



City of Longview

Agenda SPECIAL MEETING

Parks and Recreation Board

Wednesday, March 16, 2022

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a regular meeting on Wednesday, March 16th at 5:00 p.m. in the Council Chambers, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available by Zoom.

<https://us02web.zoom.us/j/87633191752>

Meeting ID: 876 3319 1752

One tap mobile

+12532158782,,87633191752# US (Tacoma)

+16699006833,,87633191752# US (San Jose)

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. ROLL CALL
2. APPROVAL OF MINUTES

22-000169 PRAB Meeting Minutes DRAFT - 02.28.2022

22-000170 PRAB Meeting Minutes DRAFT - 03.07.2022
3. CHANGES TO THE AGENDA
4. CONSTITUENT COMMENTS
5. BOARD MEMBER COMMENTS
6. TREE BOARD COMMENTS
7. REPORTS
8. OLD BUSINESS

22-000172 Neighborhood Park Grant Applications
9. NEW BUSINESS
10. ADJOURNMENT



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, February 28, 2022

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. ROLL CALL

Members Present: Rayleen Aguirre, Glenda Johnson, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: N/A

Constituents Present: N/A

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

2. APPROVAL OF MINUTES

A motion was made by Michelle Rabideau, seconded by Jenny Oskey, to accept the meeting minutes as presented. The motion carried by the following vote:

Ayes: All

Nays: None

22-000107 PRAB Draft Minutes -

3. CHANGES TO THE AGENDA

The vote of chair & vice chair was inadvertently left off during the agenda preparation and was added to the meeting.

A motion was made by Michelle Rabideau, seconded by Jenny Oskey, to name Rayleen Aguirre as Chairperson. The motion carried by the following vote:

Ayes: All

Nays: None

A motion was made by Rayleen Aguirre, seconded by Jenny Oskey, to name Michelle Rabideau as Vice Chair. The motion carried by the following vote:

Ayes: All

Nays: None

A motion was made by Michelle Rabideau, seconded by Jenny Oskey, to move new business directly after constituent comments. The motion carried by the following vote:

Ayes: All

Nays: None

4. CONSTITUENT COMMENTS

N/A

5. BOARD MEMBER COMMENTS

Vice Chair Michelle Rabideau asked for a meeting on process improvement on the Neighborhood Grant Funds process and application. Chair Person Rayleen Aguirre asked for clarification on the roles and responsibilities of the Board. Several board members expressed the desire to participate in a meeting specifically related to board objectives and the above mentioned items for clarification.

Additionally, Chair Person Aguirre recommended the board hold a meeting monthly regardless of agenda items.

6. TREE BOARD COMMENTS

N/A

7. REPORTS**22-000117 Parks Division Report - February 2022**

A written report for February 2022 was embedded in the agenda for review prior to the meeting. Joanna Martin, Parks Manager was asked to include needle locations in monthly reports moving forward. She indicated in the affirmative that this information would be provided moving forward.

22-000118 Recreation Division Report - February 2022

A written report for February 2022 was embedded in the agenda for review prior to the meeting. Justin Brown, Recreation Manager, discussed the Father Daughter Ball which had taken place the previous weekend and was a successful community event.

22-000119 Directors Report - February 2022 (Verbal)

N/A

8. OLD BUSINESS

N/A

9. NEW BUSINESS**22-000115 Neighborhood Park Grant Applications 2022**

1. Longview '23 Club/Abe Ott & Arlene Hubble ~ (Grant Funds Requested: \$5,000)
2. Mint Valley Racquet & Fitness/Donnie Harlan ~ (Grant Funds Requested: \$17,500)
3. Longview Girls Softball/Devin Henthorn & Chrissy Faulk ~ (Grant Funds Requested: \$8,329.50)
4. Longview Soccer/Jak Massey & James McGregor ~ (Grant Funds Requested: \$3,284.99)

1. Arlene Hubble presented on behalf of the Longview '23 Club and provided an explanation of the application. Board members asked for the specific amount of funds provided by JH Kelly and indicated the grant information appeared incomplete. A representative from JH Kelly clarified that the company is prepared to offset all costs not received from the grant funds, currently estimated at \$16,000. The board requested that the project budget and timeline forms be completed in full and resubmitted before a grant funding decision recommendation is made to council.
2. Donnie Harlan presented on behalf of the Mint Valley Capital Improvement Committee to discuss the submitted application. The board members asked for a copy of the lease between the City of Longview and Donnie Harlan.
3. Devin Henthorn & Chrissy Faulk presented on behalf of Longview Girls Softball. A full presentation was provided. The application appeared complete and will be reviewed at a future meeting. A discussion ensued regarding the fencing, access to the community and concerns about the homeless population at 7th Avenue Park. Further discussions were tabled for a future meeting.
4. Jak Massey presented on behalf of Longview Soccer Club. The fields are used by area high schools, Timber Baron's, Recreational Leagues, as well as the youth soccer club. Volunteer labor hours are estimated at 2 people at \$15/hr for 10 hours for a total of \$150. There are 8 total fields. This set of goals would cover the largest field which is youth 12 & up. The application was considered complete and will be reviewed at a future meeting.

The board indicated the need for additional data for the majority of the applications submitted. As a result, the applications will be reviewed, necessary information collected and a subsequent meeting scheduled to vote on grant fund awards.

22-000110 '23 Club Log Arch Replacement - Lake Sacajawea Park

Abe Ott of JH Kelly, presented the proposed arch replacement. Mr. Ott indicated the goal for completion would be the 4th week of May, depending upon the sidewalk project at Lake Sacajawea. The Historic Preservation Committee has approved the proposal.

A motion was made by Michelle Rabideau, seconded by Member Rayleen Aguirre, to Approve the proposal as presented. The motion carried by the following vote:

Ayes: All

Nays: None

22-000120 Lake Sacajawea Fishing Structure Roofing

Director Wills presented the board with a proposal from Steelscape to donate the roofing materials for two fishing structures at Lake Sacajawea. The board was asked to approve the color change only, with no expending of funds by the City of Longview. The board asked to clarify that Steelscape would not only donate the materials but also the labor. Director Wills will request clarification and report back to the board.

A motion was made by Rayleen Aguirre, seconded by Glenda Johnson, to approve the color change only, with no expending of funds by the City of Longview. The motion carried by the following vote:

Ayes: All

Nays: None

10. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, March 7, 2022

5:15 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Glenda Johnson, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: N/A

Constituents Present: N/A

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

Council Representative Present: Spencer Boudreau

Others Present: Councilmember Hillary Stroebel, Curt Todd & Crissy Falk-Longview Girls Softball Association

2. **CHANGES TO THE AGENDA**

N/A

3. **CONSTITUENT COMMENTS**

N/A

4. **BOARD MEMBER COMMENTS**

N/A

5. **TREE BOARD COMMENTS**

Director Wills shared Longview's designation of a Tree City USA for the 38th year.

6. **OLD BUSINESS**

N/A

7. **NEW BUSINESS**

22-000153 Review of Bylaws, Scope & Responsibilities of the Parks and Recreation Advisory Board

The Bylaws of the Longview Parks and Recreation Board were provided. A discussion between staff members and board members took place.

22-000154 Discussion/Proposal Related to Youth Sports Field Access

A motion was made by Member Rayleen Aguirre, seconded by Michelle Rabideau, to recommend sports fields at city parks remain unlocked at all times.

Member Rayleen Aguirre amended the original motion, Michelle Rabideau seconded the amended motion, to

*recommend that City Council conduct a workshop specifically related to city park access.
Curt Todd, Board Member Longview Girls Softball provided comments.
Chrissy Falk, Board Member Longview Girls Softball provided comments.
Motion passed unanimously.*

22-000155 Longview Girls Softball Proposal ~ 7th Avenue Youth Sports Fields Fencing

*A motion was made by Member Rayleen Aguirre, seconded by Member Claire Pang, to begin discussion on the proposed alternate fencing solution presented by Rayleen Aguirre.
Discussion ensued.
Curt Todd, Board Member Longview Girls Softball provided comments.
Chrissy Falk, Board Member Longview Girls Softball provided comments.
The original motion was amended by Member Rayleen Aguirre, seconded by Member Jenny Oskey, to allow the current proposed fence by LGSA, with an additional 2 man gates placed at bullpens allowing unrestricted access to fields 1 and 3.
Motion passed unanimously.*

8. ADJOURNMENT

*Prior to adjournment, Director Wills asked if the board would be available to meet on Neighborhood Park Grants prior to the 17th of March. The board agreed to meet on March 16th at 5:00 pm.
The meeting adjourned at 7:03 pm.*

NEIGHBORHOOD PARK GRANT PROGRAM



Longview
'23 Club
Log Arch
Replacement
~Lake
Sacajawea



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 11, 2022

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
12/9/22	Log Arch Replacement	Lake Sacajawea--Hemlock Plaza
Applicant (organization)		Contact Person and Title
Longview '23 Club		Arleen R M Hubble
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☐ Yes ☐ No		91-1168892---Go 4th Festival non profit
Address		City/State/Zip
1515 22nd. Ave		Longview, Wa 98632
Daytime Phone	Evening Phone	Email Address
360-431-0527	360-431-0527	ahubble61@gmail.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

We are working to replace the log arch that was brought down because the logs had rotted on the inside and also for safety reasons. We are working with JHKelly and many other businesses for help in designing and getting materials donated. These businesses are in the packet information.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

See page 3
Project Prospectus

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$3,228.45	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$2,650.	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$11,420	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$11,100	%
TOTAL COST OF THE PROJECT:		\$28,398.45	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$4,000	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$18,520	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%

_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 22,520

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

All the information containing services, labor and supplies are supplied in the packet with this application.

We have received \$4,000 from the Price foundation for the log staining.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 5,000.00

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☐ No If yes, please describe:	Multi-year project? ☐ Yes ☒ No (If yes, please describe)		
Anticipated Start Date: June 2022	Anticipated Date of Completion: Dec. 2022		
Application completed by (print and sign name) Arleen R M Hubble	<table style="width: 100%;"> <tr> <td style="width: 50%;">Title Board Member</td> <td style="width: 50%;">Date 2/9/2022</td> </tr> </table>	Title Board Member	Date 2/9/2022
Title Board Member	Date 2/9/2022		

Please return this application by February 11, 2022 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

23 Club Log Arch Replacement Project

	Vendor	Donated	Outstanding
Cost of Paid Supplies			
Stain	Log Home Store	\$ -	\$ 700.00
Interpretive Sign	Interpretive Graphics	\$ -	\$ 1,178.45
Sign Installation Materials	TBD	\$ -	\$ 100.00
Donation Plaque	TBD	\$ -	\$ 1,000.00
Hardware	Mt Log Homes & Timber	\$ -	\$ 250.00
Totals		\$ -	\$ 3,228.45
Cost of Paid Services			
Interpretive Panel Installation	TBD	\$ -	\$ 250.00
Staining	TBD	\$ -	\$ 2,400.00
Totals		\$ -	\$ 2,650.00
Hours of Volunteer Labor			
N/A		\$ -	\$ -
Totals		\$ -	\$ -
Cost of Donated Supplies			
Logs	Port Blakely	\$ 1,500.00	\$ -
Hardware	Waite Specialty Equipment	\$ 750.00	\$ -
Concrete	CalPortland	\$ 2,500.00	\$ -
Rebar	JH Kelly (<i>Offset with Price Found. Grant</i>)	\$ 750.00	\$ -
Formwork	JH Kelly	\$ 1,020.00	\$ -
Small Tools & Consumables	JH Kelly	\$ 500.00	\$ -
JHK Equipment	JH Kelly	\$ 4,400.00	\$ -
Totals		\$ 11,420.00	\$ -
Cost of Donated Services			
Log Preparation	Mt Log Homes & Timber	\$ 1,500.00	\$ -
Formwork Carpentry	JH Kelly	\$ 1,000.00	\$ -
Excavation	JH Kelly	\$ 2,400.00	\$ -
Concrete Finishing	JH Kelly	\$ 2,600.00	\$ -
Arch Erection	JH Kelly (<i>Offset with Price Found. Grant</i>)	\$ 3,600.00	\$ -
Totals		\$ 11,100.00	\$ -
Total Donated		\$ 22,520.00	
Total Outstanding			\$ 5,878.45
Total Cost of the Project		\$	28,398.45
Secured Applicant Cash		\$	4,000.00
Secured Applicant Donations		\$	18,520.00



Log Arch Replacement Project Prospectus

Project Prospectus

Log Arch Replacement Project





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Project Overview

This project is for the construction of a replacement log arch at the intersection of the promenade and Kessler Blvd at Lake Sacajawea.

Originally, erected in 1973 and dedicated in 1976, the Longview 23 Club erected the original Log Arch to commemorate the 1924 Pageant of Progress, which featured several log arch structures similar to what was eventually erected at the lake. In October of 2019, the log arches erected by the '23 Club were demolished by the City of Longview after it was determined that they had rotted and were no longer structurally sound.

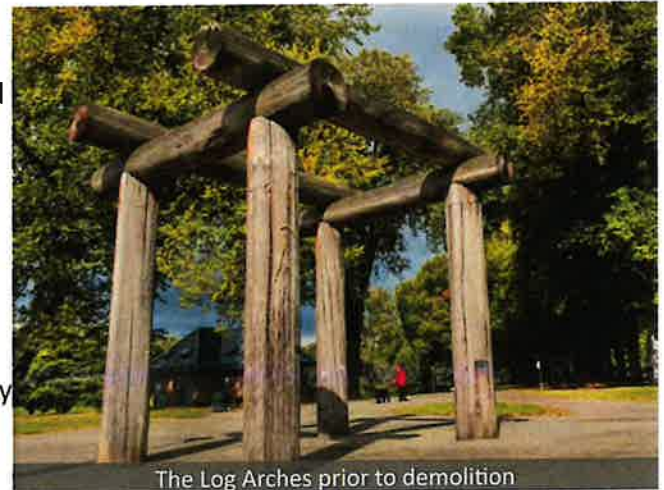
The Longview '23 Club JH Kelly is working with JH Kelly and several other donors to replace the demolished arches with a new log arch structure that duplicates the original arch dimensions and layout, but will be placed on concrete footings. The replacement structure should be more resistant to damage from the elements and will be safer in the event of any seismic activity.

While Lake Sacajawea is listed on the National Register of Historic Places, the arch was technically “Non-historical and Non-contributing” because it was constructed less than 50 years ago (the threshold for a component of a historic property to gain historical significance). Nonetheless, the arch is considered to have considerable cultural relevance to the city and the park and has been sorely missed since it’s demolition.

Donors

JH Kelly’s contribution to the project in terms of both capability and resources (both financial and technical) are critical to the success of the project and are appreciated by both the Longview 23 Club and the citizens of the city. While JH Kelly will be the principal donor and will act as the GC for the project, other firms are also contributing, including the following:

- Port Blakely - Logs
- Waypoint Engineering - Design
- Mt Log & Timber - Peeling & Prepping the Logs
- Waite Specialty - Hardware & Signage
- CalPortland - Concrete



The Log Arches prior to demolition



'23 Club dedication plaque from the old arches



Pageant of Progress arches that inspired those at the Lake



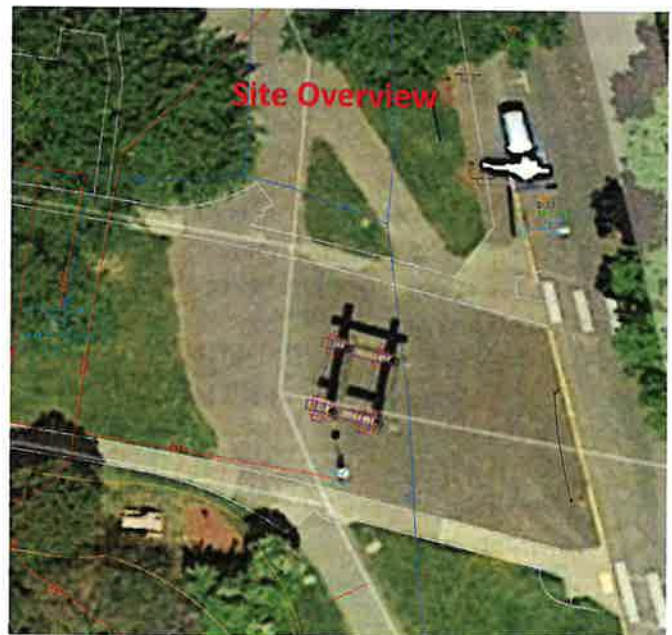
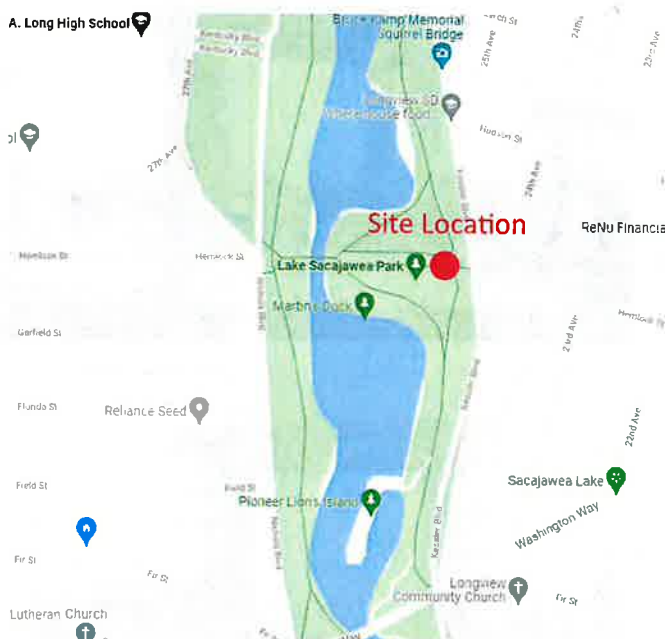
Another view of the Pageant of Progress arches



Scope Description

The project is relatively simple and will include the following scope of work:

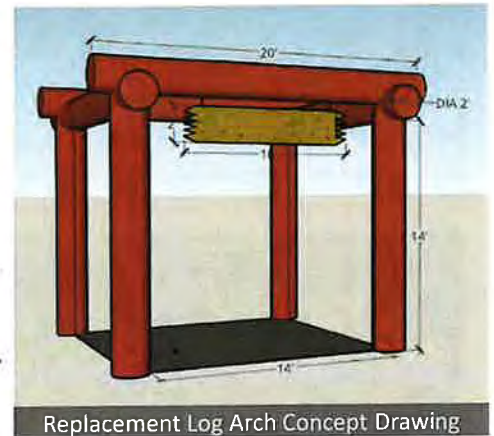
- **Design:** The design for the structure has been completed by Waypoint Engineering. It duplicates the original footprint of the log arch structure erected in 1973, but incorporates a more robust hardware design and concrete footings.
- **Fabrication & Galvanizing the Hardware:** Waite Specialty has agreed to fabricate and galvanize the hardware per the design prepared by Waypoint.
- **Peeling & Prepping the Logs:** The logs are currently in Mt Log & Timber's Kalama yard. They will peel the logs and prep them by cutting them to size and preparing all of the joints for both fitment and to accept the hardware fabricated by Waite.
- **Sanding & Staining the Logs:** Prior to erection, the logs will be sanded and stained. JH Kelly will pick the logs up from Mt Log & Timber's yard and complete this work in our Civil Fab Shop. Storing the logs in our yard after this is completed.
- **Form Prefabrication:** JH Kelly's Civil Fab Shop will prefabricate the forms in accordance with the design prepared by Waypoint.
- **Locates:** Locates will be completed prior to excavation. The CAD backgrounds provided by the city show that the site is in close proximity to an existing waterline.
- **Excavating & Placing Forms:** JH Kelly craft will secure the site from pedestrian traffic and vandalism, excavate, and place the forms.
- **Concrete:** Concrete will be provided by CalPortland with JH Kelly craft completing the pour and finish. After the concrete has cured, JH Kelly craft will remove the forms and backfill.
- **Structure Erection:** Finally, JH Kelly craft will transport the logs to the site, erect the structure, and install the signage. An additional coat of stain will also be required after the structure is erected.





Need

As we have identified in the project overview, we believe that the log arches filled a cultural need for the community and have been sorely missed since demolition. They served as both a wayfinding aid and as a point of pride for the community. The replacement arch project has galvanized community spirit and, once erected, it will serve the community in the same manner that the previous arches did. The new arches will also be coupled with an interpretive aid in the form of a "Welcome to Longview" sign and an interpretive panel explaining the genesis of the arches and the historic arches they are meant to emulate. As a result, the new arch will serve a public history mission as well.



Community Impact

The arches will be situated in an accessible and public area. Because there is no barrier to access and the arch location is adjacent to other attractions (a playground, picnic area, restrooms, and an event venue), we believe that the replacement will also serve to engage individuals, through the interpretive components, that might not otherwise have been interested in the history of the community. We do not have access to demographic information about park visitors at Lake Sacajawea, but it is the flagship of the Longview park system and the location where the replacement arch will be erected is one of the most heavily trafficked areas of the park. As such, we believe that this project will serve the community equitably and will benefit all demographics. The site is also ADA accessible and the interpretive panel will be mounted to allow for ADA access as well.

Access

This project will be available to the public all year.

Financial Responsibility

The previous arches were in place for nearly fifty years. These replacement arches have been designed to withstand the elements better than the predecessor arches through the use of concrete footings and galvanized steel embeds. As such, we believe that the arches will have a 50 year lifespan at a minimum. We do not anticipate that the arches will require regular maintenance during that period.

Cost Benefit

Because we do not foresee a regular maintenance requirement and because the initial cost of the project will be defrayed through a combination of donor and grant funding, we believe that the costs are substantially outweighed by benefit to the community.

Compliance

This project and the associated signage has received Historic Preservation Commission approval (CA 2021-5 and associated addendums). It will require a no-fee permit, which JH Kelly will obtain prior to the performance of onsite work. As such, the project is in compliance with applicable city policies and initiatives.

Readiness to Proceed

This project is already underway. Preparatory efforts, including the fabrication of hardware and preparation of the logs is already in progress. The work has been coordinated with other projects that the City of Longview intends to perform in close proximity the project site. For additional information related to the timing of the project, please see the project schedule included as an attachment to this package.

C. Grant Selection Criteria



Funding

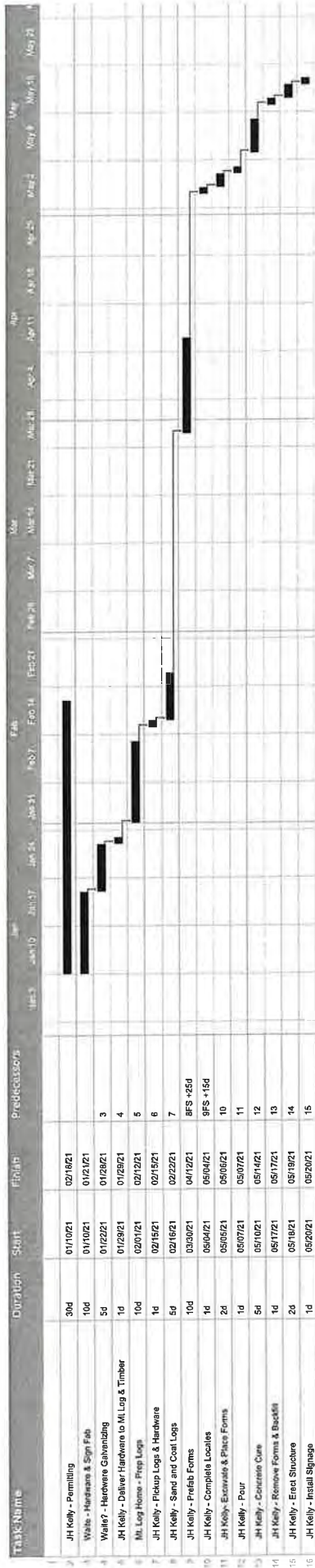
The following is an overview of the anticipated immediate costs of the project. JH Kelly has agreed to pay a portion of these costs. However, we are hoping to obtain this grant to help defray some of the costs and the additional anticipated costs associated with the production and placement of an interpretive panel.

Description	Quantities	Unit	Total Man Hours	Labor Cost	Material Cost	Subcontractor Cost	Equipment Cost	Other Cost	Total Cost
Project Manager	1	WKS	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supervisor	1	WKS	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project engineer	1	WKS	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excavation	4	EA	32	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ 2,400
Concrete	4	EA	48	\$ 3,600	\$ 1,020	\$ -	\$ -	\$ -	\$ 4,620
Log installation	1	LS	48	\$ 3,600	\$ -	\$ -	\$ -	\$ -	\$ 3,600
Log procurement	1	LS	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Steel procurement	1	LS	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Log staining	1	LS	32	\$ 2,400	\$ 700	\$ -	\$ -	\$ -	\$ 3,100
Small tools & Consumables	28	WKS	0	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500
JHK Equipment	28	WKS	0	\$ -	\$ -	\$ -	\$ 4,400	\$ -	\$ 4,400
Totals			160	\$ 12,000	\$ 1,720	\$ -	\$ 4,400	\$ 500	\$ 18,620
								Tax	\$ 1,862
								Grand Total	\$ 20,482

In addition to the significant contributions of JH Kelly, the following companies have agreed to or have already provided in-kind donations to the project.

- Port Blakely - Logs
- Waypoint Engineering - Design
- Mt Log & Timber - Peeling & Prepping the Logs
- Waite Specialty - Hardware & Signage
- CalPortland - Concrete

21099-88.06 - Log Arch Replacement Project



THEY SHALL BE WESTERN SPECIES DURING THE WINTER MONTHS. THE BOTTOM WITH NO MORE THAN A FEET UP TO THE TOP OF THE COLUMN.

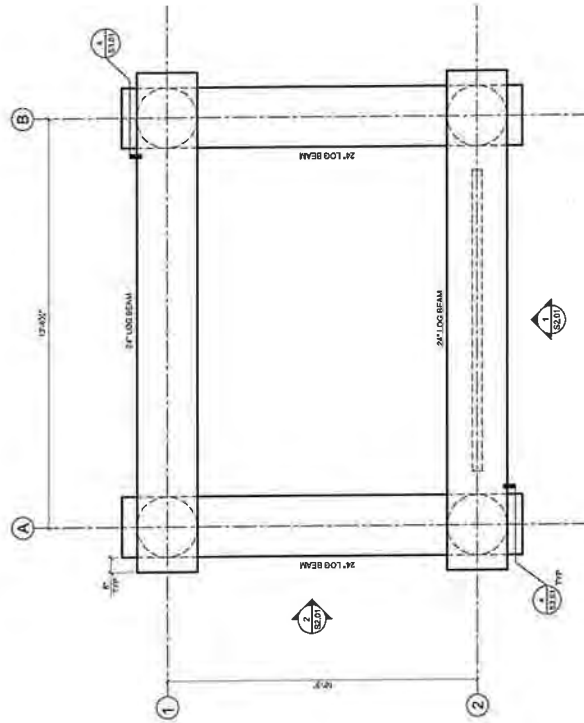
THE FOLLOWING DEFECTS ARE NOT ACCEPTABLE: SNOW OR ICE BUILDUPS, SLICHER MOTHS, WORM MARKS, OR OTHER DEFECTS THAT MAY CAUSE DAMAGE TO THE COLUMN. THE COLUMN IS NOT TO BE PAINTED OR COATED IN ANY MANNER. THE COLUMN IS TO BE MAINTAINED IN ITS ORIGINAL CONDITION. THE COLUMN IS TO BE MAINTAINED IN ITS ORIGINAL CONDITION. THE COLUMN IS TO BE MAINTAINED IN ITS ORIGINAL CONDITION.

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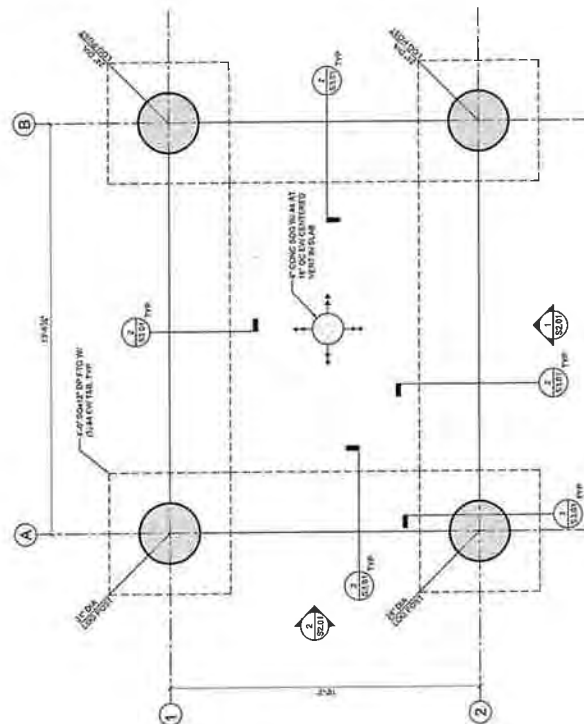
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FORMWORK (CAST-IN-PLACE CONCRETE)

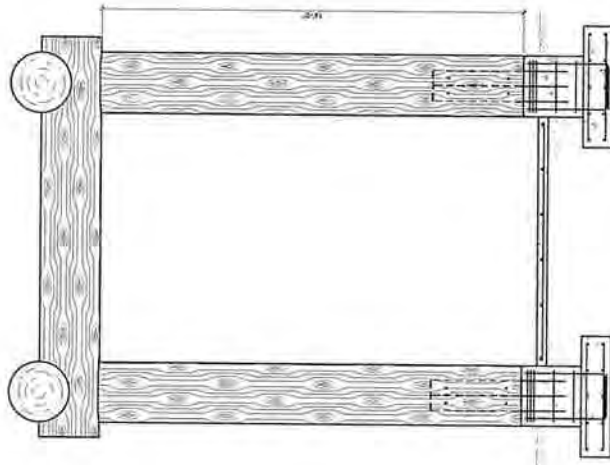
BAR SIZE	2½" COVER		1½" COVER		2.0" COVER		3.0" COVER	
	TYPE	OTHER	TYPE	OTHER	TYPE	OTHER	TYPE	OTHER
#1	18"	20"	17"	17"	17"	17"	17"	17"
#2	18"	20"	17"	17"	17"	17"	17"	17"
#3	18"	20"	17"	17"	17"	17"	17"	17"
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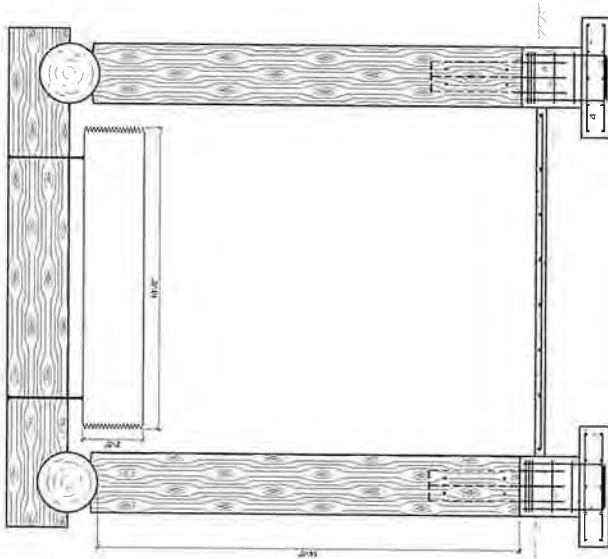
2 CANOPY PLAN
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1 FOUNDATION PLAN
SCALE: 1/8" = 1'-0"



2 WEST ELEVATION
1/11/17



1 SOUTH ELEVATION
1/11/17

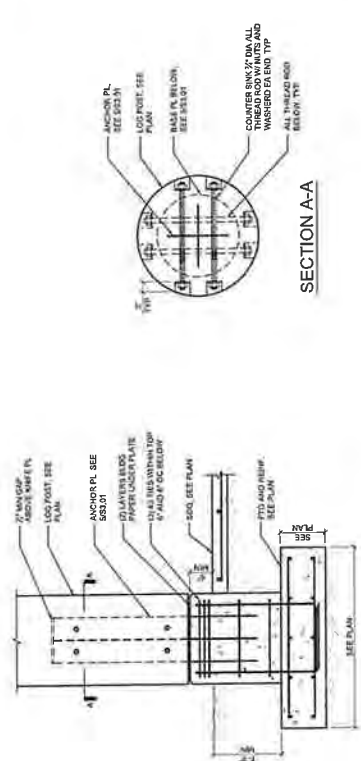


CLUB LOG ARCH
DETAILS



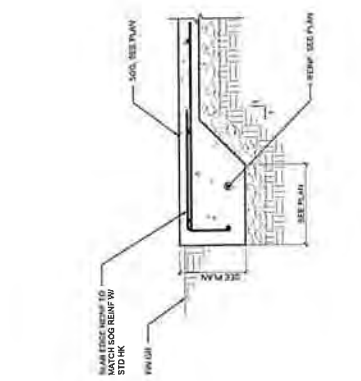
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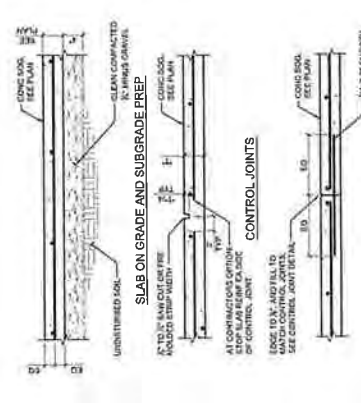


SECTION A-A

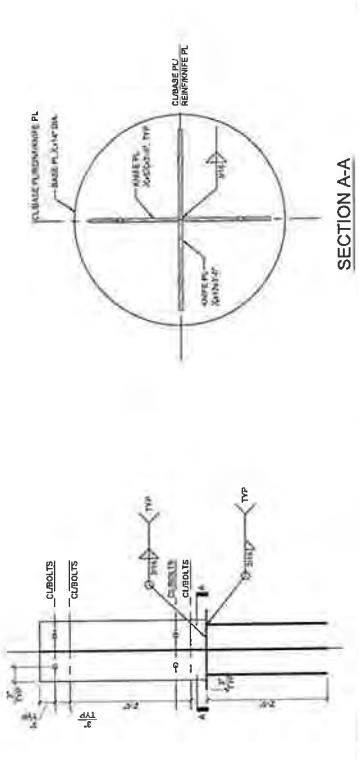
3 DECK POST DETAIL



2 THICKENED SOG EDGE (AT GRADE)

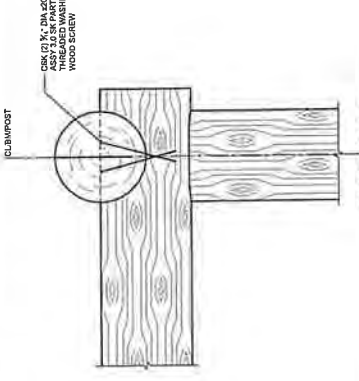


1 TYP SLAB ON GRADE



SECTION A-A

5 ANCHOR PLATE



SECTION A-A

4 BEAM TO COLUMN CONNECTION

NEIGHBORHOOD PARK GRANT PROGRAM



Longview Soccer Club

Replacement Field Goals



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 11, 2022

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
2/05/22	New Goals for Fields	920 7th Ave
Applicant (organization)		Contact Person and Title
Longview Soccer Club		James McGregor, President
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☐ Yes ☐ No		37-1641425
Address		City/State/Zip
P. O. Box 2054 (mailing) 920 7th Ave. (physical)		Longview, WA, 98626
Daytime Phone	Evening Phone	Email Address
360-4531-5228	360-431-5228	lscmac22@gmail.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

We are in need of new goal as ours are outdated and rusty. These goals will improve the quality of our equipment and be a safer environment for the players.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$6569.98	% 100
Provide Quotes and Business Information	COST OF PAID SERVICES	\$0	% 0
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$0	% 0
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$0	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$0	%

TOTAL COST OF THE PROJECT: \$6569.98

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 3284.99 ^{6420.00}	% 50 / 100
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$0	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$150	% 0

2 # of Volunteers X 5 # of Hours Donated = 10 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$6569.98

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

N/A

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 3284.99

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☒ Yes ☐ No If yes, please describe: Use of fields and equipment for activities that are not directly associated with Longview Soccer Club, such as other soccer clubs, high school sports, Timber Barons soccer program and Womens' League. Fees also cover maintenance and field lining products.	Multi-year project? ☐ Yes ☐ No (If yes, please describe)				
Anticipated Start Date: 30 days after purchase	Anticipated Date of Completion: 20 days after arrival of product				
Application completed by (print and sign name) James McGregor	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Title</td> <td style="width: 50%;">Date</td> </tr> <tr> <td>LSC President</td> <td>FEB 05, 2022</td> </tr> </table>	Title	Date	LSC President	FEB 05, 2022
Title	Date				
LSC President	FEB 05, 2022				

Please return this application by February 11, 2022 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

NEIGHBORHOOD PARK GRANT PROGRAM ESTIMATE WORKSHEET



ORGANIZATION: Longview Soccer Club PROJECT NAME: New field goals

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
FORZA Goal	soccer equipment company	6569.98
TOTAL		6569.98

Please summarize **all donations of goods and services estimated** for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
Volunteer	labor hours	\$150	N
TOTAL		\$150	

NEIGHBORHOOD PARK GRANT ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

DATE	PRINTED NAME	WORK DESCRIPTION	HOURS COMMITTED	SIGNATURE
			TOTAL NUMBER	TOTAL NUMBER x \$15.00

*** Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.**
*** Additional registers are available upon request if more pages are needed.**

TOTAL PROJECT SUMMARY

A.	TOTAL EXPENDITURES	\$ 6569.98
B.	TOTAL IN-KIND DONATIONS	\$ 0
C.	TOTAL VOLUNTEER LABOR	\$ 150
TOTAL PROJECT COST:		\$ 6569.98

Transfer all totals from the two “Estimate Worksheets” to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT

REQUEST: \$3284.99

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME:	SIGNATURE:	DATE:
Longview Soccer Club	James McGregor		Feb 5, 2022

forzagoal.com

Extra 10% Off Everything* - Use Code: NWS10

PLEASE ENTER YOUR PAYMENT DETAILS

Billing Address

James McGregor
920 7th Ave
Longview , Washington, 98632
United States
T: 3604315228

[My billing address is different from my delivery address](#)

SUBTOTAL	\$6,299.99
DISCOUNT	\$630.00
SHIPPING	\$899.99
TOTAL	\$6,569.98

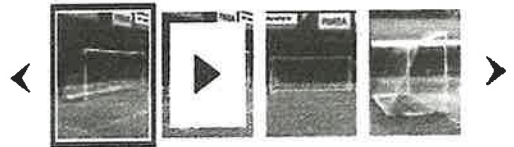
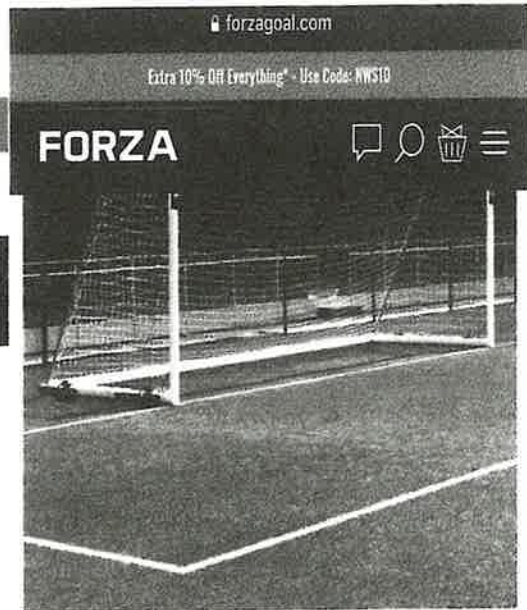
Payment Details

Buy with  Pay

VISA



However, this amount
is full cost of purchase
reflected in Grant Ap...
(after discount of 10%)



5/5 (Read 1 customer reviews)

\$6,299.99 ~~\$6,699.99~~ **IN STOCK**

Single or Pair:

Pair

Wheel Options:

360° Wheels

Goal Weights:

With Weights



This image provided
in Grant application
packet



LONGVIEW SOCCER CLUB – NEIGHBORHOOD PARK GRANT APPLICATION RATING RESPONSE CRITERIA

The following criteria and recommendations provided below accompany our application requesting funds through the Neighborhood Park Grant Application process. Offering the many ways our proposed project will benefit the local community, as well as Cowlitz County. On behalf of the Longview Soccer Club Board, I thank you for your time and consideration for our proposal.

1) Need: *Does the community have a need for this project? Are similar or complementary facilities in the area/community?*

Yes, replacing outdated equipment and providing a more environment.

2) Community Impact: *Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?*

Over 1,000 players ages 5 to 50, through out Cowlitz County. Players who engage in our recreational soccer program represent many different diversities, ages and lifestyles. A significant number of players and parents are bi-lingual and our program offers scholarship programs for players of low-income household status, a program that is widely used and accommodating. Opportunities to hold soccer camps and skills training.

3) Access: *What will the availability of the project be to the public during the year?*

Fields are utilized by Cowlitz Youth Soccer Association (CYSA) which includes Longview, Kelso, Castle Rock and Kalama Soccer Clubs, Timber Barons (elite soccer program), local high schools and a local Women's League.

4) Financial Responsibility: *What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?*

It is a good investment, built with superior materials - expected life span of up 20 years of use.

5) Cost Benefit: *Do the benefits outweigh the cost of the project? Include examples of economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.*

Yes, the lighter goal and superior craftsmanship far outweighs the cost.

6) Compliance: *Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?*

Our proposal does comply with the park and recreation comprehensive plan as it will directly impact the 7th Ave Park activities, providing more safe and durable equipment. Goals will be easier to move and will reduce any tripping hazards with staking goal into the ground.

7) Readiness to Proceed: *How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)*

We would proceed immediately installing products upon receipt.

8) Funding: *What are the applicant's potential sources of funding? Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s).*

LSC is primary source of income is provided by player registration fees, with small source of income generated by fees charged for field use (to cover maintenance and field lining products).

List of cash and in-kind goods and services include: possible local business contributions with our "sponsor a goal program" allowing businesses to fund/sponsor a recreational playing field, displaying a sign on the goals acknowledging said business. Collaboration of LSC Board Members, Coaches and parents volunteering their time to set up fields prior to each rec season and tear down/secure during the winter months through our work party program.

NEIGHBORHOOD PARK GRANT PROGRAM



Longview Girls Softball

Fencing Project

Neighborhood Park Grant Application Letter

We are submitting an application for the Neighborhood Park Grant to help secure our Longview Girls Softball Association park. We are in desperate need of help against constant issues from resulting from the ever-growing homeless situation in our town that leaves us to deal with defecation, urine, drug paraphernalia, garbage and vandalism. We are trying to create a beautiful, fun and safe place for our players and families but we're losing the battle.

There are many that will benefit from the increased security of our fencing project. This includes approximately 200 rec players that play in our league every year along with their families and friends. We also have our local Mark Morris High School softball teams using our facilities for their school games that include opposing teams and their families as well. In addition to that, we also have several tournament softball teams that use our park for practice. Our number one goal is to provide a safe environment for our girls to play softball and this fence will help us achieve that goal.

The fencing project isn't a project that provides access to our players like a batting cage would as it's use will be to help protect our park and allow us to continue making improvements without the fear of damages.

The life expectancy of a chain link fence is well in excess of 30 years so this will provide a benefit to the park for decades to come. We believe the benefits the fence project will provide far outweigh the cost of the project, especially when comparing to the money it will save in damages.

Our project is in compliance with the City of Longview requirements and has been approved for construction.

We are ready to proceed immediately once the funds are secured to move forward with the project. This is a time sensitive situation as the damage is continuous and never-ending.

At this time, we have secured a \$2500 donation from the Longview Rotary Association and will fund the rest of our portion with funds earned through our softball park with concession stand sales and tournament fees that we've been saving for this project.

We hope you understand our situation and are willing to help us create a safe, enjoyable environment for all of our players, coaches and families. Thank you for reviewing our application!

Sincerely,



Devin Henthorn

LGSA President



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 11, 2022

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
1/25/2022	LGSA Fencing Project	LGSA softball park
Applicant (organization)		Contact Person and Title
Longview Girls Softball Association		Devin Henthorn, President
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		27-2067958
Address		City/State/Zip
920 7th Ave		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
3607492827	3607492827	devinhenthorn.lgsa@gmail.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

We need to install fencing to secure our core area around our clubhouse and 3 main field's spectator areas due to the homeless crisis and vandalism. We're constantly dealing with human defecation and urine primarily around our concession stand. Along with graffiti, destruction of our property including electrical boxes, safety nets, prying of our doors, etc. We're working really hard to create a beautiful, safe environment for our players and families but are losing the battle.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. Failure to address the criteria will result in an incomplete application and request denial.)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
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- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$16,659.00	%100
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%

TOTAL COST OF THE PROJECT: \$16,659.00

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$8,329.50 14,159.00	% 85
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$2500	% 15
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%
_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations		

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: ~~\$8,329.50~~ \$16,659.00

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$8,329.50

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe: No fees	Multi-year project? The estimated time of construction is 1 week. ☐ Yes ☒ No (If yes, please describe)		
Anticipated Start Date: 4/4/2022	Anticipated Date of Completion: 4/11/2022		
Application completed by (print and sign name) DEVIN HENTHORN	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Title President</td> <td style="width: 50%;">Date 2/11/22</td> </tr> </table>	Title President	Date 2/11/22
Title President	Date 2/11/22		

Please return this application by February 11, 2022 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

**NEIGHBORHOOD PARK
GRANT PROGRAM
ESTIMATE WORKSHEET**



ORGANIZATION: LGSA

PROJECT NAME: Fence Project

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Pacific Fence and wire	Fencing materials & labor	\$16,659.00
TOTAL		16,659.00

Please summarize **all donations of goods and services estimated** for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
TOTAL			

[illegible]

TOTAL PROJECT SUMMARY	
A.	TOTAL EXPENDITURES \$16,659.00
B.	TOTAL IN-KIND DONATIONS \$
C.	TOTAL VOLUNTEER LABOR \$
TOTAL PROJECT COST: \$16,659.00	

TOTAL REQUEST FOR REIMBURSEMENT

DATE:

ESTD 1921
PACIFIC
FENCE & WIRE

13770 SE AMBLER RD
 PO BOX 125
 CLACKAMAS, OR 97015

OR CCB # 15121 – 2/26/22
 WA L&I #PACIFFW330BW – 4/12/22
 (503) 233-6248

January 11, 2022

Company/Project	Longview Girls Softball Association / 970 7 th Ave.
Contact/Phone/Email	Devin Henthorn / (360)- 749 2827 / devinhenthorn@gmail.com
Project Billing	PO Box 23 920 7 th Ave. Longview , Wash. 98632
Site Address	920 7 th Ave. Longview , Wash. 98632

As requested, please find my bid value of **\$ 16,659.00** for the following described installation:

We propose to install 93' of 6' high chain link fence w/ 2 – 6' x 6' gates , 2 – 12' x 6' double gates , and 2 – 16' x 6' slide gates.

We will be using the following materials:

- 6' high 2/9 galvanized chain link
- 2 7/8" standard weight galvanized end posts
- 2 3/8" standard weight galvanized line posts
- 1 5/8" standard weight galvanized top rail
- 7 # gauge bottom tension wire
- 2 – 6' x 6' high 1 5/8" standard weight galvanized gates
- 2 – 12' x 6' high 1 5/8" standard weight galvanized double gates
- 2 – 16' x 6' high 1 5/8" standard weight galvanized slide gates
- All fittings and hardware to complete the job

- **All posts to be set in concrete**
- **Pacific fence will remove & haul removed dirt and asphalt**

- **If a Reseller Permit cannot be provided to me, please add appropriate taxes to the price. ***

Bid pricing valid for 10 days.

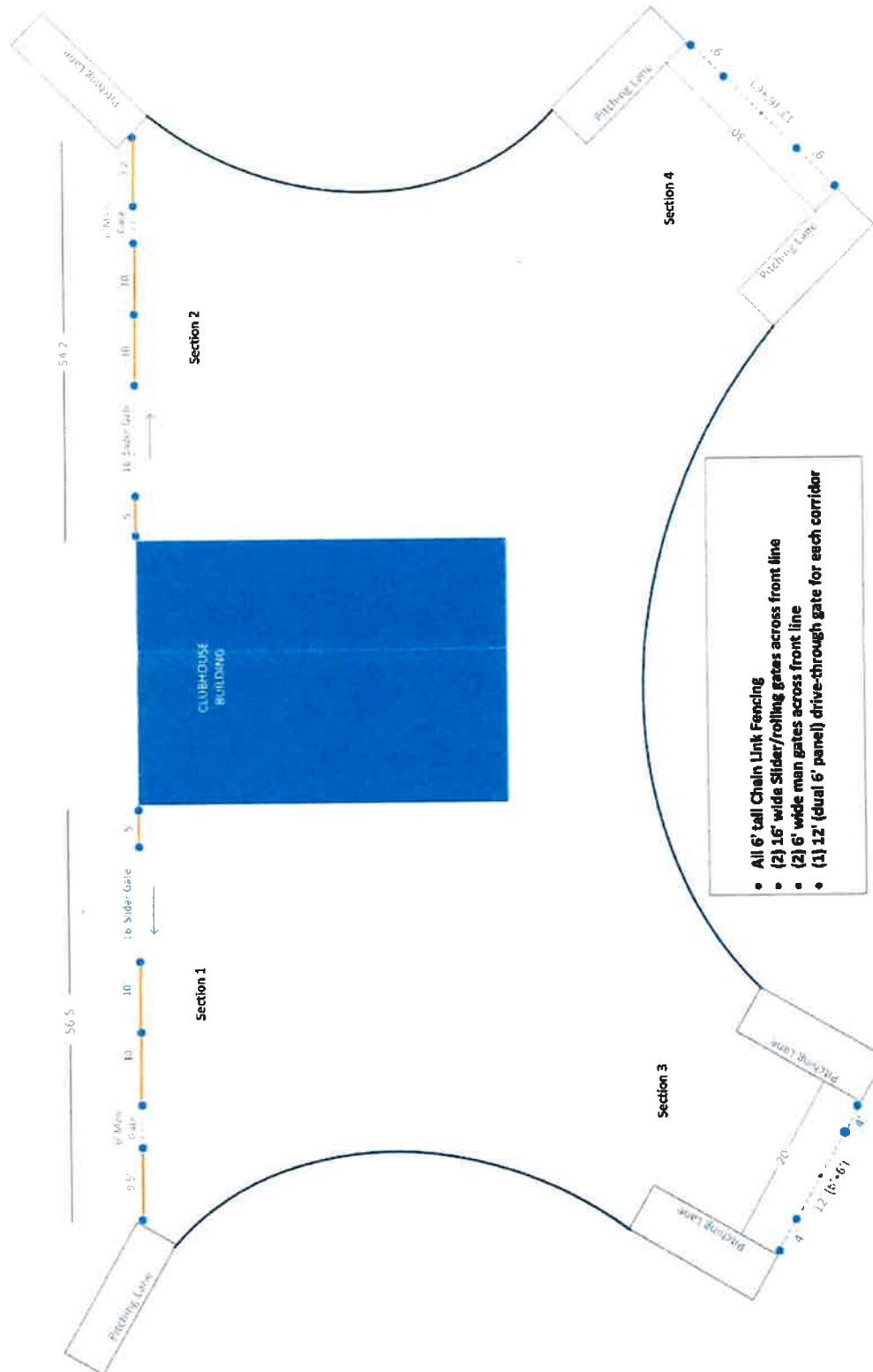
Exclusions: Private Underground Utility Locate Cost, OCIP, CCIP Insurance and any Special Insurance requirements exceeding our Standard Coverage. Clearing, grading, staking of fence lines. Union labor and any/all liability related to all union matters. Liquidated damages. Prevailing Wages. Permits, bonds, and Sales Tax. Core drilling/ rock drilling. All electrical wiring, conduits and electrical connections including regular and low voltage service. Spoils from the holes to be left on site. Gate automation is not included in this proposal & to be provided/installed by others. Pacific Fence & Wire Co. is not responsible for UL325 compliance for gate automation unless specified above.

Qualifications and Terms: This agreement is added to any contract signed as Exhibit A. This agreement takes precedent over all contracts signed between the parties. Terms are: Balance Due on Completion OAC. The undersigned consents to Pacific Fence & Wire Co. to obtain any and all credit reports. Terms are Balance Due on Completion.

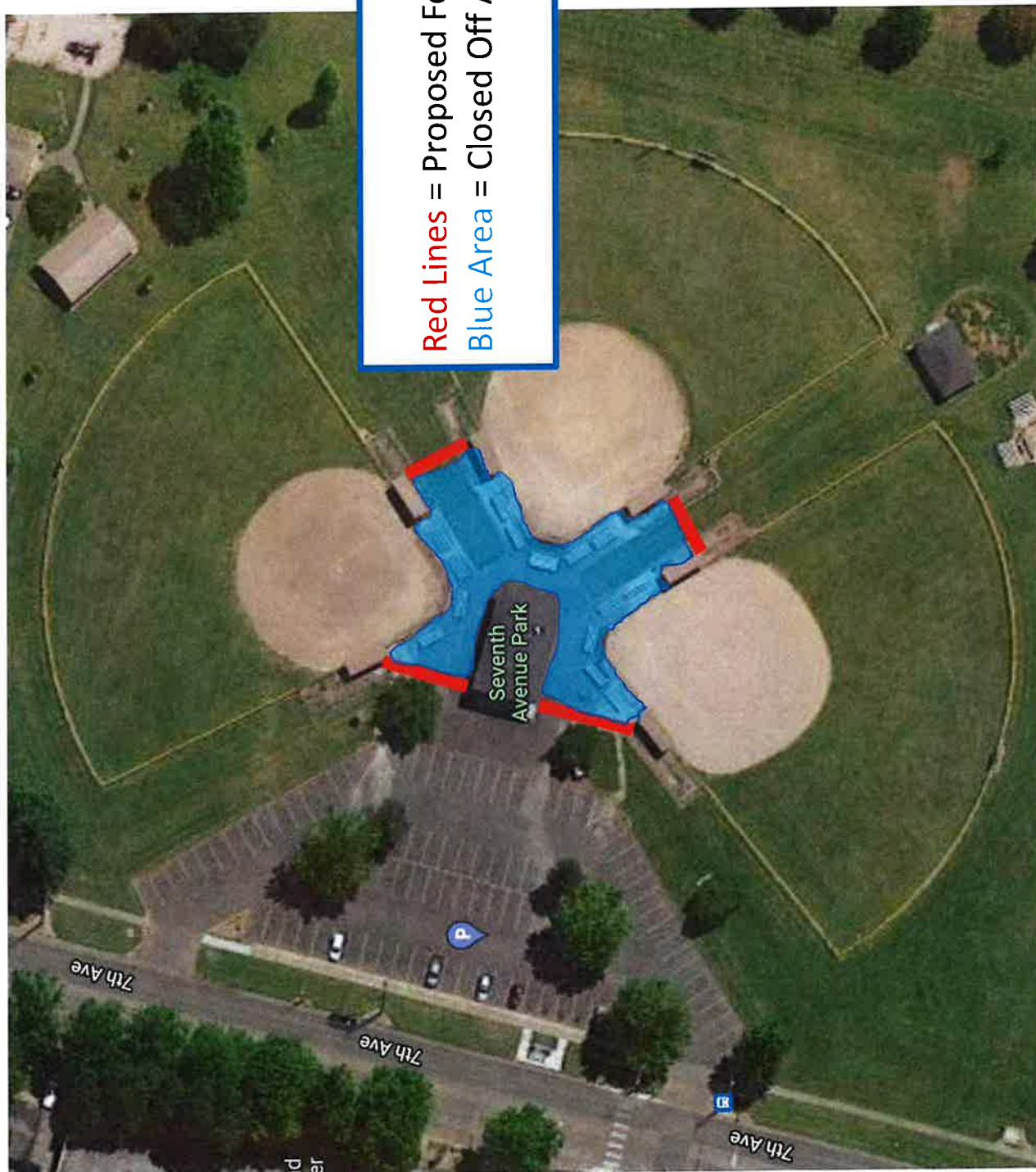
Default: If payment is not made as set forth above, SERVICE CHARGES shall be added to the unpaid balance and shall be computed by a single periodic interest rate of 1.5% per month which is an ANNUAL PERCENTAGE RATE OF 18% per annum. Owner shall be responsible for all costs, including attorney's fees incurred by Pacific Fence & Wire Co. in connection with the collection of monies owed by Owner.

Signer is authorized to sign for Company and authorizes Pacific Fence & Wire Co. to proceed with installation described above including Terms, Exclusions and Qualifications, and Default.

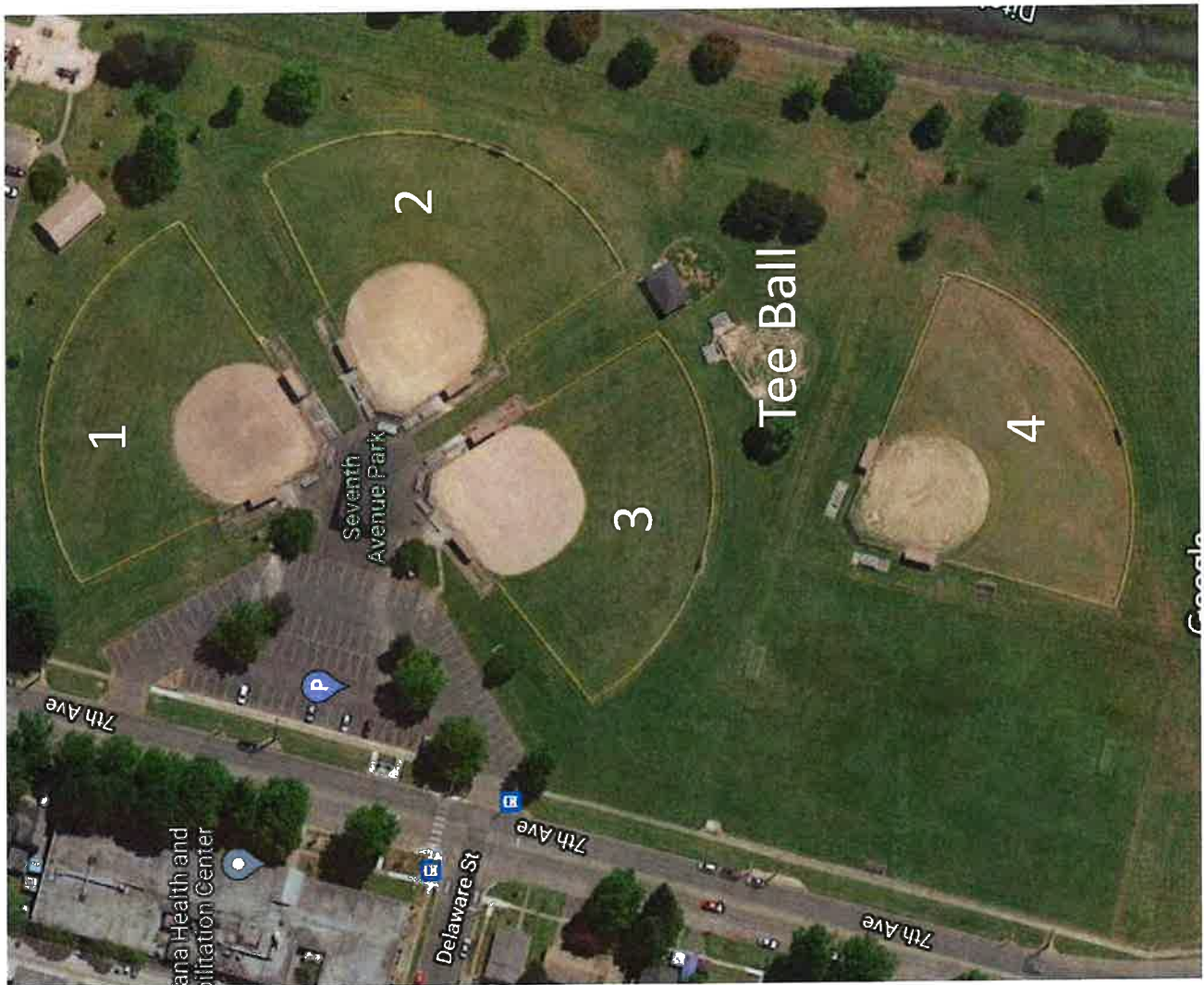
Randy Sweet
 Project Manager/Estimator
randys@pacificfence.com
 ph: (503) 233-6248
 fax: (503) 786-2863



- All 6' tall Chain Link Fencing
- (2) 16' wide Slider/rolling gates across front line
- (2) 6' wide man gates across front line
- (1) 12' (dual 6' panel) drive-through gate for each corridor



Red Lines = Proposed Fences
Blue Area = Closed Off Area



Fields currently used
and maintained by
Longview Girls Softball

NEIGHBORHOOD PARK GRANT PROGRAM



Mint Valley Racquet & Fitness

Court Resurfacing



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 11, 2022

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
2/11/2022	MV Court Resurfacing	Mint Valley Racquet & Fitness
Applicant (organization)		Contact Person and Title
Mint Valley Capital Improvement Committee		Donnie Harlan / Committee Member
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		
Address		City/State/Zip
4004 Pennsylvania St		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
360-636-4770	360-430-5998	donnie@mintvalley.net

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

This proposed project will be for the resurfacing of all four indoor tennis/pickleball courts at the Mint Valley Racquet & Fitness Club (a city owned facility). In addition, there will be four permanent sets of pickleball lines installed (one per court). These courts have not been resurfaced for at least 30 years. The industry standard is between 8-10 years.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 35,000	100 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%
TOTAL COST OF THE PROJECT:			

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 17,500	100 %	50
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ 35,000	%	
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%	
_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations			

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 35,000

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 17,500

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☒ Yes ☐ No

If yes, please describe:

Mint Valley has a membership charge for member use. In addition, all non-members may use the facility on a per-court fee basis.

Multi-year project?

☐ Yes ☒ No

(If yes, please describe)

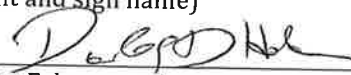
Anticipated Start Date:

8/15/2022

Anticipated Date of Completion:

8/30/2022

Application completed by (print and sign name)

Donald D Harlan 

Title

Committee

Date

02/11/2022

Please return this application by February 11, 2022 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

**NEIGHBORHOOD PARK
GRANT PROGRAM
ESTIMATE WORKSHEET**



ORGANIZATION: Mint Valley Capi **PROJECT NAME:** MV Court Resurf

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your **estimated project expenses** in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Pacific Ace LLC	Resurfacing (4 coats of resurf	35,000
TOTAL		35,000

Please summarize **all donations of goods and services estimated** for the project.
Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
TOTAL			

NEIGHBORHOOD PARK GRANT ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

[illegible]

* Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.

* Additional registers are available upon request if more pages are needed.

TOTAL PROJECT SUMMARY

A.	TOTAL EXPENDITURES	\$35,000
B.	TOTAL IN-KIND DONATIONS	\$
C.	TOTAL VOLUNTEER LABOR	\$
TOTAL PROJECT COST:		\$35,000

Transfer all totals from the two “Estimate Worksheets” to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT

REQUEST: \$17,500

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME:	SIGNATURE:	DATE:
Ant Valley Capital Improvement Committ	Donald D Harlan		2/11/2022

Grant Application

Mint Valley Racquet and Fitness Club

Court resurfacing project for the four indoor tennis/pickleball courts

Need: The Mint Valley Racquet and Fitness Club (herein after called MVR&F) houses the ONLY indoor tennis/pickleball courts in Cowlitz county. The next closest facility is located in Vancouver (Clark County) more than 40 miles away. The MVR&F facility was built in 1978 and needs major updates to the bathrooms, locker rooms and resurfacing of the courts. While these improvements are much needed, our next step in renovations and most important need is the resurfacing and repair of the four indoor tennis/pickleball courts. It has been 30 years or more since the MVR&F have been resurfaced. The industry standard for resurfacing courts is approximately 8-10 years. The courts at Mint Valley are 20+ years overdue.

First and foremost, given the age of the surface on the four indoor courts, they have become extremely fast. The ball skids and slides on the surface making it difficult to play and react to. This is very difficult for our aging seniors and consequently makes tennis rallies shorter and the game much more difficult to play. In addition to difficult play, our aging court surfaces have become so worn that traction is minimal and may allow for slipping or falling when playing tennis or pickleball. Furthermore, the aging court surface has begun to wear through to the prior surface color which was brown. The courts at Mint Valley are currently red and green. The aging courts are stained from prior roof leaks and bird poop which was problematic before the exterior siding was replaced. Prior to the siding repair, various animals infiltrated the building.

The membership and other tennis/pickleball enthusiasts at Mint Valley have generously donated several thousand dollars to assist in seeing the projects listed above come to fruition. We are seeking matching funds to allow these donated dollars to go as far as possible and bring Mint Valley back to gem it once was.

Community Impact: The four indoor courts at MVR&F support tennis and pickleball for members and non-members alike. In addition, there are courts for racquetball and wallyball and a full collection of exercise and fitness equipment. The MVR&F club is surrounded by residential areas and is within walking distance to Mint Valley Elementary School. The indoor tennis facility is home to all three local high schools tennis programs and provides courts for both boy's and girl's practices, matches and district tournaments. In addition, MVR&F hosts 4-6 U.S. Tennis Association Jr. Tennis Tournaments which bring players and families from Washington, Oregon, Idaho and as far away as Canada to the Longview area. MVR&F provides yearly USTA league play for adults ages 18 and over, children's and junior tennis lessons, pickleball tournaments, fund raising events for local and regional charities, and a variety of much needed fun and fitness activities for the Longview community.

Access: MVR&F remains open to the public year-round. The facility is open to members and non-members alike. All are welcome.

Financial Responsibility: The new court surfacing will last approximately 8-10 years per industry standards. Of course, it can be in place as long as the prior surface 30+ years. This resurfacing will

encompass a three-coat system and should be much more durable than the prior resurface done 30 years ago.

Cost Benefit: The health and safety of the public using MVR&F is paramount, and creating safe tennis court surfaces for our members and nonmembers is important. In addition, with the tennis court resurfacing, we will be creating 2 additional permanent pickleball court lines. This will create 4 pickleball courts in total. Having safe tennis and pickleball court surfaces is imperative for all court users, particularly our seniors.

Compliance: The health, safety and fitness of all people using Longview park facilities is the prime goal and objective of all City Parks Plans. It is the responsibility of the city to maintain these facilities in a proper, safe and updated fashion. The most recent Parks and Recreation Comprehensive Plan of 2016 actually failed to mention the needs and community contributions of the MVR&F facility. The first mention of the facility wrapped it together with the Mint Valley Golf Course, but all subsequent community questionnaires and surveys just referenced the "Golf Course" itself. The specific and unique needs of the MVR&F were neither identified nor planned for. The Plan has goals and objectives for the Golf Course (Section 2.7), but nothing with regards to MVR&F. Furthermore, the MV Golf Course has an Advisory Committee to represent its needs, but MVR&F does not have such a voice. This may help explain the lack of attention and backlog of maintenance needed at the MVR&F facility.

Readiness to Proceed: We will be able to proceed with this project as contractor's schedule allows. The summer months are the best times for resurfacing as the hot summer days add to the drying and curing of the new surface. Our goal is to have this project scheduled and completed by the middle of August.

Funding: Cash on hand and donations: ~~\$21,000~~ (friends, businesses, tennis/pickle aficionados)
\$35,000

