



Minutes

Agenda

Historic Preservation Commission

Monday, April 25, 2022

5:30 PM

Small Conference Room, City Hall

1. HYBRID MEETING DETAILS

22-000248 Join Virtual Zoom Meeting

<https://us02web.zoom.us/j/88246281771?pwd=Um53NmN3TUlvOERJTEUwTjIUQXI4Zz09>

Meeting ID: 882 4628 1771 Passcode: 1923

Dial In: 1.253.215.8782 US (Tacoma)

2. ROLL CALL

The meeting was called to order at 5:30 pm.

In attendance:

Gary Nordin, Chair; Arthur Chang, Co-Chair; Russ Strobel; Nat Light; Rick Johnson. There are 2 vacancies on this board.

Staff: Adam Trimble, Planning Manager; McAllister Kosar, Planner; Ivona Kininmonth, Engineer; Nancy Vandehey, Admin Assistant

Arthur Chang, seconded by Rick Johnson, made a motion to let Ivona Kininmonth present her item first.

Ivona Kininmonth updated the board on the Lake Sacajawea projects. The Martin's Dock portion wasn't award due to bids coming in over budget. Restroom demo will start after July 4th and should be finished by December. Concrete sidewalks should take about 2 months, starting May and should be completed prior to July 4th. Ivona brought CMU (Concrete Masonry Unit) (burgundy) and roof (rainforest) samples to view. There is about a 10 to 12 week ordering lead time. The roof will come with a 20 year warranty and is more durable than shingles. Currently, the tree near the restroom doesn't need to be removed; only if there's an issue when they start digging will they know for sure. Adam Trimble shared a previous presentation to help update Rick Johnson on these projects.

3. APPROVAL OF MINUTES

22-000250 Minutes of the March 28, 2022 regular meeting.

Minutes of the April 14, 2022 special meeting.

Arthur Chang, seconded by Nat Light, made a motion to approve the April 14, 2022 minutes. This passed unanimously.

Nat Light, seconded by Russ Strobel, made a motion to approve the March 28, 2022 minutes. This passed unanimously.

4. CONSTITUENT COMMENTS

5. BOARD MEMBER COMMENTS

Arthur Chang shared photos he took of the color matching attempts on the paint matching to the Library Exterior. Discussion was had on the HPC authority after the project has started. Adam will review the Ordinance to find more guidance.

The board welcomed Richard (Rick) Johnson to HPC.

6. REPORTS**22-000251**

- **Reports from staff**
 - **OPMA reminder**
- **Subcommittee on scanning grant**
- **Subcommittee on CLG grant 2022**
- **Update on Lake Sacajewea bathroom project**
 - **Ivona Kinninmonth to present material samples for CMU**

Adam Trimble had sent an email from Michelle Thompson regarding an upcoming training on May 6th, that members were encouraged to attend on their own time. He asked the board if they would be interested in Michelle leading a webinar training prior to the meeting on May 23rd with a start time around 4:30.

Adam Trimble shared some recent OPMA changes. Reminder to reply back to staff on emails rather than reply all to board members. Also, as a board we should not be recommending a certain product or contractor to an applicant. We do a good job as a whole, so keep it up.

Arthur Chang provided an update on the scanning project. He will provide a list to Michelle Thompson of what is planned for scanning.

The CLG (Certified Local Government) grant was submitted on Friday by Adam Trimble. Michelle Thompson informed Arthur that our application was the first one received.

Ivona Kinninmonth presented at the beginning of the meeting. See notes under Roll Call.

7. UNFINISHED BUSINESS**22-000253 HPC design review discussion**

Adam shared the concept review that was shared from Michelle Thompson, Arthur previously had shared a draft design review process and Michelle has offered the training in May. This is an ongoing discussion.

8. NEW BUSINESS**22-000252 Historic Preservation month - May 2022****Nat to propose HPC award and proclamation**

Nat Light is working on a presentation for the Proclamation for Historic Preservation Month in May. Nat Light will accept the proclamation at Council. He'd like a quote from Gary Nordin.

He would like to propose that the board take applications for the Robert A. Long Historic Preservation Award. A discussion on the process was had.

Nat Light made a motion to proceed with a solicitation for nominations for the R.A. Long Preservation Award to be awarded in 2022. This was seconded by Arthur Chang. This passed

unanimously.

Arthur Chang made a motion to create a subcommission with Nat Light to work on a presentation for the May 26th Council meeting regarding the CLG grant projects. Nat Light seconded. This passed unanimously.

22-000249 Proposal to reduce the commission from 7 to 5 members.

Russ Strobel requests a discussion on reducing the number of commission members from 7 to 5 members.

Recommended action:

Motion to present a recommendation to city council to amend LMC 16.12.040 to reduce commission members from 7 to 5.

Russ Strobel stated that he was contacted by City Council to start a discussion on reducing the board members from 7 to 5 to see if it would make the board more efficient. Arthur Chang disclosed that he had a discussion with Ruth Kendall that he had some hesitations on a reduction. The discussion concluded that a 7 member board was the best option to include a variety of experience, opinions and perspective to the board. They discussed how to reach a broader audience for recruitment.

Russ Strobel made a motion to not change membership from 7 to 5. Rick Johnson seconded. This passed unanimously.

9. ADJOURNMENT

Next meeting will be May 23rd.

Nat Light made a motion, seconded by Russ Strobel, to adjourn at 7:30 pm. This passed unanimously.