



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Mike Wallin (Vice-Chair),
Lisa Alexander, Kim LeFebvre, MaryAlice Wallis
Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Arne Mortensen (Alternate)*

Wednesday, March 8, 2023

4:00 PM

HYBRID MEETING
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, March 8, 2023, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/82404067523>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 824 0406 7523

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, April 12, 2023

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR THE FEBRUARY 8, 2023 MEETING**
23-000924 February 8, 2023 CTA Board Meeting Minutes
6. **CONSENT CALENDAR**
23-000925 2023 January Cowlitz County Transit Authority Treasurer's Report
23-000926 2023 January CTA Fund Balance Report
23-000927 Invoice #2023-04 - City of Longview \$531,340.00
7. **REPORTS**
23-000928 2023 Annual Fixed Route Ridership
23-000929 2023 February Daily Fixed Route Ridership
23-000930 2023 February Fixed Route Ridership per Hour
23-000931 2023 February Average Fixed Route Passengers per Trip
23-000933 2023 February LIFT Monthly Ridership
23-000934 Five Year Ridership Graph
8. **REPORT ON CONNECTING SERVICE IN CASTLE ROCK**
23-000951 **SUMMARY STATEMENT:**
In June 2022, the Cowlitz Transit Authority approved a pilot project, called the North Cowlitz Connector, consisting of four round trips per weekday from the Longview Transit Center to the Castle Rock Park & Ride, to meet Twin Transit's Purple Route from Centralia. On February 24, Twin Transit informed us of their intention to extend their route from Castle Rock to Kelso, beginning on March 6, 2023.

The attached report provides more detail and staff's considerations for responding to this change.

ATTACHMENT:
Memo – Report on Connecting Service in Castle Rock

RECOMMENDED ACTION:
Information only; action requested in subsequent agenda item.
9. **ESTABLISH PUBLIC HEARING FOR PROPOSED SERVICE CHANGES**
23-000936 **SUMMARY STATEMENT:**
The Cowlitz Transit Authority bylaws state that the CTA is to hold a public hearing to specifically solicit public comment on any change in transit service routes amounting to

a change in excess of 20% of the total distance of any one route. Staff is proposing service changes that fit this definition based on customer feedback, an analysis of ridership data, and an external change in intercounty service. Proposed changes will be published for public comment on March 13, 2023.

RECOMMENDED ACTION:

Establish a public hearing to be held at the April 12, 2023 CTA Board Meeting to receive comments on the proposed service changes.

- 10. **MANAGER'S REPORT**
- 11. **MISCELLANEOUS**
- 12. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

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Next meeting

Wednesday, March 8, 2023

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Vice-Chair Wallin called the meeting to order at 4:02 p.m.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Vice-Chair Mike Wallin; Member Lisa Alexander; Member Kim LeFebvre; Member Mary Alice Wallis; Member Anthony Harris (Non-Voting)

Absent: Chair Dennis Weber; Member (Alternate) Spencer Boudreau; Member (Alternate) Mike Karnofski; Member (Alternate) Arne Mortensen;

Staff Present: James Seekes, Transit Manager; Tabitha Hayden, Transit Supervisor; Tara Hargrave, Clerk of the Board; Ken Hash, Public Works Director (arrived after roll call)

Others Present: Morrie Christensen, Paratransit Manager; Lauren Reed, CWCOG; Robert Stevens, CWCOG

4. PUBLIC COMMENTS

None

5. CONSIDERATION OF MINUTES FOR THE JANUARY 11, 2023 MEETING**23-000850 January 11, 2023 CTA Board Meeting Minutes**

A motion was made by Member Alexander, seconded by Member LeFebvre, to approve the January 11, 2023 CTA regular board meeting minutes. The motion carried unanimously.

6. CONSENT CALENDAR

A motion was made by Member Wallis, seconded by Member Alexander, to approve the consent calendar in its entirety as presented. The motion carried unanimously.

23-000851 2022 December Cowlitz County Transit Authority Treasurer's Report**23-000852 2022 December CTA Fund Balance Report****23-000853 Invoice #2023-03 - City of Longview \$531,340.00****23-000854 Invoice #13023 - R. Thomas Lee, PLLC \$402.50****7. REPORTS****23-000856 2023 Annual Fixed Route Ridership****23-000857 2023 January Daily Fixed Route Ridership****23-000858 2023 January Fixed Route Ridership per Hour****23-000859 2023 January Average Fixed Route Passengers per Trip****23-000861 PTBA Sales Tax Data 2023 v. 2022**

23-000865 2022 December LIFT Monthly Ridership

23-000864 2023 January LIFT Monthly Ridership

23-000866 Five Year Ridership Graph

8. **ELECTION OF OFFICERS**

On a nomination made by Member Wallis, Dennis Weber was unanimously re-elected as Chairman.

On a nomination made by Member Wallis, Mike Wallin was unanimously re-elected as Vice-Chairman.

In accordance with the By-Laws of the Cowlitz Transit Authority, Section VI, 6.2, Term, the Board is required to elect a Chair and Vice Chair from among its members at the first meeting in February of each year.

9. **RESOLUTION NO. 2023-01 - METROPOLITAN TRANSPORTATION PLANNING AGREEMENT AMENDMENT**

Transit Manager Seeks and Robert Stevens of CWCOC both reported on Resolution 2023-01.

A motion was made by Member Wallis, seconded by Member LeFebvre, to approve and adopt Resolution 2023-01 and authorize the Chair or his designee to sign the updated agreement. The motion carried unanimously and Resolution 2023-01 was approved and adopted.

METROPOLITAN TRANSPORTATION PLANNING AGREEMENT (GCB 1361 Amendment 1) presented by Transit Manager Seeks

SUMMARY STATEMENT:

Washington State Department of Transportation, Cowlitz Wahkiakum Council Of Governments, City of Longview, and Cowlitz Transit Authority are amending the agreement to comply with current state and federal laws, updating the terms, and extending the term of the agreement.

RECOMMENDED ACTION:

Review and discuss the updated agreement.

THEN:

Motion to approve Resolution No. 2023-01.

23-000872 Agenda Summary - Amendment to MPR Transit 314 Agreement

23-000871 RESOLUTION NO. 2023-01: Approve Amendment To Interlocal Agreement GCB 1361 Relating To Transportation Planning Process In The Longview-Kelso-Rainier Metropolitan Planning Area (314 Agreement)

23-000874 GCB 1361 MPO 314 - 2017 December

23-000873 GCB 1361 CWCOC_314_Agreement-Amendment 1

10. MANAGER'S REPORT

Transit Manager James Seeko provided a brief report.

- Transit Department is reposting for the final open operator position.
- Transit will provide on demand service due to road work affecting Route 33 West Longview.
- Transit provided safety vests to all employees for use in the yard.
- Transit is currently performing federally mandated route sampling.
- Transit Supervisor Hayden and Lauren Reid of CWCOC provided travel training to approximately 200 Kelso High School Students.

Paratransit Manager Christensen provided a brief report.

- Paratransit has two new operators.
- Paratransit ridership is up from January 2022.
- Paratransit is launching a safety initiative, Target Zero.

11. MISCELLANEOUS

Vice-Chair Wallin called for any miscellaneous items and none were noted.

12. ADJOURNMENT

Vice-Chair Wallin adjourned the meeting at 4:16 p.m.

Mike Wallin, Vice-Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		642,178.49	436,485.61	- 538,145.05	- 101,659.44	540,519.05
1180000 INVESTMENTS		7,221,580.33	0.00	0.00	0.00	7,221,580.33
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	538,145.05	- 538,145.05	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,863,758.82	0.00	0.00	0.00	- 7,863,758.82
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	0.00	0.00	- 435,474.08	- 435,474.08	- 435,474.08
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	0.00	0.00	- 1,011.53	- 1,011.53	- 1,011.53
5492000 OTHER	8900000 DISTRICT ACTIVITIES	0.00	538,145.05	0.00	538,145.05	538,145.05
Total		0.00	1,512,775.71	- 1,512,775.71	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: January 31, 2023

	<u>Current Period</u>	<u>Y-T-D</u>
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2023	\$	7,863,758.82
CTA Revenue		
Metro Sales Tax	435,474.08	435,474.08
Interest Earnings/Investments	-	-
Local Sales Interest	1,011.53	1,011.53
LCC Ridership Agreement	-	-
Other Miscellaneous Revenue	-	-
Subtotal	\$ 436,485.61	\$ 436,485.61
CTA Expenditures		
City of Longview	538,145.05	538,145.05
City of Longview - Audit Services	-	-
Legal Counsel	-	-
Transit Center Security Services	-	-
Subsistence - Meals	-	-
Cowlitz-Wahkiakum Council of Governments Dues	-	-
Subtotal	\$ 538,145.05	\$ 538,145.05
CTA Ending Balance		\$ 7,762,099.38

CITY OF LONGVIEW		
Beginning Balance: January 1, 2023	\$	1,765,528.28
Longview Revenue		
Farebox/Pass Sales	11,777.08	11,777.08
State Pool - Interest	5,285.84	5,285.84
Payments from CTA	531,340.00	531,340.00
Federal Grant Competitive - 5339 - Transit Center	-	-
Federal Grant Competitive- 5339 Replacement Buses	-	-
Federal Grant Competitive- 5307 Flex - Transit Center	-	-
Federal Grant - 5307 Formula- Operating	-	-
Federal Grant - CARES ACT 5307 Formula-Operating	-	-
Federal Grant Competitive- 5310 - Replacement Buses	-	-
Federal Grant Competitive- 5310 Paratransit Operating	-	-
State Special Needs Formula Grant - Paratransit Operating	147,064.00	147,064.00
State Grant - Regional Mobility Operating	-	-
Paratransit Office Space Rental	927.10	927.10
Cashier Over-Short / NSF / Bank Returns Fees	-	-
Insurance Recoveries	500.00	500.00
Other Recoveries / Guest Rider	-	-
Miscellaneous Adjustments/Settlements	-	-
Subtotal	\$ 696,894.02	\$ 696,894.02
Longview Expenditures		
Subtotal	\$418,738.30	\$418,738.30
Longview Ending Balance		\$ 2,043,684.00
Combined CTA & Longview Ending Balance		\$ 9,805,783.38

Date: 03/08/2023
Invoice # 2023-04

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

REMITTANCE	
Statement #	2023-04
Date	02/08/2023
Amount Due	531,340.00
Amount Enclosed	

Page 10 of 20

RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140											2,337
	31	3,422	3,131											6,553
	32	2,632	2,302											4,934
	33	2,595	2,495											5,090
	44	1,482	1,332											2,814
	45	5,332	4,822											10,154
	46	299	240											539
	57	2,543	2,190											4,733
	411	171	225											396
	NCC	86	120											206
TOTAL		19,759	17,997											37,756

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
	411					61	80	72	82	61	92	78	75	601
	NCC								88	104	160	91	78	521
TOTAL		13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46									272	422	369	400	1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
	TOTAL	10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688	14,865	14,101	14,237	169,312

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
	TOTAL	28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2019	30											455	1238	1,693
	31	6,989	5,734	5,954	6,350	6,176	5,497	5,975	6,522	5,350	6,332	5,494	4,713	71,086
	32	5,787	4,546	4,727	5,044	5,200	4,091	4,460	4,552	4,221	5,114	4,151	3,625	55,518
	33	3,750	3,582	3,747	3,873	3,896	3,610	3,381	3,586	3,305	3,969	3,655	3,455	43,809
	44	2,410	2,108	2,091	2,294	2,386	2,162	2,113	2,133	1,938	2,356	2,029	2,002	26,022
	45	9,099	8,185	8,759	9,102	9,239	7,596	8,172	8,954	8,261	9,742	8,250	7,504	102,863
	57	3,074	2,821	2,953	3,106	3,222	2,687	2,511	2,578	2,416	2,982	2,878	2,512	33,740
TOTAL		31,109	26,976	28,231	29,769	30,119	25,643	26,612	28,325	25,491	30,495	26,912	25,049	334,731

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Feb-23

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	NCC	TOTAL
1	83	183	94	127	80	169	87	14	115	5	4	961
2	56	175	92	123	70	138	88	14	100	11	8	875
3	75	169	101	112	97	155	114	15	118	10	13	979
4 S		135	69	92		149			64	3		512
5												
6	62	120	126	122	70	136	81	4	120	16	3	860
7	66	139	121	119	48	126	77	19	92	13	7	827
8	37	131	95	124	95	139	82	15	107	17	2	844
9	60	131	94	118	78	134	61	4	97	20	12	809
10	104	128	90	103	59	171	74	7	91	9	4	840
11 S		107	75	89		119			58	1		449
12												
13	54	128	93	104	53	126	93	17	117	16	5	806
14	84	157	128	111	78	142	87	8	87	11	7	900
15	53	132	107	109	89	138	87	15	112	17	6	865
16	52	130	80	134	67	146	66	9	89	16	8	797
17	62	133	129	86	65	152	59	22	84	15	11	818
18 S		106	50	63		100			61	2		382
19												
20 R		98	80	84		137			51	3		453
21	63	127	117	99	52	153	68	13	90	7	4	793
22	31	116	85	100	57	124	69	7	115	8	4	716
23	45	83	73	79	39	118	70	18	53	0	2	580
24	60	158	86	120	79	134	92	13	110	8	7	867
25 S		115	69	74		143			55	5		461
26												
27	49	118	137	89	76	133	59	15	111	7	6	800
28	44	112	111	114	80	140	86	11	93	5	7	803
TOTAL (24)	1140	3131	2302	2495	1332	3322	1500	240	2190	225	120	17997
WEEKDAY TOTAL (19)	1140	2570	1959	2093	1332	2674	1500	240	1901	211	120	15740
SATURDAY/REDUCED DAY TOTAL (5)		561	343	402		648			289	14		2257
DAILY AVERAGE	60	130	96	104	70	138	79	13	91	9	6	750
WEEKDAY AVERAGE	60	135	103	110	70	141	79	13	100	11	6	828
SATURDAY/REDUCED DAY AVERAGE		112	69	80		130			58	3		451

Ridership by Hour
2/1/2023 - 2/28/2023

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	25	161	186	189	233	199	217	217	242	274	251	248	128	2,570
32	5	106	124	149	216	199	139	230	203	215	123	149	101	1,959
33	3	91	133	202	193	156	182	223	251	230	213	144	72	2,093
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	52	57	103	137	131	132	108	129	113	116	103	101	50	1,332
57	64	152	95	134	159	162	123	187	243	200	177	131	74	1,901
Route					1030	1130	1230	1330	1430	1530	1630			
30					126	197	199	171	209	152	86			1,140
Route						1150	1250	1350	1450	1550				
46						40	36	51	75	38				240
Route	630	700	730	800						1700	1720	1800	1830	
45	32	97	122	163						221	115	86	36	4,174
Route		712	810	900		1200			1420			1700		
411		1	43	35		46			44			42		211
Route	635				1035			1335				1735		
NCC	15				22			51				32		120

Saturday - Passengers by Hour

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	
31	32	34	48	58	86	59	83	50	60	51	561
32	7	10	21	40	41	44	61	56	34	29	343
33	27	36	33	24	50	63	57	44	46	22	402
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720	
57	10	18	29	30	39	32	49	26	36	20	289
Route	800	830	900	930	not shown for brevity			1600	1630	1700	1730
45	37	21	35	20				48	26	19	22
Route			920	945				1500			
411			4	0				10			

Total Fixed Route

17,997

Average Passengers per Trip
2/1/2023 - 2/28/2023

Weekday

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings
31	1.3	8.5	9.8	9.9	12.3	10.5	11.4	11.4	12.7	14.4	13.2	13.1	6.7	10.8	135
32	0.3	5.6	6.5	7.8	11.4	10.5	7.3	12.1	10.7	11.3	6.5	7.8	5.3	8.2	103
33	0.2	4.8	7.0	10.6	10.2	8.2	9.6	11.7	13.2	12.1	11.2	7.6	3.8	8.8	110
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820		
44	2.7	3.0	5.4	7.2	6.9	6.9	5.7	6.8	5.9	6.1	5.4	5.3	2.6	5.6	70
57	3.4	8.0	5.0	7.1	8.4	8.5	6.5	9.8	12.8	10.5	9.3	6.9	3.9	8.0	100
Route					1030	1130	1230	1330	1430	1530	1630				
30					6.6	10.4	10.5	9.0	11.0	8.0	4.5			8.6	60
Route						1150	1250	1350	1450	1550					
46						2.1	1.9	2.7	3.9	2.0				2.5	13
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830		
45	1.7	5.1	6.4	8.6						11.6	6.1	4.5	1.9	11.3	220
Route		712	810	900		1200		1420		1700					
411		0.05	2.26	1.84		2.42		2.32		2.21				4.1	11
Route	635				1035		1335		1735						
NCC	0.79				1.16		2.68		1.68					2.1	6

Saturday

											Passengers per Revenue Service Hr		Avg daily boardings
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700			
31	6.4	6.8	9.6	11.6	17.2	11.8	16.6	10.0	12.0	10.2	11.2	112	
32	1.4	2.0	4.2	8.0	8.2	8.8	12.2	11.2	6.8	5.8	6.9	69	
33	5.4	7.2	6.6	4.8	10.0	12.6	11.4	8.8	9.2	4.4	8.0	80	
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720			
57	2.0	3.6	5.8	6.0	7.8	6.4	9.8	5.2	7.2	4.0	6.0	58	
Route	800	830	900	not shown for brevity				1600	1630	1700	1730		
45	7.4	4.2	7.0					9.6	5.2	3.8	4.4	13.0	130
Route	920		945					1500					
411	0.8		0.0					2.0		2.3		3	

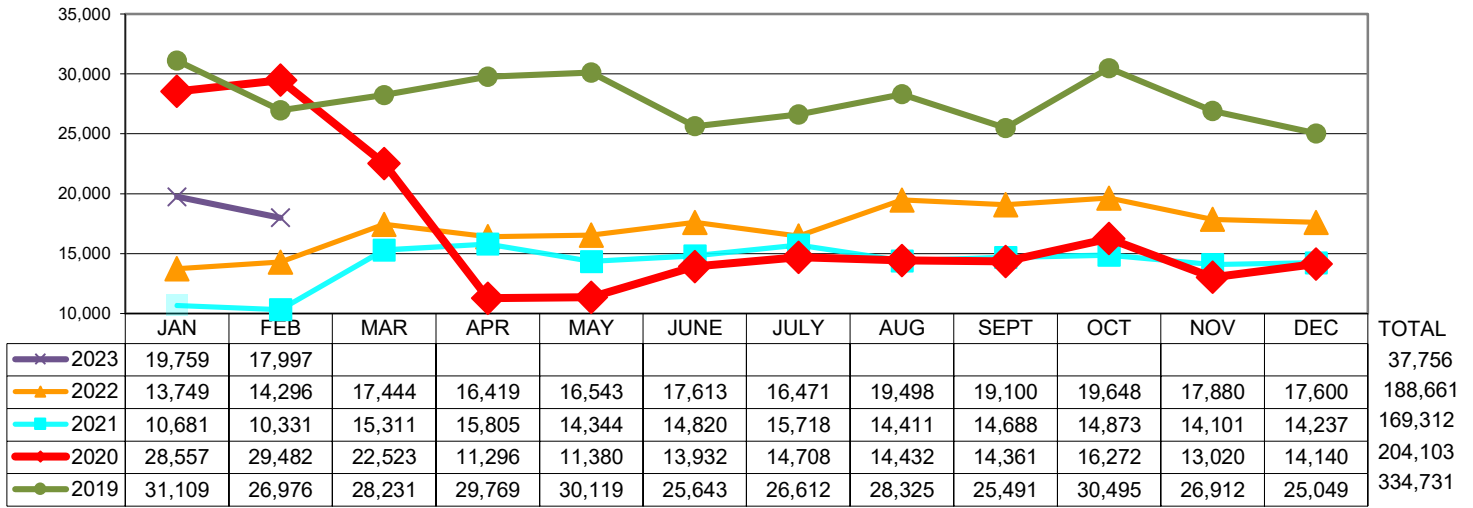
System Productivity

Red Less than 3.0 passengers per hour

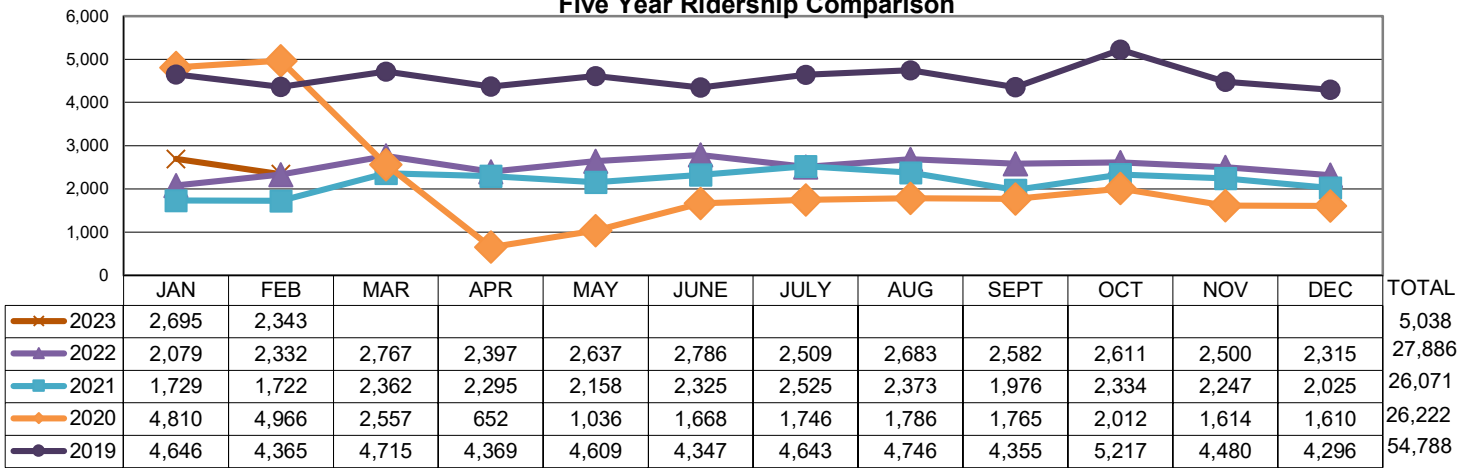
8.4

Date	Total Psgrs	Demand Response Client Trips	Number of Attendrs	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgrs Rev Hour	CXLS	No Shows
2/1/2023	100	86	14	0	55	31	36.05%	1.97	11	1
2/2/2023	111	99	12	0	78	21	21.21%	2.04	9	0
2/3/2023	133	106	27	0	62	44	41.51%	2.18	5	1
2/4/2023	89	67	21	1	48	19	28.36%	2.75	10	0
2/6/2023	53	49	3	0	36	13	26.53%	1.84	14	3
2/7/2023	151	129	22	0	97	32	24.81%	2.42	15	1
2/8/2023	117	97	20	0	72	25	25.77%	2.32	14	0
2/9/2023	109	93	14	2	65	28	30.11%	2.04	20	5
2/10/2023	110	88	22	0	55	33	37.50%	2.17	15	6
2/11/2023	71	58	13	0	31	27	46.55%	2.06	10	2
2/13/2023	105	83	22	0	50	33	39.76%	2.28	13	2
2/14/2023	126	104	22	0	83	21	20.19%	2.17	14	1
2/15/2023	115	100	15	0	67	33	33.00%	1.88	20	3
2/16/2023	126	106	20	0	76	30	28.30%	2.18	10	1
2/17/2023	100	89	11	0	63	26	29.21%	1.89	11	3
2/18/2023	75	59	16	0	33	26	44.07%	1.92	14	0
2/20/2023	67	59	8	0	34	25	42.37%	1.53	13	3
2/21/2023	113	96	17	0	78	18	18.75%	2.09	8	1
2/22/2023	94	83	11	0	64	19	22.89%	1.99	13	1
2/23/2023	30	28	2	0	21	7	25.00%	1.23	44	1
2/24/2023	99	84	15	0	58	26	30.95%	2.03	7	2
2/25/2023	64	53	11	0	35	18	33.96%	2.28	10	1
2/27/2023	66	56	10	0	44	12	21.43%	1.77	25	0
2/28/2023	120	108	12	0	88	20	18.52%	2.25	9	1
	2343	1980	360	3	1393	587	29.65%	2.07	334	39

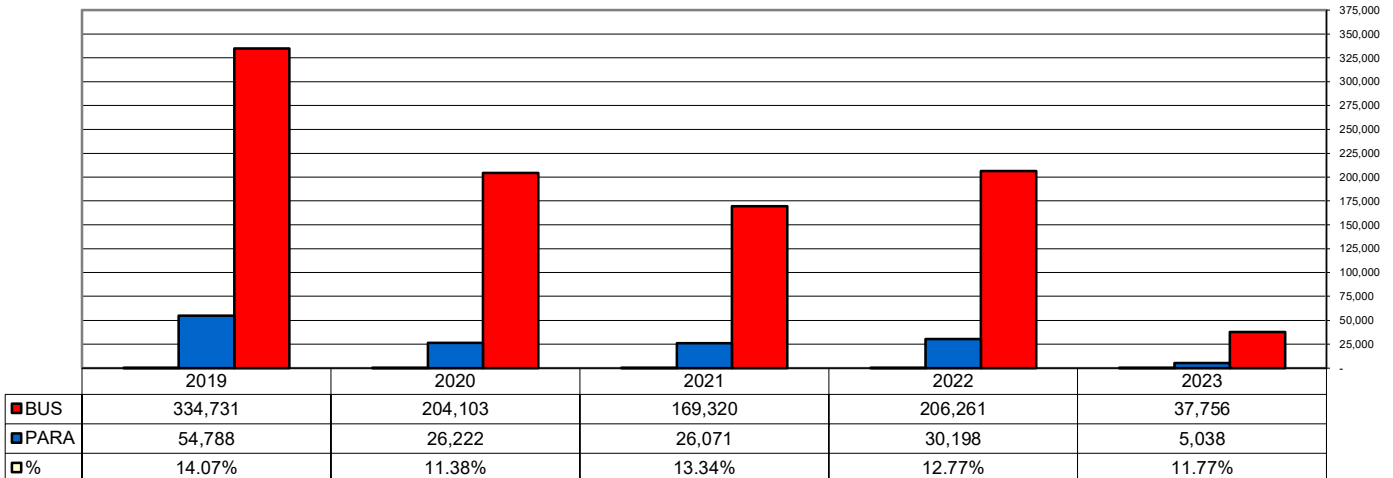
RiverCities Transit Fixed Route Five Year Ridership Comparison



RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership





Cowlitz Transit Authority

Agenda Summary

REPORT ON CONNECTING SERVICE IN CASTLE ROCK

SUMMARY STATEMENT:

In June 2022, the Cowlitz Transit Authority approved a pilot project, called the North Cowlitz Connector, consisting of four round trips per weekday from the Longview Transit Center to the Castle Rock Park & Ride, to meet Twin Transit's Purple Route from Centralia. On February 24, Twin Transit informed us of their intention to extend their route from Castle Rock to Kelso, beginning on March 6, 2023.

The attached report provides more detail and staff's considerations for responding to this change.

ATTACHMENT:

Memo – Report on Connecting Service in Castle Rock

RECOMMENDED ACTION:

Information only; action requested in subsequent agenda item.

Memorandum

March 1, 2023

TO: Cowlitz Transit Authority Board

FROM: Jim Seek

SUBJECT: Connecting Service to Twin Transit at Castle Rock

In June 2022, the CTA Board authorized staff to develop the North County Connector, in response to Twin Transit's plans to commence their Purple Route from Centralia to Cowlitz County.

This service began on August 15, 2022, with six round trips per weekday from the Longview Transit Center to the Castle Rock Park & Ride to meet Twin Transit. RiverCities Transit (RCT) provides four of the trips, and Lower Columbia Community Action Program (CAP) provides two trips, as CAP has been doing for several years under a WSDOT grant.

Both Twin Transit and RCT have received very positive responses from the riders of the service, and the RCT share of the customers has totalled 727 through February.

Unfortunately, CAP has experienced challenges to maintaining their trips, including a shortage of drivers. As a result, Twin Transit made a decision to extend their service from Castle Rock to Kelso Safeway, effective March 6, 2023.

Regretably, Twin Transit did not inform RCT until February 24, giving us very little time to respond. Although the destinations are different, given the 20 - 30 minute frequency of service between Kelso Safeway and the Transit Center, staff feels it would be redundant to continue the North County Connector (NCC).

This short notice does put an extraordinary burden on staff and transit operators, as the NCC trips are combined in driving shifts with trips for other routes, and those shifts are included in the upcoming contractual shake up bid to be conducted March 20. Six operators are scheduled to drive NCC as part of their work week.

However, staff believes they can shift those NCC hours to provide additional trips on existing routes in the short term, keeping the shifts intact,

meeting our obligation to conduct the shakeup bid on schedule, and avoid disrupting our employees' lives on such short notice. RCT would provide this modified service through the summer, and have a more comprehensive plan in place for the September 2023 shakeup.

Staff can be ready to publicize a service proposal by no later than March 15, and be ready for a public hearing on April 12, 2023.



Cowlitz Transit Authority

Agenda Summary

ESTABLISH PUBLIC HEARING FOR PROPOSED SERVICE CHANGES

SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws state that the CTA is to hold a public hearing to specifically solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff is proposing service changes that fit this definition based on customer feedback, an analysis of ridership data, and an external change in intercounty service. Proposed changes will be published for public comment no later than March 15, 2023.

RECOMMENDED ACTION:

Establish a public hearing to be held at the April 12, 2023 CTA Board Meeting to receive comments on the proposed service changes.