



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Tuesday, July 26, 2022

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a regular meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Tuesday, July 26th at 6:00 p.m. The topics of discussion follow.

<https://us02web.zoom.us/j/86254594698>

Telephone options (dial any of the following numbers):

**1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923**

Webinar ID: 862 5459 4698

- 1. CALL TO ORDER**
- 2. INVOCATION*/FLAG SALUTE**
- 3. ROLL CALL**
- 4. WORKSHOP**
- 5. APPROVAL OF MINUTES**
22-000474 JULY 12, 2022 REGULAR MEETING MINUTES
- 6. CHANGES TO THE AGENDA**

7. PRESENTATIONS & AWARDS

22-000473 PROCLAMATION: PARK & RECREATION MONTH - JULY 2022
RECEIVED BY RAYLEEN AGUIRRE, PARKS & RECREATION BOARD

8. CONSTITUENTS' COMMENTS (Thirty Minutes)**9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

22-000460 RESOLUTION 2416: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH COWLITZ COUNTY REGARDING THE 2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2416 AND AUTHORIZE THE CITY MANAGER TO SIGN THE INTERLOCAL AGREEMENT WITH COWLITZ COUNTY.

22-000435 RESOLUTION NO. 2417: UTILITY RATE REDUCTION PROGRAM FOR LOW-INCOME SENIOR CITIZENS OR LOW-INCOME CITIZENS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2417 PROVIDING FOR THE UTILITY RATE REDUCTION PROGRAM FOR LOW-INCOME SENIORS AND DISABLED CITIZENS.

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS**

22-000477 BRANDING, COMMUNICATIONS AND COMMUNITY ENGAGEMENT AUDIT

RECOMMENDED ACTION:

THE CITY COUNCIL DIRECT THE CITY MANAGER TO ENGAGE THE SERVICES OF A PROFESSIONAL COMMUNICATIONS AND MEDIA RELATIONS FIRM TO PROVIDE AN AUDIT AND RECOMMENDATIONS, INCLUDING INCORPORATION OF THE WORK OF THE PROJECT LONGVIEW GROUP ON DEVELOPING A CITY FLAG, FOR BRANDING, COMMUNICATIONS AND COMMUNITY ENGAGEMENT.

14. CONSENT CALENDAR

22-000471 APPROVAL OF CLAIMS

22-000461 PROJECT COMPLETION – MAIN RESERVOIR TO CASCADE WAY WATERLINE REPLACEMENT EMERGENCY PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE MAIN RESERVOIR TO CASCADE WAY WATERLINE REPLACEMENT EMERGENCY PROJECT

22-000462 SET PUBLIC HEARING AUGUST 23, 2022 FOR ORDINANCE ON PAVEMENT PRESERVATION ON NEW STREETS

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON AUGUST 23, 2022, AS THE DATE AND TIME FOR A PUBLIC HEARING FOR ORDINANCE ON PAVEMENT PRESERVATION ON NEW STREETS

15. CITY MANAGER'S REPORT

22-000459 SET PUBLIC HEARING AUGUST 23, 2022 FOR ALLOCATION OF AMERICAN RESCUE PLAN (ARP) HOME FUNDS

RECOMMENDED ACTION:

MOTION TO SET PUBLIC HEARING FOR THE ALLOCATION OF HOME AMERICAN RESCUE PLAN FUNDS FOR AUGUST 23, 2022.

22-000475 HAZARD MITIGATION PLAN ADOPTION FOLLOW UP

RECOMMENDED ACTION:

INFORMATIONAL ONLY.

22-000476 APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

RECOMMENDED ACTION:

MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE ATTACHED PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

16. MISCELLANEOUS**17. EXECUTIVE SESSION****18. ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, AUGUST 9, 2022 – 6:00 P.M

TUESDAY, AUGUST 23, 2022 – 6:00 P.M.



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Tuesday, July 12, 2022

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a regular meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Tuesday, July 12th at 6:00 p.m. The topics of discussion follow.

Zoom meeting link: <https://us02web.zoom.us/j/83303273869>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
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1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 833 0327 3869

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 6:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

22-000423 DENISE ARNOLD, GLORIA DEI LUTHERAN

With Denise Arnold unable to attend, no invocation was shared. The flag salute was recited.

3. **ROLL CALL**

Present: Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Strobel, Councilmember Boudreau, Councilmember Ortiz

Staff Present: City Manager Kurt Sacha; City Attorney Jim McNamara; Public Works Director Ken Hash; Community and Economic Development Director Ann Rivers; Parks & Recreation Director Jen Wills; Police Chief Robert Huhta; Library Director Jacob Cole; Assistant City Manager Kris Swanson; Librarian Becky Standal; City Clerk Pro Tem Nancy Vandehey

4. **WORKSHOP**

22-000428 MOBILE LIBRARY (TIME ESTIMATE 30-45 MINUTES)

Library Director Jacob Cole and Becky Standal presented.

Jason Still, Longview provided public comment.

An individual, name unstated, provided public comment.

An individual, name unstated, provided public comment.

Crystal Moldenhauer provided public comment.

Rosemary Powelson provided public comment.

Shannon Gillman provided public comment.

An individual, name unstated, provided public comment.

5. **APPROVAL OF MINUTES**

22-000421 JUNE 23, 2022 REGULAR MEETING

On a motion duly made and passed, the reading of the minutes, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

8. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Joe Hobson provided public comment and shared a drawing with council.

Shannon Gillman provided public comment.

Anik St Martin provided public comment.

Clint Hash provided public comment.

Crystal Moldenhauer provided public comment.

Eric Halverson of Longview provided public comment.

Keenan Harvey provided public comment.

Jason Still provided public comment.

9. **PUBLIC HEARINGS**

10. **BOARD & COMMISSION RECOMMENDATIONS**

22-000427 ACCESSIBILITY ADVISORY COMMITTEE RECOMMENDATION

RECOMMENDED ACTION:

AUTHORIZE THE REQUESTED FUNDING AMOUNT OF \$70,000 ALLOCATED FROM THE

ADA CAPITAL FUND AS RECOMMENDED BY THE ACCESSIBILITY ADVISORY COMMITTEE

Public Works Director Ken Hash presented.

Jason Still provided public comment.

Jennifer Merry provided public comment.

A motion was made by Councilmember Kendall, seconded by Councilmember Wean, to authorize the requested funding amount of \$70,000 allocated from the ADA capital fund as recommended by the Accessibility Advisory Committee. The motion carried unanimously.

22-000429 PLANNING COMMISSION RECOMMENDATION: PERIODIC UPDATE TO CHAPTER 17.24 FLOOD DAMAGE PREVENTION OF THE LONGVIEW MUNICIPAL CODE.**RECOMMENDED ACTION:**

MOTION TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE TO AMEND LMC CHAPTER 17.24 FLOOD DAMAGE PREVENTION AS RECOMMENDED BY THE PLANNING COMMISSION.

Community Development Director Ann Rivers presented.

Jason Still provided public comment.

A motion was made by Councilmember Kendall, seconded by Councilmember Ortiz, to direct the City Attorney to prepare an Ordinance to amend LMC Chapter 17.24 Flood Damage Prevention as recommended by the Planning Commission. The motion carried unanimously.

11. ORDINANCES & RESOLUTIONS**22-000426 RESOLUTION 2414 - HAZARD MITIGATION PLAN ADOPTION****RECOMMENDED ACTION:**

MOTION TO APPROVE RESOLUTION 2414 TO ADOPT THE 2022 COWLITZ COUNTY HAZARD MITIGATION PLAN UPDATE

Public Works Director Ken Hash spoke about this item.

Jason Still provided public comment.

A motion was made by Councilmember Ortiz, seconded by Councilmember Kendall, to approve Resolution 2414 to adopt the 2022 Cowlitz County Hazard Mitigation Plan Update. The motion carried unanimously.

22-000431 RESOLUTION 2415 - AUTHORIZING THE CITY MANAGER TO BORROW FUNDS FROM THE GENERAL FUND FOR THE PURPOSE OF FINANCING IMPROVEMENTS UNDER LOCAL IMPROVEMENT DISTRICTS**RECOMMENDED ACTION:**

MOTION TO ADOPT RESOLUTION NO. 2415

City Manager Kurt Sacha spoke about this item.

Jason Still provided public comment.

An individual, name unstated, provided public comment.

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel, to adopt Resolution 2415. The motion carried unanimously.

22-000433 ORDINANCE 3462 – IMPLEMENT PHASE 1 DOWNTOWN PARKING CHANGES

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3462

Planning Manager Adam Trimble spoke about this item.

Jason Still provided public comment.

A motion was made by Councilmember Kendall, seconded by Councilmember Ortiz, to adopt Ordinance No. 3462 to implement Phase I Downtown Parking changes. The motion carried unanimously.

12. MAYOR'S REPORT

22-000434 APPOINTMENT OF VIRGINIA COWDEN AND CAITLIN TWEEDY TO THE HISTORIC PRESERVATION COMMISSION

RECOMMENDED ACTION:

APPOINT VIRGINIA COWDEN TO AN UNEXPIRED TERM THROUGH DECEMBER 31, 2022, AND CAITLIN TWEEDY TO AN UNEXPIRED TERM THROUGH DECEMBER 31, 2023.

On a motion duly made and passed, Virginia Cowden was appointed to an unexpired term through December 31, 2022 and Caitlin Tweedy was appointed to an unexpired term through December 31, 2023 on the Historic Preservation Commission.

Mayor Wallis provided a verbal report.

13. COUNCILMEMBERS' REPORTS

22-000419 DEVELOPMENT OF HOUSING AND MIXED USE ON MUNICIPAL PROPERTY IN THE DOWNTOWN COMMERCE ZONE

RECOMMENDED ACTION:

DIRECT STAFF TO EXPLORE THE POSSIBILITY OF SELLING CITY PARKING LOTS FOR A SPECTRUM OF POTENTIAL USES, INCLUDING HOUSING AND MIXED USE. IDENTIFY WHICH LOTS COULD MEET THE COUNCIL'S DEVELOPMENT GOALS.

Councilmember Strobel and Councilmember Boudreau spoke about this item.

After discussion and amendment, a motion was made by Councilmember Strobel, seconded by Councilmember Boudreau, to direct staff to explore the possibility of selling or leasing city parking lots for a spectrum of potential uses, including housing and mixed use. Identify which lots could meet the council's development goals. The motion carried unanimously.

A workshop was requested to provide direction on council goals on what types of housing should be prioritized.

Councilmember Strobel provided a verbal report.

Councilmember Wean provided a verbal report.

A motion was made by Councilmember Wean, seconded by Councilmember Boudreau,

to return to the Training Room for workshops.

Eric Halverson provided public comment.

Shannon Gillman provided public comment.

Jason Still provided public comment.

The motion carried by the following vote:

Ayes - Councilmember Strobel, Mayor ProTem Wallin, Councilmember Wean, Mayor Wallis

Nayes - Councilmember Boudreau, Councilmember Kendall, Councilmember Ortiz

Councilmember Boudreau provided a verbal report.

Councilmember Kendall provided a verbal report.

14. CONSENT CALENDAR

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

22-000420 APPROVAL OF CLAIMS

22-000422 BID REVIEW – CALIFORNIA WAY REHABILITATION PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO ADVANCED EXCAVATING SPECIALISTS, LLC, IN THE AMOUNT OF \$1,130,910.80

15. CITY MANAGER'S REPORT

City Manager Kurt Sacha provided a verbal report.

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

The meeting was adjourned at 8:54 p.m.

*Nancy Vandehey
City Clerk Pro Tem*

Approved: _____
Mayor

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NEXT REGULAR COUNCIL MEETINGS:
TUESDAY, JULY 26TH, 2022 - 6:00 P.M.
TUESDAY, AUGUST 9TH, 2022 - 6:00 P.M.

Proclamation

City of Longview, Washington

Park & Recreation Month ~ July 2022

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the City of Longview; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, trails, and many other activities designed to promote active lifestyles; and

WHEREAS, park and recreation programming and education activities, such as out- of-school time programming, summer programs, and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

NOW, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby recognize the month of July as "Park and Recreation Month" in the City of Longview, and encourage its citizens to recognize the benefits derived from the city's parks and recreation resources.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 26th day, July 2022.

MaryAlice Wallis Mayor



City of Longview

Agenda Summary

RESOLUTION 2416: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH COWLITZ COUNTY REGARDING THE 2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2416 AND AUTHORIZE THE CITY MANAGER TO SIGN THE INTERLOCAL AGREEMENT WITH COWLITZ COUNTY.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance Public Safety and Emergency Response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

An Interlocal Agreement with Cowlitz County is required as part of the 2022 Justice Assistance Grant application. A resolution is required in order for the City Manager to sign the agreement. The Justice Assistance Grant funding (\$10,664) will be used towards the Longview School Officer Program.

The public will be given the opportunity to comment on the use of these grant funds at this meeting.

STAFF CONTACT:

Jim McNamara, City Attorney

Mary Chennault, Administrative Manager, Longview Police Dept.

Attachments:

1. Resolution 2416 7.26.22
2. JAG FY 2022 Grant application
3. MOU - 2022

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN
INTERLOCAL AGREEMENT WITH COWLITZ COUNTY REGARDING THE 2022
BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

WHEREAS, the City of Longview Police Department, acting as the lead applicant, for the disparate jurisdictions of Longview and Cowlitz County is applying for JAG funds to continue their School Resource Officer program. The title of their project is "Longview Police School Resource Officer Program"; and

WHEREAS, the goal of the project is prevent crime and intervene when violence and crime occurs within the Longview schools. The strategies in this project will involve School Resource Officers responding to police incidents which occur within the Longview schools and working with students and staff to prevent crime from occurring within the schools; and

WHEREAS, as the lead applicant, the City of Longview will handle all of the finances related to the grant. All financial and programmatic reports will be completed and submitted by Longview Police Department. Cowlitz County has agreed to allow Longview to use all of the grant funds on their school resource officer program; and

WHEREAS, the City of Longview finds that entering into an Interlocal Agreement with Cowlitz County for allocating funds from that grant is in the best interests of all parties, that the undertaking will benefit the public; and

WHEREAS, the City of Longview and Cowlitz County believe it to be in their best interests to reallocate Judicial Assistance Grant (JAG) funds by providing the City will retain the sum of \$10,664.00, for the City of Longview's School Resource Officer program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The City Manager is authorized to execute the agreement with Cowlitz County, which is attached as Exhibit A, and forming a part of this Resolution.

PASSED by the City Council of Longview, Washington, and approved by its
Mayor this 26th day of July, 2022.

Mayor

ATTEST:

City Clerk

INTRODUCTION

The city of Longview and Cowlitz County are completing a joint application, as a disparate jurisdiction, for funding for the FY 2022 Edward Byrne Memorial Justice Assistance Grant in the total amount of \$10,664. The city of Longview will be the lead applicant in this joint application.

Longview Police Department

Longview Police Department proposes to fund a portion of the salary and benefits for a School Resource Officer position. Longview Police Department is requesting funding in the amount of \$10,664 to pay for part of the School Resource Officer program.

Cowlitz County Sheriff's Office

Cowlitz County Sheriff's Office has agreed to allow Longview Police Department to use the entire grant award of \$10,664 for Longview's law enforcement program.

STATEMENT OF PROBLEM

Longview Police Department

The city of Longview is the largest city in Cowlitz County with a population of approximately 37,800. Cowlitz County's population is approximately 110,500. Longview Police Department currently has 61 authorized commissioned police officers.

Longview Police has relied on "high crime funding" from the state of Washington to fund the School Resource Officer program as well as other programs. From 2016 to 2017, the city of Longview's crime rate decreased and subsequently our high crime funding also decreased by approximately \$176,000.

In 2019, the police department requested 6 additional police officer positions due to continued increases in patrol workload while patrol staffing levels have remained the same for

over 30 years. The police department was authorized 1 of the 6 requested positions.

Subsequently, in May 2020, an anticipated budget shortfall due to COVID-19 forced the city to eliminate the over hire police officer position which was established in 2016. The patrol minimum staffing level for a patrol shift remains at 1 supervisor and 4 officers. There are three patrol shifts each day. Patrol officers work a 10.5 hour shift. During periods of each day, 1 supervisors and 4 officers are handling all emergency calls for police service for a population of nearly 38,000.

Therefore, in an effort to continue the work of the School Resource Officer program, Longview Police Department is requesting to continue to use JAG funds to pay for a portion of one School Resource Officer position.

The city of Longview's crime rate has been far above the state average for many years. In 2021, Longview's Group A crime rate (NIBRS reporting) was 77.7 crimes per 1,000 population. This is a decrease of 6% from 2020 Longview crime rate of 82.8 crimes per 1,000 population. Whereas, the 2021 crime rate for the state of Washington is 62.7 crimes per 1,000 population, Longview's crime rate has remained significantly higher (1.24 times higher in 2021) than the Washington state rate. The city of Longview's crime rate for drug narcotic violations is almost 5.3 times higher than the state rate (LV rate = 4.3, WA state rate = .8)

The Longview School Resource Officer program was started 25 years ago. This program was initially funded with the use of Local Law Enforcement Block Grant funds, city of Longview funds and Longview school district funds. As city funds were reduced, this program was funded with high crime grant funds as well as funds from the Longview School District. From 2010 through 2022, LPD used its share of the JAG funds to fund a portion of the School Resource officer program.

PROJECT DESCRIPTION

Longview Police Department would like to use grant funds to continue the School Resource Officer (SRO) program.

Longview Police Department currently has 2 School Resource Officers. Longview is home to two (2) high schools and three (3) middle schools. Each school officer is responsible for one (1) of the high schools and the corresponding feeder middle school(s).

During the 2021-2022 school year (August 31, 2021-June 17, 2022), our School Officers have responded to 135 calls for police service in the schools. Of those 135 calls, 9 resulted in an arrest. With the return to in-person learning, preventing violence is one of the main goals of our school officers. In Washington State and nationally crime has increased during the COVID-19 pandemic. Our SROs work together with students and school staff to intervene the prevent violence in the schools. A benefit of having officers assigned to our schools is increased efficiency in responding to matters that do occur in the schools. Before the school officer program, patrol officers were dispatched to the school incidents. A patrol response takes more time as an officer has to drive to the school. Also, higher priority calls and low patrol staffing levels occurring throughout the city could further delay a response to the schools. During that response time, calls can escalate requiring school staff to intervene. By having SROs on site, the officer is able to quickly respond to unfolding incidents thereby allowing patrol officers to continue to the 35,000 calls that occur in the city every year.

Through the school officer program, Longview Police Department works together with Longview School District to prevent school crime before it occurs, to identify safety concerns and work together in developing school safety plans. This partnership also benefits our youth as

school officials and school officers work together to problem solve student conflict and mentor youth.

Longview Police Department continues to facilitate a Police Cadet program. Youth aged 16-20 are eligible to participate in the program. Longview Police School Resource Officers have shared information about this program with students and some of our Cadets have been recruited through their efforts. This program provides educational opportunities for youth interested in law enforcement careers as well as a mentoring opportunity. Several of the Cadets in Longview Police Cadet program have gone onto be hired as law enforcement officers both at Longview Police Department and other agencies throughout the state of Washington.

Prevention and intervention in the schools are a benefit of this program as is the investigative information that students share with SROs when crimes do occur. Through the use of cellular phones, social networking apps, video sharing sites and live streaming, students who witness crimes are sharing large amount of information and evidence when crimes are in progress or have recently occurred. By having officers in the schools, students begin to trust law enforcement and share information with our SROs via many different forms of technology which has benefited our investigations and led to arrests that would likely have not occurred without this information sharing/trust that has been established between the SROs and the students. In addition, School Officers develop relationships with school staff by working on-site in the schools. In March 2022, a middle school student confronted a teacher during school hours. The student demanded the teacher purchase items for them. When the teacher refused the student resorted to intimidation. The student began yelling, caused property damage and assaulted the teacher several times. The teacher was able to isolate the student and move to safety. Once in a safe location, the teacher contacted our School Resource Officer directly on their cell phone

which led to a safe resolution. This was due to the relationship the School Resource Officer had built with the teacher and other school staff.

As the lead applicant, the city of Longview will administer all grant funds and will also be responsible for collecting documentation to support grant expenses as well as collecting necessary data for both financial and program reports due to the Office of Justice Programs. The city of Longview will create a separate account for the Justice Assistance Grant and all grant invoices will be charged to that account.

CONCLUSION

The city of Longview has been experiencing tough economic times for several years and has delayed many necessary maintenance items city wide (streets, facility maintenance & repairs, and vehicle replacement) as a result. Budget priorities will include funding repairs and fully funding other areas that have been reduced in years, therefore our need for grant funding to continue this program is essential. The Justice Assistance Grant funding will provide the department with funds to maintain the school officer program.

Budget Detail Worksheet and Budget Narrative

Agency Name and State: City of Longview, Washington
Grant Package Number 13671220

Those categories not applicable to this grant application have been deleted.

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50).

PERSONNEL (FEDERAL)

Name/Position	Computation					Cost
	Salary	Basis	Percentage	Length of time		
Police Officer (SRO)	\$47.45	hour	8.17%	170	\$	8,067
Longview Subtotal					\$	8,067

PERSONNEL NARRATIVE (FEDERAL)

JAG funding will be used to continue the School Resource Officer Program in the Longview schools. Funds will be used towards a portion of one of the two School Officers assigned to the Longview middle and high schools. School officers respond to police calls for service at the schools, work with school staff to prevent crime and intervene in situations to resolve matters before they rise to the level of a crime. School Officers also participate in school safety planning.

PERSONNEL (NON-FEDERAL)

None

TOTAL PERSONNEL \$ 8,067

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation, and Unemployment Compensation.

FRINGE BENEFITS TOTAL (FEDERAL)

Name/Position	Description	Rate	Salary Base	Cost
Police Officer .0817 FTE	Pension	5.43%	\$ 8,067	\$ 438
	FICA	7.65%	\$ 8,067	\$ 617
	Medical Insurance	1500/mo. x 12 months		\$ 1,406
	Wk Comp	1.10%	\$ 8,067	\$ 89
	Unemployment	0.10%	\$ 8,067	\$ 8
	Emp. Benefit Reserve	0.50%	\$ 8,067	\$ 40
Longview Subtotal				\$ 2,598

FRINGE BENEFITS NARRATIVE (FEDERAL)

Fringe benefits are for the portion of the School Resource Officer position that is requested through these grant funds.

FRINGE BENEFITS TOTAL (NON-FEDERAL)

None

TOTAL FRINGE BENEFITS **\$ 2,598**

TOTAL PERSONNEL & FRINGE BENEFITS **\$ 10,664**

C. Travel

Itemize travel expenses of staff personnel by purpose (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g. six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit the costs involved. Identify the location of travel, if known; consultants should be included in Contractual/Consultant category.

Purpose of Travel	Location	Item	Computation	Cost
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TOTAL TRAVEL	\$	-
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D. Equipment

List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used.

Item	Computation	Cost
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TOTAL EQUIPMENT	\$	-
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E. Supplies

List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Item	Computation	Cost
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TOTAL SUPPLIES	\$	-
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F. Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
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TOTAL CONSTRUCTION	\$	-
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G. Consultants/Contracts

Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in exceeds of \$450 per day or \$56.25 per hour require additional justification and prior approval from OJP.

Name of Consultant	Services Provided	Computation	Cost
---------------------------	--------------------------	--------------------	-------------

Subtotal	\$	-
-----------------	----	---

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
-------------	-----------------	--------------------	-------------

Subtotal	\$	-
-----------------	----	---

Contracts : Provide a description of the product or service to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts of \$100,000.

TOTAL CONSULTANTS/CONTRACTS	\$	-
------------------------------------	----	---

Applicants will follow their respective city's procurement policies

H. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide the monthly rental costs and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc.

Description	Computation	Cost
-------------	-------------	------

I. Indirect Costs

Indirect costs are allowed only if the applicant has a Federal approved indirect costs rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
--------------------	--------------------	-------------

TOTAL INDIRECT COSTS	\$	-
-----------------------------	-----------	----------

Budget Summary - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support this project.

Budget Category	Amount
A. Personnel	<u>\$ 8,067</u>
B. Fringe Benefits	<u>\$ 2,598</u>
C. Travel	<u>\$ -</u>
D. Equipment	<u>\$ -</u>
E. Supplies	<u>\$ -</u>
F. Construction	<u>\$ -</u>
G. Consultants/Contracts	<u>\$ -</u>
H. Other	<u>\$ -</u>
Total Direct Costs	<u>\$ 10,664</u>
I. Indirect Costs	<u>\$ -</u>
TOTAL PROJECT COSTS	<u>\$ 10,664</u>
Federal Request	<u>\$ 10,664</u>
Non-Federal Amount	<u>\$ -</u>

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013

Expiration Date: 02/28/2025

1. * Type of Federal Action: ☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. * Status of Federal Action: ☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	3. * Report Type: ☒ a. initial filing ☐ b. material change
4. Name and Address of Reporting Entity: ☒ Prime ☐ SubAwardee * Name City of Longview, WA * Street 1 Longview Police Department Street 2 P.O. Box 128 * City Longview State WA: Washington Zip 98632 Congressional District, if known: WA-003		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: Department of Justice	7. * Federal Program Name/Description: Edward Byrne Memorial Justice Assistance Grant Program CFDA Number, if applicable: 16.738	
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ 10,664.00	
10. a. Name and Address of Lobbying Registrant: Prefix * First Name David Middle Name * Last Name Hodges Suffix * Street 1 311 Massachusetts Ave NE Street 2 * City Washington State DC: District of Columbia Zip 20002		
b. Individual Performing Services (including address if different from No. 10a) Prefix * First Name David Middle Name * Last Name Hodges Suffix * Street 1 311 Massachusetts Ave NE Street 2 * City Washington State Zip 20002		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: Mary Chennault * Name: Prefix * First Name Mary Alice Middle Name * Last Name Wallis Suffix Title: Mayor Telephone No.: 3604302517 Date: 06/30/2022		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: [REDACTED]

Street1: [REDACTED]

Street2: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip Code: [REDACTED]

2. Authorized Representative's Name and Title:

Prefix: [REDACTED]

First Name: [REDACTED]

Middle Name: [REDACTED]

Last Name: [REDACTED]

Suffix: [REDACTED]

Title: [REDACTED]

3. Phone: [REDACTED]

4. Fax: [REDACTED]

5. Email: [REDACTED]

6. Year Established: [REDACTED]

7. Employer Identification Number (EIN): [REDACTED]

8. Unique Entity Identifier (UEI) Number: [REDACTED]

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☐ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☐ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☐ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☐ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm:

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☐ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"):

Enter the dollar amount of questioned costs (if none, enter "\$0"):

Were material weaknesses noted in the report or opinion?

☐ Yes ☐ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☐ Automated ☐ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☐ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☐ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☐ Yes ☐ No ☐ Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	☐ Yes ☐ No ☐ Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	☐ Yes ☐ No ☐ Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	☐ Yes ☐ No ☐ Not Sure
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	☐ Yes ☐ No ☐ Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	☐ Yes ☐ No ☐ Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	☐ Yes ☐ No ☐ Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	☐ Yes ☐ No ☐ Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	☐ Yes ☐ No ☐ Not Sure
TRAVEL POLICY	
24. Does the applicant entity: (a) maintain a standard travel policy? ☐ Yes ☐ No (b) adhere to the Federal Travel Regulation (FTR)? ☐ Yes ☐ No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	☐ Yes ☐ No ☐ Not Sure ☐ N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☐ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☐ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☐ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

Phone:

Email:

(d) Reason for "high risk" status, as set out by the federal agency:

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Date:

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☐ Other:

Phone:

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF LONGVIEW, WASHINGTON AND THE COUNTY OF
COWLITZ, WASHINGTON
2022 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This Agreement is made and entered into this 12th day of July 2022, by and between The COUNTY of Cowlitz, acting by and through its governing body, the Board of County Commissioners, hereinafter referred to as COUNTY, and the CITY of LONGVIEW, acting by and through its City Manager after approval by the City Council, hereinafter referred to as CITY, both of Cowlitz County, State of Washington, (together the “Parties”), witnesseth:

WHEREAS, this Agreement is made under the authority of RCW chapter 39.34; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the CITY of LONGVIEW (acting as the Lead applicant) agrees to provide the COUNTY the sum of \$0; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds by providing the COUNTY with the aforesaid sum of \$0, and the CITY OF LONGVIEW will retain the sum of \$10,664, for the CITY of LONGVIEW’S School Resource Officer program.

NOW THEREFORE, the COUNTY and CITIES agree as follows:

Section 1.

CITY of LONGVIEW agrees to pay COUNTY a total of \$0, of JAG funds, from the **2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) LOCAL PROGRAM AWARD (the “Program Award”)**, and retain the balance of \$10,664, for its sole authority use.

Section 2.

CITY of LONGVIEW agrees to use the funds allocated to it for law enforcement programs until the end of the grant period.

Section 3.

The performance of the obligations of this Agreement shall be in compliance with the provisions of RCW 39.34, the Interlocal Cooperation Act. The Parties agree that no separate legal administrative entities are necessary in order to carry out this Agreement. All parties to this

Agreement agree to the use of the funds in accordance with the terms of the Program Award and provide any such necessary documentation of such compliance to the CITY of LONGVIEW for purposes of reporting to the awarding agency, if any. There shall be no "joint board" as that term is used in RCW 39.34.030(4)(a).

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by Chapter 4.96 RCW.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims against the CITY other than claims for which liability may be imposed by Chapter 4.96 RCW.

Section 6.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by any other party.

Section 7.

This Agreement is the entire agreement between the parties and shall not be modified or amended in any manner except by an instrument in writing executed by the Parties. No prior agreement, correspondence, or portions thereof shall be used to interpret, modify, or explain the terms of the Agreement in the event that a dispute arises with respect to the Agreement.

Section 8.

The parties agree to complete and execute all supplemental documents necessary or appropriate to fully implement the terms of this Agreement.

Section 9.

No party shall assign this Agreement, or any part hereof, without the written consent of the other Parties. The Agreement shall inure to the benefit of and be binding upon the Parties and their successors and permitted assigns.

Section 10.

This Agreement shall be construed in accordance with the laws of the State of Washington. Venue for any dispute related to the Agreement shall be Cowlitz County, Washington.

Section 11.

If a court of law determines any provision of the Agreement to be unenforceable or invalid, the parties hereto agree that all other portions of this Agreement shall remain valid and enforceable.

Section 12.

This Agreement is made and entered into for the sole protection and benefit of the parties and their successors and permitted assigns. No other person or entity shall have any right of action or interest in this Agreement based upon any provision of the Agreement.

Section 13.

All communications, notices and demands of any kind which any party requires or desires to give to any of the other parties shall be in writing and either served on the following individual(s) or deposited in the U.S. Mail, certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Longview:

Kurt Sacha, City Manager
City of Longview
1525 Broadway
Longview, WA 98632

Copy to:

James McNamara, City Attorney
1525 Broadway
Longview, WA 98632

If to Cowlitz County:

Board of County Commissioners
County Administration Building, Room 300
207 North 4th Ave, Room 305
Kelso, WA 98626

Copy to:

Kurt Williams, OFM Director
Office of Financial Management
207 North 4th Avenue, room 308
Kelso, WA 98626

Copy to:

Chief Civil Deputy
Cowlitz County Prosecuting Attorney
312 South 1st Ave West
Kelso, WA 98626

Section 14.

All Parties shall comply with all applicable federal, state and local laws, regulations and rules in performing this Agreement.

Section 15.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute on and the same instrument.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

CITY OF LONGVIEW, WASHINGTON

COUNTY OF COWLITZ, WASHINGTON

Kurt Sacha, City Manager

Dennis Weber, Commissioner

ATTEST:

Arne Mortensen, Commissioner

City Clerk

John Jabusch, Commissioner

APPROVED AS TO FORM:

ATTEST:

James McNamara, City Attorney

Clerk of the Board

APPROVED AS TO FORM:

Prosecuting Attorney



City of Longview

Agenda Summary

RESOLUTION NO. 2417: UTILITY RATE REDUCTION PROGRAM FOR LOW-INCOME SENIOR CITIZENS OR LOW-INCOME CITIZENS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2417 PROVIDING FOR THE UTILITY RATE REDUCTION PROGRAM FOR LOW-INCOME SENIORS AND DISABLED CITIZENS.

CITIZENS.COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City Council has established a utility rate reduction program for low-income senior citizens and low-income disabled citizens of the City. In years past, a number of program participants have received modest annual increases in income that, in many instances, may have caused them to exceed the limit in effect, and therefore could have resulted in some of the participants losing the rate reduction benefit. These increases in income are largely the result of inflationary increases granted by the Social Security Administration.

In most instances, the modest cost-of-living increases granted by Social Security are not sufficient to offset the utility rate increases that these citizens would now experience if they lost their participation in the City's rate reduction program. Staff is recommending that the 2022 income eligibility limits for the City's rate reduction program be increased in order to keep eligible those with the greatest need of this rate reduction. The 2022 proposed utility rate relief income limit for a single person household is \$27,900, and is up \$2,900 from the present income limit of \$25,000. For a household with two persons the proposed income limit is \$31,850. Last year's income limit for a two person household was \$28,550. The proposed income limit for a household with five or more persons is \$43,000. Last year's income limit for 5 or more persons was \$38,550.

Historically, low-income seniors and disabled citizens participating in the utility rate-relief program have utility services established in their name and reside in single family households. In addition to increasing the income limits for low income seniors and low income disabled citizens, Resolution No. 2417 also provides utility rate relief for transitional housing providers.

The City Council recognizes and is cognizant of the financial hardship on low-income and disabled transitional housing providers that provide living quarters free of rent. Therefore, in addition to the rate reduction provided by the existing Resolution, the proposed Resolution expands the rate reduction program for transitional housing providers that provide living quarters to those with the greatest need free of rent to include a twenty-five percent (25%) rate reduction on sewer consumption charges. Preliminary estimates indicate that total program benefits including those for transitional housing providers will approximate \$220,000.00 annually under this proposed Resolution.

STAFF CONTACT:

Kris Swanson Administrative Services Manager

Attachments:

1. Resolution 2364-2021 Utility Rate Reduction Program for low-income senior citizens or low-income citizens

RESOLUTION NO. ~~2364~~2417

A RESOLUTION PROVIDING FOR REDUCED RATES TO BE CHARGED TO LOW-INCOME SENIOR CITIZENS AND LOW-INCOME DISABLED CITIZENS FOR SANITARY SEWER SERVICE AND GARBAGE COLLECTION AND AN EXEMPTION FROM STORM WATER UTILITIES, INCLUDING LOW-INCOME AND DISABLED CITIZENS IN TRANSITIONAL HOUSING AND LIMITING THE ANNUAL AGGREGATE OF SUCH REDUCTIONS TO APPROXIMATELY \$220,000.00 PER CALENDAR YEAR AND REPEALING RESOLUTION NO. ~~2328~~2364.

WHEREAS, RCW 74.38.070 provides that cities may provide utility services at reduced rates for low-income senior citizens or low-income disabled citizens; and

WHEREAS, the City Council of the City of Longview recognizes the financial hardships placed upon low-income senior citizens and low-income disabled citizens as a result of the increasing costs of necessary utility services provided by the City to all of its citizens; and

WHEREAS, the City Council is also cognizant of the financial hardship placed on low-income and disabled transitional housing providers that provide living quarters free of rent;

WHEREAS, it is the desire of the City Council to provide for reduced rates to such low-income citizens for sewer, garbage collection and storm water utility services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Definitions:

- (a) The term "low-income senior citizen" means a person who is sixty-two (62) years of age or older and whose total income, including that of his or her spouse or co-tenant(s), does not exceed the income limits as shown in the attached table. [The very low (50%) income limits for Cowlitz County established under the Housing and Urban Development Income Limits Documentation System.]
- (b) The term "low-income disabled citizen" means (i) a person qualifying for special parking privileges under RCW 46.19.010, (ii) a blind person as

defined in RCW 74.18.020, or (iii) a disabled, handicapped or incapacitated person as defined under any other state or federal program, and whose total income, including that of his or her spouse or co-tenant(s), does not exceed the income limits as shown in the attached table. [The very low (50%) income limits for Cowlitz County established under the Housing and Urban Development Income Limits Documentation System.]

- (c) The term "income", or "total income", means salary, wages, interest, dividends, and other earnings which are reportable for federal income tax purposes, and cash payments such as reimbursements received from pensions, annuities, social security, and public assistance programs. It includes any contributions received from any family member or other person who is domiciled in the same residence as the applicant for reduced utility rates hereunder and who is helping defray such applicant's living costs.

2. Reduced Rates For Low-Income Senior Citizens And Low-Income Disabled Citizens:

Any low-income senior citizen or low-income disabled citizen who receives sanitary sewer, garbage collection and/or storm water utility service from the City of Longview shall be entitled to receive such sanitary sewer service, garbage collection and/or storm water sewer service at the following reduced rates:

- (a) Sanitary Sewer Service:

A reduction, not to exceed fifty percent (50%) of the base residential rate may be allowed.

- (b) Garbage Collection Service:

A reduction, not to exceed fifty percent (50%) of the single family dwelling residential rate for once per week garbage collection and recycling service may be allowed.

- (c) Storm Water Utility Service:

No charge shall be made to those persons whose applications are approved for reduced rates for sanitary sewer and/or garbage collection service.

- (d) Transitional Housing Provider – Sanitary Sewer Service:

In addition, to the reduced rates provided in Section 2 (a) through 2 (c) above, transitional housing providers shall receive a twenty-five percent (25%) reduction on sanitary sewer consumption charges.

3. Applications for Reduced Rates:

Applications for reduced utility rates hereunder shall be made upon forms to be provided by the Finance Department of the City, and shall disclose all sources of income as required by such forms. Transitional housing providers are asked to provide income received from grants, contributions, etc. Such applications and the contents thereof shall remain confidential to the extent permitted by law. Any person who is aggrieved by the denial of reduced utility rates as herein provided may appeal such denial to the City Manager, whose decision with respect thereto shall be final.

4. Disqualification for Reductions:

An applicant who ceases to meet the qualifications of the Utility Rate Relief Program as provided in this Resolution shall advise the City of Longview Finance Department within thirty (30) days after having become so disqualified.

5. Annual Reports Required:

All applicants who have been granted reduced utility rates hereunder shall, as a condition of continued entitlement to reduced rates, resubmit every other year, beginning with the odd year, upon forms provided by the Finance Department on verification of their income. To qualify an applicant's income shall remain at or below the levels described in the attached table. Annual reports are not required for transitional housing providers so long as they continue to provide living quarters free of rent.

6. Annual Maximum Amount of Reductions:

No reduction in rates shall be permitted or granted if the effect thereof will be to reduce the aggregate gross income from sanitary sewer service, garbage collection and

storm water utility service during any calendar year by more than approximately \$220,000.00

7. Effective Date:

This Resolution shall be in full force and effect from and after ~~June-July 2426,~~
~~20212022~~. BE IT FURTHER RESOLVED that Resolution No. 2328 passed by the City Council on June ~~1124,~~ ~~2020-2021~~ is hereby repealed in its entirety on the date that this Resolution becomes effective.

PASSED AND APPROVED by the City Council of Longview, Washington, and signed by its Mayor this ____ day of ~~JuneJuly,~~ ~~20212022~~.

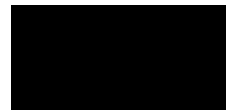
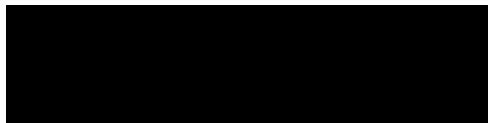
M A Y O R

ATTEST:

City Clerk

FY ~~2021~~2022 Income Limits

Persons in Household	2021 <u>2022</u> Income Limit	2020 <u>2021</u> Income Limit
1	\$25,000 <u>\$27,900</u>	\$24,250 <u>\$25,000</u>
2	\$28,550 <u>\$31,850</u>	\$27,700 <u>\$28,550</u>
3	\$32,100 <u>\$35,850</u>	\$31,150 <u>\$32,100</u>
4	\$35,650 <u>\$39,800</u>	\$34,600 <u>\$35,650</u>
5+	\$38,550 <u>\$43,000</u>	\$37,400 <u>\$38,550</u>



Christopher Ortiz
Introduced by:

Date:

Supported by: Spencer Boudreau For Agenda of: Tuesday, July 26, 2022

SUBJECT TITLE: Branding, Communications and Community Engagement Audit

SUMMARY STATEMENT: The City of Longview is an important regional city within Cowlitz County and Southern Washington State. The City is home to a thriving port, various industries and businesses. To promote the image of the city, improve access to information about the city and its services in an up to date format, and to increase community engagement in the city government and its many boards and commissions, the City of Longview could benefit from a professional audit of its current branding, communications (web site and other publications), and engagement with the community through social media and other means. A strong city brand --including a logo and city flag - and enhanced communication will benefit the city by raising its profile, potentially attracting business, industries and residents to come to Longview. A robust community engagement plan and strategies would increase participation in local government to enhance the quality of life for residents.

RECOMMENDED ACTION: The City Council direct the City Manager to engage the services of a professional communications and media relations firm to provide an audit and recommendations, including incorporation of the work of the Project Longview Group on developing a city flag, for branding, communications and community engagement.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Strengthen Economic Conditions and Create New Opportunities
Address Quality of Place Issues
Enhance Public Safety and Emergency Response

Expenditure Required: \$50, 000 to \$75,000
Amount Budgeted:
Appropriation Required:



City of Longview

Agenda Summary

PROJECT COMPLETION – MAIN RESERVOIR TO CASCADE WAY WATERLINE REPLACEMENT EMERGENCY PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE MAIN RESERVOIR TO CASCADE WAY WATERLINE REPLACEMENT EMERGENCY PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Main Reservoir to Cascade Way Waterline Replacement emergency project has been completed in accordance with the plans and specifications under Contract No. 22-0206-W entered into and between the City of Longview and Advanced Excavating Specialists, LLC. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Sam Barham, Project Engineer

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING AUGUST 23, 2022 FOR ORDINANCE ON PAVEMENT PRESERVATION ON NEW STREETS

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON AUGUST 23, 2022, AS THE DATE AND TIME FOR A PUBLIC HEARING FOR ORDINANCE ON PAVEMENT PRESERVATION ON NEW STREETS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Improve transportation systems

SUMMARY STATEMENT:

A pavement preservation ordinance that governs openings in and use of streets and public rights-of-way in order to preserve street pavements. The Ordinance seeks to preserve pavements by restricting cuts and excavations in pavements that have been recently constructed, reconstructed, or resurfaced. This restriction is 5 years for streets that have been constructed, reconstructed, or resurfaced.

The Department of Public Works is responsible for maintaining the City's street pavement infrastructure and ensuring compliance with the Ordinance.

Persons seeking to make excavations in public rights-of-way are required to obtain right of way permit. Enforcement of restrictions based on this proposed ordinance is administered through the right of way program.

In an effort to ensure street pavements are preserved, the department seeks to coordinate pavement maintenance work planned by the City with work planned by permittees.

STAFF CONTACT:

Ken Hash, Public Works Director

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING AUGUST 23, 2022 FOR ALLOCATION OF AMERICAN RESCUE PLAN (ARP) HOME FUNDS

RECOMMENDED ACTION:

MOTION TO SET PUBLIC HEARING FOR THE ALLOCATION OF HOME AMERICAN RESCUE PLAN FUNDS FOR AUGUST 23, 2022.

COUNCIL INITIATIVE ADDRESSED:

Address quality of place issues
Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Longview-Kelso HOME Consortium received a special HOME award through HUD of \$1,326,277. This special one-time award is offered through the 2021 federal American Rescue Plan (ARP), which provides \$5 billion to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country. These grant funds will be administered through HUD's HOME Investment Partnerships Program (HOME).

The portion of funds available for projects in Longview is \$746,030, and Kelso is \$248,676. The balance is available for administration of the grants and a set-aside for Community Housing Development Organizations.

Longview	\$746,030
Kelso	\$248,676
Administration	\$198,941
CHDO	<u>\$132,627</u>
	= \$1,326,274

In the summer of 2021, the City Council(s) adopted a new 5 year plan to use HUD grant funding, which accounted for these 1.3 million in HOME ARP funds. The 2020-2024 Consolidated Housing and Community Development Plan adopted three goals:

1. Increase Affordable Housing Supply
2. Provide Services to Improve Housing and Economic Outcomes
3. Provide Public Facilities and Improvements

A condition of the ARP funds is to consult with community stakeholders, conduct public outreach and hold a public hearing before allocating funds to a project. In the attached presentation, staff provides information about the 2020-2024 5-year plan Needs and Goals of the Longview-Kelso HOME consortium. In the attached ARP Allocation Plan summary, more information about HOME-ARP and a timeline for an outreach and allocation process is detailed, concluding August 23, 2022.

STAFF CONTACT:

Adam Trimble, Planning Manager

Attachments:

1. HOME ARP overview attachment
2. HOME ARP presentation PDF vers



HOME-ARP Program:

Overview of Allocation Plan, Longview-Kelso HOME Consortium

About the Funding:

The Longview-Kelso HOME Consortium has received a federal allocation of \$1.3M through the HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) from the U.S. Dept. of Housing and Urban Development (HUD). The purpose of this funding is to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability.

The LVK Consortium must engage in consultation and public participation processes and develop a HOME-ARP Allocation Plan to receive the funds. The Plan will describe how the Consortium intends to distribute HOME-ARP funds, including how it will use these funds to address the needs of HOME-ARP qualifying populations. The Consortium will submit the HOME-ARP Allocation Plan to HUD as a substantial amendment to the Fiscal Year 2022 Annual Action Plan for HUD review and acceptance.

HOME-ARP funds can be used for four eligible activities:

- Production or Preservation of Affordable Housing
- Tenant-Based Rental Assistance (TBRA)
- Supportive Services, Homeless Prevention Services, and Housing Counseling
- Purchase and/or Development of Non-Congregate Shelter

Qualifying Populations:

- Homeless (McKinney-Vento definition)
- At-risk of homelessness (McKinney-Vento definition)
- Fleeing/attempting to flee domestic violence, dating violence, sexual violence, trafficking
- Other populations for whom supportive services would prevent homelessness or serve those at greatest risk of housing instability
- Veterans and families with a veteran member that meet one of the above criteria

Stakeholder engagement:

- Agencies and service providers whose clientele include HOME-ARP qualifying populations must be consulted.
- Residents must have reasonable notice and an opportunity to comment on the Plan (at least 15 days).

What we need from YOU:

- Input on unmet needs and gaps in the current system
- Information on any projects in development that may benefit from HOME-ARP fund
- Support in identifying priority needs

HOME-ARP Allocation Plan Timeline:

Project Completion / Expenditure Deadline: June 2030

Date (subject to change.)	Activity / Deliverable	Details
July 14- August 8, 2022	Stakeholder outreach Stakeholder meeting July 27th, 10am City Hall Training Room/Zoom option	• Initial stakeholder outreach • Needs Assessment & Gap Analysis • Data collection • Summarize and draft feedback
July 25 - August 16	Request for Proposals	• Applications for funding sought
August 8-23 2022	Public Notice of Draft Allocation Plan	• 15-Day Public Notice of Allocation Plan • Revisions based on public participation and feedback
August 23,2022 September 20, 2022	Longview City Council Public Hearing on Allocation Plan Kelso City Council Public Hearing on Allocation Plan	• Proposed distribution across eligible activities • Not anticipated to be project specific
October 2022	Allocation Plan Certifications and Submission to HUD	

Questions?

Adam Trimble

360.442.5092

adam.trimble@ci.longview.wa.us

McAllister Kosar

360.442.5083

mcallister.kosar@ci.longview.wa.us

American Rescue Plan HOME Allocation

2022 LONGVIEW-KELSO HOME CONSORTIUM

1



ABOUT THE FUNDING

American Rescue Plan (ARP) provides \$5 billion for homelessness assistance and assistance to other vulnerable populations to:

- ▶ Provide **capital investment** for permanent rental housing;
- ▶ **Upgrade available stock of shelter** to include non-congregate shelter; and
- ▶ Provide **tenant-based rental assistance** and **supportive services**.

City's allocation:

\$1.3 Million

"This is an unprecedented investment in long-term housing for your homeless. Use it."
- Dept. of Housing and Urban Development (HUD)

2

Timeline:

Date (subject to change.)	Activity / Deliverable	Details
July 14- August 8, 2022	Stakeholder outreach Stakeholder meeting July 27th, 10am City Hall Training Room/Zoom option	- Initial stakeholder outreach - Needs Assessment & Gap Analysis - Data collection - Summarize and draft feedback
July 25 - August 16	Request for Proposals	Applications for funding sought
August 8-23 2022	Public Notice of Draft Allocation Plan	15-Day Public Notice of Allocation Plan - Revisions based on public participation and feedback
August 23, 2022 September 20, 2022	Longview City Council Public Hearing on Allocation Plan Kelso City Council Public Hearing on Allocation Plan	- Proposed distribution across eligible activities - Not anticipated to be project specific
October 2022	Allocation Plan Certifications and Submission to HUD	

3

Stakeholder Outreach Underway

- ☐ HOME APR funds require stakeholder and public outreach before allocation.
- ☐ Stakeholders have been contacted by email and mail.
- ☐ Stakeholder meeting scheduled for July 27, 10 am in-person or virtual.

What we need from stakeholders:

- Input on unmet needs and gaps in the current system
- Information on any projects in development that may benefit from HOME-ARP fund
- Support in identifying priority needs

4

Funding and uses of ARP

FUNDING BREAKDOWN

Longview	\$746,030
Kelso	\$248,676
Administration	\$198,941
CHDO*	\$132,627
= \$1,326,274	

*Community Housing Development Organization- a non-profit engaged in building affordable housing.

HOME-ARP FUNDS CAN BE USED FOR FOUR ELIGIBLE ACTIVITIES:

- Production or Preservation of Affordable Housing
- Tenant-Based Rental Assistance (TBRA)
- Supportive Services, Homeless Prevention Services, and Housing Counseling
- Purchase and Development of Non-Congregate Shelter

5

Qualifying Populations

Homeless
(McKinney-Vento definition)

At-risk of homelessness
(McKinney-Vento definition)

Fleeing/attempting to flee:

- Domestic violence
- Dating violence
- Sexual violence
- Trafficking

Other populations
for whom supportive services would prevent homelessness or serve those at greatest risk of housing instability.

Veterans and families with a veteran member
that meet one of the other criteria.

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ARP is directed funding

Homeless Definition:

An individual or family who lacks a fixed, regular, and adequate nighttime residence.

- ▶ An individual or family who will imminently lose their primary nighttime residence and meet the criteria noted at 24 CFR 91.5.
- ▶ Unaccompanied youth under 25 years of age, or families with children and youth who would not otherwise qualify under the criteria above but meet the definition of homeless under other federal statutes as identified in 24 CFR 91.5.

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ARP is directed to specific uses

HOME-ARP funds can be used for four eligible uses:

**Production or
Preservation of
Affordable Housing**

**Tenant-Based Rental
Assistance (TBRA)**

**Purchase and/or
Development of
Non-Congregate
Shelter**

**Supportive Services,
Homeless Prevention
Services, and Housing
Counseling**

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Housing

PRODUCTION / PRESERVATION OF AFFORDABLE HOUSING

- ▶ Construction of new rental housing units;
- ▶ Acquisition of existing housing units;
- ▶ Re-investment/refinancing of existing affordable housing with the goal of serving lower incomes.



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Shelters

Non-Congregate Shelter (NCS): One or more buildings that provide private units or rooms for temporary shelter.

Eligible Activities: Acquisition of structures to be used as NCS (such as hotels)

- ▶ Rehabilitation not required because structure is in standard condition
- ▶ New Construction of structures to be used as NCS
- ▶ Rehabilitation of existing structures (such as motels, nursing homes, or other facilities) to be used as NCS

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Rent assistance

TENANT BASED RENTAL ASSISTANCE (TBRA):

To assist qualifying households with payments for housing related costs.

- ▶ Assist qualifying households with payments for housing related costs.
- ▶ A Participating Jurisdiction may provide assistance to cover the entire cost or insufficient amounts that the qualifying household cannot pay
- ▶ This assistance is attached to the household and not a particular rental unit.
- ▶ The unit must meet applicable property standards.

Eligible Costs include:

- Rental assistance
- Security deposit payments
- Utility payments, as part of rental assistance
- Utility deposit payments, as part of rental assistance or security deposit assistance
- HOME-ARP TBRA sponsors
- Higher subsidy amounts
- PJ chooses term of contract
- If used in HOME or HOME-ARP rental unit, inspections deferred
- Cannot be used in connection with homebuyer programs

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Supportive Services

Supportive Services in compliance with the following:

1. Qualifying individuals or families
2. Separate activity or in combination with other HOME-ARP activities.
3. Not already receiving these services through another program.

There are three categories of eligible supportive services under HOME-ARP:

- ▶ McKinney-Vento (homeless/at-risk of homeless)
- ▶ Homelessness Prevention
- ▶ Housing Counseling

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Supportive services continued:



MCKINNEY-VENTO SUPPORTIVE SERVICES

- Childcare
- Education Services
- Employment Assistance & Job Training
- Food
- Housing Search & Counseling Services
- Legal Services
- Life Skills Training
- Mental Health Services
- Outpatient Health Services
- Outreach Services
- Substance Abuse Treatment Services
- Transportation
- Case Management
- Mediation
- Credit Repair
- Landlord/Tenant Liaison
- Financial Assistance Costs

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2020-2024 Consolidated Plan Priority Needs

- **Housing Needs:**
 - Additional housing supply
 - Existing housing stock preserved and improved
 - Additional economic opportunities for low-income households to pay for housing
- **Homeless Housing Needs:**
 - Additional permanent housing for those previously homeless
 - Improved outcomes to permanent housing from shelters or transitional housing
- **Community Development Needs:**
 - Existing housing stock preserved and improved
 - Improvements to low-income neighborhoods to reduce poverty concentration
- **Special Needs:**
 - Housing and health needs of the senior population
 - Services and facilities for at-risk youth

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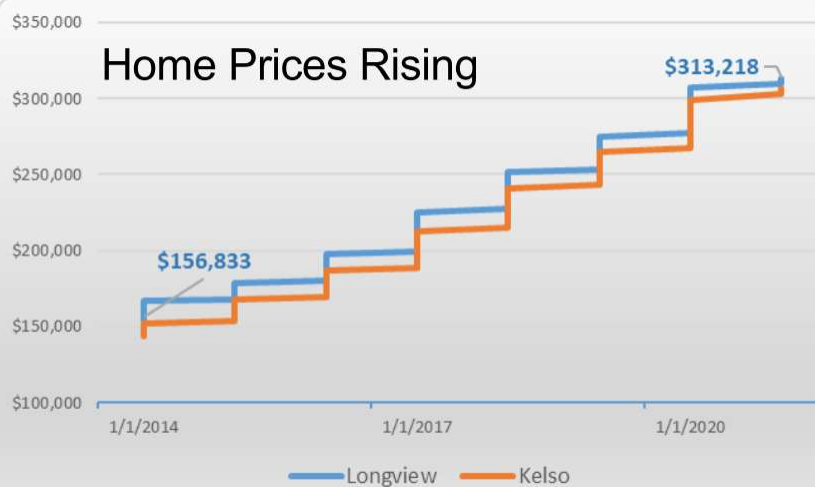
2020-2024 Consolidated Plan Goals

1. Increase Affordable Housing Supply
2. Preserve and Improve Existing Housing Supply
3. Provide Services to Improve Housing and Economic Outcomes
4. Provide Public Facilities and Improvements

15

2020-2024 Consolidated Plan

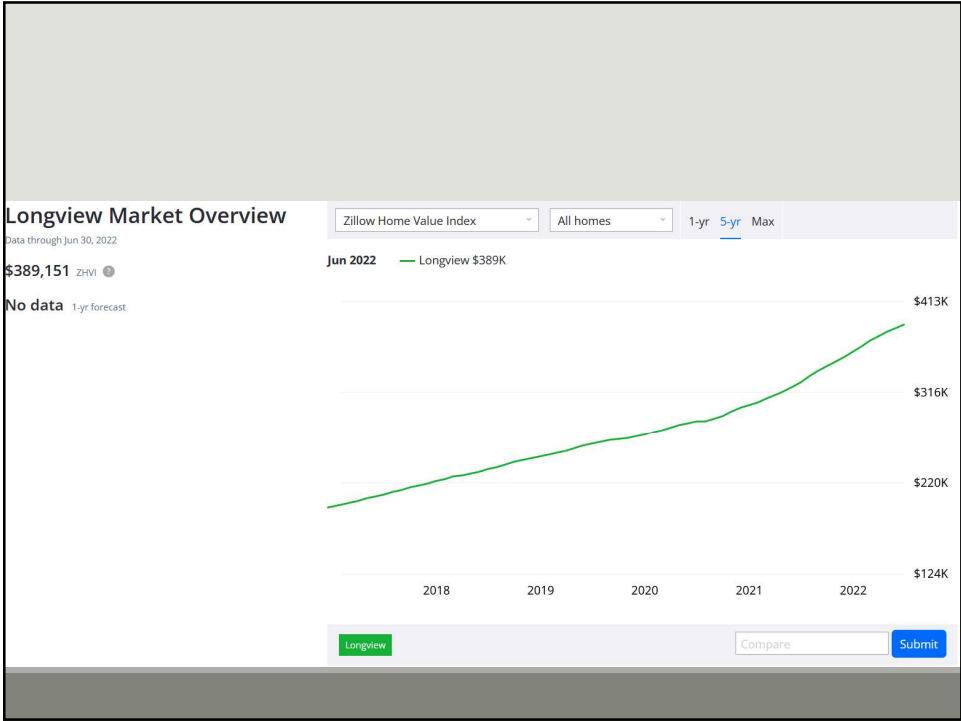
Home Prices Rising



16



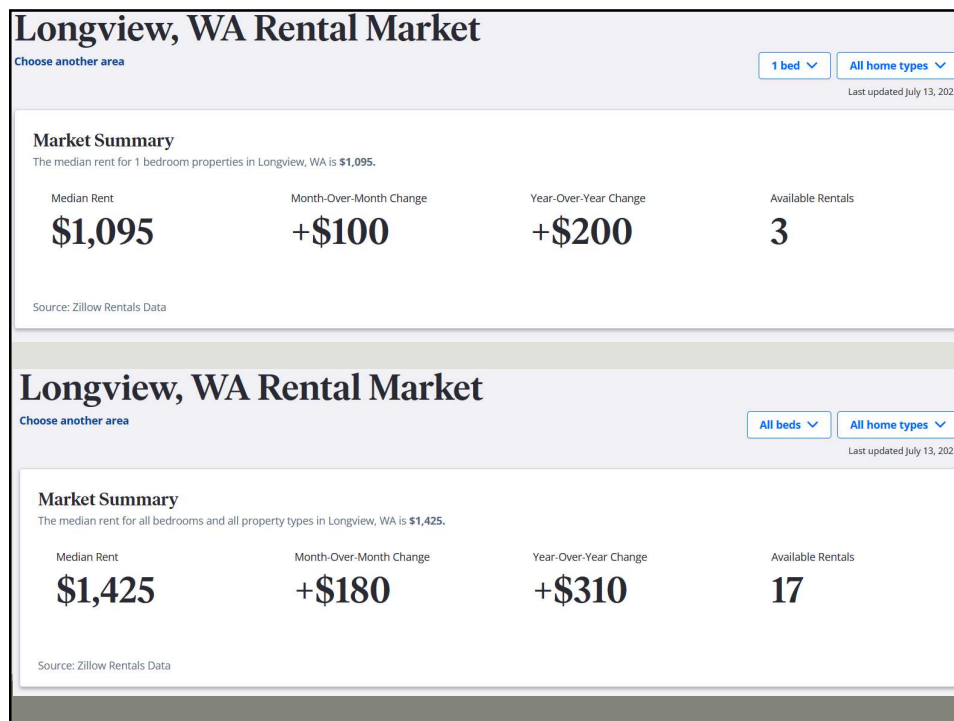
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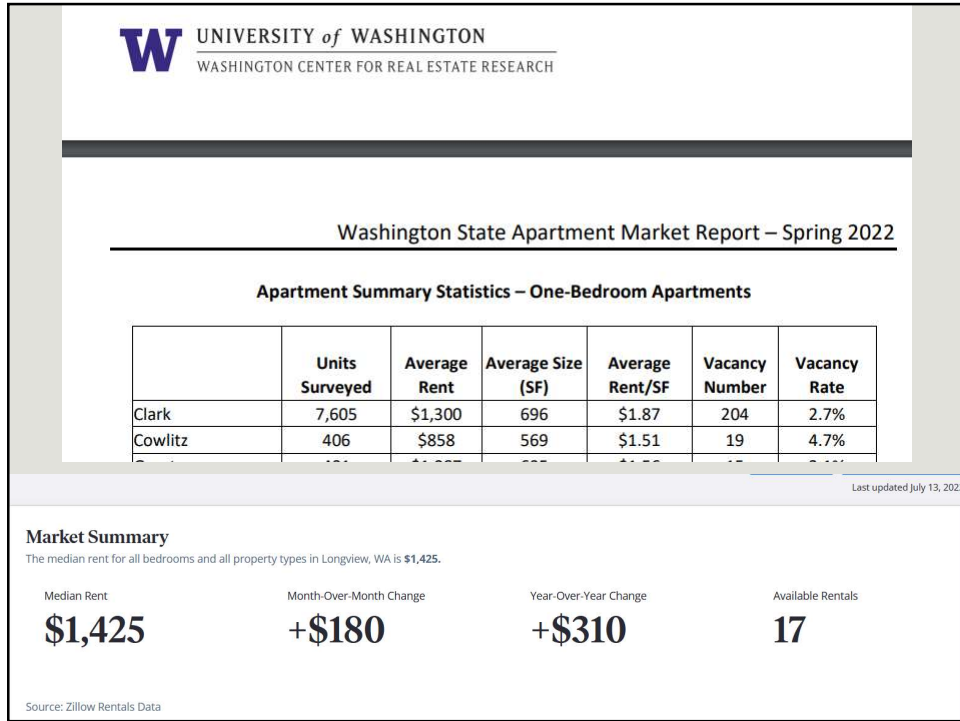
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21



22

Recommended Action

Motion to Set a Public Hearing for August 23,
2022 for HOME-ARP Allocations



City of Longview

Agenda Summary

HAZARD MITIGATION PLAN ADOPTION FOLLOW UP

RECOMMENDED ACTION:
INFORMATIONAL ONLY.

COUNCIL INITIATIVE ADDRESSED:
Enhance Public Safety & Emergency Response

STAFF CONTACT:
Ken Hash, Public Works Director

Attachments:
1. Ken Hash Memo - Hazard Mitigation Plan Update signed



Memorandum

July 14, 2022

TO: Kurt Sacha, City Manager
Longview City Council Members

FROM: Ken Hash, Public Works Director *KH*

SUBJECT: Hazard Mitigation Plan Update

Plan History

- The first Hazard Mitigation Plan was created and adopted by Cowlitz County in 2005.
- In 2009, local government entities participated in the Hazard Mitigation Plan Update. The City of Longview was included in the 27 jurisdictions. The Plan took many years to develop and was adopted by Longview City Council in October 2013 with Resolution 2085. The City of Longview adoption resolution was not received by the County Emergency Services Division, so we were not included in the list of adopting jurisdictions. The list shown on page 8 of the 2022 Plan update is in error, as the plan was adopted by City Council.
- The current (2022) is the second update to the original plan. Our resolution will be sent to the County Emergency Services Division, so that we can be counted among the adopting jurisdictions.

Adoption of the Plan

To be in compliance with FEMA regulations, multi-jurisdictional plans must be adopted by one participating jurisdiction. Cowlitz County has adopted the original and subsequent updates, which results in all included jurisdictions being in compliance with the federal rules.

Our local adoption demonstrates our commitment to the mitigation goals and to the plan in general.

With the current (2022) Plan having been adopted by Council, the City of Longview has had a continuous plan enforce since 2005.



City of Longview

Agenda Summary

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

RECOMMENDED ACTION:

MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE ATTACHED PROFESSIONAL SERVICES AGREEMENT WITH GORDON THOMAS HONEYWELL FOR STATE GOVERNMENTAL AFFAIRS/LEGISLATIVE LOBBYING SERVICES

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: All

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

In December 2017, the Council authorized the City Manager to enter into a contract with Gordon Thomas Honeywell (GTH) for state governmental affairs/legislative lobbying services. GTH began representing the City of Longview in 2018 and continues to represent the City through the current contract term which expires September 30, 2022. The Gordon Thomas Honeywell team led by Josh Weiss and Annika Vaughn have proven themselves time and again in providing top-notch service. Their ongoing efforts in Olympia have been instrumental in forwarding the City's legislative agenda and in securing state funding for several of the City's capital projects.

Noteworthy projects from previous legislative sessions for which capital funds have been awarded include R.A. Long Park Civic Center improvements, Public Safety Training Range, Beech Street extension project, Archie Anderson Park Satellite Office, Lake Sacajawea Hemlock Plaza improvements and Restroom replacement, Vandercook Park Restroom and the Shay Locomotive infrastructure improvements by way of a Heritage Grant award.

As set forth in the attached agreement, Gordon Thomas Honeywell shall provide the City with the following governmental affairs services:

- Provide the City with a daily presence in Olympia during the legislative session
- Identify and track legislation and proposed legislation that may impact the City
- During session, provide the City with weekly reports and legislative tracking lists
- Work with City Council and City Manager to develop and prioritize positions on relevant legislation
- Attend all relevant hearings and testify on behalf of City when appropriate
- Coordinate City officials to testify at relevant legislative hearings
- Lobby to amend, defeat or pass legislation or budgets that directly affect the City's interests
- Assist the City in developing a legislative agenda that includes state budget requests and lobby the legislature according to the legislative agenda

The GTH team of Josh Weiss and Annika Vaughn are very well respected and have been highly effective in their representation of the City in Olympia and will continue serve as the primary points of contact for the City.

The attached proposal provides for a three-year agreement beginning October 1, 2022 and ending on December 31, 2025.

STAFF CONTACT:

Kurt Sacha, City Manager

Attachments:

1. 2022 City of Longview - GTHGA Consulting Agreement - Proposal

CITY OF LONGVIEW CONSULTING AGREEMENT

This Agreement is entered into by and between City of Longview and Gordon Thomas Honeywell Governmental Affairs (hereinafter referred to as “Consultant”), upon the following terms and conditions:

A. Scope of Work. Consultant will advise and assist the City of Longview in accordance with Consultant’s Scope of Work, described in Attachment “A” hereto and incorporated herein, and Consultant will do and produce such other things as are set forth in the Scope of Work (the “Services”). Consultant’s Services will be in compliance with applicable laws, regulations, rules, orders, licenses and permits, now or hereinafter in effect, and Consultant shall furnish such documents as may be required to effect or evidence such compliance.

B. Compensation; Expenses. City of Longview will pay Consultant for satisfactorily rendered Services in accordance with the specific terms set forth in Attachment “A.”

C. Invoices; Payment. Consultant will furnish City of Longview invoices at regular intervals, as set forth in Attachment “A.”

D. Term. Consultant shall promptly begin the Services hereunder on the date set forth in Attachment “A” and shall terminate same on the date set forth in Attachment “A,” unless earlier terminated by mutual agreement. City of Longview or consultant may terminate consultant services for convenience at any time prior to the termination date set forth in Attachment A, provided that either party provides 30-days notice.

E. Ownership of Work Product. The product of all work performed under this agreement, including reports, and other related materials shall be the property of City of Longview or its nominees, and City of Longview or its nominees shall have the sole right to use, sell, license, publish or otherwise disseminate or transfer rights in such work product.

G. Independent Contractor. Consultant is an independent contractor and nothing contained herein shall be deemed to make Consultant an employee of City of Longview, or to empower consultant to bind or obligate City of Longview in any way. Consultant is solely responsible for paying all of Consultant’s own tax obligations, as well as those due for any employee/subcontractor permitted to work for Consultant hereunder.

H. Release of Claims; Indemnity. Consultant hereby releases, and shall defend, indemnify and hold harmless City of Longview from and against all claims, liabilities, damages and costs arising directly or indirectly out of, or related to, Consultant’s fault, negligence, strict liability or produce liability of Consultant, and/or that of any permitted employee or subcontract or Consultant, pertaining to the Services hereunder.

I. Assignment. Consultant’s rights and obligations hereunder shall not be assigned or transferred without City of Longview’s prior written consent; subject thereto, this Agreement shall be binding upon and inure to the benefit of the parties’ heirs, and successors.

J. Governing Law; Severability. This Agreement shall be governed by the laws of the State of Washington, U.S.A. (excluding conflict of laws provisions). If any term or provision of this Agreement is determined to be legally invalid or unenforceable by a court with lawful jurisdiction hereover (excluding arbitrators), such term or provision shall not affect the validity or enforceability of any remaining terms or provisions of this Agreement, and the court shall, so far as possible, construe the invalid portion to implement the original intent thereof.

K. Arbitration. Should any dispute arise concerning the enforcement, breach or interpretation of this Agreement, the parties shall first meet in a good faith attempt to resolve the dispute. In the event such dispute cannot be resolved by agreement of the parties, such dispute shall be resolved by binding arbitration pursuant to RCW 7.04A, as amended, and the Mandatory Rules of Arbitration (MAR); venue shall be placed in City of Longview, Washington, the laws of the State of Washington shall apply, and the prevailing party shall be entitled to its reasonable attorney fees and costs.

L. Entire Agreement; Etc. This Agreement, and its incorporated attachments hereto, state the entire agreement between the parties regarding the subject matter hereof and supersede any prior agreements or understandings pertaining thereto. Any modification to this Agreement must be made in writing and signed by authorized representatives of both parties. Any provision hereof which may be reasonably deemed to survive the expiration or termination of this Agreement shall so survive, and remain in continuing effect. No delay or failure in exercising any right hereunder shall be deemed to constitute a waiver of any right granted hereunder or at law by either party.

Consultant:

Gordon Thomas Honeywell
Governmental Affairs

City of Longview:

Josh Weiss, Vice- President

Kurt Sacha, City Manager

Date: _____

Date: _____

**ATTACHMENT “A” TO
CITY OF LONGVIEW CONSULTING AGREEMENT**

A. Scope of Work: Consultant shall provide City of Longview with the following governmental affairs services:

- Provide the City with a daily presence in Olympia during the legislative session.
- Identify and track legislation and proposed legislation that may impact the City.
- During the legislative session, provide the City with weekly reports and legislative tracking lists. Provide verbal updates to City staff and the City Council at key times in the legislative cycle (e.g. before and after the legislative session).
- Work with the City Council and City Manager to develop and prioritize positions on relevant legislation. Draft letters, talking points, and other messages for City officials.
- Attend all relevant legislative hearings and testify on behalf of the City when appropriate.
- Attend all relevant legislative meetings, including weekly meetings hosted by the Association of Washington Cities to discuss legislation impacting all cities.
- Coordinate City officials to testify at relevant legislative hearings.
- Lobby to amend, defeat or pass legislation or budgets that directly affect the City’s interests.
- Strengthen relevant legislative relationships between the City, state legislators, and executive offices, including planning pre- and post- session meetings with the state legislative delegation to share the City’s legislative priorities and express appreciation for past legislative successes.
- Work with the City to develop a legislative agenda that includes state budget requests and lobby the legislature according to the legislative agenda.
- Engage in coalition building as needed to implement legislative agenda items.
- Register as the city’s lobbyist with the public disclosure commission.

B. Compensation/Expenses: City of Longview shall pay Consultant for completed work and for services rendered under this agreement in monthly installments as follows:

October 1, 2022 thru December 31, 2023 - \$3542 per month;

January 1, 2024 thru December 31, 2024 - \$3719 per month;

January 1, 2025 thru December 31, 2025 - \$3905 per month.

The City of Longview shall reimburse the Consultant up to \$2,000 annually for communication and travel expenses such as:

- 1) A portion of AWC conference costs (pro-rata share with other city clients);
- 2) A portion of cell phone costs (pro-rata share with other city clients);
- 3) Travel meals; and,
- 4) Mileage reimbursement for travel necessary to fulfill the services outlined in this agreement, consistent with federal reimbursement rates.

- C. **Invoices/Payments:** (a) Consultant shall furnish City of Longview with invoices for services performed on a monthly basis, and (b) City of Longview shall pay each of Consultant's invoices within thirty (30) days after City's receipt and verification of invoices.
- C. **Term of Agreement:** Consultant's services shall commence on October 1, 2022 and shall terminate on December 31, 2025.