



Agenda

Accessibility Advisory Committee

Monday, January 31,
2022

4:00 PM

2nd Floor, City Hall

1. **ZOOM VIRTUAL MEETING NOTIFICATION**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

22-00059 Seek approval of the special meeting minutes from the City of Longview Accessibility Advisory Committee from Tuesday, January 18th, 2022.

4. **NEW BUSINESS**

22-00060 Consideration for a capital project recommendation to be taken to city council for an ADA barrier elimination project to include the addition of 3 ADA curb ramps and replacing sections of sidewalks in the vicinity of Kessler Blvd and Hemlock Street, adjacent to Lake Sacajawea Park bathroom location. Recommend using \$25,000 in ADA Capital Project funds to assist in the overall completion of this ADA barrier elimination portion of the project.

The bathrooms at Lake Sacajawea Park are also slated for replacement sometime in 2022 if Public Works awards this grant capital improvement project.

5. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

Minutes

Accessibility Advisory Committee

Tuesday, January 18,
2022

4:00 PM

2nd Floor, City Hall

1. **ZOOM VIRTUAL MEETING NOTIFICATION**

A notification is provided to committee members, staff liaisons, staff and the public, one week prior to the meeting.

2. **ROLL CALL**

CLAAC committee members present (6): Jennifer Merry, Jerry Bakken, Allan Rudberg, Cheryl Coddington, Katherine Vickers, Lauren Kaiser

CLAAC committee members absent (3): Colleen Holten, Sarah McCoy, Scott Carson

Council Liaisons: Mayor MaryAlice Wallis, Councilmember Spencer Boudreau

6 committee members present (Quorum of 5 was met to conduct committee business)

Self introductions were conducted with newly appointed committee members; Cheryl Coddington (partial term ending 12/31/22), Katherine Vickers (new full term ending 12/31/24) and Lauren Kaiser (partial term ending 12/31/23).

Reappointment to new full terms were Jennifer Merry & Allan Rudberg (full term ending on 12/31/24).

3. **ELECTION OF COMMITTEE OFFICERS**

The chair and vice chair positions were vacated between the July 2021 meeting and the end of calendar year 2021. The City ADA coordinator, committee staff liaison Brian Loos announced that Jennifer Merry expressed interested in serving as committee chair for 2022, and asked her if she still had interest in taking on that responsibility and she did affirm by stating 'yes.' Three calls were made seeking further nominations for the position of committee chair. No additional names were brought forward and Brian Loos then called for the vote. The vote passed unanimously, seating Jennifer Merry as committee chair for 2022. Jennifer Merry took over the meeting as the newly elected committee chair.

Jennifer Merry called for nominations for vice chair. Allan Rudberg nominated Jerry Bakken for vice chair. Due to technical difficulties with sound, Jerry was called via phone and accepted the nomination for vice chair. Jennifer called three times seeking additional nominations for the position of committee vice chair. There were no other nominations for the position of committee vice chair brought forward. Jennifer Merry called for the vote, and Jerry Bakken was elected vice chair unanimously by the committee.

4. **APPROVAL OF MINUTES**

Motion by Allan Rudberg to accept minutes as presented and written from Monday, July 19th, 2021. Motion 2nd was by Cheryl Coddington. No discussion or changes noted.

Jennifer Merry called for the vote and the motion passed unanimously.

22-00033 Seek approval of the regular meeting minutes from the City of Longview Accessibility Advisory Committee from Monday, July 19th, 2021.

5. PUBLIC COMMENTS

Jennifer Merry called for public comment. No public comments were provided.

6. COMMITTEE MEMBER COMMENTS & REPORTS

Committee chair Jennifer Merry welcomed and congratulated newly appointed committee members, Cheryl Coddington, Katherine Vickers and Lauren Kaiser to the committee.

No additional committee member reports were provided.

7. STAFF COMMENTS & REPORTS

Transition Plan Updates:

Kris Swanson, Administrative Services Director

**Transition Plan - Section 1 - City Programming, Services and Activities*

Kristina provided an update on the initiatives that will be of focus in 2022.

The city will be undergoing an update and refresh of the city website for 2022 with a focus on meeting ADA accessibility requirements as part of this process. Will be working with website developers on content accessibility by continuing to remove potential barriers to accessing the available information provided.

Moving the Longview Public Library toward integrating its use of the city website platform.

Continue use and enhancements using Civic Plus for accessing agendas and minutes for city council meetings and other boards and commissions.

Enhancing online service strategies and interactions for the use of E-permitting for Community Economic Development purposes.

Working on projections for costs associated with these potential projects and improvements.

Keith Walling

**Transition Plan - Section 2 - City Buildings & Facilities*

Keith was unavailable, but Brian Loos did announce that Facilities is in the beginning stages of barrier elimination projects relating to door installations at the Recreation Building and McClelland Arts Center.

Karl Enyeart

**Transition Plan - Section 3 - Sidewalks, Curb Ramps, Pedestrian Crossings, Signals & Pushbuttons*

Karl provided updates on a handful of projects that had been completed, referencing many of the projects in the agenda packet/powerpoint presentation that was provided to city council in October 2021.

Karl also provided a brief background and \$25,000 funding request for a potential ADA curb ramp (3) project at the location of Kessler Blvd and Hemlock Street. The restrooms at Lake Sacajawea adjacent this intersection is slated to go out to bid and be awarded in the next couple months. If the new bathroom installation project is awarded, this ADA curb ramp barrier elimination project will need to be completed due to increased foot traffic at this location. Creating

safe, barrier free access to the improved restrooms via curb ramps and sidewalks near this location is critical.

Due to this being a special meeting and this project being brought up as part of the staff report, the committee could not take immediate action on providing this project as a recommendation to city council. The committee was in favor of holding a brief special meeting that will be held on Monday, January 31st, 2022 to address this single action item. PW staff will be prepared to provide a more detailed report and recommendation to the committee at this time.

Jennifer Wills

**Transition Plan - Section 4 - City Parks, Recreational Infrastructure and Programming*

Due to technical difficulties with the Zoom platform, she was unable to be connected to the meeting.

Tabitha Hayden provided an update to the committee.

**Transition Plan - Section 5 - Transit Services*

Tabitha was unable to attend, but in an email that Brian had received from her, he was able to provide a brief report. Transit has a couple of projects in the works for 2022.

1. Adding service to Lexington
2. Improve 20 bus stops with ADA pads and amenities. Staff are still working on the bus stop list, prioritizing based on ridership, location and terrain.

Both of these projects are grant funded.

Brian Loos, City ADA Coordinator

Made an announcement to the committee that he had received one ADA complaint on the City of Longview form since the last meeting. After reviewing the complaint and reading the provided statement in the grievance, although filled out on the City of Longview form, the complaint actually needed to be directed to Cowlitz County Superior Court of Washington. Brian reached out to the complainant in person and stated that he forwarded the complaint to the ADA coordinator at Cowlitz County Superior Court. A form letter was also provided to the complainant via US mail (and hard copy in person) explaining the City of Longview's handling and inability to address the grievance. Brian did receive confirmation that Cowlitz County Superior Court, ADA Coordinator, was in receipt of the complaint via email.

8. **OLD BUSINESS**

22-00034 Facilities & Parks subcommittee update

Due to COVID 19, the work of this committee continues to be temporarily suspended. There is hope that in 2022, work of this committee can continue.

22-00035 Cowlitz County Accessibility Communities Advisory Committee (ACAC) update from meetings held on September 21st, 2021 and July 7th, 2021.

Updates and work by this committee has been provided in the committee agenda packet. Brian reached out to the County ACAC committee staff liaison and a date for the next meeting has not been set, but they do hope to have a meeting prior to the special election to be held in early spring of 2022. Brian stated that when he received the information about the next meeting, he would put this information out in an email to all committee members and council liaisons. Brian will keep everyone updated.

22-00037 Other old business items?

There was no other old business provided to discuss.

9. NEW BUSINESS**22-00036 ADA Capital Project Recommendations Presentation to City Council on October 14th, 2021**

Brian Loos, City ADA Coordinator, provided a copy of the presentation of the recommendations that came from the AAC to city council for consideration. Two recommendations were not deemed as capital projects, so funding consideration came from operational funds and were not taken to city council. All project recommendations in the PowerPoint were approved to be completed.

The city manager would work with staff on those projects and funding sources. The first project was for section one of the transition plan relating to Zoom room improvement for city council as well as boards and commissions meetings. The original request was \$11,000. The second project was additional operational funding to assist in removal of barriers for access to recreational programming and events. The initial request was for \$1,000 with the intent of increasing this funding availability over time. The city manager will work with staff to address these funding requests.

22-00038 Other new business items? Due to it being a special meeting in nature, non-action items only.

There were no other new business items to discuss.

10. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

Committee chair, Jennifer Merry, at the desire of the committee, will have an abbreviated special meeting on Monday, January 31st, 2022 starting at 4:00pm, for consideration of the previous meeting minutes for approval and only one agenda item, a recommendation for an ADA curb ramp barrier elimination project on Kessler & Hemlock, adjacent the bathrooms at Lake Sacajawea Park.

The next regular meeting of the Accessibility Advisory Committee is scheduled for Monday, March 21st, 2022, starting at 4:00pm. Location and/or virtual, to be determined.

Accessibility Advisory Committee

Lake Sacajawea Park Renovation Project ADA Ramp Replacement Funding Request



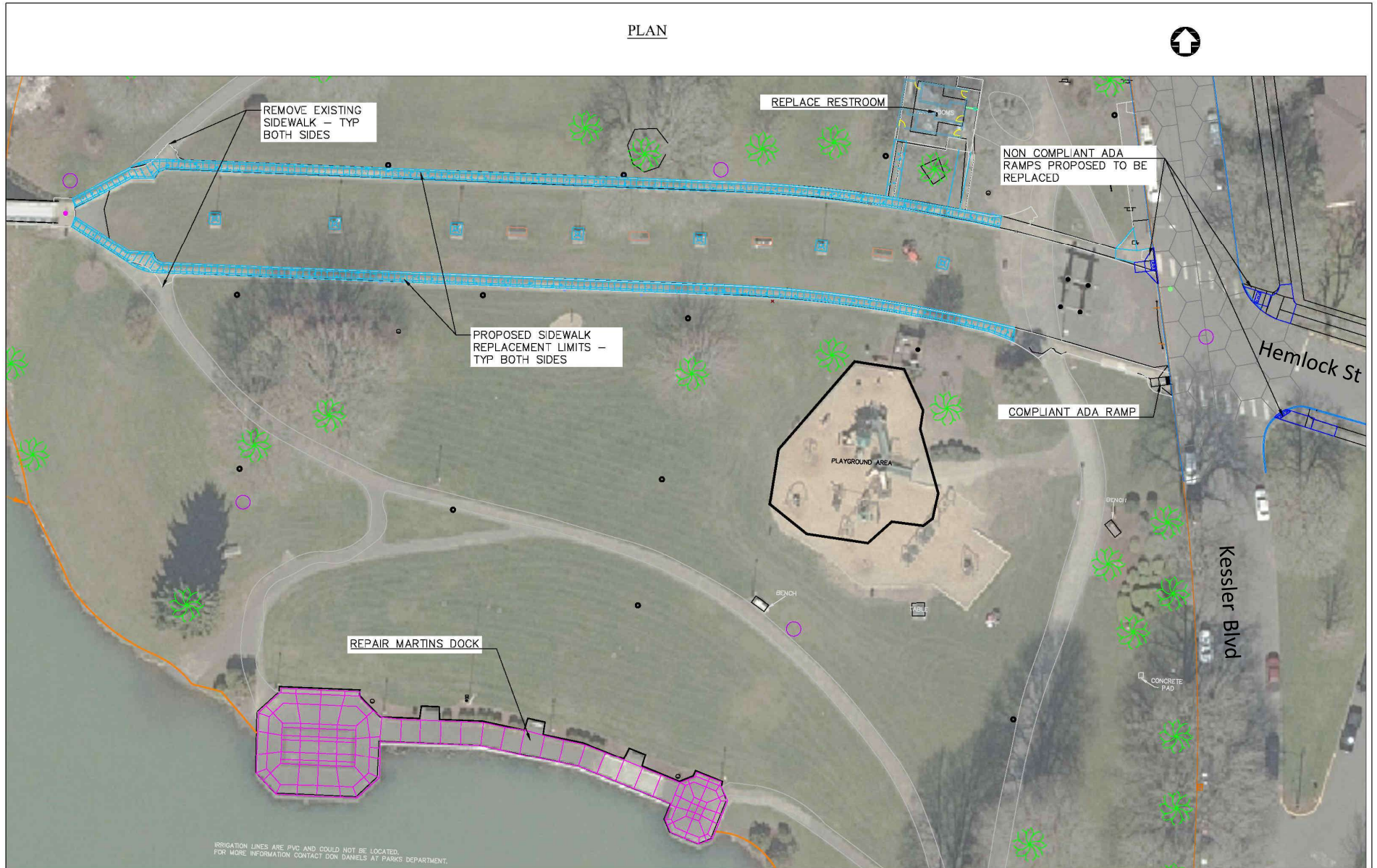
1/31/22

Ivona Kininmonth
Project Engineer

Proposed Project Work

- City received Department of Commerce Capital Project Funding
- Project provides for:
 - A. Sidewalk Replacement
 - B. Restroom Replacement
 - C. Martins Dock Repair
- The funding did not provide for ADA ramp replacement in the ROW

Proposed Project Plan



Current ADA Ramps

Proposed ADA ramps to be upgraded at the intersection of Kessler Blvd and Hemlock St



NE ramp



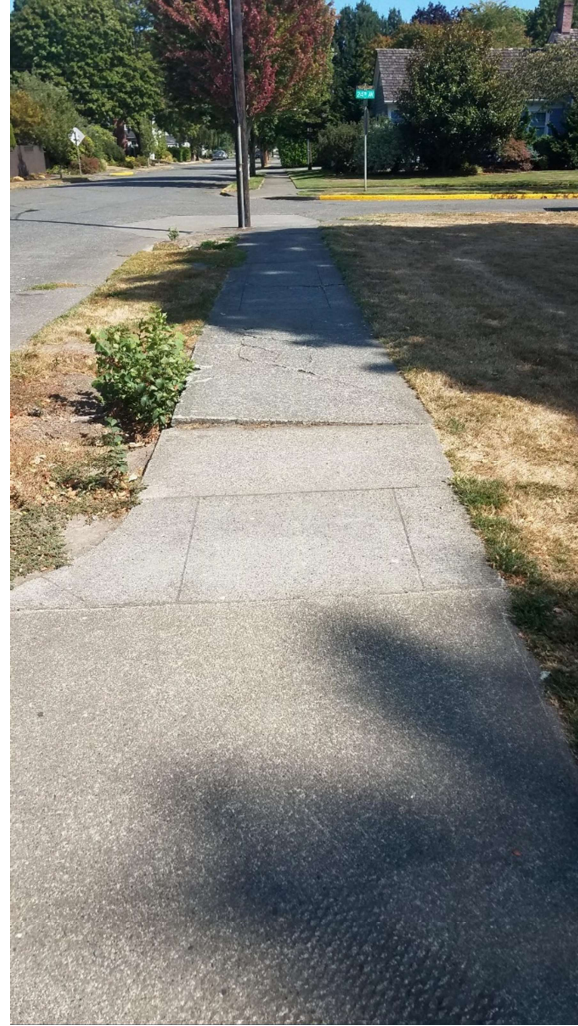
NW ramp

Current ADA Ramps

Proposed ADA ramps to be upgraded at the intersection of Kessler Blvd and Hemlock St

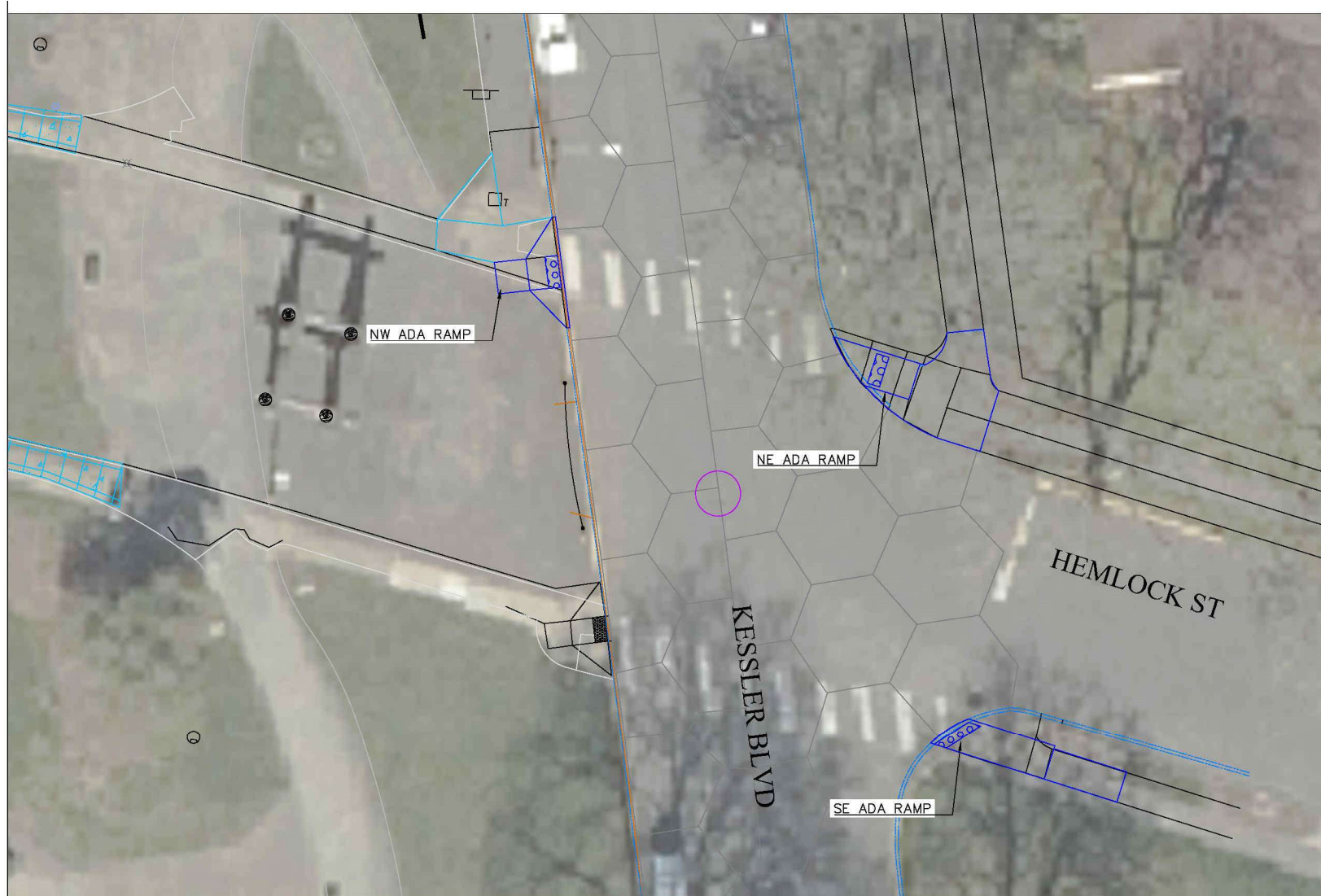


SE ramp



SE ramp sidewalk

ADA Ramp Replacement Plan



- Funding request of \$25,000 to replace 3 ADA ramps and sidewalk

Discussion

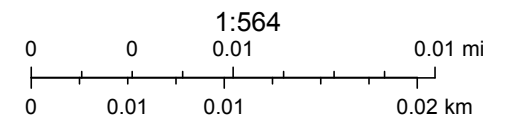
City of Longview



8/26/2021 5:16:34 PM

2019 Aerial Leaf Off

■ Blue: Band_3 Site Addresses ■ Longview City Boundary
■ Red: Band_1 Unit Addresses ■ Parcels Curb Ramps
■ Green: Band_2 ● N/A



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Esri, HERE,

Disclaimer: The City of Longview does not guarantee the accuracy, timeliness, adequacy, completeness or usefulness of any information. The City of Longview provides this information on an "as-is" basis without warranty of any kind.

2022 KESSLER AND HEMLOCK							
Category	RampID	Curb Ramp Present	Compliant	Detectible Warning	Landing	Priority Value	TOTAL \$
NC	82	Yes	No	No	No	45	\$ 10,000
NC	85	Yes	No	No	Yes	60	\$ 5,000
NC	87	Yes	No	No	No	45	\$ 10,000
TOTAL							\$ 25,000