

MINUTES

Longview Downtown Advisory Committee

Tuesday, March 15, 2022

11:00 A.M.

Virtual Zoom Meeting

1. Call to order

Brad Whittaker called the meeting to order at 11:04.

2. Roll Call

- *In attendance: Brad Whittaker, Chair; Allan Rudberg, Co-Chair; Elizabeth Borders; Bill Hallanger; Ariel Large; Dawn Morgan; Pat Palmer; Karl Salzsieder; Ruth Kendall, Council Liaison*
- *Staff present: Adam Trimble; Mary Chennault; Ann Rivers; Nancy Vandehey*

3. Approval of Minutes

A motion by Allan Rudberg, seconded by Karl Salzsieder, that the minutes of the February 15, 2022 meeting be accepted was unanimously approved.

4. Audience Participation or Correspondence

None.

5. Reports and Sub-Committee Assignments

- *Parking Reports – LPD
Mary Chennault shared parking reports.*
- *Parking Subcommittee report
Adam Trimble gave a brief update.*
- *Downtowner's report – Lindsey Cope
None.*
- *Barrier's to Businesses Downtown – Ariel, Elizabeth
Meeting this Friday. Nothing at this time to share.*
- *Reports from Staff – Adam Trimble added an item to the agenda
Parking Request Change near YMCA on 14th Ave to a 3 hr zone
Adam Trimble shared that there was a parking change request application.
The parking change process was explained.
Pal Palmer, seconded by Karl Salzsieder, made a motion to approve the parking changed request. Motion carried with majority of approvals and a single no vote by Allan Rudberg, due to lack of information. The application will go to the City Manager to present at a future City Council meeting.*
- *Reports from Staff – new police foot patrol in downtown
Ann Rivers shared that LPD has received a grant for foot & bike patrols. Mary Chennault added some additional information.*

6. Old Business

- Update on Planning Commission review of permitted uses in downtown Longview. A Moratorium on development downtown other than retail/personal services, offices
Adam Trimble shared the presentation on moratorium that was shared at the public hearing at the Council meeting on March 10, 2022. The moratorium was granted. Pat Palmer asked for a draft from Planning Commission to be sent to the DAC members prior to be released.
- Downtown Parking changes. Timeline discussion, and set Special Meeting March 24, 29 or April 5 11 am.
 - March 29 or April 5: DAC Special meeting on parking changes- subcommittee presentation- and feedback.
 - April 12: Staff present to City Manager, presentation review
 - April 19: DAC regular meeting, formal recommendation on proposed changes
 - April 19: Parking subcommittee meeting
 - April 21: City Council Workshop 6 pm on downtown parking
 - TBD City Council formal direction
 - TBD Request for proposals
 - TBD Ordinance on parking changes
 - Future- parking changes implemented*Adam Trimble discussed the timeline for the subcommittee presentation. A Special Meeting was set for March 29th at 11:30 am. Four options will be presented to Council and the DAC does not have to be unanimous on their choice.*
- Topic: Idea to move the Tuesday Farmer's Market to Downtown (Ariel)
Ariel Large is still working on determining the best parking lot and time of day. There may not be electricity available and port-a-potties will be required.

7. New Business

None

8. Board Member Comments

Elizabeth Borders inquired about the extension of the Streetscape on Commerce Ave.

Ann Rivers didn't know of any plans in place at this time.

Ariel Large asked about a grant that Lindsey Cope was working for redoing a downtown parking lot. Ann Rivers will follow up with Lindsey Cope on this request.

Karl Salzsieder inquired about landlord responsibility for tenant bills. Adam suggested that he contact Susan Chamberlin in Finance.

9. Next Meeting - Special Meeting March 29th at 11:30 am. Next regular meeting will be April 19th at 11:00 am.

10. Adjournment

Meeting was adjourned at 12:07.