



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, September 19, 2022

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Glenda Johnson, Jenny Oskey, Michelle Rabideau & Claire Pang

Members Absent: N/A

Constituents Present: N/A

Council Members Present: Spencer Boudreau

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

2. **APPROVAL OF MINUTES**

22-000583 PRAB Draft Meeting Minutes - Special Meeting 08.08.2022

A motion was made by Board Member Rayleen Aguirre, seconded by Board Member Claire Pang, to accept the minutes of 08.08.2022. The motion carried by the following vote:

Ayes: Board Member Rayleen Aguirre, Board Member Claire Pang, Board Member Michelle Rabideau , Board Member Glenda Johnson

Nays: None

3. **CHANGES TO THE AGENDA**

N/A

4. **CONSTITUENT COMMENTS**

N/A

5. **BOARD MEMBER COMMENTS**

N/A

6. **TREE BOARD COMMENTS**

N/A

7. **REPORTS**

22-000587 A. PARKS MAINTENANCE DIVISION

i. **Monthly Report (Attached)**

ii. **Follow up to tree at 1238 Kessler Boulevard (Verbal)**

A Park Maintenance Division Report was embedded in the agenda.

22-000588 B. RECREATION DIVISION**i. Monthly Report**

A Recreation Division Report was provided verbally. A written report will be emailed to the board and embedded in the minutes.

22-000589 C. DIRECTORS REPORT**i. Order of Business to Council (Verbal)**

Jennifer Wills, Director, provided a verbal report.

8. OLD BUSINESS**22-000590 A. CONCESSIONS AT LAKE SACAJAWEA POLICY****SUMMARY STATEMENT:**

Review and recommendation of concession policy for Lake Sacajawea

RECOMMENDED ACTION:

Motion to recommend changes to policy for council approval.

STAFF CONTACT: Jennifer Wills, Director

Discussion ensued. Policy to return at a future meeting for recommendation.

22-000591 B. MILITARY HONORS POLICY - 2ND DRAFT**SUMMARY STATEMENT:**

Park Board has been asked to revisit the previously recommended draft policy. City of Longview Police Department is in support of a policy that restricts Military Honors to R.A. Long Park.

RECOMMENDED ACTION:

Motion to recommend policy with consideration of police department input.

STAFF CONTACT: Jennifer Wills, Director

A motion was made by Board Member Claire Pang, seconded by Board Member Glenda Johnson, to recommend full military honors, which includes the firing of volley shots as a solute, is only allowed at RA Long Park, otherwise military honors are allowed at all parks. The motion carried by the following vote: Ayes: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Michelle Rabideau, Board Member Glenda Johnson

Nays: Board Member Rayleen Aguirre

9. NEW BUSINESS**22-000592 A. YOUTH SPORTS INVITATION TO BOARD****SUMMARY STATEMENT:**

Park Board requested Youth Sports organizations be invited to report annually on their organization.

RECOMMENDED ACTION:

Motion to recommend the January meeting as the youth sports reports.

STAFF CONTACT: Jennifer Wills, Director

A motion was made by Board Member Claire Pang, seconded by Board Member Jenny Oskey, to ask the 4 user groups which dates work well for them to report and bring information back in October. The motion carried by the following vote:

Ayes: Board Member Rayleen Aguirre, Board Member Jenny Oskey, Board Member Claire Pang, Board

Member Michelle Rabideau, Board Member Glenda Johnson
Nays: None

22-000593 B. INCLUSION & ACCOMODATION POLICY

SUMMARY STATEMENT:

The Parks and Recreation seeks to incorporate an Inclusion & Accommodation Policy/Procedure.

RECOMMENDED ACTION:

Motion to approve the recommended policy.

STAFF CONTACT:

Jennifer Wills, Director

A motion was made by Board Member Rayleen Aguirre, seconded by Board Member Jenny Oskey, to accept the policy as is. The motion carried by the following vote:

Ayes: Board Member Rayleen Aguirre, Board Member Jenny Oskey, Board Member Claire Pang, Board Member Michelle Rabideau, Board Member Glenda Johnson

Nays: None

22-000594 C. COMPREHENSIVE PLAN (Verbal Only)

- i. Requirements for Plan**
- ii. Update on Community Survey**
- iii. Public Involvement Process**
 - 1. Community Open Houses**
 - 2. Stakeholder Interviews**
- iv. Inventory Evaluation**

Discussion Only.

10. ADJOURNMENT

The meeting was adjourned at 6:14 P.M.