



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, November 21, 2022

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **ROLL CALL**

Members Present: Rayleen Aguirre, Glenda Johnson, Jenny Oskey & Michelle Rabideau.

Members Absent: Claire Pang

Constituents Present: N/A

Council Members Present: Spencer Boudreau

Staff Present: Melissa Harbour, Joanna Martin, Justin Brown, Tiffany Ostreim-City Clerk

2. **APPROVAL OF MINUTES**

22-000739 PRAB Draft Minutes - 11.21.2022

*A motion was made by Board Member Jenny Oskey, seconded by Board Member Michelle Rabideau, to accept the minutes from the 11.21.2022 PRAB meeting. The motion carried by the following vote: Ayes: Board Member Rayleen Aguirre, Board Member Jenny Oskey, Board Member Michelle Rabideau, Board Member Glenda Johnson
Nays: None*

3. **CHANGES TO THE AGENDA**

A motion was made by Board Member Rayleen Aguirre, seconded by Board Member Glenda Johnson, to move New Business item related to Public Records/OPMA prior to Constituent Comments. The motion carried by the following vote: Ayes: Board Member Rayleen Aguirre, Board Member Jenny Oskey, Board Member Michelle Rabideau, Board Member Glenda Johnson. Nays: None

4. **CONSTITUENT COMMENTS**

N/A

5. **BOARD MEMBER COMMENTS**

N/A

6. **TREE BOARD COMMENTS**

N/A

7. **REPORTS**

22-000740

- a. **Park Maintenance Division Report**
- b. **Recreation Division Report**

A Parks Division Report was embedded in the agenda.

A Recreation Division Report was embedded in the agenda.

8. OLD BUSINESS**22-000742 COMPREHESIVE PLAN-STAKEHOLDERS**

SUMMARY: Follow up to Board Members who chose to meet/speak with stakeholders.

RECOMMENDED ACTION: Discussion Only

STAFF CONTACT: Jennifer Wills, Parks & Recreation Director

Discussion Only

9. NEW BUSINESS**22-000743 YOUTH SPORTS LEAGUE UPDATE**

SUMMARY: The Longview Soccer Club was invited to present to the Park and Recreation Advisory Board. The league will be provided 5 minutes to present the following with the opportunity for dialog and questions after:

*Largest success from 2022 season

*Biggest improvement for 2022 season

*Challenges ahead

*Current financial commitments (projects)

*Top safety concerns and plans to address

*Registration numbers and trends

*Tournaments – Current/future plans

RECOMMENDED ACTION: No Action Presentation Only

STAFF CONTACT: Jennifer Wills, Parks & Recreation Director

Tabled

22-000744 PUBLIC RECORDS AND OPEN PUBLIC MEETINGS ACT REFRESHER

SUMMARY: Longview City Clerk's Office will present a refresher of the Public Records Act and the Open Public Meetings Act as it pertains to the Park and Recreation Advisory Board

RECOMMENDED ACTION: No Action, Presentation and Discussion

STAFF CONTACT: Jennifer Wills, Parks & Recreation Director

Discussion Only

22-000745 COMPREHENSIVE PLAN-PARK INVENTORY PAGES DRAFT

SUMMARY: Attached are the Park information Pages that staff have compiled together for each of the parks within the City of Longview. Documents provide a brief description, names category(ies) of the park, partners, updates from previous plan, needs and requirements, and future enhancements.

RECOMMENDED ACTION: For Review Only – Discussion, full adoption of inventory will occur with final draft

A motion was made by Board Member Rayleen Aguirre, seconded by Board Member Jenny Oskey, to review revisions at the next meeting . The motion carried by the following vote: Ayes: Board Member Rayleen Aguirre, Board Member Jenny Oskey, Board Member Michelle Rabideau, Board Member Glenda Johnson. Nays: None

10. ADJOURNMENT

The meeting was adjourned at 6:00 P.M.