



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Council Homeless Committee

*Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel (Alternate)*

Wednesday, August 17, 2022

8:30 AM

2nd Floor, City Hall
Training Room

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 in advance if you require special accommodations to attend the meeting.

<https://us02web.zoom.us/j/83140156593>

Telephone options (dial any of the following numbers):

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1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 831 4015 6593

1. CALL TO ORDER
2. GOALS AND TIMELINE DISCUSSION
3. NEXT STEPS
4. ADJOURNMENT

* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.



City of Longview Short-Term Shelter Site

UNHOUSED COMMITTEE
AUGUST 17, 2022



Safe | Secure | Structured

Longview Mission and Vision

Mission

It is the mission of the City of Longview to develop and implement strategies **that protect and improve the quality of life in our community**. In doing so, we strive to deliver services in a cost-effective manner and within an acceptable level of risk.

Vision

Our vision of Longview requires forward-thinking leadership that creates an environment for excellence within the organization and **promotes inclusiveness within the community**.



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Program Charter

Problem Statement (WHY): The City of Longview needs a cohesive, intentional program for responding to emergencies that involve our citizens, causing them to be displaced and requiring temporary housing and support services.

Recommended Solution (WHAT): Create temporary emergency shelter for unhoused citizens with intent for each resident to attain permanent housing. The site will work to aggregate resources and providers to help treat the whole person, keeping our citizens safe and alive. This will also work to mitigate the adverse impacts of unhoused individuals on neighborhoods and businesses.

Program Design (HOW): The City of Longview will design a program, with review by the Longview City Council Unhoused Committee, that ensures it has the proper short-term shelter site, safe parking site, and system (staff, service provider coordination, facilities, implementation plan) in place to respond to the emergency housing needs of citizens when immediate need is presented.



Program Charter

Timing: Launch Nov 15, 2022

Duration: 12-month pilot project with regular review, to be extended pending demonstration of success.

Funding: County Document Recording Fees which are designated to be used exclusively to alleviate homelessness.



Key Milestones to get to Nov 15

- 9/8 - Council Approval of ILA
 - Budget (Shelters, Infrastructure, Operations)
 - Good Neighbor Plan
- 9/13 - BOCC Approval ILA
- 9/13 - Place Pallet Shelter order
- 9/22 - Identify Board of Directors
- 9/22 - Identify Host Agency / Support
- 10/15 - Initiate Transition



Site Requirements

- Sewer and electric to support Community Room, and Service Providers meeting area
- Water and sewer for restrooms and showers (possibly community kitchen area)
- Gravel / pavement for Shelter Site
- Lighting and security cameras
- Chain link privacy fencing
- Pet relief area
- Smoking area (to keep it clear for other residents)
- Parking for residents with cars (estimated to be 10) and staff/volunteers (maximum of 10)
- Storage for personal belongings
- Key check-in/out area (no residents carrying keys)



Good Neighbor Plan

- Rules regarding no loitering in neighborhood and neighboring businesses
- Littler pickup plans
- Behavioral Health Unit (BHU), Community Safety Officer (CSO), Neighborhood policing + block watch coordination
- Security measures
- Plan for ongoing neighborhood input



Resident Requirements

- Prerequisite for residing in the site: they seek housing and will actively work to find the right housing based on their unique situation
- No drugs/alcohol allowed on site
- Participate in coordinated entry and have active case manager
- Adhere to curfew
- Guests only allowed in Community room
- Chores and other work contributions to maintain the shelter site and surrounding area
- Background check required to ensure CSO, BHU and Service Providers understand each individual and their situation



Staffing Requirements

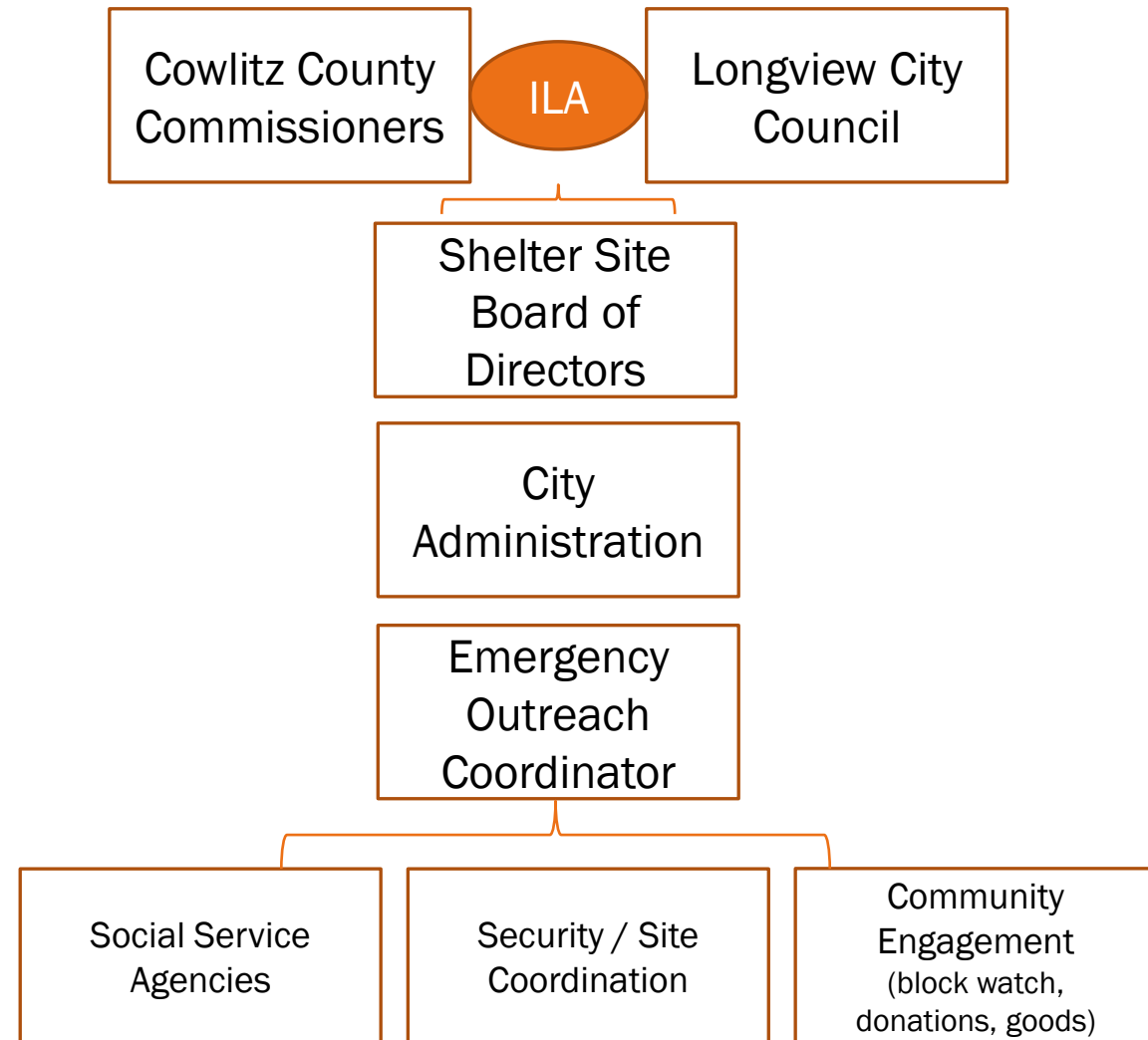
- **Emergency Outreach Coordinator** who will work across all Service Providers to ensure the Shelter Site is meeting the goals outlined by the Longview City Council (those goals to come, but would include a tiered system of support and how we work to get them into some sort of permanent housing long-term)
- **24/7 managed entry/exit of site:** security officers or some other hourly, cost-effective resource that would ensure the safety of the site and who is coming and going. (5 people = 24/7 coverage with 8 hr shifts)
- **Behavioral Health Unit (CSOs/support team):** work with the shelter site residents on Case Management and Recovery services to ensure they are getting the consistent, reliable mental health and/or addiction recovery support they require. (CSO = Community Support Officer)



Proposed Structure

Board of Directors to include:

- 2 City of Longview Staff
- 1 County Representative
- 1 Longview City Councilor
- 1 local Service Provider
- 1 emergency mgt rep
- 1 community member at-large



Communications Plan & Material

- Design Communications Plan for ongoing outreach as we prepare, launch and implement the site
- Narrative support that outlines the purpose statement and vision to share with various audiences (media, citizens, city staff, businesses)
- “Myths Busters” messaging document that articulate what the site is and isn’t
- Community Open House to share rendering of the Shelter Site and feedback forum
- Inventory of all Service Providers in area, transportation options, and a map to help find them
- Inventory of Services that will aide residents when they are ready to move into their new PSH (budgeting, assistance with bills, food vouchers, etc)



Measures of Success

1. Number of people we get into housing
2. Reduction in crime in neighboring areas (incident reports)
3. Reduction in demand on public and private services (medical, BHU, LPD)
4. Verbatim and survey feedback from local businesses and neighborhoods
5. Ongoing feedback from local Service Providers on consumption of their services and how to measure positive improvements or continued areas of opportunity



Additional Considerations

- Number of meals we would like to provide each day, via local organizations (TBD)
- Laundry tokens for nearby laundromat
- Mail and mailing address
- Access to computers, internet
- Harm-reduction supplies
- Consistent, predictable weekly schedule of providers and services (food cards, social security/disability, etc)



Funding the Site

INITIAL SET-UP

TBD by Staff, will be included in ILA

REOCCURRING COSTS

TBD by Staff, will be included in ILA



Potential FAQ to consider



Definitions

Permanent Supportive Housing (PSH) is permanent housing in which housing assistance (e.g., long-term leasing or rental assistance) and [supportive services are provided](#) to assist households with at least one member (adult or child) with a disability in achieving housing stability. ([source](#))

