



Agenda

Accessibility Advisory Committee

Monday, March 21, 2022

4:00 PM

2nd Floor, City Hall

1. **ZOOM VIRTUAL MEETING NOTIFICATION**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

22-000162 Seek approval of the regular meeting minutes from the City of Longview Accessibility Advisory Committee from Monday, January 31st, 2022

4. **PUBLIC COMMENTS**

5. **COMMITTEE MEMBER COMMENTS & REPORTS**

6. **STAFF COMMENTS & REPORTS**

22-000168 Transition Plan - Project List Updates

7. **OLD BUSINESS**

22-000163 Facilities & Parks Subcommittee Update

22-000164 Cowlitz County Accessibility Communities Advisory Committee Update

22-000165 Any other old business items to address?

8. **NEW BUSINESS**

22-000166 Any new capital project recommendations for consideration to city council?

22-000167 Any other new business items to address?

9. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

Minutes

Accessibility Advisory Committee

Monday, January 31,
2022

4:00 PM

2nd Floor, City Hall

1. **ZOOM VIRTUAL MEETING NOTIFICATION**

A notification and virtual meeting link is provided to committee members, staff liaisons, staff and the public, one week prior to the meeting.

2. **ROLL CALL**

Committee chair, Jennifer Merry called the meeting to order at 4:00pm. Roll was taken and confirmed as captured.

CLAAC committee members present (6): Jennifer Merry, Jerry Bakken, Allan Rudberg, Cheryl Coddington, Katherine Vickers, Lauren Kaiser

CLAAC committee members absent (2): Sarah McCoy, Scott Carson

CLAAC position vacancies: 1

Council Liaisons: Councilmember Spencer Boudreau (Alternate)

6 committee members present (Quorum of 5 was met to conduct committee business)

3. **APPROVAL OF MINUTES**

Motion by Allan Rudberg to accept minutes as presented and written from Tuesday, January 18th, 2022. Motion 2nd was by Jerry Bakken. No discussion or changes noted.

Committee chair, Jennifer Merry called for the vote and the motion passed unanimously.

Committee member Lauren Kaiser had to leave the meeting after the meeting minutes were approved due to an emergent work conflict.

22-00059 Seek approval of the special meeting minutes from the City of Longview Accessibility Advisory Committee from Tuesday, January 18th, 2022.

4. **NEW BUSINESS**

Ivona Kininmonth, Project Engineer from Public Works Engineering provided a brief overview and presentation of the proposed project. The presentation has been made available in the agenda packet for this meeting which is available to both committee members and the public. The presentation lasted approximately 5 minutes.

Jennifer Merry, committee chair accepted a motion from Jerry Bakken. Consideration for a capital project recommendation to be taken to city council for an ADA barrier elimination project to include the addition of 3 ADA curb ramps and replacing sections of sidewalks in the vicinity of Kessler Blvd and Hemlock Street, adjacent to Lake Sacajawea Park bathroom location. Recommend using \$25,000 in ADA Capital Project funds to assist in the overall completion of this ADA barrier elimination portion of the project. The motion was seconded by Allan Rudberg.

Jennifer Wills, Parks and Recreation director texted into the meeting in support of this project.

Jennifer Merry called for the vote, and the motion passed unanimously. Brian Loos, city ADA coordinator stated that he would work to get this recommendation from the Accessibility Advisory Committee in front of City Council at one of

the two meetings that is scheduled to be held in February 2022. More information would be provided to the committee once the date is firmed up.

- 22-00060** Consideration for a capital project recommendation to be taken to city council for an ADA barrier elimination project to include the addition of 3 ADA curb ramps and replacing sections of sidewalks in the vicinity of Kessler Blvd and Hemlock Street, adjacent to Lake Sacajawea Park bathroom location. Recommend using \$25,000 in ADA Capital Project funds to assist in the overall completion of this ADA barrier elimination portion of the project.

The bathrooms at Lake Sacajawea Park are also slated for replacement sometime in 2022 if Public Works awards this grant capital improvement project.

5. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

Meeting was adjourned at approximately 4:08pm. The next regular meeting of the City of Longview Accessibility Advisory Committee is scheduled for Monday, March 21st, 2022, starting at 4:00pm. Location and/or virtual, to be determined. The meeting agenda and business packet will be made available on the city website approximately one week prior to the meeting. This information can be accessed at the following website location/weblink: <https://www.mylongview.com/129/Agendas-Minutes>



ADA Transition Plan

Section #1 - Access to City Programming, Services & Activities

Level 1 - High Volume & Utilization

Location	Project Type	Project Type/Barrier or Deficiency	Project Description (Brief Narrative)	Cost Estimate	Estimated Completion Date	Cost Actual	Actual Completion Date	Funding Source
All City - Online Access	ADA Projects							
	Priority A	Website redevelopment	Update City's Web site to be WCAG compliant	\$50,000	Jan-19			OER Fund
	Priority B							
	Priority C							

Level 2 - Moderate Volume & Utilization

All City - Online Access	ADA Projects							
	Priority A	City ADA webpages update	Update ADA related webpages on City Website after WCAG compliance	\$1,000	Jul-19			HR & Insurance Reserve Operating Funds
	Priority B	Open Data Access	Creating opportunities to make available more of the City's documents accessible form the Web. Remove the barrier to access the data.	\$2,000	Dec-18			
All City - Open Data Access	Priority C							

Level 3 - Light Volume & Utilization

ADA Projects								
Priority A								
Priority B								
Priority C								

Level 4 - Minimal to No Volume & Utilization

KLTV Services to City of Longview	ADA Projects						
	Priority A	Caption KLTV Meetings	Work with KLTV to determine how to provide Captioning services for all broadcast meetings	\$25,000			
City Hall - Council Chamber	Priority B	Assisted Listening Devices	Replace transmitter and Receivers	\$3,500	Jul-17	\$4,000	Jul-17
	Priority C						

Project Location Utilization Level

Level 1 - High Volume & Utilization

Level 2 - Moderate Volume & Utilization

Level 3 - Light Volume & Utilization

Level 4 - Minimal to No Volume Utilization

Level 5 - Access As Needed Only (No Public Access)

ADA Project Priority

Priority A - High Priority for Barrier Elimination & Accessibility

Priority B - Moderate Priority for Barrier Elimination & Accessibility

Priority C - Low Priority for Barrier Elimination & Accessibility

Updated January 2019



ADA Transition Plan

Section #2 - Access to City Buildings & Facilities

Level 1 - High Volume & Utilization

Location	Project Type	Project Type/Barrier or Deficiency	Project Description (Brief Narrative)	Cost Estimate	Estimated Completion Date	Cost Actual	Actual Completion Date	Funding Source
ADA Projects								
City Hall	Priority A	Finance Entry Doors	Install power doors or openers	\$6,000	Jun-20		TBD	Facilities Maintenance & City ADA Capital Project Funds
City Hall		Accessible Parking Sign	Raise sign to compliant height	\$150	Jun-20		TBD	Facilities Maintenance & City ADA Capital Project Funds
Library		Accessible Parking	Retripe and sign for compliance	\$800	Jun-20		TBD	Facilities Maintenance & City ADA Capital Project Funds
Fire Station 81		Accessible Parking	Add striping and sign	\$350	Jun-20		TBD	Facilities Maintenance & City ADA Capital Project Funds
City Hall	Priority B	CED Entry Doors	Install power doors or openers	\$8,000	Jun-20		TBD	Facilities Maintenance & City ADA Capital Project Funds
City Hall	Priority C	Employee Parking - No current need	No ADA - Restripe and sign	\$600				
Police Station		Employee Parking - No current need	No ADA - Restripe and sign	\$450				
Library		Employee Parking - No current need	No ADA - Restripe and sign	\$350				

Level 2 - Moderate Volume & Utilization

ADA Projects								
	Priority A							
City Hall Annex 1 & 2	Priority B	Accessible Parking	Add striping and sign	\$350				
Utilities		Public & Staff Parking	Add striping and sign	\$350				

Fire Station 82	Priority C						
		Accessible Parking	Add striping and sign	\$350			

Level 3 - Light Volume & Utilization

City Shop Street/Stormwater	ADA Projects						
	Priority A	Accessible Parking	Restripe and sign	\$450			
	Priority B	Accessible Parking	Add striping and sign	\$350			
City Shop Traffic Street/Stormwater	Priority C	Employee Parking - No current need	Add striping and sign	\$350			
		Public & Staff Parking	Add striping and sign	\$350			
		Employee Parking - No current need	Add striping and sign	\$350			

Level 4 - Minimal to No Volume & Utilization

	ADA Projects						
	Priority A						
	Priority B						
	Priority C						

Project Location Utilization Level

Level 1 - High Volume & Utilization

Level 2 - Moderate Volume & Utilization

Level 3 - Light Volume & Utilization

Level 4 - Minimal to No Volume Utilization

Level 5 - Access As Needed Only (No Public Access)

ADA Project Priority

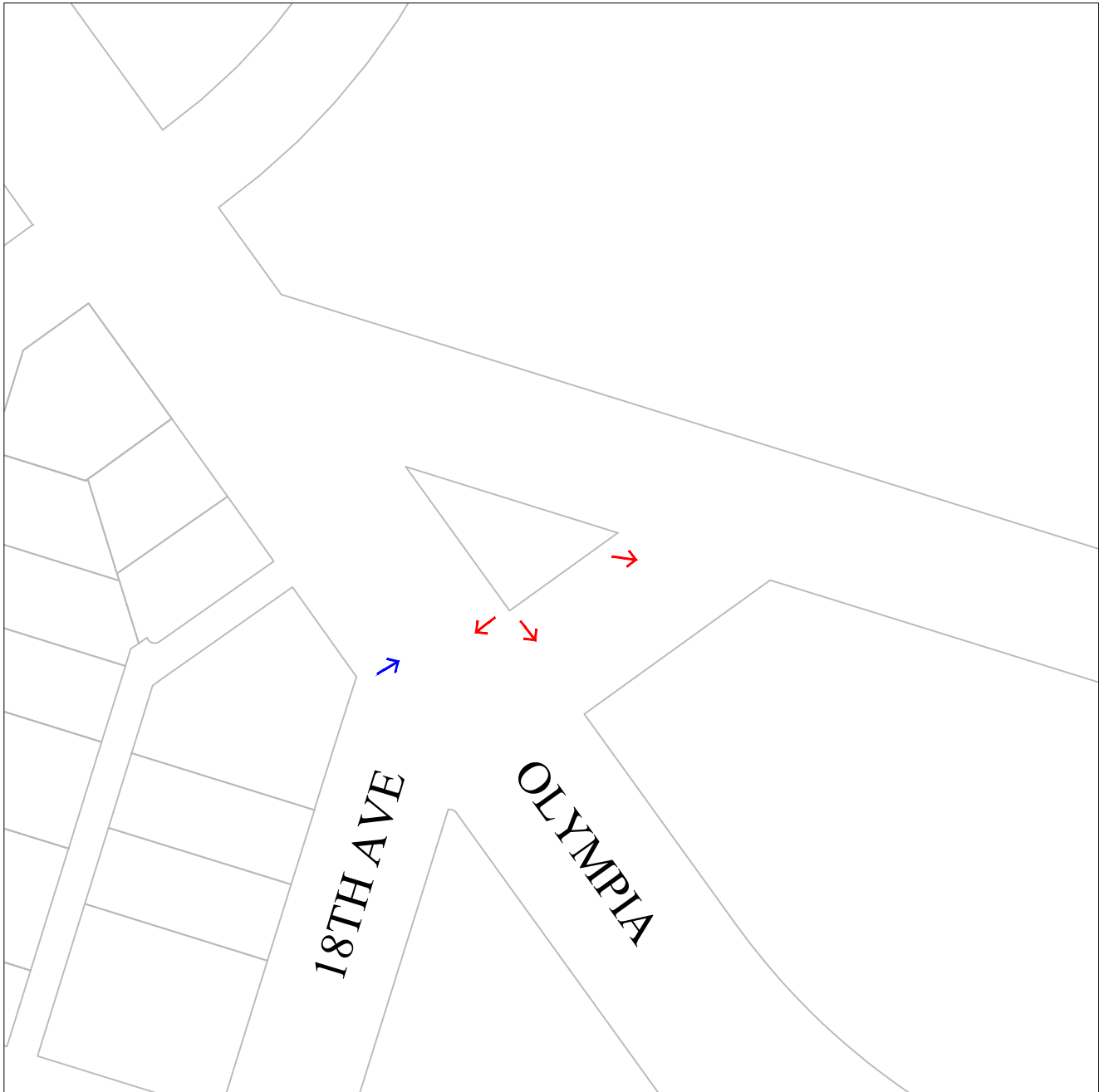
Priority A - High Priority for Barrier Elimination & Accessibility

Priority B - Moderate Priority for Barrier Elimination & Accessibility

Priority C - Low Priority for Barrier Elimination & Accessibility

Project list 2021-2025								
2021								
18TH AVE & OLYMPIA								
Category	Ranking #	RampID	Curb Ramp Present	Compliant	Detectible Warning	Landing	Priority Value	TOTAL \$
NC	31	168	Yes	No	No	Yes	150	\$ 6,250
NR	12	408	No	No	NA	NA	150	\$ 12,500
NR	14	410	No	No	NA	NA	150	\$ 6,250
TOTAL							150	\$ 25,000
2022								
VANDERCOOK WAY & MAPLE ST								
Category	Ranking #	RampID	Curb Ramp Present	Compliant	Detectible Warning	Landing	Priority Value	TOTAL \$
NC	1	467	Yes	No	No	Yes	185	\$ 9,375
NC	1	467	Yes	No	No	Yes	185	\$ 9,375
NC	2	511	Yes	No	No	Yes	185	\$ 9,375
NR	1	512	No	No	NA	NA	185	\$ 9,375
NR	2	513	No	No	NA	NA	185	\$ 9,375
NR	3	514	No	No	NA	NA	185	\$ 9,375
NR	4	515	No	No	NA	NA	185	\$ 9,375
NR	5	516	No	No	NA	NA	185	\$ 9,375
TOTAL							185	\$ 75,000
2023								
18TH AVE & LOUISIANA ST								
NC	13	44	Yes	No	No	Yes	160	\$ 6,250
NC	13	44	Yes	No	No	Yes	160	\$ 6,250
NC	14	45	Yes	No	No	Yes	160	\$ 6,250
NC	14	45	Yes	No	No	Yes	160	\$ 6,250
NR	6	40	No	No	NA	NA	160	\$ 6,250
NR	6	40	No	No	NA	NA	160	\$ 6,250
NR	7	41	No	No	NA	NA	160	\$ 6,250
NR	7	41	No	No	NA	NA	160	\$ 6,250
TOTAL							160	\$ 50,000
2024								
15TH AVE & HEMLOCK ST								
NC	23	290	Yes	No	No	No	155	\$ 17,000
NC	24	335	Yes	No	No	No	155	\$ 17,000
NR	8	291	No	No	NA	NA	155	\$ 17,000
TOTAL							155	\$ 51,000
2025								
14TH AVE & HUDSON ST								
NC	25	520	Yes	No	No	Yes	155	\$ 17,000
NC	26	521	Yes	No	No	Yes	155	\$ 17,000
NR	9	606	No	No	NA	NA	155	\$ 17,000
TOTAL							155	\$ 51,000

2021 18TH AVE / OLYMPIA WAY



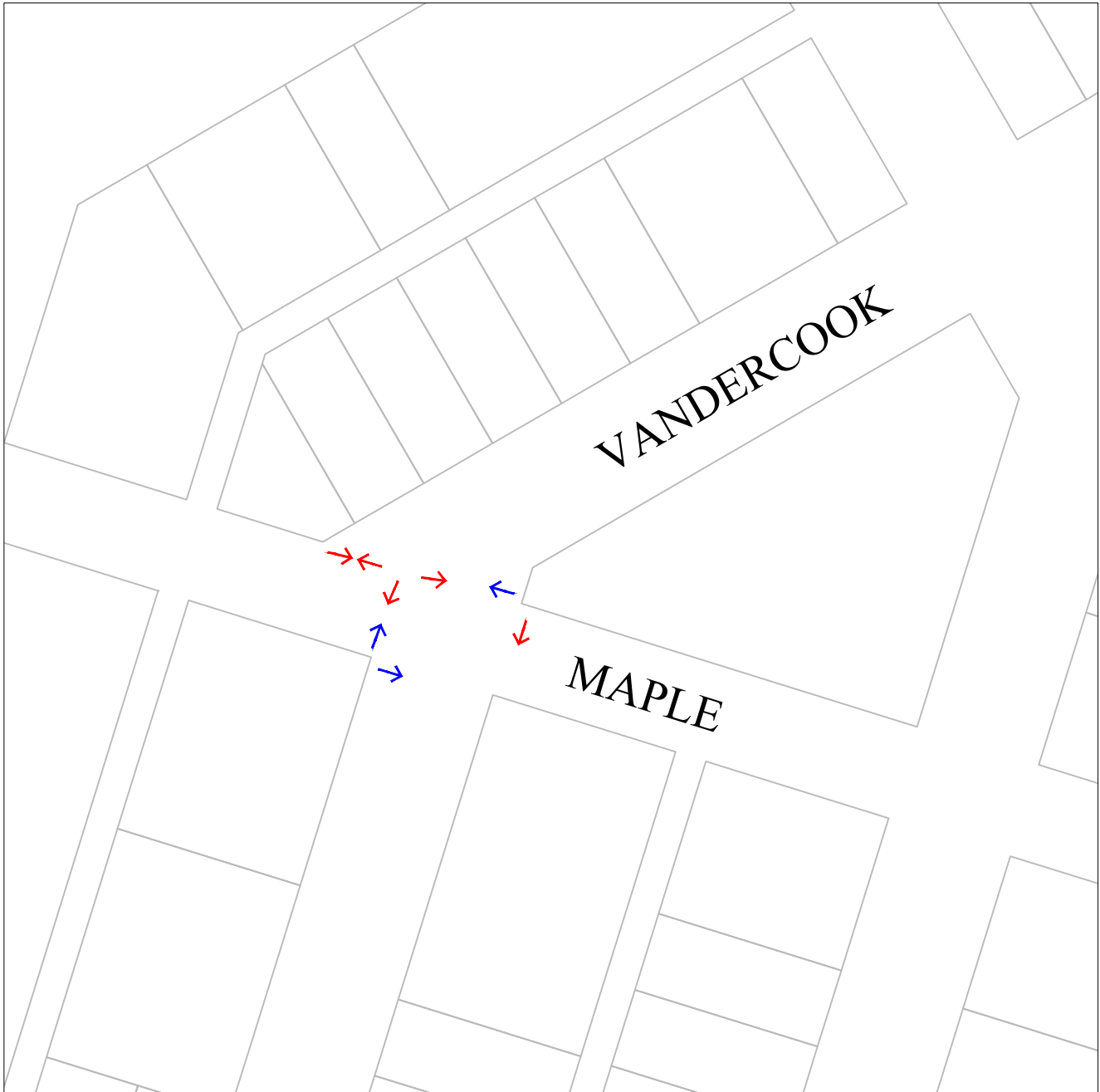
4 RAMPS

AVERAGE SCORE 150

→ NON COMPLIANT RAMP

→ NO RAMP

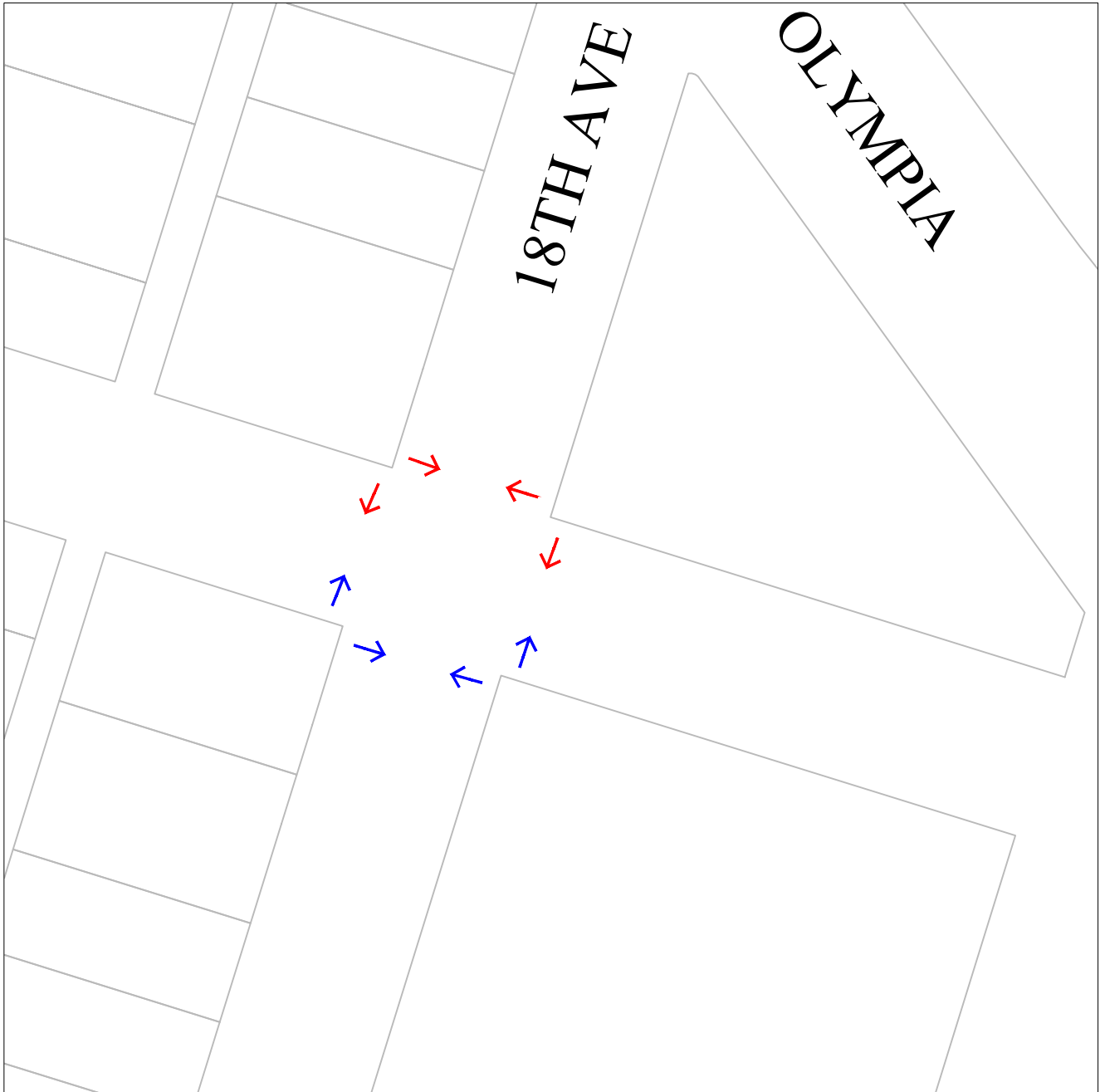
2022 MAPLE/VANDERCOOK



8 RAMPS
AVERAGE SCORE 185

→ NON COMPLIANT RAMP
→ NO RAMP

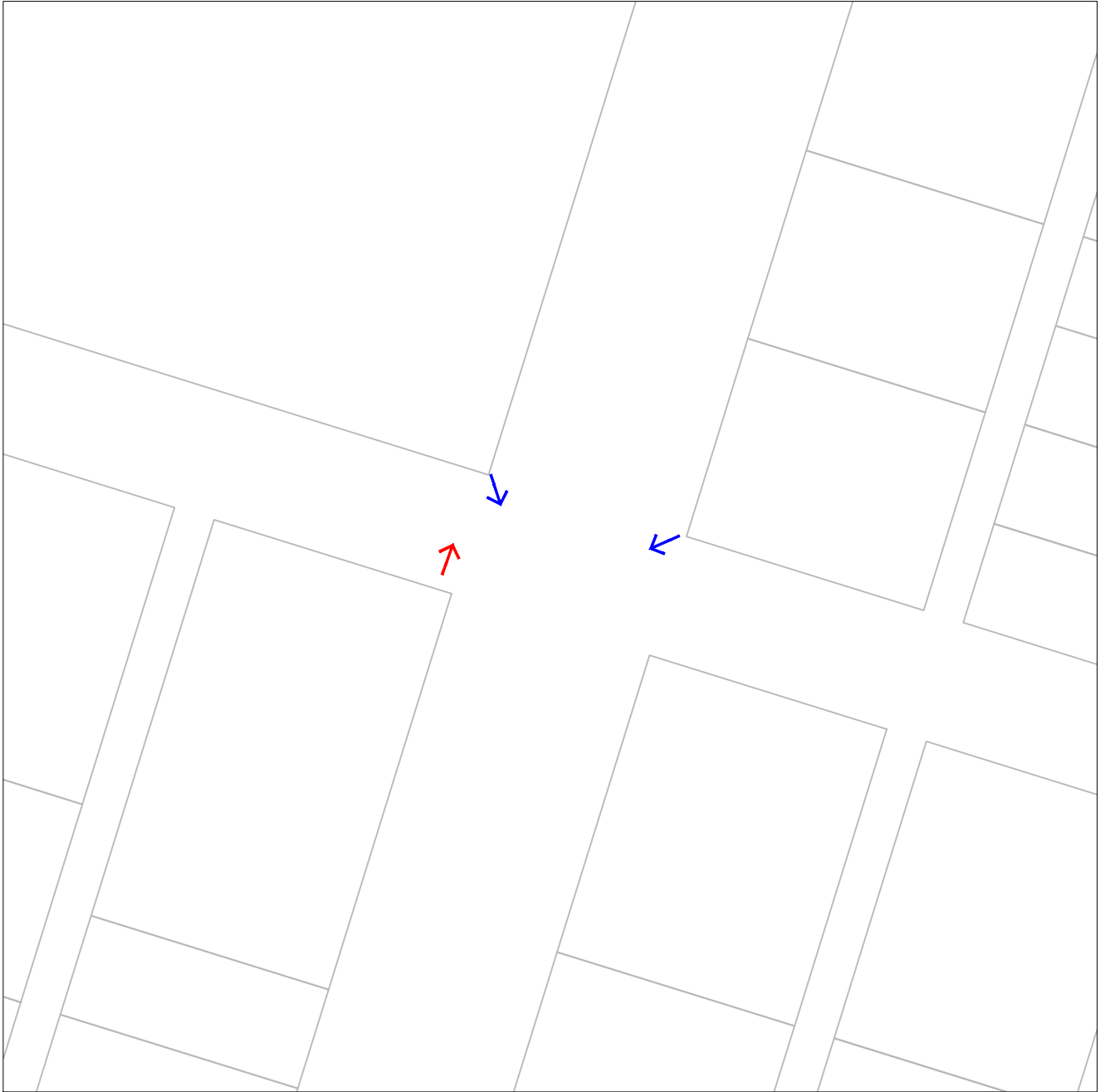
2023 18TH/LOUISIANA



8 RAMPS
AVERAGE SCORE 160

→ NON COMPLIANT RAMP
→ NO RAMP

2024 15TH/HEMLOCK

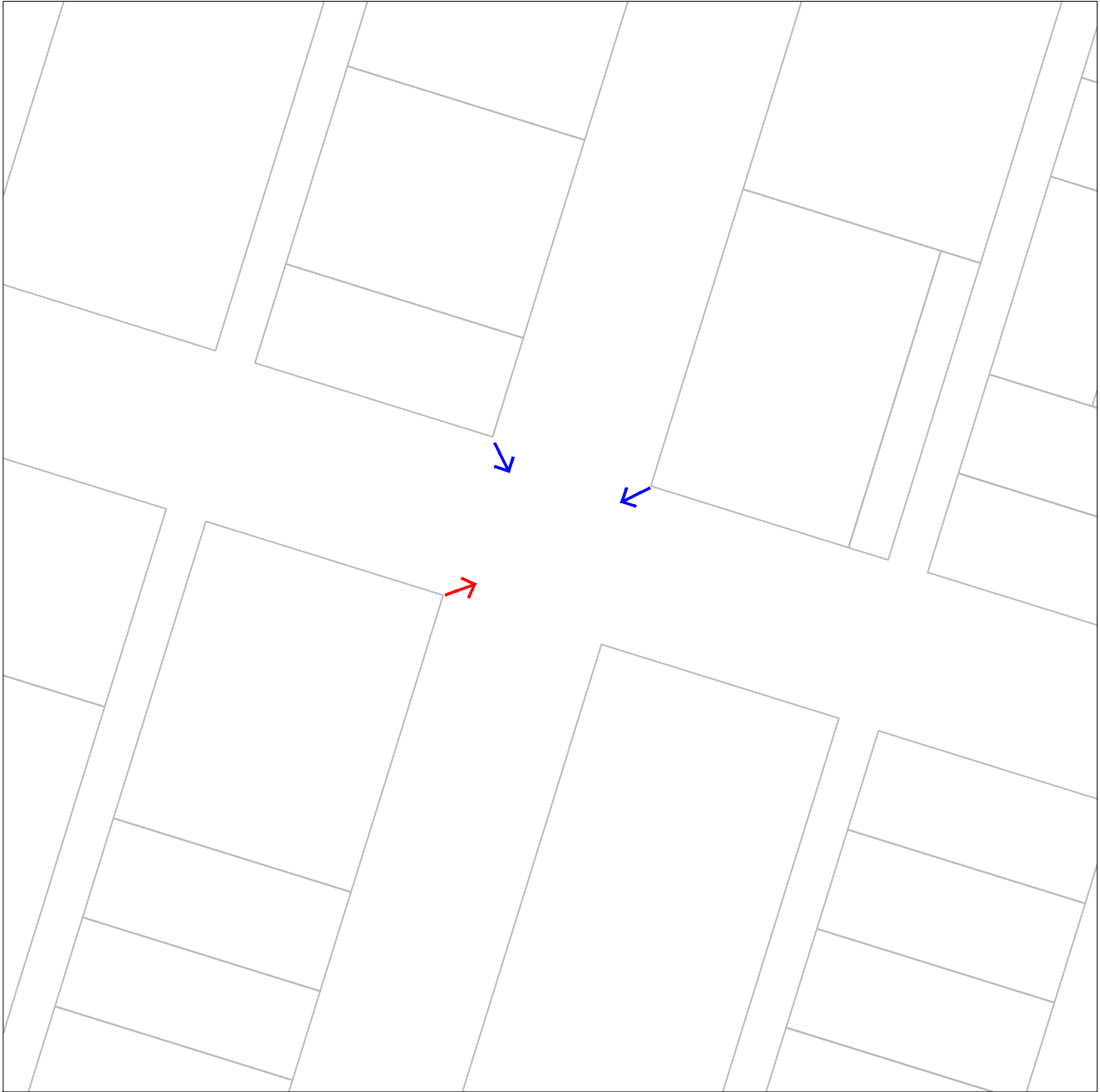


3 RAMPS
AVERAGE SCORE 155

→ NON COMPLIANT RAMP

→ NO RAMP

2025 14TH/HUDSON



3 RAMPS
AVERAGE SCORE 155

→ NON COMPLIANT RAMP

→ NO RAMP



ADA Transition Plan

Section #3 - Public Works: Accessibility for Sidewalks, Curb Ramps & Pedestrian Crossings, Signals & Push Buttons

Level 1 - High Volume & Utilization

Location	Project Type	Project Type/Barrier or Deficiency	Project Description (Brief Narrative)	Cost Estimate	Estimated Completion Date	Cost Actual	Actual Completion Date	Funding Source
ADA Projects								
East Side	Priority A	Curb Ramp Installation Project	Recommended Curb Ramp Installation at 10th & New York (NE, SE, NW, SW - 4 ramps) and 11th & Vandercook (NE, SE - 2 ramps)	7.5K per ramp (\$45K total)	Jun-20			ADA Capital Project Funds
Olympics - 30th Corridor		Curb Ramp Installation Project	Recommended Curb Ramp Installation at 30th & Fir (NE, SE), 30th & Field (NE, SE), 30th & Florida (NE, SE) - 6 ramps will complete path from Washington Way to Ocean Beach Blvd, East Side of Road	7.5K per ramp (\$45K total)	TBD			CWCOG Grant & Local Matching Funds TBD
Olympics - 28th Corridor		Curb Ramp Installation Project	Recommended Curb Ramp Installation at 28th and Dover (NE, SE), 28th & Fir (NE, SE), 28th & Hemlock (NW), 28th & Harding (SE) - 6 Curb Ramps provides complete path on east side of 28th Avenue from Washington Way to Montecello Middle School	7.5K per ramp (\$45K total)	TBD			Not Secured
East Side	Priority B	Curb Ramp Installation Project	Recommended Curb Ramp Installation at 11th & Vandercook (NW, SW - 2 ramps) and 11th & New York (NE, SE simple - 2 ramps)	3 at 7.5K and 1 at 5K (\$27.5K total)	TBD			Not secured
Olympics - 30th Corridor		Curb Ramp Installation Project	Recommended Curb Ramp Installation at 30th & Dover (NW, SW), 30th & Fir (NW, SW), 30th & Field (NW, SW), 30th & Hawthorne (NW) - 7 ramps will complete path from Washington Way to Ocean Beach Blvd, West Side of Road	7 at 7.5K (\$52.5K total)	TBD			Not secured
Olympics - 28th Corridor		Curb Ramp Installation Project	Recommended Curb Ramp Installation at 28th & Douglas (NW, SW, NE, SE - 4 simple). 28th & Dover (SW), 28th & Fir (NW, SW), 28th & Field (SW, SE) - Completes a high use school walking route.	4 at 5K and 5 at 7.5K (\$57.5K total)	TBD			Not secured
	Priority C							

Level 2 - Moderate Volume & Utilization

ADA Projects

Priority A						
Priority B						
Priority C						

Level 3 - Light Volume & Utilization

ADA Projects						
Priority A						
Priority B						
Priority C						

Level 4 - Minimal to No Volume & Utilization

ADA Projects						
Priority A						
Priority B						
Priority C						

Project Location Utilization Level

Level 1 - High Volume & Utilization

Level 2 - Moderate Volume & Utilization

Level 3 - Light Volume & Utilization

Level 4 - Minimal to No Volume Utilization

Level 5 - Access As Needed Only (No Public Access)

ADA Project Priority

Priority A - High Priority for Barrier Elimination & Accessibility

Priority B - Moderate Priority for Barrier Elimination & Accessibility

Priority C - Low Priority for Barrier Elimination & Accessibility

Updated - October 2019

Section #4 - Parks & Recreation: Infrastructure & Programming

Level 1 - High Volume & Utilization

Location	Project Type	Project Type/Barrier or Deficiency	Project Description (Brief Narrative)	Cost Estimate	Estimated Completion Date	Cost Actual	Actual Completion Date	Funding Source
Lake Sacajawea Park	ADA Projects							
	Priority A	Accessibility to Restroom Facilities at Hemlock Plaza	Addition of concrete pad and improved drainage for barrier removal and better access to the restrooms.	\$1,200	Jul-20	TBD	TBD	Park Maintenance & CoL ADA Capital Project Funds
Lake Sacajawea Park	Priority A	Restroom Facilities Improvements	Barrier removal and improvement to restroom fixtures in one restroom for providing for better accessibility.	\$3,300	Jul-20	TBD	TBD	Park Maintenance & CoL ADA Capital Project Funds
Park Parking Lots	Priority A	None of our park are currently in compliance with ADA requirements for parking lots and access for parking areas.	Many need additional ADA parking spaces and van accessible stalls. For parks with street parking, ADA curb cuts are needed.		TBD			
Restroom Signage	Priority C	Non-tactile signage on any of our restroom facilities	Change our all restroom door signage to new signs that include tactile features	\$130/sign	TBD			

Level 2 - Moderate Volume & Utilization

Archie Anderson Park	ADA Projects							
	Priority A	ADA Accessible Playground	Install a new playground that is fully inclusive and meets ADA accessibility guidelines.	\$85,000	Jul-19	\$108,130	May-19	CDBG Grant Funding and City CIP
Archie Anderson Park		Pathway to Access Playground	Provide an asphalt ramp to access playground	\$2,000	Sep-19	\$2,000	May-19	Parks General Fund
MV Raquetball & Tennis Complex		ADA Curb Ramp	Barrier elimination by installation an ADA curb ramp for accessibility between parking lot and building	\$5,000	Mar-20			TBD
All Recreation Facilities	Priority B	Auto Doors to Recreation Facilities	Recreation Office, McClelland Center, Elks Memorial Building, Woman's Club Building, and Mint Valley Golf Course and Racquet Complex - multiple doors at each location	TBD	TBD			
	Priority C							

Level 3 - Light Volume & Utilization

ADA Projects

Community Garden	Priority A	ADA Accessibility to Garden	Add soft-closed man doors to both sides of the community garden. Change locks from combo to push button. Eliminate barriers to doors.	\$5,000	Aug-21			
John Null Tennis Courts	Priority B	ADA Accessibility to fenced area and new court surfacing	The areas to enter/exit the tennis courts are not currently accessible. We would like to increase the size of the gate opening and remove access barriers. The court surface has also aged with cracks and uneven areas and needs to be resurfaced.	TBD	TBD			
Parks Building	Priority A	The Parks Building is open to the public but has no ADA entrance	Change the entrance area to the front door to allow for a ramp and automatic door opener.	TBD	TBD			
Cloney Skate Park	Priority C	2nd ADA access point to fenced area	The Cloney Skate Park has a man entrance that is accessible but there is a second entrance that is not. It is important that both are for equal access to the facility but also to allow multiple egress points in case of an emergency	\$5,000	TBD			

Level 4 - Minimal to No Volume & Utilization

City Wide	ADA Projects							
	Priority A	Funding a Budget Line Item for ADA Professional Services	Setting aside dollars for those who apply for ADA accommodation to pay for their assistance for recreation or City wide programs	\$10,000 Annually	TDB			
	Priority B							
	Priority C							

Project Location

Utilization Level

Level 1 - High Volume
& Utilization

Level 2 - Moderate
Volume & Utilization

Level 3 - Light Volume
& Utilization

Level 4 - Minimal to
No Volume Utilization

Level 5 - Access As
Needed Only (No
Public Access)

ADA Project Priority

Priority A - High
Priority for Barrier
Elimination &
Accessibility
Priority B - Moderate
Priority for Barrier
Elimination &
Accessibility

Priority C - Low
Priority for Barrier
Elimination &
Accessibility

Bus Shelter Improvements - ADA
RiverCities Transit
June-18

Current Shelter Physical Locations	ACQUISITION DATE	INSTALLED	SHELTER TYPE (useful life 10 years)	Manufacturer	Funding Source
17th & Hemlock SB		2000	Cantilever	Handi-Hut	
7th & New York (Fairgrounds)		2006	Cantilever	Handi-Hut	
St John Hospital: Douglas & 15th Ave	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
32nd & Maryland	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
Ocean Beach Hwy. & 32nd WB	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
Olympia & 20th @ shelter	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Ocean Beach Hwy. & 32nd EB	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
St Johns Main Entrance (16th & Delaware)	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Hudson & 7th (Kaiser)	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
1st & Washington (Hall of Justice)	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
15th Ave & Commerce @ LCC	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
15th Ave & Commerce @ LCC	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
15th & Hemlock (Safeway)	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
Alabama & 26th EB	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
20th & Beech NB	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
LCC: Maple & Washington Way	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Ocean Beach Hwy & 38th Ave EB	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Alabama & 22nd Ave SB	5/14/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Hemlock & 10th	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Baltimore & 14th Ave EB	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
Three Rivers Mall	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Beech & 15th EB	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Beech & 19th EB	5/26/2015	2015/2017	Cantilever	Handi-Hut	WSDOT/FTA
Cowlitz Way & Long	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Ocean Beach Hwy & 8th (Twin City Mall)	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
9th Ave & Washington Way (Health Dept)	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Kelso Train Depot	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Kelso Train Depot	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
Heron Point Turn Around	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Washington Way @ 15th	5/14/2015	2015	Full Size	Handi-Hut	WSDOT/FTA
7th Ave @ Walmart NB (Walmart side)	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
7th Ave Walmart SB (By the Foundry)	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Allen Street & 19th (Kelso High)	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Barnes & 4th Ave WB	5/26/2015	2015	Cantilever	Handi-Hut	WSDOT/FTA
Kelso Train Depot	5/26/2015	2016	Cantilever	Handi-Hut	WSDOT/FTA
3rd & Hudson (Fremont Village)		Pre-1999	Cantilever	Handi-Hut	
7th & Delaware NB		Pre-1999	Full Size	Handi-Hut	
Ocean Beach Hwy & MT Solo		Pre-1999	Cantilever	Handi-Hut	
Ocean Beach Hwy & 44th		Pre-1999	Full Size	Handi-Hut	
Cowlitz Way & 5th Ave		Pre-1999	Full Size	Handi-Hut	
Transit Center			Brick	Custom	