

Longview Civil Service Commission
Regular Meeting Agenda
July 5, 2022– 4:00 p.m.
Longview City Hall

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Matt Schlecht
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: June 7, 2022

AUDIENCE COMMENTS*

POLICE BUSINESS
Police Records Specialist eligibility list

FIRE BUSINESS
None

OTHER
None

NEXT MEETING
Next Regular Meeting: August 2, 2022, 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record, and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting June 7, 2022
Meeting was held in person at Longview City Hall**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Matt Schlecht
Commissioner Steve Morrill
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Police Chief
Jim Kambeitz, Fire Chief
HR Director, Chris Smith

Audience Members: None

CALL TO ORDER & ROLL CALL

The meeting was called to order by Commission Chair Mahnke at 4:04pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Schlecht and seconded by Commissioner Morrill to approve the regular meeting minutes of May 10, 2022. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None.

POLICE BUSINESS:

Marjorie Pedersen presented the Police Services Technician (CSO) eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Marjorie Pedersen presented the combined Entry-Level Police Officer eligibility list to the Commissioners. Commissioner Schlecht made a motion to approve the eligibility list and seconded by Commissioner Morrill. **Motion passed 2-0.**

Marjorie Pedersen presented the Lateral Police Officer eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commissioner Schlecht. **Motion passed 2-0.**

Chief Huhta presented a request for a rule change to rule 7.1.1. This updated the education requirement for Lateral Police Officers. Commissioner Schlecht made a motion to approve the rule change and seconded by Commissioner Morrill. **Motion passed 2-0.**

Chief Huhta presented a request for a rule change to rule 7.4. This updated the education requirement for Lateral Police Officers. Commissioner Morrill made a motion to approve the rule change and seconded by Commissioner Schlecht. **Motion passed 2-0.**

FIRE BUSINESS:

Chief Kambeitz provided a staffing levels and promotions update.

None

None

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commissioner Schlecht. **The motion passed 2-0** and the meeting adjourned at 4:23pm.

The next regularly scheduled meeting will be held on **July 5, 2022, at 4:00** pm at City Hall.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, _____ Date _____
 Civil Service Secretary/Examiner



Police Records Specialist Eligibility List

Oral Boards held 6/14/22, 6/15/22

certified 7/5/22

Rank (# of 9)	Candidate	Oral Board Avg. 50%	Written Score 50%	Combined Avg	Veteran's Preference (10% of combined avg)	Total Score	Date Placed on List
1	Alexis Price	84.25	92.00	88.13	0.00	88.13	Jul-22
2	Emily Pope	84.00	92.00	88.00	0.00	88.00	Jul-22
3	Cara Harrison	76.00	97.00	86.50	0.00	86.50	Jul-22
4	Macie Rickards	76.50	96.00	86.25	0.00	86.25	Jul-22
5	Yuriko Botsford	80.50	90.00	85.25	0.00	85.25	Jul-22
6	Kimberly Dole	80.25	90.00	85.13	0.00	85.13	Jul-22
7	Chelsea Wethern	78.50	91.00	84.75	0.00	84.75	Jul-22
8	Taylor Pellman	76.00	93.00	84.50	0.00	84.50	Jul-22
9	Terri Perez	76.50	92.00	84.25	0.00	84.25	Jul-22

Others: Not Passing

NP	Nicole Fenter	65.50	N/A	65.50	0.00	65.50	N/A
NP	Sandra Larson	59.00	N/A	59.00	0.00	59.00	N/A
NP	Amie Patton	65.00	N/A	65.00	0.00	65.00	N/A
NP	Leesa Franklin	61.75	N/A	61.75	0.00	61.75	N/A
NP	Angela Sells	66.75	N/A	66.75	0.00	66.75	N/A