



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, March 23, 2023

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL
4. WORKSHOP

23-000972 SOLID WASTE & RECYCLING RATE WORKSHOP

RECOMMENDED ACTION:
DIRECTION TO STAFF

5. APPROVAL OF MINUTES

23-000971 MARCH 9, 2023, REGULAR COUNCIL MEETING MINUTES

6. CHANGES TO THE AGENDA**7. PRESENTATIONS & AWARDS**

23-000992 PROCLAMATION - ARBOR DAY - APRIL 12, 2023
RECIPIENT - CLAIRE PANG, PARKS & RECREATION BOARD CHAIR

8. CONSTITUENTS' COMMENTS (Thirty Minutes)**9. PUBLIC HEARINGS**

23-000975 PROPOSED ANNEXATION - 4504 OCEAN BEACH HWY

RECOMMENDED ACTION:

MOTION TO HOLD A PUBLIC HEARING TO RECEIVE TESTIMONY ABOUT THE PROPOSED ANNEXATION AND TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE APPROVING THE ANNEXATION

23-000976 PROPOSED AMENDMENTS TO TITLE 19 ZONING

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGES AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE ORDINANCES AMENDING THE ZONING CODE

23-000977 PROPOSED AMENDMENTS TO TITLE 16 BUILDING CODE SUBSECTION 16.24 ELECTRICAL CODE

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGE AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING THE ELECTRICAL CODE

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS**

23-000993 ORDINANCE NO. 3478 - AMENDING CHAPTER 12.40 COMMUNITY MARKET TO EXPAND DAYS ON WHICH SUCH COMMUNITY MARKETS ARE PERMITTED

RECOMMENDED ACTION

MOTION TO ADOPT ORDINANCE NO. 3478

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR**

23-000947 APPROVAL OF CLAIMS

23-000969 BID REVIEW – 38TH & OAK PUMP STATION REPLACEMENT

RECOMMENDED ACTION:

MOTION TO DETERMINE THAT WESTERN UNITED CIVIL GROUP IS NOT A

RESPONSIBLE BIDDER AND REJECT ITS BID AND ACCEPT THE NEXT LOW BID AND AWARD TO TAPANI, INC. IN THE AMOUNT OF \$2,431,736.53

23-000970 PROJECT COMPLETION – LAKE SACAJAWEA PARK RESTORATION

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE LAKE SACAJAWEA PARK RESTORATION PROJECT

23-000974 BID REVIEW – 38TH & PENNSYLVANIA PUMP STATION REPLACEMENT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION IN THE AMOUNT OF \$1,787,946.98

15. CITY MANAGER'S REPORT

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, APRIL 13, 2023 – 6:00 P.M.

THURSDAY, APRIL 27, 2023 – 6:00 P.M.

NEXT REGULAR WORKSHOP:

THURSDAY, APRIL 13, 2023 - 6:00 P.M. - AMERESCO FACILITY CONDITION ASSESSMENT & ENERGY AUDIT

THURSDAY, APRIL 27, 2023 - 6:00 P.M. - DOG PARK

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, APRIL 20, 2022 - 6:00 P.M. - MINT VALLEY GOLF COURSE



City of Longview

Agenda Summary

SOLID WASTE & RECYCLING RATE WORKSHOP

RECOMMENDED ACTION: **DIRECTION TO STAFF**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

Provide sustainable water quality & environmental infrastructure

SUMMARY STATEMENT:

A presentation will be given to Council seeking direction for setting 2023 Solid Waste and Recycling rates.

STAFF CONTACT:

Ann Rivers, Community Development Director

Attachments:

1. Solid Waste Rate Presentation

A close-up photograph of a person's hand dropping a green plastic bottle with a blue cap into a recycling bin. The bin has a yellow funnel-shaped opening. In the background, another recycling bin with a blue funnel is visible. The scene is outdoors with green foliage in the background.

Solid Waste/Recycling Rates Longview City Council Workshop

March 23, 2023

Prepared by
Ann Rivers, Community & Economic Development Director

Historical & Prospective Rate Increases Residential Solid Waste & Recycling Program

<u>Year</u>	<u>Monthly Rate</u>	<u>\$ Incr.</u>	<u>% Incr.</u>
2013	\$16.39	\$0.55	3.5%
2014	\$17.78	\$1.39	8.5%
2015	\$18.41	\$0.63	3.5%
2016	\$18.41	\$0.00	0.0%
2017	\$18.41	\$0.00	0.0%
2018	\$18.41	\$0.00	0.0%
2019	\$18.41	\$0.00	0.0%
2020	\$18.78	\$0.37	2.0%
2021	\$18.78	\$0.00	0.0%
2022	\$19.34	\$0.56	3.0%
2023	\$19.92	\$0.58	3.0%

Distribution of 2023 Solid Waste/Recycling Rate

Rate			
<u>Component</u>	<u>Utility Cost</u>	<u>% of Total</u>	<u>Utility Activity</u>
\$6.37	\$1,880,050	31.5%	SW Collection
\$5.42	\$1,667,600	28.0%	Waste Disposal
\$5.26	\$1,621,270	27.0%	Operations
<u>\$2.87</u>	<u>\$810,000</u>	<u>13.5%</u>	<u>Recycling Collection</u>
\$19.92	\$5,978,920	100%	

The rate component above includes an estimated CPI adjustment of 2.5% to the SW Collection and a potential 3.5% increase in County tipping fee and a 0.5% increase in the annual disposal tonnage.

Recycle value increase may arise as the result of strengthening recycle materials market and legislative activity.

Operations includes, but not limited to: City/State Taxes, Salaries/Benefits, Administrative overhead, Operating Reserve Fund, and Property Abatement costs.

How Do Our Rates Stack Up?

Service Provider	Service Area	Service Type	Bill Frequency	Garbage	Recycling	Yard Waste
Waste Control, Inc.	City of Longview	Garbage (90 gal), Recycling (90 gal)	Monthly	\$19.34	Included w/garbage	N/A
Waste Control, Inc.	Unincorporated Cowlitz County, Castle Rock	Garbage (90 gal)	Monthly	\$25.86	N/A	N/A
Waste Control, Inc.	City of Kelso	Garbage (90 gal)	Monthly	\$17.13	N/A	N/A
Waste Control, Inc.	City of Kalama	Garbage (90 gal)	Monthly	\$25.86	N/A	N/A
Waste Control, Inc.	City of Woodland	Garbage (90 gal)	Monthly	\$27.04	N/A	N/A
Community Waste and Recycling	Ryderwood	Garbage (30 gal)	Monthly	\$7.51	N/A	N/A
Waste Connections of Washington, Inc.	City of Vancouver*	Garbage (96 gal), Recycling (95 gal, EOW), Yard Waste (96 gal, EOW)	Monthly	\$63.30	\$4.18	\$8.05
Waste Connections of Washington, Inc.	City of Camas*	Garbage (65 gal), Recycling (65 gal), Yard Waste (90 gal, EOW)	Monthly	\$21.55	\$7.33	\$8.50
Waste Connections of Washington, Inc.	City of Ridgefield*	Garbage (96 gal), Recycling (90 gal, EOW), Yard Waste (96 gal, EOW)	Monthly	\$33.31	\$5.27	\$9.18
Waste Connections of Washington, Inc.	City of Washougal*	Garbage (90 gal), Recycling (95 gal, EOW), Yard Waste (90 gal, EOW)	Monthly	\$38.14	\$6.20	\$7.96
Waste Connections of Washington, Inc.	Unincorporated Urban Areas of Clark County*	Garbage (3-32 gal cans), Recycling (64 gal, EOW), Yard Waste (96 gal, EOW)	Monthly	\$33.53	\$7.60	\$7.20
Waste Connections of Washington, Inc.	Unincorporated Rural Areas of Clark County**	Garbage (Three 32 gal cans), Recycling (EOW), Yard Waste (EOW)	Monthly	\$33.53	\$8.01	N/A
*Yard Waste is optional for all Clark County residents, recycling is optional for Ridgefield residents						
**Garbage, recycling and yard waste is optional for rural Clark County residents						

Sources: UTC Tariffs for Waste Control, Inc.; Waste Connections website; city websites, state and local taxes may or may not be included in bills

Comparison of Landfill Tipping Fees

Clallam County	\$193.98
<i>Port Angeles</i>	
King County	\$168.68
<i>Renton, Kent, Mercer Island, Auburn</i>	
Whatcom County	\$102.00 - \$270.00
<i>Bellingham</i>	
Thurston County	\$119.00
<i>Olympia</i>	
Snohomish County	\$105.00
<i>Mountlake Terrace, Lynnwood, Edmonds, Everett</i>	
Grays Harbor	\$106.77
<i>Aberdeen</i>	
Clark County	\$97.39
<i>Vancouver</i>	
Lewis County	\$90.00
<i>Centralia, Chehalis</i>	
Cowlitz County	\$55.81
<i>Longview, Kelso, Woodland, Kalama, Castle Rock</i>	

Is a Rate Increase Really Necessary?

- Costs of Solid Waste & Recycling have not been immune to the significant inflation we have been experiencing
 - Fuel prices skyrocketed in 2022 and will continue that trend in 2023
 - Employee costs
 - Equipment costs
 - Capital Investment costs

Staff Recommendation

Approve a Solid Waste & Recycling rate increase of 3%



City of Longview

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Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, March 9, 2023

6:00 PM

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1-646-876-9923

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**
Mayor Wallis called the meeting to order at 6:01 p.m.
2. **INVOCATION*/FLAG SALUTE**
The flag salute was recited.
3. **ROLL CALL**
Present: Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Wean, Councilmember Strobel, Councilmember Boudreau, Councilmember Ortiz (arrived at 7:14 p.m.)
Excused: Councilmember Kendall

Staff Present: City Manager Kris Swanson, City Attorney Jim McNamara, City Clerk Tiffany Ostreim, Deputy City Clerk Elizabeth Halili, Public Works Director Ken Hash, Community and Economic Development Director Ann Rivers, Parks & Recreation Director Jen Wills, Fire Chief Jim Kambeitz, Police Captain John Reeves, Assistant City Attorney Christopher Eastwood, Public Works Maintenance Manager Chris Collins, Recreation Manager Justin Brown, Human Resources Director Sabrina Fraidenburg

4. **WORKSHOP**

Parks and REcreation Director Jen Wills started the presentation.

23-000880 JOHN NULL TENNIS COURT REPURPOSE - PICKLEBALL (TIME ESTIMATE 45 MINUTES)

RECOMMENDED ACTION:

**MOTION TO APPROVE THE PARK AND RECREATION ADVISORY BOARDS
RECOMMENDATION FOR CONVERSION OF THE JOHN NULL COURTS**

Parks and Recreation Director Jennifer Wills presented.

Gene Teeters, President of Longview Pickleball; presented information on pickleball.

Sharol Qiunn presented information on pickleball.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment.

A motion was made by Councilmember Wean, seconded by Councilmember Strobel, to approve the Parks and Recreation Advisory Board's recommendation for the conversion of the John Null Courts. The motion carried unanimously.

5. **APPROVAL OF MINUTES**

23-000912 FEBRUARY 23, 2023 REGULAR MEETING

A motion was made by Councilmember Boudreau, seconded by Councilmember Wean, to approve the February 23, 2023 Regular Meeting Minutes. The motion carried unanimously.

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

8. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Tricia Rodman provided public comment.

Derek Fine provided public comment.

Randy Knox provided public comment.

Eric Halvorson, Longview; provided public comment.

Mike Pederson, provided public comment.

Colby Connerly, provided public comment.

9. **PUBLIC HEARINGS**

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

23-000946 RESOLUTION 2442 - RESCINDING RESOLUTION 2419 WHICH DECLARED A STATE OF PUBLIC HEALTH EMERGENCY

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2442

A motion was made by Councilmember Boudreau, seconded by Councilmember Wean, to adopt Resolution 2442.

*City Manager Kris Swanson provided information.
Tricia Rodman, provided public comment.
Jason Still, provided public comment.*

Councilmember Ortiz arrived at 7:14 p.m.

The motion carried unanimously.

12. MAYOR'S REPORT

Mayor Wallis congratulated City Manager Swanson.

13. COUNCILMEMBERS' REPORTS

***Councilmember Wean provided a report.
Councilmember Boudreau provided a report.
Councilmember Strobel provided a report.***

14. CONSENT CALENDAR

Public Works Director Ken Hash provided information on the Interlocal Agreement with the Public Utility District No. 1.

Public Works Maintenance Manager Chris Collins provided information.

City Attorney Jim McNamara provided information on the Interlocal Agreement with Kitsap County.

A motion was made by Councilmember Ortiz, seconded by Councilmember Wean, to approve the Consent Calendar. The motion carried unanimously.

23-000911 APPROVAL OF CLAIMS

23-000938 PROJECT COMPLETION – SR 432/CALIFORNIA WAY INTERSECTION IMPROVEMENTS

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE SR 432/CALIFORNIA WAY INTERSECTION IMPROVEMENTS PROJECT

23-000939 PROJECT COMPLETION – ARCHIE ANDERSON PARK BUILDING PROJECT

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE ARCHIE ANDERSON PARK BUILDING PROJECT

23-000950 RESOLUTION 2443 - AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH KITSAP COUNTY FOR SOLICITATIONS AND CONTRACTS FOR SUPPLIES, MATERIAL, EQUIPMENT, OR SERVICES

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2443

23-000937 RESOLUTION 2441 – AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE PUBLIC UTILITY DISTRICT NO. 1 OF COWLITZ COUNTY FOR REPAIR OF STREET, ALLEYS, AND SIDEWALKS

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2441

15. CITY MANAGER'S REPORT

23-000940 ORDINANCE 3476 - ADOPTION OF COMPOST PROCUREMENT PLAN

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE 3476

Community and Economic Director Ann Rivers gave an update on the mandate from the state legislature, through HB1799, to address Methane.

A motion was made by Councilmember Wean, seconded by Councilmember Ortiz, to adopt Ordinance 3476.

*Jason Still provided public comment.
Colby Connerly provided public comment.
Councilmember Wallin provided information.
Larry Crosby provided public comment.*

***The motion carried by the following vote:
Ayes: Councilmember Wallin, Councilmember Wean, Councilmember Strobel,
Councilmember Ortiz, Mayor Wallis
Nays: Councilmember Boudreau***

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council,**

and the Council does not endorse the religious beliefs or views of this, or any other speaker.

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, MARCH 23, 2023 – 6:00 P.M.

THURSDAY, APRIL 13, 2023 – 6:00 P.M.

NEXT REGULAR WORKSHOP:

THURSDAY, MARCH 23, 2023 - 6:00 P.M. - SOLID WASTE RATE SETTING

THURSDAY, APRIL 13, 2023 - 6:00 P.M. - AMERESCO FACILITY CONDITION ASSESSMENT & ENERGY AUDIT

THURSDAY, MAY 11, 2023 - 6:00 P.M. - AFFORDABLE HOUSING OPTIONS

NEXT SPECIAL WORKSHOP:

THURSDAY, APRIL 20, 2023 - 6:00 P.M. - MINT VALLEY GOLF COURSE

Proclamation

City of Longview, Washington

Arbor Day ~ April 12, 2023

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, Arbor Day was first observed as a holiday with the planting of more than a million trees in Nebraska and is now celebrated throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for constructing our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees, wherever they are planted, gladden our hearts and are a constant source of joy and spiritual renewal; and

WHEREAS, the City of Longview has again been recognized for the 39th year as a Tree City USA by the National Arbor Day Foundation and plans to maintain this established title, and;

Now, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby proclaim Wednesday, April 12, 2023, as "Arbor Day" in the City of Longview, and urge all citizens to support efforts to care for and protect our trees and woodlands, along with the sustainability of our city's community forestry program for present and future generations.

Furthermore, I cordially invite all citizens to attend this year's Arbor Day tradition to witness the planting of a Scarlet Oak and a Green Mountain Maple near the Hemlock playground at Lake Sacajawea. Both trees were donated by the Longview Rotary in commemoration of Longview's Centennial and the Rotary's many decades of service to the community. The event takes place on Wednesday, April 12th, at 10 a.m. or join us virtually <https://www.Facebook.com/LongviewRecreation>.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 23rd day of March 2023.

MaryAlice Wallis, Mayor



City of Longview

Agenda Summary

PROPOSED ANNEXATION - 4504 OCEAN BEACH HWY

RECOMMENDED ACTION:

MOTION TO HOLD A PUBLIC HEARING TO RECEIVE TESTIMONY ABOUT THE PROPOSED ANNEXATION AND TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE APPROVING THE ANNEXATION

COUNCIL INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

A single parcel included within the comprehensive plan for the city as zoned general commercial, has submitted a notice of intent to commence annexation proceedings to annex into the City from the County. Further information is provided in the narrative and site plan attachments.

FINANCIAL SUMMARY:

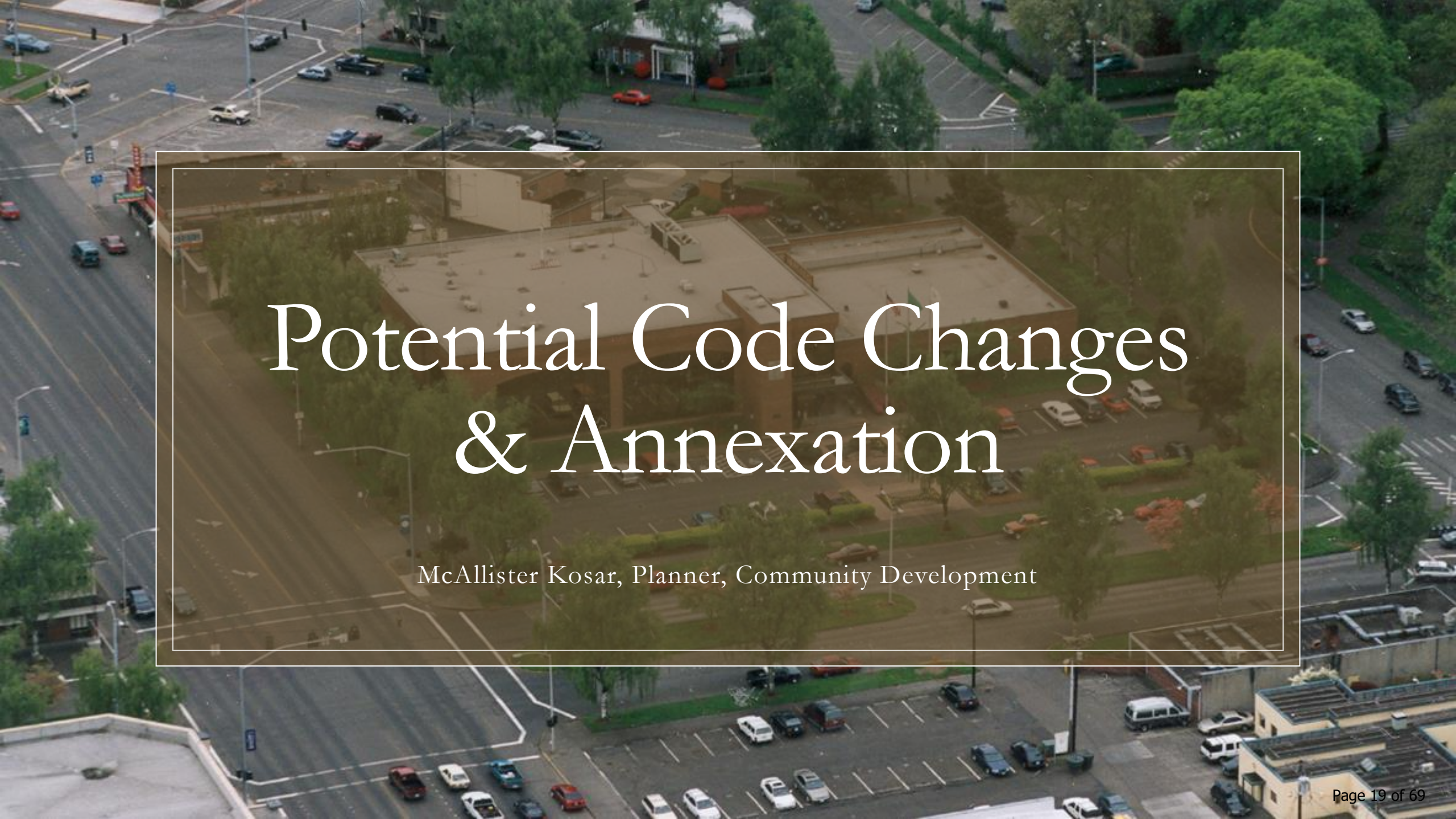
If annexed, the revenue shifted into the City is estimated at \$626.80, and included in the County vs City attachment.

STAFF CONTACT:

McAllister Kosar, Planner

Attachments:

1. Annexation
2. (1) Notice of Intention to Commence Annexation Proceedings
3. (2) 23'0123-Hatfield-narrative
4. (3) 23'0123-Hatfield-SITE
5. (4) County vs City
6. (5) Annexation Petition Method RCW 35A.14.120
7. (6) Annexation Exempt from SEPA

An aerial photograph of a city street intersection. A large, multi-story building with a flat roof is the central focus. It is surrounded by parking lots filled with cars and some trees. The street has multiple lanes and traffic lights. The overall scene is a typical urban environment.

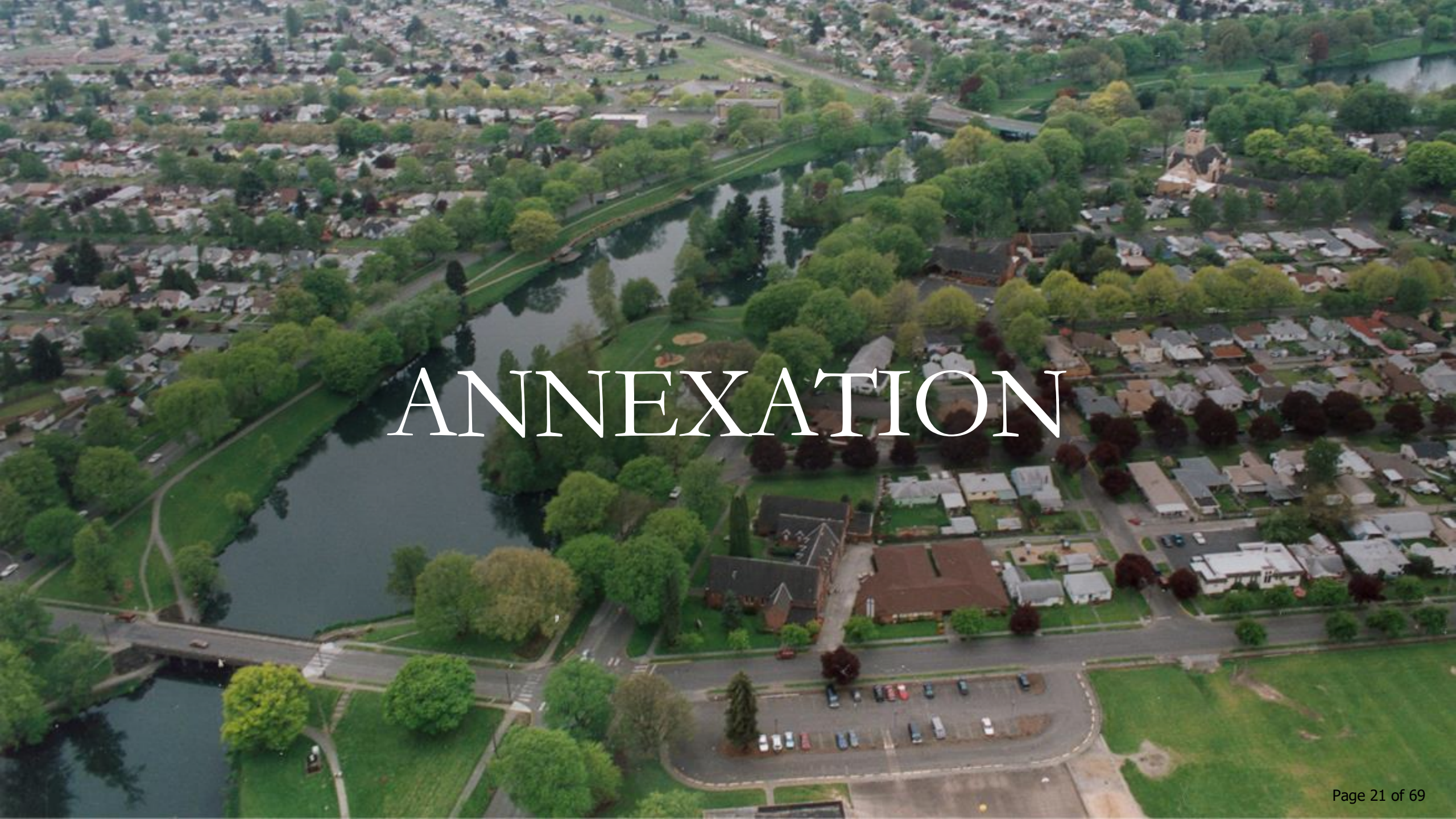
Potential Code Changes & Annexation

McAllister Kosar, Planner, Community Development

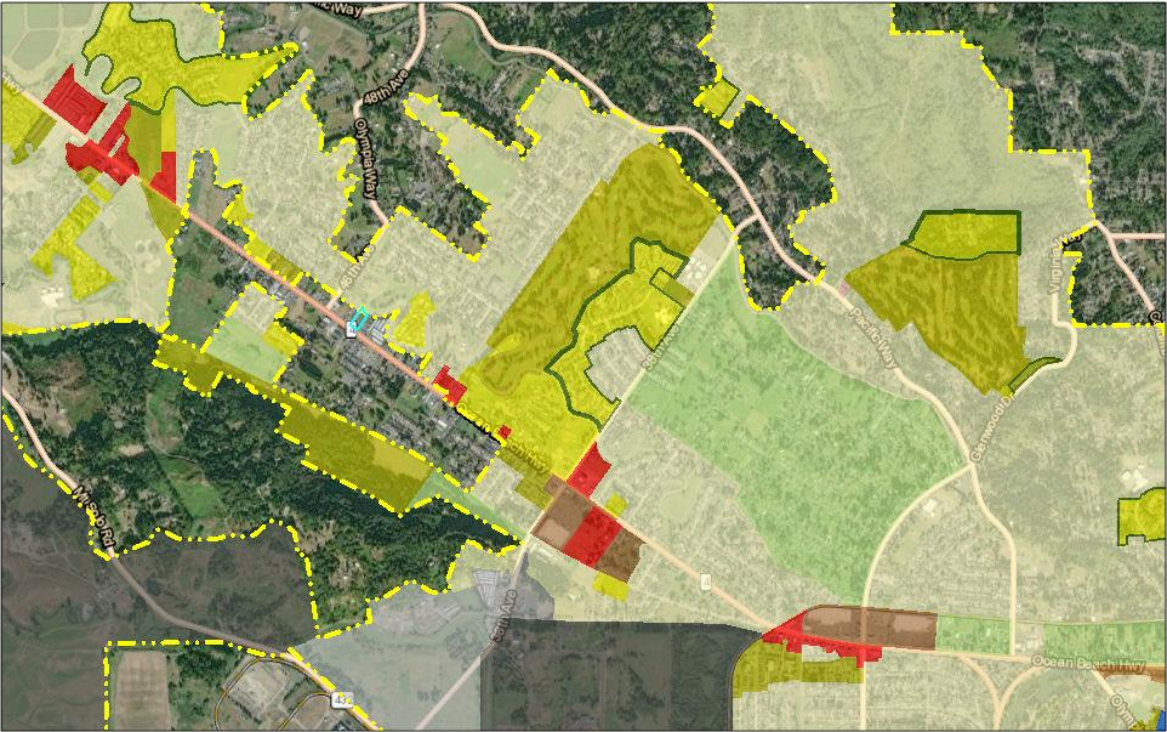
Topics of discussion

- 4504 Ocean Beach Hwy Proposed Annexation
- Zoning Code Updates: Mylars & Mini-Storage (Hard Surface requirement receiving further internal review)
- Electric Code Updates: Electric Security Devices



An aerial photograph of a suburban neighborhood. A river flows through the center, bordered by lush green trees and grass. Residential houses with various roof colors are scattered throughout the landscape. A bridge crosses the river in the lower-left quadrant. In the foreground, there is a parking lot with several cars parked. The word "ANNEXATION" is superimposed in large, white, serif capital letters across the middle of the image.

ANNEXATION



3/8/2023, 8:09:13 AM

Longview City Boundary
Zoning
R-1

1:36,112
0 0.2 0.4 0.8 mi
0 0.33 0.65 1.3 km
Esri, HERE, Garmin, © OpenStreetMap contributors, Copernicus, Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN,



3/8/2023, 7:07:09 AM

2019 Aerial Leaf Off
Blue: Band_3
Red: Band_1
Green: Band_2
Zoning
R-1
R-2
R-2 PUD
R-3
R-3 PUD
R-4
R-1 PUD
TNR
R-3
NC
GC

1:9,028
0 0.05 0.1 0.2 mi
0 0.07 0.15 0.3 km
Esri, HERE, Garmin, © OpenStreetMap contributors, Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN.

Disclaimer: The City of Longview does not guarantee the accuracy, timeliness, adequacy, completeness or usefulness of any information. The City of Longview provides this information on an "as-is" basis without warranty of any kind.

WHERE IS THIS?

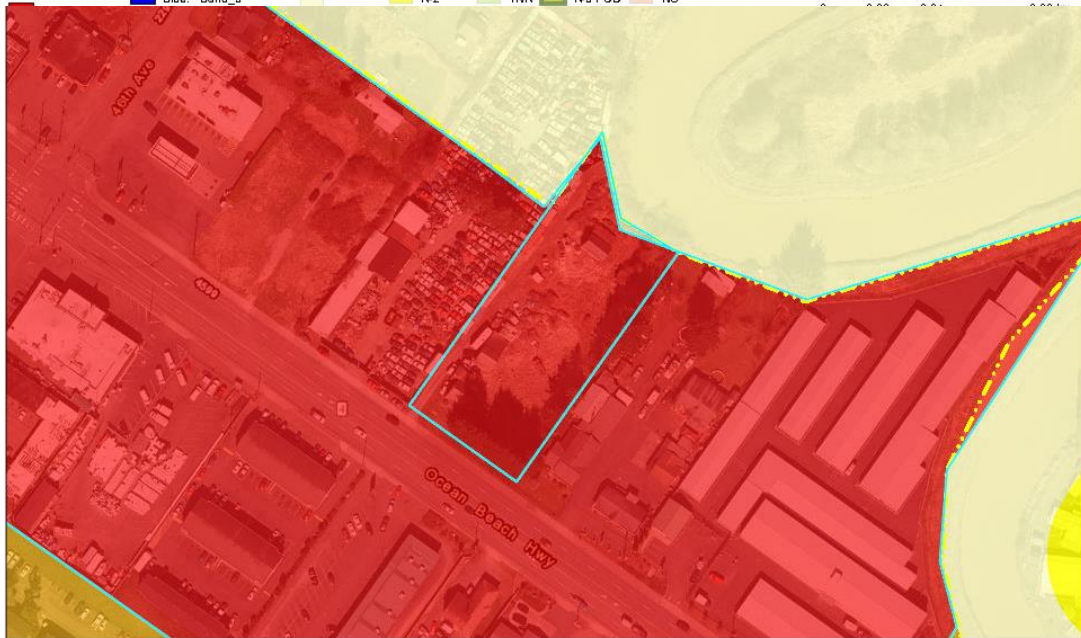
4504 Ocean Beach Hwy Annexation

- Single Parcel (1.3 Acres)
- Comprehensive Plan Zoning Designation: Community Commercial
- Intended Use
- Next Steps



3/8/2023, 7:07:02 AM

2019 Aerial Leaf Off Blue: Band_3 Zoning R-2 TNR R-3 PUD NC 0 0.01 0.03 0.05 mi 1:2,267



3/8/2023, 7:52:46 AM

2019 Aerial Leaf Off Blue: Band_3 Land Use/Comprehensive Plan Medium Density Residential Low Density Residential 0 0.01 0.03 0.05 mi 1:2,267



Staff Recommendations

Annexation-Motion: to hold a public hearing to receive testimony about the proposed annexation and to direct the city attorney to prepare an ordinance/resolution approving the annexation.

Zoning Code Updates: Mylars & Mini Storage (or separate)-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the zoning code.

Electric Code Updates: Electric Security Devices-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the Building/Electrical code.



Questions?

Annexation

Zoning Code Updates: Mylars & Mini Storage

Electric Code Updates: Electric Security Devices



March 23rd, 2023

Thank you

McAllister Kosar, Planner, CED
mcallister.kosar@ci.longview.wa.us

Mylongview.com

NOTICE OF INTENTION TO COMMENCE ANNEXATION PROCEEDINGS

JAN 10 2022

Community Development

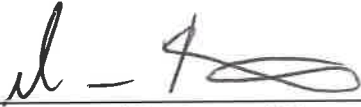
TO: THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON

The undersigned, representing the ownership of more than ten percent of the acreage of the real property for which annexation is sought, as more particularly described below, hereby gives notice to the City Council of the City of Longview, Washington, of their intent to commence annexation proceedings.

The City Council of the City of Longview is hereby requested to set a date not later than 60 days after the date this NOTICE OF INTENTION is filed with the City Clerk for a meeting with the initiating party to determine whether the city will accept, reject, or geographically modify the proposed annexation, whether it will require the simultaneous adoption of a proposed zoning regulation, and whether it will require the assumption of all or any portion of existing city indebtedness by the area sought to be annexed.

Respectfully submitted:

**Information regarding real property
for which annexation is sought:**


Signature of Initiator of Annexation
Dan Hatfield
Printed Name of Initiator of Annexation
1-10-2023
(Date)
3146 Pennsylvanian St
(Mailing address of petitioner)
Longview, WA 98632
(City, State, Zip)
360 957-2040
(Phone Number – only required for petitioner)

4504 Ocean Beach Hwy
(Street address of property)
Longview, WA 98632
02960
(Parcel Number)
1.27
(Acreage)

** List this same information for all signers representing the ownership of at least 10% of the most recent assessed valuation of the real property for which annexation is sought. Attach additional sheets, as necessary.

** Provide a location map identifying the area you are requesting to be annexed.

PROJECT NARRATIVE

PROJECT: HATFIELD COMMERCIAL
PARCEL#: 02960 (COUNTY PROPERTY ID: 3023739)
ADDRESS: 4504 Ocean Beach Highway, Longview, WA 98632

NARRATIVE SUMMARY:

Dan Hatfield proposes to redevelop a vacant 1.3 acre parcel for a new 5800 sf shop / office building and a self-storage use. New parking and landscaping improvements are proposed to meet agency requirements.

The parcel is currently within unincorporated Cowlitz County but a request for annexation into the City of Longview is proposed. Zoning will be General Commercial.

A new driveway will be proposed onto Ocean Beach Highway (SR-4). We propose to connect to City of Longview water and sanitary sewer system. A storm connection will be proposed to the City of Longview storm system. The site is not within a floodplain. There are no known wetlands or sensitive areas onsite or in the immediate vicinity.

LIST OF QUESTIONS:

Are the proposed uses allowed?

Required land use process? Is SEPA required by the City.

Duration for the land-use process?

Duration of the annexation process?

Required roadway improvements along both frontages?

Are there any traffic mitigation fees?

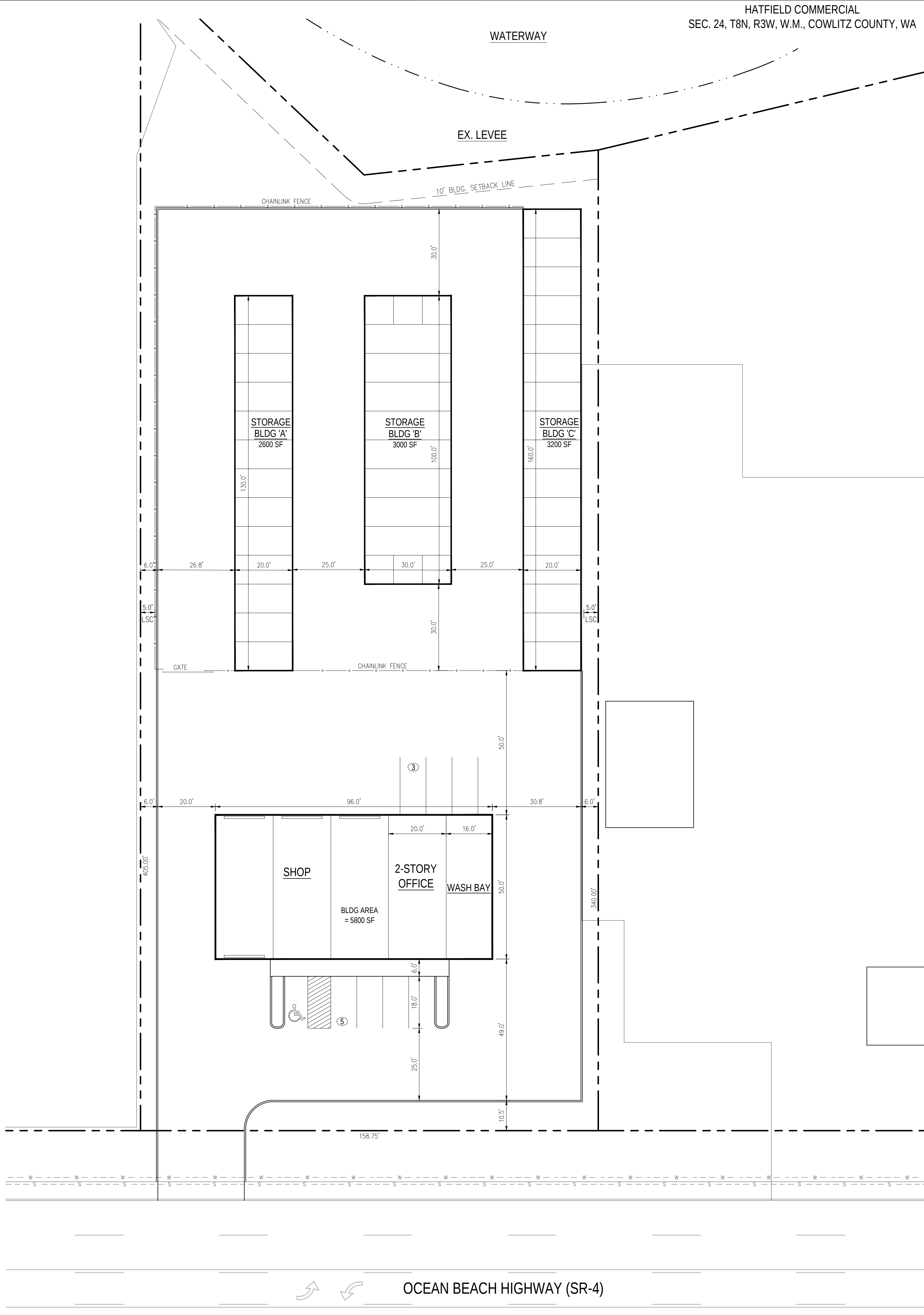
Are construction permits required of WSDOT for the frontage improvements?

Confirm static water pressure and fire flow available to the site.

Is stormwater typically infiltrated in this area?

Storm water development fees?

Water connection & sewer connection fees?



PROPERTY INFO

PARCEL NO: 02960 (PROPERTY ID: 3023739)

FLOODPLAIN: NO

PROJECT DATA

SITE AREA: 55,810 SF (1.28 AC)

JURISDICTION: COWLITZ COUNTY
ANNEX TO CITY OF LONGVIEW

ZONING: GENERAL COMMERCIAL

FRONT SETBACK: 0 FT
SIDE SETBACK: 0 FT
REAR SETBACK: 10 FT

MAX. ALLOWED IMPERVIOUS: 85%
MIN. FRONT/REAR LANDSCAPE WIDTH: 10 FT
MIN. SIDE YARD LANDSCAPE WIDTH: 5 FT

BUILDING USE: SHOP, OFFICE, SELF-STORAGE

BUILDING AREA: 5800 SF

BUILDING HEIGHT: 20 FT

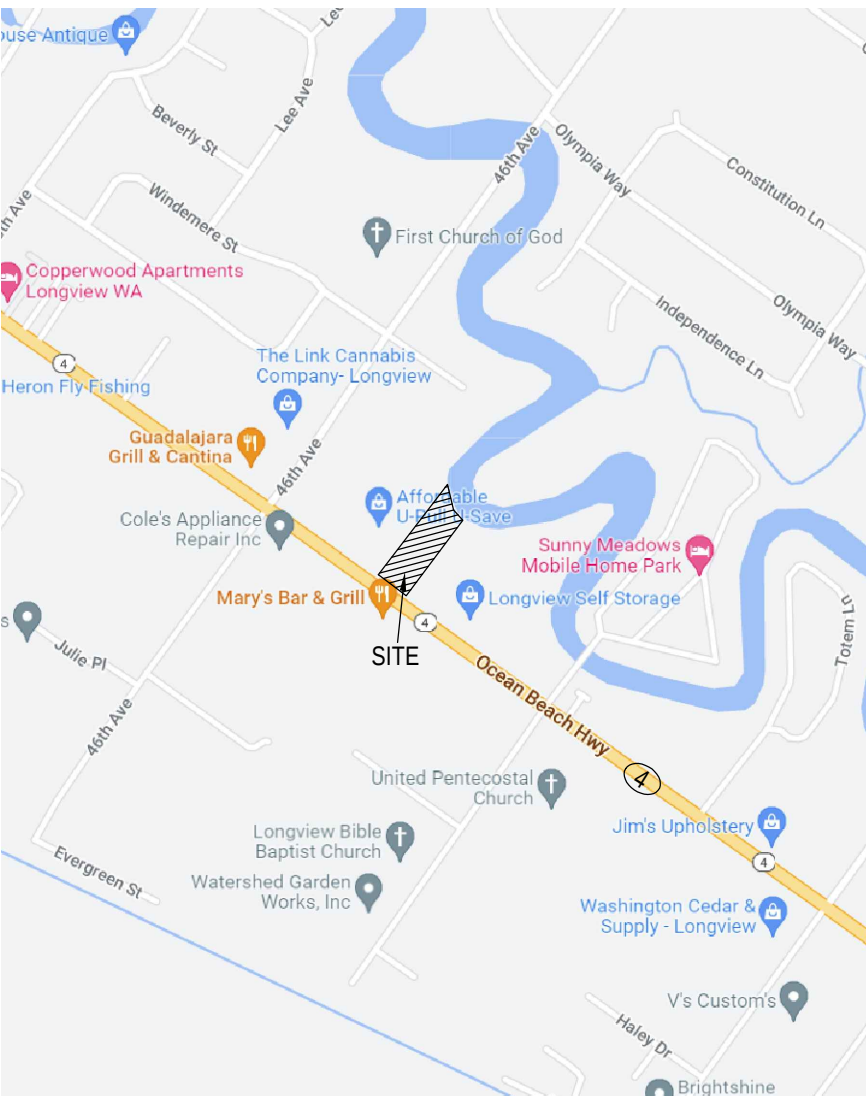
REQUIRED PARKING:
OFFICE/SHOP: 5800 SF * 1/1000 6 STALLS
SELF-STORAGE (NO EMPLOYEES): 0 STALLS

PROVIDED PARKING 8 STALLS

TOTAL DISTURBED AREA: 53,000 SF

EX. IMPERVIOUS AREA: 2000 SF
PROP. IMPERVIOUS AREA: 45,879 SF
NET CHANGE IMPERVIOUS AREA: +43,879 SF

TOTAL NEW+REPLACED IMPERVIOUS: 45,879 SF



VICINITY MAP

SCALE: N.T.S.



PROJECT TEAM

DEVELOPER

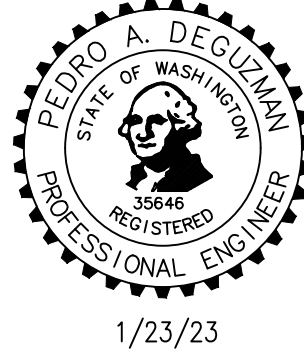
DAN HATFIELD

CIVIL ENGINEER

TERRAFORMA DESIGN GROUP, INC.
5027 51ST AVENUE SW SEATTLE, WA 98136
CONTACT: PEDRO DEGUZMAN, PE
PHONE: (206) 795-9023
EMAIL: pedro@terraformadesigngroup.com

GOVERNING AGENCIES

GRADING, DRAINAGE, WATER, SEWER
CITY OF LONGVIEW
1525 BROADWAY
LONGVIEW, WA 98632



TERRAFORMA
DESIGN GROUP, INC.



PROJECT NO.

TDG # 23005

DRAWN BY:

PAD

CHECKED BY:

PAD

HATFIELD COMMERCIAL

for DAN HATFIELD

SHEET TITLE

PRELIMINARY
SITE PLAN

SHEET NO.

C1

4504 OCEAN BEACH HIGHWAY, LONGVIEW, WA 98632 LOT: 02960 (PARCEL ID: 3023739)

5027 51st Avenue SW Seattle, WA 98136
phone 206.795.9023 website www.terraformadesigngroup.com

Current in County (based on 2022 rates)	
County Road	\$ 424.93
Fire District	\$ 323.10
Library District	\$ 89.42
Total Revenue Shift from County	\$ 837.45

If Annexed (based on 2022 rates)	
City	\$ 626.80
Revenue Shifted into City	\$ 626.80

Direct petition method—Notice to legislative body—Meeting—Assumption of indebtedness—Proposed zoning regulation—Contents of petition.

Proceedings for initiating annexation of unincorporated territory to a charter code city or noncharter code city may be commenced by the filing of a petition of property owners of the territory proposed to be annexed, in the following manner. This method of annexation shall be alternative to other methods provided in this chapter. Prior to the circulation of a petition for annexation, the initiating party or parties, who shall be the owners of not less than ten percent in value, according to the assessed valuation for general taxation of the property for which annexation is sought, shall notify the legislative body of the code city in writing of their intention to commence annexation proceedings. The legislative body shall set a date, not later than sixty days after the filing of the request, for a meeting with the initiating parties to determine whether the code city will accept, reject, or geographically modify the proposed annexation, whether it shall require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed for the area to be annexed as provided for in RCW 35A.14.330 and 35A.14.340, and whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed. If the legislative body requires the assumption of all or of any portion of indebtedness and/or the adoption of a proposed zoning regulation, it shall record this action in its minutes and the petition for annexation shall be so drawn as to clearly indicate these facts. Approval by the legislative body shall be a condition precedent to circulation of the petition. There shall be no appeal from the decision of the legislative body. A petition for annexation of an area contiguous to a code city may be filed with the legislative body of the municipality to which annexation is desired. It must be signed by the owners, as defined by RCW 35A.01.040(9) (a) through (d), of not less than sixty percent in value, according to the assessed valuation for general taxation of the property for which annexation is petitioned: PROVIDED, That a petition for annexation of an area having at least eighty percent of the boundaries of such area contiguous with a portion of the boundaries of the code city, not including that portion of the boundary of the area proposed to be annexed that is coterminous with a portion of the boundary between two counties in this state, need be signed by only the owners of not less than fifty percent in value according to the assessed valuation for general taxation of the property for which the annexation is petitioned. Such petition shall set forth a description of the property according to government legal subdivisions or legal plats and shall be accompanied by a map which outlines the boundaries of the property sought to be annexed. If the legislative body has required the assumption of all or any portion of city indebtedness by the area annexed or the adoption of a proposed zoning regulation, these facts, together with a quotation of the minute entry of such requirement, or requirements, shall also be set forth in the petition.

[1989 c 351 § 6; 1979 ex.s. c 124 § 8; 1967 ex.s. c 119 § 35A.14.120.]

NOTES:

Severability—1979 ex.s. c 124: See note following RCW 35A.14.015.

Sufficiency of petition in code city: RCW 35A.01.040.

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[RCWs > Title 43 > Chapter 43.21C > Section 43.21C.222](#)

[43.21C.220](#) << [43.21C.222](#) >> [43.21C.225](#)

[PDF](#)**RCW 43.21C.222****Annexation by city or town exempt from chapter.**

Annexation of territory by a city or town is exempted from compliance with this chapter.

[[1994 c 216 § 19.](#)]

NOTES:

Effective date—1994 c 216: See note following RCW [35.02.015](#).



City of Longview

Agenda Summary

PROPOSED AMENDMENTS TO TITLE 19 ZONING

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGES AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE ORDINANCES AMENDING THE ZONING CODE

COUNCIL INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

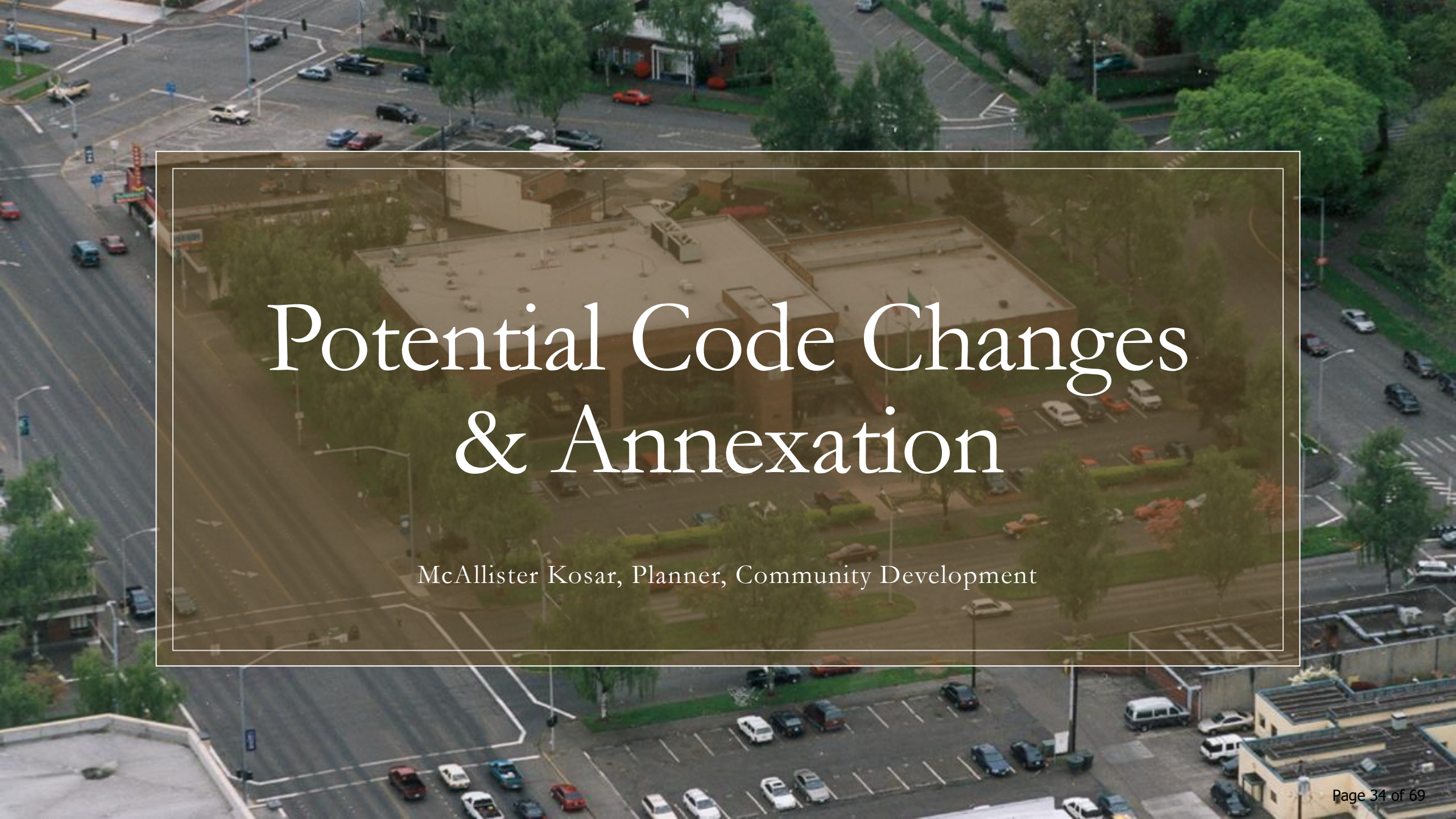
Staff has received Planning Commission recommendations on the proposed code changes to mylars and the use of mini storage. Staff now brings the proposed amendments to the zoning code to City Council for their consideration.

STAFF CONTACT:

McAllister Kosar, Planner

Attachments:

1. Mylar & Storage
2. Zoning Amendments 3.23.23

An aerial photograph of a city street intersection. A large, multi-story building with a flat roof is the central focus. It is surrounded by parking lots filled with cars and some trees. The street has multiple lanes and traffic lights. The overall scene is a typical urban environment.

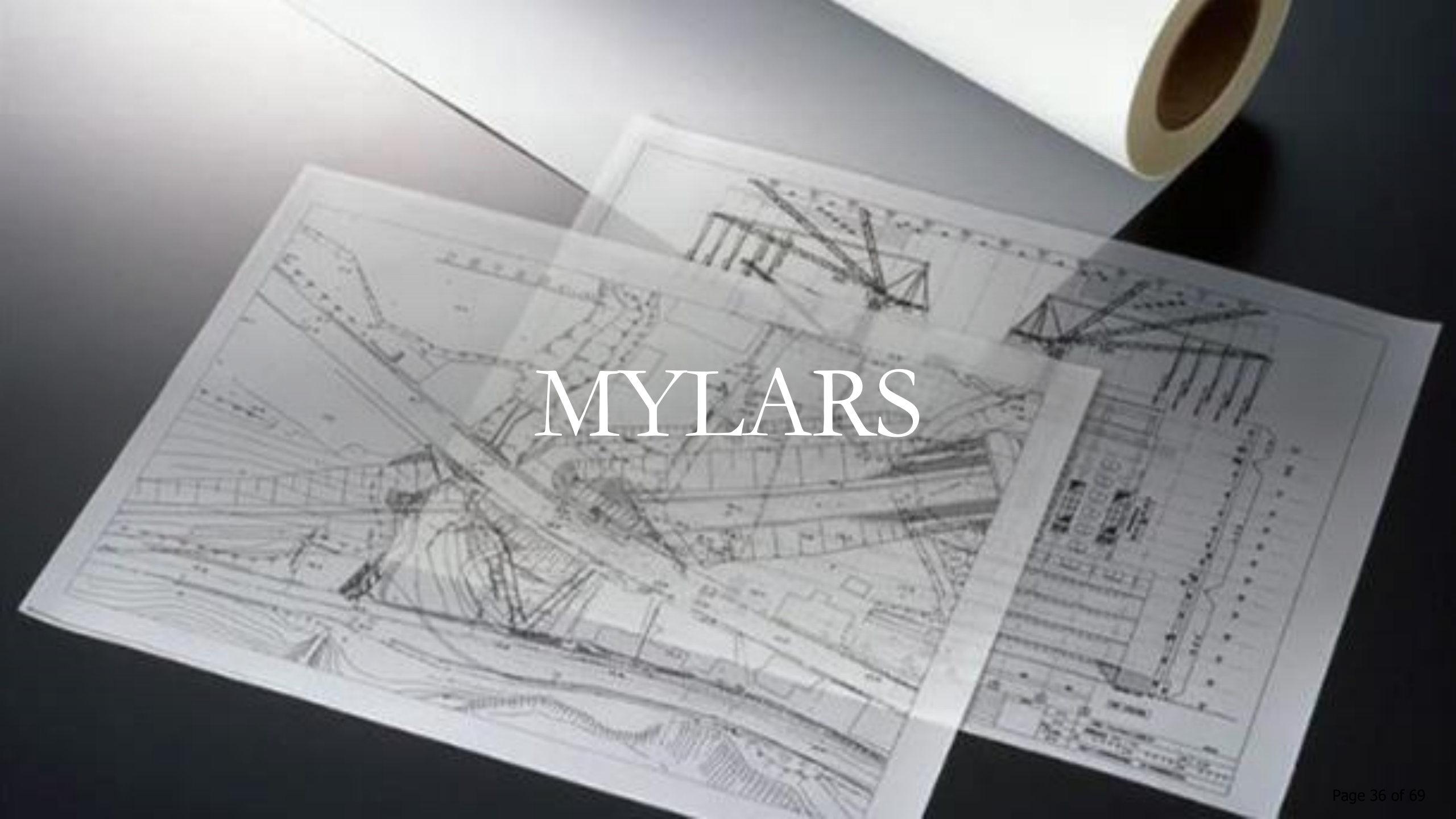
Potential Code Changes & Annexation

McAllister Kosar, Planner, Community Development

Topics of discussion

- 4504 Ocean Beach Hwy Proposed Annexation
- Zoning Code Updates: Mylars & Mini-Storage (Hard Surface requirement receiving further internal review)
- Electric Code Updates: Electric Security Devices



A high-angle, slightly blurred photograph of a desk. On the desk are several overlapping architectural blueprints. The blueprints show detailed technical drawings of industrial or construction sites, including cranes, structural frameworks, and various components. A roll of clear adhesive tape is partially visible in the upper right corner. The word 'MYLARS' is superimposed in a white, serif font over the center of the blueprints.

MYLARS

Mylar Requirements

- What are they?
- Why do we use them?
- Record Retention
- Engineering Mylar Versus Short Plat & Boundary Line Adjustment
- Motion: to approve the language as provided and direct the city attorney to prepare ordinances amending the zoning code.

MINI STORAGE/SELF STORAGE



Mini Storage/Self Storage

Currently

- Permitted in General Commercial, Light Industrial-A & B, and the Mixed-Use Commercial/Industrial zones. Permitted as Special Property Use in Office/Commercial
- Property Frontage
- Setbacks
- Primary Use

Proposed

- Continue to permit in same zones, the same way
- Limit Property Frontage to 50'
- Setback 100' from Ocean Beach property line unless accessory use





Staff Recommendations

Annexation-Motion: to hold a public hearing to receive testimony about the proposed annexation and to direct the city attorney to prepare an ordinance/resolution approving the annexation.

Zoning Code Updates: Mylars & Mini Storage (or separate)-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the zoning code.

Electric Code Updates: Electric Security Devices-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the Building/Electrical code.



Questions?

Annexation

Zoning Code Updates: Mylars & Mini Storage

Electric Code Updates: Electric Security Devices



March 23rd, 2023

Thank you

McAllister Kosar, Planner, CED
mcallister.kosar@ci.longview.wa.us

Mylongview.com



P.O. Box 128
Longview, WA 98632-7080
www.mylongview.com

Planning Commission recommendations to Council on Driveway pavement requirements,
Mylars, Mini-storage code from the February 1st Planning Commission Public Hearing.

1. Mylars:

19.68.070 Recording.

If the proposed boundary line adjustment is approved:

- (1) The applicant shall cause a survey map to be prepared and recorded with the Cowlitz County auditor's office measuring at least 18 inches by 22 inches. Full surveys are not required for boundary line adjustments when a single property line is involved. At a minimum, the survey map shall contain the following information:

19.67.040 Final short plat approval.

- (4) Signing the Plat. Once approved, two copies will be submitted for signature and shall include:

2. Mini-Storage:

Definition for Reference: 19.09.015 Accessory use – Accessory building. “Accessory use” or “accessory building” means a subordinate use or subordinate building customarily incidental to and located upon the same lot occupied by the main use or principal building.

Table 19.58.020-1. Permitted uses in industrial zones.			
Use			
	LI-A & B	HI	C/I
Manufactured home sales	P		P
Mini-storage and RV storage	P ^{x(8)}		P ^{x(8)}
Heavy equipment and truck sales, service, and repair	P	P	P
Motor vehicle dealers, new and used, including auto, motorcycle, truck trailer, boat, recreational vehicles and equipment			P
Vehicle towing and storage services	P		P

Notes:

P^{x(8)} : Mini-storage is permitted to have a maximum of 50' feet of frontage along Ocean Beach Highway and must be set back 100' feet from the Ocean Beach property line unless accessory (19.09.015 Definitions Accessory use – Accessory building) to another permitted use in the zone.

Table 19.44.020-1. Permitted uses in commercial zones.

Miscellaneous	D-C	CBD	RC ¹	NC ²	GC	O/C
Day care facilities for the care of more than 12 children	SPU	P		P	P	P
Commercial off-street parking lots and garages	SPU	P			P	P
Self-service storage (mini warehouses)					P ^x	SPU

Notes:

P^{x(15)} : Mini-storage is permitted to have a maximum of 50' feet of frontage along Ocean Beach Highway and must be set back 100' feet from the Ocean Beach property line unless accessory (19.09.015 Definitions Accessory use – Accessory building) to another permitted use in the zone.

Discussion/Thinking Points

*Mini-storage is allowed in light industrial zones and the general commercial zone which is where the majority of buildable industrial/commercial land exists. The use is allowed as a special property use in the Office/Commercial District.

Allow mini-storage as an accessory use only in Commercial and Industrial zones. Require mini-storage developments to be accessory to a different primary use allowed in the zone. In commercial zones retail, food or lodging buildings may have mini-storage built behind the primary use. In industrial areas warehouses, shops, manufacturing uses, or office buildings may incorporate mini-storage as a part of the

overall development. With a binding site plan mini-storage could be one parcel of a larger development with multiple lots that could still be bought and sold independently.

Limit the amount of street frontage mini-storage uses can have on Ocean Beach Hwy:

New footnote added: “Mini-storage is permitted to have a maximum of 50’ feet of frontage along Ocean Beach Highway and must be set back 100’ feet from the Ocean Beach property line unless accessory to another permitted use in the zone.”



City of Longview

Agenda Summary

PROPOSED AMENDMENTS TO TITLE 16 BUILDING CODE SUBSECTION 16.24 ELECTRICAL CODE

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGE AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING THE ELECTRICAL CODE

COUNCIL INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

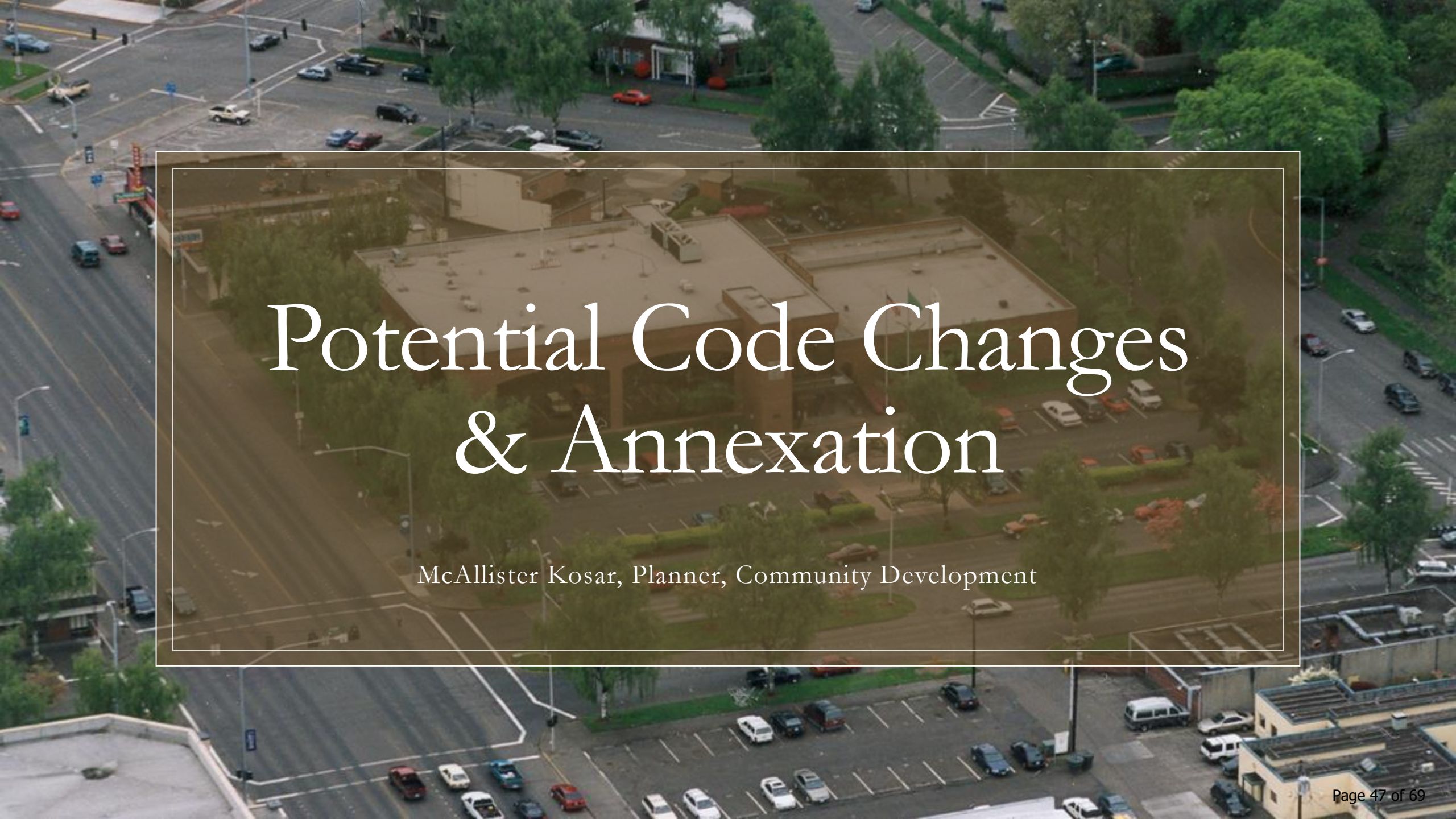
Staff has received Planning Commission recommendations on the proposed code changes to include a permitting process for electrical security devices in commercial and industrial zones. Staff now brings the proposed amendments to the electrical/building code to City Council for their consideration.

STAFF CONTACT:

McAllister Kosar, Planner

Attachments:

1. Electric Code
2. Enterprise Letter for Longview
3. Photos

An aerial photograph of a city street intersection. A large, multi-story building with a flat roof is the central focus. It is surrounded by parking lots filled with cars and some trees. The street has multiple lanes and traffic lights. The overall scene is a typical urban environment.

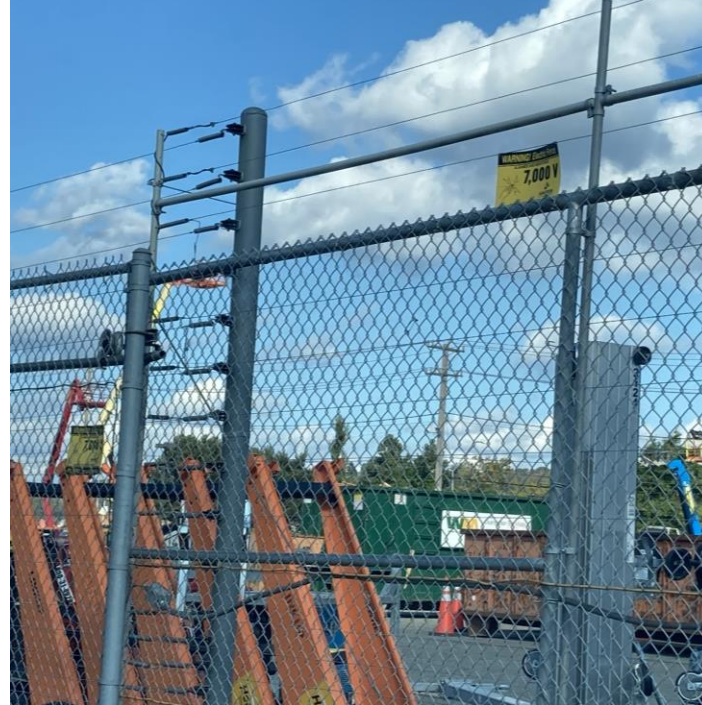
Potential Code Changes & Annexation

McAllister Kosar, Planner, Community Development

Topics of discussion

- 4504 Ocean Beach Hwy Proposed Annexation
- Zoning Code Updates: Mylars & Mini-Storage (Hard Surface requirement receiving further internal review)
- Electric Code Updates: Electric Security Devices





ELECTRIC SECURITY DEVICES

What they are:

- Low voltage, low shock
- Setback from structure, like a trip wire for an alarm system
- Located atop (at least 5 feet) or behind barrier (4-8 inches)



What they aren't:

- Standalone
- At ground level
- High voltage



Electric Security Devices

Currently

- Electric fences: unlawful to install, use, or maintain except where permitted by zoning (LMC 16.24.060)
- Electric Security Devices: do not have permitting process (not permissible/unlawful)

Proposed

- Electric Security Devices: those that meet all requirements may be permitted
 - Commercial or Industrial area/zone
 - Equipment approved by Nationally Recognized Testing laboratory
 - Distance between ESD and perimeter barrier shall be 4 to 8 inches except for gates (2-3 inches)
 - Max height 10 feet or two feet higher than perimeter
 - Require a low voltage electrical permit





Staff Recommendations

Annexation-Motion: to hold a public hearing to receive testimony about the proposed annexation and to direct the city attorney to prepare an ordinance/resolution approving the annexation.

Zoning Code Updates: Mylars & Mini Storage (or separate)-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the zoning code.

Electric Code Updates: Electric Security Devices-Motion: to approve the languages as provided and direct the city attorney to prepare ordinances amending the Building/Electrical code.



Questions?

Annexation

Zoning Code Updates: Mylars & Mini Storage

Electric Code Updates: Electric Security Devices





March 23rd, 2023

Thank you

McAllister Kosar, Planner, CED
mcallister.kosar@ci.longview.wa.us

Mylongview.com



20400 SW Teton Avenue
Tualatin, OR 97062

December 2, 2022

Dear City of Longview,

Enterprise Rent A Car is facing the same uptick in crimes that is being seen across the North West.

Almost weekly at one of 50+ sites around Oregon and SW Washington we get broken into, vandalized and stolen from. Our gas gets siphoned, our tires get slashed, windows broken, and catalytic converters and cars get stolen.

Over the course of the last year, Enterprise Rent A Car has been forced to spend hundreds of thousands of dollars on security equipment upgrades and features.

We have successfully installed the AMAROK system at 5 locations in Oregon and SW Washington. Once installed the location is no longer targeted.

It would help our business greatly to have the AMAROK system in Longview.

Thank you for your support.

EAN HOLDINGS, LLC (dba Enterprise Rent A Car)

A handwritten signature in black ink, appearing to read "Ava Joubert", with a large circular flourish at the end.

Ava Joubert
Group Property Development Manager
503 849 4461

WARNING! Electric Fence
ALARMED AND MONITORED
7,000 V
AMAROK
ALARMADO Y SUPERVISADO
¡PELIGRO! Cerca Eléctrica





WARNING! Electric Fence
7,000 V

7,000 V

800-110-8094

2124

SAFETY





WARNING! Electric Fence
7,000 V
AMAROK
PELIGRO! Cerca Eléctrica

WARNING!
PROTECTED BY
AMAROK
800-432-6391



City of Longview

Agenda Summary

ORDINANCE NO. 3478 - AMENDING CHAPTER 12.40 COMMUNITY MARKET TO EXPAND DAYS ON WHICH SUCH COMMUNITY MARKETS ARE PERMITTED

RECOMMENDED ACTION

MOTION TO ADOPT ORDINANCE NO. 3478

COUNCIL INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The proposed ordinance would amend LMC 12.40 to allow community markets to operate in the City on days other than Fridays and Saturdays. Community markets would be restricted to a maximum of one day per week.

STAFF CONTACT:

Kris Swanson, City Manager

Attachments:

1. Ordinance No. 3478 - Farmers Market Parking March 21 2023

ORDINANCE NO. 3478

AN ORDINANCE AMENDING CHAPTER 12.40 COMMUNITY MARKET TO EXPAND DAYS ON WHICH SUCH COMMUNITY MARKETS ARE PERMITTED.

WHEREAS, the City wishes to expand the days on which community markets may be held in the City; and

NOW THEREFORE, The City Council of the City of Longview do ordain as follows:

Section 1. That Chapter 12.40.010 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

12.40.010 Definitions.

(1) "Community-oriented organization" shall mean a nonprofit organization with a mission of improving economic development of the city of Longview.

(2) "Market area" shall mean that area designated for the purposes of operating a market as provided for in this chapter and specifically approved through a street and parking lot use permit from the department of public works of the city.

(3) "Master business license" shall mean, for this chapter, a business license granted by the city of Longview for the purpose of a sponsor to hold a community market in compliance with the terms and conditions set forth in this chapter.

(4) "Community market" (also to include the term "market" in this chapter) shall mean a site or location where goods and/or services, including produce and prepared food items, are sold or displayed by two or more individual vendors, with each vendor operating independently from the other vendors and subleasing from a sponsor booths, stalls or tables for the purpose of placing before the public such goods and/or services for sale or display on a temporary basis.

The activities of the market shall be limited to daylight hours on one day per week ~~on Fridays and Saturdays~~ during the months of April, May, June, July, August, September and October. ~~Those Fridays~~, ~~Saturdays, and~~ the hours of permitted activity may be further limited in accordance with LMC 12.40.100(1)(a).

(5) "Vendor" shall mean any person, association, group, partnership, corporation or firm who exhibits goods and/or services at the market for the purpose of selling, bartering, trading, and/or exchanging for advertising such goods and/or services for sale.

(6) "Sponsor" shall mean a nonprofit community-oriented organization. The status of nonprofit shall be determined in accordance with the Internal Revenue Code.

(7) "Sales area" shall mean any stall, booth, stand, space, section, unit or specified area within a permitted market area where goods and/or services are offered or displayed by a vendor for the purpose of sale, trade, barter, and/or exchange for advertisement.

(8) "Rental space" shall mean all space of the market area to be used for the undertaking being licensed and permitted except for that space specifically set aside and designated for vehicle parking, fire lanes and refuse collection areas. (Ord. 3168 § 1, 2011; Ord. 2992 § 1, 2007).

Section 2. That Chapter 12.40.070 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

12.40.070 License and permit requirements of sponsor.

(1) The sponsor shall pay an annual \$50.00 fee for a master business license to operate a market. The master business license will authorize limited business activities in accordance with this chapter during the hours of daylight one day per week ~~Fridays and Saturdays~~ during April, May, June, July, August,

September and October. However, ~~those Fridays, Saturdays and~~ the permitted hours may be further limited in accordance with LMC 12.40.100(1)(a). At no time will the master business license be effective beyond October 31st of each year. At the time the sponsor submits an application for a master business license, the sponsor shall provide the following information:

- (a) The name, address and principal business or activity location of the sponsor;
- (b) A copy of the documents indicating the sponsor's nonprofit status, as well as the nature and description of the sponsor's business or activity that qualifies it to be a community-oriented organization;
- (c) The name, address, telephone number, and e-mail address of the sponsor's agent; and
- (d) A list, including the contact name, address, telephone number and a general description of goods and/or services offered, of each and every vendor participating or anticipated to participate in the market. Any changes in the list of the vendors shall be provided to the city a minimum of three business days prior to the date of the proposed change (i.e., the first date at which the new vendor will participate in the market).

(2) The sponsor shall also be required to pay for and obtain a street and parking lot use permit from the department of public works in accordance with LMC 12.40.100. Failure of the sponsor to obtain a street and parking lot use permit will be grounds for revocation of the master business license and subject the sponsor to the penalties provided for in the Longview Municipal Code, including the unauthorized use of the public right-of-way and civil action for unauthorized use of the city's real property.

(3) Upon the sponsor's compliance with the terms and conditions of this chapter, the sponsor has the authority to grant written permission to vendors to engage in the display and sale of goods and/or services. Any person who engages in the sale or display of goods and/or services under this chapter without written permission

granted by the sponsor shall be guilty of a misdemeanor; each day that a person engages in such business, or while his or her permission is suspended, shall constitute a separate offense. (Ord. 3168 § 1, 2011; Ord. 2992 § 1, 2007).

Section 3. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance and the same shall remain in full force and effect. The City of Longview hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. That the City of Longview City Clerk is hereby ordered and directed to cause this Ordinance to be published.

Section 5. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this ____ day of _____, 2023.

Approved by the Mayor this ____ day of _____, 2023.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF OF MARCH 2023 ACCOUNTS PAYABLE: \$1,127,997.69

Checks No. 42137 - 42364.

FIRST HALF MARCH 2023 PAYROLL:

\$8,520.25, checks no. 1655 - 1666

\$891,366.20, direct deposits

\$616,113.93, wire transfers

\$1,516,000.38 Total

STAFF CONTACT:

Lindy Kennedy, Accountant

Dana Beck, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

BID REVIEW – 38TH & OAK PUMP STATION REPLACEMENT

RECOMMENDED ACTION:

MOTION TO DETERMINE THAT WESTERN UNITED CIVIL GROUP IS NOT A RESPONSIBLE BIDDER AND REJECT ITS BID AND ACCEPT THE NEXT LOW BID AND AWARD TO TAPANI, INC. IN THE AMOUNT OF \$2,431,736.53

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

SUMMARY STATEMENT:

This project provides for the construction of a sanitary sewer pump station near the intersection of 38th Avenue and Oak Street in Longview, Washington. The project includes surveying, traffic control, demolition of the existing pump station, clearing & grubbing, earthwork, geotextile, rock placement, HMA pavement, electrical upgrades and site restoration.

On March 7, 2023, three bids were received as follows:

\$2,040,771.26 – Western United Civil Group, Yacolt, WA

\$2,431,736.53 – Tapani, Inc., Battle Ground, WA

\$2,432,871.58 – Nutter Corporation, Vancouver, WA

\$2,500,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive. However, the contract specifications contain a supplemental bidder responsibility requirement that the bidder demonstrate prior experience with the sunken caisson "wet construction" method of similar size, complexity and in the similar soil conditions, consisting of pre-cast concrete sections. The qualifications submitted by the low bidder did not meet the identified criteria, therefore, it was determined that Western United Civil Group. was not a responsible bidder.

FINANCIAL SUMMARY:

This project is funded by Sewer Construction Funds.

STAFF CONTACT:

Will Hoskins, Project Engineer

Attachments: None



City of Longview

Agenda Summary

PROJECT COMPLETION – LAKE SACAJAWEA PARK RESTORATION

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE LAKE SACAJAWEA PARK RESTORATION PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Lake Sacajawea Park Restoration project has been completed in accordance with the plans and specifications under Contract No. 22-260-R & 22-2660B-C entered into between the City of Longview and Midway Underground. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Ivona Kininmonth, Project Engineer

Attachments: None



City of Longview

Agenda Summary

BID REVIEW – 38TH & PENNSYLVANIA PUMP STATION REPLACEMENT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION IN THE AMOUNT OF \$1,787,946.98

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Provide sustainable water quality & environmental infrastructure

SUMMARY STATEMENT:

This project provides for the construction of a sanitary sewer pump station near the intersection of 38th Avenue and Pennsylvania Street in Longview, Washington. The project includes surveying, traffic control, demolition of the existing pump station, clearing & grubbing, earthwork, geotextile, rock placement, HMA pavement, electrical upgrades and site restoration.

On March 14, 2023, two bids were received as follows:

\$1,787,946.98 – Nutter Corporation, Vancouver, WA

\$1,908,662.21 – Tapani, Inc., Battle Ground, WA

\$2,000,000.00 - Engineer's Estimate

All bids received were determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is funded by Sewer Construction Funds.

STAFF CONTACT:

Will Hoskins, Project Engineer

Attachments: None