



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

LEOFF-1 Disability Board

Minutes

Wednesday, February 22, 2023

8:30 AM

2nd Floor, City Hall,
Small Conference Room

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1 **CALL TO ORDER**

Chairman Don Barnd called the meeting to order at 8:30 a.m.

2 **FLAG SALUTE**

The flag salute was recited.

3 **ROLL CALL**

*Present: Don Barnd, Police Department Representative
Jim Morkert, Fire Department Representative
Ruth Kendall, City Council Representative
Mike Wallin, City Council Representative
Vacant, Member-at-large*

*Also Present: Tiffany Ostreim, Board Secretary
Dana Beck, Payroll Specialist
Jim McNamara, City Attorney
Don Jensen, LEOFF-1 Member*

4 **AGENDA APPROVAL**

No changes to the agenda.

5 **PUBLIC COMMENT**

Mr. Jensen provided public comment. Requested his invoices denied at a previous Board meeting because they were submitted over six months be approved.

Board rules and regulations state medical claims shall be submitted to the Board within six months (180 days) following the original billing for services. Claims submitted after that period of time may be denied. The Board discussed the need for concrete circumstances and clear language in the rules.

Options for the Board were to reconsider the previous motion or add the request to the next Board agenda.

6 **APPROVAL OF MINUTES**

23-000843 January 25, 2023 Regular Meeting

A motion was made by Member Wallin, seconded by Member Morkert to approve the minutes of January 25, 2023. The motion carried unanimously.

7 **MEDICAL REIMBURSEMENT REQUESTS**

23-000899 R - 24 Invoices over 6 months

Board rules and regulations state medical claims shall be submitted to the Board within six months (180 days) following the original billing for services. Claims submitted after that period of time may be denied. The Board discussed the need for concrete circumstances and clear language in the rules. Using "shall" and "may" causes confusion; it was intended for snow birds who are away for long periods of time and to reduce the volume of small reimbursement requests. The six months was an arbitrary time.

A motion was made by Member Wallin, seconded by Member Morkert to reconsider Mr. Jensen's invoices which were denied at a previous Board meeting because they were submitted over six months. The motion carried unanimously.

A motion was made by Member Morkert, seconded by Member Walin to approve Mr. Jensen's invoices which were denied at a previous Board meeting and approve R-24 invoices over six months. The motion carried unanimously.

23-000910 Over the Counter Drug Purchase Memo

Over the counter items are not reimbursable unless medically necessary documentation is submitted from a doctor for specific items. Requests for reimbursement require submittal of the Reasonable and Medically Necessary Services Form signed by a Physician or Dentist.

Dental and Health Insurance should be billed first. If insurance does not cover and it is medically necessary, the LEOFF member should complete the appropriate paperwork for reimbursement. If not medically necessary, the LEOFF member will not be reimbursed.

Section 3 of policy states in part, "The burden shall be on the member to justify medical expenses beyond those defined in RCW 41.26.030(20) and in no case allowing such extra services, shall stand as binding precedent for future similar claims to the Board".

Section 4 of the policy states in part, "If the medical expense is not fully covered by insurance, complete a LEOFF-1 Medical Expense Reimbursement Claim Form, attach a copy of the doctor or hospital bill(s) and all applicable Explanation(s) of Benefits (EOB's) from all available insurance sources. When the member's insurance coverage for chiropractic treatment has been exhausted, the member is directed to see an orthopedist before the Board will consider additional chiropractic claims".

Gallagher Benefit Advocates resource manual was mailed to all LEOFF-1 members. It is a resource to help navigate their healthcare benefits and get the most from their benefit program. It highlights Humana and Kaiser insurance coverage.

8 APPROVAL OF BILLS**23-000847 February 2023 Medical Bills (Regular)**

A motion was made by Member Wallin, seconded by Member Kendall to approve the bills as presented, reasonable, and medically necessary. The motion carried unanimously.

*February 2023 MEDICAL
BILLS (Regular)*

<i>Member</i>	<i>Dental</i>	<i>Regular</i>
<i>R-05</i>		<i>\$30.05</i>
<i>R-26</i>		<i>\$525.60</i>
<i>R-36</i>		<i>\$918.75</i>
<i>R-38</i>		<i>\$7,392.00 Old Rate was submitted</i>

R-42		\$65.00	
R-55		\$145.00	Cover sheet was different than actual invoice
R-61	\$1,558.00	\$498.11	Added Dental paid and over 6 month invoice approved
R-63	\$690.40	\$410.00	\$441.75 OTC of \$31.75
TOTAL	\$2,248.40	\$9,984.51	\$12,232.91

23-000848 February 2023 Medicare B Reimbursement

A motion was made by Member Wallin, seconded by Member Kendall to approve the bills as presented, reasonable, and medically necessary. The motion carried unanimously.

*Medicare Premiums**February 2023*

Code	Vendor #	Year	RATE
R59	000092	2023	\$31.50
R2	000122	2023	\$243.00
R5	000233	2023	\$361.20
R6	000278	2023	\$164.90
R34	000447	2023	\$156.90
R8	000465	2023	\$164.90
R9	000466	2023	\$164.90
R11	000632	2023	\$164.90
R36	000634	2023	\$164.90
R28	000664	2023	\$164.90
R13	000666	2023	\$164.90
R37	000701	2023	\$164.90
R14	000706	2023	\$164.90
R39	000740	2023	\$164.90
R40	000744	2023	\$164.90
R16	000789	2023	\$164.90
R17	000827	2023	\$164.90
R64	000883	2023	\$164.90
R19	000963	2023	\$164.90
R44	001021	2023	\$164.90
R51	001106	2023	\$164.90
R29	001124	2023	\$164.90
R47	001226	2023	\$164.90
R21	001245	2023	\$164.90
R49	001402	2023	\$164.90
R50	001481	2023	\$151.90
R23	001511	2023	\$164.90
R57	001599	2023	\$151.90
R24	001631	2023	\$164.90
R25	001644	2022	\$134.00

R53	001685	Quarterly	\$0.00
R63	001694	2023	\$164.90
R55	001714	2023	\$164.90
R56	001732	2023	\$164.90
R58	001823	2023	\$164.90
R26	002066	2023	\$164.90
R27	210058	2023	\$164.90
R18	210122	2023	\$164.90
R42	210489	2023	\$70.00
R48	211292	Quarterly	\$0.00
R12	211809	2023	\$479.30
R43	216727	2023	\$164.90
R1	217402	2023	\$164.90
R38	217404	2023	\$164.90
R31	218105	2023	\$141.90
R33	218134	2022	\$164.90
R46	218350	2023	\$164.90
R41	223804	2023	\$164.90
R61	224982	2023	\$164.90
R22	225194	2022	\$148.50
R15	226325	2023	\$164.90

\$8,336.30

9 **CITIZEN AT LARGE POSITION**

23-000844 Review Volunteer Applications - Member At Large Position

Two applications were received for the open Member-At-Large Position.

A motion was made by Member Morkert, seconded by Member Wallin to appoint Chet Makinster. The motion carried unanimously.

10 **CONTINUED BUSINESS**

23-000845 Update Long-Term Care Form

Update regarding presentation of resources/policies from other jurisdictions for review regarding the reimbursement of hearing aids and eyeglasses.

The updates will continue to be studied and brought forward at a later date.

Disability Board Rules and Regulations for Law Enforcement Officers and Firefighters

Board members requested updates to the Disability Board Rules and Regulations for Law Enforcement Officers and Firefighters be presented at the March regular meeting.

Recommended updates:

Rule II - Necessary Medical Services, Section 4 - Medical Services, General Guidelines. Medical claims of a member should be submitted to the Board within six months (180 days) following the original billing for services. Claims submitted after that period of time may be denied. Claims submitted later than 12 months (365 days) shall be denied except for medical incapacity or death.

Board members discussed the need for clarifying "may" and length of time to submit claims.

Rule I - General, Section 14 - Administrative Approval and Payment of "Routine" Medical Bills and Medicare Part "B Premiums; Ratification, Subsection 4 - Nursing/convalescent facilities costs in the amount previously approved by the Board. The cost limit should be taken out.

Rule II - Necessary Medical Services, Section 3 - Reasonable and Necessary Claims. Correct RCW 41.26.030(20).

Board members reiterated, the Disability Board is reimbursement only. Medical and dental insurance must be billed first.

11 ADJOURNMENT

With no further business to discuss, a motion was made by Member Morkert, seconded by Member Kendall to adjourn the meeting. Upon a vote duly held, and unanimously passed, Chairman Barnd adjourned the meeting at 9:45 a.m.

Next Meeting

The next regular meeting of the LEOFF-1 Board is scheduled for March 29, 2023 at 8:30 a.m.

Don Barnd, Chairman

Tiffany Ostreim, Board Secretary