



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, September 8, 2022

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

<https://us02web.zoom.us/j/82394132374>

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1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
22-000554 JEFF HOOVER, CITISERVE
3. ROLL CALL
4. WORKSHOP
22-000547 PROPOSED STRATEGIES TO HOUSE THE UNSHELTERED POPULATION (TIME ESTIMATE - 60 MINUTES)

RECOMMENDED ACTION:

RECOMMENDATION FROM COUNCIL UNHOUSED SUB-COMMITTEE TO LONGVIEW CITY COUNCIL FOR MOVING FORWARD WITH SELECTION OF A SITE TO PROVIDE EMERGENCY SHELTER FOR UNHOUSED INDIVIDUALS.

5. APPROVAL OF MINUTES

22-000539 AUGUST 23, 2022 REGULAR MEETING MINUTES

6. CHANGES TO THE AGENDA

7. PRESENTATIONS & AWARDS

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

9. PUBLIC HEARINGS

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

14. CONSENT CALENDAR

22-000542 APPROVAL OF CLAIMS

22-000538 PROJECT COMPLETION – OCEAN BEACH HIGHWAY SEWER MANHOLE RECONSTRUCTION PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE OCEAN BEACH HIGHWAY SEWER MANHOLE RECONSTRUCTION PROJECT

15. CITY MANAGER'S REPORT

22-000541 2023 SOUTHWEST WASHINGTON REGIONAL AIRPORT BUDGET

RECOMMENDED ACTION:

MOTION TO ADOPT THE 2023 SOUTHWEST REGIONAL AIRPORT

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

September 22, 2022 - 6:00 P.M.

October 13, 2022, - 6:00 P.M.

NEXT COUNCIL WORKSHOPS:

September 22, 2022 - 6:00 P.M. - Washington Way Road Safe Routes Project

October 13, 2022 - 6:00 P.M. - Facilities Condition Assessment

NEXT SPECIAL COUNCIL WORKSHOP:

October 6, 2022 - 6:00 P.M. - Utility Rates



City of Longview

Agenda Summary

PROPOSED STRATEGIES TO HOUSE THE UNSHELTERED POPULATION (TIME ESTIMATE - 60 MINUTES)

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RECOMMENDATION FROM COUNCIL UNHOUSED SUB-COMMITTEE TO LONGVIEW CITY COUNCIL FOR MOVING FORWARD WITH SELECTION OF A SITE TO PROVIDE EMERGENCY SHELTER FOR UNHOUSED INDIVIDUALS.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED or N/A

SUMMARY STATEMENT:

At the August 23, 2022 council meeting, Resolution No 2419, a state of public health and safety emergency was declared, allowing an immediate course of action to remediate deteriorating conditions at the Alabama Street encampment. Additionally, council directed staff to review all city-owned properties and recommend the best location for a managed site, develop site plans, and prepare an interlocal agreement with scope of work with Cowlitz County.

In working with the Council Unhoused Sub-Committee, this workshop serves to present proposed strategies to house the unhoused population.

STAFF CONTACT:

Kris Swanson, Assistant City Manager

Attachments:

1. Council Workshop 2022-09-07

City of Longview Strategies to House Unsheltered Homeless and Decrease Community Impacts

CITY COUNCIL MEETING

SEPTEMBER 8, 2022



Safe | Secure | Structured

Background – How We Got Here

December 2019 – Unhoused individuals moved to site on Alabama Street.

January 2020 – Ad-Hoc Siting Committee was created.

March 2020 – The COVID-19 emergency began.

December 2020 – Community input was solicited on a potential pilot program to provide a hosted environment for unhoused individuals.

April 2021 – Council adopted Interlocal Agreement to send to Cowlitz County requesting collaboration on a one-year pilot project for a managed site for up to 100 unhoused individuals.



Background – How We Got Here

August 2021 – City of Longview declares a Public Health and Safety Emergency.

April 2022 – Cowlitz County issued a Request for Proposals (RFP) based on items agreed upon by the City and the County for a one-year hosted pilot project.

June 2022 – Cowlitz County Commissioners rejected the proposal submitted to RFP.

August 2022 - City of Longview declares another Public Health and Safety Emergency. City staff directed to evaluate locations for managed/hosted sites for unhoused individuals.

September 1, 2022 – Started remediation of unhosted site on Alabama Street



Impacts of Unsheltered Homelessness

- Negative impacts on mental and physical health of those living unsheltered
 - People showing symptoms of mental/behavioral health conditions
- Increase in visible homelessness
 - Tents, encampments, RVs and other vehicles
- Increased solid waste, biohazardous material and belongings on both public and private property
 - During the remediation efforts in 2021, over 108 tons of solid waste were removed from the site on Alabama Street
 - Illegal dumping at parks, alleys and other encampments



Impact Contributors

- Shortage of shelter space
- Chronic health conditions
- Unmet needs (basic and otherwise)
- Untreated mental/behavioral health
- Homeless Response System at capacity/overwhelmed
- Lack of deeply affordable supportive housing



Recent Efforts

- **August 17** - Council Unhoused Sub-Committee met and made recommendations for staff to begin the immediate remediation of the Alabama Street site and direct staff to evaluate all city-owned properties
- **August 23** - City Council concurred with the Council Unhoused Sub-Committee's recommendation and declared a Public Health & Safety Emergency.
- **September 1** - Began transition of moving unhoused individuals to adjacent lot
- **September 6** - Excavating contractor began disposing of trash and debris



Criteria for Site Evaluation

- Compatible use
 - Area ready to be used and has potential to be set up by November 15
- Size of property
 - Accommodate managed site requirements
- Distance to basic services
 - Close to grocery stores, medical facilities, service agencies, transit
- Topography
 - Flat, buildable surface
- Impervious surface
 - Time saved with site prep and permitting
- Utilities
 - Power, Water and Sewer
- Adequate fire suppression
 - Hydrant
- Displaced use
 - Will use of the site cause a current use to need to be relocated



Site Evaluation

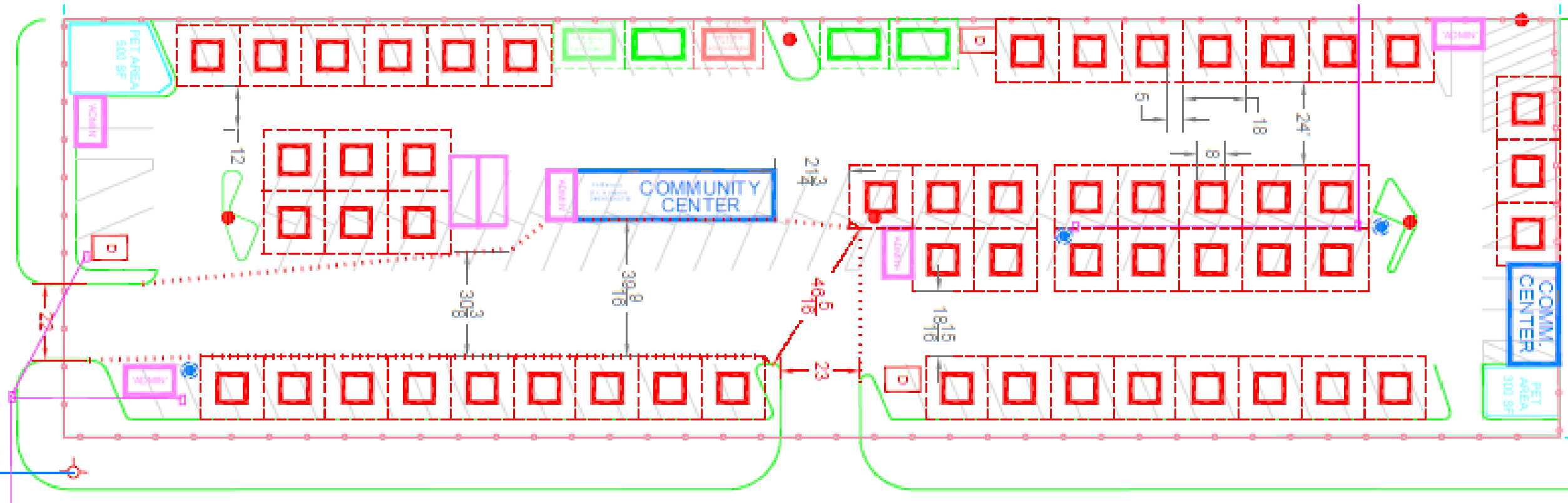
- 176 City owned parcels evaluated
 - Adjacent parcels combined for a total of 99 properties compared
- Scored 5 to 0 in each category
 - 5 – Meets need
 - 3 – Doesn't meet need but could with work
 - 1 – Would take a lot to make it work
 - 0 – Unusable (ROW, wetlands, too small)
- 59 properties receive scores of 1 or higher in ever category



1. 12TH & HEMLOCK ST	7. 4404 PENNSYLVANIA ST	10. NORTH OF 3936 PINE ST	15. 1970 DOROTHY AVE
2. 1417 15TH AVE	7. 3600 CROCKER AVE	10. 1416 21ST AVE	15. 2418 48TH AVE
2. 14TH & MAPLE ST	8. 1351 HUDSON ST	10. NORTH OF 2305 COLUMBIA HGTS	15. 3356 OLYMPIA WAY
2. 12TH & MAPLE ST	8. 1155 WEBER AVE	11. 1109 & 1115 COMMERCE AVE	16. NORTH OF 3495 INDIAN CK DR
2. 12TH & HUDSON ST	8. 4002 PENNSYLVANIA ST	11. 2782, 2786, 2790 OCEAN BEACH HWY	16. 721 32ND AVE
3. 1320, 1326 HUDSON ST	8. 706 30TH AVE	11. 1742, 1748 & 1802 1ST AVE	16. NORTH OF 8 CHINOOK CT
3. 14TH & HEMLOCK ST	8. 1209, 2121 KESSLER BLVD	11. 1701 32ND AVE	17. 3160 AMMONS DR
3. 951 DELAWARE ST	9. 1426 ALABAMA ST	12. SOUTH OF 2716 COLUMBIA HGTS RD	17. 4600 PACIFIC WAY
4. 1140 COMMERCE AVE	9. 1525 BROADWAY ST	12. 1229, 1231 VANDERCOOK WAY	18. EAST OF 512 HILLCREST DR
4. 1451 ALABAMA ST	9. 1135 12TH AVE	12. 835 21ST AVE	19. 133 RIDGECREST DR
4. 920 7TH AVE	9. 373 REG SMITH DR	12. 2355 38TH AVE	20. NORTH OF 211 CURTIS DR
4. 275 21ST AVE	9. 101, 201, 232 FISHERS LN	12. 2400 ROBBINS	21. 476 N 50TH AVE
5. 1600 LOUISIANA ST	10. 740 COMMERCE AVE	13. 3 ALEXIA CT	21. SOUTH OF 107 MOILANEN RD
6. 2656 PACIFIC WAY	10. 254, 304 OREGON WAY	13. 585 SCHNEITER DR	21. 146 MOSSWOOD LN
6. CIVIC CIRCLE	10. 1440, 1450, 1460 INDUSTRIAL WAY	14. 200 FREEDOM RD	

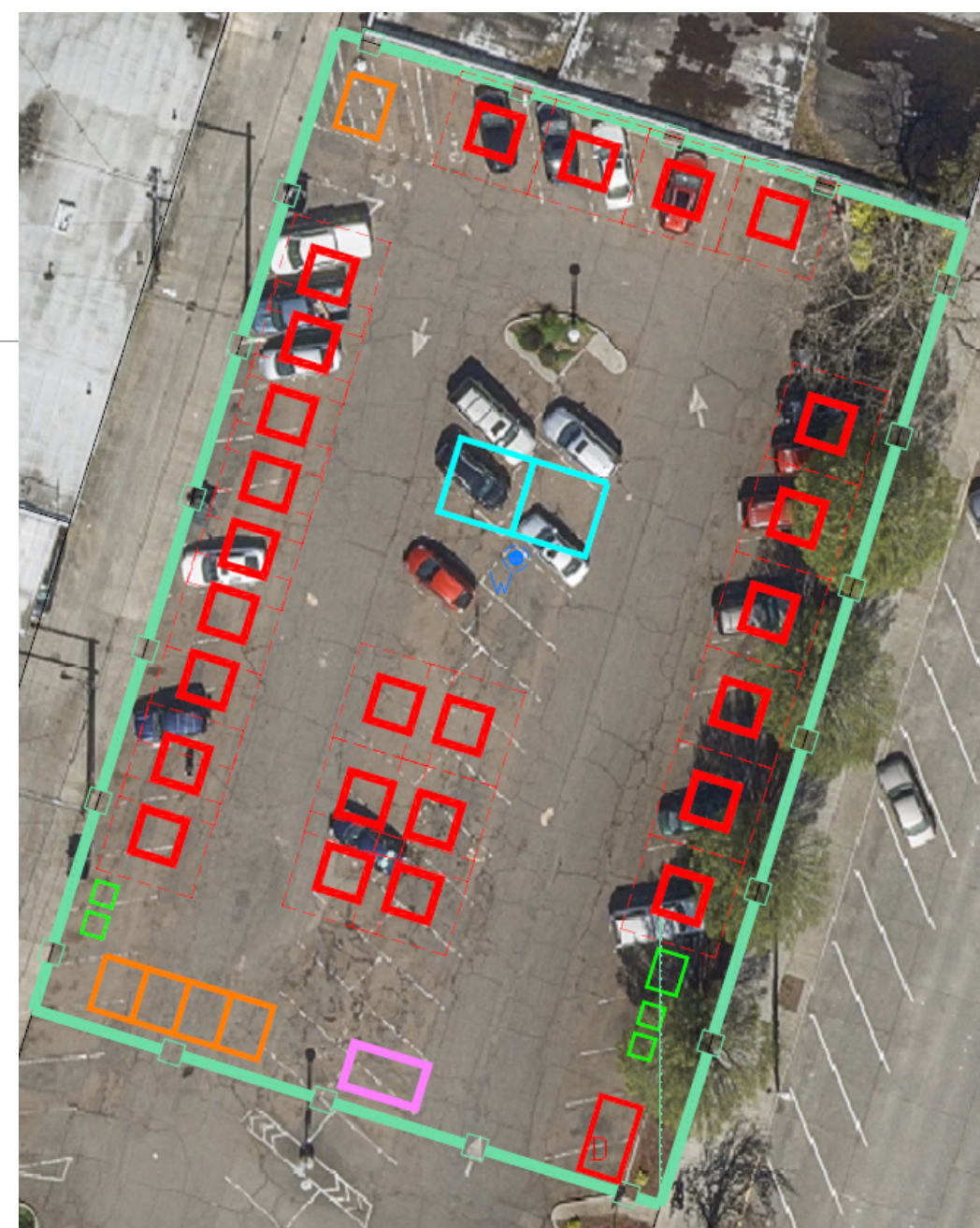
12th & Hemlock – Managed Site

- 54 sites with bathrooms, showers, laundry facility, community center and dumpsters



12th & Hemlock Managed Site

- Small site option that uses half of the property
- 25 sites with bathrooms, showers and dumpsters



Safe | Secure | Structured

Alabama Managed Site

- 50 sites
- Bathrooms, showers, laundry facility, office and dumpsters



Safe | Secure | Structured

1140 Commerce Safe Parking

- 14 Sites
 - 12' x 22' for cars and vans (11)
 - 15' x 30' for RVs (3)
- Office, portable restrooms, dumperster



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Gerhart Gardens Parks

- Lack of infrastructure needed to meet November 15 deadline
 - No public sewer
 - No water for fire suppression
- Site sloped 6% towards Cowlitz River
 - Additional permitting required



Cost Estimate

	12 th & Hemlock 50 units	12 th & Hemlock 25 units	1451 Alabama 50 units	1140 Commerce 14 spaces	Gerhart Park 43 spaces
Civil Infrastructure	\$130,738	\$77,638	\$546,118	\$56,878	\$1,275,778
Electrical	\$121,800	\$121,800	\$148,800	\$76,800	\$76,800
Buildings	\$623,959	\$326,419	\$618,439	\$17,359	\$33,139
Totals	\$876,497	\$525,857	\$1,313,357	\$151,037	\$1,385,717
Cost per Unit/Space	\$17,530	\$21,034	\$26,267	\$10,788	\$32,226

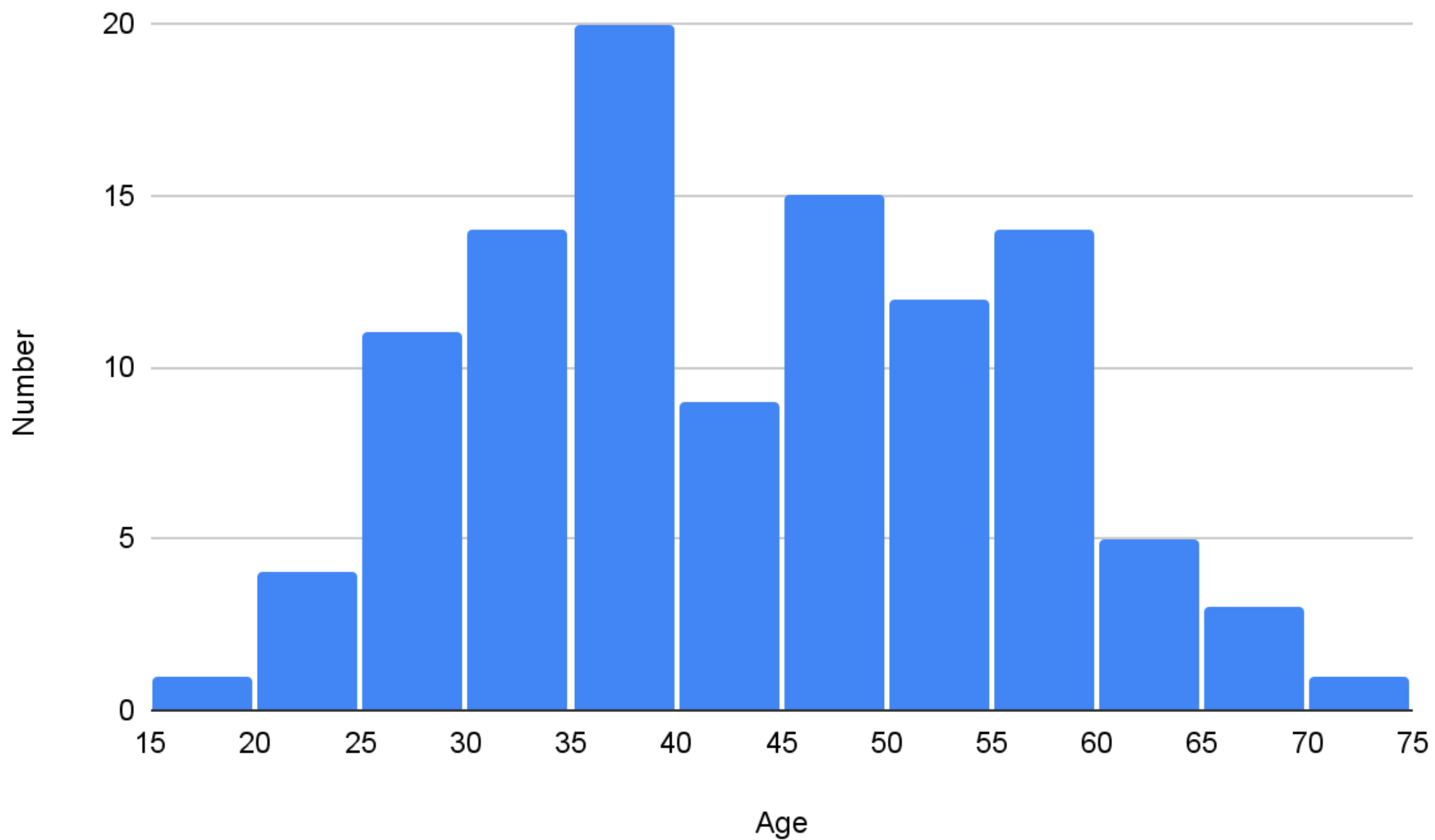


Transition & Intake Forms

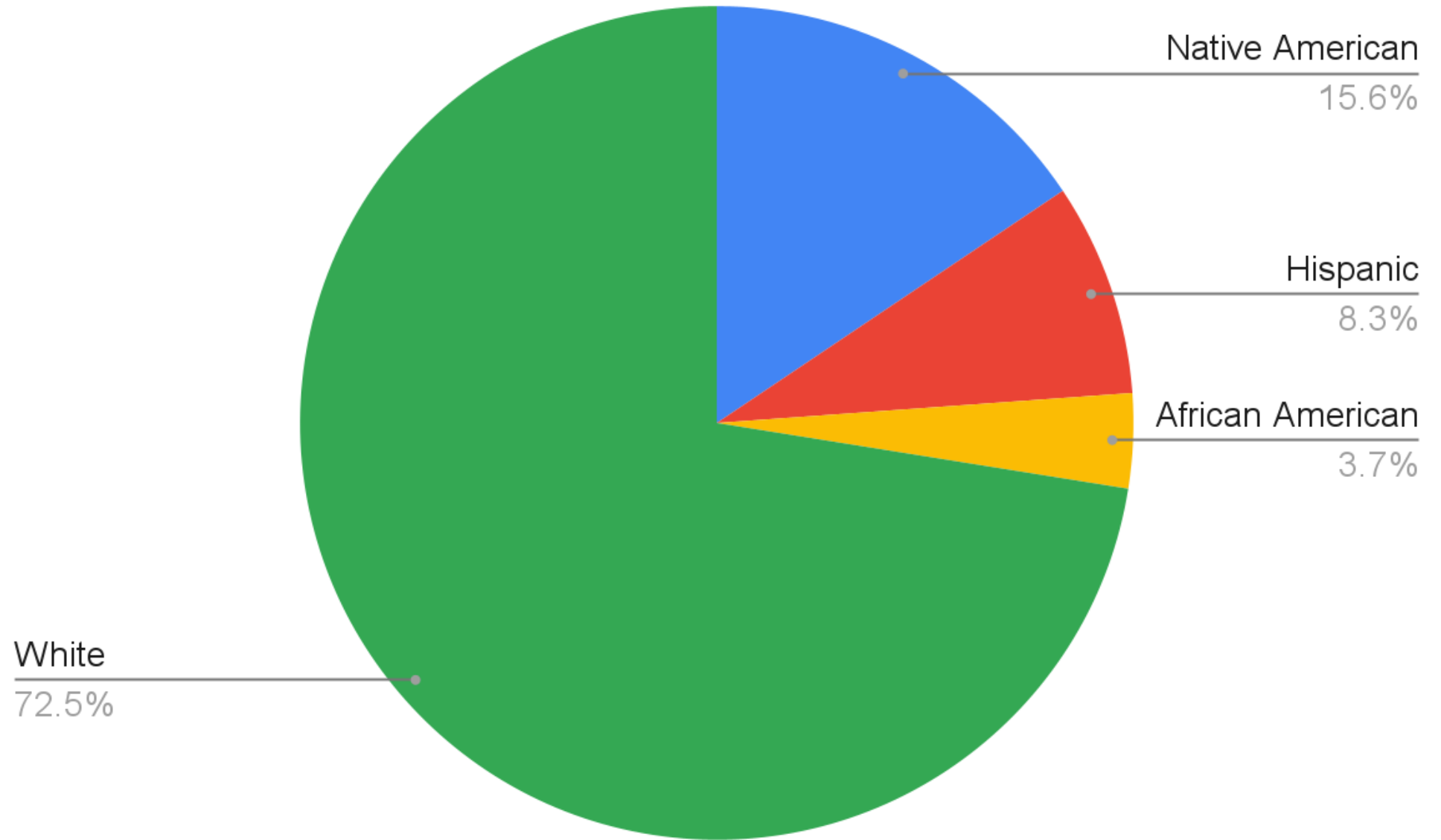
- Contracted with Outreach Coordinator to assist with transition of unhoused individuals
- Performed intake for each unhoused individual to glean valuable information
- Intakes processed and spaces allocated in temporary site



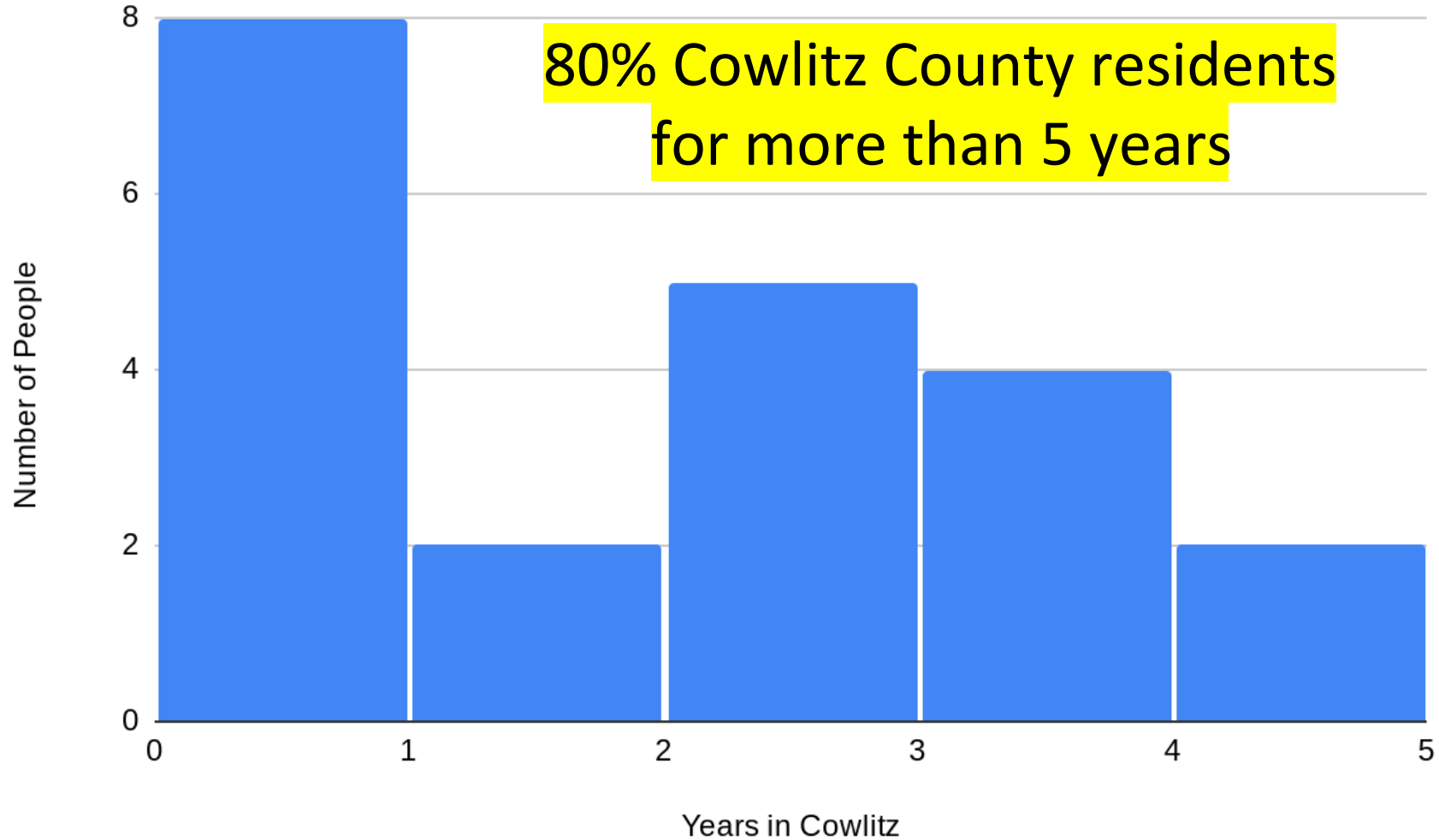
Age



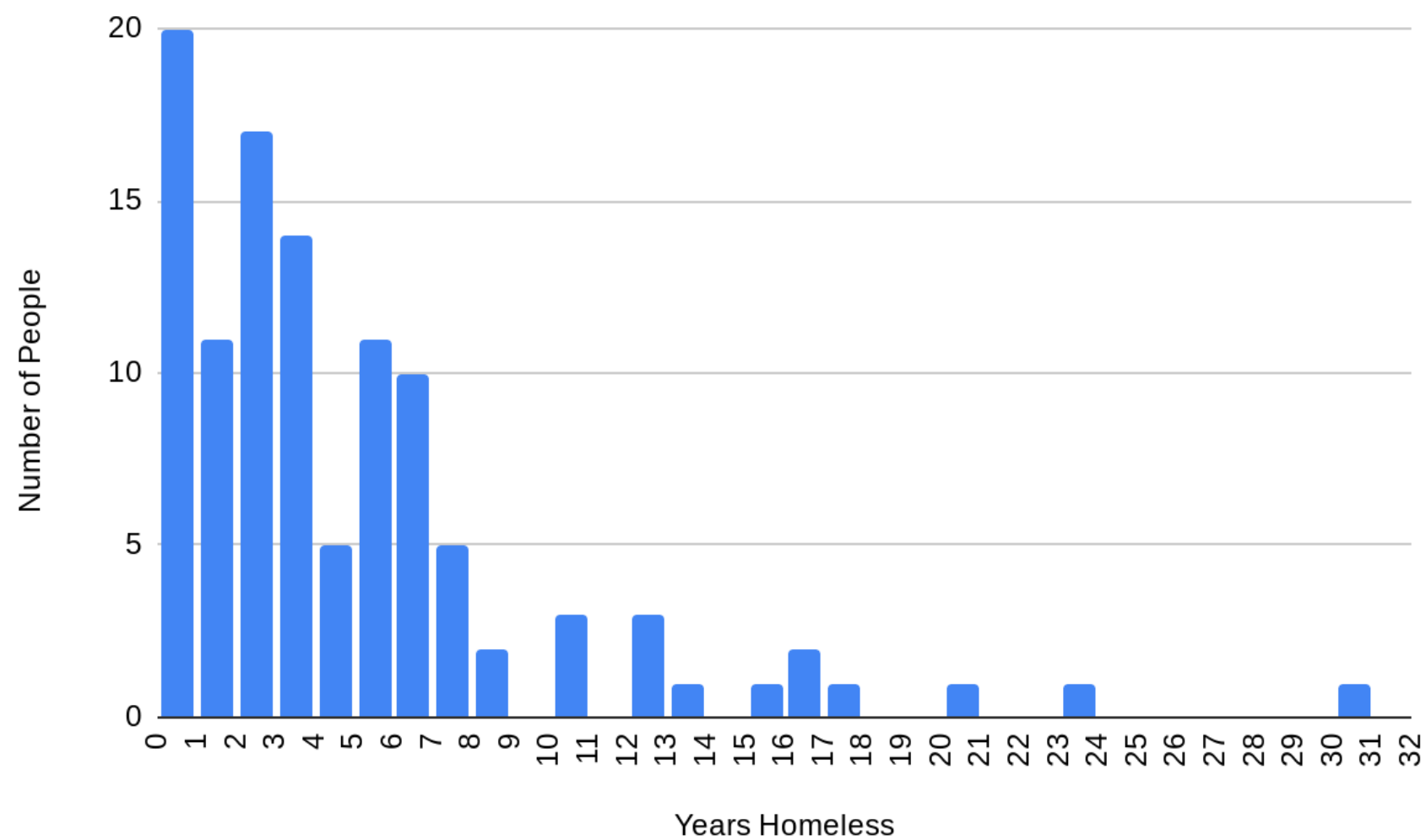
Ethnicity



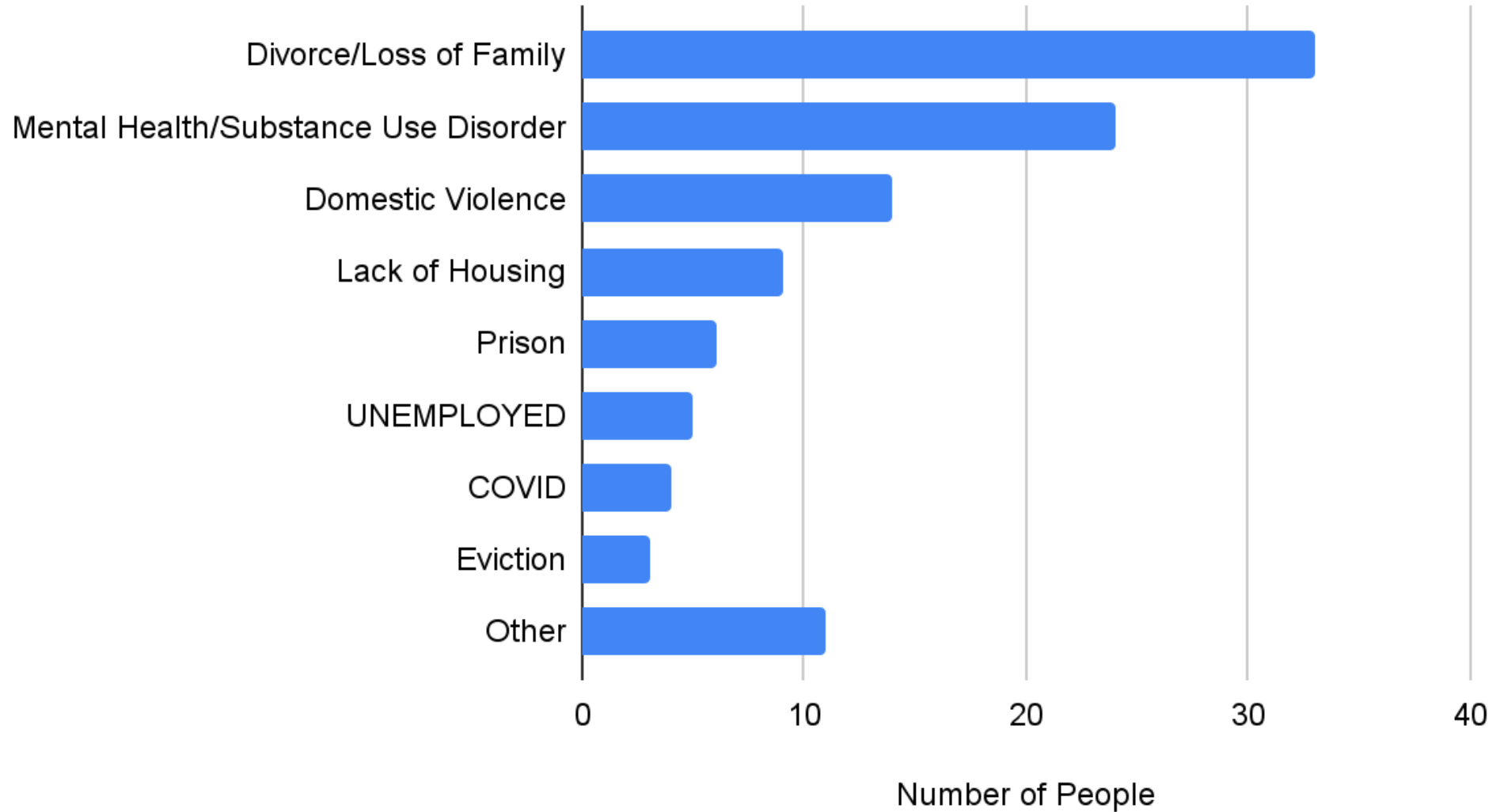
Cowlitz County Residency



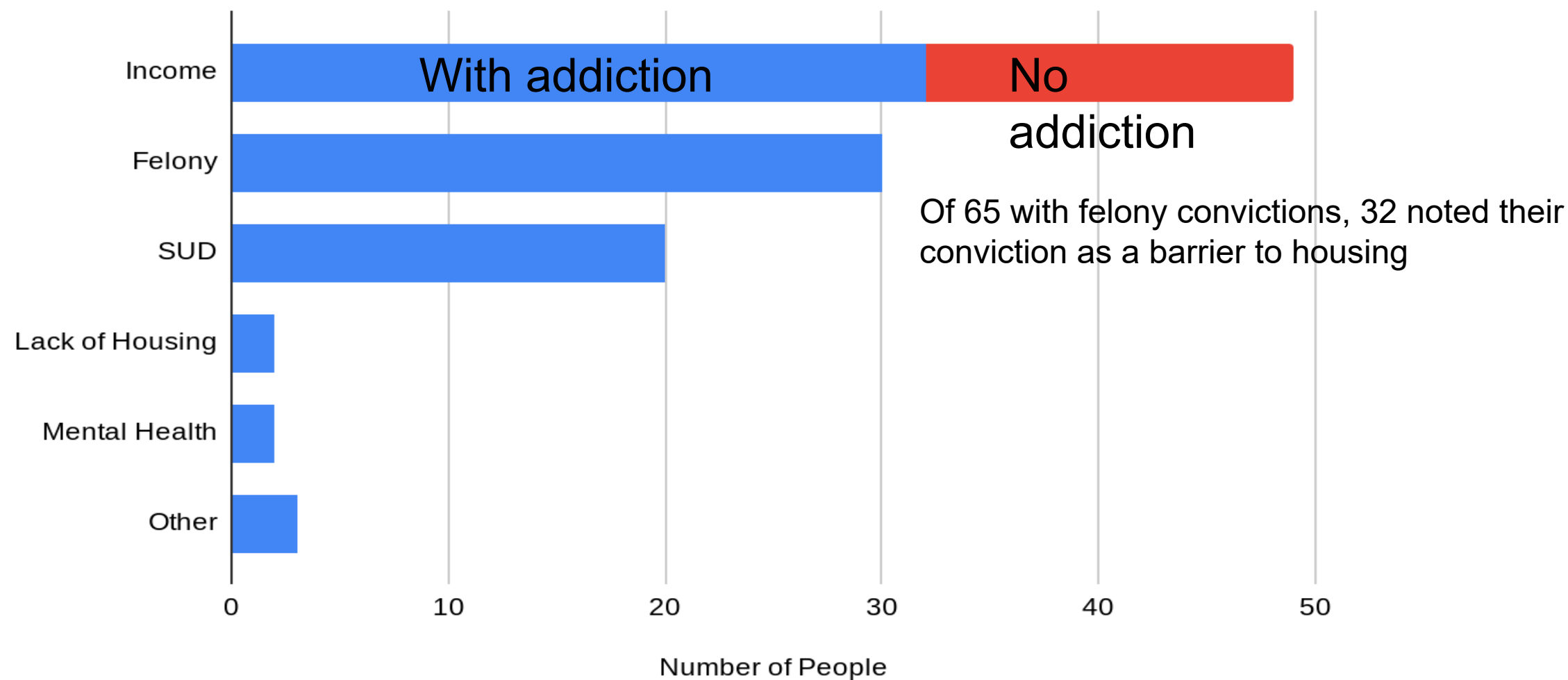
Homeless Duration



Catalyst to Homelessness



BARRIERS TO HOUSING



Connection to Services

- Case Management – 10 people, *additional 85 expressed interest*
 - Love Overwhelming (8)
 - Lower Columbia CAP (2)
- Outreach and Other Services – 69 people
 - Cowlitz Family Health (43)
 - Love Overwhelming (10)
 - Love Overwhelming's Recover Navigator Program (6)
 - Core (4)
 - Columbia Wellness (2)
 - Awakening (2)
 - Cowlitz Tribe (1)
 - NW Psychological (1)



Other Information

- 108 people indicated an interest in moving to a managed site
- 4 people employed
- 16 people currently receive social security
 - Either as supplemental income (SSI) or disability benefits (SSDI)
 - 4 more have applied
- 55 have no family or other support in this area
- Substance use
 - 27 report not living with addiction
 - 23 interested in substance use disorder services
 - 59 not yet interested / not convinced that they need help



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Emergency Short-Term Shelter

- Qualified organization to manage site operations
- Onsite support services including case management and housing navigation
- Adequate lighting, 24/7 security and privacy fencing
- Controlled access
- Code of Conduct



Resident Requirements

- 18 years of age or older
- Experiencing homelessness in Cowlitz County at time of referral
- Seeking stable housing is their goal
- Participate in coordinated entry and case management
- Agree to abide by a Code of Conduct
- No drugs/alcohol on site
- Chores and other work contributions to maintain the shelter site and surrounding area



Good Neighbor Plan

- Rules regarding no loitering in neighborhood and neighboring businesses
- Litter pickup plans
- Behavioral Health Unit (BHU), Community Safety Officer (CSO), Neighborhood policing + block watch coordination
- Security measures
- Plan for ongoing neighborhood input



Dignity Standards

- Hygiene facilities - Toilets and showers
 - Recommended minimum 1 toilet and shower for every 15 people
- Meals - No food insecurity on site
- Location – within one mile of basic services (grocery store, etc), or within one mile of an active transportation hub
- Safety – 24/7 onsite presence of service provider or safety personnel
 - Sufficient staff on site to enforce site rules and keep people safe. No violence, threats of violence, sexual harassment, assault. Site infrastructure must include fencing, locking, manned gate, and basic lighting to ensure safety.
- Provide supportive services with an emphasis on attaining stable housing, public benefits, holistic health care, vital documents, and employment.



Staffing Considerations

- **Emergency Outreach Coordinator:** Work with all area service providers to ensure the shelter site is meeting the goals and expectations outlined by the Longview City Council.
- **Behavioral Health Professionals and Community Service Officers (CSO):** City employees and/or contract employees who will work with the shelter residents on intensive case management and connect them to services to ensure they are getting the help they need.



City Of Longview Presentation

Hope Micro-Community



“...The poverty of being unwanted,
unloved, and uncared for
is the greatest poverty...”
Mother Teresa

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community



Our Vision for a place of Hope

We envision a micro-community that **Restores** Hope and dignity, **Regenerates** a willing spirit and **Reintegrates** participants with purpose and direction

Our primary target outcome

Restore Hope and **Permanently House** our neighbors without homes in Cowlitz County

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community



Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community

Concept Plan

Develop an enhanced shelter model for adults, ages 18 and over, who are experiencing homelessness. The program will provide 24/7 safe shelter access, hygiene services, 1 meal a day, and case management.

The program would require:

- 1) Strong partnership with local government and regional service providers.
- 2) Transparency with partners and the provision of service metrics in accordance with program needs, Salvation Army policies and all administrative requirements.

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community

Concept Plan – Intake and Eligibility

- ❑ Must be 18 years of age or older
- ❑ Must be experiencing unsheltered homelessness in Cowlitz County at time of referral
- ❑ Must be able to independently complete Activities of Daily Living (ADLs)
- ❑ Express willingness to accept case management and housing navigation
- ❑ Stable housing a primary goal

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community

Concept Plan– Host Program Components

- ❑ Drug & alcohol-free micro-community
- ❑ Single occupancy dwelling units and ADA accessible
- ❑ Pets allowed
- ❑ Daily hours including curfew
- ❑ Hygiene services onsite
- ❑ One meal provided each day
- ❑ On-site support services including Case Management and Housing Navigation
- ❑ Financial Assistance for barrier removal and exit to permanent housing options



City Of Longview Presentation

Hope Micro-Community

Concept Plan – External Support Services

- ☒ Behavioral Health
- ☒ Medical Assistance

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community

Proposed Plan – Program Staffing

- ❑ Site Manager
- ❑ Cases Managers
- ❑ Client Aides
- ❑ Janitorial/Maintenance

Restoration Regeneration Reintegration



City Of Longview Presentation

Hope Micro-Community

Concept Plan – Good Neighbor Initiative

TSA is committed to providing a safe and healthy environment while protecting the rights of those living and/or working near the shelter facility and in full cooperation with local governments, law enforcement, and other affected agencies. The staff is committed to maintaining good communication with neighbors.

- ☒ Community Involvement
- ☒ Neighborhood Patrol
- ☒ Public Communication

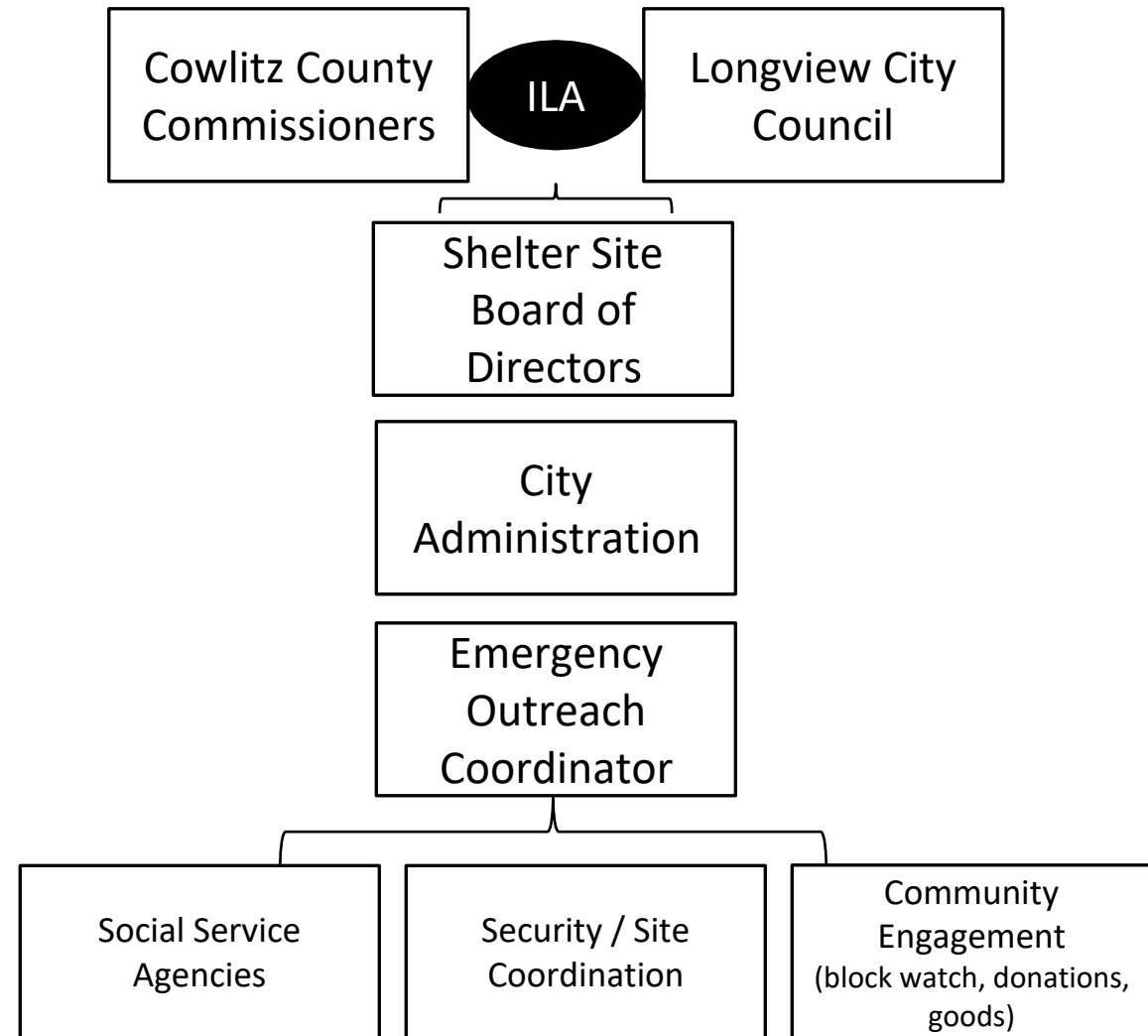
Restoration Regeneration Reintegration



Proposed Structure

Board of Directors

- 2 City of Longview staff
- 1 County representative
- 1 Longview City Councilor
- 1 local service provider representative
- 1 emergency management representative
- 1 community member at-large



Measures of Success

- Number of people we get into housing
- Reduction in crime in neighboring areas (incident reports)
- Reduction in demand on public and private services (medical, BHU, LPD)
- Survey feedback from local businesses and neighborhoods
- Ongoing feedback from local Service Providers on consumption of their services and how to measure positive improvements or continued areas of opportunity





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Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Tuesday, August 23, 2022

6:00 PM

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1-646-876-9923

Webinar ID: 821 4426 9625

1. **CALL TO ORDER**

Mayor Wallis called the meeting to order at 6:01 p.m.

2. **INVOCATION*/FLAG SALUTE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Strobel by zoom, Councilmember Boudreau, Councilmember Ortiz*

***Staff Present:** City Manager Kurt Sacha; Assistant City Manager Kris Swanson, City Clerk Tiffany Ostreim; Public Works Director Ken Hash; Community and Economic Development Director Ann Rivers;*

Parks & Recreation Director Jen Wills; Fire Chief Jim Kambeitz; Police Chief Robert Huhta; Library Director Jacob Cole, City Attorney Jim McNamara

4. WORKSHOP

22-000526 CAPITAL PROJECTS FUND BUDGET REQUESTS (ESTIMATE 60 MINUTES)

*City Manager Sacha presented the 2023-2024 Capital Projects Budget.
Library Director Jacob Cole provided information.
Parks and Recreation Director Wills provided information.
Public Works Director Ken Hash provided information.
Police Chief Robert Huhta provided information.
Fire Fire Chief Jim Kambeitz provided information.*

The council discussed and made updates to the 2023-2024 Capital Projects Fund request.

The council's workshop ended at 7:44 p.m. and the council resumed their regular meeting in the council chambers at 7:55 p.m.

5. APPROVAL OF MINUTES

22-000527 AUGUST 9, 2022 REGULAR MEETING MINUTES

A motion was made by Councilmember Spencer seconded by Councilmember Wean to approve the minutes. Councilmember Ortiz offered an amendment to the minutes to reflect his councilmember report. The motion to approve the minutes with the amendment carried unanimously.

6. CHANGES TO THE AGENDA

Councilmember Kendall requested Resolution No. 2418 be moved to the top of the Agenda. All councilmembers concurred.

7. PRESENTATIONS & AWARDS

22-000521 RESOLUTION NO. 2418 - HONORING COWLITZ TRIBAL LEADERSHIP

RECOMMENDED ACTION:

MOTION TO APPROVE RESOLUTION NO. 2418

Patty Kinswa-Gaiser addressed the council and audience.

A motion was made by Councilmember Ortiz, seconded by Councilmember Wean to approve Resolution No. 2418 Honoring Cowlitz Tribal Leadership.

The council recessed at 8:01 p.m. and returned to the council chambers at 8:06 p.m.

The motion carried unanimously.

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

*Larry Crosby, city unstated, provided public comment.
Jeff Moore, city unstated, provided public comment.
Bill Kasch, city unstated, provided public comment.*

Jason Still, city unstated, provided public comment.
Crystal Moldenhauer, city unstated, provided public comment.
Clint Hash, Longview, provided public comment.
Mike Peterson, Longview provided public comment.
Shannon Gillman, Longview, provided public comment.
Kathleen Owen, city unstated, provided public comment.
Dr. Rick Still, provided public comment.
Dexter Kearny, city unstated, provided public comment.
Rick Dahl, city unstated, provided public comment.
Jeff Wilson, Longview, provided public comment.
Dr. Shannon McLain, city unstated, provided public comment.
William Youngren, city unstated, provided public comment.
Donna Mucciaccio, Longview, provided public comment.
Ed Hamilton, city unstated, provided public comment.
Sandra Gaskill, Longview, provided public comment.
Sammy Adolphsen, city unstated, provided public comment.
George Robertson, city unstated, provided public comment.
Kayce Settlemeier, city unstated, provided public comment.
Major Phil Smith, Salvation Army, provided public comment.
Mary Lyons, Longview, provided public comment.
Molly Langdon, Longview, provided public comment.
Randy Knox, city unstated, provided public comment.

Mayor Wallis clarified the flag salute was recited at the beginning of the regular meeting which started at 6:00 p.m.

Matt Franett, Longview, provided public comment.
Tim Shay, city unstated, provided public comment.
Shawn Green, Longview, provided public comment.
Allison Mattocks, city unstated, provided public comment by zoom.
Tricia Junker Rodman, city unstated, provided public comment by zoom.
Citizen, name and city unstated, provided public comment.
Jerry, last name and city unstated, provided public comment.

9. **PUBLIC HEARINGS**

22-000511 PUBLIC HEARING – PAVEMENT PRESERVATION ON NEW STREETS ORDINANCE 3463: AMENDING CHAPTER 12.08. “CONSTRUCTION, REPAIR AND MAINTENANCE” TO ADD STREET CUTS – PROCEDURES, FEES AND EXCEPTIONS, TO PRESERVE THE INTEGRITY OF NEW STREETS

RECOMMENDED ACTION: CONDUCT THE PUBLIC HEARING

Mayor Wallis opened the public hearing at 9:43 p.m.

Public Works Director Ken Hash, Public Works; presented.

Mayor Wallis closed the public hearing at 9:50 p.m.

22-000514 ORDINANCE NO. 3463 – PAVEMENT PRESERVATION ON NEW STREETS AMENDING CHAPTER 12.08. “CONSTRUCTION, REPAIR AND MAINTENANCE” TO ADD STREET CUTS – PROCEDURES, FEES AND EXCEPTIONS, TO PRESERVE THE INTEGRITY OF NEW STREETS

RECOMMENDED ACTION:**MOTION TO ADOPT ORDINANCE NO. 3463**

A motion was made by Councilmember Wallin, seconded by Councilmember Boudreau to approve Ordinance No. 3463. The motion carried unanimously.

22-000524 PUBLIC HEARING- ALLOCATION OF HOME AMERICAN RESCUE PLAN (HOME-ARP) FUNDS TO PROJECTS**RECOMMENDED ACTION:****1) HOLD A PUBLIC HEARING ON 2022 LONGVIEW HOME-ARP PROGRAM APPLICATIONS****2) MOTION TO ALLOCATE FUNDS**

Mayor Wallis opened the public hearing at 9:52 p.m.

Community & Economic Development Planner McAllister Kosar and Planning Manager Adam Trimble presented.

Ms. Westerman, provided public comment.

Trisha Johnston, provided public comment.

Citizen, provided public comment.

Kennan Harvey, Kelso, provided public comment.

Shannon Gillman, provided public comment.

Jason Still provided public comment.

Dexter Kearny provided public comment.

Nora Winters, provided public comment by zoom.

Mayor Wallis closed the public hearing at 10:19 p.m.

A motion was made by Councilmember Spencer to fund recommendation #2 - \$557,896 to HOSWWA, \$188,134 to CHOB and \$132,627 to LCCAP. Motion failed.

A motion was made by Councilmember Wallin to fund recommendation #1 - \$746,030 to HOSWWA and \$132,627 to LCCAP seconded by Councilmember Ortiz. The motion carried with the following votes:

Ayes - Councilmember Wallin, Councilmember Ortiz, Councilmember Kendall, Councilmember Strobel, Councilmember Wean, Councilmember Strobel and Mayor Wallis.

Nays - Councilmember Boudreau.

10. BOARD & COMMISSION RECOMMENDATIONS**22-000520 SECOND ROUND - NEIGHBORHOOD PARK GRANT APPLICATIONS****RECOMMENDED ACTION:****MOTION TO APPROVE THE PARK AND RECREATION ADVISORY BOARD'S FUNDING RECOMMENDATION**

Parks and Recreation Director Jennifer Wills, presented.

Councilmember Wean excused herself from the council chambers at 10:35 p.m. and participated by zoom at 10:47 p.m.

Citizen, provided public comment.

Library Director Jordan Cole provided information on the books.

Citizen, provided public comment.

Jason Stil, provided public comment.

Citizen, provided public comment.

Allison Mattocks provided public comment by zoom.

A motion was made by Councilmember Kendall, seconded by Councilmember Wallin, to approve the Park and Recreation Advisory Board's funding recommendation for round two Neighborhood Park Grant Applicant. Discussion on the motion. The motion carried with the following votes:

Ayes: Councilmember Kendall, Councilmember Wallin, Councilmember Strobel, Councilmember Wean, and Mayor Wallis.

Nays: Councilmember Boudreau and Councilmember Ortiz.

11. ORDINANCES & RESOLUTIONS

22-000510 RESOLUTION NO. 2409 – STORMWATER UTILITY RATE RESOLUTION UPDATE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2409

*Public Works Director Ken Hash and Stormwater Manager Steve Haubner presented.
Councilmember Wean excused herself from zoom at 10:58 p.m.*

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel to approve the resolution.

Shannon Gillman, provided public comment.

Jason Still, provided public comment.

Allison Mattocks, provided public comment by zoom.

The motion carried with the following vote:

Ayes: Councilmember Kendall, Councilmember Strobel, Councilmember Ortiz, and Mayor Wallis.

Nays: Mayor Pro Tem Wallin and Councilmember Boudreau.

22-000528 ORDINANCE NO. 3465 - TECHNICAL AMENDMENT TO LONGVIEW MUNICIPAL CODE 12.08 AND 12.10

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3465

Public Works Director Ken Hash, presented.

A motion was made by Councilmember Ortiz, seconded by Councilmember Kendall to adopt the ordinance. The motion carried unanimously.

22-000537 RESOLUTION NO. 2419 - RELATING TO PUBLIC HEALTH AND SAFETY

RECOMMENDED ACTION:

MOTION TO APPROVE RESOLUTION NO. 2419

Councilmember Wean participated by zoom at 11:28 p.m.

City Manager Sacha presented. This ratifies the emergency declared a year ago and allows for an immediate course of action to remediate the existing encampment area. Plan to hire temporary outreach coordinator to assist. Will increase security and patrol. City staff will review, at the direction of council, all city-owned properties and recommend the best location for a hosted site. Site plans will be developed. Local businesses, citizens and service providers will be surveyed. Will prepare an ILA with Cowlitz County containing a scope of work to assist with the efforts.

A motion was made by Councilmember Boudreau, seconded by Councilmember Wallin to approve Resolution No. 2419 confirming and reauthorizing the state of civil emergency, and in

addition, close the unhosted site effective September 1st, with the state of emergency end date coming back for council approval by Thursday, October 13th, 2022.

Citizen, provided public comment.
Citizen, provided public comment.
Citizen, provided public comment.
Citizen, provided public comment.
Citizen, provided public comment.

Chief Huhta reported they would continue to prioritize calls for services. Have recently expended overtime dollars on safety concerns in the area of the camp. Reported on additional arrests.

Citizen, provided public comment.
Citizen, provided public comment.
Kristen Becker provided comment by zoom.

The motion to approve Resolution No. 2419 confirming and reauthorizing the state of civil emergency, and in addition, close the unhosted site effective September 1st, with the state of emergency end date coming back for council approval by Thursday, October 13th, 2022 failed with the following votes:

Aye - Councilmember Spencer and Councilmember Wallin.

Naye - Councilmember Kendall, Councilmember Strobel, Councilmember Wean, Councilmember Ortiz, and Mayor Wallis.

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel to approve the original Resolution No. 2419 as presented. The motion carried unanimously.

12. MAYOR'S REPORT

Mayor Wallis thanked the citizens and staff for attending the meeting.

13. COUNCILMEMBERS' REPORTS

Councilmember Ortiz provided a report.

Councilmember Kendall provided a report from the Unhoused Committee. Discussed how to expedite the path forward for a safe and secure site for the unhoused community. Talked about the size of the Board of Directors; will defer that conversation to a later date. Received written comments from citizens that attended; committee is collaborating on answering those questions. Common theme in the comments - impact on neighbors of existing camp, focus on serving locally unhoused community members, what to do with people unwilling to follow rules, support for police department and specifics on hosted -site. Will compile new input from local businesses and citizens; Councilmember is drafting survey questions. Request staff develop ILA for September 8, 2022 council meeting. Will include single best location of all city-owned properties. Will include site plan and budget - site prep and infrastructure, temporary structures, operations and staffing and good neighbor plan. Councilmembers concurred unanimously with the committee's recommendations.

Councilmember Boudreau presented a report. Requested paper comment forms be provided at every council meeting in addition to taking oral comments.

Councilmember Wallin presented a report.

Councilmember Wean presented a report.

14. CONSENT CALENDAR

A motion was made by Councilmember Ortiz, seconded by Councilmember Kendall to approve the items on the Consent Calendar as though acted on individually. The motion carried unanimously.

22-000523 APPROVAL OF CLAIMS

15. CITY MANAGER'S REPORT

16. MISCELLANEOUS**17. EXECUTIVE SESSION****18. ADJOURNMENT**

The meeting was adjourned at 12:20 a.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, SEPTEMBER 8, 2022 – 6:00 P.M

THURSDAY, SEPTEMBER 22, 2022 – 6:00 P.M.

NEXT COUNCIL WORKSHOPS:

THURSDAY, SEPTEMBER 8, 2022 - 6:00 P.M. - KELSO WATER RATES

THURSDAY, SEPTEMBER 22, 2022 - 6:00 P.M. - WASHINGTON WAY ROAD DIET

NEXT SPECIAL WORKSHOPS:

THURSDAY, OCTOBER 6, 2022 - 6:00 P.M. - UTILITY RATES



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF AUGUST 2022 ACCOUNTS PAYABLE: \$1,931,641.01

Checks numbered: 38104 - 38456.

SECOND HALF AUGUST 2022 PAYROLL:

\$372,131.01, checks numbered: 1425 - 1449

\$855,544.65, direct deposits

\$795,168.81, wire transfers

\$2,022,844.47 Total

STAFF CONTACT:

John Baldwin, Accountant

Dana Beck, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – OCEAN BEACH HIGHWAY SEWER MANHOLE RECONSTRUCTION PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE OCEAN BEACH HIGHWAY SEWER MANHOLE RECONSTRUCTION PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Ocean Beach Highway Sewer Manhole Reconstruction project has been completed in accordance with the plans and specifications under Contract No. 22-1945-S/D entered into between the City of Longview and Clark & Sons Excavating, Inc. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Morgan Palmer, Project Engineer

Attachments: None



City of Longview

Agenda Summary

2023 SOUTHWEST WASHINGTON REGIONAL AIRPORT BUDGET

RECOMMENDED ACTION:

MOTION TO ADOPT THE 2023 SOUTHWEST REGIONAL AIRPORT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Improve transportation systems

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Southwest Washington Regional Airport manager Chris Paolini will provide Longview citizens a presentation of the 2023 operating and capital budget for the airport. As per Resolution No. 2273, a portion of the funding for the Southwest Regional Airport is provided through contributions from the City of Kelso, City of Longview, Cowlitz County and the Port of Longview. In addition to revenue from hangar leases, land leases and other miscellaneous revenues, the City of Kelso, City of Longview, Cowlitz County and the Port of Longview have each been asked to contribute \$76,000.00 in 2023 toward the operations of the airport. The \$76,000.00 represents the same amount as was contributed in 2022.

Attached are two versions of the operating budget for review. The first attachment provides a detailed budget comparing 2017 – 2022. The second attachment provides the proposed 2023 budget in a similar format to those in prior years.

RECOMMENDED ACTION:

Motion to adopt the 2023 Southwest Regional Airport.

STAFF CONTACT: Kurt Sacha, City Manager

Attachments:

1. SWRA 2023 Draft budget - Clean Copy
2. SWRA 2023 Draft Budget w Yearly Comparisons

**Southwest Washington Regional Airport
Draft 2023 Airport Operating Budget**

	EXPENDITURES	2023	NOTES
	ACCOUNT DESCRIPTION	Proposed	
1	Office Supplies	2,000	
2	Professional Services (Salary and benefits)	148,000	
3	Professional Services (Finance/Accounting/Admin)	40,000	
4	Professional Services (Legal)	10,000	
5	Telephone, Postage, Copying, Internet (mgmt. office)	3,000	
6	Travel/Seminars/Training	3,000	
7	Membership Dues and Fees	750	
8	State Examiner's Charges	5,000	
9	Leasehold Taxes	150	
10	Diking Assessment	30,000	
11	Professional Services Maintenance (City of Kelso)	55,000	
12	Building Repairs (Hangar Roof and Door Repair, Painting)	23,400	Repair storage shed and hangar repairs.
13	Repairs to Landing Field	50,000	2023 crack sealing, west ramp repairs & grading, Brush removal Final Phase
14	Repairs to Electrical (Navigational; hangar, bldg)	12,000	
15	Repairs to mowing Equipment	4,000	
16	Vehicle Maintenance (oil, repairs, license tab)	2,000	
17	Advertising / Promotions (Signs, promo materials, etc.)	5,000	Marketing materials and assist FBO with marketing airport events.
18	Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	4,000	
19	Safety Supplies - (Decoys, Signing, Windsocks, Fire ext.)	2,000	
20	FUEL (for airport vehicle & mowing)	1,500	
21	Small Tools and Equipment	500	
22	Insurances	35,000	Pending 2022 Insurance site insp.
23	Electricity (Airport office, hangars, navigation equip)	8,000	
24	Garbage/Water/Stormwater Management	12,500	
25	Sanitation	5,500	Cost increase due to COVID and inflation
26	Miscellaneous (misc., annual BNSF easement cost)	2,000	
27	Large purchases:	136,000	Tractor and mower deck
28	Underground Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance and annual CP Testing)	3,000	
29	Engineering Contract: General Engineering Services	25,000	
30	Sponsor (Airport) Local match - FAA Projects	50,000	
31	2023 FAA Ramp/Apron Rehabilitation Project	902,000	
32	Fuel Tank Replacement Project	470,000	Place holder
33	TOTAL ANNUAL AIRPORT EXPENDITURES	\$ 2,050,300	
34	Expenditures minus Capital projects and purchases	\$ 628,300	
	FAA Funded Capital Project expenses in yellow cells		
	Non FAA Funded Capital Project Expenses in Tan cells		

**Southwest Washington Regional Airport
Draft 2023 Airport Operating Budget**

	REVENUE	2023	
1	Account Description	Proposed	Notes
2	Beginning Fund Balance	160,000	Mower purchase & Sponsor grant match
3	Leasehold Excise -- Leasehold excise from State	6,000	
4	Intergovt - City of Kelso	76,000	Per ILA
5	Intergovt - Cowlitz County	76,000	Per ILA
6	Intergovt - City of Longview	76,000	Per ILA
7	Intergovt - Port of Longview	76,000	Per ILA
8	Interest Income	100	
9	Interest Income Reserve	500	
10	Hangar Leases	166,700	
11	Land Leases (Life Flight, Prime, Hgr 59, Hgr 41-43, etc.)	32,400	
12	Rentals - Building 40 Apartment	7,200	
13	FBO Agreement	1,400	
14	2023 FAA Grant: Apron/Ramp Rehabilitation Project	852,000	Pending Grant award (New FAA project)
15	2023 WSDOT Grant - Ramp Rehabilitation Project	50,000	Pending Grant award (New FAA project)
16	County Grant: Fuel Tank Replacement Project	470,000	Addiitonal Funding TBD
17	TOTAL ANNUAL AIRPORT REVENUE	\$ 2,050,300	

18	Annual Revenue Less Capital Project Grants & Loans	\$ 628,300
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19	Direct Operating Revenue (without Entity Subsidies)	\$ 214,300
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ILA Contributions
Federal Aviation Administration (FAA) Grant Funding
WSDOT Grant Funding
Local Grant Funding: County Grant Funds were received

**Southwest Washington Regional Airport
Draft 2023 Airport Operating Budget**

	EXPENDITURES	2017	2017	2018	2018	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023 vs 22	NOTES
	ACCOUNT DESCRIPTION	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED	Inc/Decr. %	
1	Office Supplies	1,500	5,422	4,500	5,217	2,000	873	2,000	965	2,000	6,190	2,000		2,000	0.0%	
2	Professional Services (Salary and benefits)	110,000	113,627	119,700	115,088	124,000	110,935	126,000	123,725	130,500	130,965	142,000		148,000	4.2%	
3	Professional Services (Finance/Accounting/Admin)	40,000	35,000	40,000	40,000	40,000	50,085	40,000	40,000	40,000	40,000	40,000		40,000	0.0%	
4	Professional Services (Legal)	10,000	2,440	8,000	9,170	10,000	8,575	10,000	10,800	10,000	14,750	10,000		10,000	0.0%	
5	Professional Services (FBO)	31,500	30,727	31,400	31,739	31,400	31,779	32,000	31,988	13,500	12,037					
6	Telephone, Postage, Copying, Internet (mgmt. office)	2,000	1,855	2,000	2,000	3,500	1,991	3,500	1,819	3,500	1,816	3,000		3,000	0.0%	
7	Travel/Seminars/Training	1,000	1,978	3,500	773	3,500	1,614	3,000	467	3,000	0	3,000		3,000	0.0%	
8	Membership Dues and Fees	750	525	750	600	750	405	750	375	750	385	750		750	0.0%	
9	State Examiner's Charges	6,000	0	0	7,278	0	0	8,000	4,637	5,000	7,971	5,000		5,000	0.0%	
10	Leasehold Taxes	150	131	150	131	150	131	150	131	150	93	150		150	0.0%	
11	Diking Assessment	26,000	26,099	27,000	26,085	26,500	26,169	26,500	27,903	28,000	28,528	29,500		30,000	1.7%	
12	Professional Services Maintenance (City of Kelso)	55,500	28,093	50,000	30,360	55,000	16,516	55,000	15,963	55,000	16,516	55,000		55,000	0.0%	
13	Professional Services - Misc. (USDA Wildlife contract)					8,000	0								N/A	USDA not Available; will revisit when USDA staffing permits
14	Building Repairs (Hangar Roof and Door Repair, Painting)	25,000	6,037	30,000	5,981	30,000	3,361	25,000	59,689	25,000	21,986	150,000		23,400	-84.4%	Repair storage shed and hangar repairs.
15	Repairs to Landing Field	27,000	30,839	35,000	77,937	44,000	29,625	40,000	4,670	45,000	80,945	45,000		50,000	11.1%	2023 crack sealing, west ramp repairs & grading, Brush removal Final Phase
16	Repairs to Electrical (Navigational; hangar, bldg)	2,500	439	7,500	6,087	7,500	557	7,500	8,222	12,000	5,538	12,000		12,000	0.0%	
17	Repairs to mowing Equipment	1,000	1,506	3,000	2,847	3,000	2,264	3,000	5,082	4,000	885	4,000		4,000	0.0%	
18	Vehicle Maintenance (oil, repairs, license tab)	1,500	3,250	2,000	1,391	2,200	2,690	2,200	106	2,200	206	2,000		2,000	0.0%	
19	Advertising / Promotions (Signs, promo materials, etc.)	1,500	211	5,000	1,111	10,000	4,048	10,000	199	5,000	332	5,000		5,000	0.0%	Marketing materials and assist FBO with marketing airport events.
20	Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	4,000	10,314	4,000	2,570	4,000	4,615	4,000	1,442	4,000	3,232	4,000		4,000	0.0%	
21	Safety Supplies - (Decoys, Signing, Windsocks, Fire ext.)	1,000	806	4,000	499	2,000	790	2,000	722	2,000	2,032	2,000		2,000	0.0%	
22	FUEL (for airport vehicle & mowing)	1,500	920	1,500	733	1,500	740	1,500	649	1,500	541	1,500		1,500	0.0%	
23	Small Tools and Equipment	100	64	500	773	500	130	500	0	500	0	500		500	0.0%	
24	Insurances	21,000	21,168	23,000	24,922	25,000	24,236	26,000	26,080	32,500	28,966	34,500		35,000	1.4%	Pending 2022 Insurance site insp.
25	Electricity (Airport office, hangars, navigation equip)	10,000	8,070	10,000	7,714	9,000	7,451	8,500	7,598	8,500	6,836	8,000		8,000	0.0%	
26	Garbage/Water/Stormwater Management	10,500	10,232	11,000	9,691	11,000	10,537	11,000	10,784	12,500	13,880	12,500		12,500	0.0%	
27	Sanitation	2,300	3,206	2,800	3,036	4,000	3,887	4,000	4,877	4,500	5,690	4,700		5,500	17.0%	Cost increase due to COVID and inflation
28	Miscellaneous (misc., annual BNSF easement cost)	3,000	2,203	18,024	5,096	2,000	809	2,000	1,024	2,000	870	2,000		2,000	0.0%	
29	Large purchases:	3,500	3,126	7,500	0	6,522	0	800	0	140,000	0	16,000		136,000	N/A	Tractor and mower deck
30	Underground Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance and annual CP Testing)	1,300	2,513	1,300	1,521	1,500	919	2,800	7,132	2,800	5,563	3,000		3,000	0.0%	
31	Engineering Contract: General Engineering Services											25,000		25,000		
32	Sponsor (Airport) Local match - FAA Projects	40,200	0							37,500	0	21,500		50,000		
33	2017- FAA Airport AGIS Survey & Master Plan Update	346,000	145,053	347,113	137,286	265,000	71,851	200,000	0	57,500	10,519					Completed and Closed
34	2017- FAA Airport Wildlife Study & Management Plan	165,000	12,278	43,442	24,472	30,000	1,907	10,000	0	12,500	432					Completed and Closed
35	2019- FAA CIP Identified Runway Rehab Project			0	793	1,277,778	824,474	751,000	876	215,000	0					Completed and Closed
36	2021 FAA CIP Environmental assessment - CANCELED							750,000	0	712,500	0					Cancelled by FAA
37	2023 FAA Ramp/Apron Rehabilitation Project									0	17,472	425,000		902,000		
38	CIP Stopway Rural County Grant Fund	335,000	38,514													Completed and Closed
39	Restricted Cash: County Grant Funds- Fuel Tank Project			321,484	251,099	279,000	4,937	35,000	0	17,000	0			470,000		Place holder
40	Fuel Tank Replacement Project - Local funding							19,000	0	0	17,898	1,208,000				Cancelled
41	WSDOT Loan Repayment (annual)											30,000				Cancelled
42	AIRPORT TOTAL EXPENDITURES	\$ 1,287,300	\$ 546,647	\$ 1,165,163	\$ 833,999	\$ 2,320,300	\$ 1,248,898	\$ 2,222,700	\$ 397,923	\$ 1,647,400	\$ 483,075	\$ 2,306,600	\$ -	\$ 2,050,300	-11.1%	
43	Expenditures minus Capital projects and purchases	\$ 441,300	\$ 350,803	\$ 453,124	\$ 420,349	\$ 468,522	\$ 345,730	\$ 476,700	\$ 397,048	\$ 632,900	\$ 436,754	\$ 643,600	\$ -	\$ 628,300	-2.4%	
	FAA Funded Capital Project expenses in yellow cells															
	Non FAA Funded Capital Project Expenses in Tan cells															

**Southwest Washington Regional Airport
Draft 2023 Airport Operating Budget**

	REVENUE	2017	2017	2018	2018	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023 vs 22	
1	Account Description	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED	Inc/Decr. %	NOTES
2	Beginning Fund Balance	40,200	0	16,024	0	0	16	0	952	120,116	0	380,900		160,000		Mower purchase & Sponsor grant match
3	Leasehold Excise -- Leasehold excise from State	4,200	5,361	4,200	5,849	4,500	6,153	5,500	6,410	5,500	6,679	6,000		6,000	0.0%	
4	Intergovt - City of Kelso	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000		76,000	0.0%	Per ILA
5	Intergovt - Cowlitz County	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000		76,000	0.0%	Per ILA
6	Intergovt - City of Longview	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000		76,000	0.0%	Per ILA
7	Intergovt - Port of Longview	65,000	65,000	65,000	65,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000		76,000	0.0%	Per ILA
8	Interest Income	100	1,498	100	8,327	100	9,313	100	581	100	96	100		100	0.0%	
9	Interest Income Reserve	0	3,235	500	5,719	500	1,569	500	175	500	29	500		500	0.0%	
10	Tie Down Fees	2,100	2,071	2,100	1,864	2,100	1,449	2,100	1,339	1,200	552					
11	Hangar Leases	108,500	105,925	114,702	117,336	119,000	126,498	125,000	134,349	130,000	143,206	139,100		166,700	19.8%	
12	Land Leases (Life Flight, Prime, Hgr 59, Hgr 41-43, etc.)	25,700	27,027	25,800	27,543	25,800	24,251	26,700	24,125	27,800	26,170	31,600		32,400	2.5%	
13	Rentals - Building 40 Apartment	7,700	7,839	8,000	8,390	8,300	8,583	8,500	14,000	20,400	20,492	21,000		7,200	-65.7%	
14	FBO Agreement	0	3,722	3,722	3,722	3,722	3,722	3,800	3,722	6,884	1,591	1,200		1,400	16.7%	
15	Fuel Sales									15,900	0					
16	Late Fees	0	4,895	1,000	2,707	500	725	500	790	500	2,885	500		0	-100.0%	
17	2017 FAA AGIS Survey & Master Plan Update (90%)	456,800	0	328,844	148,747	250,000		200,000		50,000	0					Completed and Closed
18	2017 FAA Grant: WHA & WHMP (90%)			41,156		30,000		15,000		10,000	0					Completed and Closed
19	2019 FAA Grant: CIP Identified Runway Rehabilitation					1,150,000	680,005	675,726	97,801	180,000	0					Completed and Closed
20	2021 FAA Grant: Environmental Assess. Canceled by FAA							675,000	0	675,000						Cancelled by FAA
21	2023 FAA Grant: Apron/Ramp Rehabilitation Project											382,200		852,000		Pending Grant award (New FAA project)
22	2017 WSDOT Grant: WHA & WHMP, AGIS & MP	14,000	0	20,555	5,528	15,000		15,000		10,000	9,855					Completed and Closed
23	2019 WSDOT Grant: 5% Match for Runway rehab					63,889	36,522	32,834		5,000	548					Completed and Closed
24	2021 WSDOT Grant - Environ. Assess - CANCELED BY FAA							37,500	0	37,500						Cancelled by FAA
25	2023 WSDOT Grant - Ramp Rehabilitation Project											21,500		50,000		Pending Grant award (New project)
26	WSDOT CARB Loan - Fuel Tank Replacement Project											500,000				Cancelled
27	Restricted cash: Beginning Fund Balance from Rural County Grant reallocation for 10 designated airport projects (previously stopway grant)	335,000	45,127	321,484	282,970	279,000		31,051		17,000	0					All projects complete
28	Cowlitz County Rural Development Grant 2018-19 (Match grant for FAA runway rehabilitation project)					63,889	43,229	63,889		30,000	0					Cowlitz County Grant for match RWY Project
29	County Grant: Fuel Tank Replacement Project											518,000		470,000		Additional Funding TBD
30	Total Annual Airport Revenue	\$ 1,287,300	\$ 499,699	\$ 1,165,163	\$ 911,702	\$ 2,320,300	\$ 1,246,035	\$ 2,222,700	\$ 588,244	\$ 1,647,400	\$ 516,102	\$ 2,306,600	\$ -	\$ 2,050,300		
31	Annual Revenue Less Capital Projects Grants & Loan	\$ 441,300	\$ 454,573	\$ 453,124	\$ 474,457	\$ 468,522	\$ 486,262	\$ 476,700	\$ 489,491	\$ 632,900	\$ 505,700	\$ 884,900	\$ -	\$ 628,300	-29.0%	
32	Direct Operating Revenue (without Entity Subsidies)	\$ 148,300	\$ 150,573	\$ 160,124	\$ 170,457	\$ 164,522	\$ 182,262	\$ 172,700	\$ 185,491	\$ 192,884	\$ 201,700	\$ 200,000		\$ 214,300	7.2%	
	ILA Contributions															
	Federal Aviation Administration (FAA) Grant Funding															
	WSDOT Grant Funding															
	Local Grant Funding has been received															