service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Customer Rates Inside Corporate Limits of the City.

The rates for sanitary sewer service for customers inside the corporate limits of the City shall be as follows; these base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Monthly Base Customer Charges

(1) Residential

\$ ~~34.14~~ 33.80 per month for each single family residence and duplex (if single account)
\$ ~~34.14~~ 33.80 per month for each unit of a duplex (if two separate accounts)

(2) Trailer Courts and Apartments (Triplex and above)

\$ ~~76.79~~ 76.03 per month

(3) Commercial, Churches, Schools and Motels/Hotels

\$ ~~58.55~~ ~~57.97~~ per month

B. Consumptive Charges

In addition to the monthly charges shown above, the following rates shall be charged based on metered water consumed or as otherwise specified:

(1) Residential

- (a) Monthly consumptive charges for single family and duplex residential customers shall be \$ ~~5.67~~ ~~5.64~~ per 100 cubic feet (CCF) multiplied times the customer's average metered water consumed per month during the previous winter season billing periods. For customers on a bi-monthly billing cycle, average consumption shall be calculated using the customer's water meter readings that generally represent the customer's consumption during the months of November through February, or during the months of December through March, depending on the customer's assigned billing cycle. Charges for customers on a monthly billing cycle shall be based on the monthly average of their water consumption during the November through February billing periods. Except as provided below, such charges shall remain constant for a 12-month period and shall be adjusted annually.
- (b) Single family and duplex residential customers who do not have a complete billing cycle water consumption history for the billing periods specified above shall be charged \$ ~~5.67~~ ~~5.64~~ per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.
- (c) Single family and duplex residential customers with an average water consumption of 1 CCF or less per month during the billing periods specified above, shall be charged \$ ~~5.67~~ ~~5.64~~ per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.
- (d) Single family and duplex residential customers who do not have a City water service account and for which the City is unable to obtain official billing history from a state of Washington Department of Health approved water system for the billing periods specified above, shall be charged \$ ~~34.02~~ ~~33.66~~ per month, which amount represents \$ ~~5.67~~ ~~5.64~~ CCF multiplied by the current average residential metered water consumption of 6 CCF per month.

- (e) For any billing period, if the customer's total metered water consumption is zero, the consumptive sewer charge will be \$0.
- (2) Commercial, Churches, Schools, Hotels/Motels, Trailer Courts, and Apartments (Triplex and above)
 - (a) The sewer consumptive charge shall be based on metered water consumed at the rate of \$ ~~5.67~~ 5.61 per 100 cubic feet.
- (3) The following charges for extra strength sewage shall be in addition to any other charges and shall be as determined by taking samples at intervals approved by the Director of Public Works. The fee shall be imposed on an industry or commercial business when any sample of wastewater discharged from that business during that month exceeds 350 mg/l TSS (total suspended solids) and/or BOD (biochemical oxygen demand). However, if the Volatile Suspended Solids (VSS) portion of the TSS is 100 mg/l or lower, then the surcharge for TSS shall not apply. The high strength fee shall be the greater of:
 - (a) For single or intermittent discharges, the sum of the following high strength waste fees calculated for each sample tested during the month that exceeds 350 mg/l TSS and/or BOD:

$$\text{TSS Fee} = \text{TSS (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.56$$

$$\text{BOD Fee} = \text{BOD (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.40$$

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, "Flow (mgd)" means the volume of wastewater discharged during the sample collection period.

OR:

- (b) For discharges of longer duration, the high strength waste fee will be based upon the average TSS and/or BOD concentration for all samples tested during that month when either or both averages exceed 350 mg/l.

$$\text{TSS Fee} = \text{TSS (mg/l)} - 350 \text{ (mg/l)} \times \text{Flow (mgd)} \times 8.34 \times \$0.56$$

BOD Fee = BOD (mg/l) - 350 (mg/l) x Flow (mgd) x 8.34 x \$0.40

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, "Flow (mgd)" means the total volume of wastewater discharged during the month.

- (4) Subject to City Council approval, the City Manager may recommend modifications to commercial and industrial user charges for businesses that use metered water in excess of 7,500 cubic feet per month. Any such modification shall be based on classification of user and shall reflect the businesses' sewage flow volume as well as the degree of sewage treatment required for that class of business.
- (5) ~~To account for unique water consumption patterns and/or history not captured by the billing periods or calculation methods specified above, the City may calculate the customer's sewer service charges based on an adjusted consumption history to more accurately represent sewer use based on metered water consumption.~~

~~Customers may also request adjusted sewer service charges based on their unique water use patterns or history. Such customers shall submit written documentation and explanations demonstrating why the City's billing history should not be used to calculate the customer's sewer charges, and recommending a consumption volume that should be used to calculate the customer's sewer charges. The customer shall submit documentation as required by the City. The Finance Director, after consulting with the Public Works Director, shall determine the consumption history or pattern to be used to calculate the customer's sewer service charges.~~

For sewer discharge patterns not accurately predicted by metered water consumption nor captured by the billing periods or calculation methods specified above, the City may calculate the customer's sewer service charges based on past water consumption at the site, water consumption patterns for similar customers, or from customer-provided data. The calculated sewer consumption billing shall be agreed to in writing by the customer and the Director of Public Works. The City shall periodically review on-site water and sewer consumption patterns and business practices for continued accuracy, and retains the right to adjust the calculated sewer billing accordingly.

Formatted: Indent: First line: 0"

Section 2. Sewer Service for Youth Athletic Leagues.

Sewer service provided to City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution.

Section 3. Customer Rates Outside Corporate Limits of the City.

The sanitary sewer rates for customers outside the corporate limits of the City shall be as follows:

- A. All Accounts Except Schools – To the sewer rates set forth in Section 1, add 65% of such rate to compensate the City as provided in Chapter 15.12 of the Longview Municipal Code.
- B. Schools – The same school rate for inside corporate limits, Sections 1A(3) & 1B(2)(a).
- C. Charges for extra strength sewage shall be as provided in Section 1B(3).

Section 4. Partial Monthly Charges.

When sewer service has been provided to any one customer for less than a calendar month, the amount to be charged such customer for the sewer service furnished during said partial period shall be determined by dividing the applicable monthly base charge by thirty and multiplying the quotient times the number of days sewer service was provided, plus the total consumptive charges. For single family and duplex residential customers charged a flat monthly consumptive charge in accordance with Section 1.B.(1)(a), the consumptive charge shall also be determined by dividing the applicable flat monthly charge by thirty and multiplying the quotient times the number of days sewer service was provided.

Section 5. Charge for Connection to Sanitary Sewer.

As provided by Chapter 15.24 of the Longview Municipal Code, the charge for connection to the sanitary sewer system shall be as follows:

- A. Sewer Service Connection Charges

- (1) All sewer installations shall meet or exceed the existing standards and specifications of the City. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No sewer installations or taps into the City sewer mains shall occur without a utility permit issued under LMC 15.44.010. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no sewer installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her assigned representative. All sewer installations, including taps into a sewer main, shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.
- (2) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.
- (3) No sewer installation or taps into the City's sewer main shall be covered or obscured until inspected and approved by the City Engineer, or his/her representative. An inspection fee of one hundred fifty dollars (\$150) shall be charged for such inspections, and shall be paid at the time that a permit is granted under LMC 15.44.010. Where the developer of newly platted land has installed a complete sewer lateral or connection up to the property or sewer easement boundary, in accordance with City standards, including a cleanout, and the lateral or connection was approved as part of the development infrastructure, the inspection fee is waived.

B. Capital Recovery Fee

In addition to the foregoing charges, a Capital Recovery fee will be charged, for new and added sewer connections, according to the associated water connection size as follows:

<u>Connection Size</u>	<u>Capital Recovery Fee</u>
0.75"	\$2,314.00
1"	\$5,785.00
1.5"	\$11,570.00
2"	\$18,512.00
3"	\$37,024.00

4"	\$57,850.00
6"	\$115,700.00
8"	\$185,120.00
10"	\$266,110.00
12"	\$381,810.00

C. Sewer Treatment System Development Charge

- (1) In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) of one thousand five hundred sixty dollars (\$1,560.00) for wastewater treatment will be charged for each Equivalent Residential Unit (ERU) in accordance with the following conversion tables:

RESIDENTIAL:

<u>Dwelling</u>	<u>ERUs per dwelling unit</u>
Single family	1.00
Duplex, 3-plex, 4-plex	0.86
Apartment (5 or more)	0.67

COMMERCIAL:

<u>Water meter size (inches)</u>	<u>ERUs per meter</u>
3/4 x 5/8	1.00
1	2.50
1.5	5.00
2	8.00
3	16.00
4	25.00
6	50.00
8	80.00
10	115.00
12	165.00

INDUSTRIAL:

1 ERU per each two hundred fifty (250) gallons per day flow

- (2) Very Low Strength Industrial:

In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) of six hundred four dollars (\$604.00) for wastewater treatment will be charged for each new Equivalent Residential Unit (ERU) in accordance with the following:

Industrial development, expansion, or increased discharge having projected discharge concentrations of less than 35 mg/L each for BOD and TSS:

1 ERU per each three hundred (300) gallons per day flow

For qualifying industrial dischargers, this SDC fee is charged in lieu of the SDC for industrial dischargers identified in Section C(1) above.

- (3) For System Development Charges required to be paid by the City to the Three Rivers Regional Wastewater Authority (TRRWA), payment of such System Development Charges by City customers shall be made to the City thirty (30) days or more prior to the time that such charges are required to be paid by the City to TRRWA. In the event that payment to the City is not paid promptly, the City may discontinue sewer service or take other measures to effect collection as provided in any contractual agreement between the City and its customer.

- (4) Deferral of Payment of SDCs of \$30,000 or More:

Deferral of payment of SDCs of thirty thousand dollars (\$30,000.00) or more, together with any “SDC increase” charges, may be made in the manner, in the amounts, and in accordance with the schedule of payments set forth in Resolution Nos. 02-87 and OB 19-179 of TRRWA, including any amendments thereto.

Section 6. Three Rivers Regional Wastewater Authority Discharge Permits

The rates for issuance of a Three Rivers Regional Wastewater Authority (TRRWA) discharge permit shall be as follows:

<u>PERMIT CATEGORY</u>	<u>FEE</u>
Commercial User	\$225
Industrial User	\$225
Potential Significant Commercial User	\$340
Potential Significant Industrial User	\$340
Significant Commercial User	\$450

Significant Industrial User

\$450

Permits will be issued based on the provisions contained in LMC Chapter 15.26 and the Three Rivers Regional Wastewater Authority Discharge Pretreatment Policy.

BE IT FURTHER RESOLVED that Resolution No. 2346 2317 passed by the City Council on November 17, 2020, November 12, 2019, is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2022.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 16th 25th day of December November, 2021 2020.

Formatted: Superscript

M A Y O R

ATTEST:

City Clerk



City of Longview

Agenda Summary

RESOLUTION NO. 2386- SOLID WASTE AND RECYCLING RATE INCREASE FOR 2022

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2386

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Solid Waste & Recycling Fund is requesting an increase of 3.0% for all solid waste and recycling utility rates. The rate resolution will become effective on January 1, 2022.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2386

STAFF CONTACT:

Gregory Hannon, Community Development Coordinator

Attachments:

1. 2022 Resolution No 2386

RESOLUTION NO. 2386

A resolution fixing the rates to be charged for furnishing garbage collection and recycling service within the City of Longview, and repealing Resolution No. 2317.

BE IT RESOLVED that residential and multi-family customers receiving automated garbage and recycling collection service shall utilize the curbside roll-out container (90-gallon cart) or stationary container (300-gallon tub) provided to them by the City's garbage and recycling collection contractor.

BE IT FURTHER RESOLVED that pursuant to Section 7.16.020 of the Longview Municipal Code, the rates to be charged for garbage collection and recycling service shall be as follows:

1. RESIDENTIAL:

(a) Single Family Dwellings: The rate for once per week garbage collection and recycling service for a single family dwelling shall be \$19.34 per month; an additional \$15.57 per month shall be charged for each additional roll-out container.

(b) Single Family Deluxe Service: Deluxe Service requires the driver to get out of the collection truck, walk to the customer's cart, wheel the cart into position for collection, dump the cart, and return the cart to its original position. Rates for Deluxe Service include the fees charged above for residential service.

Less than 75 feet from collection vehicle: \$37.89 per month per cart
More than 75 feet from collection vehicle: \$43.52 per month per cart

(c) Multiple Family Dwellings: Multiple family dwellings shall include, but not be limited to, apartment buildings, condominiums, duplexes, tri-plexes, mobile homes and trailer parks, and selected retirement complexes (i.e. those that do not provide an eating commons and/or provide meals).

The rate for once per week garbage collection and recycling service shall be \$14.05 per dwelling unit; an additional \$11.32 per month shall be charged for each additional cart from the same dwelling unit.

(d) Multiple Family Dwelling Deluxe Service: Deluxe Service requires the driver to get out of the collection truck, walk to the customer's container, wheel the container into position for collection, dump the container, and return the container to its original position. Rates for Deluxe Service include the fees charged above for multiple family service.

Cart: Less than 75 feet from collection vehicle: \$37.89 per month per cart
More than 75 feet from collection vehicle: \$43.52 per month per cart

Tub: Less than 75 feet from collection vehicle: \$37.89 per month per tub
More than 75 feet from collection vehicle: \$43.52 per month per tub

(e) Additional Services/Charges

Special Pickup of cart/tub while collection vehicle is still on its route: \$20.82
Special Pickup of cart/tub while collection vehicle is off its route: \$31.19

Overstuffed cart/tub – First container: \$20.82

Overstuffed cart/tub – Each additional container: \$12.47

2. **COMMERCIAL:**

Commercial shall include, but not be limited to, places of business, industrial establishments, institutions and public buildings, nursing homes, retirement complexes (i.e. those which provide an eating commons and/or provide meals) and schools. Churches receiving service of more than two 90-gallon containers picked up once per week shall be considered commercial units for solid waste purposes. All commercial accounts shall be charged as follows:

(a) Monthly commercial rate table for 300-gallon containers (tub):

Number of Tubs	Number of times that the container is dumped per week					
	1	2	3	4	5	6
1 tub	\$60.62	\$121.24	\$181.86	\$242.48	\$303.10	\$363.71
2 tubs	\$121.24	\$242.48	\$363.71	\$484.95	\$606.20	\$727.44
3 tubs	\$181.86	\$363.71	\$545.58	\$727.44	\$909.29	\$1,091.15
4 tubs	\$242.48	\$484.95	\$727.44	\$969.91	\$1,212.39	\$1,454.88
5 tubs	\$303.10	\$606.20	\$909.29	\$1,212.39	\$1,515.49	\$1,818.59
6 tubs	\$363.71	\$727.44	\$1,091.15	\$1,454.88	\$1,818.59	\$2,182.30

Any commercial account that shares a 300-gallon container with another active commercial account shall pay fifty percent (50%) of the rate shown in the above table.

For service in excess of six tubs, multiply the number of tubs times \$60.62 times the number of times the tubs are dumped within one week.

(b) Monthly commercial rate table for 90-gallon containers (cart):

Number of Carts	Number of times that the container is dumped per week					
	1	2	3	4	5	6
1 cart	\$40.50	\$81.00	\$121.50	\$162.00	\$202.51	\$243.01
2 carts	\$81.00	\$162.00	\$243.01	\$324.01	\$405.01	\$486.01
3 carts	\$121.50	\$243.01	\$364.51	\$486.01	\$607.51	\$729.01
4 carts	\$162.00	\$324.01	\$486.01	\$648.01	\$810.01	\$972.01
5 carts	\$202.51	\$405.01	\$607.51	\$810.01	\$1,012.52	\$1,215.02
6 carts	\$243.01	\$486.01	\$729.01	\$972.01	\$1,215.02	\$1,458.03

For service in excess of six 90-gallon containers, multiply the number of carts times \$40.50 times the number of times the carts are dumped within one week.

(c) Commercial Deluxe Service:

Deluxe Service requires the driver to get out of the collection truck, walk to the customer's container, open gates if applicable, wheel the container into position for collection, dump the container, and return the container to its original position and close gates if applicable. Rates for Deluxe Service are in addition to the fees charged above for commercial service.

Cart: \$2.70 per cart per pickup
Tub: \$7.63 per tub per pickup
Frontload: \$7.63 per frontload per pickup

(d) Additional Services/Charges

Special Pickup of cart/tub while collection vehicle is still on its route:	\$20.82
Special Pickup of cart/tub while collection vehicle is off its route:	\$31.19
Overstuffed cart/tub – First container:	\$20.82
Overstuffed cart/tub – Each additional container:	\$12.47
Gate Fee - Fee assessed 1x per service per gate not per pick or per container.	\$1.33

3. **SPECIAL CONTAINER SERVICE:**

Charges for special container service shall be as provided in this section.

A. Front Loader Containers

All front loader collection fees and tipping fees will be assessed a 25% administration fee along with applicable city and state taxes.

1. Longview School District:

(a) A solid waste tipping fee for the Longview School District shall be assessed according to the actual weight tickets for the Longview School District's containers dumped on their regular schedule.

(b) Regular Monthly Collection Service - Front Loader

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
LSD2YD	2 yd Front Loader	\$18.68
LSD3YD	3 yd Front Loader	\$24.25
LSD4YD	4 yd Front Loader	\$25.67
LSD5YD	5 yd Front Loader	\$27.91
LSD6YD	6 yd Front Loader	\$29.51

(c) Special Pick-Up - Front Loader

This fee will be assessed when the Longview School District requests special pick-ups outside of their regularly scheduled service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPLSD2YD	2 yd Front Loader	\$39.49
SPLSD3YD	3 yd Front Loader	\$53.88
SPLSD4YD	4 yd Front Loader	\$64.05
SPLSD5YD	5 yd Front Loader	\$73.73
SPLSD6YD	6 yd Front Loader	\$83.16

2. Commercial and All Others:

(a) Regular Monthly Collection Service - Front Loader

This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
COM2YD	2 yd Front Loader	\$39.49
COM3YD	3 yd Front Loader	\$53.88
COM4YD	4 yd Front Loader	\$64.05
COM5YD	5 yd Front Loader	\$75.08
COM6YD	6 yd Front Loader	\$84.06

(b) Special Pick-Up - Front Loader

This rate will be assessed when the customer requests special pick-ups outside of their regularly subscribed service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPCOM2YD	2 yd Front Loader	\$41.66
SPCOM3YD	3 yd Front Loader	\$56.10
SPCOM4YD	4 yd Front Loader	\$65.71
SPCOM5YD	5 yd Front Loader	\$76.94
SPCOM6YD	6 yd Front Loader	\$85.86

(c) Regular - Front Loader Compactor (non-restaurant)

This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged. Minimum service required is one collection per week.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
CPCOM2YD	2 yd Front Loader	\$64.25
CPCOM3YD	3 yd Front Loader	\$84.05
CPCOM4YD	4 yd Front Loader	\$108.20
CPCOM5YD	5 yd Front Loader	\$125.68

(d) Special Pick-Up - Front Loader Compactor (non-restaurant)

This rate will be assessed when the customer requests special pick-ups outside of their regularly subscribed service. This fee includes tipping costs at the disposal site, and no additional tipping fee will be charged.

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount (per pick-up)</u>
SPCPCOM2YD	2 yd Front Loader	\$122.56
SPCPCOM3YD	3 yd Front Loader	\$143.71
SPCPCOM4YD	4 yd Front Loader	\$149.05
SPCPCOM5YD	5 yd Front Loader	\$157.55

Services 3A2(c) and 3A2(d) are new services to be implemented during 2007, and the rates for such services shall be determined in accordance with Section 4(b) of this resolution.

B. Drop Boxes

All drop box collection fees and tipping fees will be assessed a 25% administration fee along with applicable city and state taxes. All drop box accounts will be charged tipping fees by actual weight as recorded by Cowlitz County Landfill weight records.

1. Permanent Drop Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
20YD	Permanent DB Haul	\$78.08
30YD	Permanent DB Haul	\$81.79
40YD	Permanent DB Haul	\$85.87
MDR	Monthly DB Rent	\$97.58
Respot	Relocate DB	\$49.22
DEL	Delivery of Drop Box	\$49.22
DBCUC	DB Clean Up per Minute	\$1.65

2. Solid Lid Drop Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
SLMDR	Solid Lid Mo. Rent	\$223.41
Respot	Relocate DB	\$49.22
DEL	Delivery of Drop box	\$49.22
DBCUC	DB Clean Up per Minute	\$1.65

Solid lid drop box haul service shall be charged at the rates established above for permanent drop box haul service and shall be available only for the 20-yard and 30-yard drop boxes.

3. Stationary Packer Box Service

<u>Service Code</u>	<u>Type of Service</u>	<u>Amount</u>
COM	Stationary Packer Haul Fee	\$96.24
DBCUC	DB Clean Up per Minute	\$1.65

4. OTHER SERVICES

- (a) Youth Athletic Leagues: Solid waste services received by Youth athletic leagues utilizing City park facilities under a Longview Parks and Recreation Department Facility Use Agreement shall be charged at twenty-five (25%) of the commercial rates set forth in this Resolution. In order to qualify for this reduced rate, the youth athletic league must be the customer, and this reduced rate applies only to the additional service requested by the league beyond the basic solid waste service provided to the Parks and Recreation Department for each facility.
- (b) Commercial-Residential Mixed-Use Accounts: Solid waste services received by commercial accounts that also provide for residential units within the same structure shall be considered as “commercial only” accounts and such residential units shall not be required to pay the per-unit fee as defined in Section 1 (c) of this Resolution. The calculated charges for these “commercial only” accounts will be based on the number of containers placed at the business and the number of picks per week as defined in Section 2 (a) and (b) of this Resolution.. A recycling rate of \$5.17 shall be applied to the commercial rate for each residential unit within each of these designated commercial-residential accounts.
- (c) Additional Services: The Solid Waste and Recycling Manager shall determine charges for additional services not provided for in this resolution. The provision of such additional services, and the charges for such additional services, are subject to review and approval by the Director of Community Development.
- (d) Recycling Inspection Services: All recycling roll-out containers placed out for collection from single family residences, up to and including fourplexes, shall be inspected periodically for non-recyclable solid waste. Whenever a recycling container has been removed pursuant to LMC 7.12.130, the rate for a “garbage-only” account shall be \$39.34 per month until it has been determined the recycling service may be reinstated, subject to LMC 7.12.130.

In addition, all large recycling containers placed at participating multifamily-apartment complexes shall also be inspected periodically for non-recyclable solid waste. Whenever a recycling container has been removed and replaced by an equal number of solid waste containers pursuant to LMC 7.12.130, the rate for solid waste shall be based on the number of containers assigned for the multifamily-apartment complex and the number of picks per week for collection until it has been determined the recycling service may be reinstated, subject to LMC 7.12.130.

- (e) Extended Distance Service: Extended service shall be provided by the City for disabled citizens. A disabled person for purposes of receiving this service is one, that because of his/her disability (as certified by his/her physician or caregiver), cannot wheel his/her garbage and/or recycling cart to the point of collection. In particular a customer must meet the following guidelines in order to receive the extended distance service:
 - be disabled where said person cannot wheel a full or partially full garbage and/or recycling cart to the point of collection because of his/her disability as certified by his/her physician or caregiver; and

- no person residing with the qualified applicant can wheel a full or partially full garbage and/or recycling cart to the point of collection.

The rules and regulations for implementation of this service shall be promulgated by the Director of Community Development, or his/her designee. For those that have submitted an application to the City to receive the extended distance service and that such application has been reviewed and approved by the City, the applicant shall receive said service at no cost for a period not to exceed one year. The application shall be renewed on an annual basis to determine whether the person qualifies for continuing the extended distance service, and that it shall be the responsibility of the applicant to notify the City if they move from the property in which the extended distance service is being provided.

BE IT FURTHER RESOLVED that Resolution No. 2317 adopted by the City Council on December 5, 2019 is hereby repealed in its entirety on the date that this Resolution No. 2386 becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2022.

Passed by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 16th day of December, 2021.

M A Y O R

ATTEST:

City Clerk



City of Longview

Agenda Summary

RESOLUTION NO. 2387- INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR SPILLMAN SERVICES

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2387

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance Public Safety and Emergency Response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

An interlocal agreement is required to enter into a contract with Cowlitz County for Spillman services and to authorize the City Manager to sign the agreement. The Spillman system allows the Longview Police Department to access and store necessary records used in the enforcement of state, local, and federal laws.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2387 and authorize the City Manager to sign the Interlocal Agreement with Cowlitz County for Spillman services.

STAFF CONTACT:

Jim McNamara, City Attorney

Robert Huhta, Interim Chief, Longview Police Department

Attachments:

1. Resolution 2387 for Spillman Interlocal December 16 2021
2. INTERLOCAL AGREEMENT - Spillman - Longview 2022-2023 12-7-21
3. 2022-2023 Spillman Cost Allocation

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH COWLITZ COUNTY TO PARTICIPATE IN THE USE OF THE SPILLMAN RECORDS MANAGEMENT SYSTEM

WHEREAS, the City of Longview wishes to participate in the use of the Spillman Records Management System hosted by the Cowlitz County Sheriff's Office, which is used for, among other things electronic document imaging, records storage, law enforcement officer field reporting and crime analysis/mapping; and

WHEREAS, Cowlitz County has agreed to act as the "host agency" and the City of Longview will participate as a "shared agency"; and

WHEREAS, the parties have the authority to enter into inter-local agreements under Chapter 39.34 Revised Code of Washington for joint and cooperative actions, including provisions to finance joint or cooperative undertakings, and to pay for services to be provided by one government to another.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The City Manager is authorized to execute the agreement with Cowlitz County to participate in the use of the Spillman Records Management System, which is attached as Exhibit A, and forming a part of this Resolution.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this ____ day of _____, 2021.

Mayor

ATTEST:

City Clerk

EXHIBIT A

**INTERLOCAL AGREEMENT
FOR
PARTICIPATION IN THE SPILLMAN
RECORDS MANAGEMENT SYSTEM
COST SHARE AGREEMENT**

THIS AGREEMENT made and entered into this _____ day of _____, 20____, between **COWLITZ COUNTY**, a political subdivision of the State of Washington, acting by and through the Board of Commissioners, hereinafter referred to as “County”, and the **CITY OF LONGVIEW**, a political subdivision of the State of Washington, acting by and through its City Manager hereinafter referred to as “City”.

WHEREAS, the City of Longview wishes to participate in the use of the Spillman Records Management System hosted by the Cowlitz County Sheriff’s Office, which is used for, among other things electronic document imaging, records storage, law enforcement officer field reporting and crime analysis/mapping; and

WHEREAS, Cowlitz County has agreed to act as the “host agency” and the City of Longview will participate as a “shared agency”; and

WHEREAS, the parties hereto have the authority to enter into inter-local agreements under Chapter 39.34 Revised Code of Washington for joint and cooperative actions, including provisions to finance joint or cooperative undertakings, and to pay for services to be provided by one government to another.

NOW, THEREFORE, in consideration of the mutual covenants set out in this Agreement, the parties agree to as follows:

1. Use of and access to Spillman RMS shall be under the following conditions:

- a. **Use of Software.** The use of the Spillman RMS software shall be in accordance with the licensing policies of Spillman, Inc. and subject to current and subsequent policies set forth in each User Agency’s Software Use Policy. No software may be loaded into this system without the written permission of the System Administrator and the Spillman Oversight Board.
- b. **Proprietary Information.** Proprietary information disclosed by any party to the other for the purposes of this Agreement, which is clearly so identified in writing as proprietary, shall be protected by the recipient in the same manner and to the same degree that the recipient protects its own proprietary information. Such information will be disclosed only to those employees of the recipient requiring access thereto in order to perform this agreement. All information or data on the Spillman RMS shall be treated as proprietary regardless of ownership. All data shall be treated as confidential information in accordance with each agency’s policies and Washington State Law.
- c. **System Availability.** The objective of the availability of network connectivity is 100% seven days a week, 24 hours a day. The system will be available except for scheduled maintenance, during periods of software and hardware upgrades or modifications or for unanticipated emergency maintenance. Whenever possible, the System Administrator

will notify the user agencies in advance of any expected disruption of connectivity. In the event of unexpected disruption of connectivity, the System Administrator will notify the user agencies at its earliest convenience.

- d. **Scheduled Maintenance.** The System Administrator reserves the right to schedule preventative maintenance on all systems. Preventative maintenance will be scheduled a minimum of two weeks in advance in an attempt to minimize impacts to user agencies. The System Administrator will provide written notice to user agencies of its intent to perform scheduled maintenance and the duration of time the system may be unavailable. If the user agency requires availability of the system during the scheduled maintenance period, user agency must notify the County in writing at least ten (10) days prior to the scheduled maintenance period. The System Administrator will use its best efforts to minimize disruption of connectivity.
- e. **Emergency Maintenance.** Emergency maintenance will be coordinated with user agencies whenever possible.
- f. **Software and Hardware Upgrades and Modifications.** The System Administrator may schedule upgrades and modifications to the software and hardware systems in order to improve or enhance the performance of the Spillman RMS. The System Administrator will make every reasonable effort to schedule the upgrade or modification to minimize impacts to the user agencies and will make timely notification to user agencies. Upgrades that increase costs must be pre-approved by the Oversight Board (see paragraph 1.m). The System Administrator, in coordination with the user agencies, will make all configuration changes to the system. The user agencies will provide the System Administrator with a primary and an alternate contact name of authorized personnel who can coordinate and/or request changes to the system.
- g. **Disaster Recovery.** The System Administrator will back up data on the Spillman RMS on a daily basis. The backup will be saved for a period of three weeks and then rotated.
- h. **Prohibited Access.** Information in the Spillman RMS must be used exclusively for official criminal justice business. Each party to this agreement warrants and promises that it shall not use or allow others to use directly or indirectly the data, screens, or access thereto as a list or lists of individuals for private business, personal reasons or commercial purposes.
- i. **Data “As Is”.** The data to be supplied under the terms of this agreement is provided on an “as is” basis “with all faults”. Nothing contained herein shall be construed to require the County to maintain the information or data in a more current form than the County shall from time-to-time determine. The obligations of the County and the rights and remedies of the agencies set forth in the clause are exclusive and in substitution for all the warranties, obligations and liabilities of the County and the rights, claims and remedies of the user agencies against the County express or implied, arising by law or otherwise, with respect to any data provided hereunder, including but not limited to any

implied warranty arising from course of performance, courses of dealing or uses of trade, and any obligation, liability, right, claim or remedy for tort, or for any actual or alleged infringement of patents, copyrights or similar rights of third parties, or for any other direct, incidental or consequential damages.

- j. **Loss or Damage to Agency Supplied Data.** For any loss or damage to agency supplied data or programs, due to the negligence of the County, the County's liability shall be limited to the replacement or regeneration of lost or damaged data from the agency's supporting material. User agency must retain sufficient supporting material, to enable the County to regenerate card, tape, or disc files, printer output, or any other data furnished to the County by the user agency.
- k. **Equipment Damage.** For any equipment damaged as the result of negligence by the parties hereto, the responsible party will be obligated to pay for repair or replacement of that equipment. If multiple parties are negligent, the parties agree to apportion between or among them attributable to the actions of each.
- l. **Software.** Computer applications programs and other software systems furnished to user agencies at no charge to the agencies are furnished on an "as is" basis with no representations or warranties regarding use or results.
- m. **Oversight Board.** To oversee operation of this system, the parties agree that an Oversight Board, consisting of the Cowlitz County Sheriff, Longview Police Chief, Kelso Police Chief, and a combined representative from the Castle Rock Police Department, Kalama Police Department, and Woodland Police Department, shall constitute the oversight authority regarding participation and operational issues. They will work in conjunction with the Cowlitz County Sheriff's Office, System Administrator, Cowlitz County Jail representative, and a representative of the Cowlitz County 911 Center who will act as advisors to ensure compliance by all user agencies.
- n. **Contract Administrator.** The Cowlitz County Sheriff's Office Financial Manager shall be the administrator of this agreement.

2. Responsibilities of the County:

- a. **Host Agency.** The County shall act as host agency between the parties to this agreement and Spillman Technologies, Inc. for all contractual and operational matters necessary to implement, operate and maintain the Spillman RMS.
- b. **System Administrator.** With the approval of the Oversight Board, the County shall designate, train and maintain a System Administrator who shall be the point of contact between the County and all user agencies to Spillman. The Oversight Board shall also approve the salary and contract for the System Administrator.

- c. **Data Available.** The County shall allow the Longview Police Department access to computer programs and stored data for which Spillman, Inc. licensing has been purchased. Access between and among the parties to this agreement, to the System's data will be established by the System Administrator and in cooperation with each participating agency. Data entered into the system by an agency becomes a part of the Spillman RMS database and will be subject to maintenance or archival procedures as determined by the System Administrator.
- d. **Access.** Extent of access shall conform to the regulations set forth in the Revised Code of Washington, Chapters 10.97, 13.50, and 42.56 and all other applicable federal, state, and local laws.
- e. **Access to Software and Data.** The County shall not sell, give, loan, lease, or otherwise transfer title, possession, or all allow access or use of any of the software or data by any person, firm, corporation or association not a party to this agreement without prior written approval of the Oversight Board. Such Approval shall not unreasonably be withheld.

3. Responsibilities of the User Agencies:

- a. **Agency System Manager.** Each user agency, including the Cowlitz County Sheriff's Office, shall designate a system coordinator and alternate for that agency who shall act as the primary contact with the System Administrator for his/her agency.
- b. **End-user Support.** Each user agency, including the Cowlitz County Sheriff's Office, shall be responsible to equip and train its own users on the use of the Spillman RMS. PROVIDED that the System Administrator may assist with trainings, upon request and may be at the expense of a user agency.
- c. **Access to Software and Data.** Users shall not sell, give, loan, lease, or otherwise transfer title, possession, or allow access or use of any of the software or data by any person, firm, corporation or association who is not a party to this agreement without prior written approval of the System Administrator or Oversight Board. Such approval shall not unreasonably be withheld.
- d. **Dissemination of Data.** Dissemination of data or information is the responsibility of the agency recording the data or information in accordance with this Agreement and Public Records Act, RCW 42.56. The parties to this agreement will not disclose data except through specific contracts and agreements with application and data owners.
- e. **Indirect Access.** The County's network is protected from the Internet with Firewall security to prevent unauthorized access from the Internet. All user agencies are responsible for securing their organization's computer resources against unauthorized access. Should unauthorized use of the County's access occur, any damages or costs of

litigation, including attorney's fees incurred by the County, shall become the financial responsibility of the user agency.

- f. **User Account Access.** Each user of the Spillman RMS will have a unique user account with a unique password. This account will be used within the Spillman RMS to determine system rights of the user and to provide a method of accounting for access to information. If an agency suspects or discovers misuse of any account or data, the agency must investigate and report its findings to the System Administrator. Sanctions for misuse can range from re-training to revoking user's access. The Oversight Board is hereby authorized to mandate sanctions up to and including removing an agency or user from shared data within the system.
- g. **Equipment; Office and Field Environment.** User agencies are responsible for providing its own equipment meeting at least the minimum system requirements and an acceptable environment for all equipment to be used to access the Spillman RMS. Each user agency is responsible for the security, power quality, and cleanliness of the equipment, and environment of its own equipment. Equipment replacement, for whatever reason, is the responsibility of the user agency.
- h. **Connectivity to the Hall of Justice.** User agencies are responsible for providing connectivity to the Hall of Justice as shall be reasonably acceptable to the System Administrator.

4. Additions to the Spillman RMS/Ownership of Assets.

The Spillman RMS described in Exhibit A, is comprised of host agency components and shared agency components. All assets comprising the host agency shall be the property of the County. All assets comprising the shared agency system shall be the property of the agency acquiring the system components. Any agency wishing to add components to the Spillman RMS must notify the System Administrator, in writing, and coordinate installation and operation with the System Administrator. The cost of shared agency components shall be borne by the acquiring agency and the added components shall remain assets of the shared agency and shall not become part of the host agency system. (Example: Agency "A" decides to purchase a scanner for their use and pay for it in full. That scanner remains the property of Agency "A" in total. No other agency nor the Oversight Board may direct its use or disposition.)

The user agencies shall be responsible for any loss or damage to property of the System which results from the negligence of the user agency or which results from the failure on the part of the user agency to maintain or administer the property in accordance with sound management practices.

If any Spillman RMS property is lost, destroyed, or damaged, the user agency shall immediately notify the System Administrator and shall take all reasonable steps to protect the property from further damage.

The parties to this agreement shall surrender to each other all property in their possession owned by another user or agency prior to settlement or upon completion, termination, or cancellation of this agreement.

5. Termination of Service and Access to Host Agency System.

Upon the effective date of withdrawal from participation in this agreement by any shared agency, the System Administrator shall immediately terminate service to the withdrawing agency.

The Oversight Board will work with the involved agency regarding further use of the Spillman RMS by an agency and/or user upon notification of an event default. Events of default include, but are not limited to the following:

- a) Intentional unlawful use of data;
- b) A party to this agreement, or any of its officers, agents, or employees, intentionally uses or attempts to use system information in such a manner as to violate citizen's right to privacy;
- c) A party to this agreement, or any of its officers, agents, or employees, sells, gives, leases, or loans access to the screens of the data contained therein to any person or in any way, directly or indirectly;
- d) A party to this agreement, or any of its officers, agents, or employees, intentionally allows access to the screens of the data contained therein, or any part thereof, to be used as a list of individuals for commercial purposes;
- e) A party to this agreement, or any of its officers, agents, or employees, allows the connection of a computer network operated by an entity that is not a party to this agreement (no third party networks); or
- f) Failure to conform to the security requirements described in 3(e) Indirect Access.

6. Fees for Services / Payments.

Fee calculations shall be the percentage of Spillman RMS user per agency divided by total number of system users. The fees shall include Spillman RMS, System Administrator Costs (salary and training), and Software and Server Maintenance. Spillman Forms, Spillman Evidence Barcodes, and Cop Logic XML Law Interface will be billed based on the calculated percentage of total system users utilizing the individual modules.

Based on these calculations, the City of Longview shall pay 35.7% of the total Spillman RMS cost.

The City of Longview agrees to pay the following fees for Spillman Records Management System as follows:

- January 1 – December 31, 2022: \$59,221
- January 1 – December 31, 2023: \$61,169

The City shall pay such fees directly to the Cowlitz County Sheriff's Office in quarterly installments at the beginning of each quarter, on or about January 2, April 1, July 1, and October 1, or at such

other times as the parties may agree in writing. The Cowlitz County Sheriff's Office will send invoices to the City 45 days in advance of due date.

7. **Renewal of Agreement.** This agreement may be renewed on the same terms and conditions as provided herein, EXCEPT that fees for the new term shall be mutually agreed upon by the parties prior to expiration of the initial term of this Agreement.
8. **Effective Date/Termination.** The initial term of this Agreement shall be January 1, 2022 until December 31, 2023. Either party may terminate this agreement by giving the other party sixty (60) days written notice thereof.
9. **Monetary Default.** Failure of a party to make payments, as specified, herein, shall constitute a default under the terms of this Agreement. If the default is not cured within forty-five (45) days after the County notifies the City in writing of such default, the System Administrator shall terminate service to the City. All notifications under this section shall be furnished to the Chief of Police of the City in addition to other notices herein required.
10. **Additions to Spillman RMS System.** In the event the parties wish to expand, develop, alter, improve, upgrade or replace the Spillman RMS system, or in the event of a catastrophic failure of the system, the parties agree to cooperate to develop specifications for the expansion, development, alteration, improvement, upgrade or replacement and to negotiate each agencies share of the cost of such expansion, development, alteration, improvement, upgrade or replacement. Nothing herein shall require the City to participate in the expansion, development, alteration, improvement, upgrade or replacement of the Spillman RMS system. However, lack of participation may limit the City's access to the Spillman RMS.
11. **Agreements Affecting Other Governmental Units.** It is acknowledged and understood by the parties that other law enforcement agencies have entered into Agreements containing the same or similar terms as in this Agreement. There shall be no reduction of service to any parties to this Agreement as a result of such similar agreements without the written consent of the parties.
12. **Penalty of Early Termination.** In the event that the City withdraws from this agreement, the annual amounts due from the City for the remainder of the calendar year shall become immediately due and payable; No refunds shall occur nor will any hardware be separated from the System. PROVIDED FURTHER, should the City withdraw voluntarily or involuntarily from this agreement, it may be entitled to a copy of pertinent data within the system at the time of withdrawal.
13. **Indemnification and Hold Harmless Agreement.** The City agrees to indemnify and hold the County and its elective and appointed officers and employees, and all other user agencies, elective and appointed officers and employees, free and harmless from and against all claims, demands and causes of action and any kind and character, including the cost of defense thereof, arising as the result of the sole negligence of the City or its elective or appointed officers, agents and employees. The City further agrees to indemnify and hold the County and its elective and appointive officers and employees, and all other user agencies, their elected or appointed officers

and employees, free and harmless from and against any costs, damages, penalties or attorney's fees suffered or incurred as a consequence of the acts of the County with respect to disclosure or withholding of records in accordance with the policies and directives of the City. The County agrees to indemnify and hold the City and its elective and appointive officers, agents and employees free and harmless from and against all claims, demands and causes of action of any kind or character, including the cost of defense thereof, arising as the result of the sole negligence of the County or its elective or appointed officers and employees.

For the purposes of this section, (a) "claim" means all claims, lawsuits, causes of action, administrative actions, liabilities, settlements, damages, costs, and attorney's fees, and (b) "County" means Cowlitz County, its boards and commissions, and all past, present, and future officials, employees, agents or volunteers. This paragraph shall survive the completion, expiration, and/or termination of this agreement.

14. **Entire Agreement/Amendment.** This Agreement is the entire agreement between the parties and shall not be modified or amended in any manner except by an instrument in writing executed by the parties. No prior agreement, correspondence, or portions thereof shall be used to interpret, modify, or explain the terms of the Agreement in the event that a dispute arises with respect to the Agreement.
15. **Supplemental Agreement.** The parties agree to complete and execute all supplemental documents necessary or appropriate to fully implement the terms of this agreement.
16. **Waiver.** No waiver of any breach of any covenant or agreement contained herein shall operate as a waiver of any subsequent breach of the same covenant or agreement or as a waiver of any breach of any other covenant or agreement, and in case of a breach by either party of any covenant, agreement or undertaking, the non-defaulting party may nevertheless accept from the other any payment or payments of performance hereunder without in any way waiving its right to exercise any of its rights and remedies provided for herein or otherwise with respect to any such default or defaults that were in existence at the time such payment or payments or performance were accepted by it. The exercise of any remedy provided by law or the provisions of this Agreement shall not exclude other consistent remedies.
17. **Assignment.** No party shall assign this Agreement, or any part hereof, without the written consent of the other parties. The Agreement shall inure to the benefit of and be binding upon the parties and their successors and permitted assigns.
18. **Applicable Law and Venue.** This Agreement shall be construed in accordance with the laws of the State of Washington. Venue for any dispute related to the Agreement shall be Cowlitz County, Washington.
19. **Severability.** If a court of law determines any provision of the Agreement to be unenforceable or invalid, the parties hereto agree that all other portions of this Agreement shall remain valid and enforceable.

20. **No Third Party Beneficiaries.** This Agreement is made and entered into for the sole protection and benefit of the parties and their successors and permitted assigns. No other person or entity shall have any right of action or interest in this Agreement based upon any provision of the Agreement.
21. **Notices.** All communications, notices and demands of any kind which any party requires or desires to give to any of the other parties shall be in writing and either served on the following individual(s) or deposited in the U.S. Mail, certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to the City of Longview:

Mayor (or successor)
City of Longview
P.O. Box _____
Castle Rock, WA 98632

Copy to:
City Attorney (or successor)
City of Longview
P.O. Box _____
Castle Rock, WA 98632

Copy to:
Chief of Police
City of Longview
P.O. Box _____
Castle Rock, WA 98632

If to Cowlitz County:

Board of County Commissioners
County Administrative Building, Room 300
207 North 4th Ave.
Kelso, WA 98626

Copy to:
Cowlitz County Sheriff's Office
312 SW 1st Ave
Kelso, WA 98626

Copy To:

Cowlitz County Prosecuting Attorney
312 SW 1st Ave
Kelso, WA 98626

22. **Compliance with Laws.** All parties shall comply with all applicable federal, state, and local laws, regulations and rules in performing this agreement.
23. **Interlocal Cooperation Act.** The performance of the obligations of this agreement shall be in compliance with the provisions of RCW 39.34, the Interlocal Cooperation Act. The parties agree that no separate legal administrative entities are necessary in order to carry out this agreement. For purposes of RCW 39.34.030(4)(a), the Budget/Finance Manager of the Cowlitz County Sheriff's Office shall serve as the administrator responsible for administering the joint and cooperative undertaking among the parties to this agreement. There shall be no "joint board" as that term is used in RCW 39.34.030(4)(a), except as noted in 1(M) of this agreement.

BOARD OF COUNTY COMMISSIONERS,
COWLITZ COUNTY, WASHINGTON

Dennis Weber, Chairman

Arne Mortensen, Commissioner

Commissioner

Attest:

Tiffany Ostreim, Clerk of the Board

Approved as to form:

Dana Gigler, Deputy Prosecuting Attorney

CITY OF LONGVIEW

Kurt Sacha, City Manager

Attest:

_____, City Attorney

Spillman Cost Allocation 2022 - 9/30/2021											
Agency	Spillman # Users	Spillman %	Tom Stoddard	Spillman	Spillman Evidence Barcodes	Cop Logic XML Law Interface	Spillman Forms	Tom Training	Software Maint Costs	Equipment Replacement	Grand total
			\$ 47,736.00	\$84,880.64	\$6,316.96	\$2,903.68	\$ 9,952.80	\$ 3,000.00	\$2,600.00	\$ -	\$157,390.08
LVPD	75	35.7%	\$ 17,048.57	\$30,314.51	\$2,105.65	\$2,903.68	\$ 4,848.48	\$ 1,071.43	\$ 928.57	\$ -	\$ 59,221
CCSO	67	31.9%	\$ 15,230.06	\$27,080.97	\$2,105.65		\$ 3,302.00	\$ 957.14	\$ 829.52	\$ -	\$ 49,505
KEPD	33	15.7%	\$ 7,501.37	\$13,338.39	\$2,105.65			\$ 471.43	\$ 408.57	\$ -	\$ 23,825
WDPD	16	7.6%	\$ 3,637.03	\$ 6,467.10			\$ 843.44	\$ 228.57	\$ 198.10	\$ -	\$ 11,374
CRPD	12	5.7%	\$ 2,727.77	\$ 4,850.32			\$ 469.04	\$ 171.43	\$ 148.57	\$ -	\$ 8,367
KAPD	7	3.3%	\$ 1,591.20	\$ 2,829.35			\$ 491.92	\$ 100.00	\$ 86.67	\$ -	\$ 5,099
210	100.0%		\$ 47,736.00	\$84,880.64						\$ -	\$ 157,392

*Assume 2% Cola Tom Stoddard contract/Assume 4% increase all Spillman/Cop Logic increase

Spillman Cost Allocation 2023 - 9/30/2021											
Agency	Spillman # Users	Spillman %	Tom Stoddard	Spillman	Spillman Evidence Barcodes	Cop Logic XML Law Interface	Spillman Forms	Tom Training	Software Maint Costs	Equipment Replacement	Grand total
			\$ 48,691.00	\$88,275.87	\$6,569.64	\$3,019.83	\$ 10,350.91	\$ 3,000.00	\$2,600.00	\$ -	\$162,507.24
LVPD	75	35.7%	\$ 17,389.64	\$31,527.09	\$2,189.88	\$3,019.83	\$ 5,042.42	\$ 1,071.43	\$ 928.57	\$ -	\$ 61,169
CCSO	67	31.9%	\$ 15,534.75	\$28,164.20	\$2,189.88		\$ 3,434.08	\$ 957.14	\$ 829.52	\$ -	\$ 51,110
KEPD	33	15.7%	\$ 7,651.44	\$13,871.92	\$2,189.88			\$ 471.43	\$ 408.57	\$ -	\$ 24,593
WDPD	16	7.6%	\$ 3,709.79	\$ 6,725.78			\$ 877.18	\$ 228.57	\$ 198.10	\$ -	\$ 11,739
CRPD	12	5.7%	\$ 2,782.34	\$ 5,044.34			\$ 487.80	\$ 171.43	\$ 148.57	\$ -	\$ 8,634
KAPD	7	3.3%	\$ 1,623.03	\$ 2,942.53			\$ 511.60	\$ 100.00	\$ 86.67	\$ -	\$ 5,264
210	100.0%		\$ 48,691.00	\$88,275.87						\$ -	\$ 162,509

*Assume 2% Cola Tom Stoddard contract/Assume 4% increase all Spillman/Cop Logic increase

9/28/21 - Spillman meeting: Spillman users # were updated and zero equipment replacement was agreed upon per Sheriff Brad Thurman

AGENDA SUMMARY SHEET

Business of the City Council

City of Longview, Washington

SUBJECT TITLE:

ORDINANCE NO. 3456

Amending the 2021-2022 Biennial Budget
(Second Reading)

Agenda Item: _____

Dept. of Origin: _____ Finance

For Agenda of: _____ December 16, 2021

Clearances:

Originator: _____ Kurt Sacha

City Atty Review Necessary? _____ Yes

Date/Initials of City Attorney: _____

Asst. City Manager: _____

EXHIBITS:

Ordinance No. 3456

PRESENTED BY:

Kurt Sacha, City Manager

SUMMARY STATEMENT:

The subject ordinance has been prepared to amend the 2021-2022 biennial budget to authorize expenditures unforeseen at the time the 2021-2022 biennial budget was adopted. These amendments affect the General Fund, Arterial Street Fund, Transportation District Fund, LID Infrastructure Construction Fund and the Mint Valley Golf Fund in the 2021-2022 biennial budget.

Budget amendment ordinances require two readings before the Council. This evening's reading represents the second reading of Ordinance No. 3456. The first reading occurred on December 9, 2021.

Expenditure Required:	Amount Budgeted	Appropriation Required
--------------------------	--------------------	---------------------------

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 3456..

ORDINANCE NO. 3456

An Ordinance relating to public expenditures and declaring an emergency under the provisions of RCW 35A.34.150, fixing the amount of money required to meet such emergencies and authorizing the expenditure of money not provided for in the 2021 - 2022 biennial budget of the City.

WHEREAS, on December 18, 2020, the City Council of the City of Longview adopted the biennial budget of the City of Longview for 2021-2022; and

WHEREAS, it was thereafter determined by said City Council that additional funds are available and that additional expenditures should be authorized, and said matters were not contemplated at the time of the adoption of said 2021-2022 biennial budget:

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That the General Fund of the 2021-2022 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) Revenue shall be increased to provide for rising sales tax revenue, building permit revenue and state shared revenue for law enforcement criminal justice legislation: \$1,065,000.00
- b) General Fund expenditures shall be increased to provide for 50% salaries and benefits for a police public records technician, body worn cameras and a transfer to the Building Replacement Fund: \$1,065,000.00

Section 2. That the Arterial Street Fund of the 2021-2022 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) Federal and state grant revenues shall be increased to provide for awards for street, traffic and pedestrian infrastructure improvements: \$6,301,640.00
- b) Arterial Street Fund contribution to ending ending fund balance shall be reduced and expenditures increased to provide for SR-4 signal project; SR-432/411 intersection improvements; SR-432/California Way intersection improvements; 46th Avenue

reconstruction; 28th/30th ADA ramps;
and the Pacific Way Trail crosswalks: \$6,301,640.00

Section 3. That the Transportation Benefit District Fund of the 2021-2022 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) Beginning resources required to balance shall be increased to provide for pavement overlay projects: \$884,350.00
- b) Transportation Benefit District Fund contribution to ending fund balance shall be reduced and expenditure appropriations increased to provide for overlay projects on Oregon Way and California Way at Beech Street: \$884,350.00

Section 4. That the LID Infrastructure Construction Fund of the 2021-2022 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) Revenues of the LID Infrastructure Construction Fund shall be modified to provide for grant awards from EDA, state transportation Capital budget, , county rural economic development funds and LID assessments: \$4,100,000.00
- b) LID Infrastructure Construction Fund expenditures shall be increased to provide for street construction improvements associated with the Beech Street extension project: \$4,100,000.00

Section 5. That the Mint Valley Golf Fund of the 2021-2022 City of Longview biennial budget shall be, and is hereby, amended as follows:

- a) Revenues of the Mint Valley Golf Fund shall be modified to provide for increases in merchandise sales; season passes; green fees; lessons; repair charges; tournament events; and cart rentals: \$289,250.00
- b) Mint Valley Golf Fund appropriations shall be increased to provide for expenditures associated with additional part-time staffing; merchandise/; supplies; courier services and bankcard fees: \$289,250.00

Section 6. That by reason of the facts herein before set forth, an emergency is hereby declared under the provisions of RCW 35A.34.150, and it is hereby ordered that the foregoing appropriations and budget amendments be approved in excess of the 2021-2022 biennial budget for the purposes stated herein.

Section 7. This ordinance shall be in full force and effect from and after five (5) days from its passage and publication.

Passed by the City Council this _____ day of December, 2021. Approved by the Mayor this _____ day of December, 2021.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

APPOINTMENTS TO BOARDS AND COMMISSIONS

RECOMMENDED ACTION:

APPROVE THE APPOINTMENTS TO BOARDS AND COMMISSIONS

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

At the end of 2021, some terms on several City boards and commissions will expire or some members are resigning.

The following boards and commissions are appointed by the city manager and require council concurrence. City manager Kurt Sacha recommends the following appointments:

Stormwater Advisory Committee:

- Randy Robinson, appointment to a 2-year term that will expire 12/31/2023.

The following boards and commissions are appointed by the mayor and require council concurrence. Mayor MaryAlice Wallis recommends the following appointments:

Accessibility Advisory Committee:

- Katherine Vickers, representing disability at large, appointment to a 3-year term that will expire 12/31/2024.

Library Board:

At its December 6 meeting, the Library Board approved expanding its membership from five to seven members. The following appointments would fill the newly expanded Board.

- Paula Stepankowsky, appointment to a 5-year term that will expire 12/31/2026.

A committee of three council members (Chet Makinster, Ruth Kendall, and MaryAlice Wallis) reviewed applications and recommend the following appointments to be appointed by the city council:

Downtown Advisory Committee:

- Dawn Morgan, appointment to an unexpired term that will expire 12/31/2023.

RECOMMENDED ACTION:

Approve above recommended appointments.

STAFF CONTACT:

Mayor MaryAlice Wallis, Council Appointments Committee
Ruth Kendall, Council Appointments Committee
Chet Makinster, Council Appointments Committee
Kurt Sacha, City Manager

Attachments: None



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF DECEMBER 2021 ACCOUNTS PAYABLE: \$1,082,821.98

FIRST HALF DECEMBER 2021 PAYROLL:

\$348,087.89, checks no. 1153-1169

\$812,540.81, direct deposits

\$726,930.30, wire transfers

\$1,887,559.00 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Accountant

Dana Beck, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

2022 STATE LEGISLATIVE AGENDA

RECOMMENDED ACTION:

MOVE TO ADOPT THE 2022 STATE LEGISLATIVE AGENDA

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: All

CITY ATTORNEY REVIEW: Required

SUMMARY STATEMENT:

Please find attached a "draft" of the City's recommended 2022 State Legislative Agenda. The City Council reviewed an earlier version of this agenda at a workshop with 19th and 20th District legislators on December 2, 2021 where there was council consensus to present this agenda for formal consideration.

Our state legislative agenda is always a work in progress meaning it is subject to amendment as political and legislative issues change and unanticipated opportunities arise. The city's legislative agenda identifies issues of interest primarily to the City of Longview, but also there are some issues of interest in the "city family" throughout the state. This agenda provides guidance to city representatives for communicating with legislators and other state officials about proposed legislation, rule-writing, and the administration of state programs.

RECOMMENDED ACTION:

Motion to adopt the 2022 State Legislative Agenda.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. 2022 Draft Legislative Agenda



City of Longview 2022 Legislative Priorities

Implement Fixes to Police Reform Legislation

Longview is committed to the safety of our residents and strongly supports additional training and resources, including expanded mental health intake facilities, to keep our communities safe. However, the City believes there is a need to refine legislation enacted in 2021 to resolve unintended consequences and provide clarity to various police responsibilities, actions, and uses of equipment.

Support House Bill 1333 – Renewing the .09 Rural County Sales Tax Credit

The City of Longview supports House Bill 1333, renewing the .09 Rural County Sales Tax program for economic development. This program allows rural counties, including Cowlitz County, to take a .09 percent credit against the state sales tax to be used for economic development projects. Funding from this program is often passed down to cities and ports. The City of Longview has benefitted greatly from Cowlitz County's partnership through this program and supports the program's reauthorization.

Potential Capital Budget Requests

Replace Senior Center Roofing – \$200,000

The Longview Senior Center has an emergent need to replace the aging, failing roof, which presents a hazard to patrons. The City requests \$200,000 in the capital budget for roof repairs.

Bathrooms at Vandercook Park –\$200,000 - \$300,000

Vandercook Park, located a few blocks away from RA Long Square, hosts a playground, picnic tables, and heavily frequented tennis courts. Though a popular spot for outdoor recreationists and families, the park lacks bathroom facilities. The City of Longview requests \$200,000 in the capital budget to build restroom facilities at Vandercook Park.

Fund Law and Justice Responsibilities – Body Cameras

Longview is committed to ensuring accountability for our residents and protecting our officers during public safety incidents. While the state has encouraged local jurisdictions to acquire body cameras for law enforcement departments, acquisition, operation, and maintenance costs for such equipment is extremely expensive. The City of Longview requests funding in the state operating budget to acquire body cameras. Additionally, the City supports ongoing state funding to local jurisdictions to address unfunded law and justice mandates.

Transportation Budget Requests

Columbia Heights Road Improvements

Columbia Heights Road is the primary thoroughfare connecting the populous Columbia Heights neighborhood to the City's central areas, including schools. Though heavily frequented, the road does not meet safety standards, overly narrow and lacking a shoulder, sidewalks, and adequate street lighting. The City of Longview requests \$5.5 million to address this significant safety hazard.

Industrial Way/Oregon Way

The Industrial Way/Oregon Way intersection project is the region's top transportation priority. Though \$85 million was included in the Connecting Washington package, inflation and design changes have raised the cost of the project. Completion of IWOW is critical to the region's economic development and mobility. The City of Longview supports solutions to fully fund the project.

The City of Longview supports the efforts of the Association of Washington Cities.