

Complete Streets Advisory Committee
Regular Meeting
February 22, 2022 – 4:00 P.M.
Notes

- **CALL TO ORDER**

Meeting was called to order by Morgan Palmer at 4:00 P.M.

- **ROLL CALL**

In attendance:
Morgan Palmer, Chair
Matthew Carnahan
Clark Carroll

Trey Davis
Elizabeth Stratton
George Winn
Ruth Kendall, Council liaison

Ken Hash, PW Director
Sam Barham, Engineer
Nancy Vandehey, Admin

Excused:
Dave Fine

- **APPROVAL OF MEETING NOTES**

A motion was made by George Winn, seconded by Clark Carroll, that the notes be accepted and approved. Passed unanimously.

- **OLD BUSINESS**

- FESTIVAL BIKE RACKS

Matt stated that they have agreed on a design. Love Inc was reimbursed for the bike racks purchased. Next bigger event would be Earth Day, if it

- GRANT OPPORTUNITIES

Tabled for Ken to discuss, who arrived after this item.

- RAILS TO TRAILS

Sam Barham shared that the city has applied for ROW acquisition funds through the Surface Transportation Block grant with the COG.

Additionally, we've also applied for sidewalk improvements on Virginia Way from Glenwood to Lindsey Dr with a bike lane to be added.

- ANNUAL PERFORMANCE REPORT TO COUNCIL ON MARCH 10TH

Morgan is preparing to give this report to Council. This is the same day at the in person Open House for the Bike Ped master plan.

- **NEW BUSINESS**

- MEETING TIME CHANGE NEEDED?

The group consensus was to change the start time to 5 pm from 4pm for a trial basis for several months.

- ESTABLISHING BYLAWS FOR COMMITTEE

The group reviewed the draft bylaws.

A motion to adopt the bylaws with minor noted corrections was made by George Winn, seconded by Matt Carnahan. This passed unanimously.

This will be revised as final and emailed out, as well as posted to our Complete Streets page on the city website.

- OPMA TRAINING

Nancy provided a reminder to complete the required OPMA training.

- **REPORTS**

- PROJECT UPDATES

Selection committee is reviewing the Washington Way design RFPs. Beech St bike lane project is moving along with the STIP amendment going to Council this week.

Ruth inquired about Memorial Park Drive being blocked off and wondered if signs could be added for it to be used as a bike route.

- BICYCLE AND PEDESTRIAN MASTER PLAN

Morgan provided an update. Virtual open house is live now. In person open house scheduled for March 10th. The group discussed comments received, challenges, encouragement to businesses and code changes needed for bike parking.

- **BOARD MEMBER COMMENTS**

Matt Carnahan will be assisting with an upcoming Bike Rodeo. He hopes that in the future Love Inc can host one locally. Ruth Kendall mentioned the grant LPD received for education and Brandon McNew would be the contact. Peacehealth has given out bike helmets in the past.

- **EDUCATION TOPIC**

- **ADJOURNMENT**

In Person Bicycle and Pedestrian Master Plan Open House on March 10th.
Complete Streets Annual Performance Report to Council on March 10th.
The next regular meeting is scheduled for March 22nd at 4:00 p.m.
Meeting was adjourned at 4:49 P.M.