



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, November 15, 2021

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. ROLL CALL

Spencer Boudreau called the meeting to order at 5:00 PM

Members Present: Rayleen Aguirre, Spencer Boudreau, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: N/A

Constituents Present: N/A

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown, Ivona Kininmonth

2. APPROVAL OF MINUTES

21- Parks & Recreation Advisory Board Draft Minutes 10.18.2021 0001074

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to approve the minutes as written.

The motion carried by the following vote:

Ayes: All

Nays: None

3. CHANGES TO THE AGENDA

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to move New Business to the beginning of the agenda. The motion carried by the following vote:

Ayes: All

Nays: None

4. CONSTITUENT COMMENTS

N/A

5. BOARD MEMBER COMMENTS

Spencer Boudreau expressed ongoing frustration with the transient population in parks. Additionally, there was a report from a constituent directly to Spencer regarding the closure of a restroom at one of the parks. Joanna Martin, Parks Manager, explained that the restroom was closed temporarily due to a fallen tree.

6. TREE BOARD COMMENTS

7. REPORTS

**21-
0001075 Park Division Report October 2021**

Joanna Martin, Park Maintenance Manager, provided the board with a written report outlining departmental projects and priorities from the month prior. See embedded report.

**21-
0001085 Recreation Division Report October 2021**

Justin Brown, Recreation Manager, provided the board with a written report outlining departmental projects and priorities from the month prior. See embedded report.

**21-
0001086 Directors Report October 2021**

*Director Jennifer Wills provided a verbal report on the following topics of record:
Mint Valley Golf Course new position has officially closed. Interviews will begin as soon as possible.
Update on Neighborhood Park Grant funding awarded to the Mint Valley Racquet Complex. The project should go out for bid in January 2022.*

8. OLD BUSINESS

**21-
0001078 Military Honors in Parks - Draft Policy**

A motion was made by Rayleen Aguirre, seconded by Spencer Boudreau, to Approve the draft as written with the addition of Space Force. The motion carried by the following vote:

*Ayes: All
Nays: None*

9. NEW BUSINESS

**21-
0001077 Lake Sacajawea Park Improvements**

Ivona Kininmonth, Engineer for the City of Longview showed a presentation to the board on the proposed Department of Commerce Capital Project which comes from outside funding sources. Project provides for:

- A. Sidewalk Replacement*
- B. Restroom Replacement*
- C. Martins Dock Repair*

Steelscape, a local company, has agreed to donate the entire cost of the roofing materials. Request from board to provide the Historical Preservation Committee with physical samples of materials to be utilized in the construction when possible.

10. ADJOURNMENT

*The meeting was adjourned at 6:15 p.m.
Next meeting is scheduled for December 20, 2021*