

AGENDA

Longview Downtown Advisory Committee

Tuesday January 18, 2022

8:00 A.M.

Virtual on zoom:

<https://us02web.zoom.us/j/82366766198?pwd=STQrMnR5TGtpb3VoZC9qZTdGOUVoZz09>

Meeting ID: 823 6676 6198 Passcode: 1923 Dial by your location

+1 253 215 8782 US (Tacoma) +1 408 638 0968 US (San Jose)

- 1. Call to order- welcome new members**
- 2. Roll Call**
- 3. Election of Officers-** Chair Dawn Gregg has stepped down. The DAC will need to nominate and elect a new chairperson.
- 4. Approval of Minutes**
- 5. Audience Participation or Correspondence**
- 6. Reports and Sub-Committee Assignments**
 - Parking Reports – LPD
- 7. Old Business**
 - DAC recommendation to City Council: City Manager asked to wait until a parking study is complete before proposing changes to parking rules.
 - On-going discussion of parking fund balance decline.
 - Mr. C's construction fencing- staff follow up.
- 8. New Business**
 - Moratorium on development downtown other than retail/personal services, offices.
 - Staff request to form a 3 person sub-committee to help review parking meter & parking enforcement solutions.
 - City Council Workshop February 24, 2022 6 pm on downtown parking.
- 9. Board Member Comments**
- 10. Adjournment Comments**
 - Next meeting February 15, 2022

MINUTES

Longview Downtown Advisory Committee

Tuesday November 16, 2021

8:00 A.M.

Virtual Zoom Meeting

1. Call to order

Chair Dawn Gregg called the meeting to order at 8:02.

2. Roll Call

- *In attendance: Brad Whittaker, Co-Chair; Katie Bonus; Bill Hallanger; Allan Rudberg; Karl Salzsider; Ruth Kendall, Council Liaison*
- *Not present: Dawn Gregg; Christopher Reeves;*
- *Staff present: Adam Trimble; Ann Rivers; Nancy Vandehey*
- *Audience: Lindsey Cope*

3. Approval of September 2021 Minutes

A motion was made by Bill Hallanger, seconded by Pat Palmer, that the minutes be approved as presented.

4. Audience Participation or Correspondence

None.

5. Reports and Sub-Committee Assignments

- **Parking Reports – LPD**
Mary Chennault was excused from this meeting. Adam Trimble reviewed the reports. September balance at \$20,000; which is the first positive of this year. Quarterly permit sales like accounts for the increase.
- **Washington Main Street program grant opportunity for Affiliate Members.**
Ann Rivers shared that there is one grant year left. She has talked with Ted Sprague about taking on this role and approaching the Downtowners to help take on the cost. Fee is around \$40,000. Bringing on an employee for a 1 year commitment doesn't make sense; we need a long term commitment.
- **Downtown Parking survey results**
Lindsey Cope is working with Ken Hash. Discussion has included modern parking meters – less free parking, creating more parking permits at a new price point, and reconfiguring parking spots.

6. Old Business

- **DAC recommendation to City Council: City Manager asked to wait until a parking study is complete before proposing changes to parking rules.**
Parking study is not complete yet. Kurt Sacha is hoping to hold a workshop in January or February.
- **On-going discussion of parking fund balance decline.**
Karl Salzsider stated the City will have to pay; no loan, no metermaid or pay up.

Adam Trimble stated that it will be multiple months to come to a conclusion. Pat Palmer stated we are running a business that is losing money and we need to stop it. Brad Whittaker stated that we need more of a mix of vendors.

- *Mr. C's construction fencing – staff follow up
Contractor is waiting on supplies. Brad Whittaker asked for contact info so that he can follow up with his clean up offer.*

7. New Business

- *Report on Master Developer Agreements and potential impacts on Downtown
Adam Trimble shared a presentation which included his tour of improvements to
Downtown Vancouver.*

8. Board Member Comments

9. Next Meeting – No meeting in December. Next meeting January 18th.

10. Adjournment

Meeting was adjourned.

City of Longview Violation Bureau
Financial Statistics 2020-2021

2020						
<u>Month & Year</u>	<u>Ticket Revenue</u>	<u>Permit Revenue</u>	<u>Revenue Total</u>	<u>Expenditure</u>	<u>Monthly +/-</u>	<u>Running Balance</u>
Jan-20	\$3,127.62	\$1,873.75	\$5,084.59	\$5,179.31	-\$94.72	\$65,731.53
Feb-20	\$3,535.41	\$5.00	\$3,616.76	\$5,801.49	-\$2,184.73	\$63,546.80
Mar-20	\$3,377.81	\$3,371.50	\$6,811.54	\$5,845.45	\$966.09	\$64,512.89
Apr-20	\$2,951.91	\$720.00	\$3,709.63	\$5,805.18	-\$2,095.55	\$62,417.34
May-20	\$1,343.61	\$787.00	\$2,155.14	\$5,722.35	-\$3,567.21	\$58,850.13
Jun-20	\$895.33	\$1,517.00	\$2,430.15	\$6,643.73	-\$4,213.58	\$54,636.55
Jul-20	\$2,161.67	\$3,170.00	\$5,339.51	\$5,859.09	-\$519.58	\$54,116.97
Aug-20	\$830.45	\$64.75	\$901.66	\$6,583.53	-\$5,681.87	\$48,435.10
Sep-20	\$1,681.35	\$2,880.00	\$4,566.37	\$8,236.96	-\$3,670.59	\$44,764.51
Oct-20	\$865.79	\$1,080.00	\$1,950.42	\$6,036.82	-\$4,086.40	\$40,678.11
Nov-20	\$1,651.18	\$240.00	\$1,895.22	\$5,812.15	-\$3,916.93	\$36,761.18
Dec-20	\$1,391.90	\$3,480.00	\$4,875.65	\$7,230.15	-\$2,354.50	\$34,406.68
2020 TOTAL	\$23,814.03	\$19,189.00	\$43,336.64	\$74,756.21	-\$31,419.57	\$34,406.68
2021						
<u>Month & Year</u>	<u>Ticket Revenue</u>	<u>Permit Revenue</u>	<u>Revenue Total</u>	<u>Expenditure</u>	<u>Monthly +/-</u>	<u>Running Balance</u>
Jan-21	\$1,319.13	\$1,085.00	\$2,407.61	\$4,913.45	-\$2,505.84	\$31,900.84
Feb-21	\$1,058.63	\$73.00	\$1,134.70	\$5,541.95	-\$4,407.25	\$27,493.59
Mar-21	\$1,773.71	\$3,083.50	\$4,860.16	\$5,511.34	-\$651.18	\$26,842.41
Apr-21	\$1,087.82	\$2,252.25	\$3,341.73	\$5,538.07	-\$2,196.34	\$24,646.07
May-21	\$3,228.69	\$46.25	\$3,276.29	\$5,563.64	-\$2,287.35	\$22,358.72
Jun-21	\$1,422.17	\$3,138.50	\$4,562.00	\$5,860.10	-\$1,298.10	\$21,060.62
Jul-21	\$3,986.07	\$1,149.00	\$5,138.07	\$5,495.13	-\$357.06	\$20,703.56
Aug-21	\$2,565.28	\$1,456.00	\$4,022.61	\$5,866.07	-\$1,843.46	\$18,860.10
Sep-21	\$3,667.34	\$3,323.50	\$6,992.24	\$5,703.94	\$1,288.30	\$20,148.40
Oct-21	\$2,216.41	\$2,520.00	\$4,737.97	\$5,849.91	-\$1,111.94	\$19,036.46
Nov-21	\$1,667.70	\$517.50	\$2,186.65	\$6,106.35	-\$3,919.70	\$15,116.76
Dec-21					\$0.00	\$15,116.76
2021 TOTAL	\$23,992.95	\$18,644.50	\$42,660.03	\$61,949.95	-\$19,289.92	\$15,116.76

Dec-21

LOT BREAKDOWN

Lot Name	Lot#	Total Spaces/General Use	ADA Spaces	Number Auth. to lease	Number leased/city	Number Avail to lease	Cost/Space	Permit Only	Numbered Spaces	Number on wait list
Penny's	85	58/55	3	10	10/0	0	120.00	N	N	0
Merc	86	113/108	5	38	19/3	16	120.00	N	N	0
Johnson	87	58/55	3	28	18/0	10	120.00	N	N	0
15th & Broadway	111	37/10	0	37	19/6	12	120.00	Y	Y	0
Paragon	112	23/0	0	23	14/6	3	60.00	Y	Y	0
TOTAL				136	80/15	41				

TICKET STATISTICS BY VIOLATION CODE

2021	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
W 15 MIN LMC 11.50.070	0	2	0	0	0	0	0	1	4	2	1	0	10
W 30 MIN LMC 11.50.070	20	15	0	4	6	10	7	2	4	10	4	0	82
W 1 HR LMC 11.50.070	13	20	0	0	3	16	0	3	1	2	3	0	61
W 2 HR LMC 11.50.070	0	0	0	0	0	0	0	0	0	0	0	0	0
W 3 HR LMC 11.50.070 & 11.62.030	128	107	96	40	65	89	169	73	101	133	91	103	1195
W 4 HR LMC 11.50.070	1	0	0	0	0	0	0	0	0	0	0	0	1
W 10 HR LMC 11.50.070	0	0	0	0	0	0	0	0	0	0	0	0	0
W 72 HR LMC 11.62.030	6	3	1	0	1	1	0	0	0	0	0	2	14
W FREEFORM	2	0	0	0	0	0	1	0	0	0	3	0	6
TOTAL WARNINGS	170	147	97	44	75	116	177	79	110	147	102	105	1369
OVER 12" RCW 46.61.575	2	6	0	1	3	0	1	2	0	4	3	2	24
ALLEY LMC 11.44.142	2	0	0	0	1	0	0	0	0	1	0	1	5
STORING LMC 11.44.147	21	52	55	36	23	19	24	10	7	21	6	7	281
ADA RCW 46.19.050	0	1	1	0	2	5	3	2	2	2	0	7	25
YELLOW LMC 11.50.020	4	2	4	2	8	15	16	2	13	16	10	8	100
IMPROPER RCW 46.61.570	3	4	0	3	1	6	19	2	4	2	4	3	51
LIBRARY LMC 11.44.130	0	0	0	0	0	0	0	0	0	0	0	0	0
WRONG DIRECTION RCW 46.61.575	2	2	2	1	4	9	6	6	3	10	1	2	48
ANGLE PARKING WAC 308330430	0	1	3	0	1	1	0	0	1	4	0	0	11
UNLAWFUL PURPOSES WAC 308330436	0	1	0	0	0	0	0	0	0	0	0	0	1
OT 15 MIN LMC 11.50.070	0	0	0	0	0	0	1	1	0	0	0	0	2
OT 30 MIN LMC 11.50.070	0	1	1	2	2	3	1	4	3	1	4	0	22
OT 1 HR LMC 11.50.070	0	0	0	0	0	0	0	0	0	0	0	0	0
OT 2 HR LMC 11.50.070	0	0	0	0	0	0	0	0	0	0	0	0	0
OT 3 HR LMC 11.50.070 & 11.62.030	5	5	24	7	13	24	28	37	35	20	33	8	239
OT 4 HR LMC 11.50.070	0	0	2	0	0	0	0	0	0	0	0	0	2
OT 10 HR LMC 11.50.070	0	0	0	4	0	0	0	0	0	1	0	0	5
OT 72 HR LMC 11.62.030	0	0	1	0	0	0	0	0	0	0	0	0	1
Over 3 Days LMC 11.44.145	3	0	0	1	0	0	1	2	0	0	2	1	10
Exp Over 45 Days RCW 46.16A.030 (7)	2	7	6	2	4	8	5	5	4	13	6	6	68
10' ROADWAY WAC308330433	0	0	0	0	0	0	0	0	0	0	0	0	0
CITY HALL VISITOR LMC 11.62.030 (6)	0	0	0	0	0	0	0	0	0	0	0	0	0
BUS TRANSFER LOT LMC 11.62.060 (6)	0	0	0	0	4	2	0	0	0	0	0	0	6
LEASED SPACE LMC 11.62.030 (2)	3	6	3	3	0	0	0	1	2	3	4	0	25
TIMED LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
PERMIT REQUIRED LMC 11.62.030 (3)	0	1	3	0	0	1	1	2	0	4	3	2	17
BUS STOP WAC 308330457	0	0	0	0	0	0	0	0	0	0	0	0	0
OFF TRUCK ROUTE LMC 11.68.050	0	0	0	0	0	0	0	0	0	0	0	0	0
NO PARK 12AM-5AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
NO PARK 9PM-5AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
NO PARK 3AM-6AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TICKETS	47	89	105	62	66	93	106	76	74	102	76	47	943
DISPATCHED PARKING COMPLAINTS	49	44	76	52	58	45	75	77	54	45	43	45	663

BELOW VIOLATIONS ARE FOR GO-4TH CELEBRATION ONLY

RV PARKING PERMIT

ADA PARKING ONLY VALID PERMIT REQUIRED

VENDOR PERMIT REQUIRED

IMPROPER

YELLOW

ALLEY

OVER 12"

WRONG DIRECTION