



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Christine Schott
Council Member Hillary Strobel

Thursday, February 10, 2022

7:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington will be holding a regular meeting on Thursday, February 10th at 7:00 p.m. at the Council Chamber, City Hall 1525 Broadway St., Longview. The meeting is also available by Zoom.

Zoom meeting link:

<https://us02web.zoom.us/j/86066590466>

Telephone options:

Dial any of the following numbers:

1-253-215-8782

1-408-638-0968

1-669-900-6833

1-346-248-7799

1-312-626-6799

1-646-876-9923

1 301-715-8592

Webinar ID: 860 6659 0466

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

- 1. CALL TO ORDER**
- 2. INVOCATION*/FLAG SALUTE**

3. ROLL CALL**4. APPROVAL OF MINUTES**

22-00064 JANUARY 27, 2022 MEETING MINUTES

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**

22-00066 2021 PARKS, RECREATION, URBAN FORESTRY, AND GOLF ANNUAL REPORT

22-00069 AMERIGROUP SPONSORSHIP RECOGNITION

PRESENTED TO:

LEEANN O'NEIL, COMMUNITY ENGAGEMENT SPECIALIST

7. CONSTITUENTS' COMMENTS (Thirty Minutes)**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS****9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

22-00067 RESOLUTION NO. 2395: ESTABLISHING RATES FOR THE MINT VALLEY GOLF COURSE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2395

22-00068 RESOLUTION NO. 2396: ADJUSTING CASH WORKING FUND BALANCES

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2395

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR**

22-00065 APPROVAL OF CLAIMS

15. CITY MANAGER'S REPORT**16. MISCELLANEOUS****17. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council,**

and the Council does not endorse the religious beliefs or views of this, or any other speaker.

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 24, 2022- 7:00 P.M.

THURSDAY, MARCH 10, 2022- 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

SATURDAY, FEBRUARY 12, 2022- 8:30 A.M.- COUNCIL RETREAT

**THURSDAY, FEBRUARY 24, 2022- 6:00 P.M.- ST. JOHN HOSPITAL/DELAWARE STREET
STORMWATER PLAN**



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Christine Schott
Council Member Hillary Strobel*

Thursday, January 27, 2022

7:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will be holding a regular meeting on Thursday January 27th, at 7:00 p.m. at the Council Chamber, City Hall 1525 Broadway St., Longview. The meeting is also available by Zoom.

Zoom meeting link:

<https://us02web.zoom.us/j/81019140694>

Telephone options (you may need to try more than one number if you receive a busy signal):

Dial any of the following numbers:

1-253-215-8782

1-669-900-6833

1-346-248-7799

1-408-638-0968

1-646-876-9923

1-301-715-8592

1-312-626-6799

Webinar ID: 810 1914 0694

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Wallis called the meeting to order at 7:00 p.m.

2. INVOCATION*/FLAG SALUTE**3. ROLL CALL**

Present: Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Strobel, Councilmember Boudreau, Councilmember Schott

Absent: None

Staff Present: Assistant City Manager/Human Resources Director Chris Smith; City Attorney Jim McNamara; Deputy City Clerk Kassi Mackie; Public Works Director Ken Hash; City Planner, Adam Trimble; Parks & Recreation Director Jen Wills; Fire Chief Jim Kambeitz; Police Chief Robert Huhta; Administrative Services Director Kris Swanson

4. APPROVAL OF MINUTES**22-00045 JANUARY 13, 2022 MEETING MINUTES**

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS****7. CONSTITUENTS' COMMENTS (Thirty Minutes)**

Jim Hill of Kelso provided public comment.

Jen Merry of Longview provided public comment.

Crystal Moldenhauer of Longview provided public comment.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

City Attorney Jim McNamara provided comment in response to Mr. Brajajch's correspondence from the January 13, 2022 meeting.

9. PUBLIC HEARINGS

22-00053 REQUEST TO RESCHEDULE THE PUBLIC HEARING SET FOR JANUARY 27, 2022 TO FEBRUARY 24, 2022 FOR THE 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) REQUIRED BY HUD.

RECOMMENDED ACTION:

MOTION TO RESCHEDULE THE PUBLIC HEARING SET FOR JANUARY 27, 2022 TO FEBRUARY 24, 2022 FOR THE 2020 CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER) REQUIRED BY HUD.

A motion was made by Mayor Pro Tem Wallin, seconded by Councilmember Wean, to reschedule the public hearing set for January 27, 2022 to February 24, 2022 for the 2020 Consolidated Annual Performance Report (CAPER) required by HUD. The motion carried unanimously.

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

22-00050 RESOLUTION NO. 2393 GCB 3187 WSDOT EMERGENCY MUTUAL AID AGREEMENT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2393

A motion was made by Councilmember Boudreau, seconded by Councilmember Strobel, to adopt Resolution No. 2393. The motion carried unanimously.

22-00051 RESOLUTION NO. 2394 GCB 3207 WSDOT EMERGENCY MUTUAL AID AGREEMENT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2394

A motion was made by Councilmember Strobel, seconded by Councilmember Kendall, to adopt Resolution No. 2394. The motion carried unanimously.

12. **MAYOR'S REPORT**

13. **COUNCILMEMBERS' REPORTS**

Councilmember Kendall provided a verbal report.

Councilmember Boudreau provided a verbal report.

14. **CONSENT CALENDAR**

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

22-00046 APPROVAL OF CLAIMS

22-00049 BID REVIEW- MINT FARM REGIONAL WATER TREATMENT PLANT MANWAY HATCH AND ELBOW REPLACEMENT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO J.H. KELLY, LLC, IN THE AMOUNT OF \$381,976.27

22-00048 SET PUBLIC HEARING- AMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) 2022-2027 AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

**MOTION TO SET THE CITY COUNCIL MEETING ON FEBRUARY 24, 2022, AS THE DATE
AND TIME FOR A PUBLIC HEARING TO AMEND THE 2022-2027 SIX-YEAR TIP/POP**

15. CITY MANAGER'S REPORT

**22-00047 DECLARATION OF COOPERATION-SPIRIT LAKE-TOUTLE/COWLITZ RIVER SYSTEM
COLLABORATIVE**

RECOMMENDED ACTION:

**MOTION TO AUTHORIZE THE MAYOR TO SIGN THE DECLARATION OF COOPERATION:
SPIRIT LAKE-TOUTLE/COWLITZ RIVER SYSTEM COLLABORATIVE ON BEHALF OF
THE CITY OF LONGVIEW.**

*A motion was made by Councilmember Boudreau, seconded by Councilmember
Kendall, to authorize the Mayor to sign the Declaration of Cooperation: Spirit Lake-
Toutle/Cowlitz River System Collaborative on behalf of the City of Longview. The motion
carried unanimously.*

16. MISCELLANEOUS

17. ADJOURNMENT

The meeting was adjourned at 7:36 p.m.

*Kassi Mackie
Deputy City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, FEBRUARY 10, 2022- 7:00 P.M.
THURSDAY, FEBRUARY 24, 2022- 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:
THURSDAY, FEBRUARY 24, 2022- 6:00 P.M. -DOWNTOWN PARKING**



**PARKS &
RECREATION**
CITY OF LONGVIEW



2021 ANNUAL REPORT

**MINT VALLEY
GOLF COURSE**

**PARKS &
URBAN
FORESTRY**

**RECREATION
PROGRAMS**

Potential: Having or showing the capacity to become or develop into something in the future....

Potential is Longview's greatest trait and something that we have always been excited about! There are vast opportunities that exist within the City... from economic development to education, industry to recreation... there are so many possibilities...

When you really think about it, we live in an amazing place positioned and planned for greatness!

As we re-emerge from the weight of the last two years, we've begun to move the needle in a positive direction. We'd been holding steady at neutral trying to stay afloat, which was safe and necessary to get us through this difficult time. Now there is excitement as we've begun seeking and capitalizing on new opportunities.

Of course, we will start with small increments of headway- that's how initial momentum works. We have to walk before we run or we'll end up tripping. We started one foot in front of the other until we got our bearings, now we are focusing on our preferred future, and next (which is the fun part) we have the opportunity to give it everything we have to get us there. We are not saying we won't stumble along the way as we learn and grow, but we are feeling steady and focused on future progress and success.

Longview is a great town, and we can do more and be more. Its time to utilize our potential. It has always been there, positioned perfectly on the edge of something infinitely grand waiting for us to take the next step.

We cannot do this without the full help and support of our community. We are forever grateful for community-minded individuals and groups that have put in the hard work to pave the way for others to join in their successes. Leaders are needed to start, but we need everyone's help to move things forward.

The momentum is building. Do you feel it?

The feelings of enthusiasm and eagerness are continuing to build. More and more people are reaching out and wanting to be a part of a solution. Effort is being focused on positive aspects and making an impact within our community. These feelings turn into passion, passion leads to action, and action yields results.

So, as we prepare for our upcoming 100-year anniversary (2023), we can celebrate our centennial with a unified vision of growth, opportunity, and action. We are proud to serve our community and will continue to do what we can to play a part as we make the most of our **potential** - shifting from "being on the verge", to first steps, to next steps, to small victories, and to grand success stories!

#CommunityPride #FullfillOurPotential #GetInvolved #BeAPartOfSomethingBigger

A LETTER FROM THE DIRECTOR

JENNIFER WILLS

02 LETTER FROM THE DIRECTOR

03 TABLE OF CONTENTS

04 PARKS

08 URBAN FORESTRY

10 MINT VALLEY GOLF

13 RECREATION



PARKS DIVISION

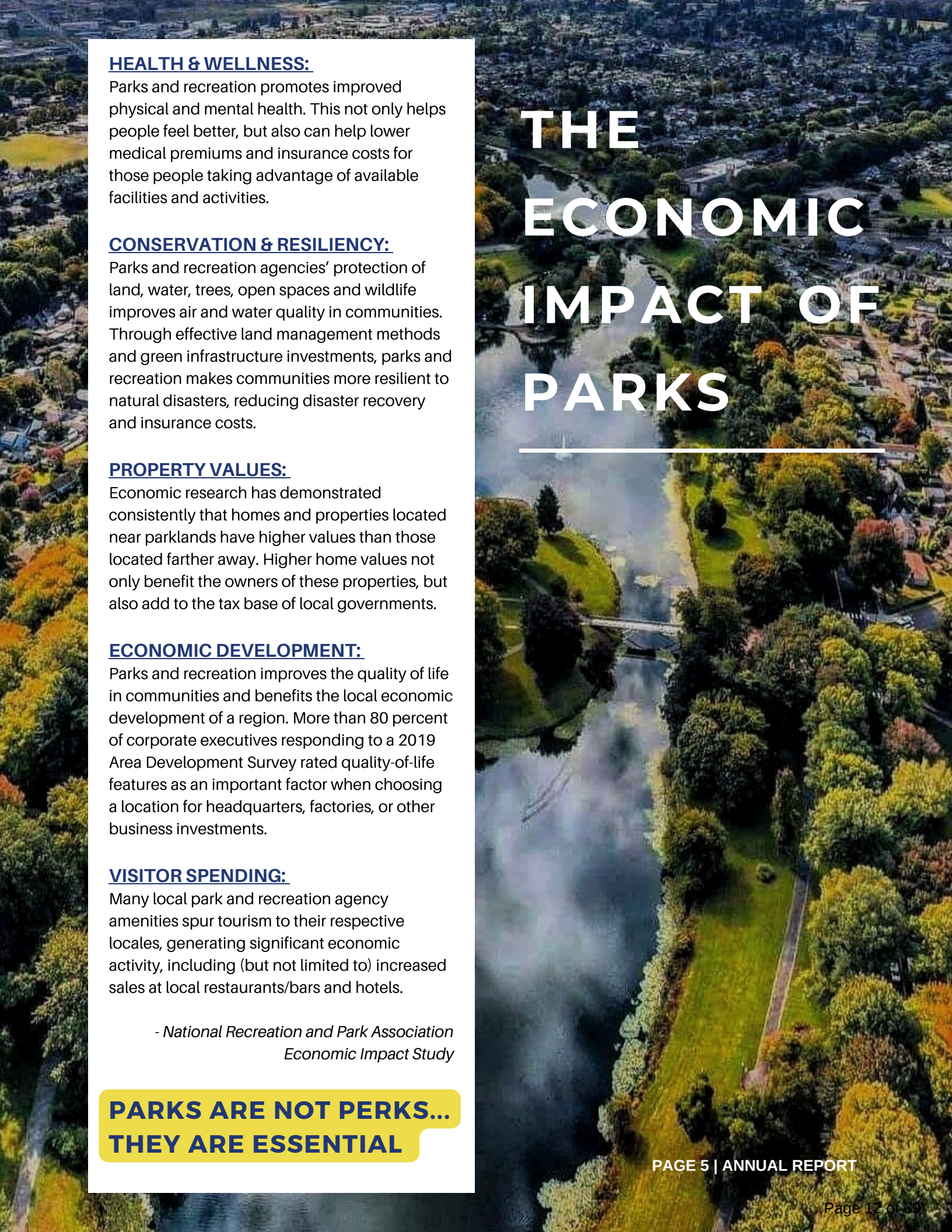


The global pandemic has underscored that neighborhood parks are crucial to a community's quality of life. During this crisis, people have turned to their parks like never before—for fresh air, exercise, meditation, a sense of peace. Research shows that parkland is, indeed, a potent force for our well-being: numerous scientific studies show the benefits of nature for both physical and mental health.

We have seen the impact the last two years has had on the physical, social, and emotional health of our community under the weight of the pandemic. Addressing needs within the community is urgent for us, and creating safe spaces for people to go to rejuvenate is critical to everyone's well-being. We are working to ensure that everyone can experience the same benefits and have access to the same opportunities to thrive that parks, open spaces, and places to play provide.



- "COVID-19 and Parks and Recreation: Response and Recovery", National Recreation and Park Association

An aerial photograph of a park featuring a winding river, a small bridge, and lush greenery with some autumn-colored trees. The title 'THE ECONOMIC IMPACT OF PARKS' is overlaid in large white letters.

THE ECONOMIC IMPACT OF PARKS

HEALTH & WELLNESS:

Parks and recreation promotes improved physical and mental health. This not only helps people feel better, but also can help lower medical premiums and insurance costs for those people taking advantage of available facilities and activities.

CONSERVATION & RESILIENCY:

Parks and recreation agencies' protection of land, water, trees, open spaces and wildlife improves air and water quality in communities. Through effective land management methods and green infrastructure investments, parks and recreation makes communities more resilient to natural disasters, reducing disaster recovery and insurance costs.

PROPERTY VALUES:

Economic research has demonstrated consistently that homes and properties located near parklands have higher values than those located farther away. Higher home values not only benefit the owners of these properties, but also add to the tax base of local governments.

ECONOMIC DEVELOPMENT:

Parks and recreation improves the quality of life in communities and benefits the local economic development of a region. More than 80 percent of corporate executives responding to a 2019 Area Development Survey rated quality-of-life features as an important factor when choosing a location for headquarters, factories, or other business investments.

VISITOR SPENDING:

Many local park and recreation agency amenities spur tourism to their respective locales, generating significant economic activity, including (but not limited to) increased sales at local restaurants/bars and hotels.

- National Recreation and Park Association
Economic Impact Study

**PARKS ARE NOT PERKS...
THEY ARE ESSENTIAL**



PARKS & GREEN SPACE

A CITY'S CURB APPEAL

PARKS PROVIDE A FIRST IMPRESSION TO WHAT ELSE A CITY MIGHT HAVE INSIDE AND ATTRACT NEW TALENT, INDUSTRY, FAMILIES, TOURISTS, HOMEBUYERS, AND BUILDERS

TURF & WATER

18	Total Parks
645	Acres of Park Land
24	Acres of Medians
38	Acres of Surface Water
3,600	Feet of Shoreline Access
51	Miles of Edging
7	Trails
9.5	Miles of Trails

AMENITIES

23	Playgrounds
20	Picnic Shelters
7	Outdoor Tennis & Pickleball Courts
4	Outdoor Basketball Courts
4	Sports Complexes
4	Passive Gardens
4	Restroom Facilities
2	Boat Launches
1	Dog Park
1	Disc Golf Course
1	Community Garden

DIVISION INFORMATION

1	Manager
.8	Administrative Assistant
11	Full Time Field Staff
6	Part Time Staff
\$1.8M	Annual Budget
\$3.90	Per Month Per Citizen
2	Certified Playground Safety Inspectors
5	Commercial Drivers Licenses





DOWNTOWN

We orchestrate the tree twinkle lights, hanging baskets, and seasonal decorations.



GO 4TH FESTIVAL

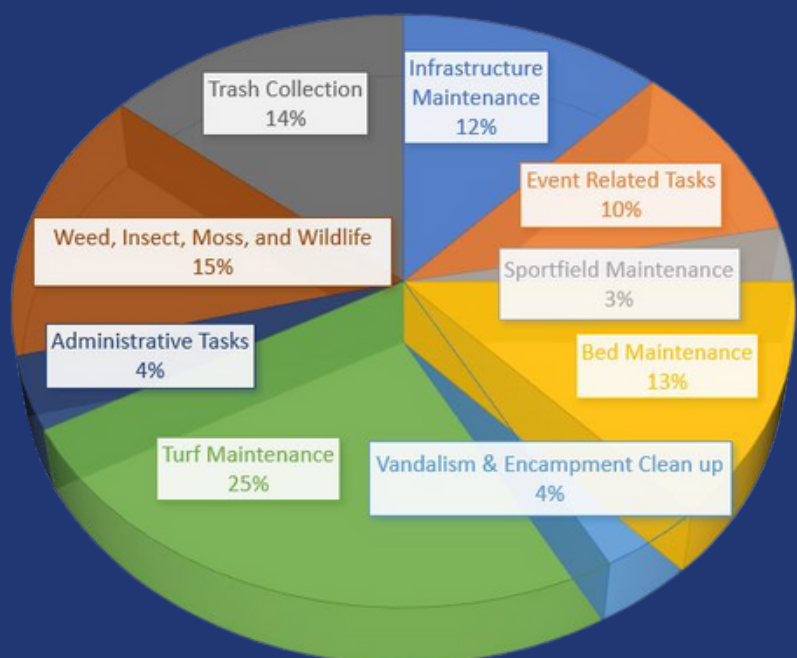
We begin 6 weeks before the festival getting the lake ready for 40,000 visitors. During the event this year we spent 640 hours keeping everything safe and clean.

HOLIDAYS & SPECIAL EVENTS

R.A. Long lights, Lion's Island lights, decorations on poles, Squirrel Fest, Concerts at the Lake, and other events. (590 Hours)

WHERE DO WE SPEND OUR TIME?

Parks, facilities, medians, right of ways, bodies of water, special events, downtown decorations, disaster and emergency relief, preventative maintenance, repair, replace, build, and maintain - we engage in a large part of the City and keep very busy!



URBAN FORESTRY DIVISION



WHAT DOES IT MEAN TO BE A RECOGNIZED TREE CITY?

Urban forests help define a sense of place and well-being where people live, work, play, and learn. The Tree Cities of the World and Tree City USA programs are international and national efforts to recognize cities and towns committed to ensuring that their urban forests and trees are properly maintained, sustainably managed, and duly celebrated.

To be recognized as a Tree City, a community must meet five core standards that illustrate a commitment to caring for its trees and forest. The City must 1) have a tree board/commission, 2) have official policy that governs the management of the trees, 3) have an updated tree inventory, 4) have a dedicated annual budget for management, and 5) hold an annual celebration of trees to raise awareness and acknowledge those who carry out the program. We have met these core standards for the past 37 years!

TREES

“SOMEONE IS SITTING IN THE SHADE TODAY BECAUSE SOMEONE PLANTED A TREE A LONG TIME AGO.”

By the Numbers

595	Trees Sprayed for Fruit
21	Emergency Call Outs
848	Trees Pruned
156	Trees Removed
4,341	Vacant Sites
120	Trees Planted
176	Trees Hand Watered
171	Inspections

ISA Certified Arborists

International Society of Arboriculture Certification is a program that tests and certifies achievement of professional skills in the field of arboriculture and knowledge in areas such as tree biology, diagnosis, maintenance practices, safety, risk assessment, and other subject and practice areas. The City has 3 ISA Certified Arborists on the Urban Forestry Team.



2021 Arbor Day Celebration



Trees & Sidewalks

Street Trees and sidewalks play vital roles in the City of Longview, helping make our community more livable while sustaining our quality of life. It is not uncommon for conflicts to arise between trees and sidewalks, particularly in those locations installed some time ago.

GOALS OF THE STREET TREE AND SIDEWALK PROGRAM

Accessibility and Health: To provide a safe and inviting walking environment, following universal design principles.

Environment: To protect and expand a healthy urban forest.

Equity: To thoroughly consider the needs of all community members and neighborhoods.

Efficiency: To preserve existing assets— both street trees and sidewalks—and use resources wisely.

GOLF DIVISION



"Little gem. Greens terrific. Course beautiful. The value incredible. Well worth the hour drive."

- Review from Golf Pass



**"Voted 23rd
in the Nation
for Best Value"**



**"Voted 7th
best course in
Washington"**



COMMUNITY PROGRAMS

A COURSE FOR EVERYONE!

- **Host 3 High School Teams - Boys & Girls**
 - 65-80 players
 - Practicing 5 days a week for 2 months
 - 8 home matches
- **Three Major High School Tournaments**
 - Beaver Cup – 100 Students
 - Greater St Helens League Tournaments – 60 Boys /40 Girls
 - District Tournament for Boys – 100 players
- **First Tee Program at Mint Valley – 92 Participants**
- **First Tee Program in School District in the PE curriculum**
- **Special Olympics Golf Program – 16 Athletes**
- **Partnership for School Physical Education Field Trips**
 - Longview Middle School Summer Program – 90 Students
 - Rainier Middle School – 50 Students
- **Community Programming**
 - Moonlight Golf Tournament – 40 Players
 - Moonlight Run – 75 Participants
 - Dike Trail Open to the Public
- **Disc Golf Tournament – 144 Players**
- **Disc Golf Kids Clinic – 20 Participants**
- **Par 3 Free for Kids under 11**
- **Par 3 Tournament with The Daily News - 60+ Players**
- **Reduced Pricing for Youth Golf Annual Passes**
- **Lessons**
 - 40 Participants for Beginner Clinics
 - 283 Participants for Private Lessons



PAGE 11 | ANNUAL REPORT

46 Years Serving the Community

45,280 Rounds | 7.5% Increase

Highest Annual Gross Revenue

36% Increase in Merchandise Revenue

65% Increase in Restaurant Revenue

2021 Maintenance Project Accomplishments:

- Drainage on #2 Main 6 Inch Line Repaired
- Bunker Removed from #2 Fairway
- Drainage Added to the Front of Driving Range
- Tree Removal
- Added 60 Tons of Bunker Sand to Key Traps

Key Items to Focus on for 2022 Success:

- **Carts:** Continually running out of carts because of the increased number of golfers.
- **Pace of Play:** Continue to monitor and adjust, as it is a course for everyone - elite to beginner.
- **Banquet Area:** No area to host large groups of people for tournaments or events limits the ability to provide these options.



RECREATION DIVISION



REBUILDING COMMUNITY & THE IMPORTANCE OF IT'S IMPACT:

Among the pandemic's cascading health consequences has been further erosion of social ties and community life. Relationships, social support, and community participation can have powerful effects on health and well-being.

Our hope is the year ahead will be one of rebuilding, reconnecting, and fostering relationships. Even though we know the pandemic isn't over yet, it's time to get to work. We will be asking you to engage once again, to reinvest in relationships, and seek to establish new ones. Everyone is ultimately necessary to begin rebuilding.

At its best, community brings people together, offers a sense of belonging, and points us towards what is most important. We are social creatures. We need community. Let's work together this year, and years ahead, to help re-establish what was lost, rebuild our community, and strengthen it even more.

- Psychology Today "How We Can Rebuild Communities After a Pandemic"



NEW

OUTSIDE FUNDING & PARTNERSHIPS

1

\$125,000 in Recreation specific grant funding for supplies, projects, and programming.

2

\$35,000 in total annual sponsorships for events and programs.

3

Partnership with the Longview School District hosting 4 weeks of Summer School planning enrichment and physical education classes funded by the district and free to the students.

4

\$9,500 in scholarship funds for families in need was provided by the Longview Park and Recreation Foundation for children to attend programs.

5

Contracted with McMenamin's Harbor Lodge to host 8 movie nights in Kalama.



6,150

PARTICIPANTS IN RECREATION PROGRAMS

Classes, Programs, Sports, and Special Events... Something for everyone!



9,338

CHECK-INS FOR OUT OF SCHOOL PROGRAMS

Before & After School, Spring/Winter Break, and Summer Camps



28

COMMUNITY EVENTS

8 - Fun Runs
 6 - Summer Concerts
 6 - Movies (3 @ Lake, 3 Drive In @ YMCA)
 but wait... *there's more!*
 Disc Golf Tournament, Flip the Switch, Trick or
 Treat, Earth Day, Kid's Fish In, Moonlight Golf,
 Holiday Bazaar, and Breakfast with Santa!



2ND ANNUAL TRICK OR TREAT @ LAKE SACAJAWEA

30 local businesses and organizations joined us in hosting and dispersing goodies at this second annual event. There was an estimated attendance of 4,250 for the 2 hour outdoor walking event. All tallied, the businesses and organizations spent about \$11,000 on candy purchased from local stores.

TITLE SPONSOR

KIRKPATRICK

- 17 Years

FAMILY CARE



23 YEARS

SUPPORT SPONSORS

The Port of Longview - 1st Year
Mike Wallin-Keller Williams Real Estate - 2 Years
Longview Recycling - 3 Years
Cowlitz PUD - 3 Years

MAJOR SPONSORS

Cascade Networks by Wave - 12 Years
Red Canoe Credit Union - 16 Years

MEDIA SPONSOR

KLOG/KUKN/The Wave - 21 Years



Each year our concerts average approximately 14,000 participants. Over the 23 years, this equates to 322,000 people on the shores of Lake Sacajawea relaxing, enjoying amazing music with food, and creating life long memories with those they care for and their follow community members.



City of Longview

Agenda Summary

RESOLUTION NO. 2395: ESTABLISHING RATES FOR THE MINT VALLEY GOLF COURSE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2395

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues
Strengthen economic conditions & create new opportunities
Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Mint Valley Golf Course is operating during unprecedented times and the pandemic continues to create unforeseen challenges. The impact of the pandemic has been far reaching and the course is upholding different rules and regulations to remain open and operational. The status of our economy continues to grow and with that comes inflation and price increases. The costs of supplies, goods, services, and wages have been on a steady rise and the course is no longer able to absorb them at the same rate of speed at which it is incurring.

As a result, we will be required to raise prices of goods and services throughout the golf course, including our annual passes and walking rates. We have evaluated the needs of the property and operation as well as executed a cost comparison of other local courses. This price increase supports the goal of providing a well maintained and fully operational public facility while remaining competitive within our local market. Mint Valley Golf Course strives to provide beautifully maintained greens and fairways, a fully stocked pro shop, opportunities for advancing golfing techniques, a variety of food and beverage options, and exceptional customer service.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2395 establishing rates at Mint Valley Golf Course.

STAFF CONTACT:

Jennifer Wills, Director of Parks and Recreation

Attachments:

1. Golf Rate Resolution No. 2395
2. Rate Resolution 2014 No. 2105
3. Rate Comparison History
4. 2022 Rates Walking and Bundle

RESOLUTION NO. 2395

A Resolution establishing fees to be charged for use of the MintValley Golf Course, and repealing Resolution No. 2105.

BE IT RESOLVED by the City Council of the City of Longview that the following fees and charges and other conditions are hereby established for use of the Mint Valley Golf Course. In all cases the appropriate amount of sales tax is included and collected within the total amounts and fees identified:

Section 1. Annual Golf Pass

<u>Pass Type</u>	<u>Fees</u>	<u>Sales Tax</u>	<u>Total</u>
Annual Pass	\$1,294.17	\$104.83	\$1,399.00
Annual Pass Couple	\$1,941.72	\$157.28	\$2,099.00
Junior Pass	\$184.09	\$14.91	\$199.00

Conditions covering annual golf passes:

- (a) The effective dates for annual golf passes shall be from April 1 of the year for which said annual golf pass is purchased, through March 31 of the following year.
- (b) Junior annual golf passes are available to persons who are less than 18 years of age on April 1 of the year in which such pass becomes effective, and shall be valid for a full year even though the holder of such pass attains age 18 during the term thereof.
- (c) Purchase of an annual pass does not entitle the purchaser to any membership in the Mint Valley Golf Course, nor do any additional privileges accrue to the purchaser thereof. Persons purchasing an annual golf course pass will be required to make advanced starting time reservations as specified by the Golf Operations Manager. The annual golf pass fee shall also cover the green fee for locally sponsored tournaments (including MVGC Men's Club and Women's Club tournaments) open to the public.
- (d) Annual passes are not transferable and are payable in advance. The purchase price for annual passes is not refundable, except under extreme circumstances. Refund requests are required to be submitted in writing and include supporting documentation and with Park and Recreation Director and City Manager concurrence and are subject to pro ration. Any abuse, obvious deception or false information in obtaining or using an annual pass shall render the pass immediately invalid without refund. All applications for annual passes

shall be on forms as provided by the Golf Operations Manager.

Section 2. Rates for Use of Mint Valley Golf Course

Adults Monday through Friday Walking Rate:

Holes	Time	Fee	Sales Tax	Total
9 Holes	Open – 1pm	\$16.65	\$1.35	\$18.00
9 Holes	1pm – 4pm	\$14.80	\$1.20	\$16.00
9 Holes	4pm – Close	\$12.95	\$1.05	\$14.00
18 Holes	Open – 1pm	\$25.90	\$2.10	\$28.00
18 Holes	1pm – 4pm	\$22.20	\$1.80	\$24.00
18 Holes	4pm – Close	\$18.50	\$1.50	\$20.00

Juniors Monday through Friday Walking Rate:

Holes	Time	Fee	Sales Tax	Total
9 Holes	Any Time	\$13.88	\$1.12	\$15.00
18 Holes	Any Time	\$9.26	\$0.74	\$10.00

Adults Saturday and Sunday Walking Rate:

Holes	Time	Fee	Sales Tax	Total
9 Holes	Open – 1pm	\$25.90	\$2.10	\$28.00
9 Holes	1pm – 4pm	\$23.13	\$1.87	\$25.00
9 Holes	4pm – Close	\$18.50	\$1.50	\$20.00
18 Holes	Open – 1pm	\$35.15	\$2.85	\$38.00
18 Holes	1pm – 4pm	\$29.60	\$2.40	\$32.00
18 Holes	4pm – Close	\$25.90	\$2.10	\$28.00

Juniors Saturday and Sunday Walking Rate:

Holes	Time	Fee	Sales Tax	Total
9 Holes	Any Time	\$13.88	\$1.12	\$15.00
18 Holes	Any Time	\$9.26	\$0.74	\$10.00

Section 3. Par 3 Course

Type	Time	Fee	Sales Tax	Total
Adult	Any Time	\$7.40	\$0.62	\$8.00
Youth (11 & under)	Any Time			Free

Section 4. Privately Owned Power Golf Carts, Storage Rental and Trail Fees

The annual trail fee for use of a privately-owned power golf cart is \$205.00 (\$186.64 fee and \$15.36 tax). The fee for use of a privately-owned power golf cart on a daily basis is \$7.50 for each 9 holes of play including tax.

The annual fee for privately owned cart storage including the trail fee is \$575.00 (\$531.91 fee and \$43.09 in tax).

Section 5. Adjustment of Daily Rates and Issuance of Winter Passes

By establishing these daily fee rates, it in no way excludes the opportunity to adjust for promotions, coupons or other discount programs designed to increase play, fill less popular tee times, and bring in outside tournaments. Also, in order to enhance play at Mint Valley Golf Course during the early spring and winter months, the Director of Parks and Recreation, upon recommendation of the Golf Operations Manager, shall have the authority to reduce all rates between November 1st and May 31st of the following year, and to issue multi-round passes or discount cards enabling daily play during said time periods at a reduced rate.

Section 6. School and College Team Rates

Golf sports teams representing and directed by public schools and colleges in the City of Longview shall be entitled use of the Mint Valley Golf Course for the fees as follows:

Teams of 1 – 5 Players: \$500

Teams of 6 – 10 Players: \$1,000

Teams over 10 Players: \$1,500

Rates are per team, per school academic quarter; provided, that the golf professional and the Director of Parks and Recreation shall have the right to limit and control play by such teams and team members in order to grant priority to players holding passes or paying daily fees. The Director of Parks and Recreation, upon recommendation of the Golf Operations Manager, shall have the authority to establish high school golf team rates for schools outside the City of Longview providing they do not conflict with the Longview school use.

Section 7. Resolution No. 2105 adopted by the City Council on March 13, 2014 is hereby repealed in its entirety on the date that this Resolution No. 2395 becomes effective.

Section 8. Effective Date

This Resolution shall become effective and shall apply to all use of the MintValley Golf Course from and after April 1, 2022.

Passed by the City Council of the City of Longview, Washington, and
approved by its Mayor this__10th____day of February, 2022.

M A Y O R

ATTEST:

City Clerk

RESOLUTION NO. 2105

A Resolution establishing fees to be charged for use of the Mint Valley Golf Course, and repealing Resolution No. 2072.

~~City of Longview Resolution No. 2072 is hereby amended to provide as follows:~~

BE IT RESOLVED by the City Council of the City of Longview that the following fees and charges and other conditions are hereby established for use of the Mint Valley Golf Course. In all cases the appropriate amount of sales tax is included and collected within the total amounts and fees identified:

Section 1. Annual Golf Pass

	<u>Fees</u>	<u>Sales Tax</u>	<u>Total</u>
Adult (18 years or older)	\$1240.74	\$99.26	\$1,340.00
Couple	1847.22	147.78	1,995.00
Junior	171.29	13.71	185.00
Senior (62 years or older)	972.22	77.78	1,050.00
Senior Couple	1458.33	116.67	1,575.00

Conditions covering annual golf passes:

- (a) The effective dates for annual golf passes shall be from April 1 of the year for which said annual golf pass is purchased, through March 31 of the following year.
- (b) Junior annual golf passes are available to persons who are less than 18 years of age on April 1 of the year in which such pass becomes effective, and shall be valid for a full year even though the holder of

such pass attains age 18 during the term thereof. The holder of a junior annual golf pass shall be entitled to use of the Mint Valley Golf Course at any time on weekdays (other than holidays), and on Saturdays, Sundays and holidays after 1:00 p.m.

- (c) Senior annual golf passes are available to individuals who are 62 years of age or older on April 1 of the year in which such pass becomes effective, and to couples, both of whom are 62 years of age or older on April 1 of the year such pass becomes effective. The holder of a senior annual golf pass shall be entitled to use of the Mint Valley Golf Course at any time on weekdays (other than holidays), and on Saturdays, Sundays and holidays after 1:00 p.m.

- (d) Purchase of an annual pass does not entitle the purchaser to any membership in the Mint Valley Golf Course, nor do any additional privileges accrue to the purchaser thereof. Persons purchasing an annual golf course pass will be required to make advanced starting time reservations as specified by the Golf Operations Manager. The adult, non- restricted annual golf pass fee and the senior annual golf pass fee shall also cover the green fee for locally sponsored tournaments (including MVGC Men's Club and Women's Club tournaments) open to the public with the exception of the Columbia Ford and Best Ball Tournaments. Annual passes are not transferable and are payable in advance. The purchase price for annual passes is not refundable, except under extreme circumstances and with department and City Manager concurrence. Any abuse, obvious deception or false information in obtaining or using an annual pass shall render the pass immediately invalid without refund. All applications for annual passes shall be on forms as provided by the Golf Operations Manager.

Section 2. Rates for Use of Mint Valley Golf Course

- (a) Monday through Thursday before 12:00 noon (excluding holidays):

<u>Adults</u>	<u>Fee</u>	<u>Sales Tax</u>	<u>Total</u>
18 holes	27.77	2.23	30.00
9 holes	18.51	1.49	20.00

- (b) Friday before 12:00 noon (excluding holidays)

<u>Adults</u>	<u>Fee</u>	<u>Sales Tax</u>	<u>Total</u>
---------------	------------	------------------	--------------

18 holes	29.62	2.38	32.00
9 holes	20.37	1.63	22.00

- (c) Monday through Friday after 12:00 noon (excluding holidays):

<u>Adults</u>	<u>Fee</u>	<u>Sales Tax</u>	<u>Total</u>
18 holes	23.14	1.86	25.00
9 holes	13.88	1.12	15.00

- (d) Monday through Friday (excluding holidays):

Seniors (62 years of age or older)

18 holes	22.22	1.92	24.00
9 holes	13.88	1.12	15.00

Junior (Under 18 years of age.)

18 holes	13.88	1.12	15.00
9 holes	9.26	.74	10.00

- (e) Holidays, Saturdays and Sundays before 12:00 p.m.: Adults, Seniors,

Juniors

18 holes	32.40	2.60	35.00
9 holes	20.37	1.63	22.00

- (f) Holidays, Saturdays and Sundays after 12:00 p.m.:

Adults, Seniors, Junior

18 holes	22.24	1.76	24.00
9 holes	12.97	1.03	14.00

Section 3. Par 3 Course

Adults & Seniors	7.00
------------------	------

Juniors (Under age 11)

Free

Section 4. Privately Owned Power Golf Carts, Storage Rental and Trail Fees

The annual fee for use of a privately owned power golf cart is \$205.00. The fee for use of a privately owned power golf cart on a daily basis is \$7.50 for each 9 holes of play.

The annual fee for privately owned cart storage including the trail fee is \$535.00.

Section 5. Adjustment of Daily Rates and Issuance of Winter Passes

By establishing these daily fee rates, it in no way excludes the opportunity to make adjustments for promotions, coupons or other discount programs designed to increase play, fill less popular tee times, and bring in outside tournaments. Also, in order to enhance play at Mint Valley Golf Course during the early spring and winter months, the Director of Parks and Recreation, upon recommendation of the Golf Operations Manager, shall have the authority to reduce all rates between November 1st and May 31st of the following year, and to issue multi-round passes or discount cards enabling daily play during said time periods at a reduced rate.

Section 6. School and College Team Rates

Golf sports teams representing and directed by public schools and colleges in the City of Longview shall be entitled use of the Mint Valley Golf Course for a fee of \$250.00 per team, per school academic quarter; provided, that the golf professional and the Director of Parks and Recreation shall have the right to limit and control play by such teams and team members in order to grant priority to players holding passes or paying daily fees. The Director of Parks and Recreation, upon recommendation of the Golf Operations Manager, shall have the authority to establish high school golf team rates for schools outside the City of Longview providing they do not conflict with the Longview school use.

Section 7. Resolution No. 2072 adopted by the City Council on June 13, 2013 is hereby repeal in its entirety on the date that this Resolution No. 2105 becomes effective.

Section 8. Effective Date

This Resolution shall become effective and shall apply to all use of the Mint Valley Golf Course from and after April 1, 2014.

Passed by the City Council of the City of Longview, Washington, and approved by its Mayor this 13th day of March, 2014.

M A Y O R

ATTE
ST:

City Clerk

History of Rates with City Management

9 HOLES	2019	2020	2021	2022
MONDAY - FRIDAY	9 Holes	9 Holes	9 Holes	9 Holes
Open - 1PM	\$14	\$16	\$16	\$18
1PM - 4PM	\$10	\$14	\$14	\$16
4PM - Close	\$10	\$12	\$12	\$14

18 HOLES	2019	2020	2021	2022
MONDAY - FRIDAY	18 Holes	18 Holes	18 Holes	18 Holes
Open - 1PM	\$24	\$25	\$25	\$28
1PM - 4PM	\$20	\$20	\$20	\$24
4PM - Close	\$15	\$15	\$15	\$20

9 HOLES	2019	2020	2021	2022
SATURDAY - SUNDAY	9 Holes	9 Holes	9 Holes	9 Holes
Open - 1PM	\$14	\$25	\$25	\$28
1PM - 4PM	\$10	\$20	\$20	\$25
4PM - Close	\$10	\$15	\$15	\$20

18 HOLES	2019	2020	2021	2022
SATURDAY - SUNDAY	18 Holes	18 Holes	18 Holes	18 Holes
Open - 1PM	\$24	\$35	\$35	\$38
1PM - 4PM	\$20	\$30	\$30	\$32
4PM - Close	\$15	\$25	\$25	\$28

ANNUAL PASS	Current	New
Seniors	\$1,099	\$1,399
Senior Couple	\$1,650	\$2,099
Adult	\$1,399	\$1,399
Adult Couple	\$2,099	\$2,099
Junior	\$185	\$195

* Season Pass Sales for seniors was \$1,050 from 2015 - 2019, then raised to \$1,099 in 2020 with the option of an early bird 10% discount.



RATES

WALKING & BUNDLE 2022

9

	Walking Rate
MONDAY - FRIDAY	
Open - 1PM	\$18
1PM - 4PM	\$16
4PM - Close	\$14
	Walking Rate
SATURDAY - SUNDAY	
Open - 1PM	\$28
1PM - 4PM	\$25
4PM - Close	\$20

Tru Feel Bundle w/Cart	SEN/MIL Tru Feel Bundle w/Cart
9 Holes	9 Holes
\$30	\$30
\$26	\$26
\$24	\$24
Tru Feel Bundle w/Cart	SEN/MIL Tru Feel Bundle w/Cart
9 Holes	9 Holes
\$35	\$33
\$32	\$32
\$30	\$30

Pro V1 Bundle w/Cart	SEN/MIL Pro V1 Bundle w/Cart
9 Holes	9 Holes
\$35	\$35
\$31	\$31
\$29	\$29
Pro V1 Bundle w/Cart	SEN/MIL Pro V1 Bundle w/Cart
9 Holes	9 Holes
\$40	\$38
\$36	\$36
\$35	\$35

18

	Walking Rate
MONDAY - FRIDAY	
Open - 1PM	\$28
1PM - 4PM	\$24
4PM - Close	\$20
	Walking Rate
SATURDAY - SUNDAY	
Open - 1PM	\$38
1PM - 4PM	\$32
4PM - Close	\$28

Tru Feel Bundle w/Cart	SEN/MIL Tru Feel Bundle w/Cart
18 Holes	18 Holes
\$40	\$35
\$32	\$32
\$30	\$30
Tru Feel Bundle w/Cart	SEN/MIL Tru Feel Bundle w/Cart
18 Holes	18 Holes
\$49	\$36
\$39	\$36
\$39	\$36

Pro V1 Bundle w/Cart	SEN/MIL Pro V1 Bundle w/Cart
18 Holes	18 Holes
\$45	\$40
\$37	\$37
\$35	\$35
Pro V1 Bundle w/Cart	SEN/MIL Pro V1 Bundle w/Cart
18 Holes	18 Holes
\$54	\$41
\$44	\$41
\$44	\$41



City of Longview

Agenda Summary

RESOLUTION NO. 2396: ADJUSTING CASH WORKING FUND BALANCES

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2396

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Resolution No. 2396 updates the cash working funds authorized and assigned to departments. River-Cities Transit has been assigned two separate cash working funds; one fund in the amount of \$200.00 and one fund in the amount of \$270.00. After a review of these funds, it was determined River-Cities no longer needed the \$270.00 cash working fund for passenger change.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2396

STAFF CONTACT:

Kris Swanson, Administrative Services Director

Attachments:

1. Resolution 2396

RESOLUTION NO. 2396

A RESOLUTION RELATING TO CERTAIN CASH WORKING FUNDS IN ADMINISTRATIVE SERVICES DEPARTMENT, POLICE DEPARTMENT, TRANSIT DEPARTMENT, PARKS AND RECREATION DEPARTMENT, LONGVIEW PUBLIC LIBRARY, MINT VALLEY GOLF COURSE AND THE EQUIPMENT RENTAL DEPARTMENT; DETERMINING THE AMOUNTS THEREOF, AND REPEALING RESOLUTION NO. 2296.

WHEREAS, the Washington State Auditor's Office has recommended that cash working funds be established by Resolution of the City Council, and such funds were heretofore established by Resolutions No. 1423, 1570, 1602, 1616, 1629, 1689, 1764, 1789, 1855, 1989, 2046, 2127, 2288, 2296; and

WHEREAS, a cash working fund continues to be necessary in the Mint Valley Golf Course to provide the Pro Shop with sufficient change, thereby, allowing staff to operate efficiently and make change for various user purchases and greens fees; and

WHEREAS, cash working fund continues to be necessary in the Police Department to provide for funding of other miscellaneous police programs and to provide a means for making change to persons who pay municipal fines/penalties; and

WHEREAS, to minimize the risks of error and to expedite the reconciliation of receipts and deposits, cash working funds continue to be necessary in the Administrative Services Department; and

WHEREAS, a cash working fund continues to be necessary to provide for passenger change at the site of the Transit Center; and

WHEREAS, a cash working fund continues to be necessary in the Parks and Recreation Department to provide for the making of change for various user-financed recreational activities; and

WHEREAS, a cash working fund continues to be necessary in the Longview Public Library in relation to various library user fees; and

WHEREAS, a cash working fund continues to be necessary in the Equipment Rental Department to provide the making of change and funds of necessary petty cash items; and

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Longview as follows:

Section 1. That the following cash working funds are hereby authorized in the various amounts and departments, to be retained in the departmental offices as noted, and not to be deposited with any other funds or receipts:

DEPARTMENT	# OF FUND	AMOUNT
Administrative Services Department	001 General	\$1,000.00
	411 Water/Sewer	\$1,200.00
Police Department – Investigative	001 General/157 Drug	\$5,000.00
Transit Department	457 Transit Center	\$200.00
Parks & Recreation Department	001 General	\$350.00
Longview Public Library	001 General	\$400.00
Equipment Rental Department	511 ER Operations	\$100.00
Mint Valley Golf Course	471 Mint Valley Golf	\$1,500.00
Police Department – Parking	120 Downtown Parking	\$750.00
Police Department – Photo Enforcement	160 Traffic Safety	\$750.00
	Total	\$11,250.00

Section 2. This Resolution shall be in full force and effect from and after the 10th day of February, 2022.

Section 3. Resolution No. 2296 is hereby repealed in its entirety on the effective date of this Resolution No. 2396.

Passed by the City Council this ____ day of _____, 2022

Approved by the Mayor this ____ day of _____, 2022

MAYOR

ATTEST:

City Clerk



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF JANUARY 2022 ACCOUNTS PAYABLE: \$2,083,659.73

SECOND HALF JANUARY 2022 PAYROLL:

\$357,023.27, checks no. 1194-1206

\$888,088.26, direct deposits

\$854,441.96, wire transfers

\$2,099,553.49 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Accountant

Dana Beck, Payroll Specialist

Attachments: None