



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, April 13, 2023

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL
4. WORKSHOP

23-001005 AMERESCO ENERGY AUDIT (TIME ESTIMATE 60 MINUTES)

RECOMMENDED ACTION:
MOTION TO APPROVE RECOMMENDED PROJECT LIST

5. APPROVAL OF MINUTES**23-001006 MARCH 23, 2023 REGULAR MEETING****6. CHANGES TO THE AGENDA****7. PRESENTATIONS & AWARDS****23-001002 PROCLAMATION - FAIR HOUSING MONTH
RECIPIENT - BRAD WHITTAKER OF REALTY ONE PACIFICA REAL ESTATE ON
BEHALF OF THE ASSOCIATION OF REALTORS****23-001001 PROCLAMATION - NATIONAL LIBRARY WEEK
RECIPIENT - LIBRARY DIRECTOR JACOB COLE****23-001035 LOWER COLUMBIA CAP ANNUAL REPORT****23-001004 LONGVIEW FIRE 2022 ANNUAL REPORT****8. CONSTITUENTS' COMMENTS (Thirty Minutes)****9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS****23-001026 NEIGHBORHOOD PARK GRANT RECOMMENDATIONS - ROUND 1****RECOMMENDED ACTION:****MOTION TO APPROVE THE LONGVIEW PARKS AND RECREATION ADVISORY
BOARD'S RECOMMENDATION FOR NEIGHBORHOOD PARK GRANT FUNDING****11. ORDINANCES & RESOLUTIONS****12. MAYOR'S REPORT****13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR****23-000948 APPROVAL OF CLAIMS****23-001003 2023 EXTENSION AND RENEWAL OF AGREEMENT FOR COWLITZ PARTIAL COUNTY
RURAL LIBRARY DISTRICT SERVICES****RECOMMENDED ACTION:****MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE 2023 EXTENSION AND
RENEWAL OF AGREEMENT FOR LIBRARY SERVICES****23-001022 PROJECT COMPLETION – HOPE VILLAGE SITE IMPROVEMENTS****RECOMMENDED ACTION:****MOTION TO ACCEPT AS COMPLETE THE HOPE VILLAGE SITE IMPROVEMENTS
PROJECT****23-001023 ORDINANCE 3479 - AMENDING LMC 16.24.020 AND LMC 16.24.060, ELECTRICAL CODE
TO PERMIT ELECTRIC SECURITY DEVICES**

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE 3479

23-001024 ORDINANCE 3480 - AMENDING LMC 19.67.040 and LMC 19.68.070 TO REMOVE THE REQUIREMENT TO PROVIDE BOUNDARY LINE ADJUSTMENT SURVEY MAPS AND SHORT PLATS ON MYLAR MEDIA

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE 3480

23-001034 RESOLUTION 2444 - SURPLUS PROPERTY

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2444

23-001042 RESOLUTION 2445 - AUTHORIZING INVESTMENT OF CITY OF LONGVIEW MONIES IN THE WASHINGTON STATE TREASURER'S LOCAL GOVERNMENT INVESTMENT POOL

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2445

15. CITY MANAGER'S REPORT

16. MISCELLANEOUS

17. EXECUTIVE SESSION

23-001000 COLLECTIVE BARGAINING

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, APRIL 27, 2023 – 6:00 P.M.

THURSDAY, MAY 11, 2023 – 6:00 P.M.

THURSDAY, MAY 25, 2023 - 6:00 P.M.

NEXT REGULAR WORKSHOP:

THURSDAY, APRIL 27, 2023 - 6:00 P.M. - DOG PARKS

THURSDAY, MAY 11, 2023 - 6:00 P.M. - AFFORDABLE HOUSING OPTIONS

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, APRIL 20, 2023 – 6:00 P.M. – MINT VALLEY GOLF COURSE

THURSDAY, MAY 25, 2023 - SPECIAL START TIME 5:30 P.M. - PARKS AND RECREATION COMPREHENSIVE PLAN



City of Longview

Agenda Summary

AMERESCO ENERGY AUDIT (TIME ESTIMATE 60 MINUTES)

RECOMMENDED ACTION:

MOTION TO APPROVE RECOMMENDED PROJECT LIST

DATE: April 13, 2023

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

A presentation will be given to Council outlining the energy audit that has been conducted and seeking approval of the recommended project list.

RECOMMENDED ACTION:

Motion to approve the recommended project list.

STAFF CONTACT:

Keith Walling, Fleet and Facilities Maintenance Manager

Attachments:

1. Council Project Presentation Rev 1
2. Council Presentation Rev 1

Facilities Capital Projects

		Project Cost	Incentives	Final Cost	
Roof Replacements	City Shop	\$843,699	\$19,845	\$823,854	75/25 Split Transit/Fleet
	Total Roof	\$843,699	\$19,845	\$823,854	
HVAC Replacements	Library	\$2,270,121	\$1,500,000	\$770,121	750,000 grant anticipated, \$750,000 ARPA match
	City Hall	\$44,362	\$0	\$44,362	
	Police	\$1,438,002	\$0	\$1,438,002	
	Fire Station 81	\$460,098	\$12,000	\$448,098	75/25 Split Transit/Fleet \$70,000 CIP Budgeted
	City Shop	\$173,616	\$2,250	\$171,366	
	McClelland Arts	\$66,383	\$66,383	\$0	
	Racquet Club	\$354,400	\$12,000	\$342,400	
	Total HVAC	\$4,806,982	\$1,592,633	\$3,214,349	
Lighting Replacements	Library	\$124,498	\$4,535	\$119,963	50/50 Split Street/Stormwater
	City Hall	\$64,691	\$2,719	\$61,972	
	Police	\$57,853	\$1,216	\$56,637	
	Utilities	\$12,004	\$212	\$11,792	
	Filter Plant	\$28,204	\$3,462	\$24,742	
	Street Shop	\$4,728	\$0	\$4,728	
	Facilities Shop	\$5,372	\$80	\$5,292	
	Golf Maintenance Shop	\$5,504	\$254	\$5,250	
	Golf Cart Shed	\$6,460	\$128	\$6,332	Pending funding decision from PFD
	Recreation Office	\$12,339	\$266	\$12,073	
	McClelland Arts	\$7,408	\$0	\$7,408	
	Women's Club	\$4,943	\$54	\$4,889	
	Columbia Theatre	\$41,635	\$1,970	\$39,665	
	Total Lighting	\$375,639	\$14,896	\$360,743	
Overhead Doors	Police	\$178,000	\$86,300	\$91,700	\$86,300 CIP Budgeted
	Fire Station 81	\$122,100		\$122,100	
	Total Doors			\$213,800	
	Project Subtotal			\$4,612,746	
Audit Fee		\$80,890	\$0	\$80,890	
	Grand total			\$4,693,636	

Summary	General Fund	Utilities	Stormwater	Transit	PFD
Library	\$890,084				
LPD	\$1,586,339				
City Hall	\$106,334				
Station 81	\$570,198				
Utilities		\$11,792			
Filter Plant		\$24,742			
City Shop	\$248,805			\$746,415	
Street Shop	\$2,364		\$2,364		
Facilities Shop	\$5,292				
Golf Maint Shop	\$5,250				
Golf Cart Shed	\$6,332				
Rec Office	\$12,073				
McClelland	\$7,408				
Women's Club	\$4,889				
Columbia Theatre					\$39,665
Racquet Club	\$342,400				
Subtotals	\$3,787,768	\$36,534	\$2,364	\$746,415	\$39,665
% of Total	82%	0.79%	0.05%	16%	0.86%
Audit Fee	\$66,423	\$641	\$41	\$13,089	\$696
Totals	\$3,854,191	\$37,175	\$2,405	\$759,504	\$40,361
					\$4,693,636

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Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, March 23, 2023

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**
Mayor Wallis called the meeting to order at 6:00 p.m.
2. **INVOCATION*/FLAG SALUTE**
The flag salute was recited.
3. **ROLL CALL**
Present: Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Boudreau, Councilmember Ortiz
Excused: Councilmember Strobel

Staff Present: City Manager Kris Swanson, City Attorney Jim McNamara, Deputy City Clerk Elizabeth Halili, Public Works Director Ken Hash, Community and Economic Development Director Ann Rivers, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, City Planner McAllister Kosar, Human Resources Director Sabrina Fraidenburg

4. **WORKSHOP**

Community Economic Development Director Ann Rivers presented.

23-000972 SOLID WASTE & RECYCLING RATE WORKSHOP

RECOMMENDED ACTION:
DIRECTION TO STAFF

Community Economic Development Director Ann Rivers introduced Nichole Swenson, Brian Evola, and Jason Hudson from Waste Control & Recycling.

Community Development Director Ann Rivers provided a presentation.

The Council discussed the presentation.

Community Development Director Ann Rivers, Jason Hudson, Brian Evola, and Nicole Swanson responded to questions from Councilmembers.

The Council thanked the Waste Control representatives for attending the workshop.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment

A citizen, name unstated, provided public comment

A citizen, name unstated, provided public comment

A citizen, name unstated, provided public comment

A citizen, name unstated, provided public comment

The Council was uncomfortable moving forward with a Solid Waste and Recycling rate increase until questions related to recycling and contamination, recycling guidelines, and composting could be answered. No action was taken.

The workshop concluded, and Mayor Wallis recessed the meeting at 7:00 p.m.

5. **APPROVAL OF MINUTES**

Mayor Wallis resumed the meeting in the Council Chambers at 7:08 p.m.

23-000971 MARCH 9, 2023, REGULAR COUNCIL MEETING MINUTES

A Motion was made by Councilmember Wean, seconded by Councilmember Ortiz, to approve the Minutes of the March 9, 2023, Regular Council meeting.

The motion carried unanimously.

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

23-000992 PROCLAMATION - ARBOR DAY - APRIL 12, 2023

RECIPIENT - CLAIRE PANG, PARKS & RECREATION BOARD CHAIR

Mayor Wallis presented the proclamation to Claire Pang, who accepted on behalf of the Urban Forestry Division of the City of Longview Parks and Recreation Department.

8. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Erik Halvorson of Longview provided public comment.

Derek Fine provided public comment.

A citizen, name unstated, provided public comment.
Mike Pedersen of Longview provided public comment.
A citizen, name unstated, provided public comment.
A citizen, name unstated, provided public comment.
Colby Connerly provided public comment.

9. **PUBLIC HEARINGS**

23-000975 PROPOSED ANNEXATION - 4504 OCEAN BEACH HWY

RECOMMENDED ACTION:

MOTION TO HOLD A PUBLIC HEARING TO RECEIVE TESTIMONY ABOUT THE PROPOSED ANNEXATION AND TO DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE APPROVING THE ANNEXATION

City Planner McAllister Kosar presented.
The Council discussed the presentation.

Mayor Wallis opened the Public Hearing at 7:35 p.m.

A citizen, name unstated, provided public comment.
The council discussed the proposed annexation.

Mayor Wallis closed the Public Hearing at 7:38 p.m.

A motion was made by Councilmember Wallin, seconded by Councilmember Boudreau, to hold a public hearing to receive testimony about the proposed annexation and to direct the City Attorney to prepare an ordinance approving the annexation.
The motion carried unanimously.

23-000976 PROPOSED AMENDMENTS TO TITLE 19 ZONING

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGES AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE ORDINANCES AMENDING THE ZONING CODE

City Planner McAllister Kosar provided a presentation on Mylar requirements.
The Council discussed the presentation.

Mayor Wallis opened the public hearing on Mylar requirements at 7:45 p.m.

A citizen, name unstated, provided public comment
A citizen, name unstated, provided public comment.

Mayor Wallis closed the public hearing at 7:51 p.m.

A motion was made by Councilmember Wallin, seconded by Councilmember Kendall, to approve the languages provided by staff and direct the City Attorney to prepare ordinances amending the zoning code concerning the Mylar.
The motion carried unanimously.

City Planner McAllister Kosar provided a presentation on Mini Storage/Self Storage.
The Council discussed the presentation.

Mayor Wallis opened the public hearing on Mini Storage/Self Storage at 7:54 p.m.

A citizen, name unstated, provided public comment.
Mike Pedersen of Longview provided public comment.
A citizen, name unstated, provided public comment.

Mayor Wallis closed the public hearing at 7:59 p.m.

A motion was made by Councilmember Kendall, seconded by Councilmember Wean, to approve the languages as presented and direct the city attorney to prepare an ordinance amending the

mini-storage zoning code.
The Council discussed the motion.

The motion failed by the following vote:

Ayes: Councilmember Kendall

Nays: Mayor Wallis, Councilmember Wallin, Councilmember Wean, Councilmember Boudreau, Councilmember Ortiz

23-000977 PROPOSED AMENDMENTS TO TITLE 16 BUILDING CODE SUBSECTION 16.24 ELECTRICAL CODE

RECOMMENDED ACTION:

MOTION TO APPROVE THE LANGUAGE AS PRESENTED AND DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING THE ELECTRICAL CODE

City Planner McAllister Kosar presented.

The Council discussed the presentation.

City Planner Mackallister Kosar introduced Casey Brown of Amerock and invited him to speak. Casey Brown spoke to the Council regarding electric security devices, high voltage, and public safety.

The Council discussed Casey Brown's comments.

Mayor Wallis opened the public hearing at 8:22 p.m.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment.

Shannon Gilman of Longview provided public comment.

Mike Pedersen of Longview provided public comment.

Mayor Wallis closed the public hearing at 8:29 p.m.

A motion was made by Councilmember Boudreau, seconded by Councilmember Kendall, to approve the language as presented and direct the city attorney to prepare an ordinance amending the electrical code.

The motion carried unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

23-000993 ORDINANCE NO. 3478 - AMENDING CHAPTER 12.40 COMMUNITY MARKET TO EXPAND DAYS ON WHICH SUCH COMMUNITY MARKETS ARE PERMITTED

RECOMMENDED ACTION

MOTION TO ADOPT ORDINANCE NO. 3478

City Manager Swanson provided a brief explanation of the ordinance.

The Council discussed the proposed ordinance.

A motion was made by Councilmember Kendall, seconded by Councilmember Wean, to amend LMC Chapter 12.4 Community Market to expand the days on which such community markets are permitted and strike from LMC Chapter 12.40.010, Subsection 4, and LMC Chapter 12.40.070, Subsection 1, the phrase that restricts Community Market to one day a week.

A citizen, name unstated, provided public comment

Mike Pedersen provided public comment

The Council discussed the motion.

The motion carried unanimously.

12. MAYOR'S REPORT

The Mayor provided a brief report.

13. COUNCILMEMBERS' REPORTS

Councilmember Wallin provided a report and thanked Senator Wilson for his work on the State of Washington's capital budget.

Councilmember Wean provided a report and thanked Senator Wilson for his work on the State of Washington's capital budget.

Mayor Wallis read a list of funding allocated to the City of Longview by the State of Washington and thanked Senator Wilson for his work on obtaining this funding for the City of Longview.

Councilmember Boudreau provided a report.

Councilmember Ortiz provided a report.

14. CONSENT CALENDAR

A motion was made by Councilmember Ortiz, seconded by Councilmember Boudreau to approve the consent calendar as presented.

The motion carried unanimously

23-000947 APPROVAL OF CLAIMS**23-000969 BID REVIEW – 38TH & OAK PUMP STATION REPLACEMENT****RECOMMENDED ACTION:**

MOTION TO DETERMINE THAT WESTERN UNITED CIVIL GROUP IS NOT A RESPONSIBLE BIDDER AND REJECT ITS BID AND ACCEPT THE NEXT LOW BID AND AWARD TO TAPANI, INC. IN THE AMOUNT OF \$2,431,736.53

23-000970 PROJECT COMPLETION – LAKE SACAJAWEA PARK RESTORATION**RECOMMENDED ACTION:**

MOTION TO ACCEPT AS COMPLETE THE LAKE SACAJAWEA PARK RESTORATION PROJECT

23-000974 BID REVIEW – 38TH & PENNSYLVANIA PUMP STATION REPLACEMENT**RECOMMENDED ACTION:**

MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION IN THE AMOUNT OF \$1,787,946.98

15. CITY MANAGER'S REPORT

City Manager Kris Swanson provided a status report on Hope Village.

The Council discussed the report.

16. MISCELLANEOUS**17. EXECUTIVE SESSION****18. ADJOURNMENT**

The meeting was adjourned at 9:01 p.m.

Elizabeth Halili
Deputy City Clerk

Approved: _____
Mayor

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NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, APRIL 13, 2023 – 6:00 P.M.

THURSDAY, APRIL 27, 2023 – 6:00 P.M.

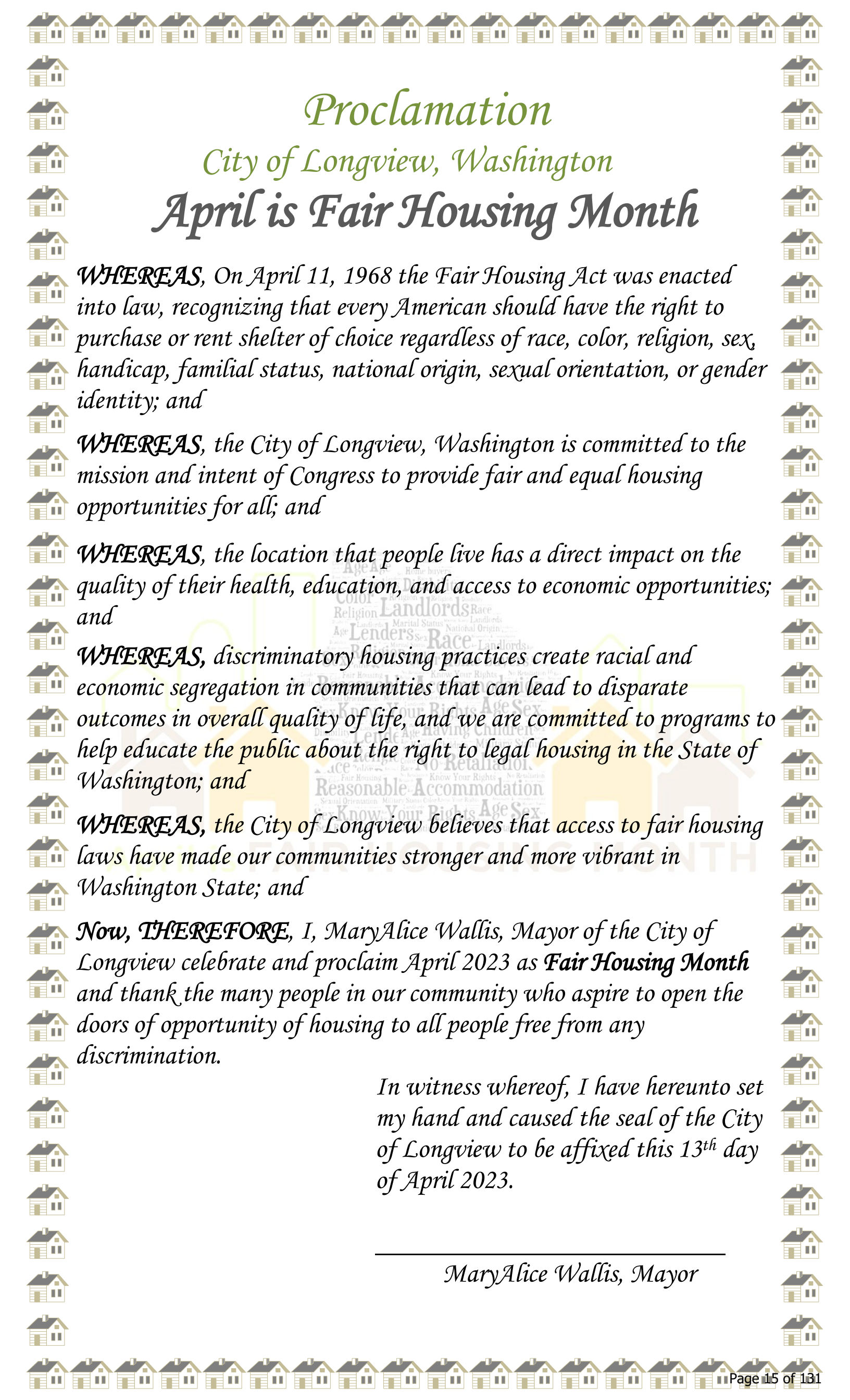
NEXT REGULAR WORKSHOP:

THURSDAY, APRIL 13, 2023 - 6:00 P.M. - AMERESCO FACILITY CONDITION ASSESSMENT & ENERGY AUDIT

THURSDAY, APRIL 27, 2023 - 6:00 P.M. - DOG PARK

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, APRIL 20, 2022 - 6:00 P.M. - MINT VALLEY GOLF COURSE



Proclamation

City of Longview, Washington

April is Fair Housing Month

WHEREAS, On April 11, 1968 the Fair Housing Act was enacted into law, recognizing that every American should have the right to purchase or rent shelter of choice regardless of race, color, religion, sex, handicap, familial status, national origin, sexual orientation, or gender identity; and

WHEREAS, the City of Longview, Washington is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and

WHEREAS, the location that people live has a direct impact on the quality of their health, education, and access to economic opportunities; and

WHEREAS, discriminatory housing practices create racial and economic segregation in communities that can lead to disparate outcomes in overall quality of life, and we are committed to programs to help educate the public about the right to legal housing in the State of Washington; and

WHEREAS, the City of Longview believes that access to fair housing laws have made our communities stronger and more vibrant in Washington State; and

*Now, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview celebrate and proclaim April 2023 as **Fair Housing Month** and thank the many people in our community who aspire to open the doors of opportunity of housing to all people free from any discrimination.*

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 13th day of April 2023.

MaryAlice Wallis, Mayor



PROCLAMATION

City of Longview, Washington



AP
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23-
29,
20
23

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life; and

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socioeconomic status; and

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships; and

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs; and

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals; and

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all; and

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, I, MaryAlice Wallis, Mayor of the City of Longview, do hereby proclaim April 23 – 29, 2023 to be “*NATIONAL LIBRARY WEEK*” and encourage all residents to visit the library this week to explore what’s new at your library and explore the wealth of available resources.

Because of you, Libraries Transform.

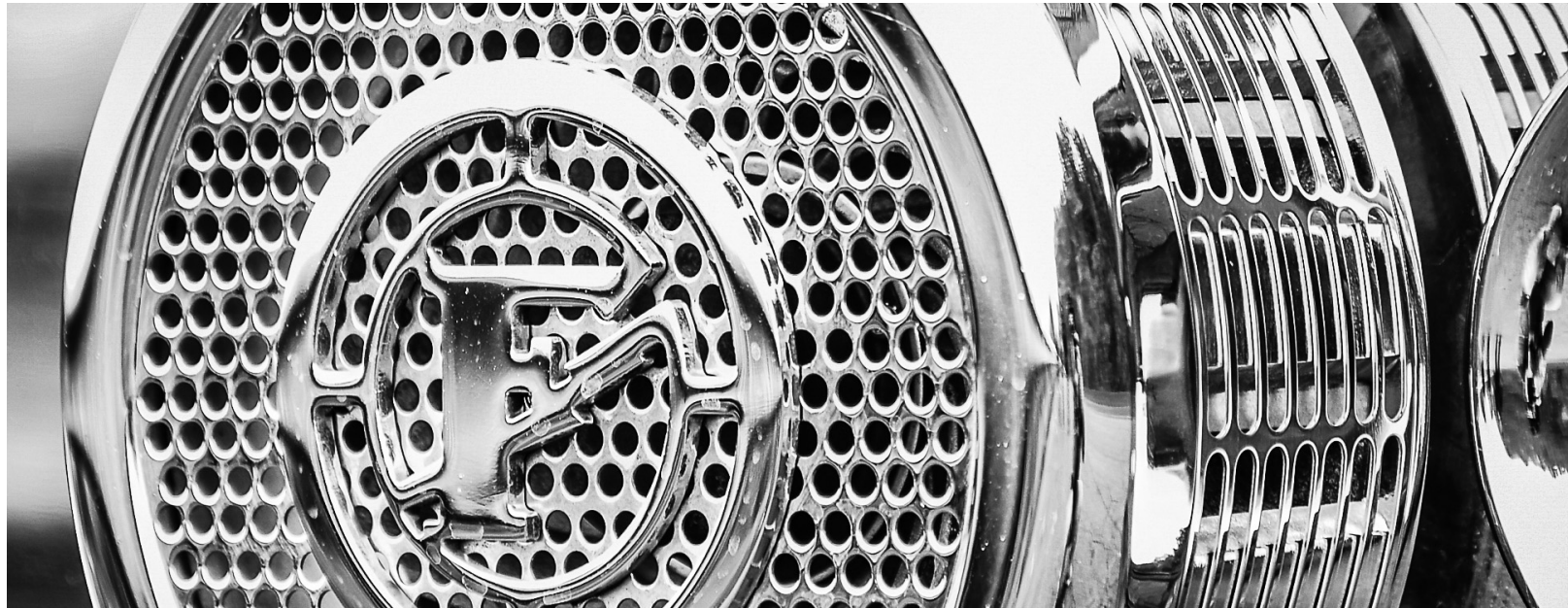
In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 13th day of April, 2023.

MaryAlice Wallis, Mayor



2022 ANNUAL REPORT





**firefighter
of the year**
Master Firefighter
Dmitriy Karpenko



contents

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5	your fire department
8	service area
9	incident response
15	division reports
22	new hires and retirements
23	looking ahead



chief kambertz



Welcome to the Longview Fire Department 2022 Annual Report. This year was a challenge for us, and the rest of our health care partners, with enhanced medical care procedures due to the ongoing pandemic. Our incident calls for service rose approximately 11.5 % this year, on top of an 8% increase in 2021 with the same available resources. Despite these challenges, the Longview Fire Department employees continued the mission of maximizing the safety and wellbeing of our community by reducing risk to life and property. We altered some ways we delivered service, but maintained our comprehensive priorities of public education and prevention, preparation, and emergency response.

We constantly strive to improve our service to the community and bring value to our citizens with the right balance of efficiency and resources. Retirements necessitated hiring three new employees, promoting three new Lieutenants and one Battalion Chief. Several of our members enhanced their skills and value by becoming Master Firefighters (Driver/Operators) and filling Specialist positions.

We continue to provide EMS transport services for patients when staffing allows, and no other resources are available. Construction was completed on a partial remodel of Station 82, and we implemented a new Computer Automated Dispatch (CAD) system with the Cowlitz 911 center.

On behalf of all the Longview Fire Department employees, I want to thank our community for their ongoing support and trust. We will continue to provide quality service and timely response.

A handwritten signature in black ink, appearing to be 'J. Kambertz'.

your fire department

The Longview Fire Department serves the City of Longview, Washington. The department provides essential services to the community including Fire Suppression, Emergency Medical Services, Special Operations, Emergency Preparedness, and Fire Prevention and Education.

We provide service to an area of approximately 14.7 square miles comprised of urban/suburban development occupied by approximately 37,824 citizens.

Longview Fire's front-line service providers consist of 31 career Firefighter/EMTs, 15 Firefighter/Paramedics, 3 Battalion Chiefs, an Administrative Battalion Chief and a Fire Marshal. Each of three 24-hour shift platoons is led by a Battalion Chief. Fire suppression and emergency medical services are deployed through three career staffed fire units, one ambulance (as available staffing allows) and one command unit.



mission

Maximize the safety and wellbeing of our community by reducing risk to life and property.

priorities

Prevention, Education, Preparedness and Emergency Response.

motto

Quality Service, Timely Response.



organization

January 2022



service area

■ station 82

■ station 83 (future)

■ station 81

- service area
- contract service

incident response

Call volumes for 2022 increased significantly over 2021 numbers. The greatest number of calls continue to occur during the middle of the day with a sharp increase after 5:00 am, rising steadily until 3:00 pm and then tapering off slowly to 9:00 pm where they drop off to late night/early morning levels.

Calls for emergency medical service/rescue continue to dominate the call volume, comprising approximately 83% of the total.*

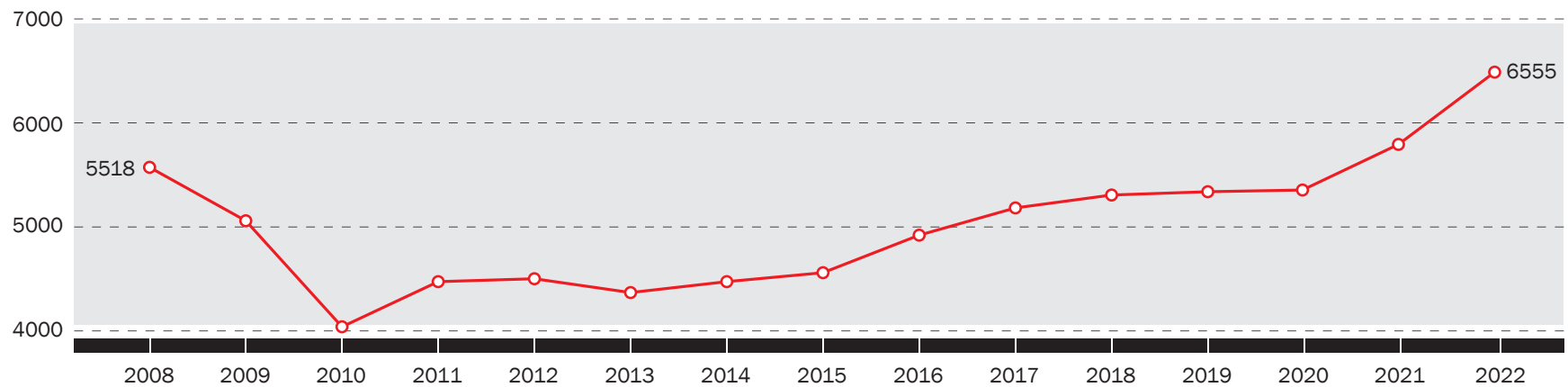
Responses to fires (structure fires, car fires, brush fires, etc.) totaled 211, just over 3% of the total call volume.

* This number includes both “emergency medical service/rescue” calls and “good intent” calls. Good intent calls are often dispatched as emergency medical service/rescue and result in a cancelled enroute.

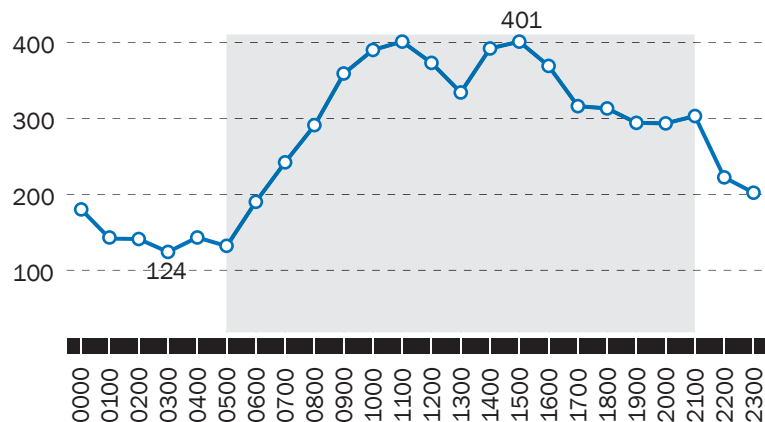


incident analysis

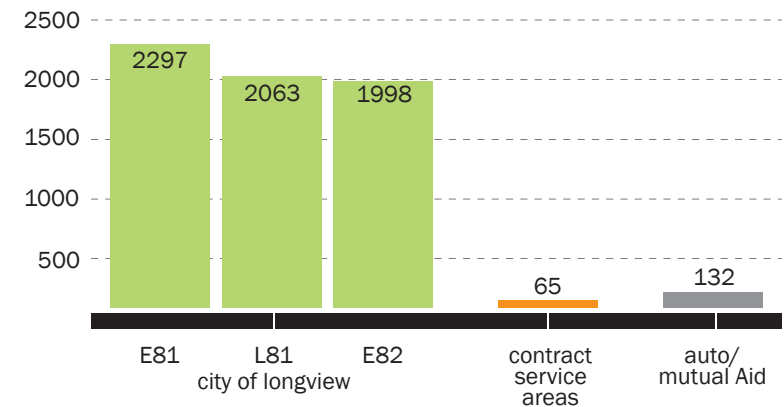
total incidents: fifteen year trend



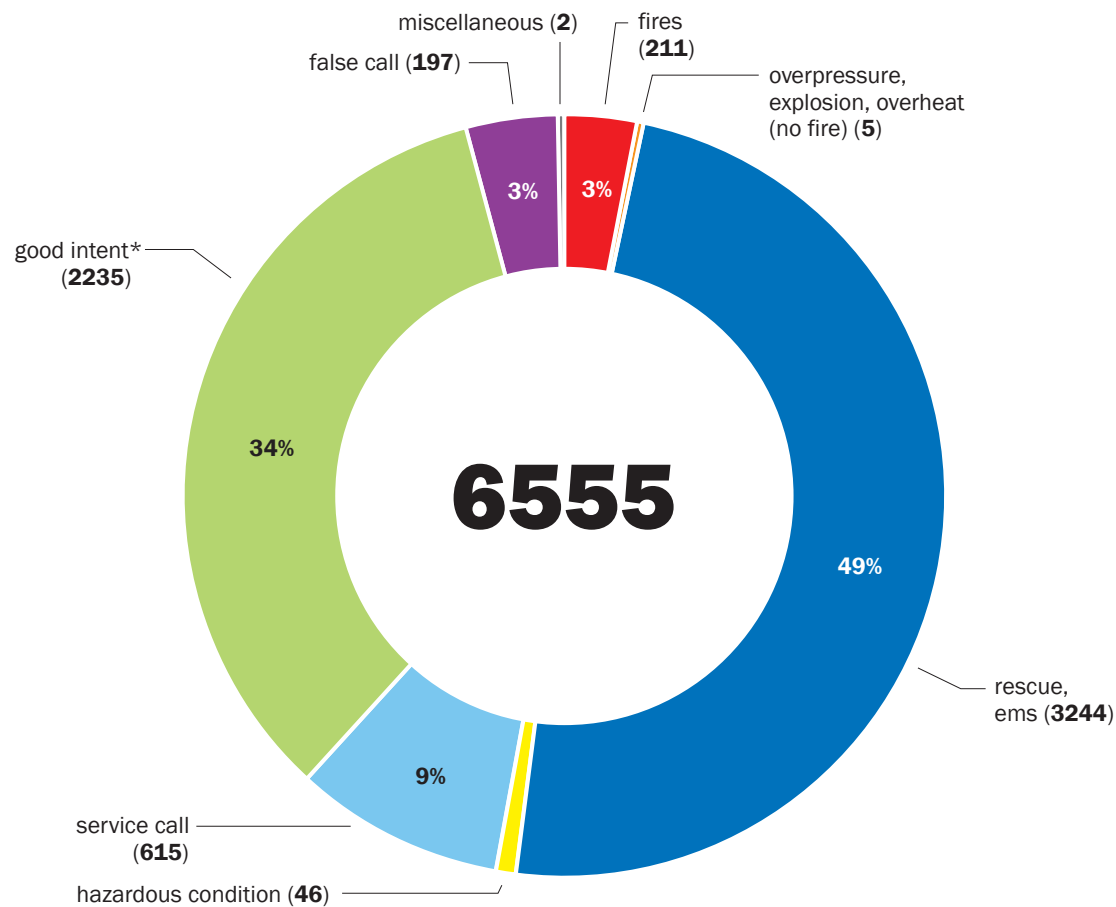
incidents by hour of day



incidents by service area

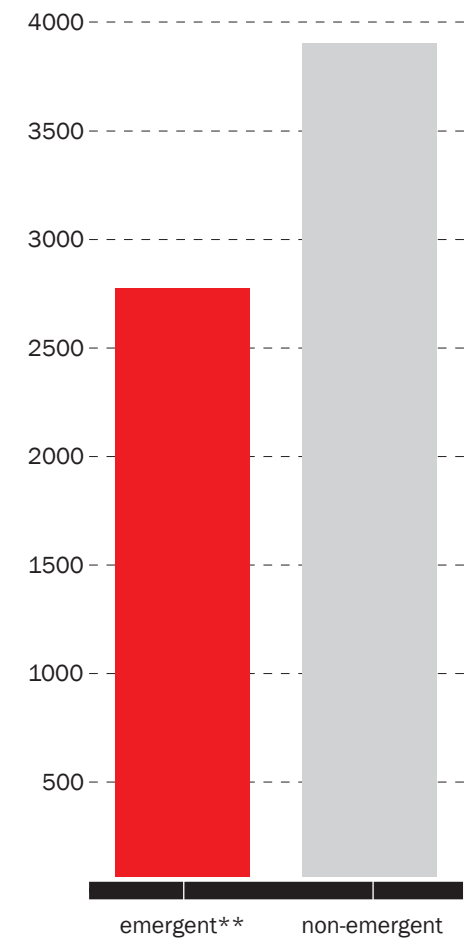


incidents by type



* includes "dispatched and cancelled enroute" (1808)

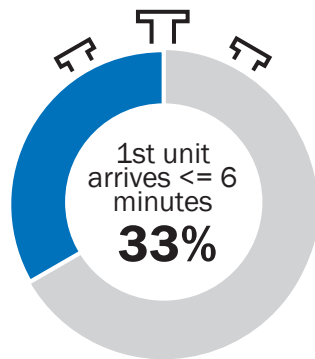
emergent vs. non-emergent responses



** Response with lights and sirens

standard of cover

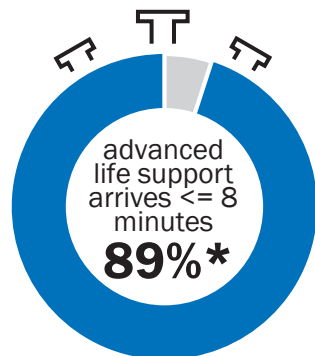
Longview Fire Department measures its emergency response performance annually against a set of “Standard of Cover” measures as adopted by the Longview City Council in 2006, in accordance with RCW 35.103.



LFD average for 1st unit arrival:
6 min. 47 sec.

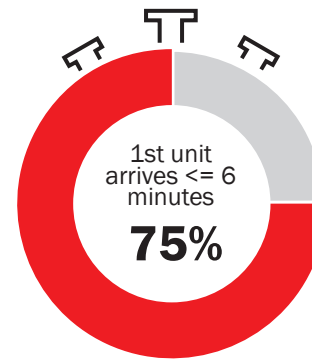
best practice for pre-hospital care:
1st unit arrives <= 6 minutes
90% of the time

1689
emergent
ems incidents



* Data provided by AMR. Based on total call volume for AMR responses into Longview for 2022.

best practice for pre-hospital care:
advanced life support arrives <= 8 minutes
90% of the time

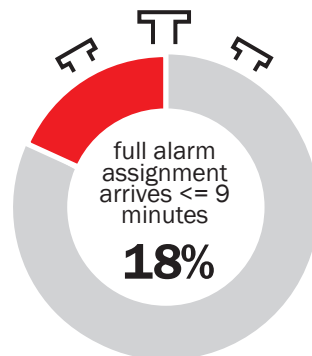


LFD average for 1st unit arrival:
5 min. 03 sec.

best practice:
1st unit arrives <= 6 minutes
90% of the time

32
structure fires

estimated loss:
\$3,057,108

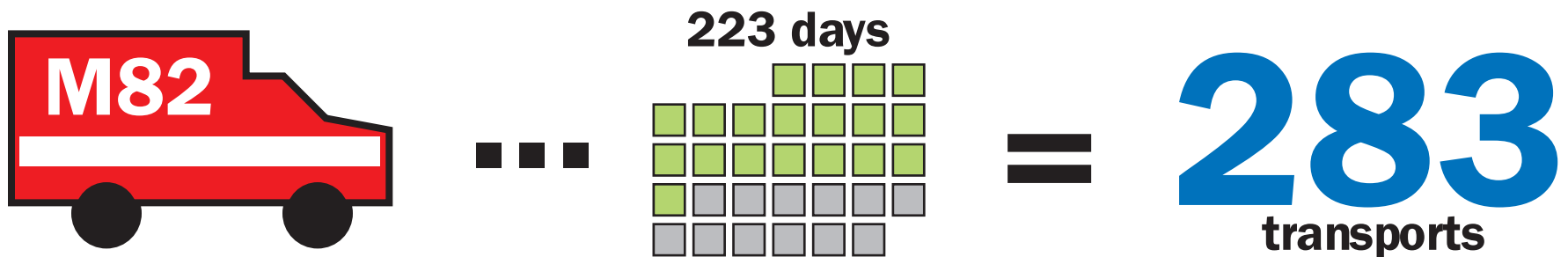


LFD average for full alarm assignment:
11 min. 31 sec.

best practice:
full alarm assignment arrives <= 9 minutes
90% of the time

ambulance service

Longview Fire Department uses a contracted ambulance service, American Medical Response (AMR), for patient transport from the scene to the hospital. The operations division also partially staffs a Longview Fire Department ambulance (Medic 82) and maintains mutual aid agreements with other agencies for ambulance transport services during periods of high demand. In 2022, Medic 82 was staffed 223 days (an increase of 53 days over 2021) and completed 283 patient transports (an increase of 37 transports over 2021 numbers).



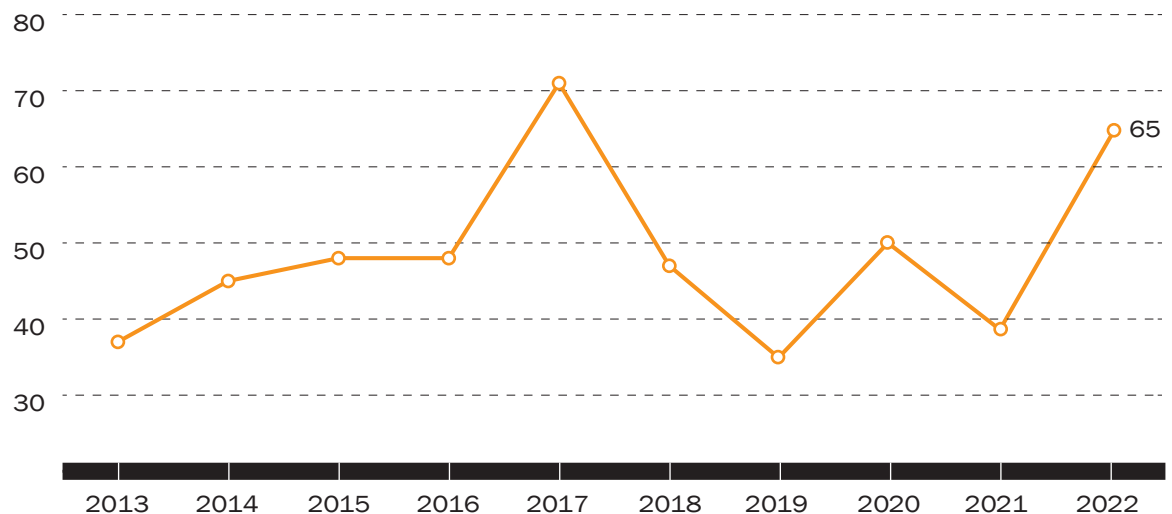


contract service areas

Longview Fire Department has fourteen contracts to provide emergency services to industry outside the city limits. We typically conduct four larger scale drills per year at industry sites totaling approximately 48 hours of industry specific training. These events allow Longview Fire an opportunity to build strong working relationships with industry and increase our knowledge and understanding of these complex industrial environments.

Westlake Chemical
Bonneville Power
Cowlitz County Solid Waste
Cowlitz Columbia Railway
EGT
IDM/Skyline Steel
WestRock
Longview Switching
North American Pipe and Steel
NW Hardwoods
Port of Longview
Specialty Minerals
Weyerhaeuser
Wilson Oil

contract service area calls for service: 10 year trend



A photograph showing firefighters in full protective gear, including helmets and oxygen tanks, working at an industrial site. They are positioned in front of a large, dark, cylindrical structure, possibly a tank or silo, which is emitting a large plume of white smoke or steam. The scene is illuminated by bright orange and yellow flames or intense heat, suggesting a controlled fire or a high-temperature training exercise. The firefighters are wearing brown turnout gear with reflective yellow and orange stripes. One firefighter's name tag is visible, reading "CONE". Another firefighter's name tag is partially visible, reading "LAMB".

training

The training division provides quality training to our firefighters so they are prepared for routine emergencies and catastrophic events. To meet these ever-present challenges Longview Fire utilizes shift-based training, distributed training, multi-agency training, and outside training to meet NFPA standards and the requirements of WAC 296-305 (Safety Standards for Firefighters).

In 2022, Longview Fire personnel completed 4,433 hours of non-EMS based training and 523 hours of EMS based training, for a total of 4,956 hours.

Longview Fire Department partners with Portland Community College, Camas/ Washougal Fire Department and several other fire departments to offer a regional fire academy for our entry level personnel. Our continued participation allows us to directly train new personnel, saving the city valuable training dollars and resulting in quicker onboarding of personnel after graduation.



ems

As an essential community service, the Longview Fire Department oversees the City of Longview's Emergency Medical Services (EMS) program. The program is made up of four functional groups: operations, training, logistics, and EMS administration.

The operations group was staffed by 31 Firefighter/EMTs and 15 Firefighter/Paramedics. LFD contracts with American Medical Response (AMR) to provide EMS response and hospital transport services. There were a total of 7,325 EMS calls for service this year in the City of Longview. 1,846 incidents were lower acuity calls handled by AMR alone. 91 incidents were sudden cardiac arrest with the successful restoration of the patient's pulse in 42 patients (46.2%).

While much of the public discussion about COVID has receded, it continues to impact the community and the department. Personnel must continue to be fully vaccinated against COVID, implement special field protocols for responding to suspected COVID incidents, undertake additional cleaning and disinfection tasks, and wear bulky enhanced personal protective equipment during incident response.

LFD continues to work toward staffing a fire department medic unit (Medic 82) 100% of the time. When in service, Medic 82 personnel assist with fire response and act as a backup to AMR during times of high demand.



logistics

2022 Logistics focused on the usual, steady barrage of line-of-duty repairs and maintenance. Unfortunately, the global and regional supply-chain disruptions continue to hamper and delay much needed equipment repairs and replacement due to parts being on backorder or unavailable. One notable success was the transition towards electronic records management programs that help track and categorize the myriad of fire service equipment requiring annual maintenance and/or service testing. We will see tangible benefits from making this change for decades to come.

Fire Department fleet management needs to stay a high priority for the City, due to extended delivery times of new apparatus. We now need to order 2-3 years earlier than what was typical in order to stay on replacement schedules. We still need to purchase a replacement for our reserve ambulance. The next big fire apparatus purchase will be an aerial platform to replace the 1998 Sutphen. We will need to plan a 3-4 year purchasing process vs. the typical 1-2 years that was common pre-pandemic.



special operations

Longview Fire Department maintains 27 highly trained members who provide special operations capabilities to the city, surrounding industries and partners. Members are trained with a blend of duties and provide response capabilities at the Confined Space, Marine Fire and Rope Rescue Technician level. This level of staffing and training allows LFD to provide technician level rescue response to our immediate area.

Skills associated with these disciplines require continuous ongoing training. Recent retirements opened space for four new members. Typically, new members first attend confined space rescue technician training and then receive additional training in either marine firefighting or rope rescue. Skills are maintained throughout the year during onsite and offsite training exercises.

Both the Confined Space / Rope Rescue Program and the Marine Fire Program have needs for carrying equipment and transporting personnel. Our specialized equipment is divided between a repurposed cargo van and a tow behind trailer. These assets are aging and need to be consolidated into a single heavy rescue apparatus.



marine firefighting

Longview Fire Department is one of thirteen fire suppression agencies in the Lower Columbia Region that provide firefighting capabilities in the event of a shipboard fire. Collectively, these agencies are referred to as FPAAC (Fire Protection Agencies Advisory Council). Through coordination with the Marine Fire and Safety Association (MFSA) and U.S. Coast Guard, our nine member team participates in annual training and participant development that contributes to the success of this organization.

In 2022, Longview Fire participated in four marine fire technician level training events, two incident command level events, one live fire event at the Marine and Environmental Research and Training Station (MERTS), one awareness level event and one FPAAC summit.

In early November, four members of Longview Fire along with firefighters from other FPAAC agencies attended technician level training at Texas A&M Engineering Extension (TEEX) in College Station, TX. This four day training allowed our members access to a wide variety of marine firefighting props under live fire conditions.

"I want you guys to know, Longview Fire was personally mentioned to me from the instructors and Division Chief O'Connor (Vancouver Fire) as aggressive and possessing great leadership."

- Don Doyle (FPAAC Training Coordinator, LFD ret.)



prevention

Fire Prevention/Community Risk Reduction

This program serves the public by providing a variety of functions including Fire/Life Safety Inspections, Public Education and Outreach, New Construction Review, and Fire Investigations. The following information is a summary of our fire prevention/community risk reduction activities during 2022.

Fire/Life Safety Inspections (Business Inspections)

- 2022 saw the post-COVID re-implementation of our business inspection program. Fire crews conducted 424 inspections in existing businesses.
- 122 new business license applications were reviewed to ensure initial code compliance.
- 143 various inspections, meetings, and consultations were performed, including emergency shelters, complaints, in-home daycares, and miscellaneous calls for service.

Public Education and Outreach

- Fire Prevention Week: Held October 9 through 15, 2022 with the focus: “Fire won’t wait. Plan your escape.” With this theme we reached out to the public with messaging outlining the speed with which fire and smoke spread in a home fire. For the first time in 3 years, Longview Fire was able to have scheduled groups tour the fire station and we held an open house at the main fire station on Saturday, October 8th. Educational information was also provided to Longview schools. Approximately 1,000 people attended throughout the day.

- Safe Kids Lower Columbia events where LFD was represented:
 - Safe Kids Day on September 22, contacted approximately 1,000 people
 - Restocked and maintained life jacket boards at popular swimming locations
 - Participated in National Night Out with an emphasis on preventing traumatic brain injuries
 - Approximately 50 car seat inspections at LFD and 2 car seat clinics held

Fire/Life Safety Systems - Confidence Testing and Maintenance

- Reviewed 506 reports submitted regarding inspection, testing, and maintenance on various fire safety and suppression systems including fire alarms, fire sprinklers, and commercial kitchen fire suppression systems.
- Of those reports submitted, 20% had deficiencies for which letters were sent to businesses directing them to make repairs. This shows significant improvement from last year (54% were deficient in 2021).

New Construction Review/Inspections

- 72 commercial building reviews were completed by LFD.
- 74 reviews were performed for permits specific to fire or life safety.
- 29 reviews were conducted for various land use, civil site plan, or SEPA activities.
- 150 inspections were performed related to these permits.

Fire Investigation

- 198 fire investigations were completed for the following types of fires:
 - 41 building/structure fires
 - 38 brush and grass fires
 - 21 passenger vehicle fires
 - 98 various other (rubbish, equipment, chimney, cooking, etc.)



new hires & retirements



firefighter
Dane Crater
(hired 3/22)



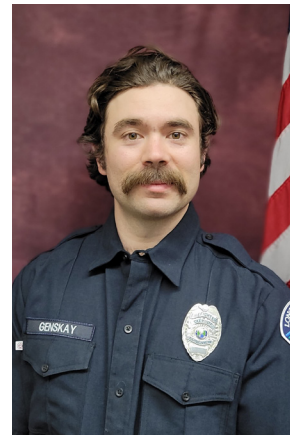
firefighter
Matthew Brandt
(hired 3/22)



firefighter
Austin Taylor
(hired 3/22)



lieutenant
Dave Wyman
(retired 6/22)



firefighter paramedic
Adam Genskay
(resigned 9/22)



looking ahead

The face of the department continued to change in 2022 with recruitment of new personnel, retirements and promotions. Firefighters Dane Crater, Matthew Brandt and Austin Taylor were hired in March and attended the regional fire academy. Lieutenant Dave Wyman retired in June and Firefighter Paramedic Adam Genskay resigned to join Clackamas Fire Department in September. Paramedic Firefighters Dave Lamb, Aaron Flemens and Bryan Leake were all promoted to Lieutenant and Matt Amos was promoted to Administrative Battalion Chief. Looking forward, we expect the current trend of retirements and hiring to continue.

2022 witnessed a number of changes in facilities and software. The Station 82 facilities expansion/renovation concluded in June resulting in an expansion of living areas, dorms and restroom facilities to better accommodate staffing. We also began the implementation of Lexipol policy and procedure management software.

We work hard to fill vacancies with the best possible candidates to serve the citizens of Longview. The face of the department may change, but our mission remains the same: “Maximize the safety and wellbeing of our community by reducing risk to life and property.” We do this through prevention, education, preparedness, and emergency response. It is our honor to serve the citizens of Longview as we strive to provide quality service and timely response in their time of need.



Longview Fire Department
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Longview, WA 98632
(360) 442-5503
www.mylongview.com

Cover Photo: BC Jeff Thompson. All other photos used without the permission of their respective owner, no copyright infringement was intended.

Special thanks to everyone who helped provide content and data essential to the publication of this report.



City of Longview

Agenda Summary

NEIGHBORHOOD PARK GRANT RECOMMENDATIONS - ROUND 1

RECOMMENDED ACTION:

MOTION TO APPROVE THE LONGVIEW PARKS AND RECREATION ADVISORY BOARD'S RECOMMENDATION FOR NEIGHBORHOOD PARK GRANT FUNDING

DATE: April 13, 2023

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED or N/A

SUMMARY STATEMENT:

The Neighborhood Park Grant Program is a capital program (budgeted in the capital projects fund) initiated by the City Council as a means of giving community groups the opportunity to improve and invest in their parks, and the city the ability to stretch its capital funds. Annually since 1997, the Parks and Recreation Advisory Board has evaluated applications from neighborhood and community groups, sports organizations, service clubs, and individuals wishing to invest in a project within the park system.

The board's recommendations are then presented to the council for final approval. Over the past 26 years, the annual allocation of \$25,000 has been used to fund a wide variety of projects. (See the attached list of past sponsors and their projects.) Along with whatever city funds are approved, project applicants are required to contribute a matching amount in cash and/or the value of paid labor and materials; in other words they contribute out of pocket expenses for projects on at least a 1:1 ratio, and many times much more.

Applicants must complete their projects in entirety and then submit for reimbursement for out of pocket expenses up to 50% of the total cost of the project. Project applications are evaluated on the basis of community need, community impact (who will benefit from a project), extent of facility usage or availability during the year, project life span and cost-benefit, future maintenance requirements, readiness to proceed, partnering, enhancement of safety and security, and other factors. The parks board met last month to review applications for funding and are now submitting the recommendations. Copies of all of the applications received are also attached for the Council's information.

This year there were two applications submitted for the Neighborhood Park Grant Program:
Longview Altrusa Club | Bird Blind & Informational Signs at Altrusa Park | Project Total \$12,722
Longview Parks and Recreation Foundation | Community Garden Shelter | Project Total \$9,266

The Longview Parks and Recreation Advisory Board is recommending the following for funding:
Longview Altrusa Club - \$3,956 | Longview Parks and Recreation Foundation - \$4,633

RECOMMENDED ACTION:

Motion to approve the Longview Parks and Recreation Advisory Board's recommendation for Neighborhood Park Grant funding.

STAFF CONTACT:

Jennifer Wills, Parks and Recreation Director

Attachments:

1. 2023 NEIGHBORHOOD PARK GRANT PRESENTATION
2. NPG History 1997 - 2023
3. NPG Altrusa Application 2023
4. NPG Parks Foundation Application 2023



NEIGHBORHOOD PARK GRANT PROGRAM

Overview of History,
Current Applications, and
Project Scopes

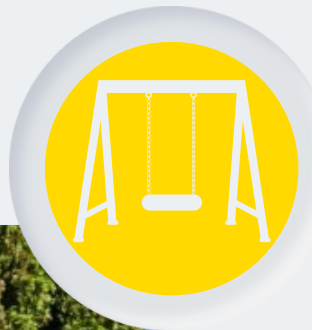
2023

Presented by **City of Longview Parks & Recreation Department**



History

02



ANNUALLY SINCE 1997



113 PROJECTS



\$606,000 IN MATCHING FUNDS



NPG POLICY & PROCESS



1ST ROUND RECOMMENDED FUNDING REQUESTS

LONGVIEW ALTRUSA CLUB

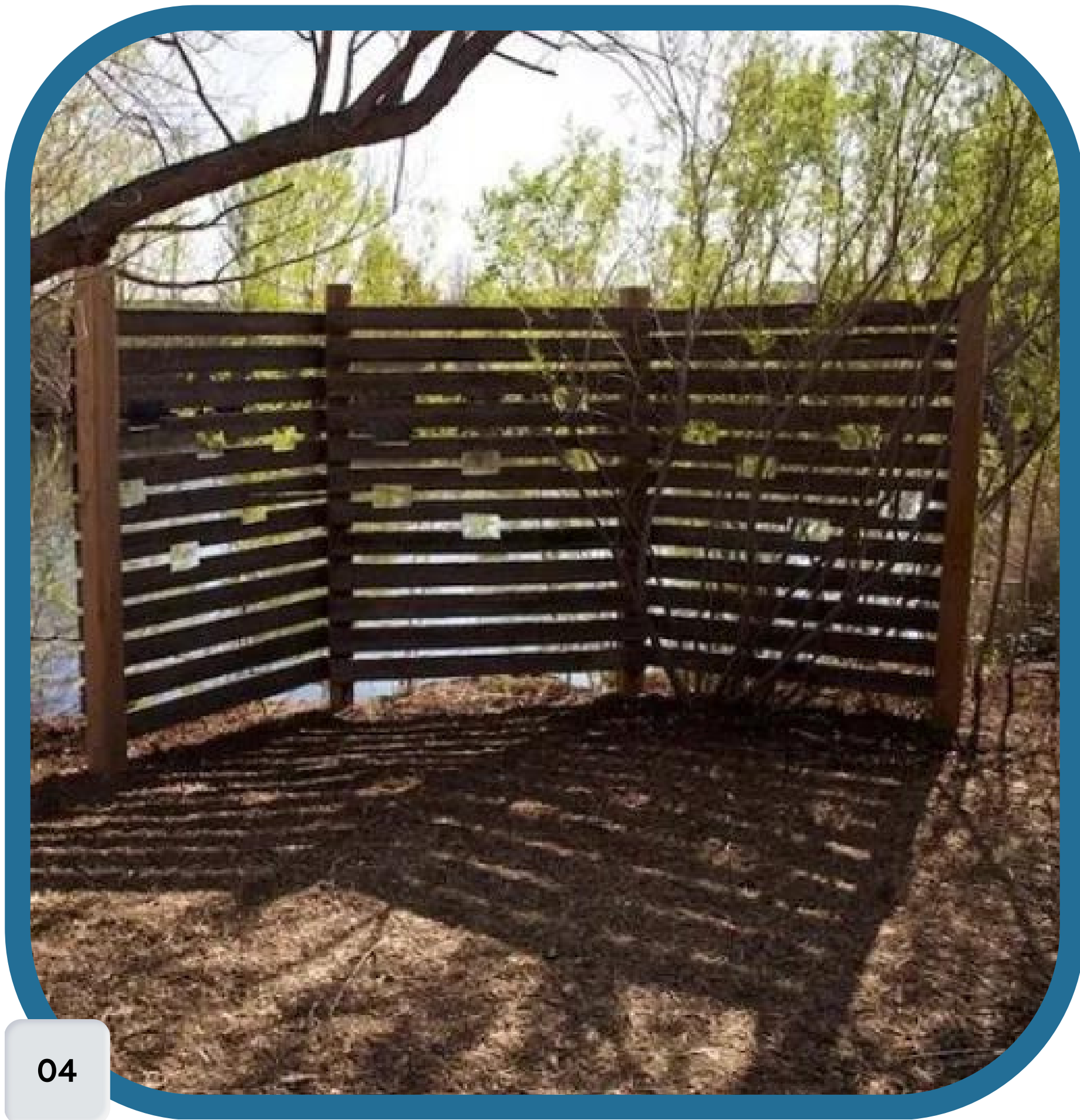
\$3,956

LONGVIEW PARKS & RECREATION
FOUNDATION

\$4,633



\$16,411 Remaining in Grant Fund Balance



04

PROJECT 1



APPLICANT:

LONGVIEW ALTRUSA CLUB

PROJECT NAME:

**BIRD BLIND & INFORMATIONAL
SIGNAGE - ALTRUSA PARK**

PROJECT COST/FUNDING REQUESTED:

\$12,722/\$3,956

FUNDING RECOMMENDED:

\$3,956

With the approval of the dike district and the Mt. Solo Homeowners Association, the Altrusa Club will install a wooden bird blind that is removable when necessary along with birding information and education signs at the back side of Altrusa Park.



05

PROJECT 2



APPLICANT:

**LONGVIEW PARKS AND RECREATION
FOUNDATION**

PROJECT NAME:

COMMUNITY GARDEN SHELTER

PROJECT COST/FUNDING REQUESTED:

\$9,266/\$4,633

FUNDING RECOMMENDED:

\$4,633

This project installs a shelter in the middle of the Victoria Freeman community gardens. This will enable an area for gardeners to do work and for educational workshops to occur.



RECOMMENDED ACTION

Motion to approve the Park and Recreation Advisory Board's funding recommendation for round one Neighborhood Park Grant Applicants

Neighborhood Park Grant Program History

1997

1 Central Youth Baseball	Fencing	\$2,200
2 Robbins Residents	1 st phase development at Hoehne Park	\$9,800
3 Early Edition Rotary	1 st phase development of Rotary Park	\$13,000

1998

4 Central Youth Baseball	Fencing, parking	\$2,800
5 Longview Soccer Club	New water meter/irrigation	\$5,000
6 Western Youth Baseball	Asphalt surface	\$5,000
7 Babe Ruth Baseball	Concession/score booth bldg	\$8,200
8 Early Edition Rotary	2 nd phase dev., picnic shelter	\$4,000

1999

9 Western Youth Baseball	paving for paths	\$5,000
10 Central Youth Baseball	fencing	\$3,463
11 Longview Girls Softball	Irrigation	\$3,546
12 Longview Babe Ruth	2 nd phase: score booth building	\$10,000

2000

13 Noon Rotary	Paved path at south end of the Lake	\$7,000
14 Marilyn Hoehne	Picnic shelter at Hoehne Park	\$5,000
15 Longview Babe Ruth	Field improvements - Roy Morse	\$3,000
16 CVG Grade School	Handicap play equipment at school	\$7,500
17 Central Youth Baseball	Field fencing - Highland Park	\$2,500

2001

18 Longview Noon Rotary	playground equipment at south end of lake	\$7,500
19 Cowlitz Co. Slow Pitch	infield dirt for two softball diamonds	\$3,000
20 Lv Public Service Group	restoration of sunken gardens	\$6,530
21 Central Youth Baseball	field fencing at Archie Anderson park	\$2,457
22 Longview Kiwanis	picnic table	\$350
23 Longview Babe Ruth	backstop construction	\$3,400
24 Longview Girls Softball	exterior painting of concession building	\$1,763

2002

25 Longview Public Ser. Gp.	Japanese Island Bridge Project	\$8,000
26 Longview Soccer Assoc.	Soccer Goals for 7th Ave. Park	\$1,300
27 Longview Public Ser. Gp.	Lighting for the sunken gardens	\$2,000
28 Columbia Hts. Elem. Sch.	Playground Equipment	\$8,000
29 Longview Girls Softball	Bleachers for 7 th Ave. Park Fields	\$2,400
30 Longview Babe Ruth	New backstop at Roy Morse Park	\$3,300

2003

31 Pathways 2020	Anderson Pk. Basketball court Improv.	\$6,000
32 Central Youth Baseball	Filed fencing improvements	\$343
33 Longview Babe Ruth	Safety netting at Roy Morse Pk Fields	\$2,750
34 Columbia Hgts Elem. Sch.	2nd phase of playground equip. replacement	\$6,800
35 Longview Soccer Assoc.	New clubhouse building construction	\$5,900
36 Longview Girls Softball	Bleacher and dugout bench improvements	\$1,667
37 Western Youth Baseball	Purchase of picnic tables	\$1,540

2004

38 Go 4 th Festival Assoc.	Lake Sacajawea Pk. Plaza Improvements	\$5,000
39 Longview Girls Softball	Picnic Shelters & Bullpens	\$3,000
40 Western Youth Baseball	Field Lighting & Electric Upgrades	\$10,000

2005

41 Longview Early Ed. Rotary	Spray Park Construction – Catlin Grounds	\$20,000
42 Chamber of Commerce	Electrical upgrades – R.A. Long Park	\$2,500
43 Babe Ruth Baseball	Safety fencing	\$2,500

2006

44 Go 4 th Festival Association	Lake Sacajawea Pk. Plaza Improvements	\$10,000
45 Longview Soccer Assoc.	Purchase of 14-sets of portable goals	\$8,000
46 Babe Ruth Baseball	Create four pitching warm-up areas	\$2,800
47 Western Youth Baseball	Create maintenance materials storage area	\$2,200
48 Longview Girls Softball	Purchase & installation of two scoreboards	\$2,000

2007

49 Altrusa International Club	Playground equipment-Vil Mt. Solo Pk.	\$10,000
50 Longview Noon Rotary	Basketball court – Vil Mt. Solo Park	\$10,500
51 Babe Ruth Baseball	Pitching warm-up areas – R. Morse Pk.	\$2,000
52 Longview Girls Softball	Extend dugouts/pitching warm-up – 7 th Av	\$2,500

2008*

53 Babe Ruth Baseball	Safety netting and security lighting	\$2,825
54 Western Youth Baseball	Field renovation & dugout construction	\$4,000
55 Longview Soccer Assoc.	Development of a new practice field	\$3,395

*The low number of applications this year allowed the City to develop the first phase of the dog park at Gerhart Gardens Park with the balance of the funding available, with a financial contribution from FOLA but not at the level required of Neighborhood Park Grant recipients.

2009

56 Central Youth Baseball	Field & facil. improvements – Anderson Pk	\$1,938
57 Kessler School PTO	Play equipment & drainage – Kessler Sch.	\$3,000
58 Willapa Hills Audubon	Inst. of bird identification panels – lake pk.	\$3,495
59 Old Westside Neigh. Assoc.	2 metal picnic tables – Vandercook Pk.	\$1,048
60 Longview Girls Softball	Fence caps - all fences & field 4 imp.-7 th Ave	\$2,597
61 Longview Soccer Assoc.	Irrigation system for 2 fields – 7 th Ave. Pk.	\$12,922

2010

62 Central Youth Baseball	Field Improvements – Archie Anderson	\$2,954
63 Longview Noon Rotary	Surfacing for Hemlock Playground	\$10,000
64 Old Westside Neighborhood	Sidewalk Repair at Vandercook Park	\$2,500
65 Longview Girls Softball	Safety Netting at 7 th Avenue Park	\$1,238
66 Longview Soccer Club	2 nd Phase Irrigation at 7 th Avenue Park	\$8,308

2011

67 Central Youth Baseball	Improvements - Archie Anderson Park	\$4,757
68 Western Youth Baseball	Outfield fencing - John Null Park	\$4,748
69 Longview Babe Ruth	Various - Roy Morse Park	\$10,000
70 Village @Mt. Solo	Benches - Altrusa Park	\$1,373
71 Longview Soccer Club	Irrigation at 7 th Ave. Park.	\$4,122

2012

72 Central Youth Baseball	Improvements- Field, Fencing, Mound	\$6,955
73 Longview Soccer Club	Field development, fencing, netting, mower	\$11,991
74 Western Youth Baseball	Fence Replacement, two pitching mounds	\$6,054

2013

75 Longview Babe Ruth	Bleachers, Fence, Lights, Tarps, Pitching Machine	\$4,355
76 Longview Youth Baseball	Fencing, Field Dirt, Building Paint	\$10,909
77 Longview Girls Softball	Field Dirt, Grill, Dugout Improvements	\$4,124
78 *Longview Soccer	*Field 9 Irrigation	\$5,612

2014

79 Go 4 th Festival Committee	Bleacher Safety Retrofit	\$1,300
80 Longview Girls Softball	New Clubhouse Roof	\$3,470
81 Tyler Rinck	Roy Morse Disc Golf	\$5,000
82 *Friends of Longview	*Shay Lighting and Security Project	\$3,800
2015		
83 *Roger Peters	*Sidewalk to Squirrel Sculpture	\$2,975
84 Friends of Longview	Shay Protective Fence	\$5,000
85 Longview Girls Softball Association	Repair fencing and install t-ball field	\$4,306
86 City of Longview Parks Department	Playground Replacement Parts	\$6,545
87 C.R.E.T.E. Culture	Cloney Skate Park Paint Project	\$4,557
88 Friends of Off Leash Areas	Footpath at Gerhart Gardens Dog Park	\$700
2016		
89 Friends of Off Leash Areas	Footpath at Gerhart Gardens Dog Park	\$928
90 Wyatt Brown	BMX Bike Improvements	\$2,125
91 Longview Girls Softball	Backstop Repair	\$1,672
92 Friends of Longview	Shay Pavillion Lighting	\$10,620
93 Community Garden Committee	Garden Irrigation Replacment	\$2,700
94 Parks Department	Playground Replacement Parts	\$6,955
2017		
95 Longview Babe Ruth	Roy Morse Field Improvements	\$5,200
96 Longview Pioneer Lions	Lions Shelter Upgrade	\$5,000
97 Lion's Den Boxing	Boxing Club House Improvements	\$4,200
98 Go 4th Association	Electrical upgrades – Lake Sacajawea	\$3,000
99 Longiview Pickleball	Court Revitalization	\$7,383
2018		
100 Babe Ruth Baseball	Roy Morse Field Improvements	\$7,000
101 Harlie's Angels	Harlie's Hoops	\$20,000
2019		
102 Harlie's Angels	Harlie's Hoops	\$13,950
103 First Tee	First Tee Equipment	\$5,000
104 *First Tee	Drop In Teen Center Planning*	\$2,500
105 Valley Golf Academy	Teaching Studio	\$3,550
2020		
106 Longview Soccer Club	New Mower	\$11,000
107 Harlie's Angels	Harlie's Hoops	\$14,000
2021		
108 Longview Babe Ruth	Restroom Renovation	\$4,000
109 *Mint Valley Racquet Club	Ceiling Renovation*	\$21,000
2022		
110 *Longview Soccer Club	New Goals*	\$3,285
111 Longview 23 Club	Arch Replacement	\$5,000
112 Longview Girls Softball Association	Fencing Project	\$8,333
113 Longview Public Library	Story Walk	\$620

From 1997 to current the City has provided **\$606,283** in matching Neighborhood Park Grants. This means that over **\$1,212,566** have gone back into improving the park system.

** Projects that are still incomplete or have not be submitted for reimbursement.*

Neighborhood Park Grant Application
February 17, 2023

Bird Blind,
Park Benches, and Interpretive Signs at Altrusa Park

Altrusa International of Longview-Kelso
Foundation



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 17, 2023

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
February 17, 2023	Bird blind, signs, benches	Atrusa Park
Applicant (organization)		Contact Person and Title
Atrusa International of Longview-Kelso Foundation		Jeanne Nortness-Chair Atrusa Park Com.
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		91-1522507
Address		City/State/Zip
P.O. Box 1354, Longview, WA 98632		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
360-431-6768	same (cell)	jnortness@3riversschool.net

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

(Please see attached pages.)

Bird blind on dike at Atrusa Park, benches, interpretive signs

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☒ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☒ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☒ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☒ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☒ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☒ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☒ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☒ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 7,712	61 %
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 200	1 %
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 4,080	32 %
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ 100	1 %
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ 630	5 %
TOTAL COST OF THE PROJECT:		\$ 12,722	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 7,912	62 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ 730	6 %
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ 1,890	15 %
14 # of Volunteers X 9 avg. # of Hours Donated = 126 Total Hours of Volunteer Labor Donations		

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

After grant is approved - finalize designs on signs.
 " " " " - coordinate with Parks Department and Diking District
 " " " " - neighborhood informational meeting
 Altrusa Park Committee continues with at least monthly meetings
 Construction in dryer months of year (May-June)
 We anticipate one or two events at Altrusa Park in conjunction with this project. (20 members, avg.)

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 3,956

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe:	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: May-June, 2023	Anticipated Date of Completion: July 31, 2023
Application completed by (print and sign name) Ramona Leber, Ramona Leber	Title Treasurer
Date 2-17-23	

Please return this application by February 17, 2023 to:

City of Longview
 Parks and Recreation Department
 2920 Douglas St.
 Longview, WA 98632

Neighborhood Park Grant Application - February 17, 2023

Project: Bird Blind, Park Benches, and Interpretive Signage at Altrusa Park

Altrusa International of Longview-Kelso Foundation/Altrusa Club of Longview-Kelso

Project Description

Bird Blind: The Altrusa Club of Longview-Kelso wishes to construct a bird blind at Altrusa Park on the dike of the slough. This Longview slough is home to a variety of bird species and an excellent spot for bird watching for all ages.

An attached photo shows a bird blind at Tonaquint Park in Maryland. We plan to construct something similar to this bird blind but with two panels instead of three. The structure will be 6.5-7.0 feet tall, and each panel will be approximately 6 feet wide. The angle of the two panels will be determined when we are on-site, but the intent is to focus on the two sections of the slough--the arm where wood ducks are often seen and an arm where it is sometimes difficult to get a good vantage point for seeing all the way to the end. To make the blind "removable" at the Diking District's request, it will be built in two panels and the posts will be attached to concrete pier blocks that are dug into the ground and can be removed when needed.

The Willapa Hills Audubon Society board has and will continue to partner on this and provide their technical expertise. We provided them a tour of the park after which they were very excited about future possibilities. The Audubon Society President is Steve Puddicombe (pudfella@willapabay.org).

Interpretive Signage: Altrusa Park is known in the local birding community as a place where you can "see 15 species of birds in 15 minutes." A longer visit will often result in 30 species including most local waterfowl, all local hawks/birds of prey, many songbirds, and some woodpeckers. As a result, there is plenty of copy to design three signs for park visitors to investigate while birding or just walking through the park. We wish to purchase and install three interpretive signs along the trail. Cathy Kendall with the Audubon Society is providing technical expertise on the signage. A photo of a typical sign and diagrams of installations are included in the interpretive signage cost estimate.

Park Benches: We also want to add two benches to the park for park visitors to enjoy.

The complete project will require connection and communication with the park neighbors, design/location assistance from the Parks Department, and approval from the Diking District (CDID #1).

Project Relationship to Grant Rating and Instruction Criteria

Need

Bird blinds are used by birders to help observers and photographers stay unnoticed by birds. We are not aware of any bird blinds for use by birders in Cowlitz County. Altrusa Park is an

outstanding location for a bird blind because of the sloughs and trees in the park area, and local birders attest to the numerous species that visit there. Specifically, the proposed location for the bird blind will allow the visitor to view wood ducks without disturbing them. When the Willapa Hills Audubon Society board members toured Altrusa Park last summer, they were excited about the many possibilities for birders in this park and agreed with the concept of the bird blind.

Interpretive signage will give the park visitor, as well as birders, the knowledge of what birds to look for. There are many species of birds in Altrusa Park, from birds of prey to waterfowl, songbirds, and woodpeckers. Interpretive signage will allow us to tell some of that story and will encourage more people to visit the park to check out the birds.

While there are two benches at the park, we would like to add two additional benches to meet the need of the growing neighborhood and increased numbers of visitors. In addition to encouraging birders to explore the park, Altrusa Park is now serving greater numbers in its immediate community due to the new, large housing development around Branch Creek Drive. And, to top it all off, the Altrusa Park Trail is being extended from the park through the new housing development. One can expect more walkers in the area who could use more benches.

Community Impact

Current birders and future birders will benefit from a blind built and interpretive signage and benches installed at Altrusa Park. At this time, we are not able to estimate a number of people who will be interested in using the blind since we do not have anything similar in our locale. A similar bird blind in Yakima's Arboretum along the Greenway brings visitors to the park year round and is open to all and easy to access. The wide variety of people who might be interested span the age groups from children walking with parents, students in school groups learning about birds and birding, and adults who are already avid birders. Retirees and those with mobility issues represent an underserved population that would benefit from a peaceful place where they can observe and enjoy nature. If it becomes a spot for school children to visit and learn, that group alone will cross several underserved populations. The bird blind will be built with all in mind.

Access

Altrusa Park and the Altrusa Trail are open to the community year around. With a bird blind constructed along the established walking path on the slough dike, all ages would have access. Even in the wettest months of the year, the path is solid and can provide direct access to the blind, interpretive signage, benches, and birds.

Financial Responsibility

As we propose, the life span of our bird blind could be 20-30 years. Maintenance should be minimal as the blind will be built with pressure treated 4x4s and old-growth cedar. The interpretive signs are expected to last 15-20 years before needing replacement. The Altrusa Club of Longview-Kelso has the Park as a Club priority under our Service Committee and will include replacements in future years' Foundation budgets.

Cost Benefit

With the donation of some old-growth cedar and the partnership with Love, INC, we anticipate actual costs for the bird blind to be less than \$500. Adding interpretive signage at the park with the partnership of the Willapa Hills Audubon Society is estimated to be approximately \$4,100. Two additional benches for the park would be approximately \$3,400 through the Parks and Recreation Department.

Adding a bird blind in this particular location very likely will put us on the map for birders, increasing tourism, like it has at the Yakima Arboretum. The board from the Willapa Hills Audubon Society visited and walked the path at Altrusa Park in June 2022 and expressed a desire to partner with us in the future, possibly helping to remove non-native plants, putting up wood duck boxes, etc. The local neighbors in the increasingly larger neighborhood will be able to enjoy a peaceful place to enjoy nature, and educational groups would have another local place to enjoy an educational field trip.

There is much research having to do with the economic impact of birding specific to bringing in tourism dollars and creating jobs, however, most of the research we located was done at National Wildlife Refuges and other large applications. We do know, however, in talking with birders, that they travel far and wide to see new species and new areas with many traveling around the world. It's a multi-billion-dollar enterprise. As this application is submitted, birders around the world are participating in the Great Backyard Bird Count, the best of citizen science counting birds wherever they are so the scientists can track migration and the health of each species. (See attached article from The Daily News, 2-17-23.)

Additional economic benefit information can be found at:

- [The Economic Impact of Birding on National Wildlife Refuges: Creating Local Jobs – 10,000 Birds \(10000birds.com\)](#)
- [Small sight—Big might: Economic impact of bird tourism shows opportunities for rural communities and biodiversity conservation | PLOS ONE](#)
- [Visitor Spending at National Wildlife Refuges Boosts Local Economies by \\$3.2 Billion | U.S. Department of the Interior \(doi.gov\)](#)
- [Economic Impact: Why Birds and Birding Matter - Toledo Regional Chamber of Commerce | Toledo, OH \(toledochamber.com\)](#)
- [Birding in the US Report 2016 508 Accessible; - Documents - USFWS National Digital Library](#)

Probably more important than economic and tourism benefits, though, are the mental health advantages of birding to people of all ages who come to walk, pause, watch, and listen to birds, and learn about and experience nature. Although bird watching may not be considered as play, it is a recreational pursuit that provides benefits for those participating. Of course, much value comes from people of all ages gaining an opportunity to know more and understand the value of birds for the ecosystem. The following articles address some of the recent findings of mental health value from watching birds, listening to birds, and being in nature.

- <https://www.birdsandblooms.com/birding/birding-basics/birding-health/>

- <https://neurosciencenews.com/birds-mental-health-21749/>
- <https://www.today.com/health/behavior/hearing-seeing-birds-can-boost-mental-health-study-suggests-rcna54341>
- <https://www.today.com/health/behavior/hearing-seeing-birds-can-boost-mental-health-study-suggests-rcna54341>

Compliance

We are unaware of any conflict this project may have with the City of Longview's historic preservation plan, park and recreation comprehensive plan, or other city policy initiatives. The Parks Department has identified several future improvements to the park, including trail development. With more use, we hope these improvements will come to pass and that Altrusa can have a hand in securing those improvements.

MANAGEMENT ISSUES AND RECOMMENDATIONS:

- Water tap
- Irrigation system for development of sports field
- Drinking fountain with pet water
- Expand and upgrade walking path
- Erosion control around dike berm
- Continuation of trail in new developments



PLAYGROUND

- **2008 INSTALLED**
- **2038 REPLACEMENT SCHEDULED**

Note – It's our understanding that the neighborhood population has expanded with the new housing development to the point where a park restroom may be called for. This improvement would make the park even more useable.

Readiness to Proceed

The project is expected to begin in May or June 2023 and be completed by July 2023. The Altrusa Club of Longview-Kelso has the necessary funds to complete the project before reimbursement, Love INC has agreed to do the construction and installation on-site at Altrusa Park in late spring, and estimated costs for the interpretive signage have been secured. Technical assistance will be provided by members of the Willapa Hills Audubon Society. Members of the Altrusa Park Committee will see the project to its completion and other Altrusa members stand at the ready to assist as needed. Preliminary discussions have been held with the Parks Department and the Diking District.

Funding

Our source of funds for this project is the Altrusa International of Longview-Kelso Foundation. Altrusa is an established local service club. This is secured funding that will be used to purchase posts, fasteners, interpretive signs and mounts, and benches.

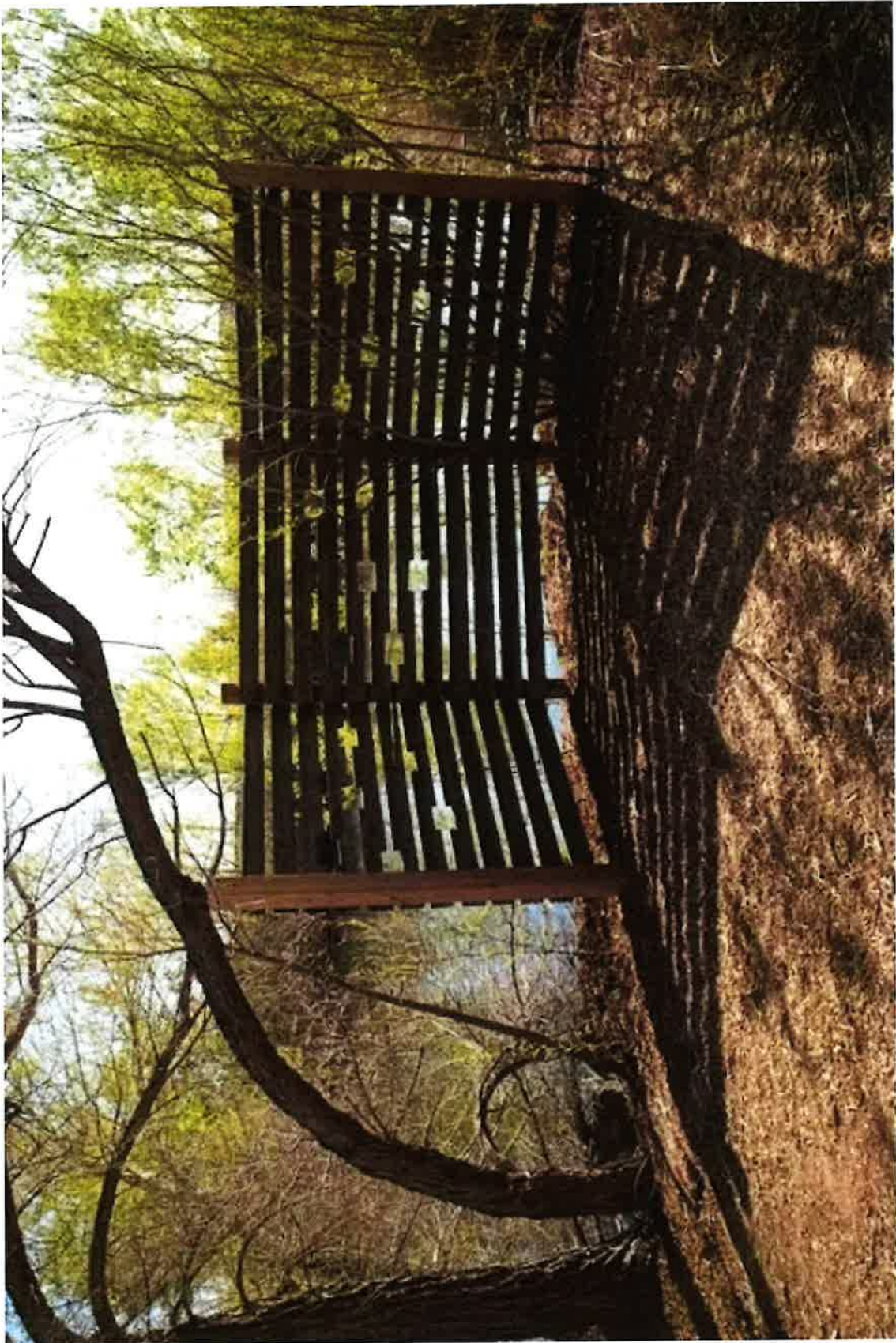
Secured in-kind materials and services include:

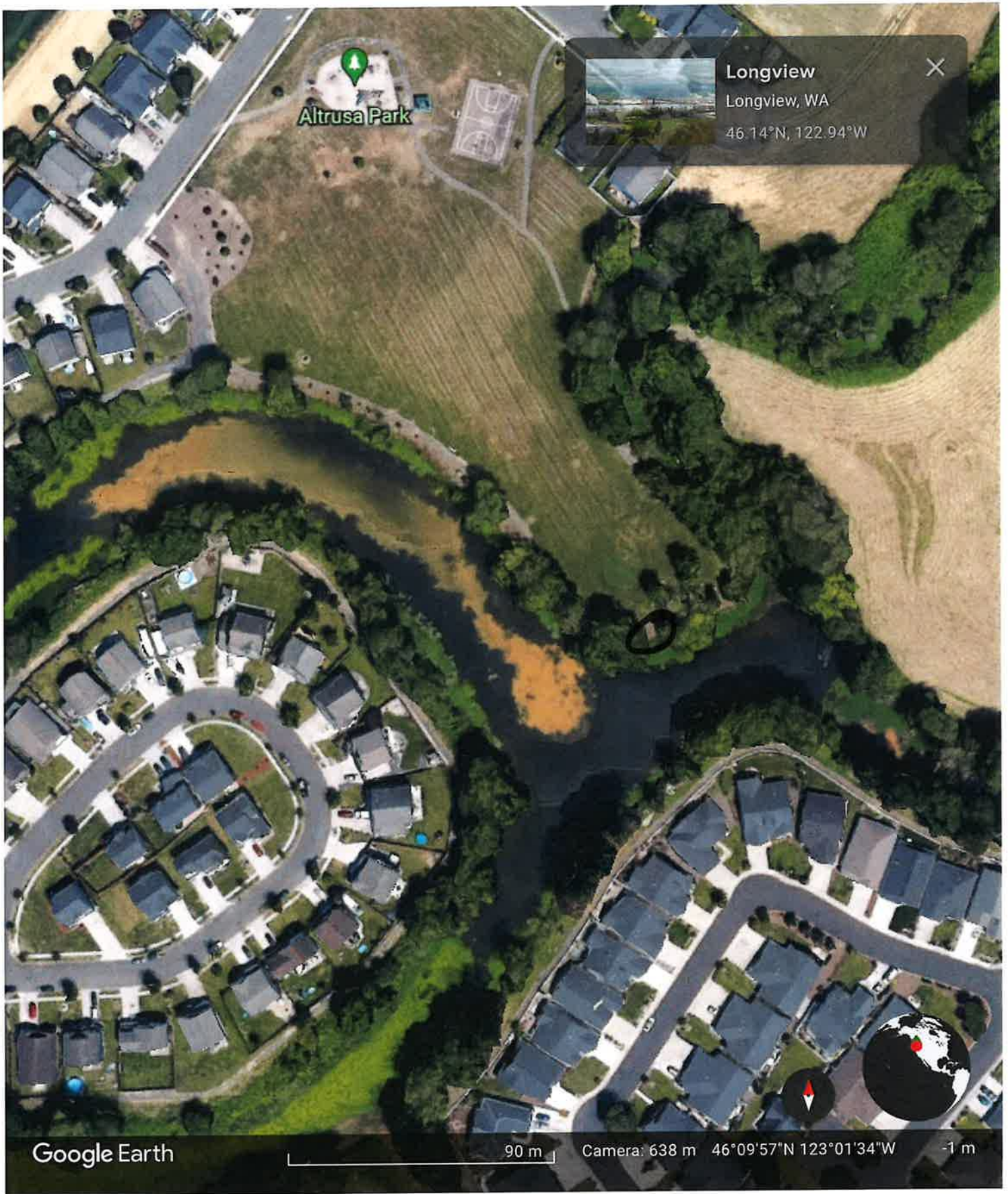
- Old growth cedar for the bird blind (Ron King)
- Construction labor for the bird blind (Love INC)

- Installation labor for the bird blind and interpretive signs (Love INC)

Partnerships include:

- The Willapa-Hills Audubon Society is working with our club and providing technical assistance on the bird blind location and construction add interpretive signs about birds likely to be seen at Altrusa Park. The technical assistance is valuable to us who have never sited or built a blind. There is much room for value in future joint projects.
- The Parks Department has worked with us on project concept and costs. We will work with them on the siting issues and with the Diking District.
- The Diking District (CDID #) has met with us about placing the blind on the ditch dike. We adjusted our project to accommodate the Diking District's need to have unrestricted access to the water and we may need to adjust if further as the plans come together.





Longview

Longview, WA

46.14°N, 122.94°W

Google Earth

90 m

Camera: 638 m 46°09'57"N 123°01'34"W

-1 m

Altrusa International of Longview-Kelso - Neighborhood Grant Application				
Project budget				
Costs to be paid	Cost of Paid Supplies	Posts, fasteners, etc.	\$ 145.00	estimate attached
		Stainless deck screws	\$ 70.00	estimate from Lowes
		3 Interpretive Signs	\$4,107.00	estimate attached
		2 Benches	\$3,400.00	estimate from Parks Dept.
			\$7,722.00	
	Cost of Paid Services	Utility Locate	\$ 200.00	could not find an estimated cost
In-kind Donations	Donated Supplies	5/8"x5.5"x6' fence boards/Ron King	\$ 100.00	Individual
	Donated Services	Blind Construction/Installation/Love INC	\$ 450.00	Love INC, 3609 Columbia Hts. Rd., Longview,
		Interpretive Sign Installation /Love INC	\$ 180.00	Matt Carnahan, 360-232-8576
Volunteer Commitment	Estimated Number of	6 Altrusa Committee Members/92 hours	secured	
	Volunteers and	6 Audubon Society Members/34 hours	secured	
	Number of hours	8 Altrusa Committee Members/92 hours	estimated	
		8 Audubon Society Members/34 hours	estimated	
		Other Altrusa members/20 hours	estimated	

Altrusa Club of Longview-Kelso – Neighborhood Grant Application

Interpretive Sign Cost Estimate

Vacker Sign, Roseville, MN, emeyer@vackersign.com

	<u>Single Sign Cost Estimate</u>	<u>Three Sign Estimate</u>
Laminate Panel – 24" x 36" (quantity purchase)	\$ 499	\$ 1,497
Angle Mount Pedestal \$163 x 2 (Frameless, 2 posts, 2 plates)	\$ 326	\$ 978
Basic Plus Design Service	\$ 326	\$ 978
Tax	\$ 93	\$ 96
10% Contingency (freight, additional design)	<u>\$ 125</u>	<u>\$ 375</u>
Total before installation	<u>\$ 1,369</u>	<u>\$ 4,107</u>



1/2" Thick
HPL panel
mounted to
frameless
angle mount
pedestal

HPL – High Pressure Laminate Panel (Embedded Phenolic Resin)

**1/2" Thick (self-supporting) for use with frameless
mount plate(s)**

1/8" Thick (non self-supporting) for use with a frame

Think outdoor durable kitchen counter top. HD printed papers are impregnated with melamine resins and consolidated at extreme high heat and pressure. The result is a durable, fade resistant panel with unlimited design potential. This panel type, (available in 1/8", 1/4", 1/2", 3/4" and 1" thicknesses, is manufactured by spin-offs of the major laminate counter top manufacturers and Vacker is an authorized reseller for one of the world's leaders in HPL manufacturing. HPL panels are warranted to not delaminate, peel, blister, crack or fade for a 10 year period from the time of purchase, as noted in the Limited Warranty.

HPL (High Pressure Laminate Panel) and TUFF Panel Pricing* - Additional sizes available

Pricing for sign panels printed from client provided files (sign design by client). Sign panel design additional - see page 8

	12"x18"			18"x24"			24"x36"			24"x42"			36"x48"		
	Per sign based on qty:			Per sign based on qty:			Per sign based on qty:			Per sign based on qty:			Per sign based on qty:		
	1	2	3>	1	2	3>	1	2	3>	1	2	3>	1	2	3>
1/2" Thick HPL (High Pressure Laminate) Panel with threaded holes for frameless mount	\$252	\$195	\$175	\$358	\$299	\$281	\$577	\$519	\$499	\$654	\$596	\$576	\$1038	\$980	\$961
1/8" Thick HPL (High Pressure Laminate) Panel for mount in frame	\$179	\$120	\$101	\$241	\$178	\$165	\$367	\$309	\$292	\$409	\$352	\$333	\$619	\$561	\$542
1/8" Thick TUFF Panel for mount in frame	\$92			\$140			\$185			\$215			\$310		

Angle Mount Frameless Pedestal - Post(s) with Plate

Frameless pedestal for angle mounting self supporting panels (.5" thick high pressure laminate). An aluminum mounting plate, with pre drilled holes, is mechanically fastened to an aluminum 3"x3" "Post with Plate". The pre-drilled holes in the mounting plate correspond with tapped or drilled holes in the self supporting panels allowing for fastening by blind mount. A double post frameless pedestal can be achieved with the use of two pedestals.

Mount Plate Size	
6x6	\$152.00
12x12	\$163.00
12x18	\$171.00
16x20	\$183.00
Pricing based on in ground application.	
Add \$40/ea surface mount plate for surface mount installation.	
Sign panel additional, see page 3	



Custom Design Services

Scope of Service Options

If our standard and semi-custom sign offerings (starting on page 16) don't fit your unique needs, our professional design team can create a custom sign panel layout with your provided text, high resolution photos, illustrations and logos.

We can also supplement your content with images and illustrations from our library of resources. We offer two types of custom design services: **basic** and **basic-plus**.

Basic Design Services

Basic sign design services includes layout development **solely from client provided text** (edited), high resolution images, illustrations and logos.

Estimated **Basic Design** costs for a 18"x24" sign panel (Typically consists of one or two sections with 2-4 photos / illustrations and text).....\$175

Estimated **Basic Design** costs for a 24"x36" sign panel (Typically consists of a central graphic / map, or multiple panel sections including a total of 5 or more photos / illustrations, and text).....\$275

Basic-Plus Design Services

Basic-plus sign design services includes layout development from a combination of **client provided text** (edited), high resolution images, illustrations and logos, plus **Vacker provided** high resolution images and illustrations.

Estimated **Basic-plus Design** costs for a 18"x24" sign panel (Typically consists of one or two sections with 2-4 photos / illustrations and text).....Starting at \$225

Estimated **Basic-plus Design** costs for a 24"x36" sign panel (Typically consists of a central graphic / map, or multiple panel sections including a total of 5 or more photos / illustrations, and text).....starting at \$325

Contact us to discuss your needs for **Vacker provided** high resolution images and illustrations.

Cost of sign panel and mount is additional.

Baker Lumber
311 Pine Street
Kelso, WA 98626
(360) 423-3900

Bill To:
Our Valued Customer

Ship To:
ALTRUSA PARK PROJECT

Date: 02/13/2023 Time: 04:44:00 PM - Transaction#: B140483
Associate: MATT

Qty	Description ProductCode	Unit Note	Price	Tax	Extended
4.00	4X4-8' PT STD&BTR HF 4408PT	EACH	\$17.99	T	\$71.96
	SKU# 4408PT				
4.00	12X8X8 PIER BLOCK W/4X4 B 1288SBR	EACH	\$11.99	T	\$47.96
	SKU#				
4.00	1/2X5 GALV HEX BOLT GRADE 125HB	EACH	\$2.59	T	\$10.36
	SKU#				
4.00	1/2" GALV HEX NUT 12HN	EACH	\$0.60	T	\$2.40
	SKU#				
4.00	1/2" GALV LOCK WASHER 12LW	EACH	\$0.42	T	\$1.68
	SKU#				
Subtotal:					\$134.36
8.1% - County Sales Tax:					\$10.88
TOTAL:					\$145.24

At 25, Backyard Bird Count shows power of citizen science

JULIA RUBIN
Associated Press

It's a given that when the Great Backyard Bird Count begins Friday, Steve and Janet Kistler of Hart County, Kentucky, will be joining in. They've done so every year since the now-global tradition began 25 years ago.

For Moira Dalibor, a middle-school math teacher a couple hours away in Lexington, this will be the first count. She's leading a group of students and parents to an arboretum for an exercise in data-gathering.

They're expected to be among hundreds of thousands of people around the world counting and recording over four days. Last year, about 385,000 people from 192 countries took part in the Great Backyard Bird Count, or GBBC.

"Every year we see increased participation," and 2022 was a big jump, says Becca Rodomsky-Bish, the project's leader at the Cornell Lab of Ornithology, in Ithaca, New York, which organizes the count along with the National Audubon Society and Birds Canada.

In India, which had the highest participation outside the U.S. last year, tens of thousands of people submitted bird checklists — a 28% increase from 2021.

This global data goes into the eBird database used by scientists for research on bird populations, which have declined sharply overall in past decades. It's part of a rise in citizen science projects in which volunteers collect data about the natural world for use by researchers.

And if it gets more people interested in bird-watch-



EMILY TUBBS, MACAULAY LIBRARY/CORNELL LAB OF ORNITHOLOGY

Two girls watch birds through a window with binoculars, bird lists and cameras in Elm Grove, Louisiana, during the Great Backyard Bird Count in February 2022. About 385,000 people from 192 countries took part in the 2022 count, and their results have been used by scientists to study bird populations worldwide.

to get the numbers, but it's just a joyful thing to do," says Kistler, 71, who leads bird-watching trips near his home and abroad.

Many bird-watchers use eBird year-round, and it has collected huge amounts of data — often between 1 million and 2 million bird checklists a month from around the world in the past couple of years, says Rodomsky-Bish.

Those numbers help researchers track the ups and downs of various species, which then helps determine the direction of conservation efforts.

"The net number of birds around the world — we're losing them," says Rodomsky-Bish.

A 2019 study by Cornell researchers found there were 3 billion fewer birds in North America than in 1970.

"The bad news is that the declines are coming out strong and hard in the data," Rodomsky-Bish adds. "The

areas take direct action."

The pandemic contributed to the surge in interest in the GBBC and birds in general, she says.

"Birds were company during this period of isolation," she says, and observing them "is an accessible way to connect with the natural world. Birds are everywhere. You don't have to leave your house. They will come. ... And they're charismatic. They're fun and fascinating to watch."

Compared to other counts — including Audubon's 123-year-old Christmas Bird Count and the Cornell Lab's Project FeederWatch — the GBBC is accessible to beginners.

How it works: Participants watch birds, whether that means looking out the window for 15 minutes or taking a longer trip to a nature area. Organizers recommend the Merlin bird ID app to distinguish birds by size, shape, song or other characteristics

They then enter the findings into the eBird app.

"Anyone can say, 'I can contribute to science — it's easy. I can identify one bird over a four-day period and I've done my part,'" says Rodomsky-Bish.

Counting in February, she says, provides a snapshot right before many birds start their annual migrations.

Dalibor, who teaches at the Redwood Cooperative School in Kentucky, has been preparing her classes with information about local species and practicing with the Merlin app. The kids will record bird sightings with pencils and clipboards, and parent volunteers will enter those numbers on phones.

"It'll be authentic data that we collected ourselves that real scientists are going to use. There's purpose and action behind it, which is special for them, being connected to the wider world," Dalibor says.

Giving young children an appreciation of nature is the priority for Ganeshwar SV, director of the Salem Ornithological Foundation in India. He helps get schools involved in conservation programs, including the GBBC, and says the goal "is not to count but to just enjoy birds."

"In rural areas, it's not unusual for children to wander around and use catapults (slingshots) and to kill birds," he says. Now, "the hands that used catapults to hit birds are the same hands that are building nest boxes and taking notes about birds and their behavior."

The students don't have smartphones, he says, and "wouldn't have seen a hin-

ing, so much the better, says Steve Kistler.

"It's fun and important

good news is if we didn't have that data, we wouldn't know. And that helps a lot of

Many participants also carry field guides and binoculars along with their phones.

ocular in real life." They write up their sightings in notebooks.



Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: February 17, 2023

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
February 2, 2023	Community Garden Pavilion	Victoria Freeman Park
Applicant (organization)		Contact Person and Title
Longview Parks and Recreation Foundation		Lauren Townsend, Board President
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		82-2564159
Address		City/State/Zip
2920 Douglas Street		Longview, WA 98632
Daytime Phone	Evening Phone	Email Address
508-642-7424	-	laurenlmorin@gmail.com

Project Description.

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

BUILD CENTRAL PLANTING PAVILION, SURROUNDING LEARNING BEDS & GRAVEL PATHWAYS, & LANDSCAPE. We envision a covered, open air planting pavilion that not only can be used as additional workspace for individual gardeners but even more importantly as a learning space for community groups and youth programs, host gardening seminars and workshops, and provide gardening tips to all who pass by through displays in the surrounding "learning beds".

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 7,765.78	84 %
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ none	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 1,500.00	16 %
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ none	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ none	%

TOTAL COST OF THE PROJECT: \$ 9,265.78

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 3,731.73	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ 1,500.00	%

10 # of Volunteers X 10 # of Hours Donated = 100 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 5,231.73

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

N/A

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 4,632.89

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe:	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: March 18, 2023	Anticipated Date of Completion: April 29, 2023
Application completed by (print and sign name) Lauren Townsend <i>Lauren Townsend</i>	Title President, Longview Parks & Recreation Foundation Date 2/14/2023

Please return this application by February 17, 2023 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

**PARKS &
RECREATION**
CITY OF LONGVIEW

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

EXPENSES TO BE PURCHASED BY APPLICANT		
VENDOR	DESCRIPTION	COST
Lowe's	See attached list for detailed list	\$2,515.71
Swanson Bark & Wood	4 yards gravel hauled to site	\$219.44
Baker Lumber	lumber for Pavilion and learning beds	\$4,324.83
Misc	contingency for misc supplies/price change	\$706.00
	TOTAL	\$7,765.98

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR			
VENDOR	DESCRIPTION	VALUE	SECURED Y/N
n/a			
	TOTAL		

NEIGHBORHOOD PARK GRANT ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

DATE	PRINTED NAME	WORK DESCRIPTION	HOURS COMMITTED	SIGNATURE
2/10/23	Lindsey Seals	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Rodney Seals	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Lauren Townsend	tasks to complete construction of Pavilion & garden beds.	10	<i>Lauren Townsend</i>
2/10/23	Josh Townsend	tasks to complete construction of Pavilion & garden beds.	10	<i>Josh Townsend</i>
2/10/23	Nicole Cathcart-Bernet	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Casey Bernet	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Jon Trussell	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Addy Clark	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	Zaheen Kahn	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
2/10/23	John & Nicki Paul	tasks to complete construction of Pavilion & garden beds.	10	commitment obtained electronically
			100	TOTAL NUMBER x \$15.00 = \$1,500.00

* Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.
 * Additional registers are available upon request if more pages are needed.

TOTAL PROJECT SUMMARY	
A.	TOTAL EXPENDITURES \$ 7,765.78
B.	TOTAL IN-KIND DONATIONS \$ 0
C.	TOTAL VOLUNTEER LABOR \$ 1,500.00
	TOTAL PROJECT COST: \$ 9,265.78

Transfer all totals from the two "Estimate Worksheets" to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT	
	REQUEST: \$ 4,632.89

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME	SIGNATURE	DATE
Longview Parks & Recreation Foundation	Lauren Townsend		

Project Name: Community Garden Pavilion

Project Location: Victoria Freeman Park

Need:

The Longview Parks and Recreation Foundation is seeking support for the installation of a Potting Pavillion at the site of the existing Victoria Freeman Park Community Garden. With its central location and abundant space, we felt Victoria Freeman Park was a perfect location to install a community access garden.

Community Impact:

Victoria Freeman Park is located in the heart of Longview's Broadway neighborhood, which has one of our areas highest concentrations of multi-family housing units and low- to moderate-income housing, much of which are rental units occupied by families with young children. Additionally, it is one of Longview's most heavily used parks. Furthermore, a relatively high number of households in the neighborhood (13.4%) do not have vehicles and live more than a half-mile from a supermarket. This combination of high-density lower-income housing and the lack of a nearby neighborhood grocery store creates a food desert, which contributes to the problem of food scarcity in the area.

Access:

Community Garden spaces are accessible all year long. The completion of a potting pavilion will enhance the way gardeners and local community members are able to enjoy their gardens whatever the natural elements should be. Additionally, the completion of the community garden site will create a beautiful focal point for those enjoying the newly renovated playground at Victoria Freeman Park.

Financial Responsibility:

The Longview Parks and Recreation Foundation has been committed to the completion of the Victoria Freeman Community Garden project since it's inception in May 2021. The Foundation will continue to seek additional funding to aide this project through it's various fundraising endeavors including: Adult Prom, Fiesta Bingo, Give Big and Charity Golf Tournaments.

As with the existing community garden, maintenance costs and labor will be included in the regular Parks division budget.

Cost Benefit:

The expansion of the existing Community Garden will empower citizens of all ages and abilities to combat food insecurity through activities that can reduce risk of preventable health conditions while providing a unique park destination that will encourage increased use by nearby residents as well as the entire community. The community garden can supplement access to healthy food, provide an opportunity for gardening and nutrition

education, and provide physical activity to community members in the surrounding neighborhood. The completion of a potting pavilion will enhance the way gardeners and local community members are able to enjoy their gardens whatever the natural elements should be.

Compliance:

This project complies with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives.

Readiness to Proceed:

Through partnership with local resources such as WSU Extension office, Lower Columbia School Gardens, Lower Columbia College, the Cowlitz Indian Tribe Wellness and Diabetes program, and the hard work of many incredible volunteers, the majority of the community garden space was brought to life over the past year.

Unfortunately, the price of materials skyrocketed during the pandemic and we were unable to build the central pavilion section of the garden.

After the grant is approved, we are prepared to move forward with purchasing materials and beginning on the build. Many of the attached quotes were obtained from local vendors who have the products in stock. Majority of Labor is being provided by Foundation Board Members who have volunteered on the builds since the Garden began construction Summer 2021. We are fortunate to have a group of volunteers who have various levels of training including engineering, construction, carpentry, real estate and gardening to name a few. It is the diverse back ground of our volunteers that will warrant us the ability to follow the attached directions to complete the attached plans for the "15x 15 Gable Rectangle Gazebo".

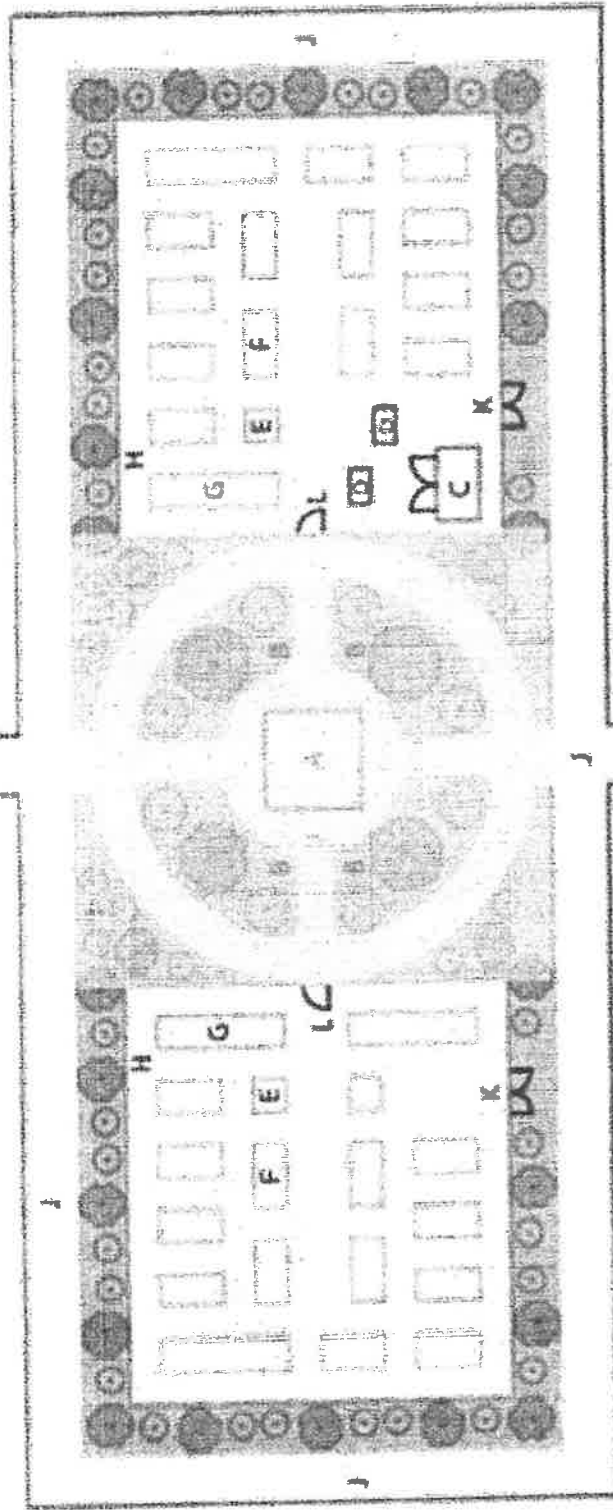
Funding:

If our project is successful, we will be able to fully realize our vision of a true community access garden where area neighbors can grow their own food, improve their health and wellness, and come together to share their collective knowledge of gardening to benefit the entire community. Currently have \$3,731.73 in an account ear marked for completing the Community Garden Pavilion. Additional funds are available in the Foundations general

We have obtained commitment of 10 volunteers to donate at least 10 hours of their time to complete the step by step directions to complete the Garden Pavilion, build garden beds and spread gravel. Many of these volunteers were part of the initial garden build on Martin Luther King Day 2022.

Additional fundraising campaigns scheduled includ3 Adult Prom on March 4th, Fiesta Bingo May 4th and participation in GiveBig online giving campaign May 2-3 and Charity Golf Tournament- Summer 2023.

Playground



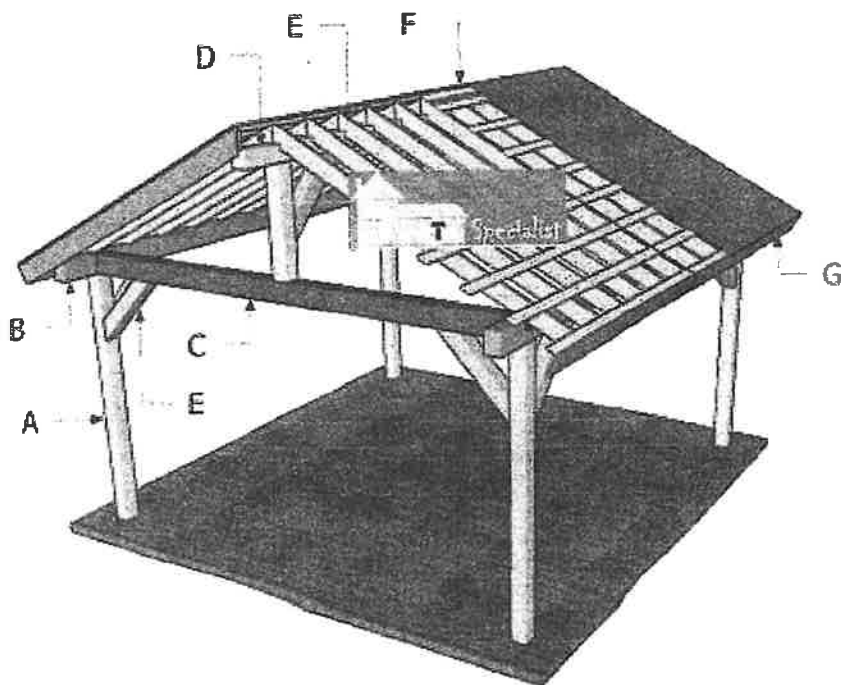
- A. Potting Partitions
- B. Native Plant Beds
- C. 8'x12' Tool Shed
- D. Potting Benches
- E. 3x3 Raised Educational Garden Bed (2)
- F. 5x10 Raised Community Garden Bed (2)
- G. 5x20 Raised Community Garden Bed (2)
- H. 6' Fence with Grape Vines Trained along Top Rail
- I. 2' Bed with Edible and Native Perennials
- J. 8' Covered Path
- K. 4' Gate
- L. 3.5' Entry Gate



This step by step woodworking project is about **How to build a 15x15 pavilion - diy plans**. This is a really nice pavilion with a 15 ft width and a depth of 15 ft. This pavilion has the perfect size to be friendly to the budget, but also provide endless opportunities for outdoor activities. The roof has a 6:12 pitch and it features 2x6 rafters every 16" on center. This structure is heavy duty, but please follow the building codes and make modifications, if necessary.

We recommend you to invest in the best materials you could afford. Therefore, you should buy weather-resistant lumber, such as pressure-treated lumber, cedar or redwood. If you use regular pine, I recommend you to apply the appropriate products to enhance its durability. Always take accurate measurements before adjusting the size of the components at the proper size. Drill pilot holes through the components before inserting the wood screws, to prevent the wood from splitting. See all my [Premium Plans HERE](#).

15x15 Gable Rectangular Gazebo - DIY Plans



Building-a-15x15-pavilion

Time

- One Week

Cut List

- A - 4 pieces of 6x6 lumber - 96" long **POSTS**
- B - 2 pieces of 6x8 lumber – 208" long **TOP RAILS**
- C - 2 pieces of 6x8 lumber – 15 ft long **CROSSBEAMS**
- D - 2 pieces of 6x6 lumber - 38 1/4" long, 1 piece of 6x8 lumber – 208" **RIDGE BEAM**
- E - 10 pieces of 6x6 lumber - 36" long **BRACES**
- F - 28 pieces of 2x4 lumber – 120" long **RAFTERS**
- G - 18 pieces of 1x4 lumber – 8 ft long, 18 pieces – 112" **PURLINS**
- H - 2 pieces of 1x8 lumber – 112" long, 2 pieces – 8 ft long, 4 pieces – 121 1/4" **TRIMS**

Materials List

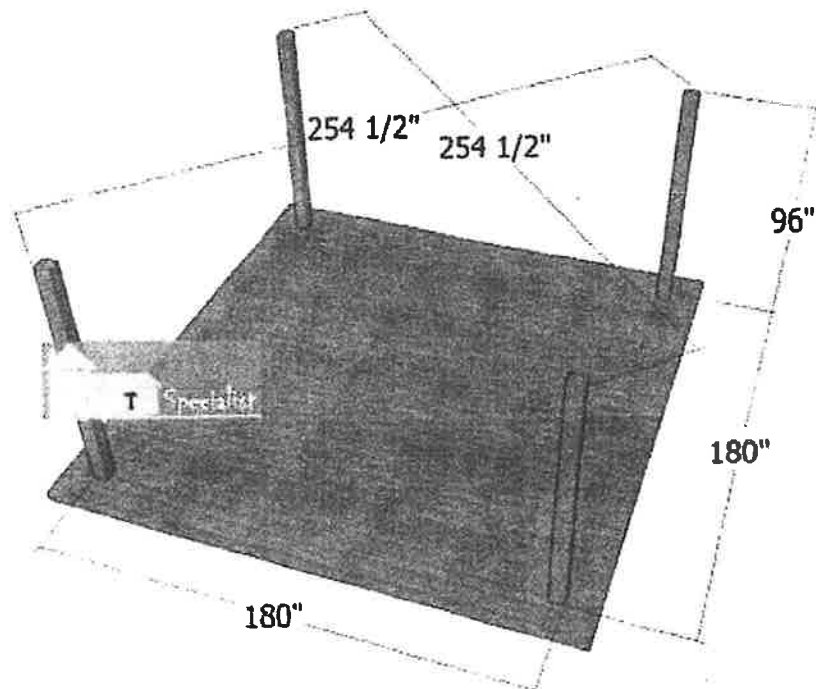
- 4 pieces of 6x6 lumber – 8 ft (posts)
- 3 pieces of 6x8 lumber – 18 ft
- 2 pieces of 6x8 lumber – 16 ft
- 28 pieces of 2x6 lumber – 10 ft
- 3 pieces of 6x6 lumber – 12 ft (braces and supports)
- 18 pieces of 1x4 lumber – 10 ft
- 18 pieces of 1x4 lumber – 8 ft
- 2 pieces of 1x8 lumber – 8 ft
- 2 pieces of 1x8 lumber – 10 ft
- 4 pieces of 1x8 lumber – 12 ft
- *2x4 lumber for temporary braces*
- 12 pieces of metal roofing – 3'x12' (or custom cut to size)
- 1 box of 2 1/2" structural screws
- 2 boxes of 1 1/2" structural screws
- 16 pieces of 8" screws
- 50 pieces of 5 1/2" screws
- 750 pieces of 1 5/8" screws
- 8 pieces of post to beam connectors – for 6x6 lumber
- 4 pieces of tube forms 14"
- 4 bags of concrete
- 4 posts anchors for 6x6 lumber
- 56 pieces of rafter ties
- roof screws (appropriate to your roofing sheets)
- 100 ft of roof edges
- 18 ft ridge cap
- 300 pieces of 6d nails (finish trim nails)
- wood glue, stain/paint

Tools

- Safety gloves, glasses, Miter saw, jigsaw

- Chalk line, tape measure, spirit level, carpentry pencil
- Drill machinery and drill bits
- Tin snips, Post hole digger, concrete mixer

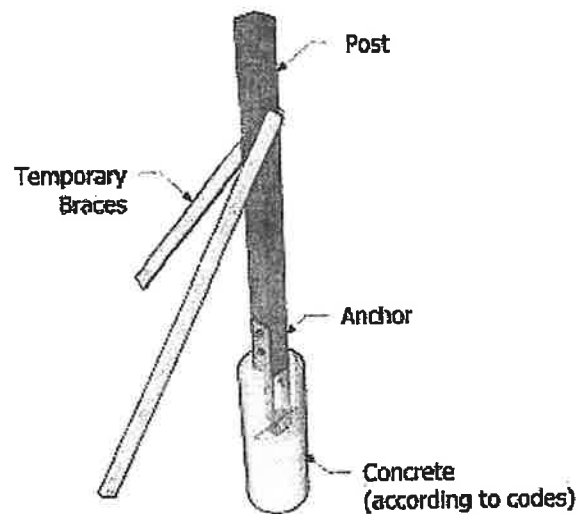
How to build a 15x15 pavilion - PDF Download



Laying-out-the-posts

The first step of backyard project is to layout the rectangular bbq grill gazebo. Therefore, select the location for the outdoor pavilion and level the surface with attention. Make sure you remove the vegetation layer and even out the surface. Use batter boards and string to layout the location of the posts.

Apply the 3-4-5 rule to each corners, so you make sure they are square. Measure the diagonals and make adjustments so they are equal. This pavilion should be large enough for the needs of a family. Notice the large openings on all sides, making it a nice structure from an appeal point of view.

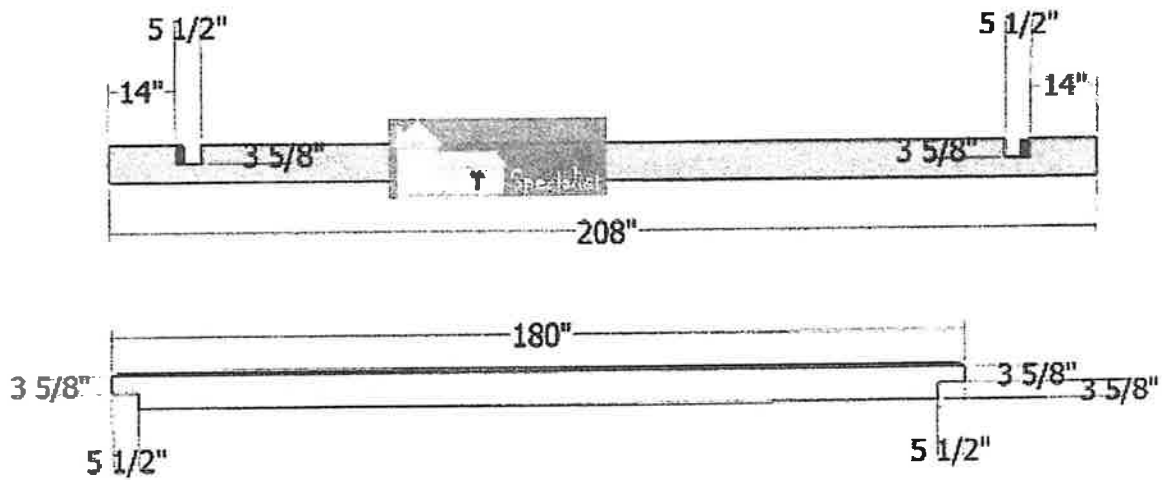


HowToSpecialist.com

Setting the posts

After marking the location of the posts, you need to dig 3' deep holes in the ground and 16" in diameter, using a post hole digger. Install tube forms and fill them with concrete. Secure the anchors. For this project we will use post anchors, so you don't need to set the posts into concrete.

After installing the posts you need to check the tops are aligned one with another. Use a laser level / water level to mark the horizontal line to the top of the posts. Use a circular saw to make the cuts if necessarily. In addition, you can adjust the height of the posts to suit your needs. Therefore, you can cut 1 ft from the 8 ft posts without any consequences; it is just a matter of taste if you want to have the clearance shorter.

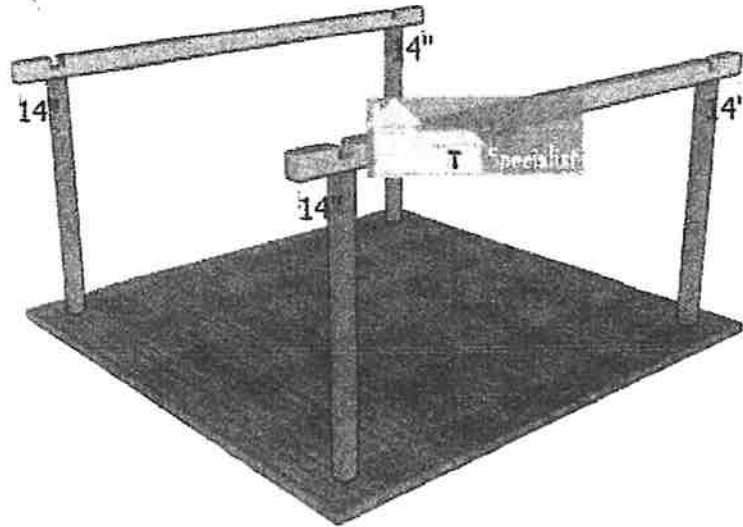


Top-plates

Use 6x8 lumber for the top plates,, because we have a 15 ft opening to the sides of the pavilion. The 6x8s will make a really sturdy framing and the structure will not bow. Make notches to the beams, using a circular saw. Set the saw depth at 3 5/8". Make the notches to the plates using a saw and a chisel.

Make parallel cuts and then remove the excess with a hammer and a chisel. Smooth the recesses with sandpaper. These cut outs will help you create half lap joints, which makes for a strong and durable way of bonding wood together.

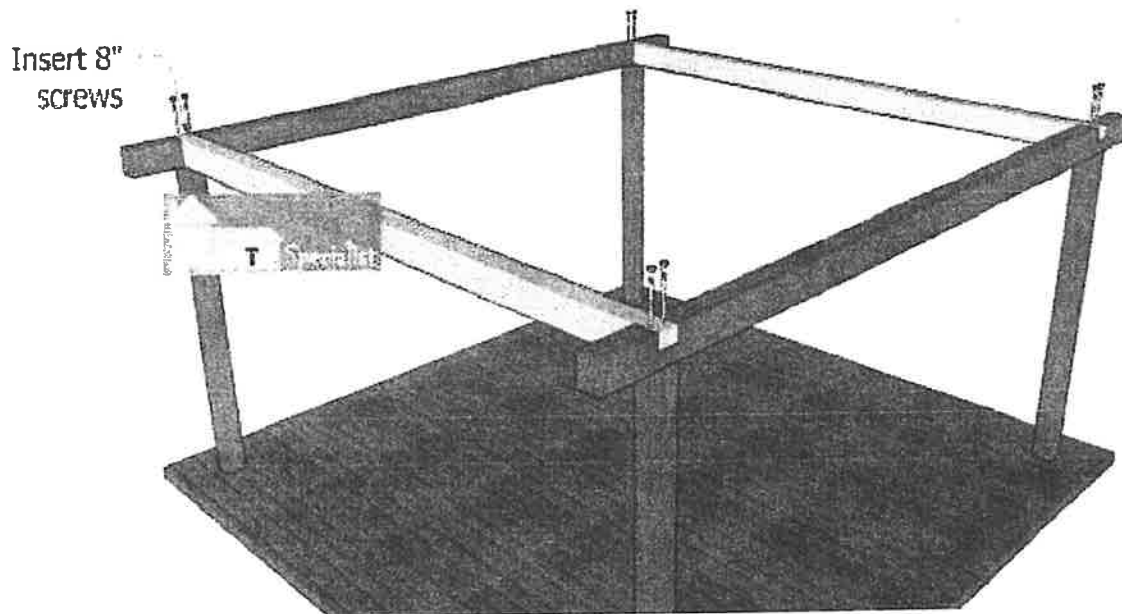
Insert 8"
screws



Fitting-the-side-top-plates

Lift the plates to the sides posts of the pavilion. Center the plates to the posts, making sure you have 14" overhangs on both sides.

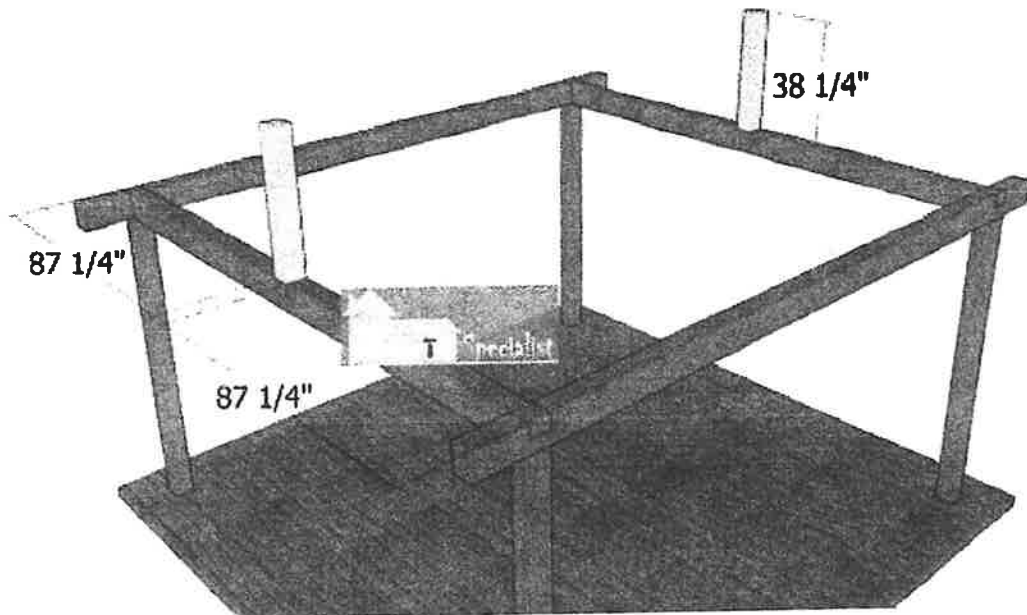
Drill pilot holes and insert 8" screws to lock them into place. Plumb the posts with a spirit level and check if the top plate is perfectly horizontal. Make sure the corners are square. Use 2 screws for each joint.



Fitting-the-crossbeams

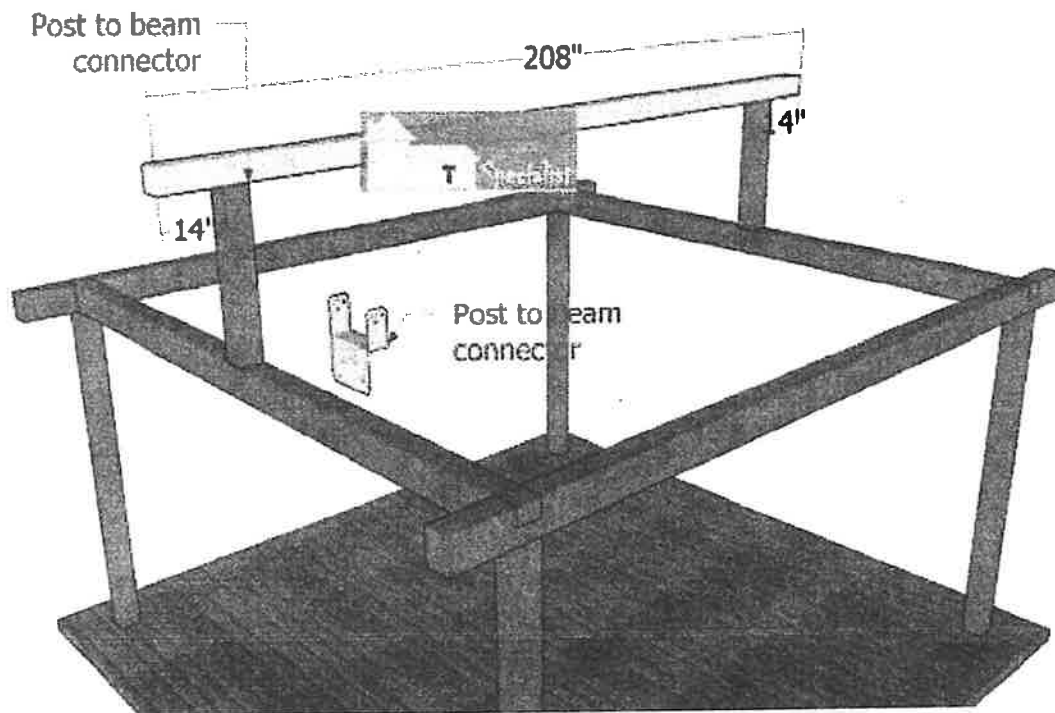
Fit the crossbeams to the top of the pavilion. Drill pilot holes and insert 8" screws, to assemble everything together tightly. Use a spirit level to make sure the plates are horizontal. Use a carpentry square to make sure the corners are right angled.

How to Build a Square Pavilion Roof



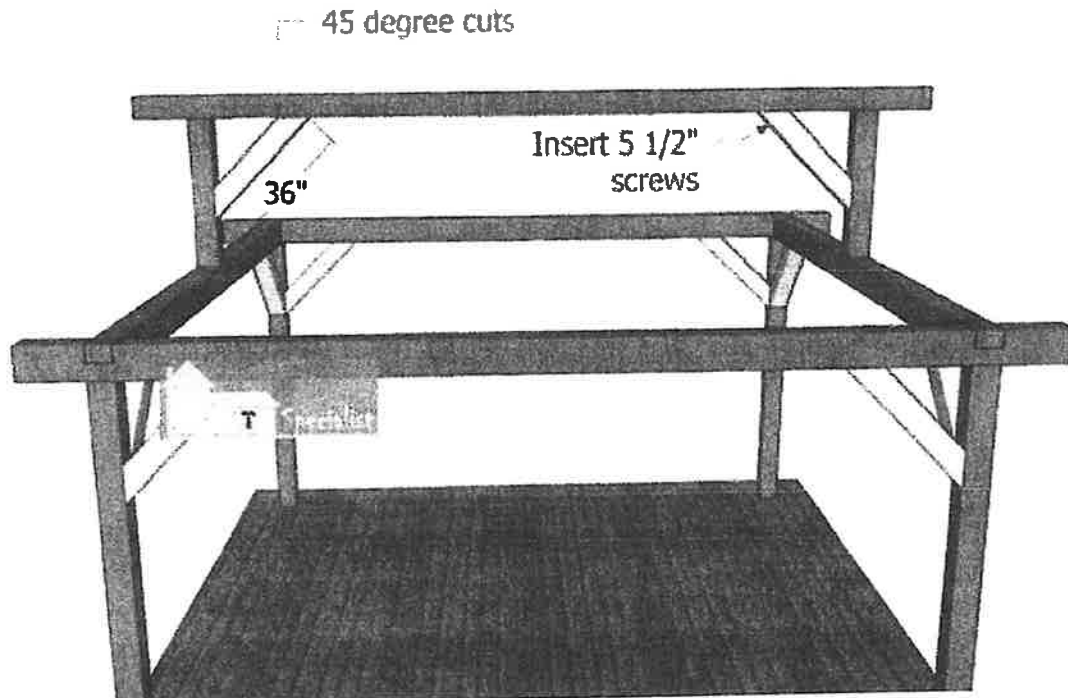
Ridge-beam-supports

Use 6x6 lumber for the ridge beam supports. Center the supports to the cross plates and secure them into place with 2 1/2" structural screws and post to beam connectors. Plumb the posts with a spirit level before setting the supports into place.



Setting-the-ridge-beam

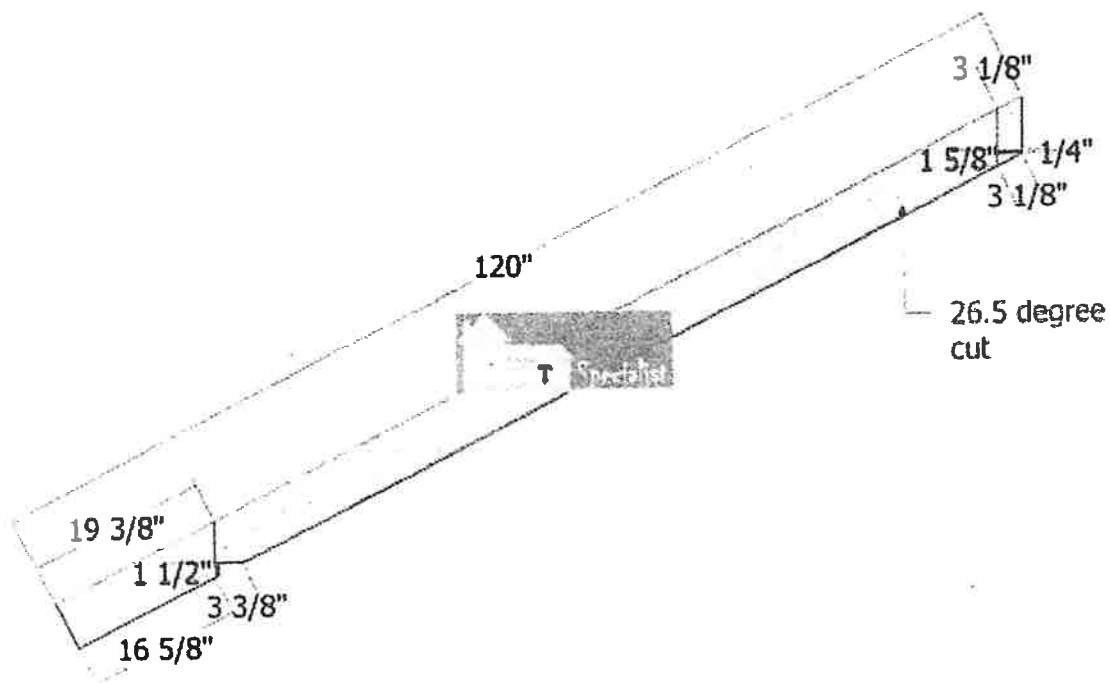
Use 6x8 lumber for the ridge beam. Notice the 14" front and back overhangs. Place the ridge beam to the supports and make sure the corners are square. Use post to beam connectors and 2 1/2" structural screws to secure the beam into place tightly.



Fitting-the-braces

Use 6x6 lumber for the diagonal braces. Make 45 degree cuts at both ends of braces and then fit them to the frame of the gazebo, as shown in the diagram.

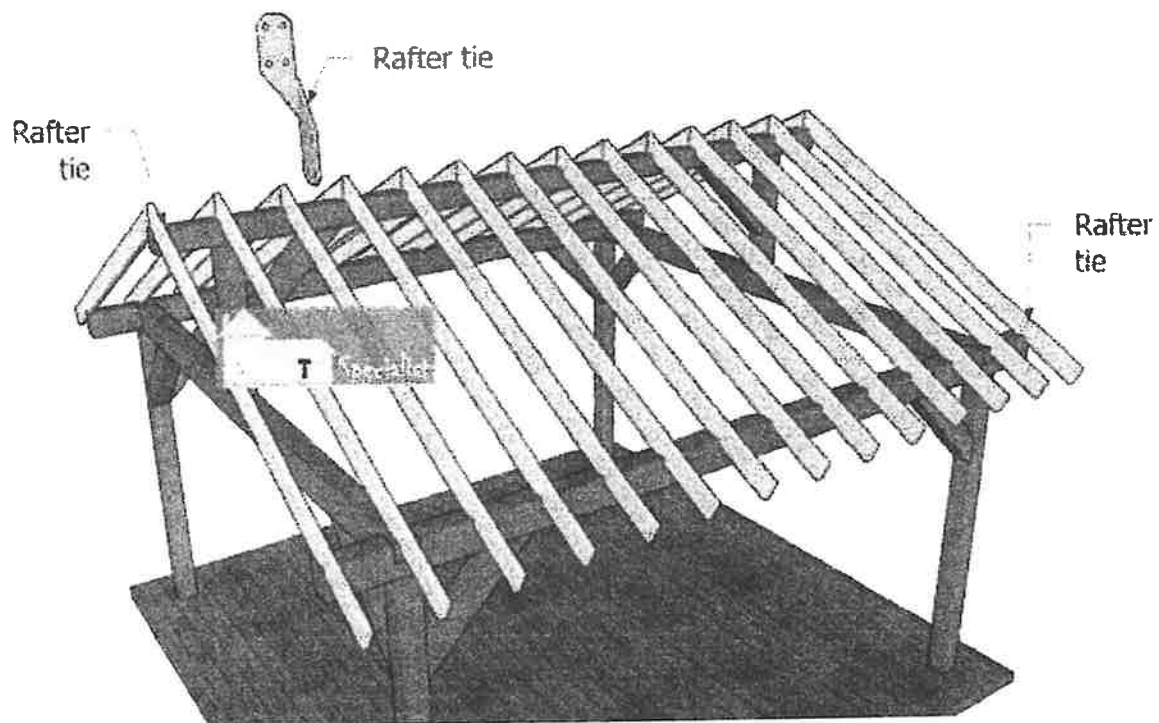
Plumb the posts, drill pilot holes through the braces and insert 5 1/2" screws into the posts and top plates. Use 2 screws for each joint. These braces will enhance the rigidity of the pavilion.



Rafters

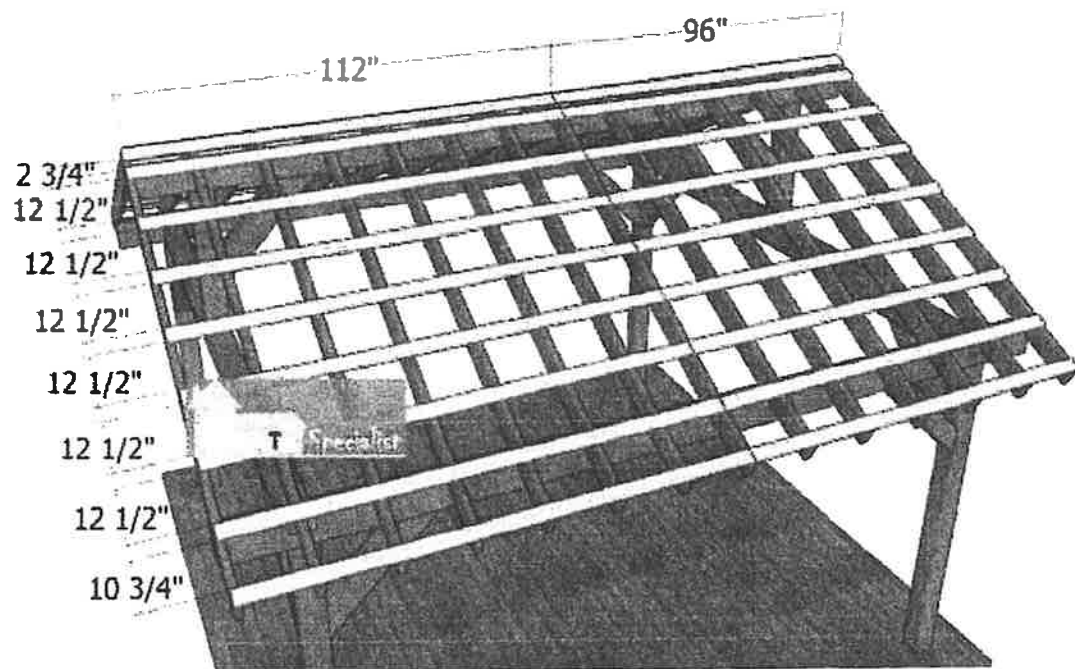
Use 2x6 lumber for the rafters of the pavilion. Make 26.5 degree cuts to one end of the rafters and then make the birdsmouth cuts, as shown in the diagram. The roof has a 6:12 pitch which corresponds to a 26.5 degree slope.

You are free to play with the angles and change the roof slope. Just remember that changing the angles will also change the height of the ridge beam supports. Mark the cut lines to the beams and get the job done with a circular saw. The birdsmouths cuts are needed so you can fit the rafters to the plates and ridge beam properly.



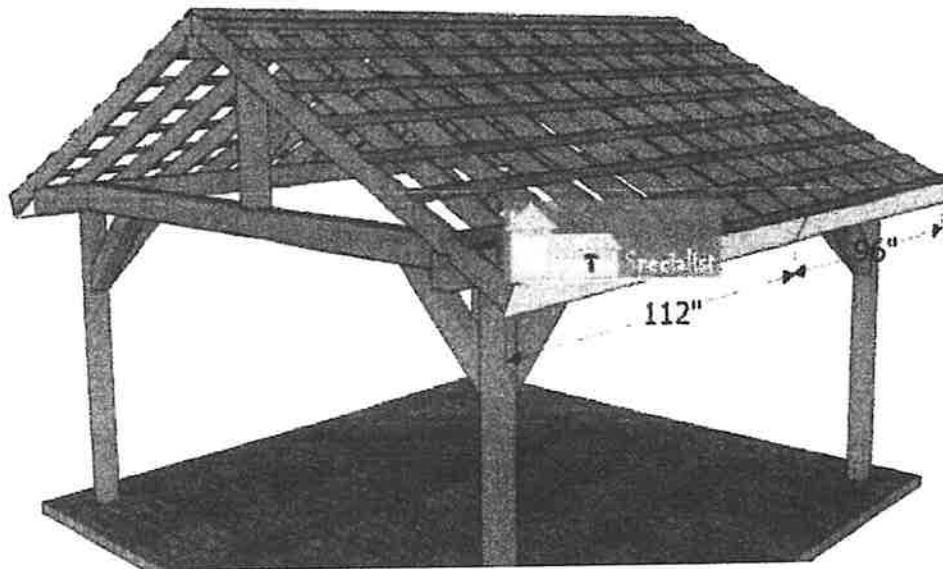
Fitting-the-rafters

Fit the rafters to the top of the pavilion. Use the info from the diagram to space the rafters every 16" on center. The numbers you see in the plans represents the distance between the rafters. Use rafter ties and 1 1/2" structural screws to lock the rafters into place tightly.



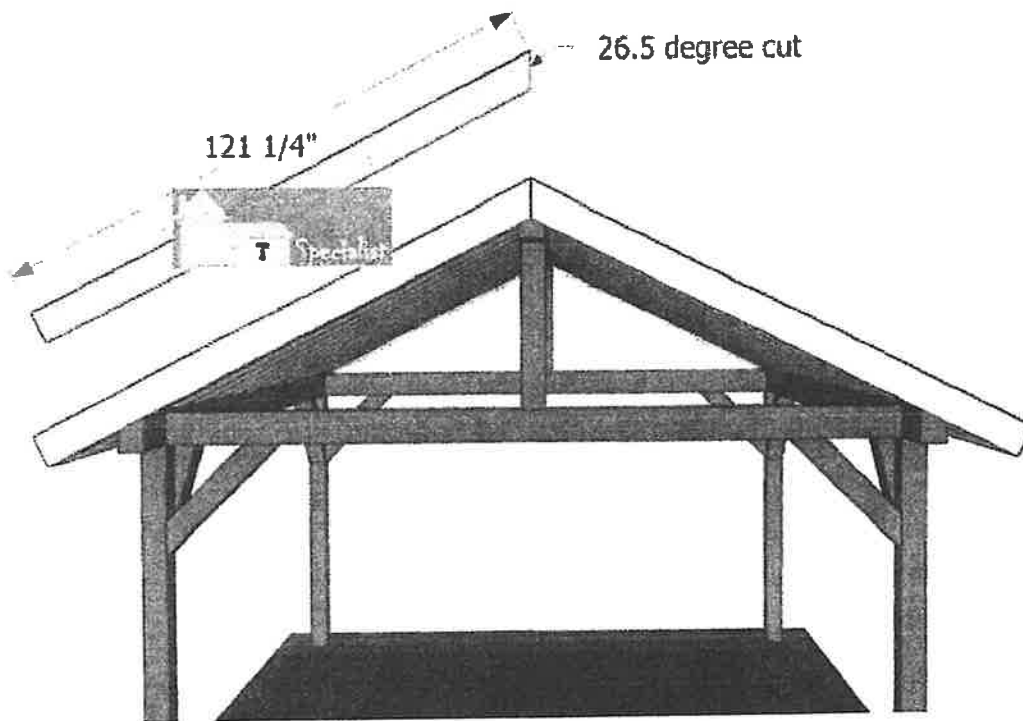
Fitting-the-purlins

This gable pavilion will be covered with metal roofing, therefore fit the 1x4 purlins for the roof structure. Place the purlins every 16" on center and lock them to the rafters with 1 5/8" screws. Align the edges at both ends, before inserting the screws.



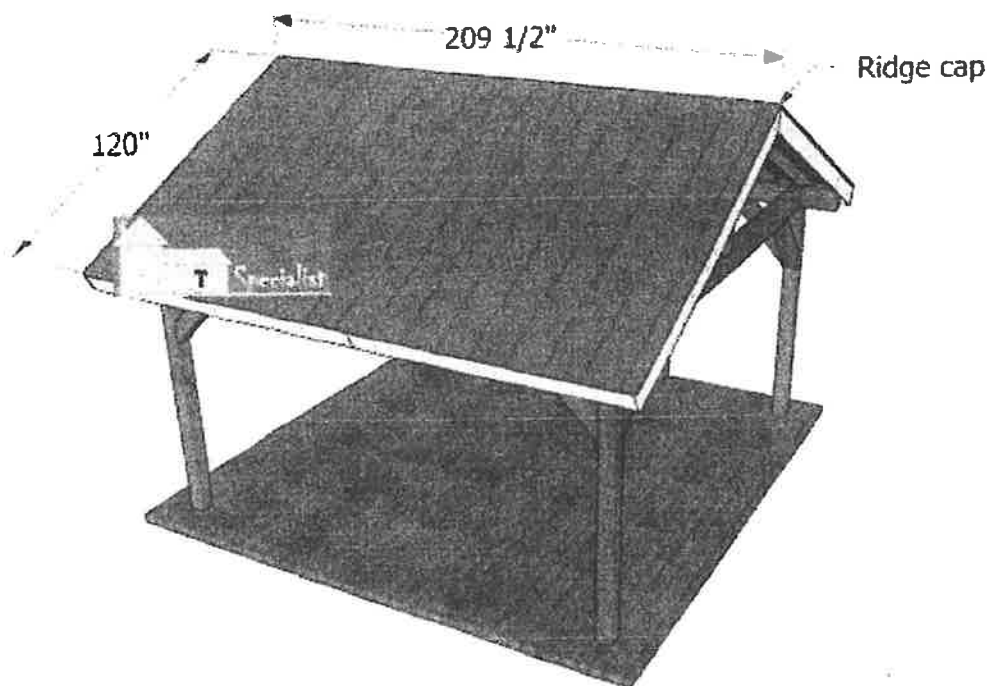
Side-roof-trims

Fit the 1x8 trims to the sides of the pavilion. Align the edges flush and insert 6d nails to lock them to the rafters.



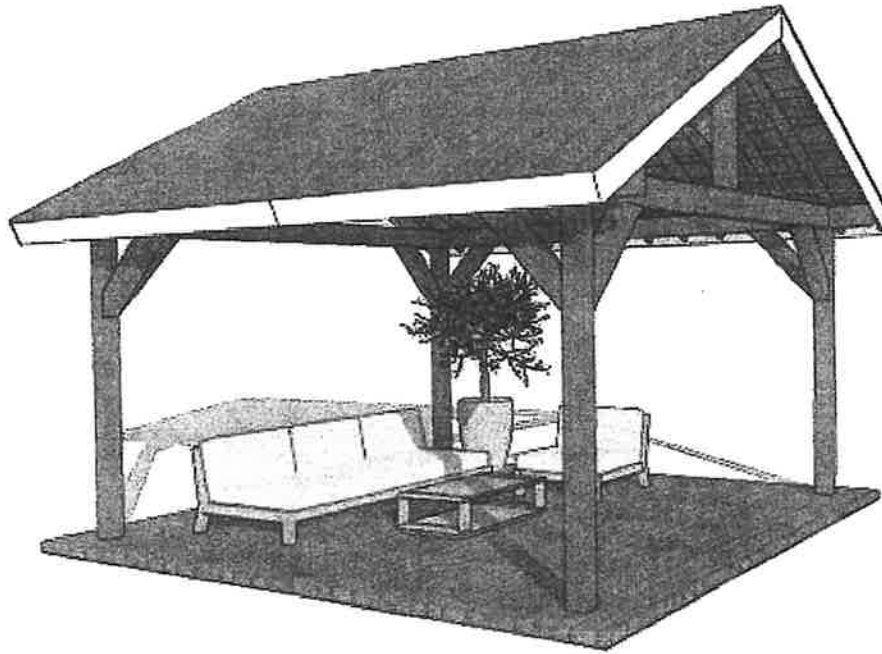
Gable-end-trims

Use 1x8 lumber for the front and back roof trims. Make 26.5 degree cuts to one end of the trims. Attach the trims to the rafters and insert 2" / 6d nails to lock them into place tightly.

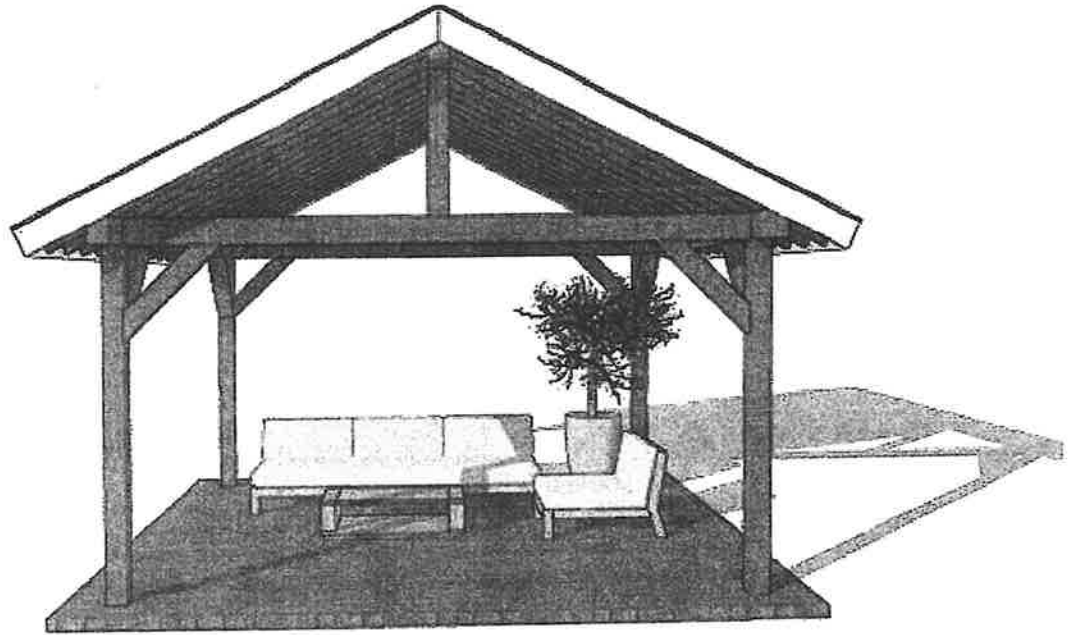


Fitting-the-roofing

Fit the metal roofing sheets to the top of the pavilion. Align the edges flush and insert 3/4"-1" roofing screws to lock the panels to the purlins. In addition, fit drip edges to all sides of the roof, making sure you read the manufacturer's instructions.

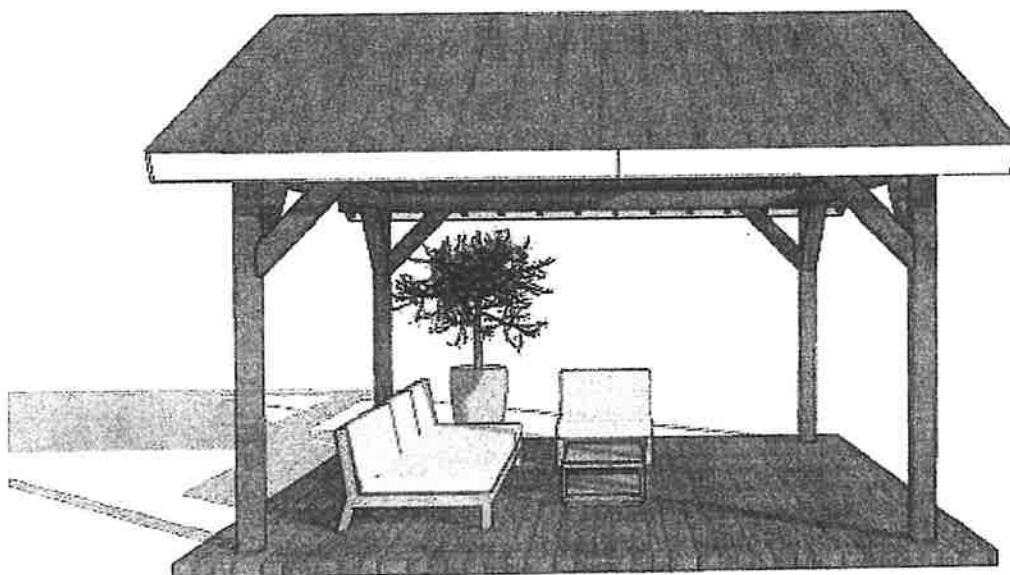


15x15 Gable Pavilion Plans



15x15 Gable Pavilion Plans - front view

This will be one of the most popular pavilion plans in the world, because from my research and statistics, this makes for the perfect size and design. You have in one package: beautiful design, perfect size for a grill / pizza oven, sturdy enough for snow.



15x15 Gable Pavilion Plans - side view

Last but not least, you need to take care of the finishing touches. Therefore, fill the holes with wood putty and then smooth the surface with sandpaper. Apply a few coats of paint or stain over the components to enhance the look of the shed and to protect the components from decay.

See all my premium plans **HERE**.

Search



Longview Lowe's

Open until 9 PM

Delivery to
98632

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Shopping Cart (97)

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Some of your items are low in stock! View All

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\$37.96

Sakrete - 12-in Tube Form

Item #6634
Model #NA

Save For Later

- 2 +
\$18.99/ea

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☐ FREE Ship to Home
Get it by Sat, Feb 11☐ Scheduled Delivery ⓘ
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

\$33.40

2-in x 4-in x 92-5/8-in Douglas Fir S4S Kiln-dried Stud

Item #7033
Model #13764

Save For Later

- 10 +
\$3.34/ea

Pickup at Longview Lowe's

☒ FREE Store Pickup
Available

Delivery to 98632

☐ Scheduled Delivery ⓘ
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

\$69.96

Start Secure Checkout

[Save For Later](#)- 2 +

\$34.98/ea

• Low In Stock

Pickup at Longview Lowe's

FREE Store Pickup
Available

Delivery to 98632

FREE Ship to Home
Get it by Sat, Feb 11Scheduled Delivery 
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

\$59.98

**Simpson Strong-Tie - #12 x 8-in Double-barrier Strong-Drive SDWS Timber Exterior Wood Screws (50-Per Box)**Item #1944454
Model #SDWS22600DB-R50[Save For Later](#)- 1 +

• Low In Stock

Pickup at Longview Lowe's

FREE Store Pickup
Available

Delivery to 98632

FREE Ship to Home
Get it by Sat, Feb 11Scheduled Delivery 
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

\$49.98

**Simpson Strong-Tie - #12 x 6-in Double-barrier Strong-Drive SDWS Timber Exterior Wood Screws (50-Per Box)**Item #1944452
Model #SDWS22600DB-R50[Save For Later](#)- 1 +

• Low In Stock

Pickup at Longview Lowe's

FREE Store Pickup
Available

Delivery to 98632

FREE Ship to Home
Get it by Sat, Feb 11Scheduled Delivery 
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

\$60.64

**Simpson Strong-Tie - Common 6-in x 6-in Zmax Wood To Wood Cap**Item #81471
Model #LPC6Z[Save For Later](#)- 8 +

\$7.58/ea

Get it by Tue, Feb 14

[Need it today? Check other stores](#)**Delivery to 98632**

- ☐ **FREE Ship to Home**
Get it by Sat, Feb 11
- ☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling In Checkout

\$140.94**Teks - #9 x 1-1/2-in Gray Zinc-Plated Sharp Roofing Screws**Item #552882
Model #21408[Save For Later](#)

- 3 +

\$46.98/ea

Pickup at Longview Lowe's

- ☒ **FREE Store Pickup**
Available

Delivery to 98632

- ☐ **FREE Ship to Home**
Get it by Sat, Feb 11
- ☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling In Checkout

\$319.80**RELIABILT - 1-in x 8-in x 8-ft Square Edge Unfinished Cedar Board**Item #803895
Model #CD10808[Save For Later](#)

- 10 +

\$31.98/ea

Pickup at Longview Lowe's

- ☒ **FREE Store Pickup**
Available

Delivery to 98632

- ☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling In Checkout

\$173.98**Valspar - Clear Exterior Wood Stain (5-Gallon Size Container)**Item #1028070
Model #VL1028070-20[Save For Later](#)

- 1 +

Low In Stock

Pickup at Longview Lowe's

- ☒ **FREE Store Pickup**
Available

Delivery to 98632

- ☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling In Checkout

\$219.80**RELIABILT - 1-in x 6-in x 8-ft Square Edge Unfinished Cedar Board**Item #803893
Model #CD10808[Save For Later](#)

- 10 +

\$21.98/ea

Pickup at Longview Lowe's

☒ **FREE Store Pickup**
Available

Delivery to 98632

☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

X

\$527.68**RELIABILT - 1-in x 6-in x 12-ft Square Edge Unfinished Cedar Board**Item #803892
Model #CD10812[Save For Later](#)

- 16 +

\$32.98/ea

Pickup at Longview Lowe's

☒ **FREE Store Pickup**
Available

Delivery to 98632

☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

X

\$439.80**RELIABILT - 1-in x 6-in x 12-ft Square Edge Unfinished Cedar Board**Item #858525
Model #CD10812[Save For Later](#)

- 10 +

\$43.98/ea

Pickup at Longview Lowe's

☒ **FREE Store Pickup**
Available

Delivery to 98632

☐ **Scheduled Delivery ①**
Get it by Wed, Feb 15
Delivery Scheduling in Checkout

X

\$76.56**Sakrete - 80-lb High Strength Concrete Mix**Item #132022
Model #85200390[Save For Later](#)

- 12 +

\$6.38/ea

Pickup at Longview Lowe's

☒ **FREE Store Pickup**
Available

X

Get It by Wed, Feb 16
Delivery Scheduling In Checkout

 Delivery • 11 Items

\$69.80

X



Power Pro - #8 x 1-1/2-in Epoxy Exterior Wood Screws (75-Per Box)

Item #755887
Model #42477

[Save For Later](#)

- +

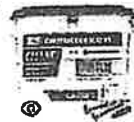
\$6.98/ea

☒ Pickup Unavailable

Delivery to **98632**

☒ **FREE** Ship to Home
Get It by Tue, Feb 14

☐ Scheduled Delivery 
Get It by Wed, Feb 8
[Delivery Scheduling In Checkout](#)



\$44.98

X

Grip-Rite - #8 x 1-5/8-in Yellow Zinc Interior Wood Screws (1486-Per Box)

Item #787557
Model #166GCS108K

[Save For Later](#)

- +

• Low In Stock

☒ Pickup Unavailable

Delivery to **98632**

☒ **FREE** Ship to Home
Get It by Tue, Feb 14

Your order qualifies for Free Standard Shipping!

\$45

Order Summary

Item Subtotal (97)

\$2,325.26

▼ Special Fees 

\$1.95

Shipping

FREE

Estimated Tax

Calculated in Checkout

Add Promo Code

Estimated Total

\$2,327.21

 [Back to Top](#)

4 tax 8.1% @ 1885
total = \$2,515.71

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Swanson Bark and Wood Products
A Denali Water Company
240 Tennant Way
Longview, WA 98636
360-414-9663



Name:	CLASS@MYLONGVIEW.COM	Date of Quote:	2/7/2023
Delivery:		Representative:	
Address:	2920 DOUGLAS ST. LONG		

SKU	Soils and Compost	Quantity	\$/Yard	
214304	Raised Bed Mix		\$ 32.50	\$ -
214303	Flower and Vegetable		\$ 33.00	\$ -
214301	Lawn Starter		\$ 25.00	\$ -
214300	Base Soil Blend		\$ 20.00	\$ -
202067	Dairy Compost		\$ 38.00	\$ -
202056	STA Compost		\$ 25.50	\$ -
114018	Chicken Compost		\$ 33.50	\$ -

SKU	Bedding	Quantity	\$/Yard	
203079	Fir Shavings		\$ 13.00	\$ -
201013	Cedar Bark		\$ 19.50	\$ -
203075	Playground Chips		\$ 29.00	\$ -
203081	Playground Mulch		\$ 32.00	\$ -
203080	Fir Sawdust		\$ 16.00	\$ -

SKU	Barks	Quantity	\$/Yard	
201002	Medim Nuggets		\$ 33.00	\$ -
201003	Small Nuggets		\$ 33.00	\$ -
201026	Supreme Walk On		\$ 24.00	\$ -
201017	Walk On		\$ 20.00	\$ -
201007	Fir Fines		\$ 19.50	\$ -
201010	Dark Medium		\$ 26.00	\$ -
201029	Red Color Enhanced		\$ 28.00	\$ -
230061	Brown Color Enhanced		\$ 28.00	\$ -
230059	Black Color Enhanced		\$ 28.00	\$ -
201005	Fresh Ground Fir		\$ 24.00	\$ -

SKU	Rock and Sand	Quantity	\$/Yard	
230001	1.5-2" River Rock		\$ 39.00	\$ -
204032	Over Sized River Rock		\$ 36.00	\$ -
230002	3/8" Pea Gravel		\$ 45.00	\$ -
230004	5/8" Minus	4	\$ 32.00	\$ 128.00
230003	5/8-1-1/4 Crushed		\$ 42.00	\$ -
230030	1.5-2.5" Track Rock		\$ 35.00	\$ -
230026	1/2-1" Red Rock		\$ 48.00	\$ -
230052	3/8 Black Lava Rock		\$ 58.00	\$ -
230016	Mason Sand		\$ 33.00	\$ -
230031	Unscreened Sand		\$ 20.00	\$ -

205896	Half Yard Upcharge	\$ 2.00	\$ -
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Hauling (one way miles)	4.6	\$ 75.00
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*Blower Service (Yards)**	\$ -
Blower Truck Hauling**	\$ -

Total Product Price	\$ 128.00
Sub Total	\$ 203.00

Notes:

+ Tax 8.1% = \$16.44
Total = \$219.44

*Rate \$16/Yard
**If Applicable
Taxes and Fees not Included

*** QUOTE ***

Page 1

Baker Lumber
311 Pine Street
Kelso, WA 98626
(360) 423-3900

Bill To:
Customer # quoteb
Kelso, WA 98626

Ship To:
Justin Brown

Date: 02/06/2023 Time: 10:56:01 AM - Transaction#: E11389
Associate: MATT

Qty	Description ProductCode	Unit Note	Price	Tax	Extended
✓4.00	6X6-8' PT 2&BTR HF 6608PT	EACH	\$58.07	T	\$232.28
		SKU# 6608PT		(Reg Price \$60.49)	
✓3.00	6X8 20' PT 2&BTR HEM S4S 10EMB	EACH	\$199.80	T	\$599.40
		SKU#			
✓2.00	6X8 16' PT 2&BTR HEM S4S 10EMB	EACH	\$159.84	T	\$319.68
		SKU#			
✓28.00	2X6-10' PT 2&BTR HF 2610PT	EACH	\$16.236	T	\$454.59
		SKU# 2610PT		(Reg Price \$17.09)	
✓3.00	6X6-12' PT 2&BTR HF 6612PT	EACH	\$87.638	T	\$262.92
		SKU# 6612PT		(Reg Price \$91.29)	
✓18.00	1X4-10' KD S1S2E STK CEDA 1410STKC	EACH	\$16.996	T	\$305.92
		SKU# 1410STKC		(Reg Price \$17.89)	
✓18.00	1X4-8' KD S1S2E STK CEDAR 1408STKC	EACH	\$13.576	T	\$244.36
		SKU# 1408STKC		(Reg Price \$14.29)	
✓2.00	1X8-8' KD WRC S1S2E 1808STKC	EACH	\$32.196	T	\$64.39
		SKU# 1808STKC		(Reg Price \$33.89)	
✓2.00	1X8-10' KD S1S2E STK CEDA 1810STKC	EACH	\$40.271	T	\$80.54
		SKU# 1810STKC		(Reg Price \$42.39)	
✓4.00	1X8-12' KD S1S2E STK CEDA 1812STKC	EACH	\$48.251	T	\$193.00
		SKU# 1812STKC		(Reg Price \$50.79)	
✓144.00	38" 29g PAINTED 3PDR	DELT FOOT	\$4.65	T	\$669.60
		SKU# 3PDR			
	12/12'				
✓4.00	90# PRE-MIX CONCRETE PMC	BAG	\$6.79	T	\$27.16
		SKU#			
✓4.00	6X6 ADJ POST BASE Z MAX ABU66Z	EACH	\$55.99	T	\$223.96
		SKU#			
✓56.00	HURRICANE ANCHOR Z-MAX H2.5AZ	EACH	\$0.89	T	\$49.84
		SKU#			
✓10.00	E-2 10' 6" EAVE TRIM 11LMB	EACH	\$15.59	T	\$155.90
		SKU#			
✓2.00	R-1 10' 6" RIDGE CAP 11LMB	EACH	\$33.39	T	\$66.78
		SKU#			
✓5.00	9 X 1" PAINT WOOD SCREW 1PWFS	BAG	\$10.09	T	\$50.45
		SKU# 1PWFS			

*** QUOTE ***

Page 2

Baker Lumber
311 Pine Street
Kelso, WA 98626
(360) 423-3900

Bill To:
Customer # quoted
Kelso, WA 98626

Ship To:
Justin Brown

Date: 02/06/2023 Time: 10:56:01 AM - Transaction#: E11389
Associate: MATT
=====

Qty	Description ProductCode	Unit Note	Price	Tax	Extended
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Subtotal: \$4,000.77

8.1% - County Sales Tax: \$324.06
TOTAL: \$4,324.83



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MARCH 2023 ACCOUNTS PAYABLE: \$ 2,223,192.62

Checks no. 42365-42731.

SECOND HALF MARCH 2023 PAYROLL:

\$420,665.11, checks no. 1667-1688

\$865,797.89, direct deposits

\$886,707.82, wire transfers

\$2,173,170.82 Total

STAFF CONTACT:

Lindy Kennedy, Accountant

Dana Beck, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

2023 EXTENSION AND RENEWAL OF AGREEMENT FOR COWLITZ PARTIAL COUNTY RURAL LIBRARY DISTRICT SERVICES

RECOMMENDED ACTION:

MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE 2023 EXTENSION AND RENEWAL OF AGREEMENT FOR LIBRARY SERVICES

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address Quality of Place Issues
Continue Effective Financial Management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Cowlitz County Mini-Rural Library District Board wishes to extend the agreement with the City of Longview for the continuation of library services from May 1, 2023 through April 30, 2024. (The original contract began on May 1, 1998). The 2023-2024 agreement is in the amount of \$420,668.00 which represents a 3% increase over the 2022-2022 contract.

RECOMMENDED ACTION:

Motion to authorize the City Manager to sign and approve the extension/renewal of Mini-Rural Library Services Contract.

STAFF CONTACT:

Kris Swanson, City Manager

Attachments:

1. MRLD Renewal 2023-24 Final

**20182023~~2~~ EXTENSION AND RENEWAL OF
AGREEMENT FOR LIBRARY SERVICES**

THIS EXTENSION AND RENEWAL AGREEMENT, is entered into this _____ day of _____, 20182023, by and between the CITY OF LONGVIEW, WASHINGTON, a code city of the State of Washington, (hereinafter referred to as "City") and COWLITZ COUNTY MINI-RURAL PARTIAL LIBRARY DISTRICT, a political subdivision of the State of Washington, organized and existing under and by virtue of RCW 27.12.080, (hereinafter referred to as "District"):

WITNESSETH:

WHEREAS, the City owns, maintains, and operates a Public Library, including real property, the Public Library Building, and including an extensive collection of ~~books, periodicals, papers, documents, films, video tapes, audio tapes, and magazines~~ library materials, as well as computers, software, furnishings, and fixtures, all of which was originally provided as a gift from Robert A. Long and Ella M. Long, and all of which has been maintained, improved and operated by funds derived from fees and taxes imposed upon the residents and citizens of the City; and

WHEREAS, heretofore, the City has permitted non-residents of the City to purchase the use of "Library Cards" and use the facilities of said Library, including the privilege of removing books and other materials for their temporary personal use; and

WHEREAS, the District was created to provide library services for its residents, and said District entered into an agreement with the City for such services to its residents for the period commencing May 1, 1998 and ending April 30, 1999; which said agreement has been renewed and extended annually; and said District now desires to extend and renew said agreement for the period commencing May 1, 20182023~~2~~ and ending April 30, 20192024~~3~~, by which the City will agree to provide library services to the residents of said District in the manner that such services are provided to residents of the City, and the voters of said District have approved an ad valorem tax levy in the sum of \$.50 per \$1,000 of assessed value of taxable real property within the boundaries of said District to pay for the privilege of such services to such residents; and

WHEREAS, said District has heretofore incurred certain indebtedness that should be paid from the ad valorem taxes described above; and

WHEREAS, the City Council of said City has agreed to extend and renew said AGREEMENT with said District for a period of one (1) year, commencing May 1, 20182023~~2~~ to provide Library Cards to the qualified residents of said District in order that they may use the facilities of said library and obtain the privilege of removing books and other materials therefrom for their personal use, subject to all of the rules and regulations regarding the use of said library and those relating to the removal and return of such books and materials;

NOW, THEREFORE, it is hereby, in consideration of mutual benefits to be derived therefrom, the parties hereto hereby promise and agree as follows:

1. LIBRARY CARDS: The City will issue Longview Public Library cards to residents of the District who meet the same qualifications as residents of the City, except for the residence qualification. Such Library Cards shall each be for a term of one (1) year, may be renewable and may be of a distinctive color or configuration to identify them as residents of the District.

2. LIBRARY SERVICES: Holders of Longview Public Library cards, issued pursuant to this ~~20182022~~ EXTENSION AND RENEWAL AGREEMENT shall be entitled to all of the privileges of Library use that are accorded to residents of the City ~~except for "outreach services". For purposes of this 2018 EXTENSION AND RENEWAL AGREEMENT the term "outreach services" means such services as Bookmobiles, and the delivery and/or retrieval of library materials.~~

3. PAYMENT FOR SERVICES: The District shall pay to the City an amount equal to the ~~proceeds of an ad valorem tax levy on all of the taxable real property situated within the District, levied at the rate of \$0.337089 (cents) per \$1,000 (one thousand dollars) of assessed value as determined by the Cowlitz County Assessor, but not less than the sum of~~ \$420,668,371,579 ~~408,416.00~~. Payment of all such taxes collected prior to May 10, ~~201820232~~, shall be made on or about ~~the May 2631, 201820232~~; and payment of all such taxes collected after May 10, ~~2018231~~ and prior to November 152, ~~201820232~~, shall be made on or about November 298, ~~201820232~~. Any such taxes thereafter collected shall be paid as and when received.

4. TERM OF AGREEMENT - EXTENSIONS: This ~~20182022~~ EXTENSION AND RENEWAL AGREEMENT is for a term of one (1) year, commencing on the 1st day of May, ~~201820232~~, and ending on the 30th day of April, ~~201920243~~. Any books, materials, or other property of the Longview Public Library, then in the hands or possession of residents of the District who possess Library Cards, shall be returned to said library within the time required by the rules and regulations of the Longview Public Library. The City shall monitor the costs of providing services under the terms of this Agreement, and periodic reports shall be provided to the City Manager. Subject to a review of such costs by the City Council for rendering library services hereunder, and subject to the sole discretion and determination of the City Council of the City, this ~~201720232~~ EXTENSION AND RENEWAL AGREEMENT may be extended for additional annual terms by an Extension Agreement or Agreements, executed by the District and by the City, and containing any additional agreements of the parties hereto, including any increases or decreases in annual payments to the City and the amount of any future ad valorem taxes levied within the District.

Dated this ____ day of _____, ~~20182023~~. Dated this ____ day of _____, ~~20182023~~.

CITY OF LONGVIEW, WASHINGTON

COWLITZ COUNTY MINI-RURAL
PARTIAL LIBRARY DISTRICT

By: _____
City Manager

By: _____
Chairpersonman

Attest: _____
City Clerk

Attest: _____

(title)

Approved as to form:

City Attorney



City of Longview

Agenda Summary

PROJECT COMPLETION – HOPE VILLAGE SITE IMPROVEMENTS

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE HOPE VILLAGE SITE IMPROVEMENTS PROJECT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Hope Village Site Improvements project has been completed in accordance with the emergency independent contract under Contract No. 22-2663-C entered into between the City of Longview and Advanced Excavating Specialists. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Will Hoskins, Project Engineer

Attachments: None



City of Longview

Agenda Summary

ORDINANCE 3479 - AMENDING LMC 16.24.020 AND LMC 16.24.060, ELECTRICAL CODE TO PERMIT ELECTRIC SECURITY DEVICES

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE 3479

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Currently Electric Fences are permitted where allowed by the Zoning Code, which is nowhere in Longview City Limits. Electric Security Devices are either atop or setback from a structure or fence and are being proposed to be allowed in Commercial and Industrial areas.

Planning Commission gave recommendation of approving the proposed language on December 7th, 2022, and City Council approved the proposed language on March 23rd, 2022. Staff now will seek approval of the ordinance as prepared by the City Attorney.

STAFF CONTACT:

McAllister Kosar, Planner

Attachments:

1. Ordinance No. 3479 Title 16.24 Electrical Code

ORDINANCE NO. 3479

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON AMENDING LMC 16.24.020 AND LMC 16.24.060 ELECTRICAL CODE TO PERMIT ELECTRIC SECURITY DEVICES

WHEREAS, currently electric fences are permitted only where allowed by the Zoning Code; and

WHEREAS, electric security devices are either atop or setback from a structure or fence and are being proposed to be allowed in Commercial and Industrial areas as a deterrent to theft; and

WHEREAS, the Planning Commission gave recommendation of approving changes to LMC 16.24 to allow such fences in their meeting on December 7, 2022

NOW THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That Chapter 16.24.020 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

16.24.020 Definitions

“Alteration” means any change made in an existing electrical installation, including any additions thereto, changes of circuits, panels, subpanels, service conduit or feeder wires, or loads added to the existing electrical system.

“Appliance repair” or “service dealer” means a person engaged in the business of repairing or servicing electrical appliances and whose work in the electrical field shall be limited to said repair and servicing of electrical appliances unless he carries a valid electrical contractor’s license.

“Authority having jurisdiction” means the organization, office, or individual responsible for approving equipment, materials, an installation, or a procedure.

“Chief electrical inspector” means an electrical inspector who either is the authority having jurisdiction or is designated by the authority having jurisdiction and is responsible for administering the requirements of this chapter.

“Consumer” means any person, persons, customer, firm, association, municipal corporation or corporation that uses electricity, including residential, commercial, industrial and public users.

“Electrical contractor” means any person who establishes themselves in any phase of, or who advertises in any manner, that he or she is engaged in the business of installation, repair, alteration, or maintenance of electrical wiring, equipment, fixtures, appliances or accessories for

another person; provided, however, that any person engaged in the business of repairing or servicing electrical appliances on the owner's premises or in their place or places of business shall not be included within this definition, with respect to such repair or service.

"Electrical inspector" means an individual meeting the requirements of LMC [16.24.210](#) and authorized to perform electrical inspections.

"Electrical utility company" or "utility" means any person, firm or corporation holding and exercising a franchise, permit or license to distribute electricity within the city limits.

"Electrified security device" means an alarm system that consists of a fence structure and an energizer that produces an electric charge on contact with the fence structure.

"Premises" means the property of the consumer up to the property line and including any buildings or structures thereon.

"Structure" means a combination of materials to form a construction that is safe and stable, including, among others, stadiums, gospel or circus tents, receiving stands, platforms, staging, observation towers, radio towers, water tanks and towers, trestles, piers, wharves, sheds, coal bins, fences and display signs. (Ord. 2941 § 1, 2005).

Section 2. That Chapter 16.24.060 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

16.24.060 Application

(1) New Installations. This chapter applies to new installations. Buildings with construction permits dated after adoption of this chapter shall comply with its requirements.

(2) Existing Installations. Existing electrical installations that do not comply with the provisions of this chapter shall be permitted to be continued in use unless the authority having jurisdiction determines that the lack of conformity with this chapter presents an imminent danger to occupants. Where changes are required for correction of hazards, a reasonable amount of time shall be given for compliance, depending on the degree of the hazard.

(3) Additions, Alterations, or Repairs. Additions, alterations, or repairs to any building, structure, or premises shall conform to that required of a new building without requiring the existing building to comply with all the requirements of this chapter. Additions, alterations, installations, or repairs shall not cause an existing building to become unsafe or to adversely affect the performance of the building as determined by the authority having jurisdiction. Electrical wiring added to an existing service, feeder, or branch circuit shall not result in an installation that violates the provisions of the code in force at the time the additions are made and are in conformance with LMC [16.24.070\(2\)\(b\)](#).

(4) Connection to Utility Lines. No new or altered electrical installation shall hereafter be connected to the lines of the serving utility unless said serving utility is authorized and notified to do so by the electrical inspector and complies with the provisions of LMC [16.24.080](#).

(5) Electric Fences. Except where expressly permitted in the zoning ordinances of the city, it is unlawful for any person to install, use or maintain within the city any fence, barrier, partition or obstruction which is electrically charged or connected with any electrical source in such a manner as to transmit an electrical charge to persons, animals, or things which might come in contact therewith except electrified security devices. ~~Any electric fence permitted shall contain and be equipped with a certified electric fence controller.~~

6) Electrified security devices that meet all the following requirements may be permitted where able to meet the following requirements:

- a) Located in a Commercial or Industrial Area
- b) Equipment has been approved and labeled by a Nationally Recognized Testing Laboratory (NRTL)

- c) Installed and used per the intended design and use of the manufacturer
- d) Located atop or behind an existing barrier, fence or wall, at least 5 feet in height
- e) Minimum installed height is height of existing barrier
- f) Maximum installed height is either 10 feet or two feet higher than the existing perimeter barrier
- g) Distance between Electrified security devices and perimeter barrier shall be 4 to 8 inches except for on the gates (2-3 inches)

7) Electrified security devices shall require a low voltage electrical permit.

Section 3. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance and the same shall remain in full force and effect. The City of Longview hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. That the City of Longview City Clerk is hereby ordered and directed to cause this Ordinance to be published.

Section 5. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this 13th day of April, 2023.

Approved by the Mayor this 13th day of April, 2023.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

ORDINANCE 3480 - AMENDING LMC 19.67.040 and LMC 19.68.070 TO REMOVE THE REQUIREMENT TO PROVIDE BOUNDARY LINE ADJUSTMENT SURVEY MAPS AND SHORT PLATS ON MYLAR MEDIA

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE 3480

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Current City code requires that maps of boundary line adjustments and short plats (four or fewer lots) to be printed on Mylar. The County Auditor's office no longer requires Mylars for document recording and costs can now be lowered for applicants having to record documents.

After receiving Planning Commission Recommendation on December 7th, 2022, and City Council approval of the proposed amendments to Mylar requirements for 19.67 Short Subdivisions and 19.68 Boundary Line Adjustments on March 23rd, 2023, now brings the ordinance to City Council for consideration and adoption.

STAFF CONTACT:

McAllister Kosar, Planner

Attachments:

1. Ordinance No. 3480 Title 19 Mylar (1)

ORDINANCE NO. 3480

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON AMENDING LMC 19.67.040 and LMC 19.68.070 TO REMOVE THE REQUIREMENT TO PROVIDE BOUNDARY LINE ADJUSTMENT SURVEY MAPS AND SHORT PLATS ON MYLAR MEDIA

WHEREAS, current City code requires that maps of boundary line adjustments and short plats (four or fewer lots) to be printed on Mylar; and

WHEREAS, the County Auditor's office no longer requires Mylars for document recording and costs can now be lowered for applicants having to record documents; and

WHEREAS, the Longview Planning Commission made a recommendation on December 7, 2022, for City Council approval of the proposed amendments to Mylar requirements for 19.67 Short Subdivisions and 19.68 Boundary Line Adjustments.

NOW THEREFORE, The City Council of the City of Longview do ordain as follows:

Section 1. That Chapter 19.67.040 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

19.67.040 Final Short Plat Approval

(1) Application. The following items are required, in quantities specified by the community development director, for a complete application for final plat approval. Items may be waived if in the judgment of the community development director the items are not applicable to the particular proposal:

(a) Completed short plat final approval form and applicable fees;

(b) Completed application checklist;

(c) A plat certificate from title insurance company documenting the ownership and title of all interested parties in the plat, subdivision or dedication, and listing all encumbrances. The certificate must be dated within 45 calendar days prior to the date of filing the application for final plat approval;

(d) Documentation of the square footage of each lot and mathematical boundary closure of the subdivision and of each lot and/or tract showing the error of closure, if any;

(e) Three copies of the final plat survey in conformance with the standards set forth in LMC [19.80.170](#), as applicable;

(f) Public improvements must either be complete or secured. If secured, the developer/owner must submit a subdivision improvement bond or other financial security in a form acceptable to the city attorney in the amount of 150 percent of improvement cost of deferred improvement per LMC [19.80.210\(3\)](#);

(g) City installation of water services and/or sewer laterals shall be in accordance with Kelso/Longview standard plans and specifications;

(h) Any documentation necessary to demonstrate conditions of preliminary plat approval have been met; and

(i) Private covenants intended to be recorded with the plat.

(2) Final Approval Review Procedures.

(a) Referral to Other Departments and Agencies. The planning division shall distribute the final plat to all departments and agencies that commented on the preliminary plat, and to any other departments, special purpose districts and other governmental agencies deemed necessary to review the approval.

(b) Departmental Approval. The public works department and other interested departments and agencies shall review the final plat and submit to the planning division written comments with respect to the final plat decision criteria.

(3) Criteria for Final Plat Approval. The community development director may approve the final plat provided:

(a) That the proposed final plat bears the required certificates and statements of approval;

(b) That the facilities and improvements required to be provided by the subdivider have been completed or, alternatively, that the subdivider has submitted with the proposed final plat a subdivision improvement bond or other security in conformance with LMC [19.80.210](#);

(c) That the land surveyor certifies the plat as accurate;

(d) That the plat is in substantial conformance with the approved preliminary plat;
and

(e) That the plat meets the requirements of Chapter 58.17 RCW and other applicable state and local laws which were in effect at the time of preliminary plat approval.

(4) Signing the Plat. Once approved, two ~~Mylar~~ copies will be submitted for signature and shall include:

(a) Signatures on the following certificates on the face of the plat from the surveyor that prepared the plat.

(b) Signatures of the property owner(s) on the face of the plat.

(c) Signature and date lines for the city engineer, the Cowlitz County treasurer and the Cowlitz County auditor.

(5) Filing the Plat. The applicant shall file the final plat with the Cowlitz County auditor's office. The plat will be considered complete when the signed and recorded ~~Mylar~~ copy of the plat is returned to the community development department. (Ord. 3089 § 1, 2009).

Section 2. That Chapter 19.68.070 of the Longview Municipal Code shall be, and is hereby, amended to read as follows; provided manifest and numbering errors shall be corrected prior to publication:

19.68.070 Recording

If the proposed boundary line adjustment is approved:

(1) The applicant shall cause a survey map to be prepared and recorded with the Cowlitz County auditor's office ~~on reproducible mylar material (stabilized drafting film)~~ measuring at least 18 inches by 22 inches. Full surveys are not required for boundary line adjustments when a single property line is involved. At a minimum, the ~~mylar~~ survey map shall contain the following information:

(a) A north point, graphic scale and small vicinity map;

(b) Old property lines and dimensions as dashed or broken lines, new property lines and dimensions as solid lines.

(c) All property lines shall be fully dimensioned, with the area calculations for each lot noted on the face of the plat;

(d) Correct street names and current zoning designation;

(e) Names of all affected property owners, and addresses of affected parcels. If a parcel is vacant, an address will be assigned by the city;

(f) Building locations, building setbacks (distance from existing structures to nearest property lines), location of easements, utility connection points and public and private streets;

(g) Identification of all lots involved as Lot 1, Lot 2, etc.;

(h) Signature blocks for all property owners;

(i) Signature blocks for the community development director and public works director.

(2) Legal descriptions shall be prepared for each lot after the boundary has been relocated, and the legal description for each lot shall be placed on the face of the survey map.

(3) Any previous short plat or boundary line adjustments shall be noted on the survey map in the title block or plat notes;

(4) The survey map shall contain a surveyor's certificate consistent with RCW [58.09.080](#) and all other certificates and other information required by Chapter [58.09](#) RCW.

(5) A copy of the recorded survey shall be provided to the community development department.

(6) On the face of the survey map, the language of any and all covenants, deed restrictions, or other property use limitations on the property shall be set forth, together with the volume and page where such language is recorded. (Ord. 2889 § 1, 2004).

Section 3. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance and the same shall remain in full force and effect. The City of Longview hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. That the City of Longview City Clerk is hereby ordered and directed to cause this Ordinance to be published.

Section 5. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 6. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this 13th day of April, 2023.

Approved by the Mayor this 13th day of April, 2023.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

RESOLUTION 2444 - SURPLUS PROPERTY

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2444

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The equipment identified in Exhibit "A" (surplus request forms) of the attached resolution has been determined by staff to be no longer needed. Before these items can be sold, traded-in, or otherwise disposed of, they must be declared surplus. This resolution will declare these items surplus and authorize the City Manager to sell or otherwise dispose of it.

Attachments:

1. Resolution 2444 - Surplus Property
2. Surplus Request Form

A RESOLUTION PROVIDING FOR THE DISPOSAL OF CERTAIN PROPERTY DEEMED TO BE SURPLUS TO THE REASONABLE FORESEEABLE NEEDS OF THE CITY OF LONGVIEW.

WHEREAS, certain items of equipment belonging to the City of Longview are obsolete and no longer used by the City; and

WHEREAS, the value, obsolescence and condition of these items of inventory make it impractical to trade the same in on future purchases of new inventory items from the list of assets of the City, and to obtain the maximum return for said inventory items, it would be in the best interest of the City to dispose of the same in a manner that will be to the best advantage to the City of Longview;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Based upon the finding and recommendations of the City Manager of said City, the items of inventory belonging to said City as shown on "Exhibit A" (surplus request forms), attached hereto and incorporated herein by this reference, are declared to be surplus to the foreseeable needs of the City.

2. That it is deemed to be for the common benefit of the residents of said City to dispose of said items of inventory.

3. That the City Manager is authorized to dispose of items listed on "Exhibit A" (surplus request forms), attached hereto, in a manner that will be to the best advantage to the City of Longview.

PASSED by the City Council of Longview, Washington, and approved by its
Mayor this 13th day of April, 2023.

Mayor

ATTEST:

City Clerk

Surplus Request Form

Department:

Date:

City Asset Number	Description <i>Include make, model, identifying numbers, color, condition, dimensions, weight (if scrap metal), etc. Provide a picture for auction items.</i>	Value	Method of Disposal <i>codes below*</i>
02-700	2007 CHEVY SILVERADO 1GCEC19C57Z571232	\$ 2000	A
07-27 & 07-27A	1985 VALCO BALKO BOAT & REBEL 400 BOAT TRAILER 1BLA1AJ11F1C09902	\$ 500	A
30-703	2007 TORO WORKMAN UTILITY 7277-270000479	\$ 300	A
08-800	2008 CHEVY UPLANDER 1GNDV23W28D206026	\$ 500	A
10-01	2007 HONDA ODYSSEY MINIVAN SCU 5FNRL388X7800956	\$ 500	A
10-114	2011 FORD EXPEDITION MARKED PATROL 1FMJU1G59BEF36849	\$ 1000	A
10-131	2014 FORD EXPLORER INTERCEPTOR MARKED PATROL 1FM5K8AR6EGA04480 - WRECKED	\$ 500	A
10-141	2015 FORD EXPLORER INTERCEPTOR MARKED PATROL 1FM5K8ARXFGA09974 - BAD ENGINE	\$ 500	A
10-143	2015 FORD EXPLORER INTERCEPTOR MARKED PATROL 1FM5K8AR3FGA09976 - BAD TRANSFER CASE	\$ 500	A
10-151	2015 FORD EXPLORER INTERCEPTOR MARKED PATROL 1FM5K8AR7FGB98907 - BAD TRANSMISSION	\$ 500	A
10-154	2015 FORD EXPLORER INTERCEPTOR MARKED PATROL 1FM5K8AR9GGA04752 - BAD ENGINE	\$ 500	A
10-175	2017 FORD EXPLORER INTERCEPTOR UNMARKED TRAFFIC 1FM5K8AR6HGD67107 - TOTALED INS CO TOOK	\$ 0	T
10-812	1997 CHEVY STEP VAN - SWAT 1GBHP32R6V3310045	\$ 3000	A
19-002	2010 ADDCO DH-1000FM READER BOARD 4SEP1614AM4SE115	\$ 500	A
10-012	1999 FORD TAURUS -UNMARKED ALLEY GATOR PROGRAM 1FAFP53U4XG182200	\$1000	A
42-35	2004 FORD E450 ELDORADO AEROTECH PARATRANSIT BUS 1FDXE45P14HA86127	\$2000	A
42-106	2008 DODGE CALIBER 1B3HB48B38D652515 - REPLACED	\$500	A
10-410	2004 FORD CROWN VIC UNMARKED 2FAHP71W44X147574 - REPLACED	\$2000	A
42-39	2007 FORD E450 ELDORADO AEROTECH PARATRANSIT BUS 1FDXE45S76DB32686	\$2000	A
29-903	1999 JOHN DEERE F1145 MOWER	\$200	A

*Method of Disposal Codes: **A** = auctioneer handled through Fleet Dept., **B** = sealed bid process, **D** = dispose as scrap metal, **E** = ebay or similar, **G** = government transfer, **I** = inter-department transfer **N** = donate to nonprofit, **O** = other, **S** = state surplus program, **T** = trash

Department Signature: 

Date:

Supervisor Signature:

Date:

City Manager Signature: 

Date:

Longview City Council Resolution Number (if needed):

Council Approval Date:



City of Longview

Agenda Summary

RESOLUTION 2445 - AUTHORIZING INVESTMENT OF CITY OF LONGVIEW MONIES IN THE WASHINGTON STATE TREASURER'S LOCAL GOVERNMENT INVESTMENT POOL

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2445

DATE: April 13, 2023

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Resolution No. 2445 - authorizing investment of City of Longview monies in the Washington State Local Government Investment Pool, updates and replaces Resolution No. 2244 approved by Council on November 2, 2017. Resolution 2445 designates the City Manager and Assistant City Manager as the "authorized individual" to authorize all amendments, changes, or alterations to the Local Government Investment Pool Transaction Authorization Form and provides for an updated list of City of Longview employees authorized to conduct investment transactions. Resolution No. 2445 satisfies the requirements of the Washington State Treasurer's Office and allows the City of Longview to continue its participation in the Local Government Investment Pool.

RECOMMENDED ACTION:

Motion to approve Resolution No. 2445, authorizing investment of City of Longview monies in the Washington State Treasurer's Local Government Investment Pool.

STAFF CONTACT:

Kris Swanson, City Manager

Attachments:

1. Res 2445 - State Treasurer LGIP Statement
2. LGIP Authorization Form

RESOLUTION NO. 2445

RESOLUTION AUTHORIZING INVESTMENT
OF CITY OF LONGVIEW MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, the City of Longview, Washington, the “governmental entity”, to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the Longview City Council, the “governing body” or any designee of the governing body pursuant to this resolution. or a subsequent resolution; and

WHEREAS the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED that the governing body does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by the City Manager and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates the City Manager and Assistant City Manager, the “authorized individuals” to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual’s instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual’s delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

PASSED AND ADOPTED by the City Council of the City of Longview, State
Of Washington on this 13th day of April, 2023.

Mayor

ATTEST:

City Clerk

LOCAL GOVERNMENT INVESTMENT POOL AUTHORIZATION FORM

Please fill out this form completely, including any existing information, as this form will **replace** the previous form.

Entity Name:
Mailing Address:

Email for Statement Delivery: _____

Note: Statements can only be emailed to **ONE** address due to system restrictions

Bank account where funds will be wired when a withdrawal is requested.

(Note: Funds **will not** be transferred to any account other than the one listed below)

Bank Name:
Branch Location:
Bank Routing Number:
Accounting Number:
Account Name:

ACH Authorization: ☐ Yes ☐ No

Account Type: ☐ Checking ☐ Savings ☐ General Ledger

By selecting "Yes" and by signing this form, I hereby authorize the WA Local Government Investment Pool to initiate credit entries to the account listed above. I acknowledge that the origination of ACH transactions to our account must comply with the provisions of U.S. law.

Persons authorized to make deposits and withdrawals for entity listed above.

Name:	Title:	Phone Number:	Signature:

Online TM\$ Access: ☐ Yes ☐ No

If you selected yes, please complete the online section on page 2

If you selected no, skip the online access section

TM\$ Online Web Access

Note: Online access is optional. Each person wanting Full online access must be listed as authorized to initiate transactions on page 1.

		Select one of the following:				Account Type:	
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐
Name:		Add	Delete	Modify	No Change	Full	View Only
Email:		☐	☐	☐	☐	☐	☐

By signing below, I certify I am authorized to represent the institution/agency for the purpose of this transaction.

<i>(Authorized Signature)</i>	<i>(Title)</i>	<i>(Date)</i>
<i>(Print Authorized Name)</i>	<i>(E-mail address)</i>	<i>(Phone no.)</i>

Any changes to these instructions must be submitted in writing to the Office of the State Treasurer.

OFFICE OF THE STATE TREASURER

STACI.ASHE@TRE.WA.GOV

PHONE: (360) 333-1238

Date Updated: _____

Account Number: _____

Updated by: _____

(For OST use only)

11/9/22

State of Washington)
 County of _____) ss.
 Signed or attested before me by _____.
 Dated this ____ day of _____, 20__.

Signature of Notary

SEAL OR STAMP _____

Typed or printed name of Notary
 Notary Public in and for the State of Wash.

My appointment expires: _____

